

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor



Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

December 21, 2009

The Honorable Thomas V. Mike Miller, Jr.
President of the Senate
H-107 State House
Annapolis, Maryland 21401

The Honorable Michael E. Busch
Speaker of the House
H-101 State House
Annapolis, Maryland 21401

Re: Annual Report on the Construction Contingency Fund

Dear President Miller and Speaker Busch:

In Section 3-609 (h) of the State Finance and Procurement Article requires the Department of Budget and Management and the Department of General Services to submit an annual report to the General Assembly on the status and use of the Construction Contingency Fund (CCF). In accordance with that statutory requirement, the following data indicated all monies appropriated to the Fund, authorized for expenditure from the Fund, and expended from the Fund for calendar year 2009.

The CCF had a balance of \$4,308,694.02 at the end of calendar year 2008. The CCF had a balance of \$ 3,553,760.05 on December 31, 2009.

During the year 2009, the Fund was increased by two (2) fund transfers by Board of Public Works (BPW) action agenda items as follows:

<u>BPW Item</u>	<u>Transfer Date</u>	<u>Amount</u>
5-GM	18-Mar-09	\$ 202,952.70
8-GM	20-May-09	\$ 196,062.37
TOTAL		\$ 399,015.07

Funds Recycled from Completed Projects:

<u>Previous Project</u>	<u>Funds Recycled</u>
Underground Heating Oil Storage Tanks-Statewide	\$ 240,202.00
Underground Fuel Oil Storage Tanks-Statewide	\$ 153,623.96
TOTAL	\$ 393,825.96



The Honorable Thomas V. Mike Miller, Jr.
The Honorable Michael E. Busch
Page 2

The Fund has been used two (2) times during calendar year 2009, based on approvals by the Joint Budget Committees (JBC):

<u>Project</u>	<u>Approval Date</u>	<u>Amount</u>
Oyster Production Facility @ Horn Point - UMCES	09-Mar-2009	\$1,057,775
Replacement of Steam Distribution System @ MCTC	23-Nov-2009	<u>\$ 490,000</u>
Total Budget Committee Approval		\$1,547,775

The balance in the CCF at the end of calendar year 2009 is as follows:

Beginning Balance	\$ 4,308,694.02
Fund Transfers	\$ 399,015.07
Recycled Back	<u>\$ 393,825.96</u>
Subtotal Available Funds	\$ 5,101,535.05

Authorized Use in Calendar Year 2009

Oyster Production Facility @ UMCES	\$ 1,057,775.00
Steam Distribution System @ MCTC	<u>\$ 490,000.00</u>
TOTAL	\$ 1,547,775.00

YEAR END BALANCE FOR CALENDAR YEAR 2009 \$ 3,553,760.05

We trust that this information will be helpful to you. Please feel free to contact us if you have any questions or comments.

Sincerely,



Alvin C. Collins
Secretary
Department of General Services
410-767-4960



T. Eloise Foster
Secretary
Department of Budget and Management
410-260-7041

cc: Matthew Klein/DLS