

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor



Alvin C. Collins
Secretary

MARYLAND DEPARTMENT OF GENERAL SERVICES
OFFICE OF THE SECRETARY

September 29, 2011

The Honorable Thomas McLain Middleton
Joint Chairman, Committee on Fair Practices
Miller Senate Office Building, Suite 3E
11 Bladen Street
Annapolis, MD 21401

The Honorable Adrienne A. Jones
Joint Chairman, Committee on Fair Practices
House Office Building, Room 312
6 Bladen Street
Annapolis, MD 21401

Dear Chairmen:

Re: 2011 Annual Report on Procurement Contract Awards to Minority Business Enterprises (MBEs)

As required, within 90 days after the end of the fiscal year, and in accordance with MSAR #8003, the State Finance and Procurement Article §14-305(a)(1), §2-1246 of the State Government Article, and COMAR 21.11.03.17, submitted herewith is the FY 2011 Department of General Services (DGS) Annual Report on Procurement Contract Awards to Minority Business Enterprises.

If I can be of further assistance, please contact Mr. Michael Haifley, DGS Procurement Director, by phone at 410-767-4429, or via e-mail at michael.haifley@dgs.state.md.us.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alvin C. Collins'.

Alvin C. Collins
Secretary

cc: Thomas V. Mike Miller Jr., President of the Senate
Michael E. Busch, Speaker of the House
Governor's Office of Minority Affairs
Michael F. Haifley, DGS Director of Procurement
Lee Towers, DGS Legislative Liaison

301 West Preston Street
Baltimore, Maryland 21201-2305
(410) 767-4960
FAX (410) 333-5480



Toll Free 1-800-449-4347
e-mail: Alvin.Collins@dgs.state.md.us
TTY users 1-800-735-2258



Annual Minority Business Enterprise (MBE) Procurement Report

Summary Statement

Reporting Department/Agency:	Department Of General Service
Fiscal Year:	2011

Category	Amount
1. Total dollars awarded to MBEs (Total from Form 1 Spreadsheet)	43,431,110.00
2. Total dollars paid to MBEs (Total from Form 3 Database)	16,893,084.80
3. Total dollars awarded (Total from Form 1 Spreadsheet)	128,303,302.00
4. MBE awards as a percentage of contract awards (from Form 1 Spreadsheet)	33.85%

Secretary/Agency Head Name:	Alvin C Collins
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(Please Type Here)

Secretary/Agency Head Signature:

(Please Sign Here)

This is a Fill-In Form. Use your Tab Key to move to each input field and enter the information as required.

Date:

8/22/11

Minority Business Enterprise Annual Procurement Report

Reporting Form #1

Reporting Department/Agency: Department of General Services
 Fiscal Year 2011

Total Contract Awards by Procurement Categories

Procurement Category	Total # All Prime Contracts (Including MBE)	Total All Prime Contracts Dollar Value Awarded (Including MBE)	Total # of Prime Contract Walvers	Total Dollar Value of Prime Contract Walvers	Total # MBE Prime Contracts Awarded	Total MBE Prime Contract Dollar Value Awarded	Total # MBE Subcontracts Awarded	Total MBE Subcontract Dollar Value Awarded	Total # of MBE Contracts Awarded- Prime & Sub	Total \$ of MBE Contracts Awarded- Prime & Sub	Total MBE Participation Percentage
Architectural/Engineering	82	\$6,566,639	0	\$0	34	\$874,234	24	\$1,248,970	58	\$2,123,203	32.33%
Construction	29	\$20,327,155	0	\$0	8	\$334,354	40	\$5,352,947	48	\$5,687,301	27.98%
Construction Related Services	22	\$286,668	0	\$0	0	\$0	0	\$0	0	\$0	0.00%
Maintenance	727	\$33,656,834	2	\$132,227	104	\$10,772,683	88	\$3,540,917	192	\$14,313,600	42.53%
Services	40	\$797,200	0	\$0	5	\$173,644	0	\$0	5	\$173,644	21.78%
Supplies & Equipment	544	\$63,171,199	0	\$0	24	\$12,807,924	17	\$8,075,408	41	\$20,883,332	33.06%
IT Services	4	\$926,842	0	\$0	0	\$0	1	\$11,052	1	\$11,052	1.19%
IT Supplies & Equipment	8	\$231,794	0	\$0	3	\$68,601	0	\$0	3	\$68,601	29.60%
Human, Cultural, Social & Educational Services	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0.00%
Corporate Credit Card	3,971	\$711,926	0	\$0	63	\$22,987			63	\$22,987	3.23%
Direct Voucher	2,462	\$1,627,044	0	\$0	0	\$147,390			0	\$147,390	9.06%
Totals	7,889	\$128,303,302	2	\$132,227	241	\$25,201,817	170	\$18,229,294	411	\$43,431,110	33.85%

