



Department of Public Safety and Correctional Services

DIVISION OF CORRECTION Office of the Commissioner

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DIVISION OF CORRECTION

DAYENA M. CORCORAN
COMMISSIONER

VACANT
DEPUTY COMMISSIONER

October 31, 2017

The Honorable Thomas V. Michael Miller, Jr.
President of Senate
State House, H-107
Annapolis, MD 21401 – 1991

The Honorable Michael Erin Busch
Speaker of House of Delegates
State House, H-101
Annapolis, MD 21401 – 1991

RE: Report on Chapter 829, 2017 - Correctional Services - Commissioner's
Duties - Staffing Report (MSAR # 11059)

Dear Mr. Speaker and Mr. President:

According to the language contained in Chapter 829 – Correctional Services -
Commissioner's Duties - Staffing Report – enacted in 2017, the Department of
Public Safety and Correctional Services (DPSCS) is required to submit an annual
report. The language specifically states:

(a) On or before October 31, 2017, and on or before October 31 in every
odd-numbered year thereafter, the Commissioner shall submit a security and
staffing report covering the prior 2-year period to the Secretary, the Governor,
and, in accordance with § 2-1246 of the State Government Article, the General
Assembly.

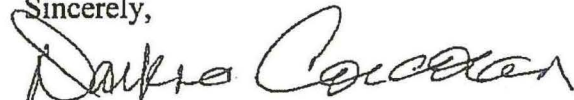
(b) The report shall be based on a joint survey conducted by the
administration of the Division of Correction and the exclusive collective
bargaining representative of the employees.

(c) The report shall include:

- (1) a post-by-post analysis that identifies the actual number of
positions needed to safely and securely staff each institution;
- (2) the amount of overtime currently being used to meet
minimum standards;
- (3) an accounting of all institution activities that have been
impacted by staffing levels;
- (4) an assessment of expected future turnover in personnel; and
- (5) an analysis of the need for additional staff.

Enclosed is a detailed report pursuant to the aforementioned language. We hope that this report will be informative and helpful to you and your members. If I can be of further assistance, please do not hesitate to contact me at 410-585-3308 or Rachel Sessa, Director of Legislative Affairs, at 410-260-6070.

Sincerely,



Dayena Corcoran
Commissioner of Correction

Attachment: Report on Chapter 829, 2017 - Correctional
Services Commissioner's Duties - Staffing Report

cc: Mr. Matthew Clark, Chief of Staff, Governor's Office
Mr. Stephen T. Moyer, Secretary, DPSCS
Mr. J. Michael Zeigler, Deputy Secretary, DPSCS
Ms. Sarah Albert, Department of Legislative Services

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Section I

Item 1 - a post by post analysis that identifies the actual number of positions needed to safely and securely staff each institution.

DPSCS requires each institution to file an annual report which outlines all permanent posts and the required personnel necessary to fill each position on a daily basis. Each institution's current staffing plan is attached.

While the legislation requires a staffing review of the previous two years, it must be noted that the administration has taken a number of steps to close buildings and consolidate personnel. The following buildings were closed with associated personnel reassigned:

- 8/25/2015 - Baltimore City Detention Center was closed resulting in 649 correctional officer pins reassigned
- 1/18/2017 - Maryland Correctional Institution- Hagerstown had a partial closure resulting in 45 correctional officers reassigned.
- 5/24/2017 - Maryland Correctional Institution- Hagerstown completed another partial closure resulting in 57 correctional officers reassigned.
- 7/24/2017 - Poplar Hill Pre-Release Unit was temporarily closed resulting in 27 correctional officers reassigned.
- 8/2/2017 - Jail Industries Building in the Baltimore was closed resulting in 267 correctional officer pins reassigned.

Section I – Page 1

Section II

Item 2, **The amount of overtime currently being used to meet minimum standards.**

2016 is the last complete year of overtime expenditures. In 2016 DPSCS spent a combined 1,177,637 hours of correctional officer overtime in institutions.

OT Hours - Yearly Reporting Periods		
West Region	FY 2015 Hours	FY 2016 Hours
MCIH	68,214	90,363
MCTC	48,175	70,044
NBCI	92,562	115,404
RCI	69,745	71,427
WCI	86,779	86,050
<i>West Total</i>	365,474	433,288
DPDS	FY 2015 Hours	FY 2016 Hours
BCCC	12,187	15,756
MRDCC	58,214	83,591
MTC	61,376	97,511
BPC	254,668	200,321
BCBIC	201,448	178,006
CDF	48,497	60,376
<i>DPDS Total</i>	636,390	635,561
East Region	FY 2015 Hours	FY 2016 Hours
BCF	9,945	58,550
CMCF	7,566	8,811
DRCF	36,702	61,536
ECI	136,766	144,215
EPRU	3,417	4,609
JCI	167,412	196,570
MCIJ	80,677	99,738
MCIW	27,408	38,207
PATUXENT	124,944	126,224
SMPRU	3,567	5,889
<i>East Total</i>	598,405	744,349
TOTALS:	FY 2015 Hours	FY 2016 Hours
Total - Maintaining Facilities	963,879	1,177,637
Total - DPDS	636,390	635,561
GRAND TOTAL	1,600,269	1,813,198
Data reflects all staff not just CO I, II & III's		
Data Source - StateStats		

Section II – Page 2

Section III

Item 3, an accounting of all institutional activities that have been impacted by staffing levels.

Each facility administrator was required to provide a list of activities that have been impacted by staff shortages. The following is a list of activities by institution:

- BCBIC - reduced recreation time on occasion
- BCCC - reduced staff training time
- CDF - reduced staff training time, has cancelled library hours on occasion
- DRCF - no impact
- JCI - no Impact
- ECI - consolidated multiple Alcoholics and Narcotics Anonymous groups into one group each, reduced band practice time, and veteran and chess club time
- MCPRS - no impact
- MRDCC- no impact
- MCIH - reduced academic and vocational class time, library hours, religious study time, self-help group time and volunteer services
- MCIJ - reduced recreation time, educational class time, religion study time and volunteer services
- RCI - reduced Alcohol and Narcotics Anonymous group time
- WCI - reduced education and vocation shop time, outside recreation time, religious study time, and barber shop passes. Meals, medicine and commissary items have been delivered to the housing units
- MCIW - no impact
- MCTC - reduced shop time, library hours, and recreation time

Note- Facility administrators are given latitude to adjust activities in accordance with daily staffing levels.

Section IV

Item 4, **An assessment of expected future turnover in personnel**

The State of Maryland's Department of Budget and Management considers all employees that leave state service as terminated. A review of historical (2011-2016) termination information for correctional officers reveals the following:

- The largest categories for annual turnover are resignations, retirement and involuntary terminations and termination for cause.
- A total of 3,194 correctional officers left state service from 2011 through 2016
- An average of 532 officers leave state service annually
- An average of 314 officers resigned each year
- An average of 164 officers retired each year
- An average of 34 officers are terminated annually for cause or, resign in lieu of termination.
- An average of 34 officers are terminated annually for disciplinary reasons
- The number of annual terminations had a high of 585 in 2013 and a low of 470 in 2014

Based on the past six year average, DPSCS can anticipate approximately 532 correctional officers (CO I through Major) to leave state service in 2017.

Average Turnovers from CY 11 thru CY 16

Category	CY11	CY12	CY13	CY14	CY15	CY16	Average
Resignations / Resignations w/out Proper Notice	338	342	365	308	287	244	314
Retired	175	149	165	123	174	199	164
Total of Above Two Categories	513	491	530	431	461	443	478
Terminated	13	26	18	7	13	15	15
Terminated on Probation	6	8	24	10	19	4	12
Resigned in Lieu of Termination	6	4	4	8	12	7	7
Total of Above Three Categories	25	38	46	25	44	26	34
All Other Categories	12	8	9	14	58	20	20
Total of ALL Categories	550	537	585	470	563	489	532

CALENDAR YEAR 2011	CO SERIES						
TURNOVER ACTION	COI	COII	COSGT	COLT	CO CPT	CO MAJ	Grand Total
RESIGNED IN LIEU OF TERMINATION		5		1			6
RESIGNED STATE SERVICE	77	202	13	6	1		299
RESIGNED WITHOUT PROPER NOTICE	18	21					39
RETIRED		82	26	37	19	11	175
RETIRED-VSP						1	1
TERMINATED	4	7	1	1			13
TERMINATED - ES - WITHOUT PREJUDI					1		1
TERMINATED - SS - WITHOUT PREJUDI	3	6		1			10
TERMINATED ON PROBATION	6						6
Grand Total	108	323	40	46	21	12	550

CALENDAR YEAR 2012	CO SERIES						
TURNOVER ACTION	COI	COII	COSGT	COLT	COCPT	CO-MAJ	Grand Total
RESIGNED IN LIEU OF TERMINATION		3		1			4
RESIGNED STATE SERVICE	77	212	10	7		1	307
RESIGNED WITHOUT PROPER NOTICE	23	11		1			35
RETIRED		64	29	29	21	6	149
TERMINATED	13	11	2				26
TERMINATED - SS - WITHOUT PREJUDI		5	1	1			7
TERMINATED ON PROBATION	8						8
TERMINATED WITH PREJUDICE - SS		1					1
Grand Total	121	307	42	39	21	7	537

CALENDAR YEAR 2013	CO SERIES						
TURNOVER ACTION	COI	COII	COSGT	COLT	CO CPT	CO MAJ	Grand Total
RESIGNED IN LIEU OF TERMINATION	1	3					4
RESIGNED STATE SERVICE	75	218	11	7	1		312
RESIGNED WITHOUT PROPER NOTICE	30	21	1	1			53
RETIRED		79	26	33	20	7	165
TERMINATED	4	13		1			18
TERMINATED - SS - WITHOUT PREJUDI	1	7	1				9
TERMINATED ON PROBATION	24						24
Grand Total	135	341	39	42	21	7	585

CALENDAR YEAR **1/2014 thru 9/2014	CO SERIES						
TURNOVER ACTION	COI	COII	COSGT	COLT	CO CPT	COMAJ	Grand Total
RESIGNED IN LIEU OF TERMINATION	1	5					6
RESIGNED STATE SERVICE	51	168	4	7	2		232
RESIGNED WITHOUT PROPER NOTICE	11	19					30
RETIRED		52	13	17	6	4	92
TERMINATED	1	4	2				7
TERMINATED - ES - WITHOUT PREJUDI		3					3
TERMINATED - SS - WITHOUT PREJUDI		1					1
TERMINATED ON PROBATION	8						8
Grand Total	72	252	19	24	8	4	379

CALENDAR YEAR **10/2014 thru 12/2014	CO.SERIES					
TURNOVER ACTION	COI	COII	COSGT	CO.LT	CO MAJ	Grand Total
Deceased		1				1
New Hire Declined Offer After Acceptance	1					1
New Hire No Show	4					4
Resignation in Lieu of Termination		2				2
Resignation State Service	11	24		1		36
Resignation Without Proper Notice	5	5				10
Retired		17	6	6	2	31
Terminated		2				2
Terminated On Probation	2					2
Terminated With Prejudice	1	1				2
Grand Total	24	52	6	7	2	91

CALENDAR YEAR 2015	CO SERIES						
TURNOVER ACTION	COI	COII	COSGT	COLT	CO CPT	CO MAJ	Grand Total
Deceased		5			2	1	8
LWOP-Medical	1	17					18
New Hire Declined Offer After Acceptance	10						10
New Hire No Show	19	2					21
Resignation in Lieu of Termination	1	10	1				12
Resignation State Service	44	181	11	5			241
Resignation Without Proper Notice	19	26	1				46
Retired		77	26	41	19	11	174
Terminated	3	8	1	1			13
Terminated On Probation	19						19
Transfer to Non SPMS		1					1
Grand Total	116	327	40	47	21	12	563

Termination Date	(Multiple Items)
Employee Type	State/Regular

CY 2016	YOS										Grand Total		
	<6 Mos	6MO to 1 YR	1-2 YR	2-5 YR	5-10 YR	10-15 YR	15-20 YR	20-25 YR	25-30 YR	30+			
Row Labels													
Termi Employee Involuntary Deceased					3	1	2	1	1		8		
Corr Officer II-408				3	1	2					6		
Corr Officer Sergeant-4082								1			1		
Corr Officer Captain-4084									1		1		
Termi Employee Involuntary LWOP-Medical					1	4					5		
Corr Officer II-4081					1	4					5		
Terminate Employee Involuntary > Terminated				2	5	5	1	1	1		15		
Corr Officer I-4080			1								1		
Corr Officer II-4081			1	5	5			1	1		13		
Corr Officer Lieutenant-4083							1				1		
Terminate Employee Involuntary Terminated On Probation		1		3							4		
Corr Officer I-4080		1		3							4		
Terminate Employee Involuntary Terminated With Prejudice				1	5		1				7		
Corr Officer II-4081				1	5						6		
Corr Officer Sergeant-4082								1			1		
Terminate Employee Voluntary>> Resignation Lieu of Termination		1			2	3	1				7		
Corr Officer I-4080		1									1		
Corr Officer II-4081					2	3	1				6		
Terminate Employee Voluntary> Resignation State Service		5	8		26	73	71	23	11	2	221		
Corr Officer I-4080		5		7	9	5	1				27		
Corr Officer II-4081			1	16	68	64	18	9			176		
Corr Officer Lieutenant-4083				1			2	2		1	6		
Corr Officer Sergeant-4082						4	3	1		1	9		
Officer Captain-4084								1	1	1	3		
Terminate Employee Voluntary> Resignation Without Proper Notice		1	1	3	9	5	4				23		
Corr Officer I-4080		1	1	2							4		
Corr Officer II-4081				1	9	5	4				19		
Terminate Employee Voluntary> Retired >				1		11	11	33	83	36	24	199	
Corr Officer II-4081				1		11	10	25	30	11	9	97	
Corr Officer Lieutenant-4083							1	3	22	10	5	41	
Corr Officer Major-4085									5		4	9	
Corr Officer Sergeant-4082								3	16	10	2	31	
Corr Officer Captain-4084								2	10	5	4	21	
Grand Total		8	9	35		94	105	43	46	87	38	24	489

Section V

Item 5, An analysis of the need for additional staff.

DPSCS is waiting for NIC to establish a schedule for training personnel in staffing. As of the submission of this report, NIC does not have a budget for the upcoming year and will not commit to any training until it receives a final budget. AFSCME and DPSCS do not have sufficient personnel trained in staffing to conduct a staffing analysis at this time. AFSCME and the administration have agreed that to properly conduct a staffing analysis would require staff to be trained, which cannot happen within the confines of the October 31, 2017 deadline.

The administration of DPSCS and AFSCME will work towards a joint staffing analysis to be done in the future when sufficient staff have received the appropriate training.

Section VI

HOUSE BILL 232

E4

7lr1979

By: Delegates McKay, Anderton, Beitzel, Buckel, Chang, Gutierrez, Haynes,
Jackson, Krebs, McConkey, McCray, Parrott, Sophocleus, B. Wilson, Wivell,
and P. Young

Introduced and read first time: January 20, 2017

Assigned to: Appropriations

A BILL ENTITLED

1 AN ACT concerning

2 Correctional Services – Commissioner’s Duties – Staffing Report

3 FOR the purpose of requiring the Commissioner of Correction to submit a certain security
4 and staffing report to the Secretary of Public Safety, the Governor, and the General
5 Assembly at a certain time; requiring the report to be based on a certain survey;
6 requiring the report to include certain information; and generally relating to the
7 duties of the Commissioner of Correction.

8 BY adding to

9 Article – Correctional Services

10 Section 3–207.1

11 Annotated Code of Maryland

12 (2008 Replacement Volume and 2016 Supplement)

13 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,

14 That the Laws of Maryland read as follows:

15 Article – Correctional Services

16 3–207.1.

17 (A) ON OR BEFORE OCTOBER 31, 2017, AND ON OR BEFORE OCTOBER 31 IN
18 EVERY ODD-NUMBERED YEAR THEREAFTER, THE COMMISSIONER SHALL SUBMIT A
19 SECURITY AND STAFFING REPORT COVERING THE PRIOR 2-YEAR PERIOD TO THE
20 SECRETARY, THE GOVERNOR, AND, IN ACCORDANCE WITH § 2–1246 OF THE STATE
21 GOVERNMENT ARTICLE, THE GENERAL ASSEMBLY.

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW

1 (B) THE REPORT SHALL BE BASED ON A JOINT SURVEY CONDUCTED BY THE
2 ADMINISTRATION OF THE DIVISION OF CORRECTION AND THE EXCLUSIVE
3 COLLECTIVE BARGAINING REPRESENTATIVE OF THE EMPLOYEES.

4 (C) THE REPORT SHALL INCLUDE:

5 (1) A POST-BY-POST ANALYSIS THAT IDENTIFIES THE ACTUAL
6 NUMBER OF POSITIONS NEEDED TO SAFELY AND SECURELY STAFF EACH
7 INSTITUTION;

8 (2) THE AMOUNT OF OVERTIME CURRENTLY BEING USED TO MEET
9 MINIMUM STANDARDS;

10 (3) AN ACCOUNTING OF ALL INSTITUTION ACTIVITIES THAT HAVE
11 BEEN IMPACTED BY STAFFING LEVELS;

12 (4) AN ASSESSMENT OF EXPECTED FUTURE TURNOVER IN
13 PERSONNEL; AND

14 (5) AN ANALYSIS OF THE NEED FOR ADDITIONAL STAFF.

15 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect
16 October 1, 2017.

BCCC

Baltimore City Correctional Center

Baltimore City Correctional Center Staffing Plan

Approved: August 09, 2017

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT Required:	2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	1.85
Total Posts:	1			SERGEANT Required:	1.85

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	Yes	1.85
	D	3	No	Yes	1.85
	D	2	Yes	Yes	1.85
	D	3	No	Yes	1.85
	D	3	No	Yes	1.85
	D	4	No	Yes	1.85
	D	3	No	Yes	1.85
	D	3	No	Yes	1.85
	D	2	Yes	Yes	1.85
	D	2	Yes	Yes	1.85
	D	2	Yes	Yes	1.85
	D	2	Yes	Yes	1.85
	D	4	Yes	Yes	1.85
Total Posts:	12			COII Required:	22.20

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
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5 Day Posts

	<u>D</u>	2	No	No	1.00
Total Posts:	1			CAPTAIN	Required: 1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	<u>D</u>	2	Yes	No	<u>1.00</u>
Total Posts:	2			LIEUTENANT	Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.32
Total Posts:	1			SERGEANT	Required: 1.32

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	1	Yes	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	1	Yes	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	1	Yes	No	1.00
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
	D	2	No	Yes	1.32
Total Posts:	24			COII	Required: 31.07

Shift: E Evening Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT	Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	1.85
Total Posts:	1			SERGEANT	Required: 1.85

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	1.85
	E	4	No	Yes	1.85
	E	3	No	Yes	1.85
	E	3	No	Yes	1.85
	E	2	Yes	Yes	1.85
	E	3	No	Yes	1.85
	E	4	No	Yes	1.85
	E	4	No	Yes	1.85
	E	2	Yes	Yes	1.85
	E	2	Yes	Yes	1.85
Total Posts:	10			COII	Required: 18.50

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			CAPTAIN	Required: 1.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	1.32
Total Posts:	1			SERGEANT	Required: 1.32

Shift: N Night Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT	Required: 2.00

7 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	1.85
Total Posts:	1			SERGEANT Required:	1.85

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	No	Yes	1.85
	N	4	No	Yes	1.85
	N	3	No	Yes	1.85
	N	4	No	Yes	1.85
	N	2	Yes	Yes	1.85
	N	2	Yes	Yes	1.85
	N	4	No	Yes	1.85
Total Posts:	7			COII Required:	12.95

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	Yes	1.32
Total Posts:	1			SERGEANT Required:	1.32

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
Total Posts:	1			COII Required:	1.00

Total PINs Required: 107

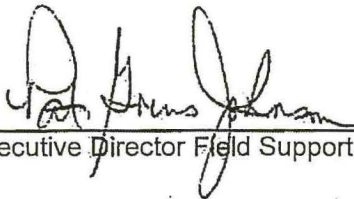
Approving Authority: _____

Date: _____

Title: _____

BCCC FY17 Approves SAPs

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
BCCC	Work Release Officer	D	5	1-Jun-17	7-Jul-17		
BCCC	Visiting Room Officer	D	2	1-Jun-17	7-Jul-17		
BCCC	Front Lobby Officer	E	7	1-Jun-17	7-Jul-17		
BCCC	Recreation Officer	E	5	1-Jun-17	7-Jul-17		
BCCC	Visiting Room Officer	E	3	1-Jun-17	7-Jul-17		
BCCC	Traffic Officer	E	7	1-Jun-17	7-Jul-17		
BCCC	Front Lobby Officer	N	7	1-Jun-17	7-Jul-17		
BCCC	Traffic Officer	N	7	1-Jun-17	7-Jul-17		


 Executive Director Field Support Services, DPSCS

8/9/17
 Date


 Deputy Secretary of Operations, DPSCS

8/11/17
 Date

BCBIC

Baltimore Central Booking Intake Center

Baltimore City Booking & Intake Center Staffing Plan

Approved: November 16, 2015

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	Yes	1.95
Total Posts:					1
					CAPTAIN Required: 1.95

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
Total Posts:					5
					LIEUTENANT Required: 9.75

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
Total Posts:					4
					SERGEANT Required: 7.80

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95
	D		No	Yes	1.95

7 Day Posts

Total Posts: 50

COII Required: 97.50

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	Yes	1.39
	D		No	Yes	1.39
Total Posts:	2			LIEUTENANT Required:	2.79

