



Maryland Department of Agriculture

Office of the Secretary

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor
Joseph Bartenfelder, Secretary
Julianne A. Oberg, Deputy Secretary

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Agriculture | Maryland's Leading Industry

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August 31, 2021

The Honorable Lawrence J. Hogan, Jr.
Governor
100 State Circle
Annapolis, MD 21401

The Honorable Adrienne A. Jones
Speaker
Maryland House of Delegates
State House, H-101
100 State Circle
Annapolis, MD 21401

The Honorable Bill Ferguson
President
Maryland Senate
State House, H-107
100 State Circle
Annapolis, MD 21401

RE: Report Required by AG § 2-1602(i) - MSAR 9750

Dear Governor Hogan, Speaker Jones and President Ferguson:

AG § 2-1602(i) states, "By August 31, 2014, and each year thereafter, the Department shall submit a report to the Governor and, in accordance with § 2-1257 of the State Government Article, the General Assembly that describes the activities financed by the Fund in the previous fiscal year, including:

- (1) A description of all grant proposals selected for funding and grant programs implemented;
- (2) A statement of the number of spay and neuter surgeries performed under each grant proposal selected;
- (3) A description of and accounting for any public education and outreach efforts made for the benefit of Fund programs; and
- (4) A summary of the information reported to the Department by local animal control shelters and organizations that contract with local governments for animal control under subsection (h) of this section."

I have included 2021 report. I hope you find the information contained in this report useful. Should you have any questions, please do not hesitate to reach out to Cassie Shirk, Director of Legislation and Government Affairs, at cassie.shirk@maryland.gov or 410-841-5889.

Sincerely,

Joseph Bartenfelder

Joseph Bartenfelder
Secretary, Department of Agriculture



Maryland Spay and Neuter Grants Program ANNUAL REPORT

August 2021

(July 1, 2020–June 30, 2021)

FINAL REPORT

August 31, 2021

Maryland Department of Agriculture

Nathaniel Boan, Program Coordinator/Agency Grants Specialist

**Maryland Department of Agriculture
Spay and Neuter Grants Program
ANNUAL REPORT**

August 2021

(July 1, 2020–June 30, 2021)

This report details the activities and accomplishments of each element pertaining to the Maryland Spay and Neuter Grants Program for FY21 covering July 1, 2020 to June 30, 2021.

The end of FY21 marks the close of the seventh year of funding for the Spay and Neuter Grants Program. As of June 30, 2021, the program has funded 183 programs that have provided 80,216 spay and neuter surgeries for dogs and cats of low-income families as well as feral cats.

The beginning of FY21 saw many of the projects and veterinarians working to catch up with a backlog of appointments from the April 1–May 7, 2020 project held due to the COVID-19 pandemic. Based on the veterinary board recommendations to make most spay and neuter surgeries non-emergency procedures to help promote social distancing and to allow for PPE to be used in hospitals during the global shortage, the Spay and Neuter Program had placed a hold on all grant activities. This hold came in the late spring, which is typically one of the most active times of year for feral cat breeding and Trap Neuter Release (TNR) efforts. Throughout the year, veterinary clinics have been beyond capacity with appointments and backlogs for spay and neuter services. Some county shelters that were hit the hardest by COVID-19 remained closed to the public for several months past mandated closures.

GRANT PROPOSALS SELECTED

FY21 Funding Cycle:

For the FY21 funding cycle, the Maryland Department of Agriculture (MDA) received 32 applications with a combined request of \$1,124,788.69. The grant application acceptance period opened on Jan. 10, 2020 and was originally slated to close on April 3, 2020. Due to the closures and changes that needed to be made for public safety in all public facilities by COVID-19, it was decided on March 18, 2020 to extend the deadline for the FY21 grant applications until May 1, 2020. This was to allow animal shelters and rescue groups to focus on changing their policies and practices to adhere to public safety guidelines as the guidelines for the pandemic were being implemented. All of the grant applications were carefully reviewed by the Spay and Neuter Advisory Board (SNAB) and MDA through the rest of FY20 and into FY21. Due to the delays caused by COVID-19, the SNAB was not able to meet until October 9, 2020 (the review board meeting normally occurs in the July/August timeframe). The SNAB selected the following applications to recommend for funding. These recommendations were accepted by the Maryland Secretary of Agriculture Joseph Bartenfelder on October 22, 2020.



The following table summarizes the funded application. They are in order of ranking based on the average cumulative scores by the SNAB.

