

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor



Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

August 23, 2013

The Honorable C. Anthony Muse, Chair
Joint Committee on Fair Practices
James Senate Office Building, Room 304
Annapolis, Maryland 21401

The Honorable Adrienne A. Jones, Chair
Joint Committee on Fair Practices
House Office Building, Room 312
Annapolis, MD 21401

Re: DGS-2013 Annual Report on Procurement Contract Awards to Minority Business Enterprises

Dear Chairmen:

As required, within 90 days after the end of the fiscal year, and in accordance with MSAR #8003, the State Finance and Procurement Article §14-305(a)(1), §2-1246 of the State Government Article, and COMAR 21.11.03.17, submitted herewith is the FY 2013 Department of General Services (DGS) Annual Report on Procurement Contract Awards to Minority Business Enterprises.

If you have any questions regarding this report, you may contact Jorge Austrich, Director of Business Programs at 410-767-4270 or via email at Jorge.Austrich@dgs.state.md.us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Alvin C. Collins".

Alvin C. Collins
Secretary

cc: Thomas V. Mike Miller, Jr., President of the Senate
Michael E. Busch, Speaker of the House
Governor's Office of Minority Affairs
Jorge Austrich, Director of Business Programs
Ellen Robertson, Legislative Liaison



Minority Business Enterprise Annual Procurement Report

Reporting Department/Agency:

Department of General Services

Fiscal Year 2013

Reporting Form #1

Total Contract Awards by Procurement Categories

| Procurement Category | Total # All Prime Contracts (Including MBE) | Total All Prime Contracts Dollar Value Awarded (Including MBE) | Total # of Prime Contract Waivers | Total Dollar Value of Prime Contract Waivers | Total # MBE Prime Contracts Awarded | Total MBE Prime Contract Dollar Value Awarded | Total # MBE Subcontracts Awarded | Total MBE Subcontract Dollar Value Awarded | Total # of MBE Contracts Awarded- Prime & Sub | Total \$ of MBE Contracts Awarded- Prime & Sub | Total MBE Participation Percentage |
|------------------------------------------------|---------------------------------------------|----------------------------------------------------------------|-----------------------------------|----------------------------------------------|-------------------------------------|-----------------------------------------------|----------------------------------|--------------------------------------------|-----------------------------------------------|------------------------------------------------|------------------------------------|
| Architectural/Engineering | 49 | \$8,375,934 | 0 | \$0 | 21 | \$960,339 | 38 | \$1,505,739 | 59 | \$2,466,078 | 29.44% |
| Construction | 25 | \$48,498,093 | 1 | \$49,046 | 6 | \$1,078,929 | 70 | \$15,273,895 | 76 | \$16,352,824 | 33.72% |
| Construction Related Services | 0 | \$49,910 | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0.00% |
| Maintenance | 642 | \$28,196,132 | 1 | \$3,862 | 47 | \$2,339,865 | 69 | \$3,318,782 | 116 | \$5,658,647 | 20.07% |
| Services | 46 | \$5,110,145 | 0 | \$0 | 3 | \$768,396 | 0 | \$0 | 3 | \$768,396 | 15.04% |
| Supplies & Equipment | 374 | \$64,963,125 | 0 | \$0 | 20 | \$3,568,773 | 15 | \$294,119 | 35 | \$3,862,892 | 5.95% |
| IT Services | 0 | \$17,179 | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0.00% |
| IT Supplies & Equipment | 2 | \$172,554 | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0.00% |
| Human, Cultural, Social & Educational Services | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0 | \$0 | 0.00% |
| Corporate Credit Card | 3,887 | \$1,114,558 | 0 | \$0 | 77 | \$39,595 | | | 77 | \$39,595 | 3.55% |
| Direct Voucher | 450 | \$1,045,291 | 0 | \$0 | 22 | \$73,386 | | | 22 | \$73,386 | 7.02% |
| Totals | 5,475 | \$157,542,921 | 2 | \$52,908 | 196 | \$8,829,283 | 192 | \$20,392,535 | 388 | \$29,221,818 | 18.55% |

Note(s):