Note(s):

Authorized by: [Signature]
 Name and Title

Date: 8/24/11

Prepared by: LISA F. McDonald, Director BETS
 Name and Title

Date: 8/22/11

Telephone: 410 767 4084

Email Address: LISA.McDonald@dgs.state.md.us

Total MBE Prime and Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category	African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural/Engineering	Total Dollars	\$398,575	\$1,005,520	\$167,469	\$0	\$445,714	\$56,402	\$48,523	\$0	\$0	\$0	\$0	\$0	\$2,123,203
	# of Contracts	8	28	7	0	11	2	2	0	0	0	0	0	36
Construction	Total Dollars	\$1,520,206	\$234,910	\$1,999,730	\$0	\$1,775,955	\$0	\$0	\$0	\$152,900	\$0	\$0	\$0	\$5,867,201
	# of Contracts	22	4	5	0	15	0	0	0	2	0	0	0	46
Construction Related Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Maintenance	Total Dollars	\$1,655,648	\$1,034,314	\$478,437	\$0	\$1,785,685	\$1,605,535	\$55,990	\$5,700	\$181,704	\$0	\$7,812,607	\$0	\$14,313,690
	# of Contracts	47	22	28	0	38	15	3	4	7	6	17	0	192
Services	Total Dollars	\$182,140	\$0	\$0	\$0	\$1,842	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$173,644
	# of Contracts	2	0	0	0	2	0	0	0	0	0	1	0	5
Supplies & Equipment	Total Dollars	\$3,433,116	\$0	\$0	\$0	\$14,058,951	\$1,245,174	\$498,578	\$0	\$147,513	\$1,500,000	\$0	\$0	\$20,963,332
	# of Contracts	10	0	0	0	25	2	2	0	1	1	0	0	41
IT Services	Total Dollars	\$11,052	\$0	\$0	\$0	\$8	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,062
	# of Contracts	1	0	0	0	0	0	0	0	0	0	0	0	1
IT Supplies & Equipment	Total Dollars	\$0	\$68,601	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$68,601
	# of Contracts	0	3	0	0	0	0	0	0	0	0	0	0	3
Human, Cultural, Social & Educational Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Credit Card	Total Dollars	\$1,110	\$1,131	\$1,589	\$0	\$17,640	\$1,747	\$0	\$0	\$0	\$0	\$0	\$0	\$22,967
	# of Contracts	2	9	4	0	45	3	0	0	0	0	0	0	63
Direct Voucher	Total Dollars	\$28,402	\$8,178	\$0	\$0	\$103,642	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$147,390
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	Total Dollars	\$7,212,248	\$2,332,646	\$2,644,215	\$0	\$18,193,230	\$3,267,858	\$604,051	\$5,700	\$334,204	\$147,513	\$8,528,445	\$0	\$43,431,118
	# of Contracts	92	86	55	0	136	22	7	4	9	1	19	0	411

% of Contract Awards: 5.62% 1.83% 2.22% 0.00% 14.16% 2.50% 0.47% 0.01% 0.28% 0.11% 6.60% 0.09% 0.00% 33.86%

