

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor



Ellington E. Churchill, Jr.
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

September 28, 2018

The Honorable C. Anthony Muse, Chair
Joint Committee on Fair Practices
Miller Senate Office Building, Room 420
Annapolis, Maryland 21401

The Honorable Adrienne A. Jones, Chair
Joint Committee on Fair Practices
House Office Building, Room 312
Annapolis, MD 21401

Re: DGS-2018 Annual Report on Procurement Contract Awards to Minority Business Enterprises
State Finance and Procurement Article §14-305, State Government Article §2-1246, and
COMAR 21.11.03.17

Dear Chairmen:

As required and in accordance with MSAR #8003, the State Finance and Procurement Article §14-305, §2-1246 of the State Government Article, and COMAR 21.11.03.17, submitted herewith is the FY 2018 Department of General Services Annual Report on Procurement Contract Awards to Minority Business Enterprises.

If you have any questions regarding this report, you may contact George Mitchell, Director of the DGS Office of Business Programs, at 410-767-2117 or George.Mitchell1@maryland.gov.

Sincerely,


Ellington E. Churchill, Jr.
Secretary

c: Governor's Office of Small, Minority and Women Business Affairs
Sarah Albert, Legislative Services Library
George Mitchell, DGS Office of Business Programs
Eric Lomboy, DGS Office of Procurement and Logistics
Ellen Robertson, DGS Legislative Liaison





Annual Minority Business Enterprise (MBE)

Procurement Report

FY2018 Summary Statement

Reporting Department/Agency: Department of General Services
Fiscal Year: 2018

Category	Amount
1. Total dollars awarded to MBEs (Total from Form 1 Spreadsheet)	\$29,241,237.00
2. Total dollars paid to MBEs (Total from Form 3 Database, Sum of 2a and 2b below)	10,261,751.27
a. Total Actual Subcontractor Payments (Form 3)	\$9,086,431.01
b. Total Prime Contractor Actual Payments by (excluding non-minority primes) (Form 3)	1,175,320.26
3. Total dollars awarded (Total from Form 1 Spreadsheet)	\$189,280,342.00
4. MBE awards as a percentage of contracts awards (from Form 1 Spreadsheet)	15.45%
Secretary/Agency Head Name: Ellington E.Churchill, Jr. Secretary	

This summary is not complete until the three respective signatures on Page 2 have been obtained.

This is a Fill-In Form. Use your Tab Key to move to each input field and enter the information as required.

Annual Minority Business Enterprise (MBE) Procurement

Report FY2018 Summary Statement - Page 2

Reporting Department Agency:
Fiscal Year:

Agency Representative who Prepared Report:

I hereby attest that I reviewed the FY MBE Reports and any attachments and the information therein is true and correct to the best of my knowledge, information and belief.

PRINT NAME: Lakesha Watson TITLE: Reporting Unit Supervisor
SIGNATURE AND DATE: Lakesha Watson 9/28/2018

Reviewed and Approved by Agency Chief Financial Officer:

I hereby attest that the vendor payment information included in the current FY MBE Reports is true and correct to the best of my knowledge, information and belief.

PRINT NAME: Karen C. Tolley TITLE: CFO
SIGNATURE AND DATE: Karen C. Tolley 9/28/18

Reviewed and Approved by Agency Head or Designee:

I hereby attest that I reviewed the FY MBE Reports and any attachments and the information therein is true and correct to the best of my knowledge, information and belief.

PRINT NAME: ELLINGTON E. CHURCHILL, JR. TITLE: SECRETARY
SIGNATURE AND DATE: Ellington E. Churchill

Minority Business Enterprise Annual Procurement Report

Reporting Department/Agency:

