



Volunteer Company Assistance Fund
Annual Report: Fiscal Year 2023



October 17, 2023

The Honorable Guy Guzzone
Chairman, Senate Budget and Taxation Committee
3 West Miller Senate Office Building
Annapolis, Maryland 21401-1991

The Honorable Ben Barnes
Chairman, House Appropriations Committee
121 House Office Building
Annapolis, Maryland 21401-1991

Re: Report Required by Public Safety Article §8-206 (MSAR #13838)

Dear Chairman Guzzone and Chairman Barnes:

I submit to you the Voluntary Company Assistance Fund (VCAF) report as required by Public Safety Article §8-206. As required by the law, the Maryland Department of Emergency Management has reviewed the documentation and has determined the loans spent were in accordance with this subtitle and each loan was approved by the Board of Public Works.

I would like to commend the Maryland State Firemen's Association for their responsible stewardship of the fund and comprehensive reporting.

If you have any questions about this report, please reach out to me or the Department's legislative liaison, Anna Sierra, anna.sierra1@maryland.gov.

Sincerely,

A handwritten signature in black ink that reads "Russell J. Strickland".

Russell J. Strickland
Secretary

TABLE OF CONTENTS

- Section I - - - Letter from the Maryland State Firemen’s Association Executive Director.
- Section II - - - Summary of VCAF loans approved in FY 2023.
- Section III - - - Summary of VCAF loans settled in FY 2023.
- Section IV - - - Summary of VCAF applications approved by the Maryland Board of Public Works in FY 2023 but did not settle.
- Section V - - - Applications with resolutions and local government funding request letters for loans settled in FY 2023.

Annual Report of the Maryland State Firemen's Association Volunteer Company Assistance
Fund for Fiscal Year 2023

Aug 01, 2023

To Whom It May Concern;

Please find enclosed the annual report of the Maryland State Firemen's Association Volunteer Company Assistance Fund covering fiscal year 2023. During this period, ten (10) Volunteer Company Assistance Fund (VCAF) equipment loans were approved by the Maryland Board of Public Works totaling \$5,723,233.00. There were no VCAF grants awarded in fiscal year 2023. In fiscal year 2023, four (4) equipment loans were settled and a total of \$3,919,023.00 was disbursed to four (4) volunteer fire and rescue companies.

This report includes a summary of loans disbursed during fiscal year 2023, the purpose for use of funds, the company receiving funds, the county benefiting, the date of settlement, the loan amount, the loan term, the payment per annum, the payment amount, the total purchase price, and the company's outstanding balance. The report also includes an application sheet for each company, the company's resolution authorizing the project and the local government letters addressing availability of Senator Amons 508 funds and other local government funding.

It should be noted that all companies listed in Section III of this report have completed the settlement process administered and managed by the Maryland Department of Emergency Management and have obtained a loan disbursement from the State for their project. All companies are also current on their loan payments.

The MSFA has confidence that this report's information is true and correct and meets the intent of the law.

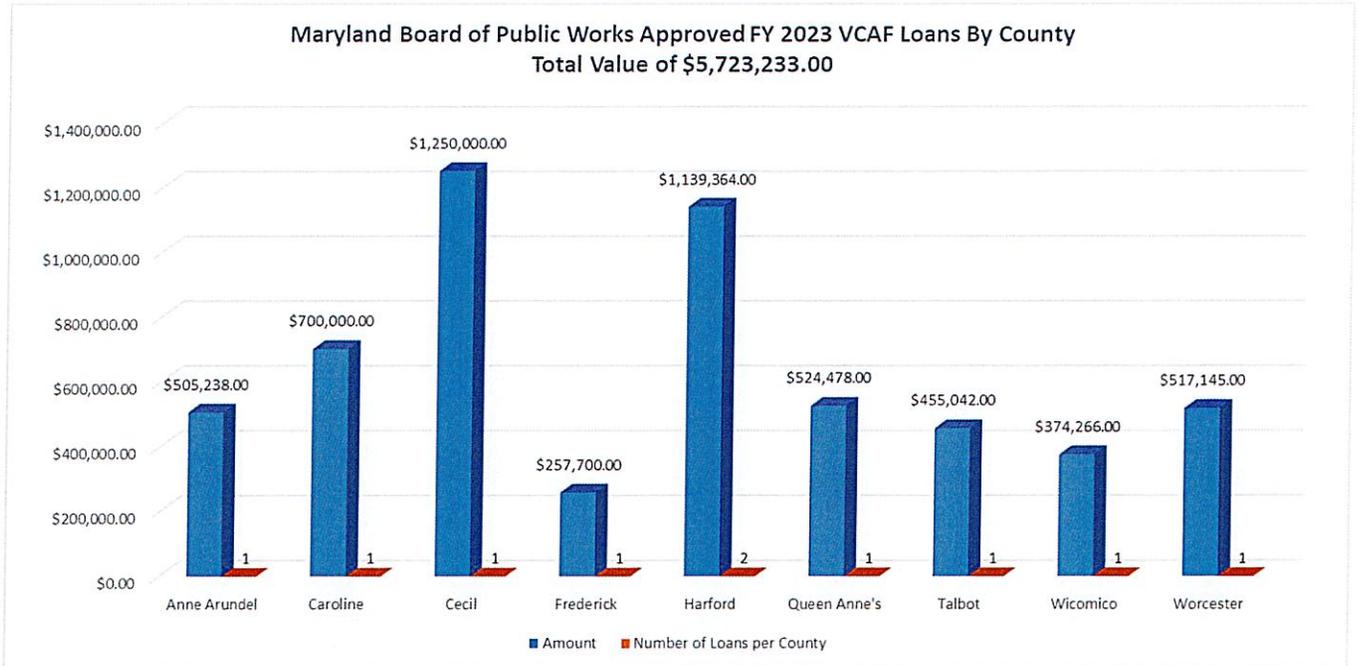
Respectfully,



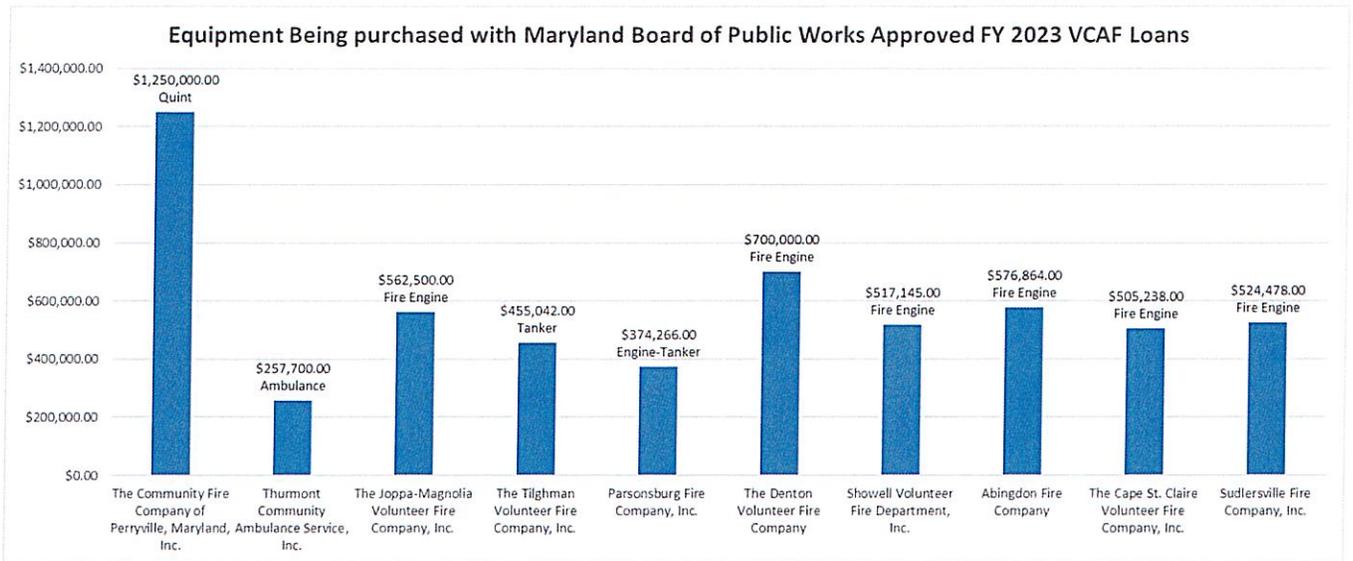
Kate Loveless
Executive Director, MSFA

Section II: Summary of VCAF loans approved in FY 2023.

VCAF provided ten (10) loan awards in FY 2023 that totaled \$5,723,233.00. The VCAF monies will enable ten (10) Maryland Volunteer Fire, EMS, and Rescue companies to purchase, replace, and improve equipment. The following chart provides a summary of what Maryland counties were made safer through the award of VCAF loans:



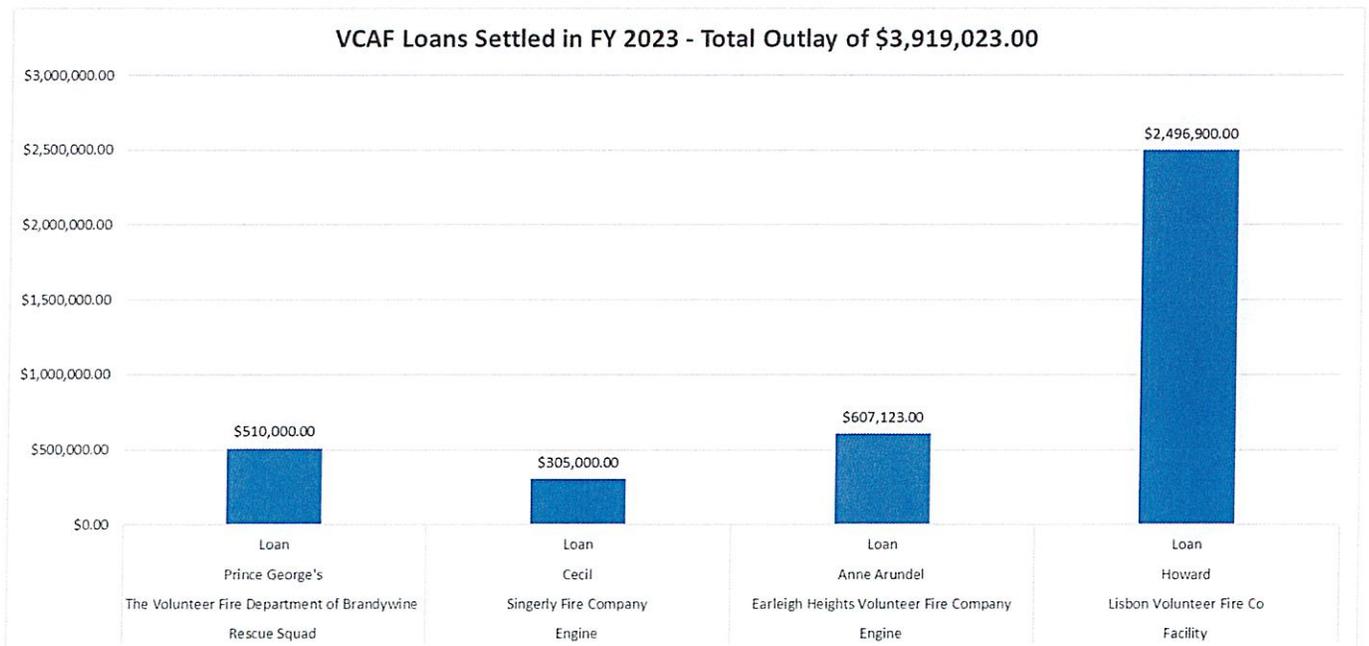
The following chart provides what the ten (10) Maryland Volunteer Fire, EMS and Rescue companies will purchase, replace, or improve with Maryland Board of Public Works approved FY 2023 VCAF loans:



Section III: Summary of VCAF loans settled in FY 2023.