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	Yes	1.39
	D		No	Yes	1.39
Total Posts:	2			SERGEANT Required:	2.79

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
	D		No	Yes	1.39
Total Posts:	19			COII Required:	26.46

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	Yes	1.95
Total Posts:	1			CAPTAIN Required:	1.95

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
Total Posts:	12			LIEUTENANT Required:	23.40

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
Total Posts:	7			SERGEANT Required:	13.65

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95
	E		No	Yes	1.95

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	No	1.00
	E		No	No	1.00
Total Posts:	2			MAJOR Required:	2.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	Yes	1.39
	E		No	Yes	1.39
Total Posts:	2			COII Required:	2.79

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N		No	Yes	1.95
Total Posts:	1			CAPTAIN Required:	1.95

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N		No	Yes	1.95
	N		No	Yes	1.95
	N		No	Yes	1.95
	N		No	Yes	1.95
	N		No	Yes	1.95
	N		No	Yes	1.95
	N		No	Yes	1.95
	N		No	Yes	1.95
	N		No	Yes	1.95
Total Posts:	9			LIEUTENANT Required:	17.55

7 Day Posts

	N	No	Yes	1.95
	N	No	Yes	1.95
	N	No	Yes	1.95
	N	No	Yes	1.95
	N	No	Yes	1.95
	N	No	Yes	1.95
	N	No	Yes	1.95
	N	No	Yes	1.95
	N	No	Yes	1.95
	N	No	Yes	1.95
	N	No	Yes	1.95
Total Posts:	41		COII Required:	<u>79.00</u>

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N		No	No	1.00
Total Posts:	1			CAPTAIN Required:	<u>1.00</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N		No	No	1.00
Total Posts:	1			COII Required:	<u>1.00</u>

Total PINs Required: 391

Approving Authority: _____

Date: _____

Title: _____

BCF

BROCKBRIDGE CORRECTIONAL FACILITY

Brockbridge Correctional Facility Staffing Plan

Approved: October 03, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT	Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	1.85
	D	4	Yes	Yes	1.85
	D	2	No	Yes	1.85
Total Posts:	3			SERGEANT	Required: 5.55

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.85
	D	3	No	Yes	1.85
	D	2	Yes	Yes	1.85
	D	4	Yes	Yes	1.85
	D	4	No	Yes	1.85
	D	4	No	Yes	1.85
	D	3	Yes	Yes	1.85
	D	2	No	Yes	1.85
	D	2	Yes	Yes	1.85
	D	3	No	Yes	1.85
	D	4	No	Yes	1.85
	D	3	Yes	Yes	1.85
	D	4	No	Yes	1.85
	D	4	No	Yes	1.85
	D	4	No	Yes	1.85
	D	3	Yes	Yes	1.85
	D	4	No	Yes	1.85
	D	2	Yes	Yes	1.85
	D	3	No	Yes	1.85
Total Posts:	18			COII	Required: 33.30

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	No	No	1.00
Total Posts:	4			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	2	No	No	1.00
Total Posts:	2			SERGEANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.32
	D	2	Yes	Yes	1.32
	D	2	Yes	Yes	1.32
	D	2	Yes	No	1.00
	D	2	Yes	Yes	1.32
	D	2	No	Yes	1.32
	D	2	Yes	Yes	1.32
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	2	No	No	1.00
Total Posts:	10			COII Required:	11.93

Shift: E Evening Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00

7 Day Posts

Total Posts: 1 LIEUTENANT Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	Yes	Yes	1.85
	E	3	No	Yes	1.85
	E	2	No	Yes	1.85
Total Posts:	3			SERGEANT Required:	5.55

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.85
	E	3	No	Yes	1.85
	E	2	Yes	Yes	1.85
	E	2	Yes	Yes	1.85
	E	2	No	Yes	1.85
	E	3	Yes	Yes	1.85
	E	3	Yes	Yes	1.85
	E	2	No	Yes	1.85
	E	4	No	Yes	1.85
	E	4	No	Yes	1.85
	E	3	Yes	Yes	1.85
	E	2	Yes	Yes	1.85
	E	4	Yes	Yes	1.85
	E	2	No	Yes	1.85
	E	4	No	Yes	1.85
	E	4	No	Yes	1.85
	E	2	No	Yes	1.85
	E	2	Yes	Yes	1.85
	E	4	No	Yes	1.85
Total Posts:	19			COII Required:	35.15

6 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.59
Total Posts:	1			COII Required:	1.59

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00

5 Day Posts

Total Posts: 1 CAPTAIN Required: 1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts:	1			LIEUTENANT	Required: 1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.32
Total Posts:	1			COII	Required: 1.32

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	0.53
	E	2	No	Yes	0.53
Total Posts:	2			COII	Required: 1.06

Shift: N Night Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT	Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	Yes	Yes	1.85
	N	3	No	Yes	1.85
Total Posts:	2			SERGEANT	Required: 3.70

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.85
	N	2	Yes	Yes	1.85
	N	4	No	Yes	1.85
	N	4	No	Yes	1.85
	N	4	No	Yes	1.85
	N	2	Yes	Yes	1.85
	N	2	Yes	Yes	1.85
	N	4	No	Yes	1.85
	N	3	No	Yes	1.85

7 Day Posts

	N	4	No	Yes	1.85
	N	3	Yes	Yes	1.85
Total Posts:	11			COII Required:	20.35

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Total PINs Required: 137

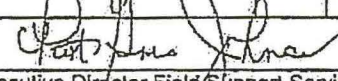
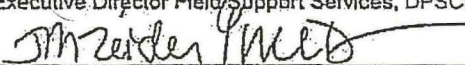
Approving Authority: _____

Date: _____

Title: _____

BCF SAP Request 1 Sep 2017

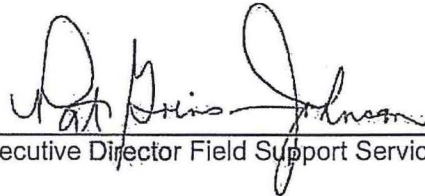
Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
BCF	Segregation Unit Officer #1	D	7	1-Sep-17	9/11/17		
BCF	Segregation Unit Officer #2	D	7	1-Sep-17	9/11/17		
BCF	Segregation Unit Officer #3	D	7	1-Sep-17		9/11/17	
BCF	1st Floor Patrol Officer	D	7	1-Sep-17	9/11/17	9/11/17	
BCF	2nd Floor Patrol Officer	D	7	1-Sep-17	9/11/17	9/11/17	
BCF	Yard Officer #1	D	7	1-Sep-17	9/11/17	9/11/17	
BCF	Yard Officer #2	D	7	1-Sep-17	9/11/17	9/11/17	
BCF	Yard Officer #3	D	7	1-Sep-17		9/11/17	
BCF	Yard Officer #4	D	7	1-Sep-17		9/11/17	
BCF	Yard Officer #5	D	7	1-Sep-17		9/11/17	
BCF	Contractor Escort Officer	D	5	1-Sep-17	9/11/17	9/11/17	
BCF	Urinalysis Officer	D	2, 8	1-Sep-17	9/11/17		
BCF	ARP Coordinator	D	3, 8	1-Sep-17	9/11/17		
BCF	Adjustment Officer	D	5, 8	1-Sep-17	9/11/17	9/11/17	
BCF	Emergency Plans Officer	D	5	1-Sep-17		9/11/17	
BCF	Fire and Safety Officer	D	5	1-Sep-17		9/11/17	
BCF	Clerical Officer	D	5	1-Sep-17		9/11/17	
BCF	Segregation Unit Officer #1	E	7	1-Sep-17	9/11/17		
BCF	Segregation Unit Officer #2	E	7	1-Sep-17	9/11/17		
BCF	Segregation Unit Officer #3	E	7	1-Sep-17		9/11/17	
BCF	1st Floor Patrol Officer	E	7	1-Sep-17		9/11/17	
BCF	2nd Floor Patrol Officer	E	7	1-Sep-17		9/11/17	
BCF	Yard Officer #1	E	7	1-Sep-17	9/11/17	9/11/17	Open until the end of Daylight Savings time
BCF	Yard Officer #2	E	7	1-Sep-17	9/11/17	9/11/17	" " " " " " " "
BCF	Yard Officer #3	E	7	1-Sep-17		9/11/17	
BCF	Yard Officer #4	E	7	1-Sep-17		9/11/17	
BCF	Yard Officer #5	E	7	1-Sep-17		9/11/17	
BCF	Segregation Unit Officer #1	N	7	1-Sep-17	9/11/17		
BCF	Segregation Unit Officer #2	N	7	1-Sep-17		9/11/17	
BCF	Segregation Unit Officer #3	N	7	1-Sep-17		9/11/17	
BCF	1st Floor Patrol Officer	N	7	1-Sep-17		9/11/17	
BCF	2nd Floor Patrol Officer	N	7	1-Sep-17		9/11/17	


 Executive Director Field Support Services, DPSCS

 Deputy Secretary of Operations, DPSCS

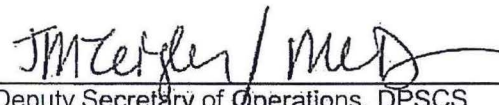
9/11/17
 Date
 9/15/17
 Date

BCF SAP Request 8-30-17

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
BCF	Tower B	D	7	30-Aug-17	1-Sep-17	
BCF	Tower C	D	7	30-Aug-17	1-Sep-17	
BCF	Tower B	E	7	30-Aug-17	1-Sep-17	
BCF	Tower C	E	7	30-Aug-17	1-Sep-17	
BCF	Tower B	N	7	30-Aug-17	1-Sep-17	9/1/17
BCF	Tower C	N	7	30-Aug-17	1-Sep-17	9/1/17


 Executive Director Field Support Services, DPSCS

9/1/17
 Date


 Deputy Secretary of Operations, DPSCS

9/15/17
 Date

CDF

CHESAPEAKE DETENTION FACILITY

Chesapeake Detention Center Staffing Plan

Approved: November 16, 2015

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT Required:	2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
Total Posts:	7			SERGEANT Required:	13.23

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	1.89
	D	3	No	Yes	1.89
	D	3	No	Yes	1.89
	D	3	No	Yes	1.89
	D	2	Yes	Yes	1.89
	D	3	No	Yes	1.89
	D	3	No	Yes	1.89
	D	4	No	Yes	1.89
	D	2	Yes	Yes	1.89
	D	3	No	Yes	1.89
	D	3	No	Yes	1.89

7 Day Posts

D	3	No	Yes	1.89
D	3	No	Yes	1.89
D	3	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	3	No	Yes	1.89
D	3	No	Yes	1.89
D	3	Yes	Yes	1.89
D	4	No	Yes	1.89
D	3	No	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
Total Posts:	23		COII Required:	43.47

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	No	No	1.00
	D	2	Yes	No	1.00
Total Posts:	5			LIEUTENANT Required:	5.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	4	No	Yes	1.35
Total Posts:	2			SERGEANT Required:	2.35

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	1.35
	D	2	Yes	Yes	1.35
	D	3	Yes	Yes	1.35
	D	2	Yes	No	1.00
	D	2	Yes	Yes	1.35
	D	3	No	Yes	1.35

5 Day Posts

	D	3	No	Yes	1.35
	D	3	No	Yes	1.35
	D	2	Yes	Yes	1.35
	D	3	Yes	Yes	1.35
	D	2	Yes	Yes	1.35
	D	2	Yes	Yes	1.35
	D	3	No	Yes	1.35
Total Posts:	13			COII Required:	17.20

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT Required:	2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
Total Posts:	7			SERGEANT Required:	13.23

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.89
	E	2	No	Yes	1.89
	E	3	No	Yes	1.89
	E	3	No	Yes	1.89
	E	3	No	Yes	1.89
	E	2	No	Yes	1.89
	E	4	No	Yes	1.89
	E	2	Yes	Yes	1.89

7 Day Posts

E	3	No	Yes	1.89
E	2	No	Yes	1.89
E	3	No	Yes	1.89
E	2	No	Yes	1.89
E	3	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	3	No	Yes	1.89
E	3	No	Yes	1.89
E	3	Yes	Yes	1.89
E	4	No	Yes	1.89
E	3	No	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
Total Posts:	22		COII Required:	41.58

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.43
Total Posts:	1		LIEUTENANT	Required:	1.43

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.35
Total Posts:	1		SERGEANT	Required:	1.35

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.35
	E	3	Yes	Yes	1.35
	E	3	Yes	Yes	1.35
	E	2	Yes	Yes	1.35
	E	3	Yes	Yes	1.35
Total Posts:	5			COII Required:	6.75

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT Required:	2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
Total Posts:	7			SERGEANT Required:	13.23

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	No	Yes	1.89
	N	3	No	Yes	1.89
	N	2	Yes	Yes	1.89
	N	3	No	Yes	1.89
	N	2	No	Yes	1.89
	N	2	No	Yes	1.89
	N	3	No	Yes	1.89
	N	3	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	3	Yes	Yes	1.89
	N	3	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
Total Posts:	15			COII Required:	28.35

Total PINs Required: 200

Approving Authority: _____

Date: _____

Title: _____

CMCF

**CENTRAL MARYLAND CORRECTIONAL
FACILITY**

Central Maryland Correctional Facility

Staffing Plan

Approved: December 09, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT	Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	1.84
Total Posts:	1			SERGEANT	Required: 1.84

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	1.84
	D	3	Yes	Yes	1.84
	D	3	Yes	Yes	1.84
	D	4	No	Yes	1.84
	D	4	No	Yes	1.84
	D	4	No	Yes	1.84
	D	3	No	Yes	1.84
	D	3	Yes	Yes	1.84
	D	2	Yes	Yes	1.84
Total Posts:	9			COII	Required: 16.56

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR	Required: 1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			CAPTAIN	Required: 1.00

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.31
	D	2	Yes	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
Total Posts:	12			COII Required:	15.77

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	0.53
	D	2	No	Yes	0.53
	D	2	Yes	Yes	0.53
Total Posts:	3			COII Required:	1.58

Shift: E Evening Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT Required:	2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.84
Total Posts:	1			SERGEANT Required:	1.84

7 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.84
	E	3	Yes	Yes	1.84
	E	3	Yes	Yes	1.84
	E	4	No	Yes	1.84
	E	4	No	Yes	1.84
	E	4	No	Yes	1.84
	E	3	Yes	Yes	1.84
	E	3	Yes	Yes	1.84
Total Posts:	8			COII Required:	14.72

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.31
	E	2	Yes	Yes	1.31
	E	2	No	Yes	1.31
	E	2	No	Yes	1.31
	E	2	No	Yes	1.31
	E	2	Yes	Yes	1.31
Total Posts:	6			COII Required:	7.89

Shift: N Night Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT Required:	2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	1.84
Total Posts:	1			SERGEANT Required:	1.84

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
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7 Day Posts

N	3	Yes	Yes	1.84
N	2	Yes	Yes	1.84
N	3	Yes	Yes	1.84
N	4	No	Yes	1.84
N	4	No	Yes	1.84
N	4	No	Yes	1.84
N	3	Yes	Yes	1.84
N	3	Yes	Yes	1.84
Total Posts:	<u>8</u>		COII Required:	<u>14.72</u>

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	<u>1</u>			CAPTAIN Required:	<u>1.00</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	Yes	1.31
Total Posts:	<u>1</u>			COII Required:	<u>1.31</u>

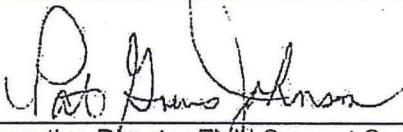
Total PINs Required: 89

Approving Authority: _____

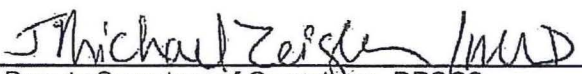
Date: _____

Title: _____

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	To Be Added to FSP Yes/No	Comments/Recommendations
CMCF	Humane Society	D	5	9-Aug-17	8/9/17			
CMCF	Inmate Property/Clothing	D	5	9-Aug-17				
CMCF	Fire/Safety	D	5	9-Aug-17				
CMCF	Adjustment/ARP Officer	D	5	9-Aug-17				
CMCF	Rover Patrol I	D	7	9-Aug-17				
CMCF	Rover Patrol II	D	7	9-Aug-17				
CMCF	Medical Officer	D	5	9-Aug-17				
CMCF	Escort & Relief	D	7	9-Aug-17				
CMCF	Intel	D	7	9-Aug-17				
CMCF	Medical Officer	E	5	9-Aug-17				
CMCF	Escort & Relief	E	7	9-Aug-17				
CMCF	Rover Patrol I	E	7	9-Aug-17				
CMCF	Rover Patrol II	E	7	9-Aug-17				
CMCF	Escort & Relief	N	7	9-Aug-17				
CMCF	Medical Officer	N	5	9-Aug-17				
CMCF	Rover Patrol I	N	7	9-Aug-17				
CMCF	Rover Patrol II	N	7	9-Aug-17				


 Executive Director Field Support Services, DPSCS

8/9/17
 Date


 Deputy Secretary of Operations, DPSCS

8/11/17
 Date

DRCF

DORSEY RUN CORRECTIONAL FACILITY

Dorsey Run Correctional Facility

Staffing Plan

Approved: September 28, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
	D	4	Yes	Yes	2.00
Total Posts: 2					LIEUTENANT Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	1.87
	D	3	Yes	Yes	1.87
	D	3	Yes	Yes	1.87
	D	3	Yes	Yes	1.87
	D	3	Yes	Yes	1.87
	D	3	Yes	Yes	1.87
Total Posts: 6					SERGEANT Required: 11.22

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	1.87
	D	2	Yes	Yes	1.87
	D	2	Yes	Yes	1.87
	D	2	Yes	Yes	1.87
	D	2	Yes	Yes	1.87
	D	4	No	Yes	1.87
	D	4	No	Yes	1.87
	D	2	Yes	Yes	1.87
	D	4	No	Yes	1.87
	D	4	No	Yes	1.87
	D	4	No	Yes	1.87
	D	2	Yes	Yes	1.87
	D	4	No	Yes	1.87
	D	4	No	Yes	1.87
	D	2	Yes	Yes	1.87

7 Day Posts

D	4	No	Yes	1.87
D	4	No	Yes	1.87
D	3	No	Yes	1.87
D	2	No	Yes	1.87
D	3	No	Yes	1.87
D	4	No	Yes	1.87
D	3	No	Yes	1.87
D	2	No	Yes	1.87
D	3	No	Yes	1.87
D	3	No	Yes	1.87
Total Posts:	25		COII Required:	46.75

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT Required:	2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	2			SERGEANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.34
	D	2	No	Yes	1.34
	D	2	Yes	No	1.00
	D	2	No	Yes	1.34
	D	2	No	Yes	1.34
	D	2	Yes	Yes	1.34
	D	2	Yes	Yes	1.34

5 Day Posts

D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	Yes	No	1.00
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	Yes	No	1.00
D	2	Yes	No	1.00
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	1	Yes	No	1.00
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
D	2	No	Yes	1.34
Total Posts: 30				COII Required: 38.39

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	0.53
	D	2	Yes	Yes	0.53
Total Posts: 2				COII Required:	1.07

Shift E Evening Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
	E	4	Yes	Yes	2.00
Total Posts: 2				LIEUTENANT Required:	4.00

7 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.87
	E	3	Yes	Yes	1.87
	E	3	Yes	Yes	1.87
	E	3	Yes	Yes	1.87
	E	3	Yes	Yes	1.87
	E	3	Yes	Yes	1.87
	E	3	Yes	Yes	1.87
Total Posts:	<u>6</u>			SERGEANT Required:	<u>11.22</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.87
	E	3	Yes	Yes	1.87
	E	2	Yes	Yes	1.87
	E	3	Yes	Yes	1.87
	E	2	Yes	Yes	1.87
	E	2	Yes	Yes	1.87
	E	2	Yes	Yes	1.87
	E	4	No	Yes	1.87
	E	4	No	Yes	1.87
	E	2	Yes	Yes	1.87
	E	4	No	Yes	1.87
	E	4	No	Yes	1.87
	E	4	No	Yes	1.87
	E	4	No	Yes	1.87
	E	3	Yes	Yes	1.87
	E	4	No	Yes	1.87
	E	4	No	Yes	1.87
	E	3	No	Yes	1.87
	E	4	No	Yes	1.87
	E	4	No	Yes	1.87
	E	2	No	Yes	1.87
	E	3	No	Yes	1.87
	E	3	No	Yes	1.87
	E	2	No	Yes	1.87
	E	3	No	Yes	1.87
	E	3	No	Yes	1.87
Total Posts:	<u>27</u>			COII Required:	<u>50.49</u>

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.34
	E	3	No	Yes	1.34
	E	2	No	Yes	1.34
Total Posts:	3			COII Required:	4.01

Shift: N Night Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	4	Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	1.87
	N	4	Yes	Yes	1.87
	N	3	Yes	Yes	1.87
	N	3	Yes	Yes	1.87
	N	3	Yes	Yes	1.87
	N	3	Yes	Yes	1.87
Total Posts:	6			SERGEANT Required:	11.22

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	Yes	1.87
	N	3	Yes	Yes	1.87
	N	4	No	Yes	1.87
	N	2	Yes	Yes	1.87
	N	4	No	Yes	1.87
	N	2	Yes	Yes	1.87

7 Day Posts

N	4	No	Yes	1.87
N	4	No	Yes	1.87
N	4	No	Yes	1.87
N	2	Yes	Yes	1.87
N	4	No	Yes	1.87
N	4	No	Yes	1.87
N	2	Yes	Yes	1.87
N	4	No	Yes	1.87
N	4	No	Yes	1.87
N	3	No	Yes	1.87
N	4	No	Yes	1.87
N	3	Yes	Yes	1.87
N	2	No	Yes	1.87
Total Posts:				19
COII Required:				35.53