Total Contract Awards from Form 1: \$128,303,202

Authorized by: [Signature]
 Name and Title: _____
 Date: 8/28/11

Prepared by: LISA McDonald
 Date: _____

Telephone: 410 767 4084
 Email Address: LISA.McDonald@dgs.State.MD.US

Total MBE Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category		African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural/Engineering	Total Dollars	\$357,030	\$277,298	\$136,357	\$0	\$422,884	\$55,402	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,348,978
	# of Contracts	5	4	5	0	8	2	0	0	0	0	0	0	0	24
Construction	Total Dollars	\$1,185,852	\$234,910	\$1,998,730	\$0	\$1,778,868	\$0	\$0	\$0	\$152,900	\$0	\$0	\$0	\$0	\$6,262,947
	# of Contracts	14	4	5	0	15	0	0	0	2	0	0	0	0	40
Construction Related Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Maintenance	Total Dollars	\$647,075	\$809,886	\$118,615	\$0	\$1,539,331	\$143,305	\$55,960	\$0	\$181,704	\$0	\$45,239	\$0	\$0	\$3,540,917
	# of Contracts	23	12	5	0	27	6	3	0	7	0	5	0	0	86
Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Supplies & Equipment	Total Dollars	\$3,412,651	\$0	\$0	\$0	\$3,295,070	\$1,220,174	\$0	\$0	\$0	\$147,613	\$0	\$0	\$0	\$8,875,408
	# of Contracts	7	0	0	0	8	1	0	0	0	1	0	0	0	17
IT Services	Total Dollars	\$11,032	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,062
	# of Contracts	1	0	0	0	0	0	0	0	0	0	0	0	0	1
IT Supplies & Equipment	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Human, Cultural, Social & Educational Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	Total Dollars	\$5,813,661	\$1,321,804	\$2,254,702	\$0	\$7,037,241	\$1,418,881	\$65,950	\$0	\$334,264	\$147,613	\$45,239	\$0	\$0	\$18,228,294
	# of Contracts	50	20	18	0	58	8	3	0	9	1	5	0	0	170

Total MBE Prime Contract Awards by MBE Classifications and Procurement Categories

Procurement Category	African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural/Engineering	Total Dollars	\$42,544	\$728,224	\$31,112	\$0	\$22,830	\$0	\$49,523	\$0	\$0	\$0	\$0	\$0	\$874,234
	# of Contracts	3	24	2	0	3	0	2	0	0	0	0	0	34
Construction	Total Dollars	\$334,354	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$334,354
	# of Contracts	8	0	0	0	0	0	0	0	0	0	0	0	8
Construction Related Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Maintenance	Total Dollars	\$1,008,573	\$224,818	\$556,642	\$0	\$246,254	\$1,762,230	\$0	\$8,700	\$0	\$8,968	\$0	\$0	\$16,772,683
	# of Contracts	24	10	34	0	11	8	0	4	0	12	0	0	104
Services	Total Dollars	\$182,140	\$0	\$0	\$0	\$1,842	\$0	\$0	\$0	\$0	\$8,952	\$8	\$0	\$173,844
	# of Contracts	2	0	0	0	2	0	0	0	0	1	0	0	5
Supplies & Equipment	Total Dollars	\$20,485	\$0	\$0	\$0	\$10,783,821	\$25,000	\$496,578	\$0	\$0	\$1,580,000	\$0	\$0	\$12,807,824
	# of Contracts	3	0	0	0	17	1	2	0	0	1	0	0	24
IT Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
IT Supplies & Equipment	Total Dollars	\$0	\$48,801	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48,801
	# of Contracts	0	3	0	0	0	0	0	0	0	0	0	0	3
Human, Cultural, Social Educational Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8	\$0	\$0	\$8
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Credit Card	Total Dollars	\$1,110	\$1,131	\$1,558	\$0	\$17,440	\$1,747	\$0	\$0	\$0	\$0	\$0	\$0	\$22,987
	# of Contracts	2	9	4	0	45	3	0	0	0	0	0	0	63
Direct Voucher	Total Dollars	\$29,402	\$8,170	\$0	\$0	\$103,642	\$0	\$0	\$0	\$0	\$6,178	\$0	\$0	\$147,390
	# of Contracts													0
Total	Total Dollars	\$1,898,588	\$1,030,742	\$589,513	\$0	\$11,155,989	\$1,788,977	\$548,101	\$8,700	\$0	\$3,483,208	\$8	\$0	\$25,201,817
	# of Contracts	42	46	40	0	78	12	4	0	0	14	0	0	241

Minority Business Enterprise Annual Procurement Report

Reporting Department/Agency: Department of General Services

Fiscal Year 2011

Notes:

Reporting Form #2

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