The following companies settled their VCAF loans in FY 2023:

Date Settled	Purpose	Company	County	Loan/Grant	Loan Amount	Term	Rate	Total Purchase Price
7/29/2022	Rescue Squad	The Volunteer Fire Department of Brandywine	Prince George's	Loan	\$510,000.00	15	1.00%	\$738,552.51
7/29/2022	Engine	Singerly Fire Company	Cecil	Loan	\$305,000.00	15	1.00%	\$743,171.00
11/9/2022	Engine	Earleigh Heights Volunteer Fire Company	Anne Arundel	Loan	\$607,123.00	20	1.00%	\$759,491.32
12/1/2022	Facility	Lisbon Volunteer Fire Co	Howard	Loan	\$2,496,900.00	30	1.00%	\$5,259,799.81



Section IV: Summary of VCAF applications approved by the Maryland Board of Public Works in FY 2023 but did not settle.

The chart below summarizes companies approved for a VCAF loan in FY 2023 but did not settle the loan in FY 2023. Because fire, EMS and rescue apparatus build times have substantially increased post the COVID pandemic, most companies are unable to settle their VCAF loan in the same fiscal year as approved. In addition to build times substantially increasing, costs for apparatus and equipment have also increased substantially. In FY 2019 the average fire engine cost was \$550,000.00 with build times of less than 24-month. In FY 2023 the average cost was \$850,000.00 with extended build times of 30 plus months.

<u>BPW Approval</u>	<u>Date Settled</u>	<u>Purpose</u>	<u>Company</u>	<u>County</u>	<u>Loan/Grant</u>	<u>Loan Amount</u>	<u>Total Purchase Price</u>
9/14/2022	TBD	Quint	The Community Fire Company of Perryville, Maryland, Inc.	Cecil	Loan	\$1,250,000.00	\$1,848,128.00
9/14/2022	TBD	Ambulance	Thurmont Community Ambulance Service, Inc.	Frederick	Loan	\$257,700.00	\$367,745.00
9/14/2022	TBD	Engine	The Joppa-Magnolia Volunteer Fire Company, Inc.	Harford	Loan	\$562,500.00	\$750,000.00
9/14/2022	TBD	Tanker	The Tilghman Volunteer Fire Company, Inc.	Talbot	Loan	\$455,042.00	\$700,065.00
9/14/2022	TBD	Engine-Tanker	Parsonsborg Fire Company, Inc.	Wicomico	Loan	\$374,266.00	\$882,266.00
5/17/2023	TBD	Engine	The Denton Volunteer Fire Company	Caroline	Loan	\$700,000.00	\$950,000.00
5/17/2023	TBD	Engine	Showell Volunteer Fire Department, Inc.	Worcester	Loan	\$517,145.00	\$917,145.00
5/17/2023	TBD	Engine	Abingdon Fire Company	Harford	Loan	\$576,864.00	\$961,439.00
5/17/2023	TBD	Engine	The Cape St. Claire Volunteer Fire Company, Inc.	Anne Arundel	Loan	\$505,238.00	\$855,238.00
5/17/2023	TBD	Engine	Sudlersville Fire Company, Inc.	Queen Anne's	Loan	\$524,478.00	\$699,305.00

Settlement Notes:

- The MSFA expects most VCAF loans noted above (Section IV) will settle in FY 2024.
- Four companies with Maryland Board of Public Works approved loans from prior fiscal years have not settled because of schedule and/or production delays. The MSFA expects the following four loans to settle in FY 2024.

<u>BPW Approval</u>	<u>Target Settled Date</u>	<u>Purpose</u>	<u>Company</u>	<u>County</u>	<u>Loan/Grant</u>	<u>Loan Amount</u>
3/10/2021	Nov-23	Rescue Squad	Sykesville Freedom District Fire Department	Carroll	Loan	\$525,000.00
12/1/2021	Dec-23	Rescue Squad	Orchard Beach Volunteer Fire Department	Anne Arundel	Loan	\$772,626.00
1/26/2022	Oct-23	Engine	Morningside Volunteer Fire Department	Prince George's	Loan	\$500,000.00
4/27/2022	Aug-23	Rescue Squad	Arundel Volunteer Fire Department	Anne Arundel	Loan	\$735,021.00

Section V: Copies of each VCAF loan application, company resolution and local government funding request letters for all VCAF loans settled in FY 2023.

1. The Volunteer Fire Department of Brandywine – Application # 8253
2. Singerly Fire Company – Application # 8234
3. Earleigh Heights Volunteer Fire Company – Application # 8242
4. Lisbon Volunteer Fire Company – Application # 7145

Application: 8242

Earleigh Heights Volunteer Fire Company of Anne Arundel County, Maryland

Page: # 1, Section 8-202, Public Safety Article, Maryland Code

Type of Request

Volunteer Company Assistance Fund Loan

Company Name

Earleigh Heights Volunteer Fire Company of Anne Arundel County, Maryland

Federal ID Number

52-6040792

Company Address

161 Ritchie Highway
P.O. Box 547
Severna Park Maryland 21146 US

Maryland County

Anne Arundel County

Contact's First Name

David

Contact's Last Name

Crawford

Contact's Position

Chief Officer

Contact's Primary Phone Number

936-465-5812

Contact's Primary Email Address

dave.crawford@pfgc.com

VCAF Application Number

8242

Application Submission Date

12/4/2020

VCAF Com Approval Date

12/13/2020

MSFA Exec Com Approval Date

1/9/2021

MD BPW Approval Date

3/10/2021

Settlement Date

11/9/2022

Is the grant/loan for a proper purpose, i.e. purchasing, replacing or improving

Grant/Loan is for Firefighting/emergency equipment

Does the MSFA recommend a grant, loan or both

Yes

Has an act of God or other unforeseen event(s) substantially impaired the volunteer company's ability to provide adequate and safe services OR

No

Is the volunteer company unable to maintain the minimal level of performance because of a demonstrated lack of financial resources

No

Has the MSFA and the volunteer company signed an agreement reference BPW authorities

Yes

Does the company understand that the agreement requires money to be used as set forth in the BPW item

Yes

Does the company understand that the agreement gives the State security in the equipment/facilities and in the proceeds of the equipment/facilities as BPW deems appropriate and adequate

Yes

Has the volunteer company made a good faith effort to obtain money from its local government

Yes

Date of Local Government Funding Letter

11/30/2020

Date of Local Government 508 Funding Letter

12/3/2020

What is the total cost of the project

\$809,498.00

What is the apparatus cost

0

What is the cost for tools and appliances

0

Did the company request a grant or loan

Loan

What is the total loan amount

\$607,123.00

What percent of the total project cost does the loan equal (cannot exceed 75%)

75%

What is the volunteer company's match dollar amount

\$202,375.00

Has the volunteer company provided at least a 25% match

Yes

I solemnly affirm under penalties of perjury the contents of this report are true to the best of my knowledge, information, and belief.

_____/s/_____

Joseph D. Antoszewski, Chair
Maryland State Firemen's Association

Page: # 2, New Equipment/Facility and Loan Option

Describe the Asset Being Acquired

2021 Seagrave Fire Engine

Location of Asset

Same as Company Address

Asset Title Holder

Same as Company Name

Select the Payback Category for the Loan

Engine - Up to 20 years

Provide the Specific Term (Years) for the Loan

20

Payment Options

Semi-Annually

Page: # 3, Justification for the Loan or Grant

Introduction

Earleigh Heights Volunteer Fire Company is an all hazards response company that is incorporated within the Anne Arundel County Fire Department operating structure. The Company is located on Ritchie Highway in Severna Park, MD (Anne Arundel Co) and has been in continuous operation for 102 years. The Earleigh Heights VFC has solid finances, profitable fund-raising endeavors, and an operating plan to continue providing emergency services to the greater Severna Park area and citizens of Anne Arundel County, MD for the next one hundred years and beyond.

Overview

Earleigh Heights Volunteer Fire (EHVFC) operates four fire units: two engines, one brush truck and one rescue squad; two EMS units: one medic unit and one BLS unit; one utility/snowplow pick up; and two chief officer vehicles. The station is staffed by four full time firefighters, one lieutenant (career) four days a week from 07:00 to 17:30. The EHVFC has approximately 40 active riding volunteers that also respond to emergencies on EHVFC apparatus. The fire has a strong recruitment plan and has been fortunate to see an uptick in volunteers joining over the last year - a nice trend to have.

The EHVFC Engine 121(E-121) is one of two engines operated by the fire company. We maintain two operating engines for a myriad of reasons from alternating them responding a month at a time, to being able to supply a second engine and crew when the first engine is operating at an incident and another call for service comes in our first due area, to being able to transfer to another station when crews are requested for transfer by the County. We have maintained a fleet of two engines for the last 15 years and before that we had three engines that were part of our fleet. The County expects and needs EHVFC to have two engines in service to support the needs of the citizens of Anne Arundel County.

Justification

Engine 121 is a 2006 Pierce Engine that has well over 150,000 miles on the unit. The engine went in for inspection and the County Shop noticed undue wear, rust and corrosion on the frame when they inspected it. The County shop then took the unit to Pierce MFG. for inspection and Pierce would not certify the unit as safe for operation. Pierce MFG. then gave the County a quote to repair the damage to bring it up to safe operating standards and the cost was estimated to be between \$84,000.00 to \$89,000.00. This figure was a baseline number before the repairs would have started. The County then based on; age, miles and return on investment decided to "deadline" the unit and not repair it. EHVFC was informed of this decision and had a discussion with the Fire Chief who stated her reasons for not repairing the unit and concurred with her decision. EHVFC therefore, must replace E-121 to keep our apparatus in line with the County requirements.

Planning and Procurement

The new 2021 Seagrave Engine will be on a Capitol Cab and stainless-steel fire body. It will have a 750-gallon tank, 2000GPM pump and be outfitted complete with tools, hose, nozzles and all tools when received. The project cost includes the vehicle, tools, and equipment.

