

June 29, 2012

The Honorable Thomas V. "Mike" Miller, Jr. President of the Senate and Chairman Legislative Policy Committee State House Annapolis MD 21401-1991

The Honorable Michael E. Busch Speaker of the House and Chairman Legislative Policy Committee State House Annapolis MD 21401-1991

Dear President Miller and Speaker Busch:

This letter was prepared in response to requirements set forth in § 2-103.4(b) of the Transportation Article concerning special appointments within the Maryland Department of Transportation (MDOT). Specifically, this section directs that:

- "(b) (1) In the exercise of the Secretary's powers under this section, the Secretary may:
  - (i) Create and abolish any position other than positions specifically provided for in this article; and
  - (ii) Determine the disqualifications, appointment, removal, tenure, terms of employment, and compensation of employees unless otherwise prohibited by law.

Martin O'Malley

Anthony G. Brown

Darrell B. Mobley Deputy Secretary

Beverley K. Swaim-Staley

Governor

Secretary

Lt. Governor

- (2) The Secretary shall designate executive service employee and commission plan employee positions in the Human Resources Management System that:
  - (i) Must be filled without regard to political affiliation, belief, or opinion; or
  - (ii) In accordance with the criteria established under § 6-405(b) of the State personnel and Pensions Article, may be filled with regard to political affiliation, belief, or opinion.
- (3) On an annual basis, the Secretary shall report on the total number of positions designated under paragraph (2) of this subsection to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly

The positions identified in the attached list were filled to meet the current definition in § 6-405(b) (i) of the State Personnel & Pensions Article. These positions do not relate to political interests or concerns and according to statute, political affiliation was not considered for the positions.

Further, the positions identified on the following table meet the current definition in § 6-405(b) (ii) of the State Personnel and Pensions Article. These positions relate to political interests or concerns and according to statute, political affiliation, belief, or opinion was considered for these positions.

| Special Appointments - MDOT<br>(With Regard to Political Affiliation) |                                |  |
|---|--------------------------------|--|
| Assignment  | Position                       |  |
| TSO   | Secretary                      |  |
| TSO   | Deputy Secretary               |  |
| TSO   | Administrative Manager Sr. IV  |  |
| TSO   | Administrative Manager Sr. IV  |  |
| TSO   | Administrative Manager Sr. IV  |  |
| TSO   | Administrative Manager Sr. IV  |  |
| TSO   | Administrative Manager Sr. II  |  |
| TSO   | Div DIR OFC Attorney General   |  |
| TSO   | Principal Counsel              |  |
| SHA   | State Highway Administrator    |  |
| SHA   | Principal Counsel              |  |
| MPA   | MIT-Executive Director         |  |
| MPA   | Principal Counsel              |  |
| MVA   | Motor Vehicle Administrator    |  |
| MVA   | Principal Counsel              |  |
| MTA   | Maryland Transit Administrator |  |
| MTA   | Principal Counsel              |  |
| MAA   | DOT MAA Executive              |  |
| MAA   | Principal Counsel              |  |
| MDTA  | MdTA Executive Secretary       |  |
| MDTA  | Principal Counsel              |  |

If you have additional questions or concerns, please do not hesitate to contact Ms. Judy Slater, Director, MDOT's Office of Human Resources at 410-865-1185. Of course, you should always feel free to contact me directly.

Sincerely,

Beverley K. Swaim-Staley

Secretary

Attachment

cc: Ms. Judy Slater, Director, Office of Human Resources, Maryland Department of Transportation