5 Day Posts

Rank: **CAPTAIN**

Post Title	Shift	OSL	Emergency Response	Relief	Positions Required
	N	2	No	No	1.00
Total Posts:					1
CAPTAIN Required:					1.00

Rank: **LIEUTENANT**

Post Title	Shift	OSL	Emergency Response	Relief	Positions Required
	N	2	Yes	No	1.00
Total Posts:					1
LIEUTENANT Required:					1.00

Rank: **COII**

Post Title	Shift	OSL	Emergency Response	Relief	Positions Required
	N	2	Yes	Yes	1.34
	N	2	Yes	No	1.00
Total Posts:					2
COII Required:					2.34

Total PINs Required: 234

Approving Authority:

Patricia Johnson

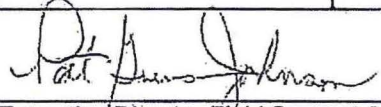
Date:

9/29/16

Title:

Executive Director, FSS

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
DRCF	Search Booth	D	7	28-Apr-17	28-Apr-17		
DRCF	Perimeter Patrol	D	7	28-Apr-17	28-Apr-17		
DRCF	Traffic Officer	D	5	28-Apr-17	28-Apr-17		
DRCF	Search Booth	E	7	28-Apr-17	28-Apr-17		
DRCF	Work Release Transp.	D	7	28-Apr-17	28-Apr-17		
DRCF	Work Release Transp.	D	7	28-Apr-17	28-Apr-17		
DRCF	Work Release Transp.	E	7	28-Apr-17	28-Apr-17		
DRCF	Work Release Transp.	E	7	28-Apr-17	28-Apr-17		
DRCF	Perimeter Patrol	E	7	28-Apr-17	28-Apr-17		
DRCF	Visiting Room Officer	E	4	28-Apr-17	28-Apr-17		
DRCF	Visiting Room Officer	E	4	28-Apr-17	28-Apr-17		
DRCF	Visiting Room Officer	E	4	28-Apr-17	28-Apr-17		
DRCF	Work Release OIC	E	5	28-Apr-17	28-Apr-17		
DRCF	Mailroom	E	5	28-Apr-17	28-Apr-17		
DRCF	Perimeter Patrol	N	7	28-Apr-17	28-Apr-17		


 Executive Director Field Support Services, DPSCS

4/28/17
 Date


 Deputy Secretary of Operations, DPSCS

5/1/17
 Date

ECI

EASTERN CORRECTIONAL INSTITUTION

Eastern Correctional Institution Compound Staffing Plan

Approved: January 18, 2017

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
Total Posts:	2			CAPTAIN Required:	4.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	2.00
	D	3	Yes	Yes	2.00
	D	4	No	Yes	2.00
Total Posts:	3			LIEUTENANT Required:	6.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91
	D	4	Yes	Yes	1.91
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91
	D	4	Yes	Yes	1.91
Total Posts:	13			SERGEANT Required:	24.83

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.91
	D	4	No	Yes	1.91

7 Day Posts

D	4	No	Yes	1.91
D	3	No	Yes	1.91
D	3	No	Yes	1.91
D	2	No	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	3	No	Yes	1.91
D	2	Yes	Yes	1.91
D	3	Yes	Yes	1.91
D	3	No	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	3	No	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	4	No	Yes	1.91
D	2	Yes	Yes	1.91
D	4	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	3	No	Yes	1.91
D	3	No	Yes	1.91
D	2	Yes	Yes	1.91
D	4	Yes	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	2	Yes	Yes	1.91
D	4	No	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	3	No	Yes	1.91
D	3	No	Yes	1.91
D	3	No	Yes	1.91
D	3	No	Yes	1.91

7 Day Posts

D	3	No	Yes	1.91
D	4	No	Yes	1.91
D	3	No	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	3	No	Yes	1.91
D	3	No	Yes	1.91
D	4	No	Yes	1.91
D	2	Yes	Yes	1.91
D	3	No	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	3	No	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	3	No	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	3	No	Yes	1.91
D	4	No	Yes	1.91
D	2	Yes	Yes	1.91
D	2	Yes	Yes	1.91
D	4	No	Yes	1.91
D	3	No	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	4	No	Yes	1.91
D	2	Yes	Yes	1.91
D	3	No	Yes	1.91
Total Posts:	<u>72</u>		COII Required:	<u>137.52</u>

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	2	No	No	1.00
Total Posts:	<u>2</u>			MAJOR Required:	<u>2.00</u>

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00

5 Day Posts

	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	No	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:		<u>6</u>			
				CAPTAIN Required:	<u>6.00</u>

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	No	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:		<u>14</u>			
				LIEUTENANT Required:	<u>14.00</u>

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:		<u>6</u>			
				SERGEANT Required:	<u>6.00</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.36
	D	3	No	Yes	1.36
	D	3	Yes	Yes	1.36
	D	2	Yes	Yes	1.36
	D	2	No	No	1.00
	D	2	No	Yes	1.36

5 Day Posts

D	2	No	Yes	1.36
D	2	Yes	No	1.00
D	2	Yes	Yes	1.36
D	2	Yes	No	1.00
D	2	No	Yes	1.36
D	3	No	Yes	1.36
D	2	No	No	1.00
D	2	No	Yes	1.36
D	2	No	No	1.00
D	2	No	Yes	1.36
D	2	No	Yes	1.36
D	3	No	Yes	1.36
D	2	No	Yes	1.36
Total Posts:	19		COII Required:	24.10

4 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	1.09
	D	3	No	Yes	1.09
	D	3	Yes	Yes	1.09
	D	3	Yes	Yes	1.09
	D	2	Yes	Yes	1.09
	D	3	No	Yes	1.09
	D	3	No	Yes	1.09
	D	3	No	Yes	1.09
Total Posts:	8			COII Required:	8.73

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
Total Posts:	2			CAPTAIN Required:	4.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	2.00
	E	3	Yes	Yes	2.00
	E	3	Yes	Yes	2.00

7 Day Posts

	E	2	Yes	Yes	2.00
	E	3	Yes	Yes	2.00
	E	4	No	Yes	2.00
Total Posts:	<u>6</u>			LIEUTENANT	Required: 12.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.91
	E	4	Yes	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
	E	4	Yes	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
Total Posts:	<u>13</u>			SERGEANT	Required: 24.83

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.91
	E	3	No	Yes	1.91
	E	4	No	Yes	1.91
	E	2	Yes	Yes	1.91
	E	2	Yes	Yes	1.91
	E	3	No	Yes	1.91
	E	4	No	Yes	1.91
	E	3	No	Yes	1.91
	E	3	No	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
	E	3	No	Yes	1.91
	E	4	No	Yes	1.91
	E	4	No	Yes	1.91
	E	2	Yes	Yes	1.91
	E	3	No	Yes	1.91
	E	2	Yes	Yes	1.91
	E	4	No	Yes	1.91

7 Day Posts

E	2	Yes	Yes	1.91
E	4	No	Yes	1.91
E	4	No	Yes	1.91
E	4	Yes	Yes	1.91
E	4	Yes	Yes	1.91
E	2	Yes	Yes	1.91
E	3	No	Yes	1.91
E	2	Yes	Yes	1.91
E	4	No	Yes	1.91
E	4	No	Yes	1.91
E	4	No	Yes	1.91
E	4	No	Yes	1.91
E	3	No	Yes	1.91
E	3	No	Yes	1.91
E	3	No	Yes	1.91
E	4	No	Yes	1.91
E	4	No	Yes	1.91
E	4	No	Yes	1.91
E	4	No	Yes	1.91
E	2	Yes	Yes	1.91
E	3	No	Yes	1.91
E	3	No	Yes	1.91
E	4	No	Yes	1.91
E	3	No	Yes	1.91
E	2	Yes	Yes	1.91
E	3	No	Yes	1.91
E	4	No	Yes	1.91
E	2	Yes	Yes	1.91
E	2	Yes	Yes	1.91
E	3	No	Yes	1.91
E	3	No	Yes	1.91
E	4	No	Yes	1.91
E	2	Yes	Yes	1.91
E	2	Yes	Yes	1.91
E	4	No	Yes	1.91
E	2	Yes	Yes	1.91
E	2	No	Yes	1.91
E	2	Yes	Yes	1.91
E	2	Yes	Yes	1.91
E	3	No	Yes	1.91
E	3	No	Yes	1.91

7 Day Posts

E	4	No	Yes	1.91
E	3	No	Yes	1.91
E	2	Yes	Yes	1.91
E	2	Yes	Yes	1.91
E	4	No	Yes	1.91
E	2	Yes	Yes	1.91
E	3	No	Yes	1.91
E	4	No	Yes	1.91
E	3	No	Yes	1.91
E	4	No	Yes	1.91
E	4	No	Yes	1.91
E	2	Yes	Yes	1.91
E	3	No	Yes	1.91
E	2	Yes	Yes	1.91
E	3	No	Yes	1.91
E	3	No	Yes	1.91
E	4	No	Yes	1.91
Total Posts:	75		COII Required:	143.25

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
Total Posts:	2			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
Total Posts:	3			LIEUTENANT Required:	3.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.36
	E	2	Yes	Yes	1.36
	E	2	No	Yes	1.36
Total Posts:	3			COII Required:	4.09

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	2.00
	N	3	Yes	Yes	2.00
	N	4	No	Yes	2.00
Total Posts:	3			LIEUTENANT Required:	6.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	Yes	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	4	Yes	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
Total Posts:	12			SERGEANT Required:	22.92

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	4	No	Yes	1.91
	N	3	No	Yes	1.91
	N	3	Yes	Yes	1.91
	N	3	Yes	Yes	1.91
	N	4	No	Yes	1.91
	N	3	Yes	Yes	1.91
	N	4	No	Yes	1.91
	N	3	Yes	Yes	1.91
	N	4	No	Yes	1.91

5 Day Posts

	<u>N</u>	2	No	No	<u>1.00</u>
Total Posts:	1			MAJOR	Required: 1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	<u>N</u>	2	Yes	No	<u>1.00</u>
Total Posts:	1			CAPTAIN	Required: 1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	<u>N</u>	2	Yes	No	1.00
	<u>N</u>	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT	Required: 2.00

Total PINs Required: 552

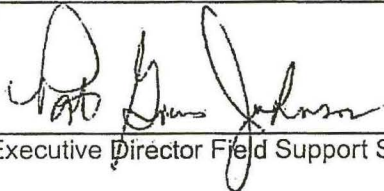
Approving Authority: _____

Date: _____

Title: _____

ECI SAP Request

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
ECI	IP Camera Project	D	5	5-Jul-17	8/9/17	
ECI	IP Camera Project	D	5	5-Jul-17	↓	
ECI	Window Porject	D	5	5-Jul-17	↓	
ECI	Adjustment Ofc. East Comp	D	5	1-Jul-17	↓	
ECI	Intellegence Officer I	D	5	1-Jul-17	↓	
ECI	Intellegence Officer II	D	5	1-Jul-17	9/1/17	8/9/17 pgr
ECI	Correctional Rec Officer	D	5	1-Jul-17	8/9/17	
ECI	OIC, (Sgt) for intakes	D	3	1-Jul-17	↓	
ECI	Officer for Intakes	D	3	1-Jul-17	↓	
ECI	Housing Unit #5 B-Tier	D	7	1-Jul-17	↓	
ECI	Housing Unit #5 B-Tier	E	7	1-Jul-17	↓	
ECI	Housing Unit #5 B-Tier	N	7	1-Jul-17	↓	


 Executive Director Field Support Services, DPSCS

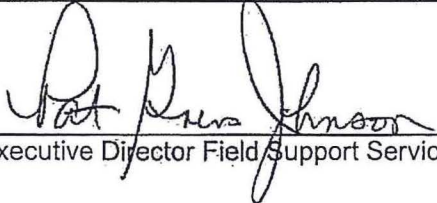
8/9/17
 Date


 Deputy Secretary of Operations, DPSCS

8/11/17
 Date

ECI SAP Request 6-26-17

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
ECI	Housing Unit #4 Property	D	5	26-Jun-17		9-11-17
ECI	Housing Unit #4 B-Tier	D	5	26-Jun-17		9-11-17
ECI	Housing Unit #4 C-Tier	D	5	26-Jun-17	9-11-17	
ECI	Housing Unit #4 B-Tier	E	5	26-Jun-17	9-11-17	
ECI	Housing Unit #4 C-Tier	E	5	26-Jun-17		9-11-17


 Executive Director Field Support Services, DPSCS

9/11/17
 Date


 Deputy Secretary of Operations, DPSCS

9/15/17
 Date

ECI-A

**EASTERN CORRECTIONAL INSTITUTION-
ANNEX**

Eastern Correctional Institution - Annex

Staffing Plan

Approved: January 18, 2017

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts: 1					LIEUTENANT Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	Yes	1.85
	D	4	No	Yes	1.85
	D	4	No	Yes	1.85
	D	4	No	Yes	1.85
Total Posts: 4					SERGEANT Required: 7.40

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.85
	D	4	No	Yes	1.85
	D	4	No	Yes	1.85
	D	3	Yes	Yes	1.85
	D	3	No	Yes	1.85
	D	3	No	Yes	1.85
	D	2	Yes	Yes	1.85
	D	4	No	Yes	1.85
	D	3	Yes	Yes	1.85
	D	3	Yes	Yes	1.85
	D	4	No	Yes	1.85
	D	4	No	Yes	1.85
	D	4	No	Yes	1.85
Total Posts: 13					COII Required: 24.05

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
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5 Day Posts

	<u>D</u>	2	No	No	<u>1.00</u>
Total Posts:	1			MAJOR	Required: 1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	<u>D</u>	2	No	No	<u>1.00</u>
Total Posts:	1			CAPTAIN	Required: 1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	<u>D</u>	2	Yes	No	<u>1.00</u>
Total Posts:	1			LIEUTENANT	Required: 1.00

Shift: E Evening Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	<u>E</u>	4	No	Yes	<u>2.00</u>
Total Posts:	1			LIEUTENANT	Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	Yes	Yes	1.85
	E	4	No	Yes	1.85
	E	4	No	Yes	1.85
	<u>E</u>	4	No	Yes	<u>1.85</u>
Total Posts:	4			SERGEANT	Required: 7.40

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.85
	E	2	Yes	Yes	1.85
	E	4	No	Yes	1.85
	E	2	No	Yes	1.85
	E	3	No	Yes	1.85
	E	3	Yes	Yes	1.85
	E	4	No	Yes	1.85
	E	3	Yes	Yes	1.85
	E	4	No	Yes	1.85
	E	3	Yes	Yes	1.85
	E	4	No	Yes	1.85
	<u>E</u>	4	No	Yes	<u>1.85</u>
Total Posts:	12			COII	Required: 22.20

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			CAPTAIN	Required: 1.00

Shift: N Night Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT	Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.85
	N	4	Yes	Yes	1.85
	N	4	No	Yes	1.85
	N	4	No	Yes	1.85
Total Posts:	4			SERGEANT	Required: 7.40

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.85
	N	4	No	Yes	1.85
	N	2	Yes	Yes	1.85
	N	4	No	Yes	1.85
	N	4	No	Yes	1.85
	N	3	Yes	Yes	1.85
	N	3	No	Yes	1.85
	N	4	No	Yes	1.85
	N	4	No	Yes	1.85
Total Posts:	9			COII	Required: 16.65

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			CAPTAIN	Required: 1.00

Total PINs Required: 96

Approving Authority: _____

Date: _____

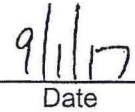
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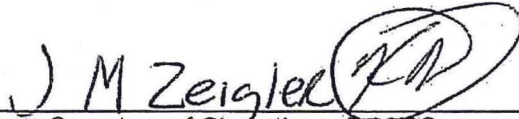
ECIA SAP Request 8-24-2017

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
ECIA	Transportation Crew #1	D	5	24-Aug-17		
ECIA	Transportation Crew #2	D	5	24-Aug-17		
ECIA	Work Release Sgt.	D	5	24-Aug-17		
ECIA	Work Crew SHA #1	D	5	24-Aug-17		
ECIA	Work Crew SHA #2	D	5	24-Aug-17		
ECIA	Work Crew SHA #3	D	5	24-Aug-17		
ECIA	Work Crew SHA #4	D	5	24-Aug-17		
ECIA	Transportation Crew #1	E	5	24-Aug-17		
ECIA	Transportation Crew #2	E	5	24-Aug-17		



Executive Director Field Support Services, DPSCS


Date



Deputy Secretary of Operations, DPSCS


Date

ECIA FY17 SAP Request

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
ECIA	Community Work Detail	D	5	1-Jul-17	8/9/17		
ECIA	Education Resource Officer	D	5	1-Jul-17			
ECIA	ID and Receiving	D	5	1-Jul-17			
ECIA	VAC	D	5	1-Jul-17			
ECIA	X-Ray Officer in Lobby	D	7	1-Jul-17			
PHPRU	MD Food Bank	D	2	1-Jul-17			
PHPRU	Worchster Co Aux Road Crew	D	5	1-Jul-17			
ECIA	X-Ray Officer in Lobby	E	7	1-Jul-17			


 Executive Director Field Support Services, DPSCS

8/9/17
 Date


 Deputy Secretary of Operations, DPSCS

8/11/17
 Date

EPRU

EASTERN PRE-RELEASE UNIT

Eastern Pre-Release Unit Staffing Plan

Approved: January 25, 2017

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.81
	D	2	Yes	Yes	1.81
	D	4	No	Yes	1.81
Total Posts:	3			COII Required:	5.43

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	No	1.00
	D	2	Yes	No	1.00
Total Posts:	2			SERGEANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.29
	D	2	No	Yes	1.29
	D	2	No	Yes	1.29
	D	2	No	Yes	1.29
	D	2	No	Yes	1.29
	D	2	Yes	Yes	1.29
	D	2	No	Yes	1.29
Total Posts:	7			COII Required:	9.05

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	0.52
Total Posts:	1			COII Required:	0.52

Shift: E Evening Shift

7 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.81
	E	2	Yes	Yes	1.81
	E	2	Yes	Yes	1.81
Total Posts:	3			COII Required:	5.43

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	No	1.00
Total Posts:	1			SERGEANT Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	1.29
	E	2	Yes	Yes	1.29
Total Posts:	2			COII Required:	2.59

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	0.52
Total Posts:	1			COII Required:	0.52

Shift: N Night Shift

7 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	Yes	1.81

7 Day Posts

	<u>N</u>	4	No	Yes	1.81
Total Posts:	2			COII Required:	3.62

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	<u>N</u>	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	<u>N</u>	3	No	No	1.00
Total Posts:	1			SERGEANT Required:	1.00

Total PINs Required: 35

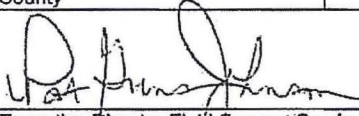
Approving Authority: _____

Date: _____

Title: _____

EPRU SAP Request

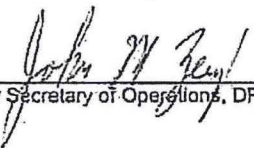
Facility	SAP Name	Shift	Current SAP Yes/No	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
EPRU	Habitat for Humanity Carolie County	D	Yes	3	19-Sep-16	25-Jan-17		



 Executive Director Field Support Services, DPSCS

1/27/17

 Date



 Deputy Secretary of Operations, DPSCS

1/30/17

 Date

JCI

JESSUP CORRECTIONAL INSTITUTION

Jessup Correctional Institution Staffing Plan

Approved: January 20, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:					1
					CAPTAIN Required: 2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	2.00
	D	4	No	Yes	2.00
Total Posts:					2
					LIEUTENANT Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	Yes	1.97
	D	4	Yes	Yes	1.97
	D	3	No	Yes	1.97
	D	4	Yes	Yes	1.97
	D	4	Yes	Yes	1.97
	D	3	No	Yes	1.97
	D	4	Yes	Yes	1.97
	D	4	Yes	Yes	1.97
	D	3	No	Yes	1.97
	D	4	Yes	Yes	1.97
Total Posts:					10
					SERGEANT Required: 19.70

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	1.97
	D	4	No	Yes	1.97
	D	3	No	Yes	1.97
	D	3	Yes	Yes	1.97
	D	4	No	Yes	1.97
	D	3	Yes	Yes	1.97
	D	3	No	Yes	1.97

7 Day Posts

D	2	No	Yes	1.97
D	2	Yes	Yes	1.97
D	4	No	Yes	1.97
D	2	Yes	Yes	1.97
D	1	No	Yes	1.97
D	4	Yes	Yes	1.97
D	3	No	Yes	1.97
D	2	No	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	No	Yes	1.97
D	4	No	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
D	2	Yes	Yes	1.97
D	2	No	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
D	2	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	Yes	Yes	1.97
D	2	No	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	Yes	Yes	1.97
D	4	No	Yes	1.97
D	4	No	Yes	1.97
D	4	No	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	No	Yes	1.97
D	3	Yes	Yes	1.97
D	2	No	Yes	1.97
D	3	No	Yes	1.97

7 Day Posts

D	3	No	Yes	1.97
D	2	Yes	Yes	1.97
D	3	No	Yes	1.97
D	2	Yes	Yes	1.97
D	4	Yes	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	No	Yes	1.97
D	4	No	Yes	1.97
D	4	No	Yes	1.97
D	3	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	No	Yes	1.97
D	4	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	No	Yes	1.97
D	4	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	No	Yes	1.97
D	4	No	Yes	1.97
D	3	Yes	Yes	1.97
D	3	No	Yes	1.97
D	3	No	Yes	1.97
Total Posts:	66		COII Required:	130.02