RANK	APPLYING ORGANIZATION	REF #	RECOMMENDED FUNDING	TARGET COUNTY
1	Baltimore Animal Rescue Care Shelter (BARCS) - Feral	612	\$70,000.00	Baltimore City
This project will fund 2,000 spay and neuter surgeries of feral cats in Baltimore City.				
2	Baltimore Animal Rescue Care Shelter (BARCS) – Pet	611	\$75,600.00	Baltimore City
This project will fund 1,080 spay and neuter surgeries for pets of low income families in Baltimore City.				
3	Forgotten Cats – Worcester – Feral	630	\$31,875.00	Worcester
This project will fund 750 spay and neuter surgeries of feral cats in Worcester County.				
4	Forgotten Cats – Wicomico – Feral	628	\$42,500.00	Wicomico
This project will fund 1,000 spay and neuter surgeries of feral cats in Wicomico County.				
5	Sunshine’s Friends – Feral	637	\$11,820.00	Anne Arundel & Howard
This project will fund 250 spay and neuter surgeries for feral cats in Anne Arundel and Howard Counties.				
6	SNIP Tuck - Feral	625	\$9,900.00	Dorchester
This project will fund 300 spay and neuter surgeries for feral cats in Dorchester County.				
7	Rude Ranch – Feral	606	\$62,700.00	Anne Arundel
This project will fund 1,140 spay and neuter surgeries for feral cats in Anne Arundel County.				
8	Anne Arundel County Animal Care and Control – Pet	642	\$21,621.00	Anne Arundel
This project will fund 237 spay and neuter surgeries for pets of low-income families in Anne Arundel County.				
9	Best Friends in Harford County – Feral	639	\$9,000.00	Harford
This project will fund 360 spay and neuter surgeries feral cats in Harford County.				



10	Tip Me Frederick – Feral	639	\$36,078.30	Washington
This project will fund 630 spay and neuter surgeries for feral cats in Washington County.				
11	Talbot Humane – Pet	609	\$28,715.00	Talbot & Dorchester
This project will fund 434 spay and neuter surgeries for pets of low-income families in Talbot & Dorchester Counties.				
12	Last Chance Animal Rescue – Pet	621	\$28,530.00	Charles
This project will fund 383 spay and neuter surgeries for pets of low-income families in Charles County.				
13	Maryland SPCA - Pet	616	\$50,400.00	Baltimore City
This project will fund 1,134 spay and neuter surgeries for pets of low-income families in Baltimore City.				
14	Sunshine's Friends – Pet	633	\$15,720.00	Howard & Anne Arundel
This project will fund 261 spay and neuter surgeries for pets of low-income families in Howard and Anne Arundel Counties.				
15	The Humane Society of Charles County – Pet	623	\$39,040.00	Charles
This project will fund 520 spay and neuter surgeries for pets of low-income families in Charles County.				
16	The Humane Society of Charles County – Feral	601	\$21,672.00	Charles
This project will fund 360 spay and neuter surgeries for feral cats in Charles County.				
17	Montgomery County Community Cat Coalition – Feral	634	\$8,250.00	Montgomery
This project will fund 150 spay and neuter surgeries for feral cats in Montgomery County.				
19	Humane Society/SPCA of Prince George's County - Pet	636	\$29,880.00	Prince George's
This project will fund 320 spay and neuter surgeries for pets of low-income families in Prince George's County.				
20	Somerset Humane Society - Pet	604	\$13,600.00	Somerset



This project will fund 320 spay and neuter for pet cats of low-income families in Somerset County.				
21	Chesapeake Feline Association - Feral	624	\$39,150.00	Cecil
This project will fund 398 spay and neuter surgeries for feral cats in Cecil County.				
22	Prince George's County Animal Services – Pet	640	\$24,310.00	Prince George's
This project will fund 258 spay and neuter surgeries for pets of low-income families in Prince George's County.				
23	A Cat's Life – Feral	640	\$24,310.00	Prince George's
This project will fund 98 spay and neuter surgeries for feral cats in Prince George's County.				
24	Baltimore County Health Department – Pet	619	\$27,120.00	Baltimore County
This project will fund 678 spay and neuter surgeries for pets of low-income families in Baltimore County.				
25	Cecil County Animal Services – Pet	619	\$20,565.00	Cecil
This project will fund 332 spay and neuter surgeries for pets of low-income families in Cecil County.				
26	Laurel Cats – Feral	627	\$17,550.00	Prince George's
This project will fund 270 spay and neuter surgeries for feral cats in Prince George's County.				
27	SMAWL – Pet	631	\$29,225.00	St Mary's
This project will fund 294 spay and neuter surgeries for pets of low-income families in St Mary's County.				
29	Worcester County Humane Society - Pet	629	\$5,670.00	Worcester
This project will fund 76 spay and neuter surgeries for pets of low-income families in Worcester County.				
31	Caroline County Humane Society – Pet	602	\$7,345.00	Caroline
This project will fund 86 spay and neuter surgeries for pets of low-income families in Caroline County.				