|       | poncicar armitation as or may o, 2012 |       |
|-------|---------------------------------------|-------|
| Modal | Position                              | Count |
| TSO   | ADMIN ASSISTANT, EXEC                 | 2.0   |
| TSO   | ADMIN OFFICER III                     | 2.0   |
| TSO   | ADMINISTRATOR III                     | 2.0   |
| TSO   | ADMINISTRATOR IV                      | 13.0  |
| TSO   | ADMINISTRATOR V                       | 3.0   |
| TSO   | ADMINISTRATOR VI                      | 13.0  |
| TSO   | ADMINISTRATOR VII                     | 9.0   |
| TSO   | COMPUTER OPERATOR MANAGER I           | 1.0   |
| TSO   |                                       |       |
|       | DOT EXECUTIVE III                     | 2.0   |
| TSO   | DOT EXECUTIVE IV                      | 7.0   |
| TSO   | DOT EXECUTIVE V                       | 10.0  |
| TSO   | DOT EXECUTIVE VI                      | 4.0   |
| TSO   | DOT NON-EXEMPT IV                     | 1.0   |
| TSO   | EXECUTIVE ASSOCIATE II                | 3.0   |
| TSO   | EXECUTIVE ASSOCIATE III               | 1.0   |
| TSO   | FISCAL SERVICES ADMINISTRATOR II      | 3.0   |
| TSO   | FISCAL SERVICES ADMINISTRATOR III     | 1.0   |
| TSO   | FISCAL SERVICES ADMINISTRATOR IV      | 2.0   |
| TSO   | FISCAL SERVICES ADMINISTRATOR V       | 2.0   |
| TSO   | FISCAL SERVICES ADMINISTRATOR VI      | 3.0   |
| TSO   | MINORITY BUSINESS ENTERPRISE ADMIN II | 2.0   |
| TSO   | OFFICE CLERK II                       | 1.0   |
| TSO   | PERSONNEL ADMINISTRATOR III           | 1.0   |
| TSO   | PROCUREMENT ADMINISTRATOR V           | 2.0   |
| TSO   | PROGRAM MANAGER I                     | 1.0   |
| TSO   | PROGRAM MANAGER III                   | 4.0   |
| TSO   | PROGRAM MANAGER IV                    | 3.0   |
| TSO   | PROGRAM MANAGER SR I                  | 3.0   |
| TSO   | PROGRAM MANAGER SR II                 | 1.0   |
| TSO   | PROGRAM MANAGER SR IV                 | 1.0   |
| SHA   | ADMIN OFFICER III                     | 1.0   |
| SHA   | ADMINISTRATOR II                      | 2.0   |
| SHA   | ADMINISTRATOR III                     | 3.0   |
| SHA   | ADMINISTRATOR IV                      | 2.0   |
| SHA   | ADMINISTRATOR V                       | 3.0   |
| SHA   | ADMINISTRATOR VI                      | 8.0   |
| SHA   | ADMINISTRATOR VII                     | 54.0  |
|       | COMMISSION MBR SRC                    | 3.5   |
| SHA   | DOT EXECUTIVE IV                      | 16.0  |
| SHA   |                                       |       |
| SHA   | DOT EXECUTIVE V                       | 15.0  |
| SHA   | DOT EXECUTIVE VI                      | 4.0   |
| SHA   | EXECUTIVE ASSOCIATE II                | 1.0   |
| SHA   | FISCAL SERVICES ADMINISTRATOR IV      | 1.0   |
| SHA   | FISCAL SERVICES ADMINISTRATOR V       | 5.0   |
| SHA   | FISCAL SERVICES ADMINISTRATOR VI      | 1.0   |
| SHA   | IT ASSISTANT DIRECTOR II              | 1.0   |
| SHA   | IT ASSISTANT DIRECTOR III             | 2.0   |
| SHA   | IT DIRECTOR III                       | 1.0   |
| SHA   | PERSONNEL ADMINISTRATOR III           | 1.0   |