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	4			CAPTAIN Required:	4.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	No	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00

5 Day Posts

D	2	Yes	No	1.00
D	2	Yes	No	1.00
D	2	Yes	No	1.00
D	2	Yes	No	1.00
D	2	Yes	No	1.00
Total Posts:	11		LIEUTENANT	Required: 11.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	1	No	No	1.00
	D	2	No	No	1.00
	D	3	Yes	Yes	1.41
	D	1	No	No	1.00
	D	2	No	No	1.00
Total Posts:	5			SERGEANT	Required: 5.41

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.41
	D	2	No	No	1.00
	D	2	No	Yes	1.41
	D	2	No	Yes	1.41
	D	2	No	Yes	1.41
	D	2	No	Yes	1.41
	D	2	No	Yes	1.41
	D	2	Yes	Yes	1.41
	D	1	No	No	1.00
	D	2	No	No	1.00
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	1	Yes	Yes	1.41
	D	2	No	Yes	1.41
	D	2	No	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	No	Yes	1.41
	D	1	No	No	1.00
	D	2	No	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	No	Yes	1.41
	D	2	No	Yes	1.41

5 Day Posts

	D	2	No	Yes	1.41
	D	2	No	Yes	1.41
	D	2	No	Yes	1.41
	D	2	No	No	1.00
	D	2	No	Yes	1.41
Total Posts:	<u>29</u>			COII Required:	<u>38.77</u>

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	<u>1</u>			CAPTAIN Required:	<u>2.00</u>

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	2.00
	E	3	Yes	Yes	2.00
	E	4	No	Yes	2.00
Total Posts:	<u>3</u>			LIEUTENANT Required:	<u>6.00</u>

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	Yes	Yes	1.97
	E	4	Yes	Yes	1.97
	E	4	Yes	Yes	1.97
	E	4	Yes	Yes	1.97
	E	4	Yes	Yes	1.97
	E	4	Yes	Yes	1.97
	E	3	No	Yes	1.97
	E	3	No	Yes	1.97
	E	4	Yes	Yes	1.97
Total Posts:	<u>9</u>			SERGEANT Required:	<u>17.73</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.97
	E	4	No	Yes	1.97
	E	3	Yes	Yes	1.97
	E	4	No	Yes	1.97
	E	3	No	Yes	1.97
	E	3	Yes	Yes	1.97

7 Day Posts

E	3	Yes	Yes	1.97
E	4	No	Yes	1.97
E	3	Yes	Yes	1.97
E	3	No	Yes	1.97
E	4	No	Yes	1.97
E	3	No	Yes	1.97
E	2	Yes	Yes	1.97
E	3	Yes	Yes	1.97
E	3	No	Yes	1.97
E	4	No	Yes	1.97
E	4	No	Yes	1.97
E	3	No	Yes	1.97
E	3	No	Yes	1.97
E	3	No	Yes	1.97
E	3	No	Yes	1.97
E	3	Yes	Yes	1.97
E	3	No	Yes	1.97
E	3	No	Yes	1.97
E	4	No	Yes	1.97
E	3	Yes	Yes	1.97
E	4	No	Yes	1.97
E	4	No	Yes	1.97
E	3	No	Yes	1.97
E	4	Yes	Yes	1.97
E	4	No	Yes	1.97
E	2	Yes	Yes	1.97
E	2	No	Yes	1.97
E	3	No	Yes	1.97
E	2	No	Yes	1.97
E	2	No	Yes	1.97
E	3	No	Yes	1.97
E	3	No	Yes	1.97
E	2	No	Yes	1.97
E	4	No	Yes	1.97
E	2	No	Yes	1.97
E	2	Yes	Yes	1.97
E	2	No	Yes	1.97
E	1	No	Yes	1.97
E	2	Yes	Yes	1.97
E	3	No	Yes	1.97
E	2	Yes	Yes	1.97

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	1	Yes	Yes	1.41
	E	3	No	Yes	1.41
	E	2	No	Yes	1.41
	E	2	No	Yes	1.41
Total Posts:	4			COII Required:	5.63

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	3	Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	Yes	Yes	1.97
	N	4	Yes	Yes	1.97
	N	3	Yes	Yes	1.97
	N	4	Yes	Yes	1.97
	N	4	Yes	Yes	1.97
	N	4	Yes	Yes	1.97
	N	4	Yes	Yes	1.97
	N	4	Yes	Yes	1.97
Total Posts:	8			SERGEANT Required:	15.76

7 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	No	Yes	1.97
	N	3	No	Yes	1.97
	N	3	Yes	Yes	1.97
	N	2	No	Yes	1.97
	N	2	No	Yes	1.97
	N	3	No	Yes	1.97
	N	3	Yes	Yes	1.97
	N	3	No	Yes	1.97
	N	4	No	Yes	1.97
	N	3	No	Yes	1.97
	N	4	No	Yes	1.97
	N	3	No	Yes	1.97
	N	3	Yes	Yes	1.97
	N	4	No	Yes	1.97
	N	2	No	Yes	1.97
	N	2	No	Yes	1.97
	N	4	No	Yes	1.97
	N	3	Yes	Yes	1.97
	N	4	No	Yes	1.97
	N	3	No	Yes	1.97
	N	4	No	Yes	1.97
	N	4	No	Yes	1.97
	N	4	No	Yes	1.97
	N	4	No	Yes	1.97
	N	4	No	Yes	1.97
	N	4	No	Yes	1.97
	N	4	No	Yes	1.97
	N	3	No	Yes	1.97
	N	4	No	Yes	1.97
	N	3	Yes	Yes	1.97
	N	3	No	Yes	1.97
	N	2	No	Yes	1.97
	N	4	No	Yes	1.97
	N	3	No	Yes	1.97
	N	4	No	Yes	1.97
	N	3	Yes	Yes	1.97
	N	3	No	Yes	1.97
Total Posts:	<u>35</u>			COII Required:	<u>68.95</u>

5 Day Posts

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
	N	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	Yes	1.41
Total Posts:	1			COII Required:	1.41

Total PINs Required: 488

Approving Authority: _____

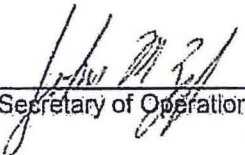
Date: _____

Title: _____

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
JCI	Door Control/Escort	D	5	21-Feb-17			
JCI	Door Control/Escort	E	5	21-Feb-17			


 Executive Director Field Support Services, DPSCS

2/22/17
 Date

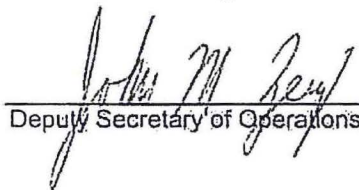

 Deputy Secretary of Operations, DPSCS

2/23/17
 Date

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
JCI	Multi-Purpose Detector Officer 1	D	7	22-Sep-16	1/27/17		
JCI	Multi-Purpose Detector Officer 2	D	7	22-Sep-16		1/27/17	one officer is sufficient
JCI	Multi-Purpose Panel 15 Officer	D	7	22-Sep-16	1/27/17		
JCI	HUB Sallyport Officer	D	5	22-Sep-16			
JCI	HUB Tower 7 Officer	D	5	22-Sep-16			
JCI	HUB Traffic Officer	D	5	22-Sep-16			
JCI	HUB Officer In Charge	D	5	22-Sep-16			
JCI	CCTV Officer	D	5	22-Sep-16			
JCI	B Building Escort Pre-Trial/Attorney	D	5	22-Sep-16			
JCI	Multi-Purpose Detector Officer 1	E	7	22-Sep-16			
JCI	Multi-Purpose Detector Officer 2	E	7	22-Sep-16		1/27/17	one officer is sufficient
JCI	HUB Sallyport Officer	E	5	22-Sep-16			
JCI	HUB Tower 7 Officer	E	5	22-Sep-16			
JCI	HUB Traffic Officer	E	5	22-Sep-16			
JCI	JCI Property Officer	E	5	22-Sep-16			
JCI	Multi-Purpose Detector Officer 1	N	7	22-Sep-16			
JCI	B Building Escort Officer	N	7	22-Sep-16			
JCI	B Building Escort Officer	N	7	22-Sep-16			


 Executive Director Field Support Services, DPSCS

1/27/17
 Date


 Deputy Secretary of Operations, DPSCS

1/30/17
 Date

JIPPB

**JAIL INDUSTRIES PRETRIAL PRE-RELEASE
BUILDING**

Jail Industries Pretrial Prerelease Building Staffing Plan

Approved: November 16, 2015

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		Yes	Yes	2.00
	D		Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	Yes	2.00
Total Posts:	1			SERGEANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	3	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	2	Yes	Yes	2.00
	D	4	No	Yes	2.00
	D	2	Yes	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	3	Yes	Yes	2.00
	D	2	Yes	Yes	2.00
	D	2	Yes	Yes	2.00
	D	2	Yes	Yes	2.00
	D	4	Yes	Yes	2.00
	D	3	Yes	Yes	2.00

7 Day Posts

D	4	Yes	Yes	2.00
D	4	Yes	Yes	2.00
D	3	Yes	Yes	2.00
D	4	Yes	Yes	2.00
D	4	Yes	Yes	2.00
D	4	Yes	Yes	2.00
D	4	No	Yes	2.00
D	3	No	Yes	2.00
D	4	No	Yes	2.00
D	4	No	Yes	2.00
D	4	No	Yes	2.00
D	4	Yes	Yes	2.00
D	2	No	Yes	2.00
D	2	No	Yes	2.00
D	2	No	Yes	2.00
D	2	No	Yes	2.00
D	4	No	Yes	2.00
Total Posts:	<u>38</u>		COII Required:	76.00

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	No	1.00
Total Posts:	<u>1</u>			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	No	1.00
	D		Yes	No	1.00
Total Posts:	<u>2</u>			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		Yes	No	1.00
	D		Yes	No	1.00
Total Posts:	<u>2</u>			LIEUTENANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.43
	D	2	No	Yes	1.43
	D	4	No	Yes	1.43

5 Day Posts

	D	4	No	Yes	1.43
	D	2	No	No	1.00
	D	2	No	Yes	1.43
	D	3	No	Yes	1.43
	D	3	No	Yes	1.43
	D	3	No	No	1.00
	D	2	Yes	No	1.00
	D	3	No	No	1.00
	D	2	Yes	No	1.00
Total Posts:	<u>12</u>			COII Required:	<u>15.00</u>

4 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.14
Total Posts:	<u>1</u>			SERGEANT Required:	<u>1.14</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.14
	D	4	No	Yes	1.14
	D	4	No	Yes	1.14
Total Posts:	<u>3</u>			COII Required:	<u>3.43</u>

Shift: E Evening Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		Yes	Yes	2.00
	E		No	Yes	2.00
Total Posts:	<u>2</u>			LIEUTENANT Required:	<u>4.00</u>

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	<u>1</u>			SERGEANT Required:	<u>2.00</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00

7 Day Posts

E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	2	No	Yes	2.00
E	4	No	Yes	2.00
E	2	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	3	No	Yes	2.00
E	3	No	Yes	2.00
E	3	No	Yes	2.00
E	2	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	3	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	3	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	3	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	2	No	Yes	2.00
E	2	No	Yes	2.00
E	2	No	Yes	2.00
E	2	No	Yes	2.00
E	4	No	Yes	2.00
Total Posts:	38		COII Required:	<u>76.00</u>

5 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.43
Total Posts:	1			COII Required:	<u>1.43</u>

1 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	0.29
	E	2	Yes	Yes	0.29
Total Posts:	2			COII Required:	0.57

Shift: N Night Shift

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N		Yes	Yes	2.00
	N		Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			SERGEANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	3	No	Yes	2.00
	N	2	No	Yes	2.00
	N	4	No	Yes	2.00
	N	2	Yes	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	2	Yes	Yes	2.00
	N	2	Yes	Yes	2.00
	N	2	Yes	Yes	2.00
	N	2	Yes	Yes	2.00
	N	2	Yes	Yes	2.00
	N	3	No	Yes	2.00

7 Day Posts

N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	3	Yes	Yes	2.00
N	3	Yes	Yes	2.00
N	3	No	Yes	2.00
N	3	No	Yes	2.00
Total Posts:				38
COII Required:				76.00

Total PINs Required: 273

Approving Authority: _____

Date: _____

Title: _____

MCIH

MARYLAND CORRECTIONAL INSTITUTION

HAGERSTOWN

Maryland Correctional Institution - Hagerstown

Staffing Plan

Approved: May 24, 2017

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2:00
Total Posts:	1			CAPTAIN	Required: 2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	2.00
	D	4	No	Yes	2.00
Total Posts:	2			LIEUTENANT	Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
Total Posts:	5			SERGEANT	Required: 9.45

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.89
	D	3	Yes	Yes	1.89
	D	2	Yes	Yes	1.89
	D	3	No	Yes	1.89
	D	4	No	Yes	1.89
	D	3	No	Yes	1.89
	D	2	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89

7 Day Posts

D	4	No	Yes	1.89
D	3	No	Yes	1.89
D	3	No	Yes	1.89
D	3	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	2	No	Yes	1.89
D	3	No	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	2	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	3	No	Yes	1.89
D	3	No	Yes	1.89
D	3	No	Yes	1.89
D	2	Yes	Yes	1.89
D	4	Yes	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	3	No	Yes	1.89
D	4	No	Yes	1.89
D	4	Yes	Yes	1.89
D	3	No	Yes	1.89
D	2	Yes	Yes	1.89
D	4	Yes	Yes	1.89
D	4	No	Yes	1.89
D	2	Yes	Yes	1.89
D	4	Yes	Yes	1.89
D	2	No	Yes	1.89
Total Posts:	42		COII Required:	79.38

6 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.62
Total Posts:	1			COII Required:	1.62

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>

5 Day Posts

	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	2			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	6			LIEUTENANT Required:	6.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	2	No	No	1.00
Total Posts:	2			SERGEANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.35
	D	3	No	Yes	1.35
	D	2	No	Yes	1.35
	D	2	No	No	1.00
	D	3	No	Yes	1.35
	D	2	No	Yes	1.35
	D	2	No	Yes	1.35
	D	2	Yes	No	1.00
	D	2	No	No	1.00
	D	2	No	Yes	1.35
	D	2	Yes	No	1.00
	D	2	No	Yes	1.35
Total Posts:	12			COII Required:	14.80

4 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
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4 Day Posts

	D	2	No	Yes	1.08
	D	2	No	Yes	1.08
	D	2	No	Yes	1.08
	D	2	No	Yes	1.08
	D	2	No	Yes	1.08
Total Posts:	5			COII Required:	5.40

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	0.54
	D	2	No	Yes	0.54
Total Posts:	2			COII Required:	1.08

1 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	1	No	Yes	0.27
Total Posts:	1			COII Required:	0.27

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	2.00
	E	4	No	Yes	2.00
	E	3	Yes	Yes	2.00
Total Posts:	3			LIEUTENANT Required:	6.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
Total Posts:	5			SERGEANT Required:	9.45

7 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.89
	E	2	Yes	Yes	1.89
	E	4	No	Yes	1.89
	E	2	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	2	No	Yes	1.89
	E	3	Yes	Yes	1.89
	E	4	No	Yes	1.89
	E	2	No	Yes	1.89
	E	4	Yes	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	2	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	2	Yes	Yes	1.89
	E	4	Yes	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	3	Yes	Yes	1.89
	E	3	No	Yes	1.89
	E	4	No	Yes	1.89
	E	4	No	Yes	1.89
	E	2	Yes	Yes	1.89
	E	2	No	Yes	1.89
	E	3	No	Yes	1.89
	E	3	No	Yes	1.89
	E	3	No	Yes	1.89
	E	2	Yes	Yes	1.89
	E	3	No	Yes	1.89
	E	3	No	Yes	1.89
	E	2	Yes	Yes	1.89
	E	2	No	Yes	1.89
	E	3	No	Yes	1.89
	E	3	No	Yes	1.89

7 Day Posts

Total Posts: 38

COII Required: 71.82

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			MAJOR	Required: 1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts:	1			CAPTAIN	Required: 1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts:	1			LIEUTENANT	Required: 1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.35
	E	2	Yes	Yes	1.35
	E	1	Yes	Yes	1.35
	E	2	No	Yes	1.35
	E	2	No	Yes	1.35
Total Posts:	5			COII	Required: 6.75

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	0.54
	E	2	Yes	Yes	0.54
	E	2	Yes	Yes	0.54
Total Posts:	3			COII	Required: 1.62

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN	Required: 2.00

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	3	Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
Total Posts:	5			SERGEANT Required:	9.45

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	Yes	Yes	1.89
	N	4	Yes	Yes	1.89
	N	4	Yes	Yes	1.89
	N	3	Yes	Yes	1.89
	N	3	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	3	Yes	Yes	1.89
	N	3	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	3	No	Yes	1.89
	N	4	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	3	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	2	No	Yes	1.89
	N	3	No	Yes	1.89

7 Day Posts

	N	4	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89
	N	4	Yes	Yes	1.89
Total Posts:	<u>34</u>			COII Required:	<u>64.26</u>

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	<u>1</u>			MAJOR Required:	<u>1.00</u>

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
Total Posts:	<u>1</u>			CAPTAIN Required:	<u>1.00</u>

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
	N	2	Yes	No	1.00
Total Posts:	<u>2</u>			LIEUTENANT Required:	<u>2.00</u>

Total PINs Required: 313

Approving Authority: _____

Date: _____

Title: _____

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
MCIH	Seg Escort & Relief #4	D	7	4-Jan-17	1/27/17		
MCIH	Seg Escort & Relief #5	D	7	4-Jan-17			
MCIH	North Annex #2	D	7	4-Jan-17			
MCIH	South Annex #2	D	7	4-Jan-17			
MCIH	Vet Dog Liason	D	7	4-Jan-17			
MCIH	Chapel #2	D	6	4-Jan-17			
MCIH	Receiving & ID #2	D	5	4-Jan-17			
MCIH	Library Security	D	5	4-Jan-17			
MCIH	Program Services #2	D	5	4-Jan-17			
MCIH	Locksmith #2	D	5	4-Jan-17			
MCIH	Intel Sergeant	D	5	4-Jan-17			
MCIH	Escort & Relief #2	E	7	4-Jan-17			
MCIH	Escort & Relief #3	E	7	4-Jan-17			
MCIH	North Annex #2	E	7	4-Jan-17			
MCIH	South Annex #2	E	7	4-Jan-17			
MCIH	Vet Dog Liason	E	7	4-Jan-17			
MCIH	Segregation Recreation #1	N	7	4-Jan-17			
MCIH	Segregation Recreation #2	N	7	4-Jan-17			
MCIH	North Annex #2	N	7	4-Jan-17			
MCIH	South Annex #2	N	7	4-Jan-17			

Pat Deo Johnson

Executive Director Field Support Services, DPSCS

1/27/17

Date

John M. Jewell

Deputy Secretary of Operations, DPSCS

1/30/17

Date

MCIJ

MARYLAND CORRECTIONAL INSTITUTION

JESSUP

Maryland Correctional Institution - Jessup Staffing Plan

Approved: October 03, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:		1		CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
	D	3	Yes	Yes	2.00
Total Posts:		2		LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
	D	4	Yes	Yes	1.93
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
Total Posts:		9		SERGEANT Required:	17.37

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.93
	D	3	Yes	Yes	1.93
	D	3	Yes	Yes	1.93
	D	3	Yes	Yes	1.93
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
	D	3	No	Yes	1.93
	D	3	Yes	Yes	1.93

7 Day Posts

D	3	No	Yes	1.93
D	3	Yes	Yes	1.93
D	3	Yes	Yes	1.93
D	3	Yes	Yes	1.93
D	3	No	Yes	1.93
D	2	Yes	Yes	1.93
D	4	No	Yes	1.93
D	3	No	Yes	1.93
D	2	No	Yes	1.93
D	3	Yes	Yes	1.93
D	2	Yes	Yes	1.93
D	3	No	Yes	1.93
D	4	Yes	Yes	1.93
D	2	Yes	Yes	1.93
D	3	No	Yes	1.93
D	3	No	Yes	1.93
D	2	No	Yes	1.93
D	4	No	Yes	1.93
D	3	Yes	Yes	1.93
D	2	Yes	Yes	1.93
D	2	Yes	Yes	1.93
D	3	Yes	Yes	1.93
Total Posts:	30		COII Required:	57.90

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	2			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00

5 Day Posts

D	2	Yes	No	1.00
D	2	Yes	No	1.00
D	2	Yes	No	1.00
D	2	Yes	No	1.00
D	2	Yes	No	1.00
D	2	No	No	1.00
D	2	Yes	No	1.00
D	2	Yes	No	1.00
Total Posts:	12		LIEUTENANT	Required: 12.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	3	No	Yes	1.38
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	2	No	No	1.00
Total Posts:	9			SERGEANT	Required: 9.38

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	No	1.00
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	Yes	Yes	1.38
	D	2	Yes	Yes	1.38
	D	2	No	No	1.00
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	No	1.00
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
Total Posts:	15			COII	Required: 19.54

4 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.10
	D	2	Yes	Yes	1.10
Total Posts:	2			COII Required:	2.21

3 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	1	Yes	Yes	0.83
	D	2	No	Yes	0.83
Total Posts:	2			COII Required:	1.65

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	0.55
	D	3	Yes	Yes	0.55
Total Posts:	2			COII Required:	1.10

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	2.00
	E	4	No	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.93
	E	4	No	Yes	1.93
	E	4	No	Yes	1.93
	E	4	No	Yes	1.93
	E	4	No	Yes	1.93
	E	4	No	Yes	1.93
	E	4	No	Yes	1.93
	E	4	No	Yes	1.93

