

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor



Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

December 30, 2013

The Honorable Thomas V. Mike Miller, Jr.
President of the Senate
107 State House
Annapolis, Maryland 21401

The Honorable Michael E. Busch
Speaker of the House
107 State House
Annapolis, Maryland 21401

Re: Annual Report on the Construction Contingency Fund

Dear Senator Miller and Delegate Busch:

In accordance with Section 3-609 of the Annotated Code of Maryland, the Department of Budget and Management and the Department of General Services are required to submit an annual report to the General Assembly on the status and use of the Construction Contingency Fund (CCF) for each calendar year. This report will identify all monies appropriated to the Fund, authorized for expenditure from the Fund and expended from the fund.

The CCF had a balance of \$5,092,842.04 at the end of calendar year 2012. The CCF had a balance of \$4,482,754.39 on December 31, 2013.

During the year 2013, the Fund was increased by three (3) fund transfers by Board of Public Works (BPW) action agenda items as follows:

<u>BPW Item</u>	<u>Transfer Date</u>	<u>Amount</u>
8-GM	20-Mar-13	\$ 230,613.13
7-GM	15-May-13	\$ 59,033.48
15 (MSU)	29-May-13	\$ 354,377.74
Total		\$ 644,024.35

No funds were recycled from completed projects in 2013.

The Fund has been used two (2) times during calendar year 2013, based on approvals by the Joint Budget Committees (JBC):



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<u>Project</u>	<u>Approval Date</u>	<u>Amount</u>
Bulkhead Replacement @ Sandy Point State Park	12-Mar-13	\$ 386,112
Emergency Demolition @ Henryton Hospital Center	9-Jul-13	<u>\$ 868,000</u>
Total Budget Committee Approval		\$1,254,112

The balance in the CCF at the end of calendar year 2013 is as follows:

Beginning Balance	\$ 5,092,842.04
Fund Transfers	\$ 644,024.35
Recycled Back	\$ 0
Approvals by JBC	<u>\$ -1,254,112.00</u>
Subtotal Available Funds	\$ 4,482,754.39

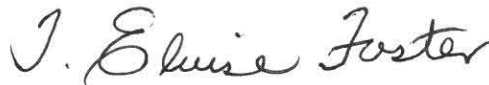
YEAR END BALANCE FOR CALENDAR YEAR 2013 \$ 4,482,754.39

We trust that this information will be helpful to you. If you have any questions or comments, please contact either of us at the telephone numbers provided below.

Sincerely,



Alvin C. Collins
Secretary
Department of General Services
410-767-4960



T. Eloise Foster
Secretary
Department of Budget and Management
410-260-7041

c: Matthew Klein/DLS