32	Queen Anne County Animal Services – Pet	618	\$5,780.00	Queen Anne's
This project will fund 64 spay and neuter surgeries for pets of low-income families in Queen Anne's County.				
Total Number of Proposed Spay/Neuter Procedures: 14,460		Total Amount Awarded: \$789,496.30		

Accomplishments for FY18 Funding Cycle Projects through FY21:

- By June 30, 2021, all 28 of the FY18 funded projects were completed.¹
- Of the 28 completed projects, 21 projects (75% of the total projects) either met their target number of surgeries or exceeded their targets, four projects completed more than 90% of their original target; one project completed with more than 85% of its target number of surgeries, and three projects were unable to complete and returned the remaining funding.
- As of the close of FY21, 14,350 spay/neuter procedures were completed, exceeding the expected total by 3%.

Accomplishments for FY19 Funding Cycle Projects through FY21:

- All 36 of the approved projects were completed.
- Of the 36 completed projects, 30 projects (83% of the total projects) either met their target number of surgeries or exceeded their targets, four projects completed more than 90% of their original target, two projects were able to complete 75% of their target surgeries but were not able to complete their projects and returned the remaining funds to MDA.
- As of the close of FY21, 16,940 of the 16,364 proposed spay/neuter surgeries (103.5%) were completed.

Accomplishments for FY20 Funding Cycle Projects through FY21:

- All 30 of the approved projects were launched.
- 26 of the 29 projects have been completed.
- Of the 26 completed projects, 21 projects (72% of the total projects) either met their target number of surgeries or exceeded their targets, five projects completed over 90% of their target surgeries, and one project completed more than 85% of their target number of surgeries.
- The three remaining active projects are currently operating on a grant extension into FY22.
- As of the close of FY21, 15,036 of the 15,263 proposed spay/neuter surgeries (98%) have been completed.

¹ The approved application to the Caroline County Humane Society (CCHS) for \$37,357.00 was ultimately rescinded by mutual consent between MDA and the grantee. A change in management occurred just after the application's approval. The CCHS decided to focus on their active FY17 project to become acquainted with the MDA grant requirements, not accept the FY18 award, and instead reapply in FY19. The funds earmarked for this FY18 award were added back into the program budget for allocation to FY19 projects.



Applications for FY21 Funding Cycle:

- The Spay and Neuter Program sought applications for the FY21 Funding Cycle starting January 10, 2020 and ending April 3, 2020. Due to the COVID-19 pandemic it was decided to allow one additional month for applicants to submit their applications so they could focus on making adjustments to operating procedures during the closure.
- 32 applications were received and of those 29 were selected for funding.
- 28 of the approved 29 projects have been initiated.
- One of the approved projects will begin upon the completion of the FY20 grant.
- One of the initiated projects has completed and performed more than 100% of its total proposed surgeries.

Goals for FY20:

- Have the first virtual SNAB meeting to make funding recommendations from the applications received for FY21.
- Solicit applications for FY22 funding in January 2021.
- Make every effort to complete the review and approval process of the FY21 applications before the end of FY21.

***NUMBER OF SPAY AND NEUTER PROCEDURES PERFORMED UNDER EACH GRANT
TO DATE***

The list below gives the number of procedures completed by the grant recipients at the close of the fiscal year by projects funded in all funding cycles FY15 through FY20. Those projects shown in **BOLD** were still active at the close of FY19.

Fiscal Year and Project #	Grant Recipient	Procedures Completed as of FY19
FY15-004	Rude Ranch/Spay Spa Neuter Nook	471
FY15-010	Caroline County Humane Society	302
FY15-012	Baltimore Humane Society	407
FY15-013	HART for Animals	764
FY15-016	Laurel Cats Inc.	312
FY15-018	BARCS /MD SPCA	1,000



FY15-025	Humane Society of Charles Co.	192
FY15-32	SPCA/Humane Society of Prince George's Co.	178
FY15-034	Prince George's Co. MD-Animal Services	365
FY15-037	City of Greenbelt	383
FY15-039	ReLove Animals Inc.	118
FY15-045	Humane Society of Wicomico Co.	312
FY15-048	Talbot Humane	88
FY15-050	Charm City Companions	241
FY16-101	Rude Ranch/Spay Spa Neuter Nook	248
FY16-102	Humane Society of Somerset Co.	656
FY16-103	Humane Society Charles Co.	378
FY16-104	HART for Animals	409
FY16-106	Caroline County Humane Society	342
FY16-107	Talbot Humane	703
FY16-108	Animal Welfare League of Queen Anne's Co.	143
FY16-109	Animal Welfare League Montgomery Co.	72
FY16-111	Tip Me Frederick	600
FY16-113	Baltimore Co. Dept. of Health-Animal Services	1,116
FY16-117	Last Chance Animal Rescue	500
FY16-118	Allegany Co. Animal Shelter	119
FY16-119	Chesapeake Feline Association	357
FY16-121	MCPAW	363
FY16-122	Maryland SPCA/BARCS	1,250
FY16-125	Sunshine's Friends Cat and Dog Rescue	118
FY16-126	Snip Tuck Inc.	455
FY16-127	Charm City Companions	274
FY16-128	Sunshine's Friends Cat and Dog Rescue	164
FY17-201	Humane So Somerset Co/Rude Ranch	750
FY17-202	BARCS	3,000
FY17-203	Frederick Co AC	315
FY17-205	Baltimore Co Dept. Health	1,084
FY17-206	MCPAW	552
FY17-207	HART For Animals	510
FY17-208	Stepping Stone Animal Society	275
FY17-209	Humane So. Kent Co	210
FY17-210	Anne Arundel Co AC	151
FY17-213	Alley Cat Rescue	487
FY17-214	Feral Cat Rescue	303
FY17-215	Last Chance Animal Rescue	408
FY17-217	Charm City Companions	409



FY17-219	Humane So Charles Co	329
FY17-220	Tip Me Frederick	562
FY17-221	Caroline Co Humane So	685
FY17-224	Laurel Cats Inc.	192
FY17-225	SPCA Anne Arundel Co	137
FY17-226	Talbot Humane	612
FY17-227	Chesapeake Feline Association	662
FY17-229	Humane So. Carroll Co	100
FY17-230	Prince George's Co MD	388
FY17-232	MDSPCA	1,299
FY17-234	Sunshine's Friends	103
FY17-235	Sunshine's Friends	131
FY18-301	Humane Society of Washington Co.	324
FY18-302	Humane Society of Wicomico Co.	328
FY18-305	Baltimore Co. Dept. of Health-Animal Services	1,284
FY18-307	Laurel Cats Inc.	265
FY18-308	BARCS	2,500
FY18-309	Prince George's Co. MD- Animal Services	312
FY18-311	HART for Animals-Pet	503
FY18-312	Humane Society of Somerset Co/Rude Ranch	632
FY18-314	Bowie CLAW	245
FY18-315	Chesapeake Feline Association	645
FY18-316	Baltimore Humane Society	320
FY18-317	Cecil Co. Dept. of Animal Control	593
FY18-318	Talbot Humane	736
FY18-319	MD SPCA	1,020
FY18-320	Tip Me Frederick	660
FY18-322	Last Chance Animal Rescue	602
FY18-323	Anne Arundel Co. Dept. of Animal Control	316
FY18-324	Humane Society of Kent Co.	91
FY18-326	Humane Society Charles Co.	357
FY18-327	Humane Society Charles Co.	198
FY18-328	Chesapeake Charities/Tomcat Solutions	100
FY18-330	Best Friends in Harford Co.	341
FY18-332	Charm City Companions	457
FY18-333	Sunshine's Friends Cat and Dog Rescue	130
FY18-334	Sunshine's Friends Cat and Dog Rescue	156
FY18-335	Frederick Co. Dept. of Animal Control	217
FY18-336	SPCA Humane Society of Prince George's Co.	514
FY18-337	St Mary's Co. Animal Welfare League	504



FY19-401	HART for Animals Inc.	436
FY19-402	Caroline Humane Society	270
FY19-403	Alley Cat Rescue	782
FY19-404	Humane Society Somerset Co/Rude Ranch	589
FY19-405	Rude Ranch	819
FY19-408	Southern Maryland Spay and Neuter Inc.	39
FY19-409	Talbot Humane	467
FY19-410	Humane Society of Washington Co	139
FY19-411	Anne Arundel Animal Control	213
FY19-412	BARCS	2,375
FY19-413	Frederick County Humane Society	205
FY19-414	Feral Cat Rescue Inc.	220
FY19-415	Baltimore Humane Society	393
FY19-416	Maryland SPCA	1,016
FY19-417	Chesapeake Charities with Tomcat Solutions	202
FY19-418	Baltimore County Dept. of Health (FERAL)	1,988
FY19-419	Baltimore County Dept. of Health (PET)	482
FY19-420	Bowie CLAW	188
FY19-421	Last Chance Animal Rescue	570
FY19-422	MCPAW	208
FY19-423	Humane Society of Charles County	193
FY19-424	Chesapeake Feline Association	341
FY19-425	Snip Tuck	240
FY19-426	Tip Me Frederick	566
FY19-427	Cecil County Animal Services	372
FY19-428	Frederick County Animal Control	130
FY19-429	Worcester County Humane	221
FY19-430	Forgotten Cats	733
FY19-431	St Mary's Animal Welfare League	425
FY19-432	Charm City Companions	474
FY19-433	Sunshine's Friends (PETS)	280
FY19-434	Animal Welfare League Queen Anne's Co (PET)	136
FY19-436	SPCA PG CO	368
FY19-437	Sunshine Friends (FERAL)	180
FY19-438	Laurel Cats	241
FY19-439	Best Friends Harford Co (PET)	439
FY20-503	Alley Cat Rescue	926
FY20-504	Humane Society of Somerset County	116
FY20-505	Rude Ranch/Spay Spa Neuter Nook	666
FY20-506	Rude Ranch/Spay Spa Neuter Nook	1,200



FY20-507	HART for Animals	358
FY20-509	Talbot Humane	397
FY20-511	BARCS	732
FY20-512	BARCS	2,500
FY20-513	Frederick County Humane Society	284
FY20-515	Baltimore Humane Society	361
FY20-516	Maryland SPCA	984
FY20-521	Last Chance Animal Rescue	450
FY20-522	MCPAW	103
FY20-524	Chesapeake Feline Association	795
FY20-526	Tip Me Frederick	606
FY20-527	Cecil County Animal Services	439
FY20-528	Forgotten Cats – Salisbury	547
FY20-529	Worcester County Humane Society	102
FY20-530	Forgotten Cats – Worcester	745
FY20-531	SMAWL	303
FY20-532	Charm City Companions	222
FY20-533	Sunshine’s Friends	333
FY20-535	Saving Future Feral Cats, Inc.	99
FY20-536	SPCA/Humane Society of Prince George’s Co	409
FY20-537	Sunshine’s Friends	252
FY20-538	Laurel Cats, Inc.	159
FY20-539	Best Friends in Harford County	380
FY20-540	Prince George’s County Animal Services	371
FY20-542	Anne Arundel Co Animal Care and Control	116
FY20-543	Anne Arundel County SPCA	81
FY21-601	The Humane Society of Charles County	212
FY21-602	Caroline County Humane Society	68
FY21-604	Humane Society of Somerset County	257
FY21-606	Rude Ranch/Spay Spa Neuter Nook	494
FY21-608	A Cat’s Life	105
FY21-609	Talbot Humane	441
FY21-611	BARCS	327
FY21-612	BARCS	843
FY21-616	Maryland SPCA	788
FY21-618	Queen Anne’s County Animal Services	55
FY21-619	Baltimore County Department of Health	252
FY21-621	Last Chance Animal Rescue	227
FY21-623	Humane Society of Charles County	227
FY21-624	Chesapeake Feline Association	237
FY21-625	SNIP Tuck	57



FY21-626	Tip Me Frederick	374
FY21-627	Cecil County Animal Services	408
FY21-628	Forgotten Cats – Wicomico	323
FY21-629	Worcester County Humane Society	56
FY21-630	Forgotten Cats – Worcester	159
FY21-631	SMAWL	34
FY21-633	Sunshine’s Friends	206
FY21-634	MCC3	158
FY21-636	SPCA/Humane Soc. of Prince George’s Co.	0
FY21-637	Sunshine’s Friends	206
FY21-638	Laurel Cats	164
FY21-639	Best Friends in Harford County	158
FY21-640	Prince George’s County Animal Services	0
FY21-641	Anne Arundel County Animal Care and Con.	0
Total Program		80,216

Accomplishments by Funding Cycle as of the Close of FY19:

- The cumulative target number of surgeries proposed by funded projects from all seven funding cycles thus far is 86,515 procedures. As of the end of the fiscal year 80,216 or 92.7% of the total target number of surgeries were completed. This number includes the 31 active projects that are not yet complete.
- Of the FY15-19 cycles (those where all projects are considered complete), FY15 cycle resulted in 5,133 procedures out of the 5,340 cumulative target procedures (96.1%), FY16 resulted in 8,267 procedures out of the 8,281 cumulative target procedures (99.8%), FY17 resulted in 13,654 procedures out of the 12,863 cumulative target procedures (106.15%), FY18 resulted in 14,350 procedures out of the 13,944 projected (102.9%), and FY19 resulted in 16,940 procedures out of the 16,364 projected (103.5%).
- Of the two funding cycles still with active projects at the close of the fiscal year, FY20 cycle projects have completed 15,036 surgeries (98.5% of the 15,263 procedures targeted) with three projects still to be completed in the coming fiscal year, and the FY21 cycle has thus far completed 6,836 of the proposed 14,460 procedures (or 47.3% of the target) with 28 projects still active at the close of the fiscal year.

Goals for FY21:

- Close out the three remaining active projects in the FY20 cycle.
- Continue managing the FY21 projects cycle.
- Fund as many projects as possible from the pool of FY22 cycle applications under review in August 2021.
- Provide oversight for all projects to ensure funds are dispersed to grantees as per each project schedule, that all reports and related project obligations are met, and to offer assistance and guidance to all project managers to help them reach or exceed their goals.



PUBLIC EDUCATION AND OUTREACH

The following summarizes the outreach efforts put forth with regards to the Spay and Neuter Program during the fiscal year.

Accomplishments for FY21:

- The SNAB met one time during FY21 to discuss funding for FY21 projects (October 11, 2020). This was the first time that the board met online due to COVID-19. Meetings were advertised on the MDA website two weeks prior to the meeting and distributed to the media by the MDA's Public Information Office. Attendees from the general public were welcome, but none were in attendance.
- Program announcements were made on the department's website, on MDA's social media accounts (Twitter and Facebook), and on the program webpage.
- The program webpage is located on the department's website and is the main repository for all documents, materials, and information relating to the Spay and Neuter Grants Program. The program coordinator updated this webpage with additional information and materials. In addition, other helpful materials and information were added to the webpage to benefit grantees and the general public.
 - There were 29,899 visits to the Spay and Neuter Program website in FY20.
- While the program normally produces materials to advertise the program through giveaways at the Maryland State Fair and other conferences, due to COVID-19, no materials were ordered in FY21 to be given away and no public events were attended or staffed.
- Each funded project performs outreach and education, not only about the services provided through their grants, but important general information about the need and benefits from the spay and neuter of pets and unowned cats and where to find help, additional information, and resources.

Goals for FY22:

- Continue to promote the program through all media available.
- Explore the idea of a conference or grantee forum where applicants and potential applicants can share ideas, methods, and experiences.
- Explore the idea of presenting at national conferences such as the Humane Society of the United States Animal Care Expo.
- Look for new ideas and materials to promote the program to the public and potential applicants.



ADVISORY BOARD

The Maryland Secretary of Agriculture appointed the seven-member SNAB on Nov. 7, 2013. The board was tasked to make recommendations on the program guidelines and regulations needed to implement the state's Spay and Neuter Fund and each cycle, make funding recommendations to the secretary.

Accomplishments for FY21:

- From the program's start in 2013, and each year following, the goal of the SNAB and MDA has been to make each element of the program the best it could be. Each year materials were developed, updated and improved. Likewise, methods for reviewing and evaluating each application period were refined. In the past, this necessitated multiple meetings of the SNAB and MDA to discuss and develop improvements. In FY21, it was decided that due to COVID-19 the program would not make any changes to the existing applications.
- During May through October 2020, SNAB carefully reviewed all 32 grant applications for FY21 funding. In anticipation of the formal review meeting, which was held August 11, 2021, each reviewer conducted their independent evaluations, and provided them to the program coordinator. These scores were used to rank the 32 applications to facilitate the discussion and help the board formulate funding recommendations that were submitted to the Secretary of Agriculture.
- Due to the closure of all PetValu stores in the United States, Kimberly Skillman was forced to resign from the SNAB as the pet food industry representative on March 16, 2021.
- On June 24, 2021 Morgan Beach of the Pet Food Institute was appointed to the SNAB to represent the interests of the Pet Food Industry.

Goals for FY22:

- Continue to strive for efficiency in the program and the processes.
- The FY22 grant application review meeting is scheduled for August 11, 2021.

DEVELOPMENT OF PROGRAM ELEMENTS AND MATERIALS

Accomplishments for FY21:

- No changes were made to the existing program materials to make the application process easier and keep it familiar to the applications.
- In FY21 the program coordinator (Nathaniel Boan) began working with the Enovational team to onboard the program with the online portal and do a complete overhaul of how forms and documents are gathered and shared. It is anticipated that in the FY23 grant application cycle, all applications will be submitted through the portal. The program will also be able to



process quarterly grant reports, quarterly shelter statistics, and grant agreements through the portal.

Goals for FY22:

- Improve, if needed, all applications and guidance.
- Continue posting final reports from projects as completed, update program map, and update project list.
- Continue to explore and develop new tools for applicants and project managers.
- Continue working with Enovational to finalize the FY23 grant applications to be processed through the portal.

FEE COLLECTION

The Spay and Neuter Program is funded from annual fees levied on manufacturers of all dog and cat feed and treats registered with the MDA Maryland State Chemist Office. The following lists the accomplishments in fee collection during this period. By law, the program must invoice registrants for the annual fee during the first week of October, and payments, whether made immediately or any time subsequent to the invoice date, are good only until the following October. The registrants are asked to review the invoice and product list on which the fee was calculated. They were instructed to delete any products no longer sold in Maryland or did not meet the definition of “cat or dog feed or treat” or add any new products that may have been missing from the list.

Accomplishments during FY21:

- The program coordinator requested that the Maryland Department of Information Technology (DoIT) generate the invoices and, based on what was received, sent 230 invoices for Spay and Neuter Program fees to feed/treat manufacturers, based on product information from the State Chemist products registration database.
 - Each invoice was sent via first class U.S. mail and included an explanatory letter, a list of products on which the invoice total was based, and instructions as to where to send the payment. The total number of products invoiced were 9,638.
- The program coordinator maintained a Program Fee Excel Spreadsheet that served as the main repository of fee remittance information. The coordinator maintained all paperwork pertaining to each paid invoice.
- The program coordinator sent second notices and third notices (certified mail to U.S. companies and registered to overseas companies) to delinquent accounts from 2019 invoicing.
- From the 2019-2020 invoicing cycle, of the invoices sent, a total of \$943,000.00 was collected as of June 30, 2020.
- Of the invoices sent, 16 invoices were cancelled because the companies were either out of business or no longer sold products in the state.
- As of the date of this report, five companies had not yet paid the invoice. The total amount of the open invoices is \$2,800.



Goals for FY20:

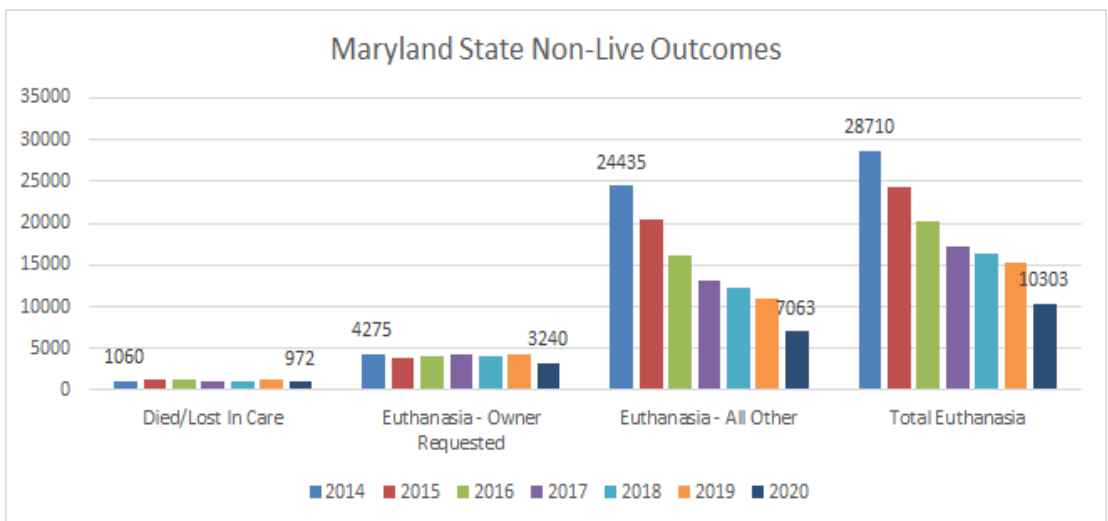
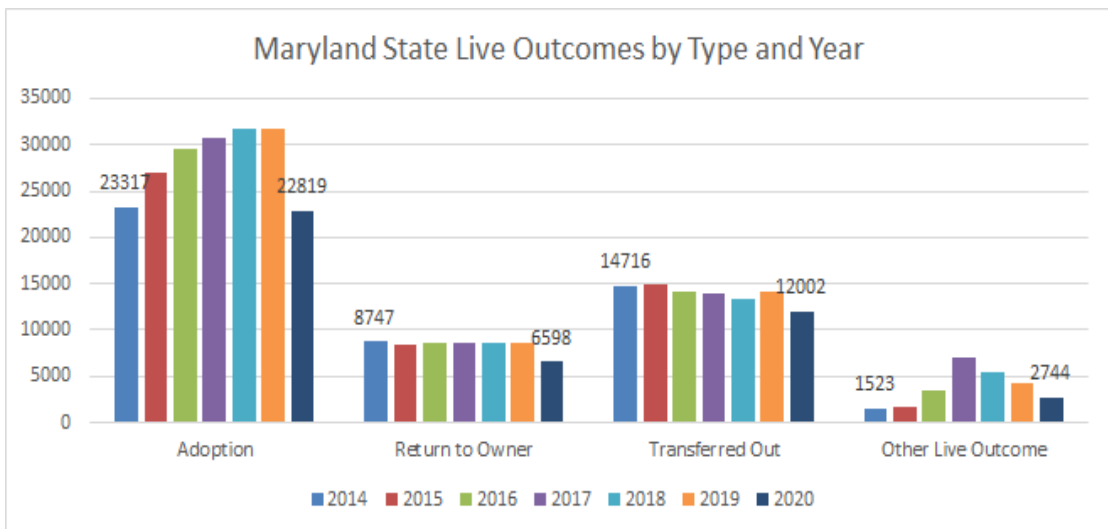
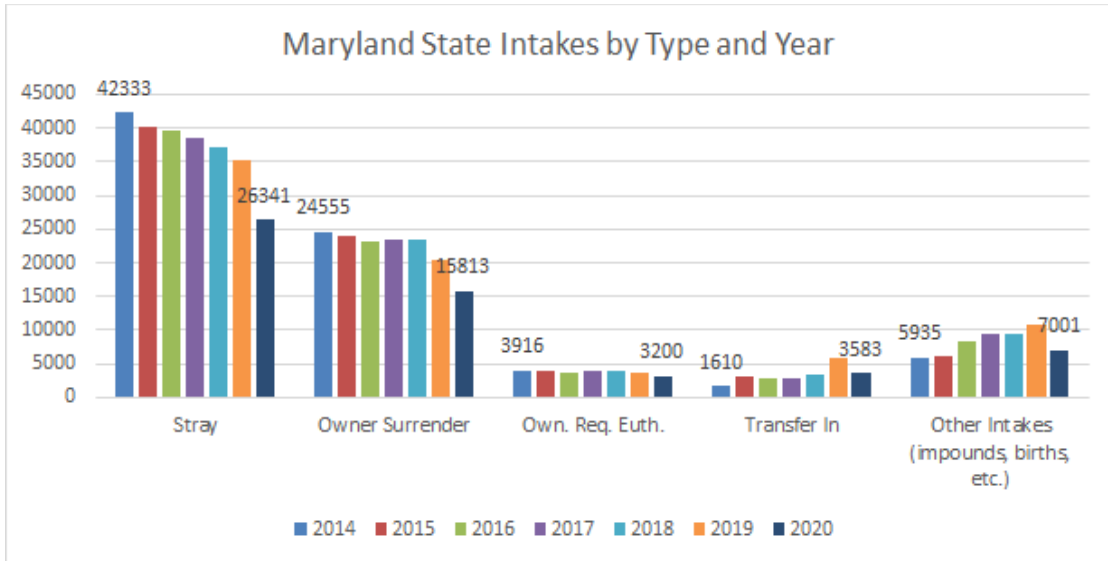
- If unpaid, send remaining delinquent accounts to state collections.
- Update fee database as invoices are paid.
- Send out 2021-2022 invoices by the first week of October 2021.
- Continue to process and track fee payments (both new and delinquent) as they come in.

SURVEY

As stipulated in SB 820, *“beginning January 1, 2014, each county and municipal animal control shelter and each organization that contracts with a county or municipality for animal control shall report quarterly to the department on a form prescribed by the Department describing for the previous 3 months: (1) the number of cats and dogs taken in; (2) the number of cats and dogs disposed of, broken down by method of disposal, including euthanasia; and department describing for the previous 3 months.”* The following details what the program coordinator did during this reporting period to meet this requirement.

Accomplishments for FY20:

- The program coordinator sent survey data requests to the facilities that responded to the initial survey request sent in February 2014 (covering the October-December period of 2013), and those private organizations that either volunteered to participate or have subsequently received funding from the program, and must provide data as per the terms of the grant agreement.
 - As of the date of this report 31 facilities report shelter data to MDA. Of these facilities, 27 are county-run or county-funded, and four are private operations.
- The program coordinator input all results into a spreadsheet database by organization.
- Analyzed the data for the complete CY14-20. The program appears to be having a significantly positive impact on its targeted metrics of intake and euthanasia. The following graphs show the data that has been collected.
- 2020 saw a significant decrease in animals surrendered to shelters and animals euthanized in shelters. It is unclear how much this was impacted by COVID-19. We are hopeful that 2021 will still trend a decrease from 2019 even if it does not continue to be as low as 2020 was.





Goals for FY20:

- Complete and post the report for each quarter of data submitted in the last two quarters of FY20 and the first two quarters of FY21.
- Create a trend analysis report to be posted on the Spay and Neuter Program website.