7 Day Posts

Total Posts: E 4 Yes Yes 1.93
9 SERGEANT Required: 17.37

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.93
	E	3	Yes	Yes	1.93
	E	2	No	Yes	1.93
	E	3	Yes	Yes	1.93
	E	4	No	Yes	1.93
	E	4	Yes	Yes	1.93
	E	4	No	Yes	1.93
	E	3	No	Yes	1.93
	E	3	Yes	Yes	1.93
	E	2	No	Yes	1.93
	E	2	Yes	Yes	1.93
	E	3	No	Yes	1.93
	E	3	Yes	Yes	1.93
	E	3	Yes	Yes	1.93
	E	4	No	Yes	1.93
	E	4	No	Yes	1.93
	E	3	Yes	Yes	1.93
	E	4	No	Yes	1.93
	E	3	Yes	Yes	1.93
	E	3	Yes	Yes	1.93
	E	3	Yes	Yes	1.93
	E	2	Yes	Yes	1.93
	E	3	No	Yes	1.93
	E	3	Yes	Yes	1.93
	E	2	Yes	Yes	1.93
	E	3	No	Yes	1.93
	E	4	No	Yes	1.93
	E	2	No	Yes	1.93
	E	2	Yes	Yes	1.93
Total Posts:	<u>29</u>			COII Required:	<u>55.97</u>

6 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.65
	E	2	No	Yes	1.65

6 Day Posts

	E	2	Yes	Yes	1.65
	E	2	No	Yes	1.65
Total Posts:	4			COII Required:	6.62

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.38
	E	2	No	Yes	1.38
	E	2	No	Yes	1.38
	E	2	No	Yes	1.38
Total Posts:	4			COII Required:	5.51

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	3	Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
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7 Day Posts

N	4	No	Yes	1.93
N	4	No	Yes	1.93
N	4	No	Yes	1.93
N	4	No	Yes	1.93
N	4	No	Yes	1.93
N	4	No	Yes	1.93
N	4	No	Yes	1.93
N	4	No	Yes	1.93
Total Posts:	8		SERGEANT	Required: 15.44

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
N	3		Yes	Yes	1.93
N	4		No	Yes	1.93
N	4		No	Yes	1.93
N	3		Yes	Yes	1.93
N	4		Yes	Yes	1.93
N	4		No	Yes	1.93
N	4		No	Yes	1.93
N	3		Yes	Yes	1.93
N	3		Yes	Yes	1.93
N	3		No	Yes	1.93
N	3		Yes	Yes	1.93
N	2		Yes	Yes	1.93
N	4		Yes	Yes	1.93
N	3		Yes	Yes	1.93
N	3		Yes	Yes	1.93
N	2		No	Yes	1.93
N	3		Yes	Yes	1.93
N	3		Yes	Yes	1.93
N	4		No	Yes	1.93
N	4		Yes	Yes	1.93
N	4		No	Yes	1.93
N	3		Yes	Yes	1.93
Total Posts:	22			COII	Required: 42.46

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
N		2	No	No	1.00
Total Posts:	1			MAJOR	Required: 1.00

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
	N	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT Required:	2.00
Total PINs Required:					293

Approving Authority: _____

Date: _____

Title: _____

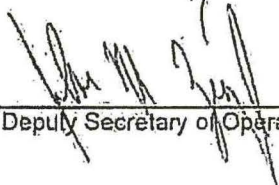
MCI-J FY17 SAP Request

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
MCIJ	EHU #3	D	7	20-Jun-16	1-Jul-16	
MCIJ	FHU #3	D	7	20-Jun-16	1-Jul-16	
MCIJ	GHU #3	D	7	20-Jun-16	1-Jul-16	
MCIJ	HHU Control	D	7	20-Jun-16	1-Jul-16	
MCIJ	Sallyport Escort	D	7	20-Jun-16	1-Jul-16	
MCIJ	VAC	D	5	20-Jun-16	1-Jul-16	
MCIJ	ARP	D	5	20-Jun-16	1-Jul-16	
MCIJ	Maintenance	D	5	20-Jun-16	1-Jul-16	
MCIJ	Maintenance	D	5	20-Jun-16	1-Jul-16	
MCIJ	EHU #3	E	7	20-Jun-16	1-Jul-16	
MCIJ	FHU #3	E	7	20-Jun-16	1-Jul-16	
MCIJ	GHU #3	E	7	20-Jun-16	1-Jul-16	
MCIJ	HHU West Control	E	7	20-Jun-16	1-Jul-16	
MCIJ	HHU Patrol #2	E	7	20-Jun-16	1-Jul-16	
MCIJ	CONSTRUCTION #1	D	5	19-Sep-16	3-Oct-16	
MCIJ	CONSTRUCTION #2	D	5	19-Sep-16	3-Oct-16	
MCIJ	TRAFFIC	N	7	19-Sep-16	3-Oct-16	
MCIJ	AHU #3	D	7	19-Sep-16	3-Oct-16	
MCIJ	BHU #3	D	7	19-Sep-16	3-Oct-16	
MCIJ	AHU #3	E	7	19-Sep-16	3-Oct-16	
MCIJ	BHU #3	E	7	19-Sep-16	3-Oct-16	
MCIJ	TRAFFIC	E	5	19-Sep-16		3-Oct-16



Executive Director Field Support Services, DPSCS

12/9/16
Date



Deputy Secretary of Operations, DPSCS

12/23/16
Date

MCIW

MARYLAND CORRECTIONAL INSTITUTION

WOMEN

Maryland Correctional Institution - Women

Staffing Plan

Approved: October 03, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:		1		CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	Yes	2.00
	D	3	Yes	No	1.00
	D	2	Yes	Yes	2.00
	D	4	No	Yes	2.00
Total Posts:		4		LIEUTENANT Required:	7.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
	D	3	No	Yes	1.93
	D	3	No	Yes	1.93
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
	D	4	No	Yes	1.93
Total Posts:		7		SERGEANT Required:	13.51

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.93
	D	3	No	Yes	1.93
	D	3	No	Yes	1.93
	D	2	No	Yes	1.93
	D	2	Yes	Yes	1.93
	D	3	No	Yes	1.93
	D	4	No	Yes	1.93
	D	2	No	Yes	1.93

7 Day Posts

D	3	No	Yes	1.93
D	3	No	Yes	1.93
D	3	No	Yes	1.93
D	2	Yes	Yes	1.93
D	3	No	Yes	1.93
D	3	Yes	Yes	1.93
D	2	No	Yes	1.93
D	3	Yes	Yes	1.93
D	4	No	Yes	1.93
D	3	Yes	Yes	1.93
D	3	No	Yes	1.93
D	3	No	Yes	1.93
D	3	No	Yes	1.93
D	4	No	Yes	1.93
D	3	Yes	Yes	1.93
D	4	Yes	Yes	1.93
D	4	No	Yes	1.93
D	3	No	Yes	1.93
D	3	No	Yes	1.93
D	2	Yes	Yes	1.93
D	4	No	Yes	1.93
D	3	No	Yes	1.93
D	3	No	Yes	1.93
D	4	No	Yes	1.93
D	4	No	Yes	1.93
D	3	No	Yes	1.93
D	3	No	Yes	1.93
D	2	Yes	Yes	1.93
D	4	No	Yes	1.93
D	3	No	Yes	1.93
D	3	No	Yes	1.93
D	4	No	Yes	1.93
D	4	No	Yes	1.93
Total Posts:	32		COII Required:	61.76

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	2			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	No	1.00
	D	3	Yes	No	1.00

5 Day Posts

D	3	Yes	No	1.00
D	3	Yes	No	1.00
D	3	Yes	No	1.00
D	3	Yes	No	1.00
D	3	No	No	1.00
D	3	Yes	No	1.00
D	3	No	No	1.00
D	3	Yes	No	1.00
Total Posts:	10		LIEUTENANT	Required: 10.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	3	No	Yes	1.38
Total Posts:	2			SERGEANT	Required: 2.38

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	1	No	No	1.00
	D	1	No	No	1.00
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	No	Yes	1.38
	D	2	Yes	No	1.00
	D	2	No	Yes	1.38
	D	1	No	No	1.00
	D	1	Yes	Yes	1.38
	D	2	No	No	1.00
	D	2	No	No	1.00
Total Posts:	19			COII	Required: 23.92

3 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
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3 Day Posts

	D	2	No	Yes	0.83
	D	2	No	Yes	0.83
	D	2	No	Yes	0.83
Total Posts:	3			COII Required:	2.48

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	2.00
	E	4	No	Yes	2.00
	E	2	Yes	No	1.00
	E	2	Yes	Yes	2.00
Total Posts:	4			LIEUTENANT Required:	7.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.93
	E	4	No	Yes	1.93
	E	4	Yes	Yes	1.93
	E	4	No	Yes	1.93
	E	4	No	Yes	1.93
	E	3	No	Yes	1.93
	E	4	No	Yes	1.93
Total Posts:	7			SERGEANT Required:	13.51

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.93
	E	3	Yes	Yes	1.93
	E	3	No	Yes	1.93
	E	2	Yes	Yes	1.93
	E	3	No	Yes	1.93
	E	3	No	Yes	1.93
	E	4	No	Yes	1.93
	E	3	No	Yes	1.93
	E	3	Yes	Yes	1.93

7 Day Posts

E	4	No	Yes	1.93
E	4	No	Yes	1.93
E	3	Yes	Yes	1.93
E	3	No	Yes	1.93
E	4	No	Yes	1.93
E	3	Yes	Yes	1.93
E	3	No	Yes	1.93
E	3	No	Yes	1.93
E	3	No	Yes	1.93
E	4	No	Yes	1.93
E	2	No	Yes	1.93
E	2	Yes	Yes	1.93
E	4	No	Yes	1.93
E	3	No	Yes	1.93
E	3	No	Yes	1.93
E	2	No	Yes	1.93
E	3	No	Yes	1.93
E	4	No	Yes	1.93
E	2	No	Yes	1.93
E	2	Yes	Yes	1.93
E	2	Yes	Yes	1.93
Total Posts:	30		COII Required:	57.90

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.38
	E	1	No	Yes	1.38

5 Day Posts

	E	1	Yes	Yes	1.38
	E	2	No	Yes	1.38
	E	2	No	Yes	1.38
	E	2	No	Yes	1.38
Total Posts:	6			COII Required:	8.27

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	4	Yes	Yes	2.00
	N	2	Yes	No	1.00
	N	2	Yes	Yes	2.00
Total Posts:	4			LIEUTENANT Required:	7.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.93
	N	4	No	Yes	1.93
	N	4	No	Yes	1.93
	N	3	No	Yes	1.93
	N	4	No	Yes	1.93
	N	4	No	Yes	1.93
Total Posts:	6			SERGEANT Required:	11.58

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.93
	N	2	Yes	Yes	1.93
	N	2	No	Yes	1.93
	N	4	No	Yes	1.93
	N	3	Yes	Yes	1.93
	N	4	Yes	Yes	1.93
	N	4	No	Yes	1.93
	N	4	Yes	Yes	1.93
	N	4	Yes	Yes	1.93

7 Day Posts

	N	2	Yes	Yes	1.93
	N	3	No	Yes	1.93
	N	4	Yes	Yes	1.93
	N	2	Yes	Yes	1.93
	N	4	No	Yes	1.93
	N	4	Yes	Yes	1.93
	N	3	Yes	Yes	1.93
	N	2	Yes	Yes	1.93
	N	2	No	Yes	1.93
	N	2	No	Yes	1.93
	N	3	No	Yes	1.93
	N	4	No	Yes	1.93
Total Posts:	21			COII Required:	<u>40.53</u>

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			MAJOR Required:	<u>1.00</u>

Rank: LIEUTENANT

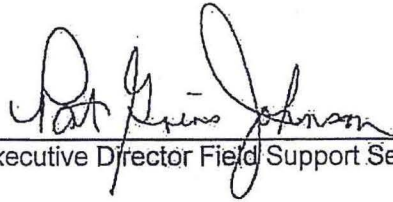
<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	<u>1.00</u>

Total PINs Required: 281

Approving Authority: _____ **Date:** _____

Title: _____

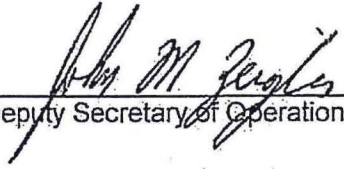
Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
MCIW	Housing Unit Control Center	D	7	1-Sep-17		
MCIW	Housing Unit Control Center	E	7	1-Sep-17		
MCIW	Housing Unit Control Center	N	7	1-Sep-17		



 Executive Director Field Support Services, DPSCS

9/11/17

 Date



 Deputy Secretary of Operations, DPSCS

9/16/17

 Date

MCI-W SAP Request

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
MCIW	Firearms Instructor	D	5	26-Jun-17	8/9/17	
MCIW	Maintenance Officer	D	5	26-Jun-17		
MCIW	SITE SECURITY COORDINATOR	D	5	26-Jun-17		
MCIW	Recreation Officer	D	5	26-Jun-17		
MCIW	Recreation Officer	D	5	26-Jun-17		
MCIW	Construction	D	5	26-Jun-17		
MCIW	Segretation Escort	D	5	26-Jun-17		
MCIW	Mental Health Rover	D	5	26-Jun-17		
MCIW	Construction	E	5	26-Jun-17		
MCIW	Segretation Escort	E	5	26-Jun-17		
MCIW	Mental Health Rover	E	5	26-Jun-17		

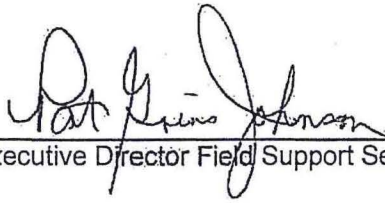

 Executive Director Field Support Services, DPSCS

8/9/17
 Date


 Deputy Secretary of Operations, DPSCS

8/11/17
 Date


Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
MCIW	Housing Unit Control Center	D	7	1-Sep-17		
MCIW	Housing Unit Control Center	E	7	1-Sep-17		
MCIW	Housing Unit Control Center	N	7	1-Sep-17		



 Executive Director Field Support Services, DPSCS

9/11/17

 Date



 Deputy Secretary of Operations, DPSCS

9/16/17

 Date

MCTC

MARYLAND CORRECTIONAL TRAINING
CENTER

Maryland Correctional Training Center Staffing Plan

Approved: January 24, 2017

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
	D	3	Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.82
	D	4	Yes	Yes	1.82
	D	4	No	Yes	1.82
	D	4	Yes	Yes	1.82
	D	4	Yes	Yes	1.82
	D	4	Yes	Yes	1.82
	D	4	Yes	Yes	1.82
	D	4	Yes	Yes	1.82
	D	4	Yes	Yes	1.82
	D	4	Yes	Yes	1.82
Total Posts:	10			SERGEANT Required:	18.20

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	1.82
	D	2	No	Yes	1.82
	D	4	No	Yes	1.82
	D	1	Yes	Yes	1.82
	D	3	No	Yes	1.82
	D	4	No	Yes	1.82
	D	3	Yes	Yes	1.82

7 Day Posts

D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	3	No	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	4	Yes	Yes	1.82
D	4	No	Yes	1.82
D	3	Yes	Yes	1.82
D	3	No	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	2	Yes	Yes	1.82
D	4	Yes	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	3	Yes	Yes	1.82
D	4	No	Yes	1.82
D	3	No	Yes	1.82
D	3	Yes	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	3	No	Yes	1.82
D	3	No	Yes	1.82
D	3	Yes	Yes	1.82
D	4	Yes	Yes	1.82
D	3	Yes	Yes	1.82
D	4	No	Yes	1.82
D	4	Yes	Yes	1.82
D	3	Yes	Yes	1.82
D	2	Yes	Yes	1.82
D	2	Yes	Yes	1.82
D	4	Yes	Yes	1.82

7 Day Posts

D	4	No	Yes	1.82
D	3	Yes	Yes	1.82
D	2	No	Yes	1.82
D	4	No	Yes	1.82
D	2	No	Yes	1.82
D	4	Yes	Yes	1.82
D	3	Yes	Yes	1.82
D	3	No	Yes	1.82
D	3	No	Yes	1.82
D	3	No	Yes	1.82
D	3	No	Yes	1.82
D	3	No	Yes	1.82
D	2	No	Yes	1.82
D	3	No	Yes	1.82
Total Posts:	<u>62</u>		COII Required:	<u>112.84</u>

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	<u>1</u>			MAJOR Required:	<u>1.00</u>

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	<u>3</u>			CAPTAIN Required:	<u>3.00</u>

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	No	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00

5 Day Posts

	D	2	No	Yes	1.30
	D	2	No	Yes	1.30
Total Posts:	28			COII Required:	35.80

4 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.04
Total Posts:	1			SERGEANT Required:	1.04

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	1	Yes	Yes	1.04
	D	2	No	Yes	1.04
	D	2	Yes	Yes	1.04
	D	2	No	Yes	1.04
	D	2	No	Yes	1.04
	D	2	No	Yes	1.04
	D	2	No	Yes	1.04
Total Posts:	7			COII Required:	7.28

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	1	Yes	Yes	0.52
	D	2	Yes	Yes	0.52
Total Posts:	2			COII Required:	1.04

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	2.00
	E	4	No	Yes	2.00
	E	3	Yes	Yes	2.00
Total Posts:	3			LIEUTENANT Required:	6.00

7 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	Yes	Yes	1.82
Total Posts:	8			SERGEANT Required:	14.56

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.82
	E	4	No	Yes	1.82
	E	3	Yes	Yes	1.82
	E	4	Yes	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	3	No	Yes	1.82
	E	3	No	Yes	1.82
	E	2	Yes	Yes	1.82
	E	4	No	Yes	1.82
	E	4	Yes	Yes	1.82
	E	4	No	Yes	1.82
	E	4	Yes	Yes	1.82
	E	4	Yes	Yes	1.82
	E	3	Yes	Yes	1.82
	E	3	No	Yes	1.82
	E	2	Yes	Yes	1.82
	E	3	No	Yes	1.82
	E	3	Yes	Yes	1.82
	E	4	No	Yes	1.82
	E	3	Yes	Yes	1.82
	E	3	No	Yes	1.82
	E	3	Yes	Yes	1.82
	E	4	No	Yes	1.82
	E	3	No	Yes	1.82
	E	3	Yes	Yes	1.82
	E	3	No	Yes	1.82

5 Day Posts

Total Posts: 1 MAJOR Required: 1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts: 1					CAPTAIN Required: 1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
Total Posts: 2					LIEUTENANT Required: 2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.30
	E	2	No	Yes	1.30
	E	2	Yes	Yes	1.30
	E	2	No	Yes	1.30
	E	2	Yes	Yes	1.30
	E	2	Yes	Yes	1.30
	E	2	No	Yes	1.30
	E	2	No	Yes	1.30
	E	2	No	Yes	1.30
	E	2	Yes	Yes	1.30
Total Posts: 10					COII Required: 13.00

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts: 1					CAPTAIN Required: 2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	2.00
	N	4	No	Yes	2.00
Total Posts: 2					LIEUTENANT Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.82
	N	3	Yes	Yes	1.82

7 Day Posts

N	4	Yes	Yes	1.82
N	4	Yes	Yes	1.82
N	4	Yes	Yes	1.82
N	4	Yes	Yes	1.82
N	4	Yes	Yes	1.82
N	4	Yes	Yes	1.82
<u>N</u>	<u>4</u>	<u>Yes</u>	<u>Yes</u>	<u>1.82</u>
Total Posts:	8		SERGEANT Required:	14.56

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
N	3	Yes	Yes	1.82	
N	3	Yes	Yes	1.82	
N	4	Yes	Yes	1.82	
N	3	Yes	Yes	1.82	
N	3	No	Yes	1.82	
N	4	No	Yes	1.82	
N	4	Yes	Yes	1.82	
N	4	No	Yes	1.82	
N	4	No	Yes	1.82	
N	2	Yes	Yes	1.82	
N	3	No	Yes	1.82	
N	4	No	Yes	1.82	
N	4	Yes	Yes	1.82	
N	3	No	Yes	1.82	
N	2	No	Yes	1.82	
N	3	No	Yes	1.82	
N	3	Yes	Yes	1.82	
N	4	No	Yes	1.82	
N	4	No	Yes	1.82	
N	3	No	Yes	1.82	
N	3	Yes	Yes	1.82	
N	3	Yes	Yes	1.82	
N	2	No	Yes	1.82	
N	4	No	Yes	1.82	
N	3	Yes	Yes	1.82	
N	3	Yes	Yes	1.82	
N	3	Yes	Yes	1.82	
N	2	Yes	Yes	1.82	
N	4	No	Yes	1.82	
N	4	No	Yes	1.82	
N	3	Yes	Yes	1.82	

7 Day Posts

N	3	No	Yes	1.82
N	3	No	Yes	1.82
N	3	Yes	Yes	1.82
N	4	No	Yes	1.82
N	3	No	Yes	1.82
N	4	No	Yes	1.82
N	3	No	Yes	1.82
N	4	No	Yes	1.82
N	3	Yes	Yes	1.82
N	3	No	Yes	1.82
N	4	No	Yes	1.82
N	4	No	Yes	1.82
N	3	No	Yes	1.82
N	3	No	Yes	1.82
N	2	No	Yes	1.82
N	2	Yes	Yes	1.82
N	3	No	Yes	1.82
N	3	No	Yes	1.82
Total Posts:	49		COII Required:	89.18

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
	N	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT Required:	2.00