Fiscal Year 2018

Department of General Services

Reporting Form #1

Total Contract Awards by Procurement Categories

Procurement Category	Total # All Prime Contracts (Including MBE)	Total All Prime Contracts Dollar Value Awarded (Including MBE)	Total # of Prime Contract Waivers	Total Dollar Value of Prime Contract Waivers	Total # MBE Prime Contracts Awarded	Total MBE Prime Contract Dollar Value Awarded	Total # MBE Subcontracts Awarded	Total MBE Subcontract Dollar Value Awarded	Total # of MBE Contracts Awarded- Prime & Sub	Total \$ of MBE Contracts Awarded- Prime & Sub	Total MBE Participation Percentage
Architectural	50	\$13,471,202	1	\$5,722	8	\$203,988	51	\$2,918,224	59	\$3,122,212	23.18%
Engineering	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0.00%
Construction	144	\$56,846,007	0	\$0	0	\$14,110,444	64	\$3,883,165	64	\$17,993,609	31.65%
Construction Related Services	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0.00%
Maintenance	333	\$28,239,537	0	\$0	28	\$921,337	32	\$2,411,345	60	\$3,332,682	11.80%
Services	156	\$6,711,530	0	\$0	11	\$185,815	1	\$458,160	12	\$643,975	9.60%
Supplies & Equipment	221	\$81,618,799	0	\$0	21	\$4,012,087	0	\$0	21	\$4,012,087	4.92%
IT Services	2	\$423,054	0	\$0	0	\$0	0	\$0	0	\$0	0.00%
IT Supplies & Equipment	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0.00%
Human, Cultural, Social & Educational Services	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0.00%
Corporate Credit Card	1,598	\$1,058,869	0	\$0	43	\$69,759			43	\$69,759	6.59%
Direct Voucher	259	\$911,343	0	\$0	55	\$66,913			55	\$66,913	7.34%
Totals	2,763	\$189,280,342	1	\$5,722	166	\$19,570,343	148	\$9,670,894	314	\$29,241,237	15.45%

Note(s):

Authorized by: Ellington E. Chandler
 Printed Name and Title

Date: 9/28/18

Prepared by: Lakesha Watson, OBP Reporting Unit
 Printed Name and Title

Date: 09/28/18

Telephone: 410-767-6047

Email Address: lakesha.watson@maryland.gov

Total MBE Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category		African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural	Total Dollars	\$460,168	\$1,089,101	\$221,472	\$0	\$994,646	\$14,364	\$138,473	\$0	\$0	\$0			\$0	\$2,918,224
	# of Contracts	9	16	8	0	15	2	1	0	0	0			0	51
Engineering	Total Dollars	0	0	0	0	0	0	0	0	0	0			0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
Construction	Total Dollars	\$887,594	\$357,203	\$253,889	\$34,769	\$1,836,029	19,957	\$0	\$4,218	\$489,506	\$0			\$0	\$3,883,165
	# of Contracts	24	6	6	1	24	1	0	1	1	0			0	64
Construction Related Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
Maintenance	Total Dollars	\$1,019,457	\$75,100	\$372,985	\$341,300	\$387,674	\$90,820	\$0	\$124,009	\$0	\$0			\$0	\$2,411,345
	# of Contracts	12	2	3	1	10	3	0	1	0	0			0	32
Services	Total Dollars	\$458,160	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$458,160
	# of Contracts	1	0	0	0	0	0	0	0	0	0			0	1
Supplies & Equipment	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
IT Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
IT Supplies & Equipment	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
Human, Cultural, Social & Educational Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
Totals	Total Dollars	\$2,825,379	\$1,521,404	\$848,346	\$376,069	\$3,218,349	\$125,141	\$138,473	\$128,227	\$489,506	\$0			\$0	\$9,670,894
	# of Contracts	46	24	17	2	49	6	1	2	1	0			0	148

Total MBE Prime Contract Awards by MBE Classifications and Procurement Categories

