



UNIVERSITY OF MARYLAND

DEPARTMENT OF TRANSPORTATION SERVICES

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December 29, 2012

Sarah Albert
Mandated Reports Specialist
Library and Information Services
Department of Legislative Services
90 State Circle
Annapolis, MD 21401

Dear Ms. Albert:

Pursuant to House Bill 1005 passed in 2011 and § 2-1246 of the State Government Article, here submitted is the report from the University of Maryland, Department of Transportation Services regarding the implementation of a transportation services program with the City of College Park, Maryland.

The University of Maryland, Department of Transportation Services (hereafter DOTS) operates 24 transit bus routes in and around the College Park campus. Service is provided to conveniently access the entire campus community, downtown College Park, housing complexes with high concentration of student residents, nearby retail locales, three Metro stations and the University System of Maryland Universities at Shady Grove.

As outlined in an executed memorandum of understanding (hereafter MOU) with the City of College Park, MD (hereafter CPC), CPC residents are allowed access to all publicly scheduled transit routes as per above for a \$6,000 annual fee. This covered issuance of 1,000 passes to CPC residents by CPC staff produced at their cost. CPC residents are required to present these issued passes to bus drivers upon entering busses as validation of residency and approval to utilize services. This service supports local commerce, the university's strategic plan of building closer relationship with CPC residents and joint sustainability initiatives with CPC. A copy of the MOU, which includes an indemnification agreement in section 6, is included with this submission.

As of mid-December 2012, year to date ridership was 985. For the 2011 calendar year, ridership was 1,139.

DOTS complies with all vehicle safety and inspection standards which govern our operations. This includes, but is not limited to, the Rules and Regulations of the United States Department of Transportation Federal Motor Carrier Safety Administration, in addition to the State of Maryland Preventive Maintenance Program, Annotated Code of

Maryland Transportation Article, Title 23, Subtitle 3 in the Code of Maryland Regulations 11.22.

As of year to date November 2012 there were a total of 33 claims reported to the State of Maryland resulting from DOTS operations, as reported by the university Environmental Safety Office. The detailed report is included in this submission.

We are excited to continue providing service to CPC residents and forging bonds with CPC administration. We thank the Maryland General Assembly for its support.

Sincerely,



Darryl Johnson
Associate Director
Department of Transportation Services

Cc: Senate President Thomas V. Mike Miller, Jr.
House Speaker Michael E. Busch
Library and Information Services, Department of Legislative Services (5)
Senator Thomas Middleton, Chairman, Senate Finance Committee
Senate Finance Committee (30)
Delegate Dereck E. Davis, Chairman, House Economic Matters Committee
House Economic Matters Committee (30)
David Allen, Director, DOTS



DEPARTMENT OF
TRANSPORTATION SERVICES

**MEMORANDUM OF UNDERSTANDING
BETWEEN
UNIVERSITY OF MARYLAND, DEPT OF TRANSPORTATION SERVICES
AND
THE CITY OF COLLEGE PARK**

This Memorandum of Understanding is entered into by and between the Department of Transportation Services (DOTS), University of Maryland College Park and The City of College Park, Maryland (the City) effective the 1st day of September, 2012. This is a Memorandum of Understanding, which is not a legal document.

In consideration of the mutual promises and undertakings herein, the parties hereto agree as follows:

1. Beginning September 1, 2012 through September 1, 2013, residents and employees of the City in possession of a prescribed identification card issued by the City will be allowed access to all publicly scheduled shuttle routes operated by DOTS.
2. For the above shuttle bus services, the City agrees to pay DOTS \$6,000, which is due by December 31, 2012. The annual rate covers up to 1,000 passes. DOTS shall provide the City with annual ridership data. The City shall keep a record of the total number of passes distributed during the agreement term. If the total number of annual passes distributed reaches 1,000, the City shall notify DOTS which will authorize the City to issue additional passes in increments of 100 at no added cost to the City.
3. Either party may terminate this agreement by providing written notice of termination 60 days prior to the stated termination date. All notices shall be in writing and shall be delivered by messenger or recognized overnight courier, or shall be sent by registered or certified mail return-receipt requested, in each instance to the respective addresses set forth below, or to such other address or addresses as respective party may designate by written notice duly sent to the other. Any other changes to this agreement, by either party, must be in writing and agreed upon by both parties.

CITY OF COLLEGE PARK:

Joseph L. Nagro
City Manager
City of College Park
4500 Knox Road
College Park, MD 20740

DOTS:

University of Maryland
Department of Transportation Services
Attention: J. David Allen
Regents Drive Garage, Building 202
College Park, MD 20742

**UMCP Department of Transportation
Accidents Reported
January 1, 2012-December 1, 2012**

From January 1-December 1, 2012, there were a total of 33 claims reported to the State of Maryland for resulting from UMCP Department of Transportation operations. There were 21 claims (Table I) reported to the UMCP Insurance Coordinator's Office with potential liability exposure for the University of Maryland based on our UMCP drivers' at-fault actions. These claims were determined to be at-fault by police reports, driver's admission of guilt, and/or from the State's investigation. Per the insurance coordinator's records, only two (2) of these claims have been settled by the State of Maryland totaling \$3712.83; and the remaining claims could still be in process under the Maryland Tort Claims Act for which a claimant has up to one (1) year from the date of loss to make a claim.

Additionally, there were 12 accidents (Table II) that were not considered to be the fault of a UMCP driver but could result in potential liability exposure for the University if the claim is disputed by the third parties involved.

The details of the accidents are noted in the tables below as reported to the UMCP Insurance Coordinator, Jeysa Rhodes and can be reviewed under the UM Claim Number referenced in the table.

LEGEND: DOL= Date of Loss, SV=State Owned Vehicle, CV=Claimant Owned Vehicle, CLMT= Third Party Claimant

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Table I

DOTS AT-FAULT LIABILITY CLAIMS 1/1/12-12/1/12							
DEPARTMENT	FAULT	TYPE	UM CLAIM #	DOL	ACCIDENT DESCRIPTION	AMOUNT SETTLED	STATUS
DOTS	Yes	Vehicle	UM12-013V	2/1/2012	CLMT CLAIMS BUS HIT CV-APPEARS BUS MERGED INTO CLMT'S LANE.	523.76	Settled
DOTS	Yes	Vehicle	UM12-039V	2/13/2012	SV R/E CV AT STOP SIGN ON REGENTS	0.00	Open
DOTS	Yes	Vehicle	UM12-030V	2/29/2012	SV HIT PARKED BICYCLE IN RACK	0.00	Open
DOTS	Yes	Vehicle	UM12-048V	4/5/2012	SV AND CV HIT ON FARM DR	0.00	Open
DOTS	Yes	Vehicle	UM12-058V	4/25/2012	SV HIT CV ON FIELDHOUSE DRY WHEN SV CROSSED LANE LINE	0.00	Open
DOTS	Yes	Vehicle	UM12-057V	4/25/2012	SV HIT PARKED CV WHEN MAKING LEFT TURN INTO PARKING LOT	0.00	Open
DOTS	Yes	Vehicle	UM12-064V	5/11/2012	SV HIT BRICKWORK AT APARTMENTS	0.00	Open
DOTS	Yes	Vehicle	UM12-069V	5/17/2012	SV BACKED INTO CV WHILE ATTEMPTING TO PARK AND CV TRIED TO GO AROUND	0.00	Open
DOTS	Yes	Vehicle	UM12-070V	5/18/2012	SV HIT CV	0.00	Open
DOTS	Yes	Vehicle	UM12-076V	5/20/2012	SV HIT PARKED CV WHEN ATTEMPTING LEFT TURN.	3189.07	Settled
DOTS	Yes	Vehicle	UM12-085V	6/19/2012	SV HIT PARKED CV WHEN MAKING LEFT TURN FROM PARKING LOT ON UNION DRIVE.	0.00	Open
DOTS	Yes	Vehicle	UM12-	7/28/2012	SV HIT PARKED CV IN BALTIMORE./NEW	0.00	Open

DOTS AT-FAULT LIABILITY CLAIMS 1/1/12-12/1/12

DEPARTMENT	FAULT	TYPE	UM CLAIM #	DOL	ACCIDENT DESCRIPTION	AMOUNT SETTLED	STATUS
			102V		BALTIMORE ROUTE		
DOTS	Yes	Vehicle	UM12-106V	8/10/2012	SV HIT PARKED CV MIRROR IN BALTIMORE/NEW BALTIMORE ROUTE	0.00	Open
DOTS	Yes	Vehicle	UM12-125V	8/30/2012	SV BUS COLLIED WITH CV	0.00	Open
DOTS	Yes	Vehicle	UM12-126V	9/4/2012	SV DRIFTED INTO PARKED CV IN GARAGE.	0.00	Open
DOTS	Yes	Vehicle	UM12-131V	9/6/2012	SV HIT CV	0.00	Open
DOTS	Yes	Vehicle	UM12-139V	9/24/2012	SV HIT PARKED CV.	0.00	Open
DOTS	Yes	Vehicle	UM12-145V	9/29/2012	SV CROSSED LANE LINE AND HIT REAR OF CV	0.00	Open
DOTS	Yes	Vehicle	UM12-165V	11/4/2012	SV HIT PARKED CV IN HERSHEY PARK LOT.	0.00	Open
DOTS	Yes	Vehicle	UM12-168V	11/7/2012	SV TURNED LEFT AND HIT REAR BUMPER OF CV WHO WAS IN LEFT TURN LANE ON METZEROTT	0.00	Open
DOTS	Yes	Vehicle	UM12-174V	11/9/2012	SV HIT CV WHEN ATTEMPTING TO MAKE A LEFT TURN.	0.00	Open

Table II

DOTS POTENTIAL LIABILITY

DEPARTMENT	FAULT	TYPE	UM CLAIM#	DOL	ACCIDENT DESCRIPTION	AMOUNT SETTLED	STATUS
DOTS	No	Vehicle	UM12-019V	2/8/2012	CV, COUNTY POLICE, REAR-ENDED SV. OUR DRIVER AND 1 PASS INJURED	0.00	Open
DOTS	No	Vehicle	UM12-041V	4/1/2012	SV MAY HAVE HIT PEDESTRIAN WITH DOOR.	0.00	Open
DOTS	No	Vehicle	UM12-050V	4/25/2012	CV HIT SV IN M CIRCLE	0.00	Closed
DOTS	No	Tort/Property	UM12-053T	5/2/2012	CLMT BIKE FELL OFF BUS BIKE RACK	0.00	Open
DOTS	No	Vehicle	UM12-061V	5/8/2012	CLMT FELL ON SV BUS INJURING HIP	0.00	Open
DOTS	No	Vehicle	UM12-088V	7/3/2012	SV AND CV HIT IN PARKING LOT.	0.00	No claim- Less than deductible
DOTS	No	Vehicle	UM12-094V	7/11/2012	CV1 R/E CV 2 INTO SV1	0.00	Open
DOTS	No	Vehicle	UM12-118V	8/28/2012	CV MERGED AND HIT INTO SV IN BALTIMORE	0.00	Closed

DOTS POTENTIAL LIABILITY

DEPARTMENT	FAULT	TYPE	UM LAIM#	DOL	ACCIDENT DESCRIPTION	AMOUNT SETTLED	STATUS
DOTS	No	Vehicle	UM12-123V	9/6/2012	CV HIT SV MIRROR ON RT 1	0.00	No claim- Less than deductible
DOTS	No	Vehicle	UM12-130V	9/11/2012	CV HIT SV MIRROR	42.00	Paid by Other Insurance Co.
DOTS	No	Vehicle	UM12-143V	10/22/2012	CV OPENED CAR DOOR AND SV HIT IT WHILE DRIVING PAST	0.00	No claim- Less than deductible
DOTS	No	Vehicle	UM12-175V	11/14/2012	SV HIT PEDESTRIAN WHO STEPPED OFF CURB WITHOUT LOOKING AND NOT IN CROSS WALK.	0.00	Open