The EHVFC apparatus committee prepared the company specification based on review of existing specification and through apparatus research. The committee spoke with various vendors and inspected numerous similar fire engines to make a reasonable decision on which manufacturer best fit the requirements for EHVFC's new engine. After a final review of proposals (price, performance, warranties, maintenance, and reliability) the EHVFC apparatus committee determined that a new 2021 Seagrave Engine would best satisfy the requirements.

The EHVFC Board of Directors accepted the committee's recommendation to purchase a new 2021 Seagrave Fire Engine. This engine will provide best value when considering price, reputation, service availability, power train performance, single source responsibility, predictability of delivery date, and warranty provisions. EHVFC intends to award the contract to Seagrave Fire & Rescue Apparatus, Inc. in February 2021.

Members of the Apparatus committee will carefully review the engineering drawings and inspect the fabrication of the engine at key milestones to ensure conformance with the specifications. After delivery in approximately December of 2021 the engine will be prepared for service and driver familiarization conducted. The engine will then be placed in service in approximately December 2021.

Local Government Letter Authorizing New Apparatus Use

Download File (<https://msfa.secure-platform.com/file/11982/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk4MiwiaWxsYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9ySvIMCyTI6p7ah0E9bIDZqI?Earleigh%20Heights%20VFC%20-%20Local%20Gov%20Funding%20to%20Use%20Apparatus.pdf>)

Articles of Incorporation

Download File (<https://msfa.secure-platform.com/file/11969/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk2OSwiYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9yUy2vkVDQpCeXiHDSVrjMW9Q?Earleigh%20Heights%20VFC%20-%20Articles%20of%20Incorporation.pdf>)

Most Current Financial Statement

Download File (<https://msfa.secure-platform.com/file/11970/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk3MCwiYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9yR0w?Earleigh%20Heights%20VFC%20-%202019%20Financial%20Statement.pdf>)

Audit/Supporting Information for Year 1 Financial Statement

No File Uploaded

Year 2 - Financial Statement

Download File (<https://msfa.secure-platform.com/file/11971/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk3MSwiYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9yDBITpebT1000sgi0aOEYMKNSq18RM?Earleigh%20Heights%20VFC%20-%202018%20Financial%20Statement.pdf>)

Audit/Supporting Information for Year 2 Financial Statement

No File Uploaded

Most Current IRS Tax Form

Download File (<https://msfa.secure-platform.com/file/11972/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk3MiwiaWxsYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9yEarleigh%20Heights%20VFC%20-%202018%20IRS%20990.pdf>)

Additional Tax Documentation for Year-1

Download File (<https://msfa.secure-platform.com/file/11984/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk4NCwiYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9yEarleigh%20Heights%20VFC%20-%20IRS%20Extension%20Request.pdf>)

Year 2 - IRS Tax Form

Download File (https://msfa.secure-platform.com/file/11973/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk3MywiYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9yUxG9RkoVhJjy41_WMEKJn_ZrM?Earleigh%20Heights%20VFC%20-%202017%20IRS%20990.pdf)

Additional Tax Documentation for Year-2

No File Uploaded

Additional Documentation in Support of Taxes or Finances

No File Uploaded

Equipment, Facility or Other Equipment Specification

Download File (<https://msfa.secure-platform.com/file/11974/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk3NCwiYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9yEarleigh%20Heights%20VFC%20-%20Specification.pdf>)

Bid Document #1

Download File (<https://msfa.secure-platform.com/file/11976/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk3NiwiYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9y1jp8nbEvUoSSLFnlSGRtFA48?Earleigh%20Heights%20VFC%20-%20Chesapeake%20Seagrave%20Bid.pdf>)

Bid Document #2

Download File (<https://msfa.secure-platform.com/file/11977/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkjoxMTk3NywiYXN0b3R0aWduZWVcmwiOiJGYWxzZSIsImInbm9yEarleigh%20Heights%20VFC%20-%20Atlantic%20Pierce%20Bid.pdf>)

BOARD OF DIRECTORS RESOLUTION

WHEREAS, Earleigh Heights Volunteer Fire Co., Inc., a Maryland corporation (the "Company"), is in need of funds for its Company purposes and has arranged for a loan from the Maryland Military Department acting on behalf of the State of Maryland (the "Lender") upon terms satisfactory to the Board of Directors of the Company (the "Board");

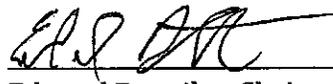
NOW, THEREFORE, the undersigned, being all of the members of the Board, pursuant to this unanimous consent in lieu of a meeting, hereby consent and agree as follows:

1. The Company is authorized to borrow from the lender funds up to but not exceeding the principle amount of eight hundred and four thousand, four hundred ninety eight dollars (\$804,498).
2. The President of the Company is authorized in the name of the Company:
 - a. To execute, seal, and deliver to the lender the promissory note or notes of the Company evidencing the loan and containing any terms and conditions that may be agreed upon by the Lender and the President, the execution, sealing, and delivering of any such promissory note or notes by the President on behalf of the Company to be exclusive evidence of such agreement;
 - b. To execute, seal, and deliver to the Lender any such other documents that may be required by the Lender in connection with the Loan, the execution, sealing, and delivery of any such other documents by the President to be the conclusive evidence of such requirement;
 - c. To receive or endorse on behalf of the Company, any checks, drafts, or credits representing the proceeds of the Loan; and
 - d. To take any further actions that may be necessary or advisable, in the judgment of the President to consummate the transactions authorized by this Resolution, to carry out the terms of the loan documents herein referred to, and to effectuate the purpose of this Resolution.
3. Any Officer of the Company is authorized to certify to the Lender a copy of this Resolution.

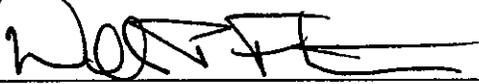
IN WITNESS WHEREOF, the undersigned have hereunto set their hands as of this first day of December 2020.



Joseph Angyelof, President



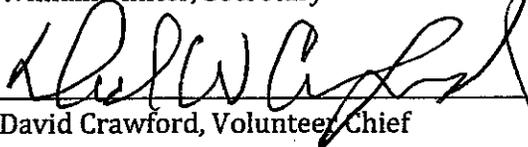
Edward Detwiler, Chairman of the Board



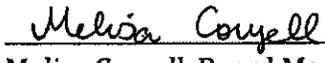
William Flinter, Secretary



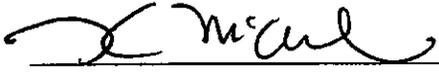
Charles Braun, Treasurer



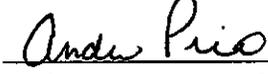
David Crawford, Volunteer Chief



Melisa Coryell, Board Member



Kevin McArdle, Board Member



Andrew Price, Board Member



Jordan Ramos, Board Member



INTEROFFICE CORRESPONDENCE

Fire Department

County Executive Stuart Pittman
Fire Chief Trisha L. Wolford

TO: Joseph Angylof, President, Earleigh Heights Volunteer Fire Company

FROM: Deputy Chief Ross Dinkel

SUBJECT: Funding for Apparatus Purchase - Earleigh Heights Volunteer Fire Company

DATE: December 3, 2020

This memorandum confirms that Anne Arundel County is not contributing any funding, including Senator Amoss 508 funding, towards the purchase of a new replacement pumper. If you have any questions, please feel free to contact me directly at 410-222-8325.

Cc: file



INTEROFFICE CORRESPONDENCE

Fire Department

County Executive Steuart Pittman
Fire Chief Trisha L. Wolford

TO: Joseph Angyelof, President, Earleigh Heights Volunteer Fire Company

FROM: Deputy Chief Ross Dinkel

SUBJECT: Funding for Apparatus Purchase - Earleigh Heights Volunteer Fire Company

DATE: December 3, 2020

This memorandum confirms that Anne Arundel County is not contributing any funding, including Senator Amoss 508 funding, towards the purchase of a new replacement pumper. If you have any questions, please feel free to contact me directly at 410-222-8325.

Cc: file

Application: 7145

Lisbon Volunteer Fire Company, Inc

Page: Company and Point of Contact Information

Company Name

Lisbon Volunteer Fire Company, Inc

Federal ID Number

521236953

Company Address

P O Box 40

Address Line 2

1330 Woodbine Road

City

Lisbon

Maryland County

Howard County

Zip

21765

Phone Number

4104894646

This is the company's official representative who can speak and act on behalf of the company as assigned by the company's by-laws or other legal documents to conduct business (including contracts)

First Name

William

Last Name

Lowrey

Position

President

Is Mailing Address Different than Company Address?

No

Contact's Primary Email Address

ff2472@yahoo.com

Contact's Alternate Email Address

cmcintosh@lisbonvfc.org

Contact's Primary Phone Number

443-472-7765

Contact's Alternate Phone Number

410-489-4646

Page: New Equipment/Facility and Funding Information

Describe the Asset Being Acquired

We are building a new fire station to replace our current facility.

Location of Asset

16104 Frederick Road, Lisbon MD 21765.

Asset Title Holder

Same

Contract or Bid Cost

\$4,993,816.62 plus \$265,983.19 for engineering and PM services

Form of Assistance.

Loan

Amount of Funding Being Requested

\$2,496,900

Source of Funding for Balance not Provided from the VCAF

Cash Reserves \$173,795.36
Equity in current location \$1,100,000
Company Funding \$1,273,795.36 or 25.6%
Commercial Loan(Sandy Spring Bank) \$1,223,121.26 or 24.5%
Total Balance Funding \$2,496,916.62

Is the Existing Asset Insured?

No

Is the Company Refinancing a Debt?

No

Is the Company Applying for a Loan or a Grant?

Loan

Untitled

Payback Period for a Loan Must Comply with the Following Guidelines - Select what the Loan will Provide For.

Facility Loan - Cannot exceed 30 years

How Many Years is the Loan Being Requested For?

30

Which Payment Option is Requested?

Annually

Page: Current Equipment/Facility Information

This information is about the equipment/facility being replaced - how old is it, etc.

Vehicle Year / Facility Built Date

Other

If Older, Please State the Year.

1959

Vehicle / Facility Age:

58 years old

Vehicle / Facility Condition:

Fair

Vehicle Mileage:

0

Pump Test Results:**Pump Test Results:**

No File Uploaded

Ladder Test Results:**Ladder Test Results:**

No File Uploaded

Maintenance Costs Incurred to Keep Vehicle in Service:**Maintenance Costs Incurred to Keep Vehicle in Service:**

No File Uploaded

Page: Justification for the VCAF Loan or Grant

Click here to see an example Justification (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/YgJuBRh3R9yEqvvpQJHX_VCAF_Application_Loan_Justification_Example_Final_2013.doc) (Write the justification as a Word document and then cut and paste into the sections below.)

Introduction

The officers and members of the Lisbon Volunteer Fire Company Inc.(LVFC), Howard County Station 4, respectfully request a VCAF loan in the amount of \$2,496,900.00 for the construction of a new fire station with a total cost of \$4,504,910.60 (total project \$5,259,799.81 minus \$754889.21 for the social) to replace our current aging facility. This loan, which is 55.42% of the total project cost, will be repaid annually over a 30 year period.

Overview of Your Fire Department

The Lisbon Volunteer Fire Company, Inc. was organized in 1944 to protect the life and properties of the 4th district (Lisbon) and surrounding areas in western Howard County and nearby Carroll County.

We currently operate two ambulances, two pumpers, one rescue engine, one engine tanker, two brush trucks, two chief cars, and three utility trucks out of two buildings. We have approximately 40 active riding members and a total of 100 members including our auxiliary.

The current firehouse and social hall was constructed in 1959. Since that time several modifications have been made to accommodate newer fire equipment. In 2005 the fire company determined that we could not continue to function out of our current facility due to no available room to expand. The current firehouse property is also located in a flood plain, which further limits any expansion or renovations to the current facility. In 2010 the fire company was approached by a local farmer who offered to sell eight (8) acres of land to the fire company near the intersection Maryland Route 144 and Maryland Route 94. A perfect location that is just up the street from the current fire station.

Justification for the Loan

The current facility is 15,000 square feet +/-, and is located on 3 +/- acres of land. The current facility is bursting at the seams. The current facility is very limited for space and it is hard to back in fire trucks and other emergency vehicles. There are safety concerns with limited fresh air ventilation in the apparatus room where emergency vehicles are parked. The bunkroom where emergency responders sleep is located on the second floor which requires emergency responders to go down two (2) flights of steps to get to the apparatus room, causing concerns for slips, and falls. Other emergency apparatus is stored in an outside storage garage which means someone has to go outside to another building to get the fire trucks to bring out to pick up the emergency responders which adds time to quick responses in the time of an emergency. The current parking lot is also very cramped and can be hazardous for patrons using the activity hall and responding emergency responders coming from home to get other emergency apparatus. Maneuvering large fire apparatus around the parking lot during times that functions are taking place in the activity hall causing very hazardous conditions to the members of the fire company and the general public.

Planning and Procurement

The fire company purchased this property and has since involved local contactors , architect's, and civil engineering companies to help plan for the new facility. The members of the fire company along with community members have spent countless volunteer hours clearing the property and maintaining it for the future home of the Lisbon Volunteer Fire Company. A new well has already been placed on the new property, and a septic system percolation test has already been completed and approved by the Howard County Health Department. All traffic studies have been completed and the site development plan has been submitted to Howard County Planning and Zoning. All of this has been paid for by funds raised by the volunteer members from fund raising and other events.

The new facility will allow the Lisbon Volunteer Fire Company to relocate to a larger property consisting of 8 +/- acres and allow the fire company to have a modern facility. The new building will be 24,000 square feet including room for apparatus storage, office space, bunkroom for emergency responders to sleep in, and a community hall for fund raising and community events. The new facility will have a areas located on one floor allowing for safer and quicker responses to emergencies. The new facility will also have updated fresh air intake for removal of harmful diesel exhaust from when emergency apparatus is started in the building to respond to calls for service. The activity hall is also an evacuation shelter for the local Lisbon Elementary School should the school ever have to be evacuated in the time of an emergency. Pleasant View Nursing Home in nearby Mt. Airy, MD also uses the activity hall as an evacuation shelter. The larger activity hall has been and will continue to be used to assist members of the community as a cooling or warming facility in the event of a long term power failure. This much needed facility will improve the fire suppression and ems capabilities to Howard, Carroll, Frederick, and Montgomery Counties due to our unique geographical location to all four counties.

Financial Capability

The total cost of the project is planned to be \$5,259,799.81. We have been using local contractors to put this project together and have had many services for the project offered at a reduced or no mark up cost.

The fire company already has a buyer for the current firehouse property which appraised at \$1,100,000.00. The company will use sale funds, cash reserves and a commercial loan to meet the company match requirement.

The Lisbon Volunteer Fire Company has established a building fund with approximately \$173,795.00 +/- already in the fund which continues to grow every week. We currently receive approximately \$75,000 annually from hall rentals and other fund raisers. We will also be launching a Capital Campaign to assist in raising funds for the new facility. The membership of the fire company has pledged money as well to go towards this new facility.

Our loan request is based on the following factors:

\$5,259,799.81 Total project cost
\$ -754,889.21 Social Hall
\$4,504,910.60 Adjusted project cost
\$2,496,900.00 VCAF Loan 55.42% of adjusted cost
\$2,008,010.60 Company match 44.57% of adjusted cost
\$ 265,983.19 Engineering/PM service already paid
\$1,742,027.41 Adjusted company match balance

Page: Attach Required Documents and Certify Completeness

Be prepared to upload the following required documents - save documents in PDF format before uploading.

- Company resolution acknowledging that the company is authorized to enter into a loan administered through the MSFA's VCAF and Maryland Military Department: Click to see example ([https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/WbgSy8viSAez6rGukxVf_Corporate Resolution.doc](https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/WbgSy8viSAez6rGukxVf_Corporate%20Resolution.doc))
- Letter from the company's local government regarding 508 funds availability or denial: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/2lvQ0eGRQx2MHunsDdJx_E_LocalGovernmentFunding.pdf)
- Letter from the company's local government regarding Local Government funds available (in addition to 508 funds if granted) or denial: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/2lvQ0eGRQx2MHunsDdJx_E_LocalGovernmentFunding.pdf)
- Company financial statements for the two fiscal years immediately prior to the fiscal year in which the application is made – include audited financial statements if available: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/4prgSdrWQPICXM7iiFoS_J_FinancialStatement.pdf)
- Copy of the equipment/facility specification (condensed version): Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/b9G0zM6YSyyEXHh5yDkX_F_EquipmentSpecification.pdf)
- IRS Form 990 (or official form used for Federal Tax submission) for each year presented on the financial statements: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/1SM8cQIRShqu5rkhkqWo_K_Form990.pdf)
- Any available audit of the financial statements: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/4prgSdrWQPICXM7iiFoS_J_FinancialStatement.pdf)
- Evidence of 3 competitive bids (copies of official proposals from vendors – can be cover letter with cost data: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/EvPR6TlbTcSHRaZQCUIJQ_G_Proposal1.pdf)

Be prepared to upload the following required documents - save documents in PDF format before uploading.

- Company resolution acknowledging that the company is authorized to enter into a loan administered through the MSFA's VCAF and Maryland Military Department: Click to see example ([https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/WbgSy8viSAez6rGukxVf_Corporate Resolution.doc](https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/WbgSy8viSAez6rGukxVf_Corporate%20Resolution.doc))
- Letter from the company's local government regarding 508 funds availability or denial: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/2lvQ0eGRQx2MHunsDdJx_E_LocalGovernmentFunding.pdf)
- Letter from the company's local government regarding Local Government funds available (in addition to 508 funds if granted) or denial: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/2lvQ0eGRQx2MHunsDdJx_E_LocalGovernmentFunding.pdf)
- Company financial statements for the two fiscal years immediately prior to the fiscal year in which the application is made – include audited financial statements if available: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/4prgSdrWQPICXM7iiFoS_J_FinancialStatement.pdf)
- Copy of the equipment/facility specification (condensed version): Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/b9G0zM6YSyyEXHh5yDkX_F_EquipmentSpecification.pdf)
- IRS Form 990 (or official form used for Federal Tax submission) for each year presented on the financial statements: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/1SM8cQIRShqu5rkhkqWo_K_Form990.pdf)
- Any available audit of the financial statements: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/4prgSdrWQPICXM7iiFoS_J_FinancialStatement.pdf)
- Evidence of 3 competitive bids (copies of official proposals from vendors – can be cover letter with cost data: Click to see example (https://vo-general.s3.amazonaws.com/4d71e9f3-9fd8-42fe-b28b-e4afdb07a840/EvPR6TlbTcSHRaZQCUIJQ_G_Proposal1.pdf)

MSFA Credentials

aliasec8a580fb8b34bde8a643c1eaaa2f175

No File Uploaded

Company Resolution Acknowledging Authorization to Enter Into a Loan or Grant

Download File (<https://msfa.secure-platform.com/file/9606/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjo5NjA2LCJhbGxvd05vdFNpZ25lZlVybCI6IktZhbHNIiwiaWdub3JIT3BibI4fuhEmy2qBn8g8dEVr0?20171020191133700.pdf>)

Letter from Company's Local Government Regarding Local Government Funding and 508 Funding

Click to Upload Local Government Letters

Letter from the Company's Local Government Regarding Availability of Local Government Funds (in addition to 508 funds)

Download File (<https://msfa.secure-platform.com/file/9607/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjo5NjA3LCJhbGxvd05vdFNpZ25lZlVybCI6IktZhbHNIiwiaWdub3JIT3BibI20171021142450648.pdf>)

Letter from the Company's Local Government Regarding Availability of 508 funds

Download File (<https://msfa.secure-platform.com/file/9608/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjo5NjA4LCJhbGxvd05vdFNpZ25lZlVybCI6IktZhbHNIiwiaWdub3JIT3BibI20171021142518269.pdf>)

Additional Documentation

No File Uploaded

Company's Financial Statements for the Two Fiscal Years Immediately Prior to the Fiscal Year in which the Application is Made – Include Audited Financial Statements if Available

Click to upload REQUIRED Financial Documents

Year 1 - Financial Statement

Download File (<https://msfa.secure-platform.com/file/9611/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjo5NjExLCJhbGxvd05vdFNpZ25lZlVybCI6IktZhbHNIiwiaWdub3JIT3BibI20171020194723922.pdf>)

Year 1 - Audit/Supporting Information

No File Uploaded

Year 2 - Financial Statement

Download File (<https://msfa.secure-platform.com/file/9612/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjo5NjEyLCJhbGxvd05vdFNpZ25lZlVybCI6IktZhbHNIiwiaWdub3JIT3BibI20171020194445798.pdf>)

Year 2 - Audit/Supporting Information

No File Uploaded

Additional Documentation

No File Uploaded

Additional Documentation

No File Uploaded

Attach Company's most current IRS Form 990 (or official form used for Federal Tax submission) for the Two Fiscal Years Immediately Prior to the Fiscal Year in which the Application is Made

Click to Upload REQUIRED IRS Documents

Year 1 - IRS Form

Download File (<https://msfa.secure-platform.com/file/9609/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjo5NjA5LCJhbGxvd05vdFNpZ25lZlVybCI6IktZhbHNIiwiaWdub3JIT3BibI4f5Ragma5edjYs70wLM?20171020193325711.pdf>)

Year 2 - IRS Form

Download File (https://msfa.secure-platform.com/file/9610/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjo5NjEwLCJhbGxvd05vdFNpZ25lZlVybCI6IktZhbHNIiwiaWdub3JIT3BibIZBdlf_oAJLjYnQsomNY9a1NxuR3CIU8Ogfc?20171020192730713.pdf)

Additional Information

No File Uploaded

Additional Documentation

No File Uploaded

Copy of the Equipment/Facility Specification (condensed version)

Download File (<https://msfa.secure-platform.com/file/9615/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjo5NjE1LCJhbGxvd05vdFNpZ25lZFVybCI6IkZhbHNIiwiawWdub3JIT3Bibl20171021191824481.pdf>)

Bid Documents - Company must provide 3 competitive bids - can be vendor cover letter with cost data

Click to Upload Bid Documents

Bid #1

Download File (<https://msfa.secure-platform.com/file/9613/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjo5NjE1LCJhbGxvd05vdFNpZ25lZFVybCI6IkZhbHNIiwiawWdub3JIT3BiblLisbon%20VFD%20Cost%20Estimate.pdf>)

Bid #2

Download File (https://msfa.secure-platform.com/file/9614/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjo5NjE1LCJhbGxvd05vdFNpZ25lZFVybCI6IkZhbHNIiwiawWdub3JIT3BiblLisbonVFD_Prelim_Proposal.pdf)

Bid #3

No File Uploaded

Additional Documentation

No File Uploaded

Additional Documentation

No File Uploaded

Other than Low Bid Justification

No File Uploaded



Please make sure that your application is 100% complete. Incomplete applications will not be accept or reviewed by the MSFA VCAF Committee.

Once you and your VCAF representative are satisfied that your application is ready for VCAF Committee review, read the "Confirm" section below, click the checkbox and then "Save and Finalize" to submit the application.

Also, please plan to have a company representative attend the VCAF Committee meeting and the MSFA Executive Committee Meeting. Companies that fail to have an attendee at either meeting will have their application disqualified and returned as incomplete.

Confirm

I hereby solemnly declare and affirm under the penalties of perjury that the information contained in this application and the attached financial statements are true and correct to the best of my knowledge, understanding and belief. I further certify that the volunteer company applied for money from its local government.

Application Approval Dates (Committee Use Only)

VCAF Application Number

7145

Pre-approval Notes

Needed to back out the social hall costs from the total project cost. Added in engineering and PM work already paid for by the Lisbon VFC, which adjusted the total cost.

Date of Application

10/21/2017

VCAF Approval

10/29/2017

Exec Com Approval

12/2/2017

Submitted to MMD

BPW Approval

1/24/2018

Company's Desired Settlement Date

Settlement Docs Submitted to MMD

Settlement

LISBON VOLUNTEER FIRE COMPANY, INC.

PO Box 40
1330 Woodbine Rd.
Lisbon, MD 21765
www.lisbonvfc.org

410-489-4646
410-313-5404
Fax 410-489-7632



BOARD OF DIRECTORS RESOLUTION

WHEREAS, The Lisbon Volunteer Fire Company, Inc., a Maryland corporation (the "Company"), is in need of funds for its Company purposes and has arranged for a loan from the Maryland Military Department acting on behalf of the State of Maryland (the "Lender") upon terms and conditions satisfactory to the board of directors of the Company (the "Board");

WHEREAS, the terms of the Loan have been approved by the Membership of the Company at a meeting on April 3rd, 2017 as required by Company Bylaws;

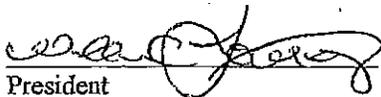
NOW, THEREFORE, the undersigned, being all of the members of the Board, pursuant to this unanimous consent in lieu of a meeting, hereby consent and agree as follows:

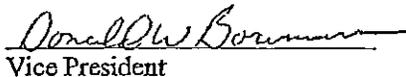
1. The Company is authorized to borrow from the Lender funds up to but not exceeding the principal amount of Two Million Five Hundred Thousand Dollars (\$2,500,000) (the "Loan").

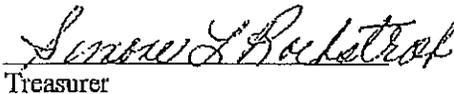
2. The President of the Company is authorized in the name of the Company: (a) to execute, seal, and deliver to the Lender the promissory note or notes of the Company evidencing the Loan, containing any terms and conditions that may be agreed upon by the Lender and the President, the execution, sealing, and delivery of any such promissory note or notes by the President on behalf of the Company to be exclusive evidence of such agreement; (b) to execute, seal, and deliver to the Lender any other documents that may be required by the Lender in connection with the Loan, the execution, sealing, and delivery of any such other documents by the President to be conclusive evidence of such requirement; (c) to receive or endorse on behalf of the Company any checks, drafts, or credits representing the proceeds of the Loan; and (d) to take any further actions that may be necessary or advisable, in the judgment of the President, to consummate the transactions authorized by this Resolution, to carry out the terms of the loan documents herein referred to, and to effectuate the purpose of this Resolution.

3. Any officer of the Company is authorized to certify to the Lender a copy of this Resolution.

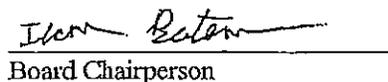
IN WITNESS WHEREOF, the undersigned have hereunto set their hands as of the 19th day of October, 2017.

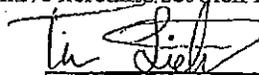

President

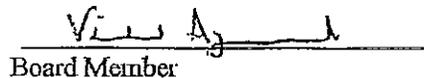

Vice President

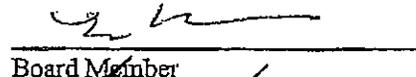

Treasurer

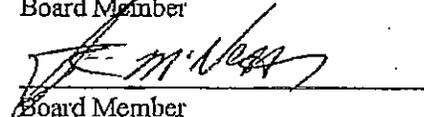

Secretary

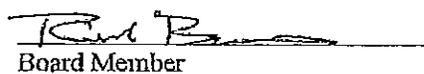

Board Chairperson

 (SEAL)


Board Member


Board Member


Board Member


Board Member


Board Member



HOWARD COUNTY DEPARTMENT OF FIRE AND RESCUE SERVICES

6751 Columbia Gateway Drive, Suite 400, Columbia, Maryland 21046
410-313-6000

JOHN S. BUTLER, FIRE CHIEF • ALLAN H. KITTLEMAN, COUNTY EXECUTIVE

October 16, 2017

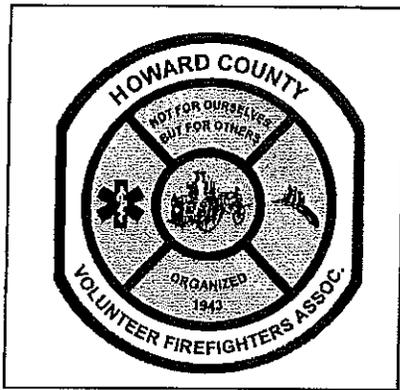
Maryland State Firemen's Association
29132 Superior Circle
Easton, MD 21601

To Whom It May Concern:

This letter is to affirm that Howard County Department of Fire and Rescue Services (HCDFRS) currently does not have available funds for a capital project involving the construction of a new Lisbon Volunteer Fire Company (LVFC) fire station. The existing LVFC fire station, built in 1959, has challenges meeting the current needs of the responders who operate out of that station. As Fire Chief of HCDFRS, it is my professional conclusion that a new, updated, larger fire station is needed in the Lisbon community.

Sincerely,

John S. Butler
Fire Chief
Howard County Department of Fire and Rescue Services



Howard County Volunteer Firefighters Association, Inc.

Elkridge Volunteer Fire Department, Inc.
Ellicott City Volunteer Fireman's Association Inc.
West Friendship Volunteer Fire Department, Inc.
Lisbon Volunteer Fire Company, Inc.
Fifth District Volunteer Fire Department, Inc.
Savage Volunteer Fire Company, Inc.

To: Curtis Lowrey, President Lisbon VFC

From: Michael Hitt, President HCVFA *MAD*

Date: October 16, 2017

Ref: Senator Amoss Funds

President Lowrey,

There are no additional Senator Amoss Funds available for your New Building Project with the current approved "funded" projects through the Association.

Please let me know if you need anything further from me or the Association.

Application: 8234

Singerly Fire Company

Page: # 1, Section 8-202, Public Safety Article, Maryland Code

Type of Request

Volunteer Company Assistance Fund Loan

Company Name

Singerly Fire Company

Federal ID Number

52-6053854

Company Address

300 Newark Avenue
PO Box 444, Elkton, MD 21922
Elkton Maryland 21922 US

Maryland County

Cecil County

Contact's First Name

Timothy

Contact's Last Name

Poore

Contact's Position

Other

Contact's Primary Phone Number

443-553-7258

Contact's Primary Email Address

tpoore02@singerly.com

VCAF Application Number

8234

Application Submission Date

8/19/2020

VCAF Com Approval Date

8/30/2020

MSFA Exec Com Approval Date

10/11/2020

MD BPW Approval Date

11/4/2020

Settlement Date

7/29/2022

Is the grant/loan for a proper purpose, i.e. purchasing, replacing or improving
Grant/Loan is for Firefighting/emergency equipment

Does the MSFA recommend a grant, loan or both

Yes

Has an act of God or other unforeseen event(s) substantially impaired the volunteer company's ability to provide adequate and safe services OR

No

Is the volunteer company unable to maintain the minimal level of performance because of a demonstrated lack of financial resources

No

Has the MSFA and the volunteer company signed an agreement reference BPW authorities

Yes

Does the company understand that the agreement requires money to be used as set forth in the BPW item

Yes

Does the company understand that the agreement gives the State security in the equipment/facilities and in the proceeds of the equipment/facilities as BPW deems appropriate and adequate

Yes

Has the volunteer company made a good faith effort to obtain money from its local government

Yes

Date of Local Government Funding Letter

8/17/2020

Date of Local Government 508 Funding Letter

8/17/2020

What is the total cost of the project

\$731,402.00

What is the apparatus cost

0

What is the cost for tools and appliances

0

Did the company request a grant or loan

Loan

What is the total loan amount

\$305,000.00

What percent of the total project cost does the loan equal (cannot exceed 75%)

41.7%

What is the volunteer company's match dollar amount

\$426,000.00

Has the volunteer company provided at least a 25% match

Yes

I solemnly affirm under penalties of perjury the contents of this report are true to the best of my knowledge, information, and belief.

_____/s/_____

Joseph D. Antoszewski, Chair
Maryland State Firemen's Association

Page: # 2, New Equipment/Facility and Loan Option

Describe the Asset Being Acquired

Purchasing a 2020 Seagrave Fire Engine

Location of Asset

Same as Company Address

Asset Title Holder

Same as Company Name

Select the Payback Category for the Loan

Engine - Up to 20 years

Provide the Specific Term (Years) for the Loan

15

Payment Options

Annually

Page: # 3, Justification for the Loan or Grant

Introduction

Singerly Fire Company of Elkton, Maryland respectfully requests a VCAF loan in the amount of \$406,402 over a 15 year period for the purchase of a new pumper. With a total project cost of \$731,402 this new engine will replace Engine 313, a 1999 HME Pumper, and serve the department as a front line piece of apparatus at our main station. The unit will be equipped with Engine Company equipment per NFPA 1901 and our department specifications; it will also carry hydraulic extrication tools to expand its capabilities. Based on departmental run procedures and trending call volume this unit is expected to make 300-500 responses per year when placed in service.

Overview

Singerly Fire Company is a combination fire department established in 1892, we are an all hazard emergency services organization operating 3 stations to provide first due coverage to 90 square miles in Elkton, Maryland and its surrounding communities. The Elkton area consists of light urban areas within the town limits of Elkton, large residential neighborhoods, water oriented communities surrounding the Elk River, large agricultural and equestrian areas surrounding the 5,656 acre Fair Hill Natural Resources Management Area; numerous industrial and manufacturing facilities are located throughout the jurisdiction as well as transportation on Interstate 95, CSX and Amtrak Railroads. We also provide automatic and mutual aid throughout Cecil County Maryland, New Castle County Delaware and Chester County Pennsylvania. We currently have approximately 75 active operational volunteer members, 11 Full Time and 25 On-Call paid staff. Our current staffing model provides a minimum of 5 personnel for dayshift Monday through Friday and 3 personnel all remaining times; volunteer duty crews provide additional crews and response from home supplements response on large scale incidents. Singerly Fire Company responded to 1,621 Fire and Rescue Calls and 5,429 EMS incidents in 2019. Operational funding is derived through Ambulance Billing, County and Town funding and volunteer fundraising efforts.

Justification

Engine 313 is a 1999 HME Pumper with a compliment of Hydraulic Rescue Tools. Since its purchase in 1999 it has served the department as a front line apparatus. The unit has fielded over 5,000 responses in its 20 year service life. Do to high call volume, wear and tear have driven maintenance costs beyond a reasonable amount for this unit; unscheduled maintenance costs have negatively impacted the operational budget as this unit has surpassed its projected service life in our department. The replacement for this unit will match the company specification for engine/pumper to meet the tactics of the department and adequately serve the community.

Planning and Procurement

Singerly Fire Company has an active committee tasked with the development and review of apparatus specifications, the procurement of bids and execution of purchasing apparatus, with the board of directors oversight. The current departmental engine specification was completely revised in 2018-2019 with a focus on developing a unit that provided the highest level of operational readiness while limiting complex components and incorporating a stainless steel construction to battle corrosion and lengthen the service life of the units. Although not a formal Request For Proposal process, proposals were requested from 3 vendors, Atlantic Emergency Solutions for Pierce Fire Apparatus, Commonwealth Fire Equipment for 4-Guys Fire Apparatus and Chesapeake Fire Apparatus for Seagrave Fire Apparatus. Proposals were received for Pierce and Seagrave Apparatus, attempts were made to obtain a bid from 4-Guys Fire Trucks without success; the Apparatus Committee and Board of Directors selected to move forward with the purchase of a Seagrave.

Financial Capability

Total Project Cost: \$731,402
VCAF Loan: \$406,402
Cecil County Apparatus
Replacement Program: \$325,000

Page: # 4, Equipment or Facility Being Replaced Information

Information on this page is required if the company is replacing a vehicle, facility or other equipment

Is the Company Replacing a Vehicle, Facility or Other Equipment

Yes

Description of Vehicle, Facility or Other Equipment

1999 HME/M&W 1500 GPM Pumper

Age of Vehicle, Facility or Other Equipment

21

Mileage on Vehicle

60563

Condition of Vehicle, Facility or Other Equipment

Fair

Pump Test

This unit passed its annual pump test in 2019.

Ladder Test**Page: # 5, Required Documents and Certify Completion**

All documents uploaded to this application **MUST** be saved in PDF format. Other formats (Word, Excel, etc.) can disqualify the application

MSFA Credentials

Yes

Corporate Resolution Authorizing the Project

Download File (<https://msfa.secure-platform.com/file/11784/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMTc4NCwiYWxsY3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm99>Resolution.pdf)

Local Government Funding Letter

Download File (<https://msfa.secure-platform.com/file/11788/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMTc4OCwiYWxsY3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm99>mWZzwxnnDGAz1_joJiC42HIQdsebmlQ0hQ?20200818075518.pdf)

Local Government 508 Funding Letter

Download File (<https://msfa.secure-platform.com/file/11789/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMTc4OSwiYWxsY3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm99>FDBeSD4?20200818075518.pdf)

Additional Local Government Funding

No File Uploaded

Local Government Letter Authorizing New Apparatus Use

Download File (<https://msfa.secure-platform.com/file/11790/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMTc4NSwiYWxsY3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm99>20200818075518.pdf)

Articles of Incorporation

Download File (<https://msfa.secure-platform.com/file/11729/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMTcyOSwiYWxsY3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm99>V1I9QP_B8UA9tEVSONqJ2cwnl8ck?1.4%20-%20Exhibit%20A.2%20Singerly%20Articles%20of%20Incorporation-Ammended.pdf)

Most Current Financial Statement

Download File (<https://msfa.secure-platform.com/file/11725/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMTcyNSwiYWxsY3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm99>William%20M.%20Singerly%20Steam%20Fire_W.M.%20Singerly%20Fire%2012.31.19%20Reviewed%20Financial%20Statements.pdf)

Audit/Supporting Information for Year 1 Financial Statement

No File Uploaded

Year 2 - Financial Statement

Download File (https://msfa.secure-platform.com/file/11726/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMTcyNiwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm9yWilliam%20M.%20Singerly%20Steam%20Fire_W.M.%20Singerly%20Fire%2012.31.18%20Reviewed%20Financial%20Statements.pdf)

Audit/Supporting Information for Year 2 Financial Statement

No File Uploaded

Most Current IRS Tax Form

Download File (https://msfa.secure-platform.com/file/11727/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMTcyNywiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm9yWilliam%20M.%20Singerly%20Steam%20Fire_2019%20990.pdf)

Additional Tax Documentation for Year-1

No File Uploaded

Year 2 - IRS Tax Form

Download File (https://msfa.secure-platform.com/file/11728/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMTcyOCwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm9y8bcCRLgIWEKOcRI3BA15czTKsJM_ILbc?William%20M.%20Singerly%20Steam%20Fire_2018%20990.pdf)

Additional Tax Documentation for Year-2

No File Uploaded

Additional Documentation in Support of Taxes or Finances

No File Uploaded

Equipment, Facility or Other Equipment Specification

Download File (<https://msfa.secure-platform.com/file/11730/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMTczMCwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm9y313%20Specifications.pdf>)

Bid Document #1

Download File (<https://msfa.secure-platform.com/file/11735/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMTczNSwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm9yBid%20540-Singerly%202021%20Pierce%20Enforcer%20Pumper%20CUSTOMER%20PROPOSAL%2008-05-2020.pdf>)

Bid Document #2

Download File (<https://msfa.secure-platform.com/file/11795/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMTc5NSwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm9ySingerly%20Complete%20Proposal.pdf>)

Bid Document #3

Download File (<https://msfa.secure-platform.com/file/11794/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMTc5NCwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm9yCZBdI4kUjVf4UKIT6OLF78FikAIIH8?4%20Guys%20Request.pdf>)

Additional Documentation in Support of Bids

No File Uploaded

Other than Low Bid Justification

Download File (<https://msfa.secure-platform.com/file/11793/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMTc5MwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSI6ImInbm9yOther%20Than%20Low%20Bid.pdf>)

Sole Source Justification

No File Uploaded

Supplemental information for vehicle, facility or equipment being replaced. Required if existing vehicle, facility or equipment is being replaced short of its normal life cycle (ex: replacing 6-year old fire engine)

Pump Test Report

No File Uploaded

Ladder Test Report

No File Uploaded

Maintenance Cost to Keep Vehicle/Facility Operable

No File Uploaded

Please make sure that your application is 100% complete. Incomplete applications will not be accepted or reviewed by the MSFA VCAF Committee.



Once you and your VCAF representative are satisfied that your application is ready for VCAF Committee review, read the "Confirm" section below, click the checkbox and then "Save and Finalize" to submit the application.

Also, please plan to have a company representative attend the VCAF Committee meeting and the MSFA Executive Committee Meeting. Companies that fail to have an attendee at either meeting will have their application disqualified and returned as incomplete.

Confirm

I hereby solemnly declare and affirm under the penalties of perjury that the information contained in this application and the attached financial statements are true and correct to the best of my knowledge, understanding and belief. I further certify that the volunteer company applied for money from its local government.

BOARD OF DIRECTORS RESOLUTION

WHEREAS, William M. Singerly Steam Fire Engine and Hook and Ladder Company, No 1 of Elkton, MD, a Maryland corporation (the "Company"), is in need of funds for its Company purposes and has arranged for a loan from the Maryland Military Department acting on behalf of the State of Maryland (the "Lender") upon terms and conditions satisfactory to the board of directors of the Company (the "Board");

[[**WHEREAS**, the terms of the Loan have been approved by the Membership of the Company at a meeting on June 22, 2020 as required by Company Bylaws;]]

NOW, THEREFORE, the undersigned, being all of the members of the Board, pursuant to this unanimous consent in lieu of a meeting, hereby consent and agree as follows:

1. The Company is authorized to borrow from the Lender funds up to but not exceeding the principal amount of Four Hundred Seventy Five Thousand Dollars (\$475,000) (the "Loan").
2. The President of the Company is authorized in the name of the Company: (a) to execute, seal, and deliver to the Lender the promissory note or notes of the Company evidencing the Loan, containing any terms and conditions that may be agreed upon by the Lender and the President, the execution, sealing, and delivery of any such promissory note or notes by the President on behalf of the Company to be exclusive evidence of such agreement; (b) to execute, seal, and deliver to the Lender any other documents that may be required by the Lender in connection with the Loan, the execution, sealing, and delivery of any such other documents by the President to be conclusive evidence of such requirement; (c) to receive or endorse on behalf of the Company any checks, drafts, or credits representing the proceeds of the Loan; and (d) to take any further actions that may be necessary or advisable, in the judgment of the President, to consummate the transactions authorized by this Resolution, to carry out the terms of the loan documents herein referred to, and to effectuate the purpose of this Resolution.
3. Any officer of the Company is authorized to certify to the Lender a copy of this Resolution.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands as of the thirteenth day of August, 2020.