| <u>political amiliation</u> - as of May 8, 2012 |   |       |
|---|---|-------|
| Modal   | Position  | Count |
|   |   |       |
| SHA   | PHYSICIAN PROGRAM STAFF                             | 1.0   |
| SHA   | PROCUREMENT ADMINISTRATOR V                         | 1.0   |
| SHA   | PROGRAM MANAGER II                                  | 1.0   |
| SHA   | PROGRAM MANAGER III                                 | 1.0   |
| SHA   | PROGRAM MANAGER IV                                  | 3.0   |
| SHA   | PROGRAM MANAGER SR I                                | 1.0   |
| SHA   | PUB AFFAIRS OFFICER II                              | 1.0   |
| SHA   | SHA CHIEF ENGINEER MAINTENANCE                      | 1.0   |
| SHA   | SHA DEPUTY ADMINISTRATOR                            | 3.0   |
| SHA   | SHA DEPUTY CHIEF ENGR CONSTRUCTION                  | 1.0   |
| SHA   | SHA DEPUTY CHIEF ENGR MATLS & RESEARCH              | 1.0   |
| SHA   | SHA DEPUTY CHIEF ENGR TRAFFIC                       | 2.0   |
| SHA   | SHA DIRECTOR ENVIRONMENTAL DESIGN                   | 1.0   |
| SHA   | SHA DIRECTOR OF ADMINISTRATION                      | 1.0   |
| SHA   | SHA DIRECTOR OF FINANCE                             | 1.0   |
| SHA   | SHA DIRECTOR OF TINANCE SHA DIRECTOR OF REAL ESTATE | 1.0   |
| SHA   | TRANS DESIGN ENGINEER VII                           | 10.0  |
| MPA   | ADMINISTRATOR II                                    | 1.0   |
|   |   | 1.0   |
| MPA   | ADMINISTRATOR III                                   |       |
| MPA   | ADMINISTRATOR IV                                    | 2.0   |
| MPA   | ADMINISTRATOR V                                     | 2.0   |
| MPA   | ADMINISTRATOR VI                                    | 3.0   |
| MPA   | ADMINISTRATOR VII                                   | 1.0   |
| MPA   | DOT EXECUTIVE ASST V                                | 2.0   |
| MPA   | DOT EXECUTIVE V                                     | 3.0   |
| MPA   | ENVIRONMENTAL MANAGER II                            | 1.0   |
| MPA   | EXECUTIVE ASSOCIATE II                              | 2.0   |
| MPA   | FISCAL SERVICES ADMINISTRATOR II                    | 1.0   |
| MPA   | FISCAL SERVICES ADMINISTRATOR III                   | 1.0   |
| MPA   | FISCAL SERVICES ADMINISTRATOR IV                    | 1.0   |
| MPA   | FISCAL SERVICES ADMINISTRATOR V                     | 3.0   |
| MPA   | GEN MGR CRANE MAINTENANCE                           | 1.0   |
| MPA   | GEN MGR SALES                                       | 1.0   |
| MPA   | IT ASSISTANT DIRECTOR II                            | 1.0   |
| MPA   | MARKETING AND SALES ADMINISTRATOR I                 | 4.0   |
| MPA   | MIT-CHF FINANCIAL OFFICER & TREASURER               | 1.0   |
| MPA   | MIT-DEPUTY DIR HARBOR DEVELOPMENT                   | 1.0   |
| MPA   | MIT-DEPUTY DIR OF MARKETING DIVISION                | 1.0   |
| MPA   | MIT-DEPUTY EXEC DIR-DEVELOPMENT & ADMIN             | 1.0   |
| MPA   | MIT-DIRECTOR ENGINEERING                            | 1.0   |
| MPA   | MIT-DIRECTOR MARITIME COMMERCIAL MGMT               | 1.0   |
| MPA   | MIT-DIRECTOR MARKETING                              | 1.0   |
| MPA   | MIT-DIRECTOR OPERATIONS                             | 1.0   |
| MPA   | MIT-DIRECTOR SECURITY                               | 1.0   |
| MPA   | MIT-MGR SOUTH AMER & LATIN AMER TR DEV              | 1.0   |
| MPA   | OBS-MGR QUALITY & CUSTOMER SERVICE                  | 1.0   |
| MPA   | PERSONNEL ADMINISTRATOR III                         | 2.0   |
| MPA   | PROCUREMENT ADMINISTRATOR V                         | 1.0   |
| MPA   | PROCUREMENT ADMINISTRATOR VI                        | 1.0   |

