

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor



Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

September 26, 2013

The Honorable Martin O'Malley
Governor
State House, 100 State Circle
Annapolis, MD 21401

The Honorable Thomas V. (Mike) Miller, Jr.
President of the Senate
H-107 State House
Annapolis, MD 21401

The Honorable Michael E. Busch
Speaker of the House of Delegates
H-101 State House
Annapolis, MD 21401

Re: FY 2013 Annual Report of Procurements for Sole Source, Emergency and Services over \$100,000

Dear Governor O'Malley, President Miller, and Speaker Busch:

In accordance with the State Finance and Procurement Article Section 15-111, Annotated Code of Maryland and COMAR 21.13.01, submitted herewith is the FY 2013 Annual Report of the Department of General Services. This report provides details on contract awards involving Sole Source procurements; Emergency procurements; and Services in excess of \$100,000.

During the past fiscal year, the Department of General Services processed the following:

<i>Items</i>	<i>Value</i>	<i>Procurement Authority</i>
449	\$ 365,385,159	Board of Public Works
500	\$ 9,121,623	Departmental Procurement Review Board.
410	\$ <u>130,178,325</u>	Commodity Procurements
1,359	\$ 504,685,106	Total Items and Value

Of this volume and value of transactions the breakdown is as follows:

<i>Items</i>	<i>Value</i>	<i>Procurement Method</i>
xx	\$ 12,077,865	Sole Source Procurements
42	\$ 8,615,722	Sole Source Real Estate Leases,
6	\$ 5,935,041	Service Contract Total (in excess of \$100,000)
13	\$ 2,188,000	Emergency Procurements Totaling

The Honorable Martin O'Malley
The Honorable Thomas V. Miller
The Honorable Michael E. Busch

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By copy of this letter and in accordance with State law, five (5) copies of this report will be submitted to the Department of Legislative Reference for Distribution to the General Assembly.

If I can be of further assistance, please contact Ms. Jane Bailey, Director, DGS-BPW Operations, by phone at 410-767-4307 or via e-mail at Jane.Bailey@dgs.state.md.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Alvin C. Collins". The signature is fluid and cursive, with a long horizontal stroke at the end.

Alvin C. Collins
Secretary

Enclosures

cc: Johanne Greer, DLS-Librarian
Chantelle Green DLS-Analyst
William F. Armstrong, DGS Procurement Director
Ellen S. Robertson, DGS Legislative Liaison
Jane Bailey, DGS BPW Operations

SOLE SOURCE
POs
FY' 2013 July1, 2012 - June 30, 2013

PURCHASE ORDER ID	VENDOR NAME	DOLLAR VALUE	DESC
H00P3400666	STATIC POWER CONVERSION S	\$24,600.00	DYNASTY UPS12-490MR SEALED BATTERIES
H00P3401317	GENERAL SERVICES ADMIN	\$46,000.00	FOUR VEHICLES FROM GSA AUCTION
H00P3401445	GENERAL SERVICES ADMIN	\$48,100.00	VEHICLES FROM GSA
001P3100002	NWA PUBLICATIONS	\$64,415.96	WIC CALENDARS - DHMH
001P3100008	WARD-BOLAND ASSOCIATES IN	\$53,949.00	REPLACEMENT BATTERIES - LIEBERT UPS SYSTEM -MDOT
001P3100012	FRESH BABY LLC	\$199,894.00	LOGO PLATES, CUPS & PLACEMATS FOR THE MD WIC PROGRAM, DHMH
001P3100015	LEXIS PUBLISHING	\$71,850.00	MD PHARMACY LAWS, 2012 EDITION, FOR THE MD BOARD OF PHARMACY, DHMH.
001P3100021	CHICOBAG COMPANY	\$102,800.00	CHICO BAGE FOR THE WIC PROGRAM
001P3100022	WEE CARE BABY PRODUCTS IN	\$88,500.00	WIC SIPPER CUPS/PATENT
001P3100023	WEE CARE BABY PRODUCTS IN	\$44,500.00	WIC SAFETY SPOONS
001P3100028	PUBLIC UTILITIES REPORTS	\$35,500.00	PUBLIC SERVICE COMMISSION ANNUAL REPORT, VOLUME 102, 2011
001P3100036	THE ANSPACH EFFORT INC	\$35,632.08	ORTHOPEDIC EQUIPMENT (DRILL)-DHMH
001P3100044	FRESENIUS USA MARKETING I	\$165,800.00	HEMODIALYSIS SYSTEMS FOR DHMH
001P3100051	BOBS BMW	\$49,633.28	SOLE SOURCE FOR MDSP FOR TWO (2) BMW POLICE MOTORCYCLES
001P3100065	SAFEWARE INC	\$56,718.90	BREATHING APPARATUS MSP
001P3100066	INTROGEN CORP	\$76,591.28	SOLE SOURCE FOR AGENCY DHMH- LABORATORY EQUIPMENT AND SUPPLIES
001P3100076	LODOX SYSTEMS NORTH AMERI	\$54,000.00	MAINTENANCE AGREEMENT CONTRACT - DHMH
001P3100089	CAREFUSION 203 INC	\$126,432.00	VENTILATORS - DHMH, OFFICE OF PREPAREDNESS AND RES
001P3100090	WILLIAMS SCOTSMAN INC	\$37,280.00	MOBILE DOUBLE WIDE TRAILER FOR MVA
001P3100093	LAERDAL MEDICAL CORP	\$140,771.26	SIMULATION MANEQUINS - BALTIMORE CITY COMMUNITY COLLEGE
001P3100117	GRAVOIS ALUMINUM BOATS LL	\$249,085.36	ONE 28' PATROL VESSEL - DNR
001P3100129	PATTERSON DENTAL SUPPLY I	\$44,585.00	DIGITAL X-RAY MACHINE - BCCC
		\$1,816,638.12	

SOLE SOURCE

BPOs

FY 2013 July 1, 2012 - June 30, 2013

BPO ID	VENDOR NAME	DOLLAR AMOUNT	AE_DESC1
001B3400117	CLEAN ENERGY DBA CLEAN EN	\$75,000.00	PROVISION OF COMPRESSED NATURAL GAS AT THE BWI-CNG FUELING FACILITY FOR A
001B3400137	SIMPLY GOOD LLC	\$1.00	CAFETERIA SERVICES FOR DHCD CROWNSVILLE MD
001B3400149	ABBOTT LABORATORIES INC	\$551,431.50	HIV REAGENTS - DHMH
001B3400151	ABBOTT LABORATORIES INC	\$92,160.00	VIROSEQ HIV-1 GENOTYPING SYSTEM
001B3400170	BD DIAGNOSTIC SYSTEMS	\$584,674.13	REAGENTS KITS FOR DHMH
001B3400188	BITHGROUP TECHNOLOGIES	\$744,660.00	UTILITY BILL MANAGEMENT SYSTEM
001B3400245	M M S INC	\$1,000,700.00	AUDIBLE PEDESTRIAN SIGNAL EQUIPMENT - SHA
001B3400287	INVENSYS-PRITCHETT INC	\$0.00	AGY DLLR ENERGY ENT. CONTROLLERS
001B3400302	PHYSIO CONTROL INC A DIV	\$96,000.00	DEFIBRILLATORS AND ACESSORIES - MIEMSS
001B3400381	TRINITY BIOTECH DISTRIBUT	\$195,937.50	LAB EQUIPMENT-DHMH
001B3400452	ORACLE AMERICA INC	\$99,840.00	AUTOMATED WORK ORDER TRACKING SYSTEM
001B3400515	VEOLIA ENERGY	\$1,643,000.00	STEAM
001B3400516	VEOLIA ENERGY	\$2,500,869.00	STEAM
001B3400539	HILL INTERNATIONAL INC	\$124,790.00	LEGAL SERVICES FOR DGS ROCKVILLE (EXPERT WITNESS)
001B3400608	ALADDIN TEMP RITE LLC	\$241,147.70	DISPOSABLE AND REPLACEMENT FOOD SERVICE PRODUCTS FOR INSULATED MEAL TRAY
001B4400026	IDEXX DISTRIBUTION INC	\$457,728.00	COLILERT PA TESTING/ENTEROLERT REAGENTS/QUANTI TRAY ENUMERATIONS
001B4400052	TRIGEN-BALTIMORE ENERGY C	\$1,800,000.00	SUPPLY STEAM TO VARIOUS DGS LOCATIONS
001B4400053	GLOBAL TRAFFIC TECHNOLOGI	\$53,288.44	TRAFFIC SIGNAL PARTS - SHA
		\$10,261,227.27	

Office of Procurement and Logistics
FY 2013 Emergency Procurement Report
(July 2012 - June 2013)

BPO Number	Contractor/Vendor Name	Dollar Value	Date	Contract Type	Description	Agency/Location
001B3400061	Manns Construction Inc.	\$151,500.00	8/20/2012	M	Finish renovations at South Mountain State Park Battlefield Meseum in the Washington Monument Building, Gathland Hall, and Gathland Lodge.	DGS - Department of Natrual Resources
001B2400475	Watkins Security Agency, Inc.	\$709,153.75	9/19/2012	S	Armed and unarmed guard services for Baltimore City Department of Social Services 16 district offices.	DGS
001B3400074	Fresh Air Concepts LLC	\$67,565.00	8/20/2012	M	Replace the first of three rooftop units at the Jessup Records Center. This unit is a 40-ton unit that serves the office area. The other two 30-ton units will be replaced under a separate emergency contract.	DGS
001B3400097	RK & K Engineering	\$83,466.00	9/19/2012	M	Repair collasped wing wall of historic bridge.	DGS - Department of Natrual Resources
001B3400127	JM Mechanical	\$79,702.00	9/10/2012	M	Replace second and third of three rooftop air-handling units (air conditioning) at Jessup records center. These two 30-ton units serve the warehouse area of the records retention center.	DGS
001B3400138	The Berg Corporation	\$271,000.00	10/15/2012	M	Demolish and dispose buildings at 358, 360 and 362-364 North Gay Street.	Department of Juvenile Services
001B3400176	Brayman Construction Corporation	\$421,750.00	11/28/2012	M	Complete repairs to Casselman River Bridge, a historic structure, to avoid continued deterioration during freeze and thaw that will occur this winter.	Department of Natrual Resources
001B3400194	Ruff Roofers, Inc.	\$148,160.00	1/3/2013	M	Labor, materials, and equipment to replace 8,000 sq. ft. built-up roof. New roof system will consist of energy efficient flat and tapered insulation (1/8" per foot for positive drainage) and a heavy thermoplastic polyolcfin single-ply roofing membrane. The 20-year full system warranty will include all metal work. The membrane is tan, energy effiecient (Energy Star rated), environmentally friendly, fire and chemical resistant, and fully recyclable. All parapet walls will be capped with 24 gauge, pre-finished steel coping to match existing facade. Also included; all roof drains, overflow drains (now code required) and a new roof access hatch, complete with safety rails.	Maryland Department of Veteran Affairs
001B3400223	Datanet Engineering, Inc	\$66,650.00	1/3/2013	M	Labor, materials, and equipment to repair ethanol fueling systems at the Easton and the LaPlata State police barracks.	Maryland State Police - Easton and LaPlata Barracks

Office of Procurement and Logistics
FY 2013 Emergency Procurement Report
(July 2012 - June 2013)

BPO Number	Contractor/Vendor Name	Dollar Value	Date	Contract Type	Description	Agency/Location
001B3400292	Retro Environmental, Inc.	\$105,930.00	2/11/2013	M	Remediate mold contamination at the Maryland Public Television Educational Department in Owings Mills.	DGS - Maryland Public Television
001B3400423	Alvarez Contractors, Inc.	\$55,890.00	4/9/2013	M	Labor, materials, and equipment to replace gate valve on drainage system at Greenbrier State Park Dam.	Maryland Department of Natural Resources - Greenbrier State Park
001B3400513	Tate Engineering Services	27,233.00	5/1/2013	M	Labor, amterials, and equipment to replace boiler system in UMI Building on the Liberty West Campus of Baltimore City Community College.	Baltimore City Community College - Liberty West Campus
	TOTAL	2,187,999.75				

Sole Source Report
Real Estate -- FY 2013

AGENDA DATE	AGENDA ITEM	DEPT/ AGENCY	PROPERTY LOCATION	LESSOR / OWNER	SPACE TYPE	PROCUREMENT	LEASE TYPE	OFFICE ANNUAL RENT
7/11/12	12-LT-OPT	OPD	100 West Franklin Street	Jensen Joint Project, LLC.	Office	Expenditure / Sole Source	Renewal	\$70,311.35
8/1/12	7-LT-OPT	DJS	10999 Red Run Blvd, Suite 115	Pleasant Hill Partnership, LLP	Office	Expenditure / Sole Source	Renewal	\$30,260.00
8/1/12	9-LT-MOD	DJS	99 Commerce Place	Metropolitan Community Development Corp.	Office	Expenditure / Sole Source	Extension	\$142,760.00
8/22/12	11-LT-OPT	MSDE	11002 Viers Mill Road, Suite 605	Whaeton Plaza Regional Shopping Center, LLP c/o Westfield Corporation, Inc.	Office	Expenditure / Sole Source	Renewal	\$104,359.50
8/22/12	12-LT-OPT	DLLR	312 Marshall Avenue	312 Marshal Avenue LLLP	Office	Expenditure / Sole Source	Renewal	\$217,687.50
8/22/12	13-LT-OPT	DHMH	312 Marshall Avenue	312 Marshal Avenue LLLP	Office	Expenditure / Sole Source	Renewal	\$241,805.25
9/19/12	23-LT-OPT	MSDE	103 Chesapeake Blvd., Suite B	Red Leaf - dairy Cornor, LLC c/o Red Leaf Development and Investment Associates, Inc.	Office	Expenditure / Sole Source	Renewal	\$37,563.00
10/3/12	9-LT-OPT	DNR	3 Peshing Street, Room 104	Allegany Museum, Inc.	Office	Expenditure / Sole Source	Additional	\$80,762.64
10/17/12	10-LT	DPSCS	1004 Littlesown Pike, Suite A-3	Dan Holding, LLC	Office	Expenditure / Sole Source	New	\$48,958.56
10/17/12	12-LT	JUDA	Riva 400 Office Park, Building 900	Riva Road Buildings LLC	Office	Expenditure / Sole Source	New	\$747,854.50
10/17/12	13-LT	DLLR	221 South Third Street	Oakland Commercial Properties, LLC	Office	Expenditure / Sole Source	New	\$47,012.00
10/17/12	14-LT	DPSCS	213-215 South Third Street	Oakland Commercial Properties, LLC	Office	Expenditure / Sole Source	New	\$45,420.00
10/17/12	16-LT-MOD	MDOT	2400 Broening Highway, Suite 150	Point Breeze, LLC	Office	Expenditure / Sole Source	Modification	\$345,901.55
11/14/12	8-LT	PTAAB	51 Monroe Street	Washington Real Estate Investment Trust	Office	Expenditure / Sole Source	New	\$22,708.00
11/14/12	9-LT	MSDE	51 Monroe Street	Washington Real Estate Investment Trust	Office	Expenditure / Sole Source	New	\$126,808.30
11/14/12	10-LT-MOD	OPD	201 East Baltimore Street	Rosser, LLC	Office	Expenditure / Sole Source	Extension	\$243,169.97
11/14/12	22-LT-OPT	DHCD	503 Race Street	grace United Methodist Church of Cambridge, Inc.	Office	Expenditure / Sole Source	Renewal	\$39,634.00
11/14/12	23-LT-OPT	JUDC	203 South Third Street	Oakland Commercial Properties, LLC	Office	Expenditure / Sole Source	Extension / Additional	\$101,153.88
11/14/12	24-LT-MOD	OAG	200 St. Paul Place	St. Paul Plaza Office Tower United Partnership	Office	Expenditure / Sole Source	Extension / Additional	\$2,450,451.89
12/19/12	10-LT-MOD	DNR	Baltimore and Maple Streets	Joseph Husick, Jr.	Office	Expenditure / Sole Source	Renewal	\$6,602.80
12/19/12	11-LT-OPT	DAT	101 Catalpa Drive, Suite 101	Levin LaPlata Limited Partnership	Office	Expenditure / Sole Source	Renewal	\$74,025.00

Sole Source Report
Real Estate -- FY 2013

AGENDA DATE	AGENDA ITEM	DEPT/ AGENCY	PROPERTY LOCATION	LESSOR / OWNER	SPACE TYPE	PROCUREMENT	LEASE TYPE	OFFICE ANNUAL RENT
1/2/13	6-LT-OPT	MSP	15 Main Street	Winchester Exchange LLC	Office	Expenditure / Sole Source	Renewal	\$36,975.40
1/2/13	7-LT-OPT	MSDE	3 Pershing Street, Room 328	Allegany Museum, Inc.	Office	Expenditure / Sole Source	Renewal	\$10,886.44
1/2/13	7-LT-OPT	DAGR	3 Pershing Street, 1st Floor	Allegany Museum, Inc.	Office	Expenditure / Sole Source	Renewal	\$19,412.12
1/23/13	9-LT-OPT	DPSCS	428 E. Preston St.	Komar Properties Limited Partnership	Office	Expenditure / Sole Source	Renewal	\$240,748.56
2/20/13	9-LT-OPT	DHR	5818 Reisterstown Rd.	Reisterstown Square LLP	Office	Expenditure / Sole Source	Renewal	\$476,220.00
2/20/13	8-LT-OPT	JUDC	301 Commerce St.	Creek Properties, LLC	Office	Expenditure / Sole Source	Renewal	\$137,982.75
2/20/13	10-LT-OPT	OPD	201 River St	Creek Properties, LLC	Office	Expenditure / Sole Source	Renewal	\$38,364.00
2/20/13	11-LT-OPT	DPSCS	31-35 W. Bel Air Ave	Dimitrios Tsirlis and Ioanna Doubaki Tsirlis c/o Conits Group	Office	Expenditure / Sole Source	Renewal	\$145,837.00
3/6/13	12-LT	DLLR	301 Bay St., St 307	Eastern Shore retirement Associates Limited Partnership	Office	Expenditure / Sole Source	New	\$60,769.50
3/6/13	14-LT-OPT	DHR	315 High St., Ste 208	ZnB, LLP.	Office	Expenditure / Competitive	Extension	\$51,000.00
3/20/13	15-LT-OPT	JUDC	12155 Elm Street	A&A Realty, Inc. c/o Princess Anne Realty, Inc.	Office	Expenditure / Sole Source	Renewal	\$150,480.00
3/20/13	16-LT-OPT	MIEMS	116 Main Street	Cassellman Ventures, LLC.	Office	Expenditure / Sole Source	Renewal	\$5,450.00
3/20/13	17-LT-OPT	OAH	3 Pershing St, 1st fl	Allegany Museum, Inc.	Office	Expenditure / Sole Source	Renewal	\$13,373.20
4/3/13	3-LT	DHR	424 Market Street	424 Market Street - Maryland LLC	Office	Expenditure / Sole Source	New	\$73,499.25
4/3/13	6-LT-OPT	DHMH	4106 Patterson Avenue	RRP Hecht, LLC	Office	Expenditure / Sole Source	Renewal	\$290,625.00
4/17/13	12-LT	MDOT / DHMH	4201 Patterson Avenue	Government Properties Income Trust LLC.	Office	Expenditure / Sole Source	New	\$1,270,110.00
4/17/13	15-LT-MOD	OAG	200 St. Paul Place	St. Paul Plaza Office Tower United Partnership	Office	Expenditure / Sole Source	Additional	\$22,201.90
5/15/13	1-LT-MOD	MSP	10800 Hannah St.	P.G. Commercial LLC	Office	Expenditure / Sole Source	Extension	\$34,592.00
6/12/13	13-LT-MOD	OPD	101 Catalpa Drive, Suite 102A	Levin LaPlata Limited Partnership	Office	Expenditure / Sole Source	Extension	\$93,187.50
6/12/13	14-LT-OPT	DHR	12578 Garrett Highway	One-CCK, LLC.	Office	Expenditure / Sole Source	Renewal	\$218,798.00

\$8,615,722.31

Office of Procurement and Logistics
FY 2013 Service Contracts Exceeding \$100,000
(July 2012 - June 2013)

Project Number	Contractor/Vendor Name	Dollar Value	Contract Type	Description
DC-455-090-001	Brinjac Engineering	\$ 263,540.00	AE	CHELTENHAM DETENTION CENTER,
A0001-120-001	Hughes & Co.	\$ 298,383.83	AE	FIRE ALARM REPLACEMENT CAMPUS-WIDE, FREDERICK CAMPUS, FREDERICK, MARYLAND
PZ475100001	MIN Engineering	\$ 258,103.86	AE	RENOVATION AND RECONFIGURATION OF BUILDING K AT MARYLAND STATE POLICE
BC230080001	Bushey Feight	\$ 4,183,398.00	AE	NEW CATONSVILLE DISTRICT COURT, CATONSVILLE, MARYLAND 21228
BA491121001	C&G PARTNERS LLC	\$ 174,365.00	AE	DEVELOPMENT OF HISTORIC FURNISHINGS PLAN AND DESIGN OF INTERPRETATIVE
BA491120001	MESICK COHEN WILSON BAKER ARCHITECTS LLP	\$ 757,250.00	AE	RESTORATION, MARYLAND STATE HOUSE, ANNAPOLIS,
		\$ 5,935,040.69		