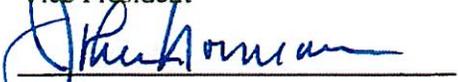
_____ (SEAL)



Steve Horah
President



Donald Hicks
Vice President



John Norman
Board Member



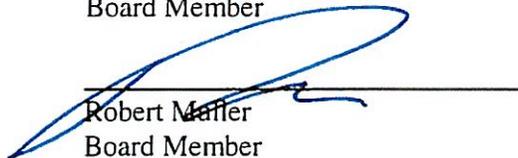
Michael Steele
Board Member



Michele Ewing
Vice President



David Meaders
Board Member



Robert Mafler
Board Member



Willard Bryan
Board Member



Roger Bowman
Board Member



Timothy Poore
Board Member



Christopher Bradley
Board Member



Fred Hill
Board Member

Alan J. McCarthy
County Executive

Alfred C. Wein, Jr.
Director of Administration



Office: 410.996.5202
Fax: 800-863-0947

County Information
410.996.5200
410.658.4041

CECIL COUNTY, MARYLAND

Office of the County Executive
200 Chesapeake Boulevard, Suite 2100, Elkton, MD 21921

MEMORANDUM

August 17, 2020

To: Maryland State Fireman's Association
Volunteer Company Assistance Board

A handwritten signature in cursive script, appearing to read "Alfred C. Wein".

From: Alfred C. Wein, Director of Administration – Cecil County, MD
Lisa A. Saxton, Director of Finance – Cecil County, MD

Re: VCAF Loan application for Singerly Fire Company

Please be advised that Cecil County, MD recognizes and supports the engine operating and responding to calls in Cecil County. The County provides 508 funds to the Volunteer fire companies, however the County in this case is not specifically designating 508 funds for this project.

As part of the Approved FY2021 Operating Budget for Cecil County, Maryland, funding in the amount of \$325,000 was approved for Singerly Fire Company to support the match towards this project.

Should you have any questions or require further information, please contact me at 410-996-8304 or at awein@ccgov.org.

Alan J. McCarthy
County Executive

Alfred C. Wein, Jr.
Director of Administration



Office: 410.996.5202
Fax: 800-863-0947

County Information
410.996.5200
410.658.4041

CECIL COUNTY, MARYLAND

Office of the County Executive
200 Chesapeake Boulevard, Suite 2100, Elkton, MD 21921

MEMORANDUM

August 17, 2020

To: Maryland State Fireman's Association
Volunteer Company Assistance Board

A handwritten signature in cursive script, appearing to read "Alfred C. Wein, Jr.", is written over the "From:" line.

From: Alfred C. Wein, Director of Administration – Cecil County, MD
Lisa A. Saxton, Director of Finance – Cecil County, MD

Re: VCAF Loan application for Singerly Fire Company

Please be advised that Cecil County, MD recognizes and supports the engine operating and responding to calls in Cecil County. The County provides 508 funds to the Volunteer fire companies, however the County in this case is not specifically designating 508 funds for this project.

As part of the Approved FY2021 Operating Budget for Cecil County, Maryland, funding in the amount of \$325,000 was approved for Singerly Fire Company to support the match towards this project.

Should you have any questions or require further information, please contact me at 410-996-8304 or at awein@ccgov.org.

Application: 8253

VOLUNTEER FIRE DEPARTMENT OF BRANDYWINE, INC.

Page: # 1, Section 8-202, Public Safety Article, Maryland Code

Type of Request

Volunteer Company Assistance Fund Loan

Company Name

VOLUNTEER FIRE DEPARTMENT OF BRANDYWINE, INC.

Federal ID Number

52-1489261

Company Address

14201 Brandywine Rd
PO Box 238
Brandywine Maryland 20639 US

Maryland County

Prince George's County

Contact's First Name

Kenneth

Contact's Last Name

Rose, Jr

Contact's Position

Treasurer

Contact's Primary Phone Number

240-216-8092

Contact's Primary Email Address

ksrose@co.pg.md.us

VCAF Application Number

8253

Application Submission Date

8/6/2021

VCAF Com Approval Date

8/29/2021

MSFA Exec Com Approval Date

9/18/2021

MD BPW Approval Date

12/1/2021

Settlement Date

7/29/2022

Is the grant/loan for a proper purpose, i.e. purchasing, replacing or improving

Grant/Loan is for Firefighting/emergency equipment

Does the MSFA recommend a grant, loan or both

Yes

Has an act of God or other unforeseen event(s) substantially impaired the volunteer company's ability to provide adequate and safe services OR

No

Is the volunteer company unable to maintain the minimal level of performance because of a demonstrated lack of financial resources

No

Has the MSFA and the volunteer company signed an agreement reference BPW authorities

Yes

Does the company understand that the agreement requires money to be used as set forth in the BPW item

Yes

Does the company understand that the agreement gives the State security in the equipment/facilities and in the proceeds of the equipment/facilities as BPW deems appropriate and adequate

Yes

Has the volunteer company made a good faith effort to obtain money from its local government

Yes

Date of Local Government Funding Letter

8/5/2021

Date of Local Government 508 Funding Letter

8/5/2021

What is the total cost of the project

\$706,734.64

What is the apparatus cost

What is the cost for tools and appliances

Did the company request a grant or loan

Loan

What is the total loan amount

\$510,000.00

What percent of the total project cost does the loan equal (cannot exceed 75%)

72.23%

What is the volunteer company's match dollar amount

\$170,000.00

Has the volunteer company provided at least a 25% match

Yes

I solemnly affirm under penalties of perjury the contents of this report are true to the best of my knowledge, information, and belief.

_____/S/_____

Joseph D. Antoszewski, Chair
Maryland State Firemen's Association

Describe the Asset Being Acquired

2022 Pierce Heavy Duty Rescue Squad

Location of Asset

Same as Company Address

Asset Title Holder

Same as Company Name

Select the Payback Category for the Loan

Rescue Squad - Up to 20 years

Provide the Specific Term (Years) for the Loan

15

Payment Options

Annually

Page: # 3, Justification for the Loan or Grant

Introduction

The Volunteer Fire Department of Brandywine (BVFD) is respectfully requesting a VCAF loan in the amount of \$510,000.00 for the purchase of a new 2022 Pierce Heavy Duty Rescue Squad (HDRS) on a new Enforcer Chassis (total cost \$706,734.00) to replace our 1993 Pierce Arrow Rescue Squad, which has been dead-lined. We will be reconfiguring and reusing the existing box, which continues to meet the needs of the department. This approach significantly reduces the cost of this project.

Overview

The BVFD is part of the Prince Georges County Fire and EMS Department, which is the busiest combination (volunteer and career) fire department in the United States. The county provides three (3) fire fighter/EMS personnel who staff the first due apparatus, while two career ALS providers staff the medic unit 24/7/365. The career staff is supplemented by a group of active, certified, and engaged volunteers, particularly during the evenings and weekends. The volunteers of this department are proud to serve the Brandywine community, neighboring jurisdictions, and the general public by providing emergency services for fire, heavy rescue, and emergency medical situations. Approximately 45% of our income is derived from fund raising activities (hall rental, picture fund drive, Car shows etc.). The BVFD responds to an average of 4500 annual calls. The call volume is increasing significantly due to the continuous development of residential, commercial, and medical facilities within our first due area.

Justification

Rescue Squad 840 (RS840) is 28 years old with more than 204,000 miles recorded and has been dead lined (placed out of service) by the county apparatus maintenance manager due to its age and maintenance concerns. RS840 far exceeded its maximum life span and served the department and community well. Since being dead lined there has been a significant service void in the southern portion of Prince Georges County. This has delayed the response times for this important service due to travel times from other mutual aid departments. The BVFD's call volume averages approximately 4,500 incidents per year and the call volume has been steadily increasing as a result of increased residential development and sales and increases of commercial and industrial buildings. The Brandywine Crossing redevelopment project, which would build a 100 room 4-star Marriott facility, a 24-hour medical complex, and office buildings are all in the final phases of pre-construction approval. Our primary service areas are the Brandywine and Cheltenham communities, which represent a 35 square mile first due area with approximately 20,000 residents. Our response area encompasses both rural and densely populated landscapes. BVFD frequently provides mutual aid to neighboring Charles County as well.

Planning and Procurement

The BVFD HDRS Committee prepared a company specification based on reviewing the specifications of comparable existing apparatus. The Committee inspected numerous similar HDRS's from a variety of manufactures and decided that a Pierce produced HDRS best satisfy our requirements and is able to remount the existing box and therefore formally requested a proposal. The BVFD Board of Directors accepted the committee's recommendation to purchase a Pierce Enforcer cab and chassis and reusing our existing box. This apparatus provides the best value when considering price, reputation, service availability, power train performance, single resource responsibility, predictability of delivery rate, and warranty provisions. BVFD awarded the contract to Pierce in April 2021. Members of the HDRS Committee will carefully review the engineering drawings and inspect the fabrication of the apparatus at key milestones to ensure conformance with the specifications.

Once the HDRS is accepted from the manufacture, BVFD will contract local vendor(s)/installer(s) to complete the purchasing and installation of the following:

- County Radio
- Mobile Data Terminal/computer
- Thermal Imager
- Hand lights
- LED modules to populate the blank light bar positions
- Hand tools
- Customized compartment configuration(s)

The HDRS's anticipated in-service date is approximately June 2022.

Financial Capability

The BVFD conducts various fundraisers throughout the year and has been awarded an annual contribution from the Senator Amoss 508 fund of approximately \$40,000.00 per the Prince George's County Fire Commissions letter dated August 5, 2021. The BVFD fundraising income and 508 funds combined with a 1% MSFA VCAF loan will enable the BVFD to purchase the new 2022 Pierce HDRS. The BVFD has been working with Pierce for approximately two years to finalize requirements and the contract, but was delayed due to COVID restrictions and other mitigating circumstances. A large portion of the \$150,000.00 deposit (\$140,000.00) came from BVFD's Senator Amos account. The company's fundraising activities along with the Senator Amoss 508 funds easily cover the company's annual operational expenses and projected VCAF loan payment.

Below is the company's financial plan for this project:

Total Project Cost: \$706,734.64

VCAF Loan: \$510,000.00 (72.23%)

Senator Amoss 508 Funds: \$140,000.00 (19.83%)

Company Funds: \$ 56,734.00 (8.03%)

Page: # 4, Equipment or Facility Being Replaced Information

Information on this page is required if the company is replacing a vehicle, facility or other equipment

Is the Company Replacing a Vehicle, Facility or Other Equipment

Yes

Description of Vehicle, Facility or Other Equipment

1993 Pierce Arrow Heavy Duty Rescue Squad

Age of Vehicle, Facility or Other Equipment

28

Mileage on Vehicle

204000

Condition of Vehicle, Facility or Other Equipment

Poor

Pump Test

N/A

Ladder Test

N/A

Page: # 5, Required Documents and Certify Completion

All documents uploaded to this application MUST be saved in PDF format. Other formats (Word, Excel, etc.) can disqualify the application

MSFA Credentials

Yes

Corporate Resolution Authorizing the Project

Download File (<https://msfa.secure-platform.com/file/12178/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWVpYUlkIjoxMjE3OCwiYXsb3dOb3RTaWduZWVcmwiOiJGYWxzZSIiImInbm9iGz48ITCkUny0?Board%20of%20Directors%20Resolution.pdf>)

Local Government Funding Letter

Download File (<https://msfa.secure-platform.com/file/12215/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWVpYUlkIjoxMjE3OCwiYXsb3dOb3RTaWduZWVcmwiOiJGYWxzZSIiImInbm9iGz48ITCkUny0?Board%20of%20Directors%20Resolution.pdf>)

Local Government 508 Funding Letter

Download File (<https://msfa.secure-platform.com/file/12216/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWVpYUlkIjoxMjE3OCwiYXsb3dOb3RTaWduZWVcmwiOiJGYWxzZSIiImInbm9iGz48ITCkUny0?Board%20of%20Directors%20Resolution.pdf>)

Additional Local Government Funding

No File Uploaded

Local Government Letter Authorizing New Apparatus Use

Download File (<https://msfa.secure-platform.com/file/12145/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE0NSwiYWxsbn3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9yVFD%20for%20Addition%20to%20Fleet%20-%20Co.%2040%20Replacement%20Rescue%20Squad.pdf>)

Articles of Incorporation

Download File (<https://msfa.secure-platform.com/file/12142/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE0MiwYXsb3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9yVFD%20of%20Branywine-Articles%20of%20Incorporation.pdf>)

Most Current Financial Statement

Download File (<https://msfa.secure-platform.com/file/12155/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE1NSwiYWxsbn3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9yOct%202019%20-%20Sept%202020%20General%20Ledger.pdf>)

Audit/Supporting Information for Year 1 Financial Statement

No File Uploaded

Year 2 - Financial Statement

Download File (<https://msfa.secure-platform.com/file/12156/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE1NiwiYWxsbn3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9yOct%202018%20-%20Sept%202019%20General%20Ledger.pdf>)

Audit/Supporting Information for Year 2 Financial Statement

No File Uploaded

Most Current IRS Tax Form

Download File (https://msfa.secure-platform.com/file/12153/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE1MywiYWxsbn3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9y2019%20VOL%20FIRE%20DEPT%20OF%20BRANDYWINE-%20INC_Tax%20Return.pdf)

Additional Tax Documentation for Year-1

No File Uploaded

Year 2 - IRS Tax Form

Download File (https://msfa.secure-platform.com/file/12154/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE1NCwiYWxsbn3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9yN4f0eenRB4gjYgMkPck4SXRw?2018_MD%20Tax%20Return_VOL%20FIRE%20DEPT%20OF%20BRANDYWINE-%20INC.pdf)

Additional Tax Documentation for Year-2

No File Uploaded

Additional Documentation in Support of Taxes or Finances

Download File (<https://msfa.secure-platform.com/file/12157/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE1NywiYWxsbn3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9yJkGeZ5Xmtvnz0W8IRAr7mCtU0lQvAQ2nIlj8?Oct%202020%20-%20Sept%202021%20General%20Ledger.pdf>)

Equipment, Facility or Other Equipment Specification

Download File (<https://msfa.secure-platform.com/file/12149/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE0OSwiYWxsbn3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9yBrandywine%20HDR%20REMOUNT%20Specs%2040-02%20082920.pdf>)

Bid Document #1

Download File (<https://msfa.secure-platform.com/file/12255/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE1NSwiYWxsbn3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9yVFD%20of%20Branywine-Signed%20Contract%20and%20Change%20Order.pdf>)

Bid Document #2

Download File (<https://msfa.secure-platform.com/file/12256/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRRpYUlkIjoxMjE1NiwiYWxsbn3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9y;su684Bv2X9zjkV1e7MiaajAnCk?VFD%20of%20Branywine-Project%20Cost%20Tracker.pdf>)

Bid Document #3

Download File (https://msfa.secure-platform.com/file/12208/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMjIwOCwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9i4FEK83LHznUi-wn9XK2WLut44_882I3VLS?CLUP%20Bid%20082920.pdf)

Additional Documentation in Support of Bids

Download File (<https://msfa.secure-platform.com/file/12148/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMjE0OCwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9iBrandywine%20HDR%20REMOUNT%20Specs%2040-02%20082920.pdf>)

Other than Low Bid Justification

No File Uploaded

Sole Source Justification

Download File (<https://msfa.secure-platform.com/file/12146/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJtZWRpYUlkIjoxMjE0OCwiYWxs3dOb3RTaWduZWRVcmwiOiJGYWxzZSIsImInbm9y0oqYpL5c?Signed%20Sole%20Source%20Justification.pdf>)

Supplemental information for vehicle, facility or equipment being replaced. Required if existing vehicle, facility or equipment is being replaced short of its normal life cycle (ex: replacing 6-year old fire engine)

Pump Test Report

No File Uploaded

Ladder Test Report

No File Uploaded

Maintenance Cost to Keep Vehicle/Facility Operable

No File Uploaded

Please make sure that your application is 100% complete. Incomplete applications will not be accepted or reviewed by the MSFA VCAF Committee.

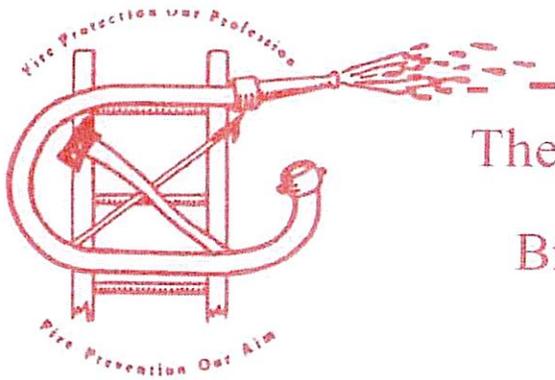


Once you and your VCAF representative are satisfied that your application is ready for VCAF Committee review, read the "Confirm" section below, click the checkbox and then "Save and Finalize" to submit the application.

Also, please plan to have a company representative attend the VCAF Committee meeting and the MSFA Executive Committee Meeting. Companies that fail to have an attendee at either meeting will have their application disqualified and returned as incomplete.

Confirm

I hereby solemnly declare and affirm under the penalties of perjury that the information contained in this application and the attached financial statements are true and correct to the best of my knowledge, understanding and belief. I further certify that the volunteer company applied for money from its local government.



The Volunteer Fire Department
of
Brandywine, Maryland, Inc.

14201 Brandywine Road
Brandywine, Maryland 20613

301-372-8507

BOARD OF DIRECTORS RESOLUTION

WHEREAS, The Volunteer Fire department of Brandywine, Inc, a Maryland corporation (the “Company”), is in need of funds for its Company purposes and has arranged for a loan from the Maryland Military Department acting on behalf of the State of Maryland (the “Lender”) upon terms and conditions satisfactory to the board of directors of the Company (the “Board”);

[[**WHEREAS**, the terms of the Loan have been approved by the Membership of the Company at a meeting on April 19, 2021 as required by Company Bylaws;]]

NOW, THEREFORE, the undersigned, being all of the members of the Board, pursuant to this unanimous consent in lieu of a meeting, hereby consent and agree as follows:

1. The Company is authorized to borrow from the Lender funds up to but not exceeding the principal amount of **Five Hundred Fifty Thousand Dollars (\$550,00.00)** (the “Loan”).
2. The President of the Company is authorized in the name of the Company: (a) to execute, seal, and deliver to the Lender the promissory note or notes of the Company evidencing the Loan, containing any terms and conditions that may be agreed upon by the Lender and the President, the execution, sealing, and delivery of any such promissory note or notes by the President on behalf of the Company to be exclusive evidence of such agreement; (b) to execute, seal, and deliver to the Lender any other documents that may be required by the Lender in connection with the Loan, the execution, sealing, and delivery of any such other documents by the President to be conclusive evidence of such requirement; (c) to receive or endorse on behalf of the Company any checks, drafts, or credits representing the proceeds of the Loan; and (d) to take any further actions that may be necessary or advisable, in the judgment of the President, to consummate the transactions authorized by this Resolution, to carry out the terms of the loan documents herein referred to, and to effectuate the purpose of this Resolution.
3. Any officer of the Company is authorized to certify to the Lender a copy of this Resolution.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands as of the 11th day of June, 2021.

President

Vice President

(SEAL)

H Diane Daniel

Secretary

Heane R

Treasurer

Michael Blue

Board Member

[Signature]

Board Member

[Signature]

Kenneth S Rose, Jr
Treasurer / Deputy Chief
240-216-8092

Theresa Heid

Assistant Secretary

[Signature]

Board Member

Jane Rose

Board Member

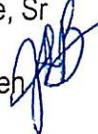
Board Member



PRINCE GEORGE'S COUNTY FIRE COMMISSION

William H. King, LOSAP Chairman, Dist. 1
G. Rick Wilson, Secretary/Special Projects
Randy S. Kuenzli, Vice Chairman, Dist. 2
Antwan D. Holbert, Dist. 3, Career
Michelle A. Chandler, Dist. 3 Asst. Career
Volunteer Recruiter

J. Robert Breen, Chairman, Dist. 4
Frederick Smalls, Special Projects
Vanessa Surles, Commissioner, Dist. 5
Johnathan Bolden, Dist. 5 Asst
Bonnie Donahue, Administrative Aide

To: President Kenneth Rose, Sr
From: Chairman J. Robert Breen 

Date: August 5, 2021

Re: Brandywine Rescue Squad Replacement/Renovation

The Volunteer Fire Department of Brandywine, Inc. Station 40 is in the Senator Amos 508 program and those funds may be used for the Rescue Squad replacement/renovation.

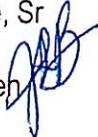
The County is not contributing any additional funding towards the replacement/renovation of the Rescue Squad. If you have any questions, please feel free to contact me.



PRINCE GEORGE'S COUNTY FIRE COMMISSION

William H. King, LOSAP Chairman, Dist. 1
G. Rick Wilson, Secretary/Special Projects
Randy S. Kuenzli, Vice Chairman, Dist. 2
Antwan D. Holbert, Dist. 3, Career
Michelle A. Chandler, Dist. 3 Asst. Career
Volunteer Recruiter

J. Robert Breen, Chairman, Dist. 4
Frederick Smalls, Special Projects
Vanessa Surles, Commissioner, Dist. 5
Johnathan Bolden, Dist. 5 Asst
Bonnie Donahue, Administrative Aide

To: President Kenneth Rose, Sr
From: Chairman J. Robert Breen 
Date: August 5, 2021
Re: Brandywine Rescue Squad Replacement/Renovation

The Volunteer Fire Department of Brandywine, Inc. Station 40 is in the Senator Amos 508 program and those funds may be used for the Rescue Squad replacement/renovation.

The County is not contributing any additional funding towards the replacement/renovation of the Rescue Squad. If you have any questions, please feel free to contact me.