Authorized by: Alvin C. Collins, Secretary
 Printed Name and Title

Date: 08/16/13

Prepared by: Lakesha Watson, Special Assistant
 Printed Name and Title

Date: 08/16/13

Telephone: 410-767-6047

Email Address: lakesha.watson@dgs.state.md.us

Total MBE Subcontract Awards by MBE Classifications and Procurement Categories

| Procurement Category | | African American | Asian | Hispanic | Native American | Women | African American Women | Asian Women | Hispanic Women | Native American Women | Disabled | Non-Profit (Certified) | Community Service Provider | Disadvantaged | Total |
|------------------------------------------------|----------------|------------------|-------------|-------------|-----------------|-------------|------------------------|-------------|----------------|-----------------------|----------|------------------------|----------------------------|---------------|--------------|
| Architectural/Engineering | Total Dollars | \$368,100 | \$87,508 | \$92,215 | \$0 | \$897,476 | \$60,440 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,505,739 |
| | # of Contracts | 9 | 9 | 1 | 0 | 16 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 38 |
| Construction | Total Dollars | \$7,163,423 | \$2,215,400 | \$1,579,783 | \$0 | \$4,002,599 | \$9,933 | \$5,955 | \$278,400 | \$18,402 | \$0 | \$0 | \$0 | \$0 | \$15,273,895 |
| | # of Contracts | 24 | 10 | 9 | 0 | 23 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 70 |
| Construction Related Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Maintenance | Total Dollars | \$1,164,781 | \$974,047 | \$317,044 | \$0 | \$619,843 | \$180,576 | \$9,843 | \$0 | \$36,013 | \$0 | \$16,635 | \$0 | \$0 | \$3,318,782 |
| | # of Contracts | 19 | 10 | 8 | 0 | 23 | 3 | 1 | 0 | 3 | 0 | 2 | 0 | 0 | 69 |
| Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Supplies & Equipment | Total Dollars | \$204,160 | \$0 | \$0 | \$0 | \$89,959 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$294,119 |
| | # of Contracts | 5 | 0 | 0 | 0 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 |
| IT Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT Supplies & Equipment | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Human, Cultural, Social & Educational Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Totals | Total Dollars | \$8,900,464 | \$3,276,955 | \$1,989,042 | \$0 | \$5,609,877 | \$250,949 | \$15,798 | \$278,400 | \$54,415 | \$0 | \$16,635 | \$0 | \$0 | \$20,392,535 |
| | # of Contracts | 57 | 29 | 18 | 0 | 72 | 7 | 2 | 1 | 4 | 0 | 2 | 0 | 0 | 192 |

Total MBE Prime Contract Awards by MBE Classifications and Procurement Categories

| Procurement Category | | African American | Asian | Hispanic | Native American | Women | African American Women | Asian Women | Hispanic Women | Native American Women | Disabled | Non-Profit (Certified) | Community Service Provider | Disadvantaged | Total |
|------------------------------------------------|----------------|------------------|-------------|-----------|-----------------|-------------|------------------------|-------------|----------------|-----------------------|----------|------------------------|----------------------------|---------------|-------------|
| Architectural/Engineering | Total Dollars | \$0 | \$934,534 | \$0 | \$0 | \$23,489 | \$0 | \$2,316 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$960,339 |
| | # of Contracts | 0 | 18 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 21 |
| Construction | Total Dollars | \$130,553 | \$747,660 | \$200,716 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,078,929 |
| | # of Contracts | 3 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 |
| Construction Related Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Maintenance | Total Dollars | \$173,112 | \$53,294 | \$49,250 | \$0 | \$424,016 | \$743,763 | \$0 | \$0 | \$0 | \$0 | \$896,430 | \$0 | \$0 | \$2,339,865 |
| | # of Contracts | 7 | 6 | 8 | 0 | 5 | 5 | 0 | 0 | 0 | 0 | 16 | 0 | 0 | 47 |
| Services | Total Dollars | \$767,411 | \$0 | \$0 | \$0 | \$985 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$768,396 |
| | # of Contracts | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Supplies & Equipment | Total Dollars | \$25,000 | \$3,903 | \$22,416 | \$0 | \$2,239,533 | \$25,000 | \$351,007 | \$0 | \$0 | \$0 | \$901,914 | \$0 | \$0 | \$3,568,773 |
| | # of Contracts | 1 | 1 | 1 | 0 | 11 | 1 | 3 | 0 | 0 | 0 | 2 | 0 | 0 | 20 |
| IT Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT Supplies & Equipment | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Human, Cultural, Social & Educational Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Corporate Credit Card | Total Dollars | \$1,366 | \$1,310 | \$323 | \$0 | \$24,845 | \$10,360 | \$0 | \$950 | \$0 | \$0 | \$441 | \$0 | \$0 | \$39,595 |
| | # of Contracts | 2 | 6 | 2 | 0 | 56 | 8 | 0 | 1 | 0 | 0 | 2 | 0 | 0 | 77 |
| Direct Voucher | Total Dollars | \$46,224 | \$5,225 | \$0 | \$0 | \$8,979 | \$0 | \$3,898 | \$0 | \$0 | \$0 | \$9,060 | \$0 | \$0 | \$73,386 |
| | # of Contracts | 8 | 3 | 0 | 0 | 8 | 0 | 1 | 0 | 0 | 0 | 2 | 0 | 0 | 22 |
| Total | Total Dollars | \$1,143,666 | \$1,745,926 | \$272,705 | \$0 | \$2,721,847 | \$779,123 | \$357,221 | \$950 | \$0 | \$0 | \$1,807,845 | \$0 | \$0 | \$8,829,283 |
| | # of Contracts | 23 | 36 | 12 | 0 | 83 | 14 | 5 | 1 | 0 | 0 | 22 | 0 | 0 | 196 |