Procurement Category		African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural	Total Dollars	\$0	\$79,804	\$27,538	\$0	\$86,613	\$10,033	\$0	\$0	\$0	\$0			\$0	\$203,988
	# of Contracts	0	2	2	0	3	1	0	0	0	0			0	8
Engineering	Total Dollars	0	0	0	0	0	0	0	0	0	0			0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
Construction	Total Dollars	\$1,449,871	\$2,444,282	\$2,235,459	\$0	\$7,980,832	\$0	\$0	\$0	\$0	\$0			\$0	\$14,110,444
	# of Contracts				0		0	0	0	0	0			0	0
Construction Related Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
Maintenance	Total Dollars	\$85,426	\$14,500	\$134,367	\$64,100	\$6,606	\$616,338	\$0	\$0	\$0	\$0			\$0	\$921,337
	# of Contracts	15	1	9	1	1	1	0	0	0	0			0	28
Services	Total Dollars	\$111,185		\$49,630	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0			\$0	\$185,815
	# of Contracts	7		3	0	1	0	0	0	0	0			0	11
Supplies & Equipment	Total Dollars	\$340,535	\$200,000	\$7,530	\$0	\$1,704,022	\$950,000	\$810,000	\$0	\$0	\$0			\$0	\$4,012,087
	# of Contracts	3	1	4	0	9	1	3	0	0	0			0	21
IT Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
IT Supplies & Equipment	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
Human, Cultural, Social & Educational Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0			0	0
Corporate Credit Card	Total Dollars	\$22,352	\$0	\$1,000	\$0	\$46,407	\$0	\$0	\$0	\$0	\$0			\$0	\$69,759
	# of Contracts	15	0	1	0	27	0	0	0	0	0			0	43
Direct Voucher	Total Dollars	\$6,466	\$40,615	\$6,472	\$0	\$10,880	\$0	\$2,480	\$0	\$0	\$0			\$0	\$66,913
	# of Contracts	5	13	2	0	34	0	1	0	0	0			0	55
Total		\$2,015,835	\$2,779,201	\$2,461,996	\$64,100	\$9,860,360	\$1,576,371	\$812,480	\$0	\$0	\$0			\$0	\$19,570,343

# of Contracts	45	17	21	1	75	3	4	0	0	0	0	0	166
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Total MBE Prime and Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category	African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural	Total Dollars	\$460,168	\$1,168,905	\$249,010	\$0	\$1,081,259	\$24,397	\$138,473	\$0	\$0	\$0	\$0	\$0	\$3,122,212
	# of Contracts	9	18	10	0	18	3	1	0	0	0	0	0	59
Engineering	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction	Total Dollars	\$2,337,465	\$2,801,485	\$2,489,348	\$34,769	\$9,816,861	\$19,957	\$0	\$4,218	\$489,506	\$0	\$0	\$0	\$17,993,609
	# of Contracts	24	6	6	1	24	1	0	1	1	0	0	0	64
Construction Related Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Maintenance	Total Dollars	\$1,104,883	\$89,600	\$507,352	\$405,400	\$394,280	\$707,158	\$0	\$124,009	\$0	\$0	\$0	\$0	\$3,332,682
	# of Contracts	27	3	12	2	11	4	0	1	0	0	0	0	60
Services	Total Dollars	\$569,345	\$0	\$49,630	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$643,975
	# of Contracts	8	0	3	0	1	0	0	0	0	0	0	0	12
Supplies & Equipment	Total Dollars	\$340,535	\$200,000	\$7,530	\$0	\$1,704,022	\$950,000	\$810,000	\$0	\$0	\$0	\$0	\$0	\$4,012,087
	# of Contracts	3	1	4	0	9	1	3	0	0	0	0	0	21
IT Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
IT Supplies & Equipment	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Human, Cultural, Social & Educational Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Credit Card	Total Dollars	\$22,352	\$0	\$1,000	\$0	\$46,407	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69,759
	# of Contracts	15	0	1	0	27	0	0	0	0	0	0	0	43
Direct Voucher	Total Dollars	\$6,466	\$40,615	\$6,472	\$0	\$10,880	\$0	\$2,480	\$0	\$0	\$0	\$0	\$0	\$66,913
	# of Contracts	5	13	2	0	34	0	1	0	0	0	0	0	55
Total	Total Dollars	\$4,841,214	\$4,300,605	\$3,310,342	\$440,169	\$13,078,709	\$1,701,512	\$950,953	\$128,227	\$489,506	\$0	\$0	\$0	\$29,241,237
	# of Contracts	91	41	38	3	124	9	5	2	1	0	0	0	314
% of Contract Awards		2.56%	2.27%	1.75%	0.23%	6.91%	0.90%	0.50%	0.07%	0.26%	0.00%	0.00%	0.00%	15.45%

Total Contract Awards from Form 1 \$189,280,342

Minority Business Enterprise Annual Procurement Report

Reporting Department/Agency: Department of General Services

Fiscal Year 2018

Reporting Form #2

Authorized by:

[Signature]
Printed Name and Title

Date:

9/28/18

Prepared by:

Lakesha Watson

Telephone:

410-767-6047

Date:

Email Address:

Lakesha.watson@maryland.gov

Notes: