

Martin O'Malley  
Governor

Anthony G. Brown  
Lt. Governor



Alvin C. Collins  
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

December 31, 2012

The Honorable Thomas V. Mike Miller, Jr.  
President of the Senate  
107 State House  
Annapolis, Maryland 21401

The Honorable Michael E. Busch  
Speaker of the House  
107 State House  
Annapolis, Maryland 21401

Re: Annual Report on the Construction Contingency Fund

Dear President Miller and Speaker Busch:

In accordance with Section 3-609 of the Annotated Code of Maryland, the Department of Budget and Management and the Department of General Services are required to submit an annual report to the General Assembly on the status and use of the Construction Contingency Fund (CCF) for each calendar year. This report will identify all monies appropriated to the Fund, authorized for expenditure from the Fund and expended from the fund.

The CCF had a balance of \$5,014,256.86 at the end of calendar year 2011. The CCF has a balance of \$ 5,092,842.04 on December 31, 2012.

During the year 2012, the Fund was increased by four (4) fund transfers by Board of Public Works (BPW) action agenda items as follows:

<u>BPW Item</u>	<u>Transfer Date</u>	<u>Amount</u>
4-GM (DGS)	3/21/12	\$398,052.19
17 (SCM)	4/18/12	\$195,269.73
6-GM (DGS)	5/2/12	\$ 52,286.21
11 (SCM)	10/17/12	<u>\$ +7,906.71</u>
		\$653,514.84

The following funds were recycled from completed projects:

BCJJC-Security Enhancements	\$138,812.59
BCJJC-Network Hardware	<u>\$ + 863.75</u>
	\$139,676.34



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The Fund has been used two (2) times during calendar year 2012, based on approvals by the Joint Budget Committees (JBC):

<u>Project</u>	<u>Approval Date</u>	<u>Amount</u>
MSD-Bus Loop & Parking Lot	6/13/12	\$ 394,606
BCDC-Dining Facility	9/25/12	<u>\$+320,000</u>
Total Budget Committee Approval		\$ 714,606

The balance in the CCF at the end of calendar year 2012 is as follows:

Beginning Balance	\$5,014,256.86
Fund Transfers	\$ 653,514.84
Recycled Back	<u>\$ +139,676.34</u>
	\$5,807,448.04
Approvals by JBC	<u>\$ - 714,606.00</u>
Subtotal Available Funds	\$ 5,092,842.04

YEAR END BALANCE FOR CALENDAR YEAR 2012 \$ 5,092,842.04

We trust that this information will be helpful to you. If you have any questions or comments, please contact either of us at the telephone numbers provided below.

Sincerely,



Alvin C. Collins  
Secretary  
Department of General Services  
410-767-4960



T. Eloise Foster  
Secretary  
Department of Budget and Management  
410-260-7041

cc: Matthew Klein/DLS