Total PINs Required: 471

Approving Authority: _____

Date: _____

Title: _____

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
MCTC	Yard Post 2	D	7	12-Jun-17	8/11/17		
MCTC	HU#7 Segregation Escort	D	7	12-Jun-17			
MCTC	HU#7 Segregation Escort	D	7	12-Jun-17			
MCTC	HU#7 Segregation Escort	D	7	12-Jun-17			
MCTC	HU#7 Segregation Escort	D	7	12-Jun-17			
MCTC	Medical Rover	D	7	12-Jun-17			
MCTC	Assistant Intel Officer	D	5	12-Jun-17			
MCTC	Computer Security / DST	D	5	12-Jun-17			
MCTC	Sallyport #2 Construction	D	5	12-Jun-17			
MCTC	HED/EHU Utility	D	7	12-Jun-17			
MCTC	Visiting Room Officer	D	3	12-Jun-17			
MCTC	HED/EHU Yard Officer	D	7	12-Jun-17			
MCTC	Construction Site	D	5	12-Jun-17			
MCTC	Yard Post 2	E	7	12-Jun-17			
MCTC	Gatehouse Metal Detector	E	7	12-Jun-17			
MCTC	HED/EHU Utility Yard Security	E	7	12-Jun-17			
MCTC	Medical Rover	E	7	12-Jun-17			
MCTC	Receiving & ID #2	E	5	12-Jun-17			
MCTC	HU#7 Segregation Escort	E	7	12-Jun-17			
MCTC	HU#7 Segregation Escort	E	7	12-Jun-17			
MCTC	HU#7 Segregation Escort	E	7	12-Jun-17			
MCTC	HU#7 Segregation Escort	N	7	12-Jun-17			
MCTC	HU#7 Segregation Escort	N	7	12-Jun-17			
MCTC	Gatehouse Metal Detector	N	7	12-Jun-17			
MCTC	Medical Rover	N	7	12-Jun-17			
MCTC	HED/EHU Utility	N	7	12-Jun-17			

Pat Bruce Johnson
Executive Director Field Support Services, DPSCS

8/9/17
Date

J. Michael Teisler / MCTC
Deputy Secretary of Operations, DPSCS

8/11/17
Date

MRDCC

MARYLAND RECEPTION DIAGNOSTIC
CLASSIFICATION CENTER

Maryland Reception Diagnostic Classification Center Staffing Plan

Approved: December 09, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
	D	3	Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.98
	D	4	No	Yes	1.98
	D	4	Yes	Yes	1.98
	D	4	Yes	Yes	1.98
	D	4	No	Yes	1.98
Total Posts:	5			SERGEANT Required:	9.90

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	1.98
	D	4	No	Yes	1.98
	D	4	No	Yes	1.98
	D	4	No	Yes	1.98
	D	4	No	Yes	1.98
	D	3	No	Yes	1.98
	D	3	No	Yes	1.98
	D	3	No	Yes	1.98
	D	4	No	Yes	1.98
	D	3	No	Yes	1.98
	D	3	No	Yes	1.98
	D	3	No	Yes	1.98

7 Day Posts

D	4	No	Yes	1.98
D	4	No	Yes	1.98
D	2	Yes	Yes	1.98
D	3	No	Yes	1.98
D	3	No	Yes	1.98
D	4	No	Yes	1.98
D	3	No	Yes	1.98
D	3	No	Yes	1.98
D	2	Yes	Yes	1.98
D	4	No	Yes	1.98
D	3	No	Yes	1.98
D	3	No	Yes	1.98
D	1	Yes	Yes	1.98
D	4	No	Yes	1.98
D	2	No	Yes	1.98
D	4	No	Yes	1.98
D	4	Yes	Yes	1.98
D	3	Yes	Yes	1.98
D	2	Yes	Yes	1.98
D	2	Yes	Yes	1.98
D	3	No	Yes	1.98
D	2	No	Yes	1.98
D	2	Yes	Yes	1.98
D	4	No	Yes	1.98
<u>D</u>	<u>4</u>	<u>No</u>	<u>Yes</u>	<u>1.98</u>
Total Posts:	36		COII Required:	71.28

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	2			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00

5 Day Posts

	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	<u>5</u>			LIEUTENANT Required:	<u>5.00</u>

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	1	Yes	No	1.00
	D	2	Yes	Yes	1.41
	D	2	Yes	No	1.00
	D	2	No	No	1.00
	D	3	No	Yes	1.41
	D	2	No	Yes	1.41
	D	2	No	Yes	1.41
Total Posts:	<u>8</u>			SERGEANT Required:	<u>9.66</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.41
	D	2	Yes	No	1.00
	D	2	No	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	1	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
	D	2	Yes	Yes	1.41
Total Posts:	<u>15</u>			COII Required:	<u>20.80</u>

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	0.57
	D	2	No	Yes	0.57
	D	2	No	Yes	0.57

2 Day Posts

	<u>D</u>	2	No	Yes	0.57
Total Posts:	4			COII Required:	2.26

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
	E	3	Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.98
	E	4	No	Yes	1.98
	E	4	Yes	Yes	1.98
	E	4	Yes	Yes	1.98
	E	4	Yes	Yes	1.98
	E	3	Yes	Yes	1.98
	E	2	Yes	Yes	1.98
	E	3	Yes	Yes	1.98
Total Posts:	8			SERGEANT Required:	15.84

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.98
	E	4	No	Yes	1.98
	E	4	No	Yes	1.98
	E	3	No	Yes	1.98
	E	4	No	Yes	1.98
	E	3	No	Yes	1.98
	E	3	No	Yes	1.98
	E	3	No	Yes	1.98
	E	4	No	Yes	1.98
	E	3	No	Yes	1.98
	E	3	No	Yes	1.98
	E	3	No	Yes	1.98

7 Day Posts

E	4	No	Yes	1.98
E	3	No	Yes	1.98
E	3	No	Yes	1.98
E	3	No	Yes	1.98
E	4	No	Yes	1.98
E	3	No	Yes	1.98
E	4	No	Yes	1.98
E	4	No	Yes	1.98
E	3	No	Yes	1.98
E	4	No	Yes	1.98
E	2	Yes	Yes	1.98
E	4	No	Yes	1.98
E	2	No	Yes	1.98
E	4	No	Yes	1.98
E	3	Yes	Yes	1.98
E	2	Yes	Yes	1.98
E	2	Yes	Yes	1.98
E	4	No	Yes	1.98
Total Posts:	30		COII Required:	59.40

5 Day Posts

Rank: MAJOR

Post Title

	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

Post Title

	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: SERGEANT

Post Title

	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.41
Total Posts:	1			SERGEANT Required:	1.41

Rank: COII

Post Title

	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	1.41
	E	2	No	Yes	1.41
	E	2	No	Yes	1.41
	E	2	Yes	Yes	1.41
	E	2	Yes	Yes	1.41

5 Day Posts

	E	1	Yes	Yes	1.41
	E	2	Yes	Yes	1.41
	E	2	Yes	Yes	1.41
Total Posts:	8			COII Required:	11.31

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	3	Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.98
	N	4	Yes	Yes	1.98
	N	4	Yes	Yes	1.98
	N	4	Yes	Yes	1.98
Total Posts:	4			SERGEANT Required:	7.92

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	Yes	1.98
	N	3	No	Yes	1.98
	N	3	No	Yes	1.98
	N	3	No	Yes	1.98
	N	4	No	Yes	1.98
	N	4	No	Yes	1.98
	N	3	No	Yes	1.98
	N	3	No	Yes	1.98
	N	3	No	Yes	1.98
	N	4	No	Yes	1.98
	N	3	No	Yes	1.98
	N	3	No	Yes	1.98
	N	3	No	Yes	1.98
	N	4	No	Yes	1.98

7 Day Posts

N	3	No	Yes	1.98
N	3	No	Yes	1.98
N	3	No	Yes	1.98
N	4	No	Yes	1.98
N	3	No	Yes	1.98
N	3	No	Yes	1.98
N	4	No	Yes	1.98
N	3	No	Yes	1.98
N	4	No	Yes	1.98
N	4	Yes	Yes	1.98
N	3	Yes	Yes	1.98
N	1	Yes	Yes	1.98
N	1	Yes	Yes	1.98
N	1	No	Yes	1.98
N	1	No	Yes	1.98
N	4	No	Yes	1.98
Total Posts:	<u>30</u>		COII Required:	<u>59.40</u>

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	<u>1</u>			MAJOR Required:	<u>1.00</u>

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
Total Posts:	<u>1</u>			LIEUTENANT Required:	<u>1.00</u>

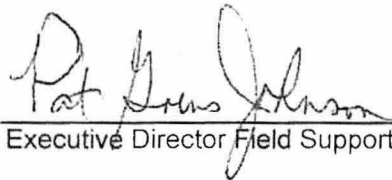
Total PINs Required: 299

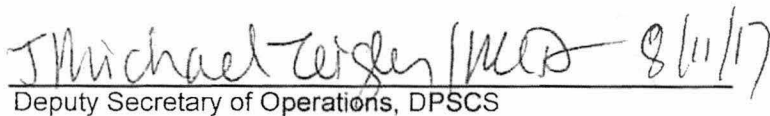
Approving Authority: _____

Date: _____

Title: _____

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Comments/Recommendations
MRDCC	MTC Hospital Transport	D	6	31-May-17	A 8/9/17	
MRDCC	MTC Hospital Transport	D	6	31-May-17		
MRDCC	Audit Coordinator 2nd	D	5	31-May-17		
MRDCC	5A Segregation	D	3	31-May-17		
MRDCC	5A Segregation	D	3	31-May-17		
MRDCC	5B Segregation	D	3	31-May-17		
MRDCC	5B Segregation	D	3	31-May-17		
MRDCC	5C Segregation	D	3	31-May-17		
MRDCC	5C Segregation	D	3	31-May-17		
MRDCC	5A Segregation	E	3	31-May-17		
MRDCC	5A Segregation	E	3	31-May-17		
MRDCC	5B Segregation	E	3	31-May-17		
MRDCC	5B Segregation	E	3	31-May-17		
MRDCC	5C Segregation	E	3	31-May-17		
MRDCC	5C Segregation	E	3	31-May-17		
MRDCC	Visiting Room	E	3	31-May-17		
MRDCC	Visiting Room Rover	E	3	31-May-17		
MRDCC	Visiting Room Lamp	E	3	31-May-17		
MRDCC	Visiting Room Strip Search	E	3	31-May-17		
MRDCC	Visiting Room Lobby	E	3	31-May-17		
MRDCC	Traffic Officer II	N	5	31-May-17		
MRDCC	Medical OIC	N	5	31-May-17		
MRDCC	MRDCC/BCCC Rover	E	7	31-May-17		
MRDCC	MRDCC/BCCC Rover	N	7	31-May-17		
MRDCC	Medical Escort	D	7	31-May-17		
MRDCC	Medical Escort	E	7	31-May-17		
MRDCC	Dietary Officer	N	7	31-May-17	↓ 8/9/17	
MRDCC	Adjustment Seergeant OIC	D	5	31-May-17	D	added to staffing plan
MRDCC	Adjustment Officer #2	D	3	31-May-17	D	" " " " " "

 8/9/17
 Executive Director Field Support Services, DPSCS

 8/11/17
 Deputy Secretary of Operations, DPSCS

MTC

METROPOLITAN TRANSITION CENTER

Metropolitan Transition Center Staffing Plan

Approved: November 16, 2015

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	2.00
	D	4	No	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	Yes	Yes	2.00
	D	4	Yes	Yes	2.00
	D	4	No	Yes	2.00
	D	3	No	Yes	2.00
Total Posts:	6			SERGEANT Required:	12.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	2.00
	D	2	Yes	Yes	2.00
	D	3	No	Yes	2.00
	D	2	Yes	Yes	2.00
	D	3	No	Yes	2.00
	D	4	No	Yes	2.00
	D	2	Yes	Yes	2.00
	D	3	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00

7 Day Posts

D	4	No	Yes	2.00
D	3	No	Yes	2.00
D	4	No	Yes	2.00
D	4	No	Yes	2.00
D	2	Yes	Yes	2.00
D	4	No	Yes	2.00
D	3	No	Yes	2.00
D	2	Yes	Yes	2.00
D	1	Yes	Yes	2.00
D	2	Yes	Yes	2.00
D	3	Yes	Yes	2.00
D	2	Yes	Yes	2.00
D	3	Yes	Yes	2.00
D	3	Yes	Yes	2.00
D	2	Yes	Yes	2.00
D	3	No	Yes	2.00
D	3	Yes	Yes	2.00
D	4	Yes	Yes	2.00
D	2	Yes	Yes	2.00
D	2	Yes	Yes	2.00
D	4	No	Yes	2.00
D	1	Yes	Yes	2.00
D	3	No	Yes	2.00
D	3	No	Yes	2.00
D	4	No	Yes	2.00
D	3	Yes	Yes	2.00
D	3	No	Yes	2.00
D	2	Yes	Yes	2.00
D	3	Yes	Yes	2.00
D	4	No	Yes	2.00
Total Posts:	41		COII Required:	82.00

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00

5 Day Posts

	D	2	Yes	No	1.00
	D		Yes	No	1.00
Total Posts:	3			CAPTAIN	Required: 3.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	4			LIEUTENANT	Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	Yes	1.43
	D	3	No	Yes	1.43
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	4	No	Yes	1.43
	D	2	Yes	Yes	1.43
Total Posts:	9			SERGEANT	Required: 10.71

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.43
	D	2	Yes	Yes	1.43
	D	2	Yes	Yes	1.43
	D	2	Yes	Yes	1.43
	D	1	Yes	No	1.00
	D	2	Yes	Yes	1.43
	D	3	No	No	1.00
	D	2	Yes	Yes	1.43
	D	2	Yes	Yes	1.43
	D	2	Yes	No	1.00
	D	2	Yes	Yes	1.43
Total Posts:	11			COII	Required: 14.43

4 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
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4 Day Posts

	D	3	No	Yes	1.14
	D	3	No	Yes	1.14
	<u>D</u>	<u>2</u>	<u>Yes</u>	<u>Yes</u>	<u>1.14</u>
Total Posts:	3			COII Required:	3.43

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			LIEUTENANT Required:	2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
Total Posts:	7			SERGEANT Required:	14.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	2.00
	E	3	No	Yes	2.00
	E	3	No	Yes	2.00
	E	3	No	Yes	2.00
	E	4	No	Yes	2.00
	E	3	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	3	No	Yes	2.00
	E	3	No	Yes	2.00
	E	4	Yes	Yes	2.00
	E	3	No	Yes	2.00

7 Day Posts

E	3	No	Yes	2.00
E	2	Yes	Yes	2.00
E	3	Yes	Yes	2.00
E	3	No	Yes	2.00
E	3	No	Yes	2.00
E	2	Yes	Yes	2.00
E	4	No	Yes	2.00
E	3	Yes	Yes	2.00
E	3	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	3	No	Yes	2.00
E	4	No	Yes	2.00
E	3	No	Yes	2.00
E	3	Yes	Yes	2.00
E	3	No	Yes	2.00
E	3	Yes	Yes	2.00
E	3	No	Yes	2.00
E	3	No	Yes	2.00
E	3	Yes	Yes	2.00
E	4	No	Yes	2.00
E	3	Yes	Yes	2.00
Total Posts:				36
COII Required:				72.00

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts:				1	MAJOR Required: 1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts:				1	CAPTAIN Required: 1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
	E	2	Yes	Yes	1.43
Total Posts:				2	LIEUTENANT Required: 2.43

5 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	1.43
Total Posts:	1			COII Required:	1.43

4 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.14
	E	2	Yes	Yes	1.14
	E	2	Yes	Yes	1.14
Total Posts:	3			COII Required:	3.43

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	3	No	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	3	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
Total Posts:	6			SERGEANT Required:	12.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	2.00
	N	3	No	Yes	2.00
	N	4	No	Yes	2.00
	N	3	No	Yes	2.00

7 Day Posts

N	3	No	Yes	2.00
N	3	Yes	Yes	2.00
N	4	No	Yes	2.00
N	4	No	Yes	2.00
N	3	No	No	1.00
N	4	No	Yes	2.00
N	3	No	No	1.00
N	3	No	Yes	2.00
N	3	No	Yes	2.00
N	3	No	Yes	2.00
N	2	Yes	Yes	2.00
N	4	No	Yes	2.00
N	2	Yes	Yes	2.00
N	2	Yes	Yes	2.00
N	4	No	Yes	2.00
N	3	Yes	Yes	2.00
N	4	No	Yes	2.00
N	3	No	Yes	2.00
N	3	No	Yes	2.00
N	2	Yes	Yes	2.00
N	3	Yes	Yes	2.00
N	3	No	Yes	2.00
N	3	No	Yes	2.00
N	3	Yes	Yes	2.00
N	3	No	No	1.00
Total Posts:	<u>29</u>		COII Required:	<u>55.00</u>

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	<u>N</u>	2	No	No	<u>1.00</u>
Total Posts:	<u>1</u>			MAJOR Required:	<u>1.00</u>
Total PINs Required:					310

Approving Authority: _____

Date: _____

Title: _____

NBCI

NORTH BRANCH CORRECTIONAL
INSTITUTION

North Branch Correctional Institution Staffing Plan

Approved: _____

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts: 1					CAPTAIN Required: 2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
	D	3	Yes	Yes	2.00
Total Posts: 2					LIEUTENANT Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	Yes	1.89
	D	4	No	Yes	1.89
	D	3	Yes	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
	D	4	No	Yes	1.89
Total Posts: 8					SERGEANT Required: 15.12

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	1.89
	D	4	No	Yes	1.89
	D	1	Yes	Yes	1.89
	D	2	Yes	Yes	1.89
	D	3	No	Yes	1.89
	D	1	No	Yes	1.89
	D	1	Yes	Yes	1.89
	D	2	Yes	Yes	1.89
	D	2	Yes	Yes	1.89

7 Day Posts

D	2	No	Yes	1.89
D	1	Yes	Yes	1.89
D	3	No	Yes	1.89
D	3	Yes	Yes	1.89
D	1	No	Yes	1.89
D	3	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	4	No	Yes	1.89
D	3	Yes	Yes	1.89
D	4	Yes	Yes	1.89
D	4	No	Yes	1.89
D	2	Yes	Yes	1.89
D	2	Yes	Yes	1.89
D	4	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	3	No	Yes	1.89
D	3	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	4	No	Yes	1.89
D	3	Yes	Yes	1.89
D	4	No	Yes	1.89
D	4	Yes	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	3	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	2	Yes	Yes	1.89
D	1	Yes	Yes	1.89
D	4	Yes	Yes	1.89
D	2	Yes	Yes	1.89
D	2	Yes	Yes	1.89
D	2	No	Yes	1.89
D	3	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	3	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	4	Yes	Yes	1.89

7 Day Posts

D	4	No	Yes	1.89
D	1	Yes	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	3	Yes	Yes	1.89
D	4	No	Yes	1.89
D	3	Yes	Yes	1.89
D	3	No	Yes	1.89
D	4	Yes	Yes	1.89
D	4	No	Yes	1.89
D	4	Yes	Yes	1.89
D	4	No	Yes	1.89
D	1	Yes	Yes	1.89
D	2	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	3	Yes	Yes	1.89
D	4	No	Yes	1.89
D	4	No	Yes	1.89
D	2	No	Yes	1.89
Total Posts:	<u>69</u>		COII Required:	<u>130.41</u>

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	<u>1</u>			MAJOR Required:	<u>1.00</u>

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	<u>2</u>			CAPTAIN Required:	<u>2.00</u>

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00

5 Day Posts

	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	11			LIEUTENANT	Required: 11.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.35
	D	1	No	No	1.00
	D	2	No	No	1.00
	D	2	No	Yes	1.35
	D	3	No	Yes	1.35
Total Posts:	5			SERGEANT	Required: 6.05

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.35
	D	2	No	Yes	1.35
	D	2	Yes	Yes	1.35
	D	2	No	Yes	1.35
	D	2	No	No	1.00
	D	1	Yes	Yes	1.35
	D	2	Yes	Yes	1.35
	D	3	Yes	Yes	1.35
	D	3	Yes	Yes	1.35
	D	2	Yes	Yes	1.35
	D	2	No	Yes	1.35
	D	2	No	No	1.00
	D	3	No	Yes	1.35
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	4	No	Yes	1.35
	D	2	No	No	1.00
Total Posts:	17			COII	Required: 21.20

4 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.08
	D	3	No	Yes	1.08
	D	2	No	Yes	1.08

4 Day Posts

	D	3	No	Yes	1.08
	D	2	No	Yes	1.08
Total Posts:	5			COII Required:	5.40

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	2.00
	E	4	No	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.89
	E	3	No	Yes	1.89
	E	4	No	Yes	1.89
	E	3	No	Yes	1.89
	E	4	Yes	Yes	1.89
	E	4	No	Yes	1.89
	E	3	No	Yes	1.89
	E	3	No	Yes	1.89
Total Posts:	8			SERGEANT Required:	15.12

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	Yes	Yes	1.89
	E	3	Yes	Yes	1.89
	E	4	Yes	Yes	1.89
	E	3	Yes	Yes	1.89
	E	2	Yes	Yes	1.89
	E	3	Yes	Yes	1.89
	E	4	Yes	Yes	1.89
	E	2	Yes	Yes	1.89
	E	4	No	Yes	1.89
	E	3	Yes	Yes	1.89
	E	3	Yes	Yes	1.89

7 Day Posts

E	4	Yes	Yes	1.89
E	2	No	Yes	1.89
E	4	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	2	No	Yes	1.89
E	4	No	Yes	1.89
E	3	Yes	Yes	1.89
E	4	No	Yes	1.89
E	2	Yes	Yes	1.89
E	1	Yes	Yes	1.89
E	4	No	Yes	1.89
E	3	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	4	No	Yes	1.89
E	3	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	1	No	Yes	1.89
E	3	No	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
E	2	No	Yes	1.89
E	3	No	Yes	1.89
E	1	Yes	Yes	1.89
E	4	No	Yes	1.89
E	2	No	Yes	1.89
E	2	Yes	Yes	1.89
E	4	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
E	3	Yes	Yes	1.89
E	2	Yes	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89

7 Day Posts

E	3	Yes	Yes	1.89
E	3	No	Yes	1.89
E	4	Yes	Yes	1.89
E	4	No	Yes	1.89
E	3	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	4	No	Yes	1.89
E	2	Yes	Yes	1.89
E	2	No	Yes	1.89
E	1	Yes	Yes	1.89
E	3	Yes	Yes	1.89
E	4	No	Yes	1.89
E	4	No	Yes	1.89
E	3	Yes	Yes	1.89
E	2	Yes	Yes	1.89
E	2	Yes	Yes	1.89
Total Posts: 68				COII Required: 128.52

5 Day Posts

Rank: MAJOR

Post Title	Shift	OSL	Emergency Response	Relief	Positions Required
	E	2	No	No	1.00
Total Posts: 1				MAJOR Required:	1.00

Rank: CAPTAIN

Post Title	Shift	OSL	Emergency Response	Relief	Positions Required
	E	2	Yes	No	1.00
Total Posts: 1				CAPTAIN Required:	1.00

Rank: LIEUTENANT

Post Title	Shift	OSL	Emergency Response	Relief	Positions Required
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
Total Posts: 3				LIEUTENANT Required:	3.00

Rank: COII

Post Title	Shift	OSL	Emergency Response	Relief	Positions Required
	E	2	Yes	Yes	1.35
	E	1	No	Yes	1.35
Total Posts: 2				COII Required:	2.70

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	2.00
	N	4	No	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.89
	N	3	No	Yes	1.89
	N	3	No	Yes	1.89
	N	4	Yes	Yes	1.89
	N	3	No	Yes	1.89
	N	4	No	Yes	1.89
	N	3	No	Yes	1.89
Total Posts:	7			SERGEANT Required:	13.23

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.89
	N	2	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	2	Yes	Yes	1.89
	N	2	Yes	Yes	1.89
	N	3	No	Yes	1.89
	N	4	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	3	No	Yes	1.89
	N	4	No	Yes	1.89
	N	1	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	3	Yes	Yes	1.89
	N	4	Yes	Yes	1.89
	N	4	Yes	Yes	1.89
	N	4	No	Yes	1.89
	N	4	No	Yes	1.89

7 Day Posts

N	4	No	Yes	1.89
N	4	No	Yes	1.89
N	3	Yes	Yes	1.89
N	3	Yes	Yes	1.89
N	2	Yes	Yes	1.89
N	1	Yes	Yes	1.89
N	4	No	Yes	1.89
N	1	Yes	Yes	1.89
N	4	Yes	Yes	1.89
N	4	Yes	Yes	1.89
N	4	No	Yes	1.89
N	2	Yes	Yes	1.89
N	4	No	Yes	1.89
N	4	No	Yes	1.89
N	3	Yes	Yes	1.89
N	4	No	Yes	1.89
N	3	No	Yes	1.89
N	4	No	Yes	1.89
N	2	Yes	Yes	1.89
N	3	Yes	Yes	1.89
N	4	No	Yes	1.89
N	1	Yes	Yes	1.89
N	2	Yes	Yes	1.89
Total Posts:	40		COII Required:	75.60

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	No	1.00
	N	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT Required:	2.00

Total PINs Required: 454

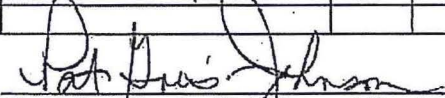
Approving Authority: _____


Date: _____

Title: _____

NBCI SAP Request 1 Sep 2017

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
NBCI	Housing Security, Additional	D	5	1-Sep-17	9/1/17		
NBCI	Housing Security, Additional	D	5	1-Sep-17			
NBCI	Housing Security, Additional	D	7	1-Sep-17			
NBCI	Housing Security, Additional	D	7	1-Sep-17			
NBCI	Audit/Inspection - (Audit #2)	D	5	1-Sep-17			
NBCI	Clerical (CO) - Mailroom	D	5	1-Sep-17			
NBCI	Clerical (CO) - Mailroom	D	5	1-Sep-17			
NBCI	Investigations - (Intel Sgt.)	D	5	1-Sep-17			
NBCI	MCE- (MCE Sallyport)	D	5	1-Sep-17			
NBCI	MCE- (MCE Tower)	D	5	1-Sep-17			
NBCI	Sallyport Gate #2	D	5	1-Sep-17			
NBCI	South Tower	D	7	1-Sep-17			
NBCI	Mobile Patrol	D	5	1-Sep-17			
NBCI	Gatehouse Reception #2	D	7	1-Sep-17		9/1/17	
NBCI	Master Control	D	5	1-Sep-17			
NBCI	VAC	D	5	1-Sep-17			
NBCI	Medical Rover	E	7	1-Sep-17			
NBCI	Housing Security, Additional	E	7	1-Sep-17			
NBCI	Housing Security, Additional	E	7	1-Sep-17			
NBCI	Sallyport Gate	E	7	1-Sep-17			
NBCI	Mobile Patrol	E	7	1-Sep-17			
NBCI	Gatehouse Reception #2	E	7	1-Sep-17		9/1/17	
NBCI	Housing Security, Additional	N	7	1-Sep-17			
NBCI	Housing Security, Additional	N	7	1-Sep-17			
NBCI	Housing Security, Additional	N	7	1-Sep-17			
NBCI	Housing Security, Additional	N	7	1-Sep-17			
NBCI	Housing Security, Additional	N	7	1-Sep-17			
NBCI	Housing Security, Additional	N	7	1-Sep-17			
NBCI	Traffic	N	7	1-Sep-17			
NBCI	South Tower	N	7	1-Sep-17			
NBCI	Mobile Patrol	N	7	1-Sep-17			
NBCI	Gatehouse Reception #2	N	7	1-Sep-17		9/1/17	


 Executive Director Field Support Services, DPSCS


 Deputy Secretary of Operations, DPSCS

9/1/17
 Date

9/6/17
 Date

PATUXENT INSTITUTION

Patuxent Institution Staffing Plan

Approved: January 25, 2017

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	Yes	2.00
	D	4	Yes	Yes	2.00
	D	4	Yes	Yes	2.00
Total Posts:	3			CAPTAIN Required:	6.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	2.00
	D	4	Yes	Yes	2.00
	D	3	Yes	Yes	2.00
	D	4	Yes	Yes	2.00
	D	4	Yes	Yes	2.00
	D	4	Yes	Yes	2.00
Total Posts:	6			LIEUTENANT Required:	12.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	Yes	1.82
	D	4	No	Yes	1.82
	D	4	No	Yes	1.82
	D	4	No	Yes	1.82
	D	4	No	Yes	1.82
	D	4	Yes	Yes	1.82
	D	4	Yes	Yes	1.82
	D	4	Yes	Yes	1.82
Total Posts:	8			SERGEANT Required:	14.56

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	1.82
	D	4	No	Yes	1.82
	D	4	No	Yes	1.82

7 Day Posts

D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	Yes	Yes	1.82
D	4	No	Yes	1.82
D	3	Yes	Yes	1.82
D	4	No	Yes	1.82
D	3	Yes	Yes	1.82
D	3	No	Yes	1.82
D	4	Yes	Yes	1.82
D	3	No	Yes	1.82
D	3	No	Yes	1.82
D	3	Yes	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	2	Yes	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	Yes	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	4	Yes	Yes	1.82
D	4	No	Yes	1.82
D	3	Yes	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	3	Yes	Yes	1.82
D	4	Yes	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82

7 Day Posts

D	2	Yes	Yes	1.82
D	4	Yes	Yes	1.82
D	4	No	Yes	1.82
D	3	Yes	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	3	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	4	No	Yes	1.82
D	3	Yes	Yes	1.82
Total Posts:	59		COII Required:	107.38

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	No	1.00
	D	4	Yes	No	1.00
Total Posts:	2			MAJOR Required:	2.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	No	1.00
Total Posts:	1			CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	4	No	No	1.00
	D	4	No	No	1.00
Total Posts:	3			LIEUTENANT Required:	3.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.30
	D	2	Yes	Yes	1.30
	D	2	Yes	Yes	1.30
	D	2	No	Yes	1.30
	D	4	No	Yes	1.30

5 Day Posts

	<u>D</u>	4	Yes	No	<u>1.00</u>
Total Posts:	6			SERGEANT Required:	7.50

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	1.30
	D	3	No	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	3	Yes	Yes	1.30
	D	3	No	Yes	1.30
	D	4	No	Yes	1.30
	D	2	Yes	Yes	1.30
	D	2	No	Yes	1.30
	D	2	No	Yes	1.30
	D	3	No	No	1.00
	D	2	No	Yes	1.30
	D	2	Yes	Yes	1.30
	D	3	Yes	Yes	1.30
	D	2	Yes	Yes	1.30
	D	3	Yes	Yes	1.30
	D	3	Yes	No	1.00
	D	3	No	Yes	1.30
	D	2	No	No	1.00
	D	3	Yes	Yes	1.30
	D	3	No	No	1.00
Total Posts:	<u>D</u>	<u>3</u>	No	No	<u>1.00</u>
	21			COII Required:	25.20

2 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	Yes	0.52
	D	3	Yes	Yes	0.52
Total Posts:	<u>D</u>	<u>2</u>			<u>1.04</u>
				SERGEANT Required:	1.04

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	1	No	Yes	0.52
	D	3	No	Yes	0.52
	D	3	No	Yes	0.52
	D	3	Yes	Yes	0.52
Total Posts:	<u>D</u>	<u>4</u>			<u>2.08</u>
				COII Required:	2.08

1 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	1	Yes	Yes	0.26
Total Posts:					1
					COII Required: 0.26

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	Yes	Yes	2.00
	E	4	Yes	Yes	2.00
	E	4	Yes	Yes	2.00
Total Posts:					3
					CAPTAIN Required: 6.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	Yes	Yes	2.00
	E	4	Yes	Yes	2.00
	E	3	Yes	Yes	2.00
	E	4	Yes	Yes	2.00
	E	4	Yes	Yes	2.00
Total Posts:					5
					LIEUTENANT Required: 10.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	Yes	No	1.00
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
Total Posts:					8
					SERGEANT Required: 13.74

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	4	No	Yes	1.82
	E	3	Yes	Yes	1.82
	E	3	No	Yes	1.82

7 Day Posts

E	4	No	Yes	1.82
E	3	Yes	Yes	1.82
E	4	No	Yes	1.82
E	3	Yes	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	3	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	3	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	3	Yes	Yes	1.82
E	3	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	1	Yes	Yes	1.82
E	4	Yes	Yes	1.82
E	4	Yes	Yes	1.82
E	4	Yes	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	4	Yes	Yes	1.82
E	4	No	Yes	1.82
E	3	No	Yes	1.82
E	2	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	2	Yes	Yes	1.82
E	3	No	Yes	1.82
E	4	No	Yes	1.82
E	4	No	Yes	1.82
E	2	Yes	Yes	1.82
E	3	Yes	Yes	1.82
E	3	No	Yes	1.82

7 Day Posts

	E	4	No	Yes	1.82
	E	3	No	Yes	1.82
	E	3	No	Yes	1.82
	E	4	No	Yes	1.82
	E	3	No	Yes	1.82
	E	4	No	Yes	1.82
	E	3	No	Yes	1.82
	E	4	No	Yes	1.82
	E	2	Yes	Yes	1.82
	E	4	No	Yes	1.82
Total Posts:	<u>56</u>			COII Required:	<u>101.92</u>

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	Yes	No	1.00
Total Posts:	<u>1</u>			MAJOR Required:	<u>1.00</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.30
	E	3	No	No	1.00
	E	3	No	No	1.00
	E	1	Yes	Yes	1.30
Total Posts:	<u>4</u>			COII Required:	<u>4.60</u>

4 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.04
Total Posts:	<u>1</u>			COII Required:	<u>1.04</u>

2 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	0.52
	E	4	No	Yes	0.52
Total Posts:	<u>2</u>			SERGEANT Required:	<u>1.04</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	0.52

2 Day Posts

	E	3	No	Yes	0.52
	E	3	No	Yes	0.52
	E	3	No	Yes	0.52
Total Posts:	4			COII Required:	2.08

1 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	1	Yes	Yes	0.26
Total Posts:	1			COII Required:	0.26

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	Yes	Yes	2.00
	N	4	Yes	Yes	2.00
	N	4	Yes	Yes	2.00
Total Posts:	3			CAPTAIN Required:	6.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	Yes	Yes	2.00
	N	4	Yes	Yes	2.00
	N	4	Yes	Yes	2.00
	N	4	Yes	Yes	2.00
Total Posts:	4			LIEUTENANT Required:	8.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.82
	N	4	No	Yes	1.82
	N	4	No	Yes	1.82
	N	4	No	Yes	1.82
	N	4	No	Yes	1.82
	N	4	No	Yes	1.82
Total Posts:	6			SERGEANT Required:	10.92

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.82
	N	1	Yes	Yes	1.82
	N	4	No	Yes	1.82

5 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
	N	2	No	No	1.00
Total Posts:	2			COII Required:	2.00
Total PINs Required:					419

Approving Authority: _____

Date: _____

Title: _____

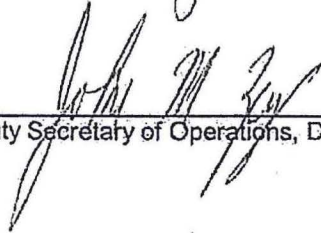
PATX FY17 SAP Request

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
PATX	B-WING, DORMS 1 & 2	N	7	22-Sep-16	25-Jan-17	
PATX	B-WING, DORMS 1 & 2	D	7	22-Sep-16	25-Jan-17	
PATX	PIW TIERS 2 & 3	D	7	22-Sep-16	25-Jan-17	
PATX	VOC. SHOPS 2 OFFICER	D	5	22-Sep-16	25-Jan-17	
PATX	Recreation Officer 2	D	5	22-Sep-16	25-Jan-17	
PATX	Recreation Officer 3	D	5	22-Sep-16	25-Jan-17	
PATX	Recreation Officer 4	D	5	22-Sep-16	25-Jan-17	
PATX	TOWER 3 RECREATION	D	5	22-Sep-16	25-Jan-17	
PATX	IGO	D	5	22-Sep-16	25-Jan-17	
PATX	STANDARDS OFFICER #2	D	5	22-Sep-16		25-Jan-17
PATX	ID ROOM 2ND OFFICER	D	5	22-Sep-16	25-Jan-17	
PATX	B-WING, DORMS 1 & 2	E	7	22-Sep-16	25-Jan-17	
PATX	PIW TIERS 2 & 3	E	7	22-Sep-16	25-Jan-17	
PATX	YARD OFFICER	E	5	22-Sep-16	25-Jan-17	
PATX	TOWER 3 RECREATION	E	5	22-Sep-16	25-Jan-17	



Executive Director Field Support Services, DPSCS

11/27/17
Date



Deputy Secretary of Operations, DPSCS

11/30/17
Date

PHPRU

POPULAR HILL PRE-RELEASE UNIT

Poplar Hill Pre-Release Unit Staffing Plan

Approved: October 24, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	No	No	1.00
Total Posts:	1			SERGEANT	Required: 1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.90
	D	3	Yes	Yes	1.90
	D	4	Yes	Yes	1.90
Total Posts:	3			COII	Required: 5.70

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			CAPTAIN	Required: 1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			LIEUTENANT	Required: 1.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
Total Posts:	1			SERGEANT	Required: 1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.36
	D	2	No	Yes	1.36
	D	2	No	Yes	1.36
	D	2	No	Yes	1.36
	D	2	No	Yes	1.36

5 Day Posts

Total Posts: 5

COII Required: 6.79

Shift: E Evening Shift

7 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	No	1.00
Total Posts:	1			SERGEANT Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.90
	E	4	Yes	Yes	1.90
	E	4	No	Yes	1.90
	E	3	Yes	Yes	1.90
Total Posts:	4			COII Required:	7.60

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	1.36
Total Posts:	1			COII Required:	1.36

Shift: N Night Shift

7 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	No	No	1.00
Total Posts:	1			SERGEANT Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	Yes	Yes	1.90
	N	4	No	Yes	1.90
Total Posts:	2			COII Required:	3.80

5 Day Posts

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00
Total PINs Required:					33

Approving Authority: _____

Date: _____

Title: _____

RCI

ROXBURY CORRECTIONAL INSTITUTION

Roxbury Correctional Institution Staffing Plan

Approved: December 09, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:					1
					CAPTAIN Required: 2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	2.00
	D	4	No	Yes	2.00
Total Posts:					2
					LIEUTENANT Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.83
	D	4	Yes	Yes	1.83
	D	4	No	Yes	1.83
	D	4	No	Yes	1.83
	D	4	No	Yes	1.83
	D	4	No	Yes	1.83
	D	4	No	Yes	1.83
	D	4	No	Yes	1.83
Total Posts:					8
					SERGEANT Required: 14.64

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.83
	D	3	No	Yes	1.83
	D	3	Yes	Yes	1.83
	D	3	No	Yes	1.83
	D	4	No	Yes	1.83
	D	3	Yes	Yes	1.83
	D	4	No	Yes	1.83
	D	2	No	Yes	1.83
	D		No	Yes	1.83

7 Day Posts

D	4	No	Yes	1.83
D	3	Yes	Yes	1.83
D	3	Yes	Yes	1.83
D	3	No	Yes	1.83
D	4	No	Yes	1.83
D	2	Yes	Yes	1.83
D	4	No	Yes	1.83
D	3	No	Yes	1.83
D	4	No	Yes	1.83
D	3	No	Yes	1.83
D	3	No	Yes	1.83
D	3	Yes	Yes	1.83
D	3	Yes	Yes	1.83
D	4	No	Yes	1.83
D	2	Yes	Yes	1.83
D	2	No	Yes	1.83
D	3	Yes	Yes	1.83
D	4	No	Yes	1.83
D	3	No	Yes	1.83
D	3	No	Yes	1.83
D	4	Yes	Yes	1.83
D	2	Yes	Yes	1.83
D		No	Yes	1.83
D	3	Yes	Yes	1.83
D		No	Yes	1.83
D	4	No	Yes	1.83
D		No	Yes	1.83
D	4	No	Yes	1.83
D	3	Yes	Yes	1.83
D		No	Yes	1.83
D	4	No	Yes	1.83
D	3	Yes	Yes	1.83
D	4	No	Yes	1.83
D	2	No	Yes	1.83
D	3	Yes	Yes	1.83
D	2	No	Yes	1.83
D	3	Yes	Yes	1.83
D	3	Yes	Yes	1.83
D	4	No	Yes	1.83

7 Day Posts

Total Posts: 49

COII Required: 89.67

6 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.57
Total Posts:	1			COII Required:	1.57

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	2			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	9			LIEUTENANT Required:	9.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	1	Yes	No	1.00
Total Posts:	2			SERGEANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	2	No	No	1.00
	D	2	No	No	1.00

5 Day Posts

	D	2	No	Yes	1.31
	D	1	Yes	No	1.00
	D	2	No	Yes	1.31
	D	2	No	Yes	1.31
	D		No	Yes	1.31
	D	2	No	Yes	1.31
	D	1	Yes	No	1.00
	D		No	Yes	1.31
	D		No	Yes	1.31
	D		No	Yes	1.31
	D	2	No	Yes	1.31
	D	1	Yes	No	1.00
Total Posts:		15		COII Required:	17.76

4 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.05
Total Posts:	1			SERGEANT Required:	1.05

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.05
	D	2	Yes	Yes	1.05
	D	2	No	Yes	1.05
	D	2	Yes	Yes	1.05
	D	2	No	Yes	1.05
Total Posts:	5			COII Required:	5.23

3 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		No	Yes	0.78
	D	2	No	Yes	0.78
	D	2	No	Yes	0.78
Total Posts:	3			COII Required:	2.35

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:					1
					CAPTAIN Required: 2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	2.00
	E	4	No	Yes	2.00
Total Posts:					2
					LIEUTENANT Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.83
	E	4	No	Yes	1.83
	E	4	No	Yes	1.83
	E	4	No	Yes	1.83
	E	4	Yes	Yes	1.83
	E	4	No	Yes	1.83
	E	4	No	Yes	1.83
	E	4	No	Yes	1.83
Total Posts:					8
					SERGEANT Required: 14.64

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.83
	E	3	No	Yes	1.83
	E	2	Yes	Yes	1.83
	E	3	Yes	Yes	1.83
	E	3	Yes	Yes	1.83
	E	2	Yes	Yes	1.83
	E		No	Yes	1.83
	E	3	Yes	Yes	1.83
	E	3	Yes	Yes	1.83
	E	3	No	Yes	1.83
	E	3	Yes	Yes	1.83
	E	4	No	Yes	1.83
	E		No	Yes	1.83
	E	4	No	Yes	1.83
	E	4	No	Yes	1.83
	E	3	Yes	Yes	1.83

7 Day Posts

E	3	Yes	Yes	1.83
E	3	No	Yes	1.83
E	4	No	Yes	1.83
E	4	No	Yes	1.83
E	4	No	Yes	1.83
E	3	Yes	Yes	1.83
E	2	Yes	Yes	1.83
E	4	No	Yes	1.83
E	4	No	Yes	1.83
E	3	No	Yes	1.83
E		No	Yes	1.83
E	3	Yes	Yes	1.83
E	3	No	Yes	1.83
E	3	No	Yes	1.83
E	2	No	Yes	1.83
E	3	Yes	Yes	1.83
E	3	Yes	Yes	1.83
E	4	No	Yes	1.83
E	3	Yes	Yes	1.83
E	3	No	Yes	1.83
E	3	No	Yes	1.83
E	3	No	Yes	1.83
E	4	No	Yes	1.83
E	2	No	Yes	1.83
E	4	No	Yes	1.83
E	3	No	Yes	1.83
E	4	Yes	Yes	1.83
E	4	No	Yes	1.83
E	4	No	Yes	1.83
E	3	Yes	Yes	1.83
Total Posts:	46		COII Required:	84.18

5 Day Posts

Rank: MAJOR

Post Title

	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

Post Title

	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00

5 Day Posts

Total Posts: 1 CAPTAIN Required: 1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
Total Posts:	2				LIEUTENANT Required: 2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	Yes	1.31
	E	2	No	Yes	1.31
	E	2	Yes	Yes	1.31
	E	2	No	Yes	1.31
Total Posts:	4				COII Required: 5.23

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1				CAPTAIN Required: 2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
	N	3	Yes	Yes	2.00
Total Posts:	2				LIEUTENANT Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.83
	N	4	No	Yes	1.83
	N	4	No	Yes	1.83
	N	4	Yes	Yes	1.83
	N	4	No	Yes	1.83
	N	4	No	Yes	1.83
	N	4	No	Yes	1.83
Total Posts:	7				SERGEANT Required: 12.81

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	1.83
	N	4	No	Yes	1.83

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	Yes	No	1.00
	N	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT Required:	2.00

Total PINs Required: 352

Approving Authority: _____

Date: _____

Title: _____

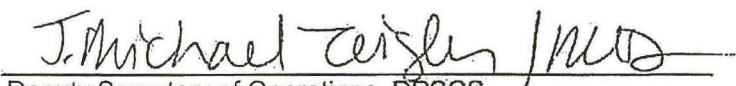
RCI SAP Request

Approved

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Approved Date
Facility	SAP Name	Shift	Number	Request	Approved	Date
RCI	Medical Rover	D	7	8-Jun-17	A	8/9/17
RCI	A-Building Entrance	D	3	8-Jun-17		
RCI	HU #1 Prog Utility Ofc	D	7	8-Jun-17		
RCI	CO Commissary Officer #1	D	5	8-Jun-17		
RCI	Sallyport Escort Officer	D	5	8-Jun-17		
RCI	Medical Rover	E	7	8-Jun-17		
RCI	Yard Patrol #4	E	7	8-Jun-17		
RCI	Segregation Escort	N	7	8-Jun-17		
RCI	Segregation Escort	N	7	8-Jun-17		


 Executive Director Field Support Services, DPSCS

8/9/17
 Date


 Deputy Secretary of Operations, DPSCS

8/11/17
 Date

SMPRU

**SOUTHERN MARYLAND PRE-RELEASE
UNIT**

Southern Maryland Pre-Release Unit Staffing Plan

Approved: October 12, 2016

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.76
	D	3	Yes	Yes	1.76
	D	2	Yes	Yes	1.76
Total Posts:	<u>3</u>			COII Required:	<u>5.28</u>

5 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	<u>1</u>			CAPTAIN Required:	<u>1.00</u>

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	<u>1</u>			LIEUTENANT Required:	<u>1.00</u>

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	3	No	No	1.00
Total Posts:	<u>2</u>			SERGEANT Required:	<u>2.00</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.26
	D	2	No	Yes	1.26
	D	2	No	Yes	1.26
	D	2	No	Yes	1.26
	D	2	No	Yes	1.26
	D	2	No	Yes	1.26
	D	2	Yes	Yes	1.26
Total Posts:	<u>7</u>			COII Required:	<u>8.80</u>

Shift: E Evening Shift

7 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	Yes	Yes	1.76
	E	2	Yes	Yes	1.76
	E	4	No	Yes	1.76
Total Posts:	3			COII Required:	5.28

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	No	1.00
Total Posts:	1			SERGEANT Required:	1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	Yes	1.26
	E	1	Yes	Yes	1.26
Total Posts:	2			COII Required:	2.51

Shift: N Night Shift

7 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	1.76
	N	4	No	Yes	1.76
Total Posts:	2			COII Required:	3.52

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	2	No	No	1.00
Total Posts:	1			LIEUTENANT Required:	1.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	No	No	1.00

5 Day Posts

Total Posts: 1

SERGEANT Required: 1.00

Total PINs Required: 33

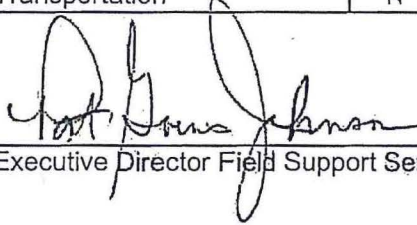
Approving Authority: _____

Date: _____

Title: _____

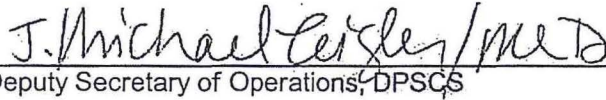
SMPRU FY17 SAP Request

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date
SMPRU	Oyster Shell Project	D	5	19-May-17	A 8/9/17	
SMPRU	Traffic	D	7	19-May-17		
SMPRU	Transportation	D	7	19-May-17		
SMPRU	Visiting Room	D	3	19-May-17		
SMPRU	Visiting Room	D	3	19-May-17		
SMPRU	Traffic	E	7	19-May-17		
SMPRU	Visiting Room	E	3	19-May-17		
SMPRU	Visiting Room	E	3	19-May-17		
SMPRU	Transportation	E	7	19-May-17	↓	
SMPRU	Traffic	N	7	19-May-17	D 8/9/17	D 8/9/17
SMPRU	Transportation	N	7	19-May-17	A 8/9/17	



Executive Director Field Support Services, DPSCS

8/9/17
Date



Deputy Secretary of Operations, DPSCS

8/11/17
Date

WCI

WESTERN CORRECTIONAL INSTITUTION

Western Correctional Institution Staffing Plan

Approved: January 30, 2017

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
Total Posts:					1
					CAPTAIN Required: 2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	3	Yes	Yes	2.00
	D	4	No	Yes	2.00
Total Posts:					2
					LIEUTENANT Required: 4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.86
	D	4	Yes	Yes	1.86
	D	4	No	Yes	1.86
	D	4	No	Yes	1.86
	D	4	No	Yes	1.86
	D	4	No	Yes	1.86
	D	4	No	Yes	1.86
	D	4	No	Yes	1.86
	D	4	No	Yes	1.86
Total Posts:					9
					SERGEANT Required: 16.74

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	1.86
	D	2	Yes	Yes	1.86
	D	2	Yes	Yes	1.86
	D	2	Yes	Yes	1.86
	D	1	Yes	Yes	1.86
	D	3	Yes	Yes	1.86
	D	2	Yes	Yes	1.86
	D	1	Yes	Yes	1.86

7 Day Posts

D	3	No	Yes	1.86
D	3	Yes	Yes	1.86
D	3	Yes	Yes	1.86
D	2	Yes	Yes	1.86
D	3	No	Yes	1.86
D	2	No	Yes	1.86
D	4	No	Yes	1.86
D	3	Yes	Yes	1.86
D	4	No	Yes	1.86
D	4	Yes	Yes	1.86
D	3	No	Yes	1.86
D	3	No	Yes	1.86
D	4	Yes	Yes	1.86
D	4	Yes	Yes	1.86
D	4	No	Yes	1.86
D	4	No	Yes	1.86
D	2	Yes	Yes	1.86
D	3	No	Yes	1.86
D	4	No	Yes	1.86
D	3	No	Yes	1.86
D	2	Yes	Yes	1.86
D	2	Yes	Yes	1.86
D	1	No	Yes	1.86
D	2	Yes	Yes	1.86
D	4	No	Yes	1.86
D	4	No	Yes	1.86
D	4	No	Yes	1.86
D	4	No	Yes	1.86
D	4	No	Yes	1.86
D	2	No	Yes	1.86
D	2	Yes	Yes	1.86
D	2	Yes	Yes	1.86
D	2	Yes	Yes	1.86
D	2	No	Yes	1.86
D	4	No	Yes	1.86
D	2	Yes	Yes	1.86
D	3	No	Yes	1.86
D	2	Yes	Yes	1.86
D	3	No	Yes	1.86
D	1	Yes	Yes	1.86
D	3	No	Yes	1.86

7 Day Posts

	D	3	No	Yes	1.86
	D	2	No	Yes	1.86
Total Posts:	51			COII Required:	94.86

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	3			CAPTAIN Required:	3.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
Total Posts:	9			LIEUTENANT Required:	9.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	1	No	No	1.00
	D	2	No	No	1.00
	D	2	No	Yes	1.33
	D	2	No	Yes	1.33
Total Posts:	5			SERGEANT Required:	5.66

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	No	1.00
	D	2	No	No	1.00

5 Day Posts

	D	2	Yes	Yes	1.33
	D	2	Yes	No	1.00
	D	2	Yes	No	1.00
	D	2	No	No	1.00
	D	2	No	Yes	1.33
	D	2	No	Yes	1.33
	D	2	Yes	No	1.00
Total Posts:	<u>9</u>			COII Required:	<u>9.99</u>

4 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.06
Total Posts:	<u>1</u>			SERGEANT Required:	<u>1.06</u>

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	1.06
	D	1	Yes	Yes	1.06
	D	2	No	Yes	1.06
	D	2	Yes	Yes	1.06
Total Posts:	<u>4</u>			COII Required:	<u>4.25</u>

3 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	Yes	Yes	0.80
Total Posts:	<u>1</u>			COII Required:	<u>0.80</u>

2 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	2	No	Yes	0.53
Total Posts:	<u>1</u>			COII Required:	<u>0.53</u>

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	<u>1</u>			CAPTAIN Required:	<u>2.00</u>

7 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
	E	3	Yes	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	Yes	Yes	1.86
	E	4	No	Yes	1.86
	E	4	No	Yes	1.86
	E	4	No	Yes	1.86
	E	4	No	Yes	1.86
	E	4	No	Yes	1.86
	E	4	No	Yes	1.86
	E	4	No	Yes	1.86
Total Posts:	8			SERGEANT Required:	14.88

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	1.86
	E	3	No	Yes	1.86
	E	4	No	Yes	1.86
	E	4	No	Yes	1.86
	E	4	No	Yes	1.86
	E	3	No	Yes	1.86
	E	4	No	Yes	1.86
	E	2	Yes	Yes	1.86
	E	2	No	Yes	1.86
	E	2	Yes	Yes	1.86
	E	2	Yes	Yes	1.86
	E	2	No	Yes	1.86
	E	2	No	Yes	1.86
	E	4	Yes	Yes	1.86
	E	2	No	Yes	1.86
	E	4	No	Yes	1.86
	E	3	No	Yes	1.86
	E	3	Yes	Yes	1.86
	E	3	No	Yes	1.86
	E	3	No	Yes	1.86
	E	4	No	Yes	1.86
	E	4	No	Yes	1.86

7 Day Posts

E	2	Yes	Yes	1.86
E	2	Yes	Yes	1.86
E	2	Yes	Yes	1.86
E	3	No	Yes	1.86
E	3	No	Yes	1.86
E	2	Yes	Yes	1.86
E	2	No	Yes	1.86
E	3	No	Yes	1.86
E	4	No	Yes	1.86
E	4	No	Yes	1.86
E	4	Yes	Yes	1.86
E	2	Yes	Yes	1.86
E	3	No	Yes	1.86
E	2	Yes	Yes	1.86
E	1	Yes	Yes	1.86
E	2	Yes	Yes	1.86
E	2	No	Yes	1.86
E	3	Yes	Yes	1.86
E	3	Yes	Yes	1.86
E	4	Yes	Yes	1.86
E	4	No	Yes	1.86
E	2	No	Yes	1.86
E	2	Yes	Yes	1.86
E	1	Yes	Yes	1.86
E	4	Yes	Yes	1.86
E	3	No	Yes	1.86
E	4	No	Yes	1.86
Total Posts: 49				COII Required: 91.14

5 Day Posts

Rank: MAJOR

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	No	No	1.00
Total Posts: 1				MAJOR Required:	1.00

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	2	Yes	No	1.00
Total Posts: 1				CAPTAIN Required:	1.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
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5 Day Posts

	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
	E	2	Yes	No	1.00
Total Posts:	3			LIEUTENANT Required:	3.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	1	Yes	Yes	1.33
	E	2	Yes	Yes	1.33
	E	2	No	Yes	1.33
Total Posts:	3			COII Required:	3.99

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	Yes	Yes	2.00
	N	4	No	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	1.86
	N	4	No	Yes	1.86
	N	4	No	Yes	1.86
	N	4	No	Yes	1.86
	N	4	No	Yes	1.86
	N	4	Yes	Yes	1.86
Total Posts:	6			SERGEANT Required:	11.16

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	No	Yes	1.86
	N	4	No	Yes	1.86
	N	3	Yes	Yes	1.86
	N	2	Yes	Yes	1.86
	N	3	Yes	Yes	1.86
	N	3	Yes	Yes	1.86

7 Day Posts

N	4	No	Yes	1.86
N	4	No	Yes	1.86
N	3	No	Yes	1.86
N	2	Yes	Yes	1.86
N	3	Yes	Yes	1.86
N	3	Yes	Yes	1.86
N	3	Yes	Yes	1.86
N	4	No	Yes	1.86
N	3	Yes	Yes	1.86
N	3	Yes	Yes	1.86
N	4	No	Yes	1.86
N	3	Yes	Yes	1.86
N	2	Yes	Yes	1.86
N	3	Yes	Yes	1.86
N	4	Yes	Yes	1.86
N	3	No	Yes	1.86
N	3	Yes	Yes	1.86
N	4	No	Yes	1.86
N	4	No	Yes	1.86
N	4	Yes	Yes	1.86
N	4	No	Yes	1.86
N	3	Yes	Yes	1.86
N	4	No	Yes	1.86
N	4	No	Yes	1.86
N	3	No	Yes	1.86
Total Posts:	31		COII Required:	57.66

5 Day Posts

Rank: MAJOR

Post Title	Shift	OSL	Emergency Response	Relief	Positions Required
	N	2	No	No	1.00
Total Posts:	1			MAJOR Required:	1.00

Rank: LIEUTENANT

Post Title	Shift	OSL	Emergency Response	Relief	Positions Required
	N	2	Yes	No	1.00
	N	2	Yes	No	1.00
Total Posts:	2			LIEUTENANT Required:	2.00

Total PINs Required: 352

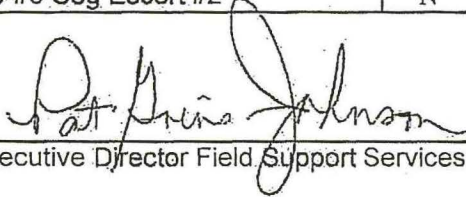
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Date: _____

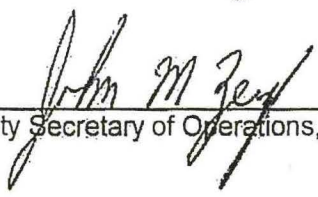
Title: _____

WCI SAP Renewal Request

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
WCI	HU #5 Seg Escort #1	D	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #2	D	7	7-Jun-17	7-Jul-17		
WCI	HU #4 Seg Escort #3	D	7	7-Jun-17	7-Jul-17		
WCI	Vocational Edcu Shop #1	D	5	7-Jun-17	7-Jul-17		
WCI	Vocational Edcu Shop #2	D	5	7-Jun-17	7-Jul-17		
WCI	Audit Officer #1	D	3	7-Jun-17	7-Jul-17		
WCI	PC Coordinator	D	5	7-Jun-17	7-Jul-17		
WCI	Institutional Security Coordinator	D	5	7-Jun-17	7-Jul-17		
WCI	Mail Room	D	5	7-Jun-17	7-Jul-17		
WCI	HU #4 Seg Escort #4	E	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #1	E	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #2	E	7	7-Jun-17	7-Jul-17		
WCI	Special Observsation Housing	N	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #1	N	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #2	N	7	7-Jun-17	7-Jul-17		


 Executive Director Field Support Services, DPSCS

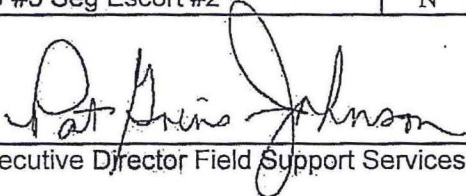
9/11/17
 Date


 Deputy Secretary of Operations, DPSCS

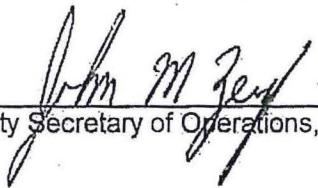
9/15/17
 Date

WCI SAP Renewal Request

Facility	SAP Name	Shift	Number of Days	Request Date	Approved Date	Disapproved Date	Comments/Recommendations
WCI	HU #5 Seg Escort #1	D	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #2	D	7	7-Jun-17	7-Jul-17		
WCI	HU #4 Seg Escort #3	D	7	7-Jun-17	7-Jul-17		
WCI	Vocational Edcu Shop #1	D	5	7-Jun-17	7-Jul-17		
WCI	Vocational Edcu Shop #2	D	5	7-Jun-17	7-Jul-17		
WCI	Audit Officer #1	D	3	7-Jun-17	7-Jul-17		
WCI	PC Coordinator	D	5	7-Jun-17	7-Jul-17		
WCI	Institutional Security Coordinator	D	5	7-Jun-17	7-Jul-17		
WCI	Mail Room	D	5	7-Jun-17	7-Jul-17		
WCI	HU #4 Seg Escort #4	E	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #1	E	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #2	E	7	7-Jun-17	7-Jul-17		
WCI	Special Observsation Housing	N	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #1	N	7	7-Jun-17	7-Jul-17		
WCI	HU #5 Seg Escort #2	N	7	7-Jun-17	7-Jul-17		


 Executive Director Field Support Services, DPSCS

9/1/17
 Date


 Deputy Secretary of Operations, DPSCS

9/6/17
 Date

WDC

WOMEN'S DETENTION FACILITY

Women Detention Facility Staffing Plan

Approved: November 16, 2015

Established Posts

Shift: D Day Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		Yes	Yes	2.00
Total Posts:	1			CAPTAIN	Required: 2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D		Yes	Yes	2.00
Total Posts:	1			LIEUTENANT	Required: 2.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	Yes	Yes	2.00
	D	2	No	Yes	2.00
Total Posts:	2			SERGEANT	Required: 4.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	3	No	Yes	2.00
	D	4	No	Yes	2.00
	D	4	No	Yes	2.00
	D	2	No	Yes	2.00
	D	3	No	Yes	2.00
	D	2	Yes	Yes	2.00
	D	4	No	Yes	2.00
	D	2	No	Yes	2.00
	D	2	Yes	Yes	2.00
	D	3	No	Yes	2.00
	D	2	No	Yes	2.00

3 Day Posts

	D	3	No	Yes	0.86
	D	3	No	Yes	0.86
	D	3	No	Yes	0.86
Total Posts:	3			COII Required:	2.57

Shift: E Evening Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	Yes	2.00
	E		No	No	1.00
Total Posts:	2			LIEUTENANT Required:	3.00

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
Total Posts:	1			SERGEANT Required:	2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	3	No	Yes	2.00
	E	3	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	3	No	Yes	2.00
	E	2	No	Yes	2.00
	E	2	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00
	E	4	No	Yes	2.00

7 Day Posts

E	2	No	Yes	2.00
E	4	No	Yes	2.00
E	4	No	Yes	2.00
E	3	No	Yes	2.00
E	4	No	Yes	2.00
E	3	No	Yes	2.00
E	4	No	Yes	2.00
E	3	No	Yes	2.00
E	3	No	Yes	2.00
E	2	No	Yes	2.00
Total Posts:	27		COII Required:	54.00

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E		No	No	1.00
Total Posts:	1		LIEUTENANT Required:		1.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	1.43
Total Posts:	1			COII Required:	1.43

1 Day Posts

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	E	3	No	Yes	0.29
	E	2	No	Yes	0.29
Total Posts:	2			COII Required:	0.57

Shift: N Night Shift

7 Day Posts

Rank: CAPTAIN

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N		No	Yes	2.00
Total Posts:	1			CAPTAIN Required:	2.00

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N		No	Yes	2.00
	N		No	Yes	2.00
Total Posts:	2			LIEUTENANT Required:	4.00

7 Day Posts

Rank: SERGEANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	4	No	Yes	2.00
Total Posts:	1			SERGEANT	Required: 2.00

Rank: COII

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N	3	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	2	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	3	No	Yes	2.00
	N	2	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	3	No	Yes	2.00
	N	4	No	Yes	2.00
	N	2	No	Yes	2.00
	N	2	No	Yes	2.00
	N	3	No	Yes	2.00
	N	4	No	Yes	2.00
	N	3	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
	N	4	No	Yes	2.00
Total Posts:	23			COII	Required: 46.00

5 Day Posts

Rank: LIEUTENANT

<u>Post Title</u>	<u>Shift</u>	<u>OSL</u>	<u>Emergency Response</u>	<u>Relief</u>	<u>Positions Required</u>
	N		Yes	No	1.00
Total Posts:	1			LIEUTENANT	Required: 1.00

Total PINs Required: 198

Approving Authority: _____

Date: _____

Title: _____