

Martin O'Malley  
Governor

Anthony G. Brown  
Lt. Governor



Alvin C. Collins  
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES  
OFFICE OF THE SECRETARY

January 4, 2012

The Honorable Thomas V. Mike Miller, Jr.  
President of the Senate  
107 State House  
Annapolis, Maryland 21401

The Honorable Michael E. Busch  
Speaker of the House  
107 State House  
Annapolis, Maryland 21401

Re: Annual Report on the Construction Contingency Fund

Dear Senator Miller and Delegate Busch:

In accordance with Section 3-609 of the Annotated Code of Maryland, the Department of Budget and Management and the Department of General Services are required to submit an annual report to the General Assembly on the status and use of the Construction Contingency Fund (CCF) for each calendar year. This report will identify all monies appropriated to the Fund, authorized for expenditure from the Fund and expended from the fund.

The CCF had a balance of \$4,809,643.00 at the end of calendar year 2010. The CCF has a balance of \$5,014,256.86 on December 31, 2011.

During the year 2011, the Fund was increased by three (3) fund transfers by Board of Public Works (BPW) action agenda items as follows:

<u>BPW Item</u>	<u>Transfer Date</u>	<u>Amount</u>
Item 12 (SMCM)	23-Feb-11	\$ 119,907.01
4-GM (DGS)	09-Mar-11	\$ 830,120.58
5-GM (DGS)	04-May-11	\$ 129,586.27
TOTAL		\$1,079,613.86



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The Fund has been used one (1) time during calendar year 2011, based on approvals by the Joint Budget Committees (JBC):

<u>Project</u>	<u>Approval Date</u>	<u>Amount</u>
New Rockville District Court	18-Nov-2011	\$ 875,000
Total Budget Committee Approval		\$ 875,000

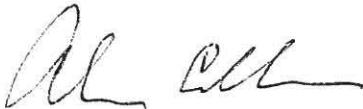
The balance in the CCF at the end of calendar year 2011 is as follows:

Beginning Balance	\$4,809,643.00
Fund Transfers	\$1,079,613.86
Approvals by JBC	<u>\$ 875,000.00</u>
Subtotal Available Funds	\$5,014,256.86

YEAR END BALANCE FOR CALENDAR YEAR 2011 \$ 5,014,256.86

We trust that this information will be helpful to you. If you have any questions or comments, please contact either of us at the telephone numbers provided below.

Sincerely,



Alvin C. Collins  
Secretary  
Department of General Services  
410-767-4960



T. Eloise Foster  
Secretary  
Department of Budget and Management  
410-260-7041

cc: Matthew Klein/DLS