

Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor



Ellington E. Churchill, Jr.  
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

December 15, 2016

The Honorable Thomas V. Mike Miller, Jr.  
President of the Senate  
107 State House  
Annapolis, Maryland 21401

The Honorable Michael E. Busch  
Speaker of the House  
101 State House  
Annapolis, Maryland 21401

Re: Annual Report on the Construction Contingency Fund

Dear Senator Miller and Delegate Busch:

In accordance with State Finance and Procurement Article Section 3-609 of the Annotated Code of Maryland, the Department of Budget and Management and the Department of General Services are required to submit an annual report to the General Assembly on the status and use of the Construction Contingency Fund (CCF) for each calendar year. This report will identify all monies appropriated to the Fund, authorized for expenditure from the Fund and expended from the Fund.

The CCF had a balance of \$5,881,854.30 at the end of calendar year 2015. The CCF will have a balance of \$5,341,854.49 on December 31, 2016.

During the year 2016, the Fund was increased by one (1) fund transfer by Board of Public Works (BPW) action agenda item as follows:

<u>BPW Item</u>	<u>Transfer Date</u>	<u>Amount</u>
8-GM	05-May-16	\$75,000.19
Total		\$75,000.19

No funds were recycled from completed projects in 2016.



Senator Miller and Delegate Busch  
Annual Report Construction Contingency Fund  
Page 2

The Fund has been used one (1) time during calendar year 2016, based on approval by the Joint Budget Committees (JBC):

<u>Project</u>	<u>Approval Date</u>	<u>Amount</u>
Deer's Head North Wing	15-June-16	<u>\$615,000.00</u>
Total		\$615,000.00

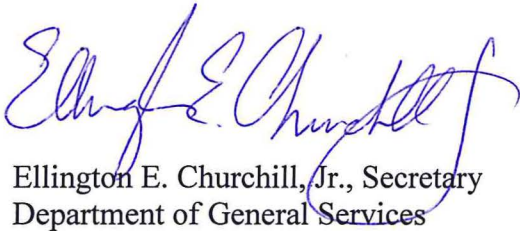
The balance in the CCF at the end of calendar year 2016 is as follows:

Beginning Balance	\$5,881,854.30
Fund Transfers	\$ + 75,000.19
Recycled Back	\$ 0
Approved by JBC	<u>\$ - 615,000.00</u>
Subtotal Available Funds	\$5,341,854.49

YEAR END BALANCE FOR CALENDAR YEAR 2016                      \$5,341,854.49

We trust that this information will be helpful to you. If you have any questions or comments, please contact either of us at the telephone numbers provided below.

Sincerely,

  
Ellington E. Churchill, Jr., Secretary  
Department of General Services

410-767-4960

  
David Brinkley, Secretary  
Department of Budget and  
Management  
410-260-7041

c: Matthew Klein/DLS  
Teresa Garraty/DBM  
Lauren Buckler/DGS