| political amiliation - as of May 8, 2012 |                                   |       |
|--|-----------------------------------|-------|
| Modal                                    | Position                          | Count |
|  |                                   |       |
| MPA                                      | PROGRAM MANAGER IV                | 3.0   |
| MPA                                      | PROGRAM MANAGER SR I              | 2.0   |
| MPA                                      | PROGRAM MANAGER SR II             | 1.0   |
| MVA                                      | ADMIN PROGRAM MANAGER II          | 1.0   |
| MVA                                      | ADMINISTRATOR III                 | 5.0   |
| MVA                                      | ADMINISTRATOR IV                  | 11.0  |
| MVA                                      | ADMINISTRATOR V                   | 13.0  |
| MVA                                      | ADMINISTRATOR VI                  | 10.0  |
| MVA                                      | ADMINISTRATOR VII                 | 6.0   |
| MVA                                      | DATA BASE SPECIALIST MANAGER      | 1.0   |
| MVA                                      | DOT EXECUTIVE ASST III            | 1.0   |
| MVA                                      | DOT EXECUTIVE IV                  | 3.0   |
| MVA                                      | DOT EXECUTIVE V                   | 3.0   |
| MVA                                      | DOT EXECUTIVE VI                  | 2.0   |
| MVA                                      | DP QUALITY ASSURANCE SPECIALIST   | 1.0   |
| MVA                                      | FISCAL SERVICES ADMINISTRATOR II  | 6.0   |
| MVA                                      | FISCAL SERVICES ADMINISTRATOR III | 1.0   |
|  | FISCAL SERVICES ADMINISTRATOR IV  | 2.0   |
| MVA                                      | FISCAL SERVICES ADMINISTRATOR V   | 2.0   |
| MVA                                      | FISCAL SERVICES ADMINISTRATOR VI  | 1.0   |
| MVA                                      | IT ASSISTANT DIRECTOR I           | 1.0   |
| MVA                                      | IT ASSISTANT DIRECTOR III         | 2.0   |
| MVA                                      | IT PROGRAMMER ANALYST MANAGER     | 2.0   |
| MVA                                      | MVA ASST BRANCH MANAGER II        | 25.0  |
| MVA                                      | MVA BRANCH MANAGER I              | 5.0   |
| MVA                                      | MVA BRANCH MANAGER II             | 18.0  |
| MVA                                      | MVA DEPUTY ADMINISTRATOR          | 1.0   |
| MVA                                      | PERSONNEL ADMINISTRATOR III       | 1.0   |
| MVA                                      | PHYSICIAN PROGRAM MANAGER II      | 1.0   |
| MVA                                      | PROCUREMENT ADMINISTRATOR IV      | 1.0   |
| MVA                                      | PROCUREMENT ADMINISTRATOR VI      | 1.0   |
| MVA                                      | PROGRAM MANAGER I                 | 7.0   |
| MVA                                      | PROGRAM MANAGER II                | 9.0   |
| MVA                                      | PROGRAM MANAGER III               | 4.0   |
| MVA                                      | PROGRAM MANAGER SR I              | 1.0   |
| MTA                                      | ACCOUNTANT I                      | 1.0   |
| MTA                                      | ACCOUNTANT LEAD SPECIALIZED       | 1.0   |
| MTA                                      | ADMIN ASSISTANT, EXEC             | 1.0   |
| MTA                                      | ADMIN OFFICER I                   | 5.0   |
| MTA                                      | ADMIN OFFICER III                 | 1.0   |
| MTA                                      | ADMIN SPEC III                    | 1.0   |
| MTA                                      | ADMINISTRATOR I                   | 2.0   |
| MTA                                      | ADMINISTRATOR II                  | 3.0   |
| MTA                                      | ADMINISTRATOR III                 | 3.0   |
| MTA                                      | ADMINISTRATOR IV                  | 30.0  |
| MTA                                      | ADMINISTRATOR V                   | 20.0  |
| MTA                                      | ADMINISTRATOR VI                  | 13.0  |
| MTA                                      | ADMINISTRATOR VII                 | 19.0  |
| MTA                                      | DIRECTOR OFFICE OF FINANCE        | 1.0   |

|       | pontical annation - as of May 6, 2012 | T T   |
|-------|---------------------------------------|-------|
| Modal | Position                              | Count |
| . ATA | DIRECTOR OFFICE OF BLAN/DROC          | 1.0   |
| MTA   | DIRECTOR OFFICE OF PLAN/PROG          | 1.0   |
| MTA   | DOT EXECUTIVE IV                      | 8.0   |
| MTA   | DOT EXECUTIVE V                       | 17.0  |
| MTA   | DOT EXECUTIVE VI                      | 7.0   |
| MTA   | DOT IT FUNCTIONAL ANALYST II          | 1.0   |
| MTA   | ENVIRONMENTAL MANAGER II              | 1.0   |
| MTA   | EXECUTIVE ASSOCIATE II                | 1.0   |
| MTA   | FISCAL SERVICES ADMINISTRATOR II      | 4.0   |
| MTA   | FISCAL SERVICES ADMINISTRATOR III     | 2.0   |
| MTA   | FISCAL SERVICES ADMINISTRATOR IV      | 2.0   |
| MTA   | FISCAL SERVICES ADMINISTRATOR V       | 4.0   |
| MTA   | IT ASSISTANT DIRECTOR II              | 3.0   |
| MTA   | IT ASSISTANT DIRECTOR III             | 1.0   |
| MTA   | IT PROGRAMMER ANALYST II              | 1.0   |
| MTA   | IT PROGRAMMER ANALYST LEAD/ADVANCED   | 1.0   |
| MTA   | IT PROGRAMMER ANALYST SUPERVISOR      | 4.0   |
| MTA   | MANAGEMENT SPECIALIST SUPERVISOR II   | 0.5   |
| MTA   | MTA POLICE CAPTAIN                    | 5.0   |
| MTA   | MTA POLICE CHIEF                      | 1.0   |
| MTA   | MTA POLICE LIEUTENANT                 | 7.0   |
| MTA   | MTA POLICE LIEUTENANT COLONEL         | 1.0   |
| MTA   | MTA POLICE MAJOR                      | 1.0   |
| MTA   | OBS-PUB AFFAIRS SPECIALIST I          | 1.0   |
| MTA   | PERSONNEL ADMINISTRATOR III           | 5.0   |
| MTA   | PERSONNEL CLERK                       | 1.0   |
| MTA   | PROCUREMENT ADMINISTRATOR I           | 2.0   |
| MTA   | PROCUREMENT ADMINISTRATOR V           | 3.0   |
| MTA   | PROGRAM MANAGER II                    | 2.0   |
| MTA   | PROGRAM MANAGER III                   | 8.0   |
| MTA   | PROGRAM MANAGER SR I                  | 6.0   |
| MTA   | PROGRAM MANAGER SR II                 | 1.0   |
| MTA   | PROGRAM MANAGER SR IV                 | 2.0   |
| MTA   | PUB AFFAIRS OFFICER I                 | 1.0   |
| MTA   | PUB AFFAIRS OFFICER II                | 1.0   |
| MTA   | QUALITY ASSUR SPEC                    | 1.0   |
| MTA   | SENIOR DEP ADMINISTRATOR TRANSIT OPS  | 1.0   |
| MTA   | SENIOR TRANSIT ANALYST                | 1.0   |
| MTA   | SUPT - BUS MAINT DIVISION             | 1.0   |
| MTA   | SUPV TRANSPORTATION                   | 1.0   |
|       | TRAINMASTER                           | 1.0   |
| MTA   | TRANS DESIGN ENGINEER VI              | 1.0   |
| MTA   | TRANS ENGINEERING MANAGER I           | 1.0   |
| MAA   | ADMIN ASSISTANT, EXEC                 | 2.0   |
| MAA   | ADMIN OFFICER I                       | 3.0   |
| MAA   | ADMIN PROGRAM MANAGER IV              | 1.0   |
| MAA   | ADMINISTRATOR IV                      | 2.0   |
| MAA   | ADMINISTRATOR V                       | 3.0   |
|       | ADMINISTRATOR VI                      | 4.0   |
| MAA   | ADMINISTRATOR VII                     | 3.0   |

| Modal   | Position  | Count |
|---------|---|-------|
| MAA     | AIR TRAFFIC MANAGER   | 1.0   |
| MAA     | AIRPORT DEPUTY FIRE CHIEF   | 2.0   |
| MAA     | AIRPORT DIV FIRE CHIEF, FIRE OPERATIONS                           | 2.0   |
| MAA     | CAPITAL PROJECTS MANAGER  | 1.0   |
| MAA     | COMMERCIAL MANAGEMENT OFFICER V                                   | 3.0   |
| MAA     | DOT EXECUTIVE IV  | 3.0   |
| MAA     | DOT EXECUTIVE OFFICER I   | 1.0   |
| MAA     | DOT EXECUTIVE V   | 8.0   |
| MAA     | DOT MAA EXECUTIVE   | 8.0   |
| MAA     | DP TECH SUPPORT SPECIALIST II                                     | 2.0   |
| MAA     | ENVIRONMENTAL MANAGER II  | 2.0   |
| MAA     | EXECUTIVE ASSOCIATE I   | 2.0   |
| MAA     | EXECUTIVE ASSOCIATE II  | 2.0   |
| MAA     | FISCAL SERVICES ADMINISTRATOR II                                  | 4.0   |
| MAA     | FISCAL SERVICES ADMINISTRATOR III                                 | 1.0   |
| MAA     | FISCAL SERVICES ADMINISTRATOR IV                                  | 1.0   |
| MAA     | FISCAL SERVICES ADMINISTRATOR V                                   | 2.0   |
| MAA     | IT ASSISTANT DIRECTOR II  | 2.0   |
| MAA     | PROCUREMENT ADMINISTRATOR V                                       | 1.0   |
| MAA     | PROGRAM MANAGER I   | 3.0   |
| MAA     | PROGRAM MANAGER II  | 1.0   |
| MAA MAA | PROGRAM MANAGER III   | 2.0   |
| MAA     | PROGRAM MANAGER IV  | 2.0   |
| MAA     | PROGRAM MANAGER SR IV   | 1.0   |
|         | ACCOUNTANT MANAGER II   | 1.0   |
|         | ACCOUNTANT MANAGER III  | 1.0   |
|         | ADMINISTRATOR I   | 1.0   |
|         | ADMINISTRATOR III   | 2.0   |
|         | ADMINISTRATOR IV  | 4.0   |
|         | ADMINISTRATOR V   | 2.0   |
|         | ADMINISTRATOR VI  | 2.0   |
|         | ADMINISTRATOR VII   | 2.0   |
|         | DOT EXECUTIVE ASST VI   | 1.0   |
|         | DOT EXECUTIVE ASST VI   | 8.0   |
|         | DOT EXECUTIVE V   | 7.0   |
|         | DOT EXECUTIVE VI  | 4.0   |
|         | DOT NON-EXEMPT IV   | 1.0   |
|         | FISCAL SERVICES ADMINISTRATOR III                                 | 1.0   |
|         | FISCAL SERVICES ADMINISTRATOR V                                   | 3.0   |
|         | FISCAL SERVICES ADMINISTRATOR VI                                  | 1.0   |
|         | HIGHWAY OPERATIONS TECH III                                       | 1.0   |
|         | IT ASSISTANT DIRECTOR III   | 3.0   |
|         | MDOT PRINTER  | 1.0   |
|         | MDTA ADMINISTRATIVE OFFICER II                                    | 1.0   |
|         | MDTA ADMINISTRATIVE OFFICER II                                    | 2.0   |
|         | MDTA ADMINISTRATOR I  | 2.0   |
|         |   | 5.0   |
|         |   | 5.0   |
|         |   | 7.0   |
| MDTA    | MDTA ADMINISTRATOR III MDTA ADMINISTRATOR IV MDTA ADMINISTRATOR V |       |

| Modal | Position                       | Count |
|-------|--------------------------------|-------|
|       |                                |       |
| MDTA  | MDTA ADMINISTRATOR VI          | 10.0  |
| MDTA  | MDTA ADMINISTRATOR VII         | 11.0  |
| MDTA  | MDTA CHIEF OF POLICE           | 1.0   |
| MDTA  | MDTA DEP EXECUTIVE SECRETARY   | 1.0   |
| MDTA  | MDTA DIRECTOR OF FINANCE       | 1.0   |
| MDTA  | MDTA DIRECTOR STRATEGIC DEVEL  | 1.0   |
| MDTA  | MDTA POLICE CAPTAIN            | 12.0  |
| MDTA  | MDTA POLICE LIEUTENANT COLONEL | 1.0   |
| MDTA  | MDTA POLICE MAJOR              | 6.0   |
| MDTA  | PERSONNEL ADMINISTRATOR II     | 1.0   |
| MDTA  | PERSONNEL ADMINISTRATOR III    | 3.0   |
| MDTA  | PROCUREMENT ADMINISTRATOR V    | 1.0   |
| MDTA  | PROGRAM MANAGER SR II          | 2.0   |
| MDTA  | PROGRAM MANAGER SR IV          | 1.0   |
| MDTA  | TRANS DESIGN ENGINEER VII      | 5.0   |