Total MBE Prime and Subcontract Awards by MBE Classifications and Procurement Categories

| Procurement Category | African American | Asian | Hispanic | Native American | Women | African American Women | Asian Women | Hispanic Women | Native American Women | Disabled | Non-Profit (Certified) | Community Service Provider | Disadvantaged | Total |
|------------------------------------------------|------------------|--------------|-------------|-----------------|-------|------------------------|-------------|----------------|-----------------------|----------|------------------------|----------------------------|---------------|--------------|
| Architectural/Engineering | Total Dollars | \$368,100 | \$1,022,042 | \$92,215 | \$0 | \$920,965 | \$60,440 | \$2,316 | \$0 | \$0 | \$0 | \$0 | \$0 | \$2,466,078 |
| | # of Contracts | 9 | 27 | 1 | 0 | 18 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 59 |
| Construction | Total Dollars | \$7,293,976 | \$2,963,060 | \$1,780,499 | \$0 | \$4,002,599 | \$9,933 | \$5,955 | \$278,400 | \$18,402 | \$0 | \$0 | \$0 | \$16,352,824 |
| | # of Contracts | 27 | 12 | 10 | 0 | 23 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 76 |
| Construction Related Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Maintenance | Total Dollars | \$1,337,893 | \$1,027,341 | \$366,294 | \$0 | \$1,043,859 | \$924,339 | \$9,843 | \$0 | \$36,013 | \$0 | \$913,065 | \$0 | \$5,658,647 |
| | # of Contracts | 26 | 16 | 16 | 0 | 28 | 8 | 1 | 0 | 3 | 0 | 18 | 0 | 116 |
| Services | Total Dollars | \$767,411 | \$0 | \$0 | \$0 | \$985 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$768,396 |
| | # of Contracts | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| Supplies & Equipment | Total Dollars | \$229,160 | \$3,903 | \$22,416 | \$0 | \$2,329,492 | \$25,000 | \$351,007 | \$0 | \$0 | \$0 | \$901,914 | \$0 | \$3,862,892 |
| | # of Contracts | 6 | 1 | 1 | 0 | 21 | 1 | 3 | 0 | 0 | 0 | 2 | 0 | 35 |
| IT Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| IT Supplies & Equipment | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Human, Cultural, Social & Educational Services | Total Dollars | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | # of Contracts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Corporate Credit Card | Total Dollars | \$1,366 | \$1,310 | \$323 | \$0 | \$24,845 | \$10,360 | \$0 | \$950 | \$0 | \$0 | \$441 | \$0 | \$39,595 |
| | # of Contracts | 2 | 6 | 2 | 0 | 56 | 8 | 0 | 1 | 0 | 0 | 2 | 0 | 77 |
| Direct Voucher | Total Dollars | \$46,224 | \$5,225 | \$0 | \$0 | \$8,979 | \$0 | \$3,898 | \$0 | \$0 | \$0 | \$9,060 | \$0 | \$73,386 |
| | # of Contracts | 8 | 3 | 0 | 0 | 8 | 0 | 1 | 0 | 0 | 0 | 2 | 0 | 22 |
| Total | Total Dollars | \$10,044,130 | \$5,022,881 | \$2,261,747 | \$0 | \$8,331,724 | \$1,030,072 | \$373,019 | \$279,350 | \$54,415 | \$0 | \$1,824,480 | \$0 | \$29,221,818 |
| | # of Contracts | 80 | 65 | 30 | 0 | 155 | 21 | 7 | 2 | 4 | 0 | 24 | 0 | 388 |

% of Contract Awards 6.38% 3.19% 1.44% 0.00% 5.29% 0.65% 0.24% 0.18% 0.03% 0.00% 1.16% 0.00% 0.00% 18.55%

Total Contract Awards from Form 1 \$157,542,921

Authorized by: Alvin C. Collins, Secretary
 Printed Name and Title

Prepared by: Lakesha Watson

Telephone: 410-767-6047

Date: 08/16/13

Date:

Email Address: lakesha.watson@dgs.state.md.us

Notes: