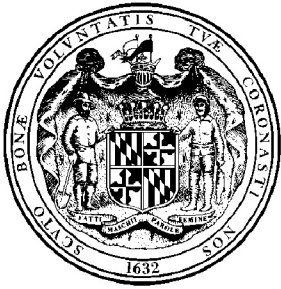


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Maryland State

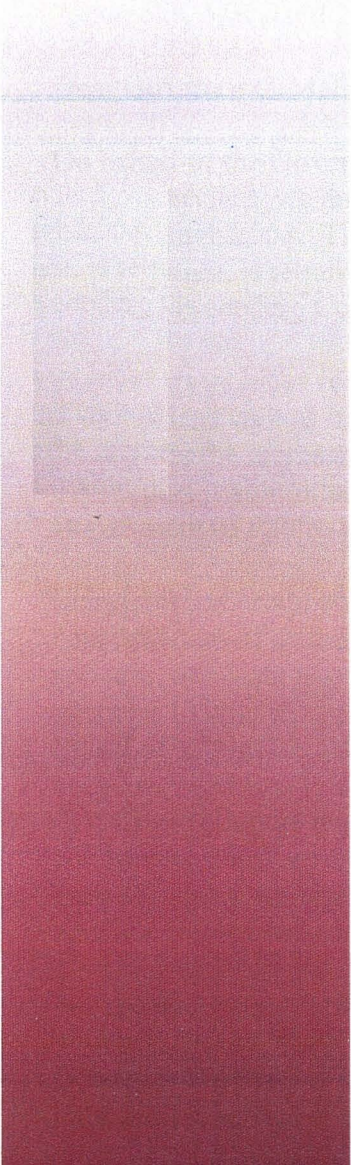
# Board of Victim Services



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Biennial Report

FY 2007 - FY 2008





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Martin O'Malley  
*Governor*

Anthony Brown  
*Lt. Governor*

Kristen Mahoney  
*Executive Director*

May 14, 2009

The Honorable Martin O'Malley  
Governor of Maryland  
State House  
Annapolis, Maryland 21401

Dear Governor O'Malley:

On behalf of the Governor's Office of Crime Control & Prevention and the Maryland State Board of Victim Services, we are pleased to respectfully submit this comprehensive report covering fiscal years 2007 through 2008. The Board, which is coordinated through the Governor's Office of Crime Control & Prevention, is required by State Government Article, Sections 11-911 through 11-919 of the Criminal Procedure Code, to fulfill its legislative mandate by issuing this report.

This report includes recommendations for the improvement of crime victims' rights and services in Maryland, as well as information on the administration of the Maryland Victims of Crime Fund. It also documents the increasing activities and initiatives the Board has undertaken during this period of time. This report is submitted, as mandated, to the Governor, the Attorney General and the Secretary of the Department of Public Safety and Correctional Services.

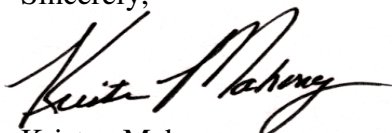
Maryland has established a distinguished record of service to those who suffer the undeserved consequences of criminal violence. In terms of statutory and constitutional victims' rights and services, our State is recognized as a national leader. The future for Maryland criminal justice agencies to uphold victims' rights laws, while promising, remains our continuing challenge. The State Board of Victim Services strives to expand opportunities to inform and educate criminal justice agencies regarding their obligations to crime victims under Maryland law. This effort began with the first Crime Victims Rights & Compliance Conference in 2008 and continues today in numerous local community conferences and through the annual Roper State Victim Assistance Academy. The State Board is also planning to expand community outreach by conducting regional Town Meetings to educate, inform and assess community needs.

For the past twenty years, Maryland has held statewide Memorial Services during National Crime Victims' Rights Week to remember crime victims who have paid the ultimate price with their lives. Likewise, the State Board has honored individuals and professional service providers for their outstanding service to crime victims through the annual Governor's Awards Luncheon. These

meaningful events not only recognize the dedication and commitment of many individuals, but also create greater public awareness.

We are very proud of the dedicated work of the State Board, its Coordinator, Compliance Coordinator, Program Assistant and the staff of the Governor's Office of Crime Control & Prevention. We are honored to support you in our shared goals, and to see those efforts benefiting the needs of crime victims in our State. Maryland can be justly proud of its progress in improving the plight of crime victims so that each person is treated with the dignity, respect and sensitivity they deserve.

Sincerely,



Kristen Mahoney  
Executive Director



Roberta Roper  
Chair, State Board of Victim Services

# MARYLAND STATE BOARD OF VICTIM SERVICES

## *Biennial Report FY 2007 – FY 2008*

### **I. Overview**

The Maryland State Board of Victim Services (Board) and the Governor's Office of Crime Control & Prevention (GOCCP) are pleased to present this report for the Fiscal Years 2007 and 2008. The biBiennial report highlights the important work carried out by the Board and GOCCP staff, who works in partnership with victim service providers, localities, state agencies and the Federal government to better serve Maryland crime victims. This report encompasses the Board's activities for the period of July 1, 2006 through June 30, 2008. The Board members continue their effort to improve the treatment of crime victims across the state while protecting, supporting and addressing their needs.

In January 2008, the *Maryland Crime Victims' Rights & Compliance Conference: Agency Responsibility – It's the Law* was held in Ellicott City, Maryland. This unique two day multi-disciplinary conference brought together criminal justice professionals who are mandated to comply with crime victims' rights laws. The primary goal of the conference was to improve statutory compliance throughout every stage of the criminal justice process. A wide range of presentations provided an overview of emerging trends, policies, and current technology specific to crime victims' rights. Participants were separated by discipline into assigned workgroups. Each workgroup was tasked with defining discipline specific roles and responsibilities, and identifying the successes and failures of statutory compliance to crime victims' rights laws. The workgroups then identified short and long-term objectives that contribute to guaranteeing that victims' rights are upheld. The primary objectives of the workgroup activities were to identify compliance 1) successes, 2) weaknesses, and 3) to develop strategies for improving compliance. To achieve these objectives, facilitators used their own experiences or case studies to help facilitate discussions on how well agencies upheld or failed to uphold crime victims' rights laws. Successes and weaknesses were identified as a means to improve each agency's response to the specific crime victims' rights mandates. Evaluations provided insight to the successes and short-comings of the Conference.

The Roper Victim Assistance Academy of Maryland (RVAAM), at the University of Baltimore provides general and advance trainings for crime victim service professionals in the State of Maryland. Dr. Debra L. Stanley and her staff of professionals and alumni help service professionals develop and enhance their skills to more effectively serve crime victims. The academically based training program is for professionals who are new to crime victim services, as well as those who wish to update their knowledge base on best practices and recent technology. RVAAM offers a rare opportunity for professionals in the public and non-profit sectors to train, live, work, study and interact with each other over a five-day, 40-hour week. Maryland is recognized as one of the nation's leaders in the movement to guarantee basic rights to victims of crime through this successful comprehensive state victim assistance academy.

Over the last two years, the Board has worked to improve crime victim services and practices in Maryland through: revising mandated crime victim brochures and forms; expanding the Compliance Initiative to ensure that crime victims' rights will be upheld in the criminal justice process; and maintaining and enhancing the statewide Victim Information Notification Everyday (VINE) system, thereby ensuring court and custody notifications to those who rely on the VINE system.

Overall, Maryland is a front-runner in coordinating services that crime victim service professionals have come to rely on in Maryland. By expanding funding beyond mainstream victim service programs, the Board has creatively supported grassroots, nonprofit, community and faith-based victim organizations. In some cases, minimal financial support is required for projects to succeed and thrive. While recognizing that there are many types of victimization that require attention, the Board will continue to look at diverse and innovative ways to creatively support Maryland crime victims.

## **II. State Board of Victim Services**

In 1988, the Maryland General Assembly created the State Board of Victim Services and the position of the Victim Services Coordinator. This was done for the purpose of monitoring, assessing, coordinating and making recommendations concerning state and local efforts to assist victims of crime. The Maryland General Assembly recognized the unique and distinctive needs of crime victims and created the State Board of Victim Services. The Board's purpose is to ensure that all crime victims in Maryland are treated with dignity, respect and compassion during all phases of the criminal justice process. In 1991, under the authority of GOCCP, the Maryland General Assembly created the Maryland Victims of Crime Fund to provide funding support for victim services. Money for this fund is generated through fees collected by the courts from defendants, and that money is subsequently used to award grants to help crime victims. The State Board then administers the Funds.

In 2007, the Maryland General Assembly amended the MVOC grant program, and added the Legal Services for Crime Victims (LSCV) Fund. The LSCV was created to ensure that the money obtained from unclaimed restitution under § 17-317 (a)(3)(i) of the Commercial Law Article is used for annual grants to provide legal counsel to victims of crime and delinquent acts and to protect the victims' rights as provided by law. Maryland Annotated Code, Criminal Procedure §11-919 (C) (2)

In 2008, GOCCP working in conjunction with the Board, applied for and was awarded Federal funds to expand the Victim Information Notification Everyday (VINE) program to include offenders who are on parole or probation and under the supervision of the Division of Parole and Probation. Soon crime victims will be able to access information and register for notification of status changes for parolees or probationers.

## **III. State Board of Victim Services Meetings and Membership**

The State Board of Victim Services continues to abide by its traditional meeting agenda, scheduling Board meetings one year in advance for the first Wednesday of each month. The Board and the respective committees met forty-three (43) times during the period from July 1, 2006 to June 30, 2008.

On July 28, 2006, the State Board held an Annual Retreat at the University of Maryland, Baltimore County (UMBC) Technical Center in Catonsville. Annual Board retreats provide members with the opportunity to review their mission statement, set short-term and long-term goals and establish a work plan for the upcoming fiscal year.

Pursuant to the Maryland Annotated Code, Criminal Procedure Article §11-912, the State Board of Victim Services - Membership as of December 31, 2008 is composed of the following members:

Roberta Roper	Chair
Barbara Bond	Office of the Attorney General

Chief Walter T. Coryell	MD Association of Chiefs of Police
Jessica Dickerson	Department of Juvenile Services
The Honorable Glenn F. Ivey	State's Attorney
Kristen Mahoney, Esquire	Governor's Office of Crime Control & Prevention
Patricia Marshall	Service Provider
Kap Yung Park	Public Member
Margery Patten	Public Member
Jennifer Pollitt-Hill	Service Provider
Johnny Rice, II	Department of Human Resources
Sandy S. Roberts, Esquire	MD Criminal Injuries Compensation Board
Debra Tall	Victim Service Provider
Deborah A. Unitus	State Judiciary
The Honorable Frank R. Weathersbee	State's Attorney
Virginia Wolf	Public Member
Robin Woolford	Department of Public Safety and Correctional Services
Jeanne Yeager	Service Provider

FY 2007 and FY 2008 Former Members

Stuart Brooks	Public Member
Charles F. Crossley, Jr.	State Sheriff's Association
Rakhsha Hakimzadeh	Department of Human Resources
The Honorable Frank Kratovil	State's Attorney
Alan C. Woods III, Esquire	Governor's Office of Crime Control & Prevention

**Board Vacancies**

At the time of the filing of this report, the State Board is operating with a total of four (4) membership vacancies: two (2) public and one (1) State Sheriff's Association membership. Of these vacancies, Governor O'Malley has appointments pending for one (1) Public and one (1) State's Attorney memberships.

**The State Board of Victim Services Staff**

Full-Time Staff

Anne Marie Litecky, State Victim Services Coordinator  
 Shirley Haas, Compliance Coordinator  
 Kimberly Herndon, Program Manager

Part-Time Staff

Donna Fleck, Administrative Assistant  
 Carol Mackowiak, Fiscal Administrator

**Staff Job Descriptions**

**State Victim Services Coordinator**

The Maryland General Assembly created the State Board of Victim Services and the position of State Victim Services Coordinator (State Coordinator) in 1988. The State Board and the State Coordinator are

charged with the responsibility of monitoring, assessing, coordinating and making recommendations to the Governor concerning state and local efforts to assist victims of crime. The State Coordinator is located within the Governor's Office of Crime Control & Prevention, and serves under the authority of the Executive Director of the Governor's Office of Crime Control & Prevention. The State Coordinator has the overall responsibility for program development and program operations, as well as administering the provisions of the State Board of Victim Services. The State Coordinator provides staff support to the State Board on victim service matters while providing technical assistance to local public and private programs that provide victim assistance. The State Coordinator also performs research and gathers data on victims and victim assistance programs, and disseminates that data to the public.

Anne Litecky has served as the State Coordinator since 2003.

### **Victim Rights Compliance Coordinator**

The Victims' Rights Compliance Coordinator (Compliance Coordinator) serves as an assistant to the State Coordinator, and performs as a specialist on victims' rights to advise criminal justice agencies. The Compliance Coordinator acts to promote and facilitate voluntary, efficient and effective compliance with laws; analyzes agency implementation practices, policies, procedures, and tools; recommends and resolves complicated questions and problems between victims and service providers in a non-adversarial manner through the State Board's Compliance Initiative. The Compliance Coordinator recommends, develops and provides training to professionals and the general public, as needed and practicable.

Shirley Haas has served as the Compliance Coordinator since 2003.

### **MVOC Program Manager**

The Program Manager provides support to the State Coordinator and assists with all aspects of the Maryland Victims of Crime (MVOC) grant cycle process. The Program Manager also assists with related State events for the Annual National Crime Victims' Rights Week and assists the Compliance Coordinator with the Compliance Initiative Toll-Free Call Line.

Kimberly Herndon has served in this capacity since June 2007.

### **Administrative Assistant**

Donna Fleck has been working full-time with GOCCP since 1990. In 1994, Donna was reassigned to work as the Administrative Assistant for the Board in addition to working with the STOP VAWA Program. Donna has remained in this position to date, and continues to support Board activities on a part-time basis.

## **IV. State Board of Victim Services Initiatives**

**Website:** In 2006, GOCCP working in conjunction with the Board, dramatically improved and expanded its webpage to include initiatives, information, crime victim rights, annual events, maps, mandated crime victim materials, crime victim related research and publications. <http://www.goccp.maryland.gov>

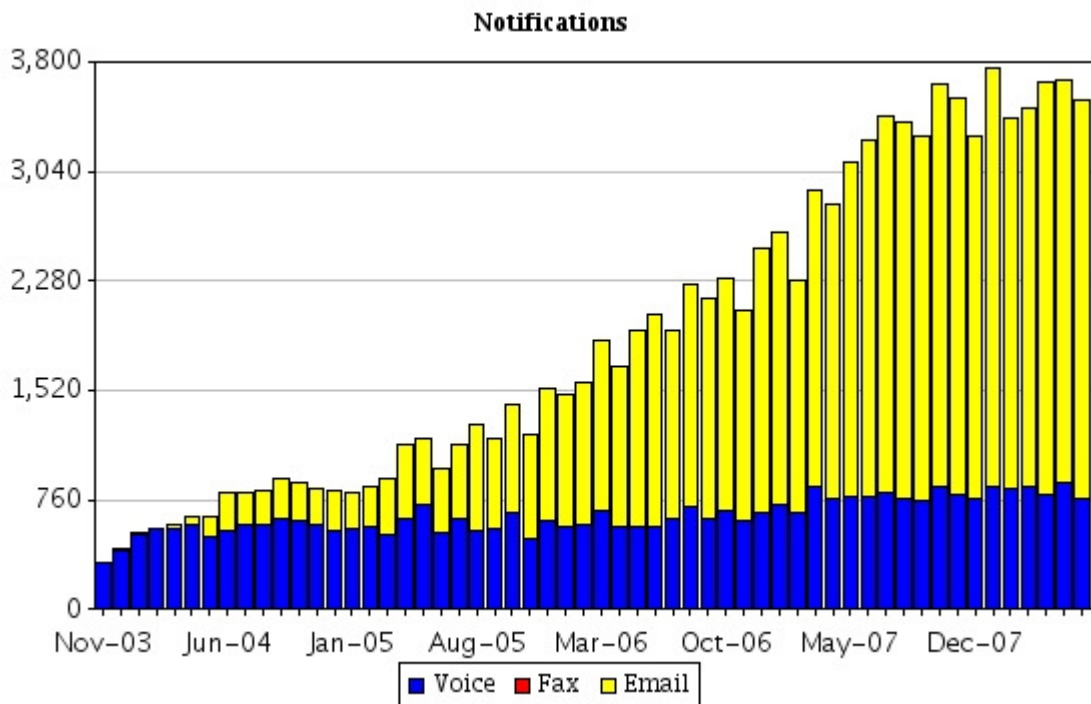
**Public Awareness -Enhance Awareness of Victim Rights and Services:**

Although a number of crime victim-related laws were passed over the last two years, many victims of crime are still unaware of their rights. Through the Compliance Initiative and the VINE Initiative, crime victim rights information is shared at public meetings and functions, and added to printed materials.

**Technical Assistance and Information Sharing:** The Victim Services Coordinator, a legislatively mandated staff position in GOCCP, assists in making promising practices and strategies known to victim assistance personnel across the state through hands-on technical assistance for new and expanding programs.

**Victim Information Notification Everyday (VINE) Initiative:** The Maryland State Board of Victim Services understands that many crime victims would like advance notification for court hearings and changes in an offender's custody status. Since its inception in 2000, VINE has not only fulfilled this need for victims of crime in Maryland, but has also worked diligently with GOCCP in recent years to simplify and improve the technology of VINE. VINE is an information service that provides victims of crime with dates for upcoming court hearings, as well as the custody status of offenders in local jails and state prisons.

Over the past two years, VINE has expanded, and is now utilized by those in the criminal justice system including officers, detectives and agents who track and work with Maryland offenders and crime victims. In some cases, parole or probation agents use VINE to help ensure that timely information is made available to crime victims.



Custody and Court Notification 2003 - 2008  
**This graph illustrates the dramatic increase in email notification.**

**Email Notifications**

- Option to customize email notification with name, address, information and referrals; and
- Increase usage in email notification and decrease usage in phone usage.



## **Enhancements**

### **VINELink**

- Planning and development to expand VINE service to include parole and probation for information and notification;
- Additional informational VINE animation on the home page;
- Disclaimer pop-up confirmation screen prior to performing searches and registrations;
- Sex offenders that are listed in the Maryland Sex Offender Registry are now included in VINE courts and custody;
- VINELink is linked with the Maryland Department Public Safety and Correctional Services and the Maryland Sex Offender Registry Websites;
- Dramatic increase in online usage over the last year; and
- In 2007, Maryland had the 6<sup>th</sup> highest VINE usage in the country.

### **VINEWatch**

- Under the FAQ section, a new hyperlink connects to the latest VINE toll-free phone numbers;
- Improved administrative features to track agency accounts including user created, time created, and number of total user role accounts; and
- Search statistics are now available in the Statistics Report.

### **Appriss Contract**

- In 2007, the State renewed year two (2) of the five (5) year Appriss, Inc. contract;
- In 2007, the Maryland Sex Offenders Alert Line was linked with VINE for easy access to sex offender information and notification;
- Court data download time moved to an earlier time slot for more up to date court hearing information and next day notifications; and
- In 2008, Maryland averages per month: 3656 phone searches, 1576 email notifications, 11,264 notification calls and 1687 new registrations.

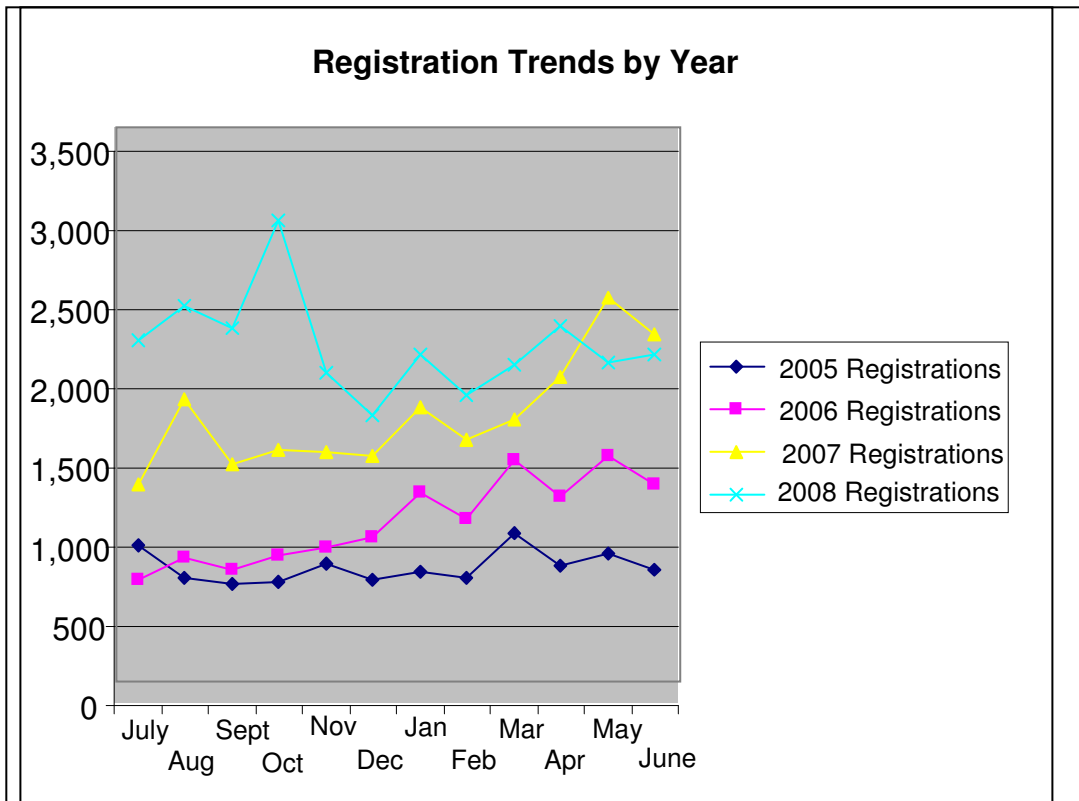
### **Training**

- VINEWatch menu for accessing *Appriss University* online training for VINE and VINEWatch;
- Expand VINE training to agents at the Department of Parole and Probation to better assist with offender monitoring; and
- Regional statewide trainings conducted for service providers, law enforcement and detention centers.

## REGISTRATIONS BY YEAR

Month	2005 Registrations	2006 Registrations	2007 Registrations	2008 Registrations
July	1,015	798	1,396	2,308
Aug	813	933	1,938	2,531
Sept	775	853	1,531	2,387
Oct	779	948	1,617	3,059
Nov	892	995	1,599	2,097
Dec	798	1,058	1,580	1,838
Jan	842	1,346	1,883	2,217
Feb	813	1,184	1,683	1,961
Mar	1,093	1,551	1,804	2,159
Apr	888	1,316	2,074	2,392
May	957	1,573	2,572	2,162
June	861	1,393	2,350	2,219
<b>Totals</b>	<b>10,526</b>	<b>13,948</b>	<b>22,027</b>	<b>27,330</b>

In the chart above and in the graph below, there is an almost 260% increase in user registrations from 2005 to 2008; projections for 2009 show MD VINE registrations continuing to rise.

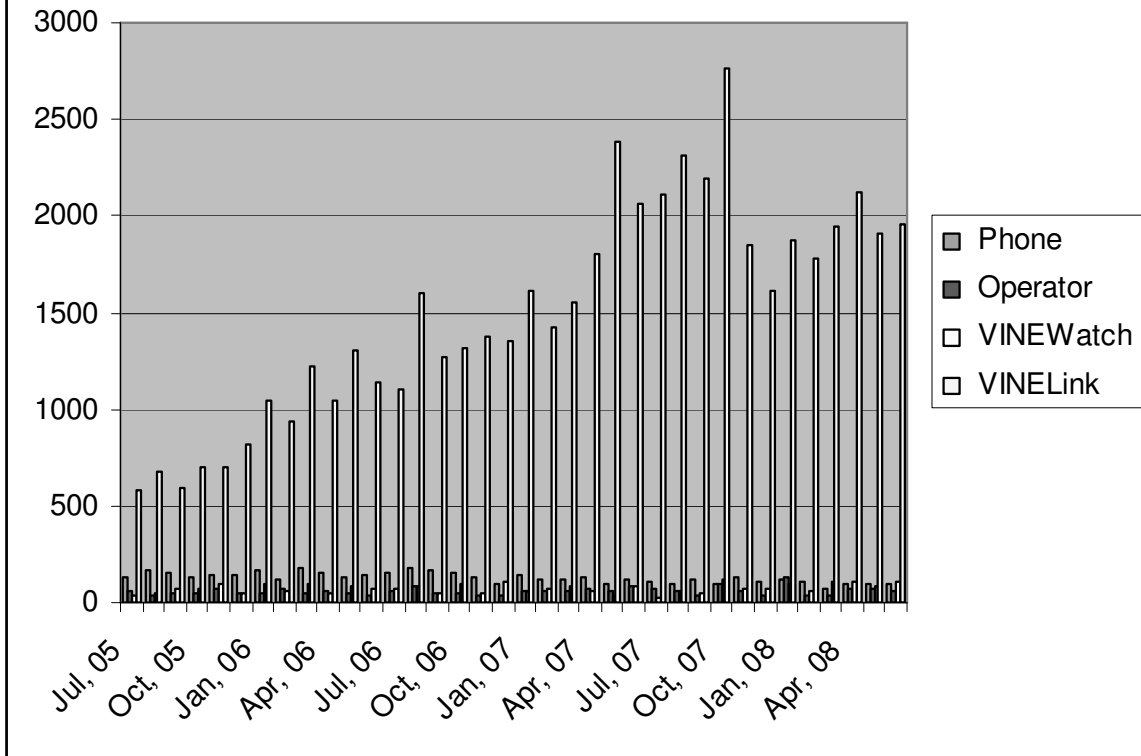


## ***Registrations by Process***

The chart below and the graph on the next page show the source of the VINE registrations. Over the years, the public website has seen a drastic increase in usage, and the toll free phone registration has been reduced. The option to press 0 for operator assistance is still in use. The VINEWatch registrations are for password users only and include government and non-profit victim advocates, law enforcement officers, state's attorney's office personnel, and advocates in the jails and prisons.

<b>Month</b>	<b>Phone</b>	<b>Operator</b>	<b>VINEWatch</b>	<b>VINELink</b>
<i>Jul, 05</i>	125	54	33	586
<i>Aug, 05</i>	170	37	48	678
<i>Sep, 05</i>	149	42	73	589
<i>Oct, 05</i>	127	44	73	704
<i>Nov, 05</i>	139	66	90	700
<i>Dec, 05</i>	144	51	48	815
<i>Jan, 06</i>	168	43	97	1,038
<i>Feb, 06</i>	116	67	60	941
<i>Mar, 06</i>	174	53	97	1,227
<i>Apr, 06</i>	160	62	48	1,046
<i>May, 06</i>	136	48	80	1,309
<i>Jun, 06</i>	142	31	77	1,143
<i>Jul, 06</i>	158	65	70	1,103
<i>Aug, 06</i>	174	82	84	1,598
<i>Sep, 06</i>	163	51	44	1,273
<i>Oct, 06</i>	156	44	98	1,320
<i>Nov, 06</i>	131	41	51	1,376
<i>Dec, 06</i>	89	32	107	1,353
<i>Jan, 07</i>	141	61	65	1,617
<i>Feb, 07</i>	124	59	74	1,428
<i>Mar, 07</i>	115	54	86	1,550
<i>Apr, 07</i>	126	76	65	1,807
<i>May, 07</i>	100	56	36	2,383
<i>Jun, 07</i>	118	86	79	2,068
<i>Jul, 07</i>	110	66	28	2,108
<i>Aug, 07</i>	99	62	65	2,310
<i>Sep, 07</i>	114	39	51	2,191
<i>Oct, 07</i>	94	91	114	2,765
<i>Nov, 07</i>	132	55	70	1,848
<i>Dec, 07</i>	111	40	74	1,617
<i>Jan, 08</i>	121	136	92	1,874
<i>Feb, 08</i>	101	35	54	1,777
<i>Mar, 08</i>	76	35	103	1,946
<i>Apr, 08</i>	98	76	105	2,124
<i>May, 08</i>	93	70	87	1,915
<i>Jun, 08</i>	98	56	109	1,961

## Registrations by Process



VINE operates through a fully automated computer service that electronically links a national call center located in Louisville, Kentucky with District and Circuit courts, all 24 detention centers and the state prison system. When new offender court case or custody status information is sent to the VINE Call Center, VINE compares the offender information to a list of individuals who have previously registered with the service. When it finds a match, it immediately places calls or emails to the appropriate registered victim or person. Updated offender records are automatically sent to the center as often as every 15 minutes and court records are received once a day. VINE's fully automated system is available 24 hours a day 7 days a week.

In addition to crime victims, many law enforcement personnel and government agents find the convenience of email notification beneficial for pending court-hearing dates, either as a witness or as a parole or probation agent. Crime victims involved in the court process rely on court advocates to notify them about upcoming court hearings, and the advocates, in turn, rely on the VINE system. The State Victim Coordinator works closely with the Appriss Account Manager to monitor usage, troubleshoot, and prepare statewide training events.

### V. Victims' Rights Compliance Initiative

The Governor's Office of Crime Control & Prevention (GOCCP) and the Maryland State Board of Victim Services (BOARD) established the Victims' Rights Compliance Initiative in April 1999 in an effort to remedy crime victims' rights violations. This Initiative's goal is to improve the criminal justice system's response to victims of crime and to give them an option to voice their concerns when they feel that their statutory rights have been violated at any point in the criminal justice system.

The Board's primary objective is to ensure that crime victims are treated with dignity, respect and sensitivity during all phases of the criminal justice process and are able to exercise their statutory right to participate in the process.

The role of the Victim Rights Compliance Coordinator is to ensure that the objective is met by:

- 1) Providing crime victims information about procedures and practices in the criminal justice system;
- 2) Explaining victims' rights laws as they relate to the criminal justice system;
- 3) Providing referrals to criminal justice agencies and services to organizations;
- 4) Promoting participation in the criminal justice system;
- 5) Conducting inquiries and investigations to determine if there has, in fact, been a violation or a mistreatment of a victim;
- 6) Recommending fair and appropriate resolutions to complaints;
- 7) Conducting field performance reviews of criminal justice agencies to determine compliance with statutory mandates;
- 8) When appropriate, recommending systemic changes in the criminal justice system in order to improve compliance with statutory obligations; and
- 9) Providing education, technical assistance and support to assist agencies in performing mandated victims' rights' duties.

During FY 2007-2008, the Victims' Rights Compliance Coordinator assisted 707 crime victims by providing information and referrals to victims and witnesses and responding to 256 complaints. Overall calls have declined slightly over the past five years and the number of sustained complaints has declined by 39%.

Oftentimes crime victims are confused about the criminal court system and unaware of available services that could improve the quality of their lives and assist them in recovering from the crime. The Compliance Coordinator provides explanations of court processes and refers victims and witnesses to service organizations, such as Criminal Injuries Compensation Board, domestic violence and sexual assault programs, non-profit victims' rights legal services, counseling services, and government based service organizations.

Crime victims' rights include, but are not limited to the right:

- to be informed of their statutory rights and the availability of services;
- to be notified of and attend court proceeding, and to address the court prior to sentencing of a defendant;
- to have their general safety considered through notification of inmate releases, escapes and certain inmate transfers;
- to request issuance of a peace order or a protective order;
- to request restitution from the defendant;
- to receive financial assistance for medical, funeral, counseling and work loss expenses; and
- to have their personal information protected from remote access through the Maryland Judiciary Case Search database.

## **Victims' Rights Compliance on Site Performance Surveys and Reviews**

One method of monitoring criminal justice agency systems and approaches to delivering victims' rights has been performance surveys coupled with on site reviews. This process has been effective in facilitating the efficient gathering of information regarding an agency's self-assessment, policies, procedures, comprehension and compliance with their statutory obligations to crime victims. This process, which was originally developed and implemented in 2002, has expanded over the past several years and now includes measures for determining which jurisdictions and/or agencies will be subjected to review during each calendar year. The decisive factors include: agency request, agency found in violation, longevity of last visit, agency/jurisdiction participation in victims' rights training programs and conferences. During FY2007 and FY2008, site visits were conducted throughout different areas of the state including Carroll, Frederick, Washington, Allegany, Garrett, Calvert, Baltimore City, St. Mary's Harford, Cecil and Baltimore counties as well as with the Division of Parole and Probation and the Department of Juvenile Services.

During FY2007 and FY2008, performance surveys and on site reviews included state's attorneys' offices, clerks of circuit and juvenile courts, county correctional facilities, sheriffs' offices and municipal police departments in Talbot, Prince George's, Montgomery, Howard, Wicomico, Dorchester and Anne Arundel counties.

While each agency demonstrated a commitment to complying with crime victims' rights laws, implementing and sustaining statutory provisions continues to be a challenge. Specific areas that require improvement include the accurate distribution of the Crime Victim Notification Request and Demand for Rights Form (CVNRF), collection of restitution from work release inmates, protection of victims' personal information from remote access via the Maryland Judiciary Case Search database and law enforcement's understanding of, and adherence to, their statutory obligation to crime victims.

### **Technical Assistance**

The Compliance Coordinator provided direct support to numerous criminal and juvenile justice agencies to enhance their ability to comply with specific statutory mandates to crime victims. Over 350 copies of *Navigating Maryland's Crime Victims' Rights Highway: A Guide to Maryland's Crime Victims' Statutory Rights (CD and flash drive versions)* were distributed to various components of the criminal justice system, including law enforcement, prosecution, corrections, probation and parole, clerk of courts and the judiciary.

The Compliance Coordinator also provided consultation, information and referrals on implementation, enforcement and forms use.

### **Statistical Overview**

During FY 2007-2008, the Maryland Crime Victims' Rights Compliance Initiative responded to requests for assistance and complaints from over 700 victims of crime.

The Compliance Initiative Fiscal Reports reflect the Victim Rights Compliance Line calls received during the two-year period.

*(Appendix A)*

## **Crime Victims' Rights Violations**

Since July 2006, the Victims' Rights Compliance Coordinator has responded to over 700 calls, letters and emails, with approximately 36% alleging violations of various crime victims' rights. The Compliance Coordinator has responded to calls for general assistance by taking action such as contacting an agency, obtaining copies of documents, providing general explanations of the criminal justice process, offering information and referrals and, in some instances, mediating between the victim and the agent/agency subject of the call for assistance.

Allegations investigated by the Compliance Coordinator included:

- Frustration with lack of, or limited response to crime victims;
- Misunderstanding of civil versus criminal justice system;
- Nonpayment of court ordered restitution from work release inmates
- Lack of information regarding case status;
- Failure to protect victims' personal information from remote access;
- Failure to provide information on available services;
- Delay in processing and/or denial of claims for Criminal Injuries Compensation;
- Impound fees assessed to victims of auto theft;
- Denial of right to request restitution; and
- Mistreatment by law enforcement officers.

As a result of these allegations, the Compliance Coordinator sustained complaints in the following categories:

- Failure to provide notice of an inmate's release from incarceration;
- Failure to seek restitution;
- Failure to record an order of restitution as a civil money judgment;
- Failure to distribute to victims the mandated *Crime Victims and Witnesses: Your Rights and Services* brochure;
- Failure to collection restitution from work release inmates; and
- Failure to prevent remote access to victims' names and address.

### ***Measurable Results***

Most agencies found to have committed violations worked cooperatively with the Compliance Coordinator to appropriate remedial actions.

Improvements include:

- Implementation of policies to collect restitution from work release inmates;
- Implementation of new victim notification policy to comply with statutory requirements;
- Amended Clerk's Office procedures to include restitution orders with commitment orders provided to correctional facilities;
- Development and implementation of appropriate measures to protect victims' personal information from remote access in Clerks' Offices;
- Development of new policies and procedures to comply with victims' rights; and
- Drafting of policies and procedures to improve response to crime victims.

## Conferences and Trainings

In January 2008, the Governor's Office of Crime Control & Prevention in collaboration with the Maryland State Board of Victim Services, the University of Baltimore-Roper Victim Assistance Training Center, the Maryland Police & Correctional Training Commissions and the United States Department of Justice Office for Victims of Crime, held the first of its kind statewide "Crime Victim Rights and Compliance: Agency Responsibly--It's the law" conference. The purpose of the conference was to bring together teams of criminal justice professionals from across Maryland that have statutory responsibility to crime victims to identify gaps in services and to develop best practices for ensuring crime victims' statutory rights are upheld. One objective of the conference was to provide participants an opportunity to network, learn, benchmark and gather information that would be of value to them and provide a means for providing a smooth continuum of service to crime victims at every stage of the criminal justice process.

Nearly 300 criminal justice professionals from across Maryland participated in the conference, including law enforcement, prosecutors, court clerks, probation agents, parole commissioners, corrections personnel, victim service providers and members of the judiciary.

At the conclusion of the conference attendees were asked to complete a conference discipline specific workgroup outcome reports. Reporting disciplines included corrections, law enforcement, juvenile services, parole & probation, prosecutors, Clerks of Court and the judiciary. The reports identified problems experienced in each discipline in adhering to their particular discipline's statutory mandates and recommended strategies for improving jurisdictional and statewide compliance. Suggestions included:

### Law Enforcement

- Develop and/or improve agency policies and procedures to ensure statutory mandates are met;
- Maryland Police and Corrections Training Commission adapt law enforcement training curriculum to include victims' rights compliance issues;
- Improve law enforcement awareness of availability of direct services and resources to victims; and
- Improve communication skills through impact training.

### Department of Juvenile Services

- Restructure DJS' crime victims' rights policies to improve victim notification compliance and restitution collection; and
- Assist select DJS victim notification liaison in each area office to coordinate victim notification responsibilities.

### Division of Parole & Probation

- Develop and provide in-service training;
- Initiate local jurisdiction meetings with victims and victim service providers;
- Develop local strategic plans to address victim service surveys, case staffing on local level as a learning tool; and
- Establish local victim ombudsman.

### State's Attorney's Offices

- Provide ongoing victims' rights education to prosecutors and staff;
- Amend crime victims' rights mandated brochure to increase victims' awareness of their rights and the availability of services;
- Afford victims the opportunity to request a delay in a related bond or bail hearing, thereby allowing them to exercise their right to attend and be heard; and



- Increase knowledge of recent discovery rules related to motions to shield victim identify.

#### Clerk of Court

- Increase staff awareness of proper processing of Crime Victim Notification Request and Demand for Rights forms to ensure victims' are notified at all junctures of the criminal justice process; and
- Update judiciary on victims' rights laws and related concerns, including training at Judicial Institute, annual conference, etc.

Since that time, the Victims' Rights Compliance Coordinator has continued to work with the various agencies to ensure crime victims are recognized throughout the criminal justice process and that they are able to exercise their rights.

## **VI. The Maryland Victims of Crime Fund**

### **The Purpose of the Maryland Victims of Crime Fund Grant Program**

The Maryland Victims of Crime Fund (MVOC Fund) was created by the Maryland General Assembly during the 1991 Legislative Session. The legislation created a source of revenue for programs across the state, dedicated to serving victims of crime. The primary purpose of the MVOC Fund is to ensure implementation of the Declaration of Crime Victims' Rights Amendment to the Maryland Constitution and the Guidelines for Treatment of and Assistance to Crime Victims and Witnesses and other laws adopted to benefit victims and witnesses of crime (MD Ann. Code, Criminal Procedure Article §11-916).

The MVOC Fund receives money from court costs collected in criminal cases pursuant to §7-409 of the Courts and Judicial Proceedings Article as established under MD Ann. Code, Criminal Procedure Article, §11-916. Under the authority of the law the Judiciary in both the District and Circuit Courts has authority to impose fines on convicted offenders. The 1995 a bill was enacted increasing the fine courts could impose from \$20 to \$30 in Circuit Court and from \$10 to \$20 in District Court. These additional fees took effect on October 1, 1995. In 1997, the court costs were increased again and codified whereby the Circuit Court fine is now \$45 and the District Court fine is \$35.

The MVOC Fund receives monies from the court costs in criminal cases pursuant to Sec. 7-409 of the Courts and Judicial Proceedings Article (Additional Costs in Criminal Court Cases) and Criminal Procedure Article, Sec. 11-916 State Victims of Crime (MVOC) Fund. Both the District Court and the circuit courts have authority to impose fines on convicted offenders. In 1995, the Maryland General Assembly enacted legislation setting the fines that courts could impose at \$40 in circuit court cases and \$30 in District Court cases. These court costs were last increased in 1997 to \$45 (circuit court), \$35 (District Court). Additional court costs of \$3.00 are assessed in cases in which the defendant elects to waive the right to trial and pay the fine or penalty deposit established by the District Court. Each fiscal year, from the first \$500,000 collected under this subsection, the Comptroller shall deposit one-half of each court fee into the MVOC Fund, and one-half of each fee into the Criminal Injuries Compensation Fund.

District Court Collections by Jurisdiction FY 2007 and FY 2008  
(Appendix B)

Circuit Court Collections by Jurisdiction FY 2007 and FY 2008  
(Appendix C)

Court costs collections are distributed by the State Comptroller among three victims funds: MVOC (\$22.50 from each fee collected by circuit court; \$12.50 from each fee collected by District Court), Victim Witness Protection and Relocation Fund (\$2.50) from circuit court and District Court fees); and, under Criminal Procedure Article Sec., 11-819 to the Maryland Criminal Injuries Compensation Fund (MCICB).

The Board, in conjunction with GOCCP, annually awards MVOC grants to government agencies and private non-profit organizations that provide direct support services to victims of crime for the purpose of developing and enhancing existing programs that serve victims of crime in Maryland. This is to be differentiated from MCICB, which provides monies directly to victims of personal injury crimes, or surviving family members in the case of a homicide, once a claim has been filed and approved. GOCCP is responsible for the administration of grants from the MVOC Fund.

### **The Maryland Victims of Crime Fund Process**

The MVOC Fund's Notice of Funding Availability (NOFA) is posted on the GOCCP Website ten months prior to the start date of the grant cycle. Victim service providers and criminal justice agencies receive a postcard in the mail alerting them to the GOCCP website. In 2007, the MVOC State Coordinator and the Program Coordinator for STOP Violence Against Women Act (VAWA) provided a technical assistance workshop to potential applicants at the Baltimore County Public Library. MVOC applications are due by the end of November, allowing advanced time for reviewing and processing the award packets. The advance grant application process also allows local governments the opportunity to allocate new grant money into budgets for the upcoming fiscal year. The second and third year MVOC continuation grant applications are submitted to GOCCP and reviewed in the spring each year.

The Grant Review Committee, composed of Board members and service providers, meets to review the MVOC grant applications and to make award recommendations to the Board. The Board, including the Executive Director of GOCCP then approves the MVOC grants prior to awarding.

### **Grants Awarded from the Maryland Victims of Crime Fund**

#### ***FY 2007*** *(Appendix D)*

In January 2006 (July 1, 2006 to June 30, 2007), GOCCP in conjunction with the Board, awarded FY 2007 MVOC grants totaling \$ 579,129.95. New awards totaled \$329,308.27, second-year continuation awards totaled \$249,821.68 and no third-year continuation grant projects were awarded.

#### ***FY 2008*** *(Appendix E)*

In January 2007 (July 1, 2007 to June 30, 2008), GOCCP in conjunction with the Board, awarded FY 2008 MVOC grants totaling \$724,792.30. New awards totaled \$315,581.89, and second and third year continuation awards totaled \$409,210.41.

## **VII. Other Activities of the State Board of Victim Services**

### **CRIME VICTIM BROCHURES AND FORMS**

Pursuant to the mandates of the Constitutional Amendment, Declaration of Rights - Article 47 stating that “a victim of crime shall be treated with dignity, respect and sensitivity during all phases of the criminal justice process,” the State Board developed two series of brochures to ensure that a victim's right to be informed were adhered to by law enforcement personnel, commissioners or juvenile justice intake workers and State’s Attorneys. The statutes, entitled Victims and Witnesses, are detailed in Maryland Ann. Code, Title 11, and Criminal Procedure Article. A comprehensive detail of these laws and others related to crime victims may be found in the Compliance Initiative section. In January 2007, the planning and development of the Brochure Database System (BDS) was complete. The mandated materials were then entered into the new system to track and provide accountability and cost effectiveness.

#### **The Jurisdictional Distribution of Mandated Brochures and Forms (Appendix F)**

Upon first contact with a crime victim or a crime victim’s representative, a law enforcement officer, District Court commissioner or juvenile intake officer shall give the victim or the victim’s representative the “*CRIME VICTIMS AND WITNESSES: Your Rights and Services*” brochure. This brochure is designed to inform the recipient of their rights and services, while outlining the steps a case may go through in the criminal justice process and explaining the criminal justice system’s responsibilities to crime victims and witnesses. Over the last two years approximately 600,000 revised *CRIME VICTIMS AND WITNESSES: Your Rights and Services* brochures were printed in English and Spanish and distributed throughout the state at a cost of approximately \$126,000. The convenient pocketsize brochure allows for easier accessibility for law enforcement officers and a lower postage cost for the Department of Juvenile Services who are required to provide the brochure to some victims of juvenile offenses. In 2004, the first Spanish brochures were drafted to address the increased Latino population in the state.

In addition, the Victims' Right to Notification Act of 1996, the nation's most comprehensive victim notification statute, mandated the State Board of Victim Services develop and distribute printed material that tells crime victims and witnesses about their rights to receive information and services as they participate in the justice process. The “*Crime Victim Notification and Demand for Rights Form (CVNDRF)*” is an one-page form by which victims formally request to be notified of the status of their court case and the pending release of an offender from custody. The prosecuting attorney is mandated to deliver this form, together with the “*Your Rights as a Victim in the Criminal and Juvenile Justice Process*” brochure, to a crime victim within 10 days of an indictment or information filed in Circuit court. The State Board maintains ongoing distribution to each site, based on need.

### **ANNUAL MARYLAND STATEWIDE MEMORIAL SERVICES**

The Victims of Crime Memorial Service is one of two annual events sponsored by the Maryland State Board of Victim Services. The annual services are held to honor those who lost their lives to violent crime in the State of Maryland. The event commences with National Crime Victims Rights Week, which traditionally begins on the last Sunday in April.

Since 2002, each year there are four similar regional services held simultaneously statewide, as opposed to one service for the state. Over the years, in an attempt to accommodate a larger number of participants and to provide accessible locations for surviving family members, services have been extended throughout the state.

The regions are geographically divided as follows:

<b>Eastern Region</b>	<b>Western Region</b>	<b>Southern Region</b>	<b>Northern Region</b>
Caroline	Allegany	Calvert	Anne Arundel
Cecil	Carroll	Charles	Baltimore City
Dorchester	Frederick	Prince George's	Baltimore
Kent	Garrett	St. Mary's	Harford
Queen Anne's	Montgomery		Howard
Somerset	Washington		
Talbot			
Wicomico			
Worcester			

Each year the State Board's Memorial Service Committee members meet with the hosts from the prior year's service and the hosts for the upcoming year to share information, plan, coordinate and collaborate with one another. All four services maintained uniformity with opening ceremonies led by a color guard, musical selections and the symbolic raising of the banner arranged with doves or stars representing those remembered. Two proclamations are presented: one to the hosting State's Attorney, and the other to an attending Board member. The most important and compelling part of the Memorial Service is the "Reading of the Names". Names of crime victims are written, read aloud and displayed as remembrance for family, friends and community members.

The State Board recommended an annual allocation of \$1,000.00 to each region that was hosting a memorial service to afford regional coordinators the opportunity to plan programs without added concerns of raising money to finance events, and eliminate ensuing ethical concerns of elected officials regarding fund raising. The Board has supported the continuation of funds for each of the regions hosting services.

Since 2002, the Crime Victims Memorial Service Core Committee has unanimously voted in favor of continuing the theme "Their Light Still Shines". The hosts or representatives from a jurisdiction each coordinate a regional service.

### **2007 Victims of Crime Memorial Service**

Core Committee members include: Patricia Marshall (Chair), Debra Tall and Oliver Smith. Regional representatives from the hosting State's Attorneys' Offices: Kim Lynch and Wayne Lowe from the Eastern Region; Joyce Schaum from the Western Region; Shirley Harbin from the Northern Region; and Jeannie Copey from the Southern Region.

The Eighteenth Annual Victims of Crime Memorial Service was held on Sunday, April 22, 2007.

The service for the Eastern Region was held at Dove Point in Salisbury and was hosted by The Honorable Davis R. Ruark with the Wicomico County State's Attorney's Office. There were one hundred and eighty-eight (188) names read at this location. An estimated one hundred and fifty (150) surviving family members and friends attended.

The Western Region held its service at Westminster Baptist Church in Westminster. The Honorable Jerry Barnes with the Carroll County State's Attorney's Office hosted the service. Approximately two hundred (200) participants were in attendance.

The Northern Region service was held at the Long Reach High School in Columbia, and hosted by The Honorable Timothy J. McCrone with the Howard County State's Attorney's Office. Maryland's First Lady Katie O'Malley presented before the reading of the names. Approximately three hundred and fifty (350) guests attended.

The service for the Southern Region was held at Waldorf Jaycees Community Center in Waldorf, and was hosted by The Honorable Richard Fritz with the St. Mary's County State's Attorney's Office. An estimated two hundred and twenty-five (225) guests were in attendance.

### **2008 Victims of Crime Memorial Service**

Core Committee members include: Patricia Marshall (Chair) and Debra Tall. Regional representatives from the hosting State's Attorneys' Offices include Jill Ritter from the Western Region; Cheryl Tyiska from the Northern Region; and Melanie Caperones and Debbie Harden from the Southern Region. The Eastern Region was represented by Shelly McMath for the hosting agency Kent County Sheriff's Office.

The Nineteenth Annual Victims of Crime Memorial Service was held on Sunday, April 13, 2008.

The service for the Eastern Region was held at The Comfort Suites in Chestertown and was hosted by Sheriff John Price with the Kent County Sheriff's Office. All in attendance were deeply touched by a moment when live doves were released into the air outside. There were over two hundred (200) names read at this location. An estimated one hundred and twenty-five (125) surviving family members and friends attended.

The Western Region held its service at Seventh-Day Adventist Church in Hagerstown. The Service was hosted by the Honorable Charles P. Strong, Jr. with Washington County State's Attorney's Office. The church setting and heartfelt voice of a singer provided a memorable service for the families and friends of lost loved ones. Approximately one hundred and fifty-five (155) surviving family members and friends were in attendance.

The Northern Region service was held at Annapolis High School in Annapolis, and was hosted by The Honorable Frank Weathersbee with the Anne Arundel County State's Attorney's Office. There were over nine hundred (900) names presented in a beautiful and compassionate PowerPoint Presentation. Approximately two hundred and fifty (250) surviving family members and guests attended.

The service for the Southern Region was held at Waldorf Jaycees Community Center in Waldorf, and was hosted by The Honorable Leonard C. Collins, Jr. with the Charles County State's Attorney's Office. There were over six hundred (600) names read at this moving service. An estimated two hundred (200) surviving family members and friends were in attendance.

## GOVERNOR'S VICTIM ASSISTANCE AWARDS LUNCHEON



Since 1994, to conclude the annual observance of National Crime Victims' Rights Week, the State Board sponsors the Governor's Victim Assistance Awards Luncheon. This luncheon has proven to be a rewarding ceremony that highlights those who have dedicated their lives to providing invaluable assistance to victims of crime and improving victims' rights throughout Maryland. At each luncheon two award plaques are presented: one in honor of the late Henry Gleim and the other in honor of the late Virginia Mahoney. Each award presents its own unique merit for the recipient.

### **Henry Gleim Memorial Award**

In memory of Henry Gleim, an unsung hero who gave unselfishly, generously, courageously and with the compassion for those who walk in the path of victimization, this award recognizes outstanding services to crime victims and those who work to serve them. Generally, only one nominee is selected.

#### **Award Recipients**

2007 Anne Marie Litecky

2008 Ellen Alexander

### **Virginia Mahoney Award**

In honor of Virginia Mahoney, the State Board recognizes an outstanding leader who has set the standard for excellence and professionalism in the field of victim services. This award recognizes one prominent state leader or high-ranking official who has epitomized true leadership in support of victim rights. Generally, only one nominee is selected.

#### **Award Recipients**

2007 Maureen Gillmer

2008 Dr. Debra Stanley

### **Governor's Victim Assistance Awards**

The Governor's Victim Assistance Awards are presented to individuals or agencies located in both the public and private sector who have demonstrated outstanding performance in providing services and support to Maryland's victims of crime. Nominee(s) must have made an outstanding contribution toward improving the status of, or delivering services to, crime victims and/or witnesses in Maryland. Award recipients are recognized for their exemplary work done in the area of victim advocacy that exceeds what is expected in one's routine job responsibilities. These contributions may involve exceptional efforts in a specific case, on a statewide event or issue, or any effort deemed worthy of recognition by the nominator. The number of recipients for this award is listed under each event year.

## **2007 Governor's Victim Assistance Awards Luncheon**

"How wonderful it would be when all beings experience each other as limbs on the one body of life."  
~Robert Thurman

The 2007 Governor's Victim Assistance Awards Luncheon was held on Friday, May 4<sup>th</sup> at the Sheraton Annapolis Hotel in Annapolis, Maryland. Kristen Mahoney and Roberta Roper provided the welcome and introduction. Eighteen (18) individuals and two (2) groups received a Governor's Victim Assistance Award. Robin Woolford was the Master of Ceremonies, Byron L. Warnken, Esquire was the keynote speaker and the Rev. Theresa Mercer presented the invocation. Roberta Roper presented the Virginia Mahoney Memorial Award to Maureen Gillmer and the Henry Gleim Memorial Award to Anne Litecky. There were approximately three hundred (300) people in attendance.

## **2008 Governor's Victim Assistance Awards Luncheon**

"If you want others to be happy, practice compassion, if you want to be happy, practice compassion."  
~the Dalai Lama

The 2008 Governor's Victim Assistance Awards Luncheon was held on Friday, April 25<sup>th</sup> at the Turf Valley Conference Center in Ellicott City, Maryland. This year, Division Chief Ed Parker provided a welcome and introduction with Roberta Roper. Twenty (20) individuals and five (5) groups received a Governor's Victim Assistance Award. Robin S. Woolford, Jr. was the Master of Ceremonies, the keynote speaker was Sgt. David Betz, and Miki Johanison presented the invocation. Roberta Roper presented the Henry Gleim Memorial Award to Ellen Alexander. Dr. Heather Pfeifer presented the Virginia Mahoney Memorial Award to Dr. Debra Stanley. There were approximately two hundred and forty (240) people in attendance.

## **VIII. Legislation**

### **2007 LEGISLATIVE SESSION (all bills signed by Governor Martin O'Malley)**

#### **Public Safety - Eyewitness Identification - Written Policies - HB 103/SB 157**

[http://mlis.state.md.us/2007RS/chapters\\_noln/Ch\\_590\\_hb0103T.pdf](http://mlis.state.md.us/2007RS/chapters_noln/Ch_590_hb0103T.pdf)

Requiring each law enforcement agency in the State to adopt written policies relating to eyewitness identification that comply with specified standards by a specified date and to file a copy of the policies with the Department of State Police by a specified date; and requiring the Department to compile the written policies by a specified date and to allow public inspection of each policy compiled

#### **Education - Safe Schools - Reporting Incidents of Harassment or Intimidation –**

HB 383

[http://mlis.state.md.us/2007RS/chapters\\_noln/Ch\\_398\\_hb0383T.pdf](http://mlis.state.md.us/2007RS/chapters_noln/Ch_398_hb0383T.pdf)

Requiring that the information contained in a specified form relating to harassment or intimidation in schools be kept confidential with specified exceptions; providing that specified information is not a part of a student's permanent educational record; etc.

#### **Creation of a State Debt - Prince George's County - Maryland Crime Victims' Resource Foundation - HB 408/SB 36**

[http://mlis.state.md.us/2007RS/fnotes/bil\\_0008/hb0408B.pdf](http://mlis.state.md.us/2007RS/fnotes/bil_0008/hb0408B.pdf)

Authorizing the creation of a State Debt not to exceed \$150,000, the proceeds to be used as a grant to the Board of Directors of the Maryland Crime Victims' Resource Foundation, Inc. for the acquisition,

construction, repair, renovation, reconstruction, and capital equipping of the Maryland Crime Victims' Resource Foundation; providing for disbursement of the loan proceeds, subject to a requirement that the grantee provide and expend a matching fund; etc.

**Unclaimed Restitution - Disbursements and Use - SB 93/HB 1001**

[http://mlis.state.md.us/2007RS/chapters\\_noln/Ch\\_125\\_sb0093T.pdf](http://mlis.state.md.us/2007RS/chapters_noln/Ch_125_sb0093T.pdf)

Requiring the Comptroller to distribute unclaimed money from judgments of restitution to the State Victims of Crime Fund to be used for specified purposes; requiring the Comptroller to reduce a specified distribution by a specified amount if a victim entitled to restitution is located; and requiring the State Board of Victim Services to ensure that money obtained from unclaimed restitution is used for grants to provide legal counsel to victims.

**Human Trafficking, Extortion, and Involuntary Servitude - SB 606/HB 876**

[http://mlis.state.md.us/2007RS/chapters\\_noln/Ch\\_340\\_sb0606E.pdf](http://mlis.state.md.us/2007RS/chapters_noln/Ch_340_sb0606E.pdf)

Prohibiting a person from knowingly soliciting specified persons for prostitution; prohibiting a person from obtaining or attempting to obtain labor or services by specified means; establishing that a specified penalty is based on the value of specified labor or services; prohibiting a person from making specified verbal threats with the intent to unlawfully extort labor or services; providing that the District Court has jurisdiction that is concurrent with a circuit court in specified criminal cases involving human trafficking; etc.

**2008 Legislative Session (all bills signed by Governor Martin O'Malley)**

**Domestic Violence - Permanent Protective Order After Conviction and Imprisonment – HB182/SB 393**

<http://mlis.state.md.us/2008rs/billfile/HB0182.htm>

Requiring the court to issue a new final protective order against an individual under specified circumstances; limiting the relief that a court is authorized to grant in a final protective order issued under the Act; establishing that a final protective order issued under the Act is permanent unless terminated at the request of the **victim**; etc.

**Domestic Violence - Enforcement of Protective Order - HB 183/SB 392**

[http://mlis.state.md.us/2008rs/chapters\\_noln/Ch\\_396\\_hb0183T.pdf](http://mlis.state.md.us/2008rs/chapters_noln/Ch_396_hb0183T.pdf)

Authorizing a judge to order a law enforcement officer to use all reasonable and necessary force to enforce a temporary custody provision of a final protective order.

**Public Schools - Bullying, Harassment, and Intimidation - Policy and Disciplinary Standards – HB 199**

<http://mlis.state.md.us/2008rs/billfile/HB0199.htm>

Requiring the State Board of Education to develop a model policy prohibiting bullying, harassment, and intimidation in schools; requiring that the model policy include specified information; requiring county boards of education to establish policies prohibiting bullying, harassment, and intimidation in schools based on the model policy; defining "bullying, harassment, or intimidation"; etc.

**Criminal Law - Destruction of Funerary Objects – Restitution – HB 353**

<http://mlis.state.md.us/2008rs/billfile/HB0353.htm>

Requiring a person who violates the prohibition against destroying funerary objects to pay for the restoration of any damaged or defaced real or personal property in a cemetery to the owner of the property or the owner of the cemetery.



**Correctional Services - Eligibility for Parole - Medical Parole - HB 883**

<http://mlis.state.md.us/2008rs/billfile/HB0883.htm>

Establishing medical parole as a form of release from incarceration for inmates who, as a result of a medical or mental health condition, disease, or syndrome, pose no danger to public safety; establishing procedures for requesting medical parole; requiring the Maryland Parole Commission to consider specified information before granting medical parole; providing for the return to custody of a medical parolee under specified circumstances; providing for **victim notification** and participation in medical parole proceedings; etc.

**Crimes - Sexual Offenders - Sentencing - SB 16**

<http://mlis.state.md.us/2008rs/billfile/SB0016.htm>

Clarifying that an adult who has been convicted for a second time of first degree rape or sexual offense involving a victim under the age of 13 years is subject to the mandatory minimum sentence provided for the crime.

**Identity Fraud - Prohibitions, Evidence, and Penalties – SB 60/HB 1113**

<http://mlis.state.md.us/2008rs/billfile/HB1113.htm>

Prohibiting the intentional, willful, and unauthorized copying, attempt to copy, possessing, or attempt to possess all or part of the contents of a computer database accessed intentionally, willfully, or without authorization; providing that specified penalties apply to a specified violation; etc.

**Maryland Uniform Interstate Depositions and Discovery Act – SB 103/HB 88**

<http://mlis.state.md.us/2008rs/billfile/HB0088.htm>

Enacting the Maryland Uniform Interstate Depositions and Discovery Act; establishing procedures for requesting and issuing a subpoena in this State to compel witness testimony at a deposition, document discovery, or inspection of premises in a case filed in a foreign jurisdiction; establishing that specified Maryland Rules apply to subpoenas issued under the Act; repealing existing provisions of law relating to foreign depositions; etc.

**Criminal Law - Destruction of Funerary Objects – Restitution – HB 353**

<http://mlis.state.md.us/2008rs/billfile/HB0353.htm>

Requiring a person who violates the prohibition against destroying funerary objects to pay for the restoration of any damaged or defaced real or personal property in a cemetery to the owner of the property or the owner of the cemetery.

**Prince George's County - Master for Juvenile Causes - Authority PG 303-08 – HB 1038**

<http://mlis.state.md.us/2008rs/billfile/HB1038.htm>

Repealing a specified restriction that prohibits judges of the Circuit Court for Prince George's County from appointing or continuing the appointment of masters for juvenile causes except for the purpose of conducting specified hearings; and repealing a provision of law that prohibits a master in Prince George's County from conducting a specified adjudicatory hearing, a disposition hearing, or a peace order proceeding in a delinquency case.

## **IX. Milestones and Accomplishments**

### **Roper Victim Assistance Academy of Maryland (RVAAM)**

Over a decade has passed since the Board supported the idea of creating a State Victim Assistance Academy and coordinating a victim service provider certification program. The planning came to fruition in 2003 when GOCCP posted a Notice of Funding Availability and received a three-year grant from the Department of Justice (DOJ) Office of Victims of Crime (OVC) for a State Victim Assistance Academy (SVAA) grant. Each SVAA is based on the National Victim Assistance Academy (NVAA) model, but is remodeled to echo the necessities and laws of each state. A SVAA is a 40-hour residential, intensive course in the study of victimology, victim's rights and crime victim services. All SVAA's operated in partnership with an academic institution and are designed to meet the basic-level educational needs of a broad range of victim assistance providers and allied professionals, by providing comprehensive, fundamental, and academically based education. OVC assists and supports SVAA states with planning, developing and sustainability. The SVAA's are an effective way to increase the knowledge of victim service personnel and consequently enhance the services offered to victims of crime in each state.

In 2003, a three-year continuation Federal grant, through DOJ OVC, was awarded to GOCCP for sub-recipient and principle partner the University of Baltimore, in partnership with ), in partnership with Hood College and Johns Hopkins University. Dr. Debra L. Stanley is the Project Director for Maryland's SVAA. Dr. Stanley has a wide range of teaching and research experience in the areas of victimology, victim services, domestic violence, child homicide, abuse, and neglect, female offending, and program development and evaluation. Dr. Stanley co-founded the Connecticut SVAA and was a co-author of the curriculum. She was a Steering Committee member, a member of the Curriculum and Academic sub-committees, and a key Faculty member for two years. In addition, Dr. Stanley has vast experience in program curriculum and course development. She co-developed and authored three-degree programs - Bachelor of Arts and Master of Science degree in criminology and criminal justice, and a Master's degree in Correctional Counseling, and she co-founded the Department of Criminal Justice and Criminology at CCSU

In 2004, the Roper Victim Assistance Academy of Maryland (RVAAM) opened its doors to the first class of students at the University of Baltimore with a commencement of almost fifty graduates. In 2005, Governor Ehrlich presented a proclamation declaring the Academy the *Roper Victim Assistance Academy of Maryland (RVAAM)*. The RVAAM fulfills minimum standards certification as an institute for victim service providers with a comprehensive knowledge base in its curriculum and critical networking. With these baby steps, comes progress. Over the next few years, RVAAM graduated approximately one hundred and fifty (150) advocates and coordinators throughout the State. Today, with special thanks to Dr. Debra L. Stanley, Maryland is recognized as one of the nation's leaders in the movement to guarantee basic rights to victims of crime through a comprehensive state victim assistance academy.

## **X. Recommendations for Improvement of Treatment and Services Available to Maryland Victims of Crime**

Subsequent to the October 2006 annual retreat, the State Board of Victim Services identified the following areas, which are recommended for the improvement of treatment and services for victims of crime. The full implementation of these initiatives will allow for more comprehensive services and treatment to victims, strengthen the role of the State Board and further promote goals of the Governor's Office of Crime Control & Prevention strategy.

The recommendations are as follows:

- Enhance the current structure and composition of the State Board to include members more diversely representative of crime victims' community and those with professional backgrounds, which inherently lend themselves to the Board's mission.
- State Board Orientation: Provide new members with the mission, goals, and responsibilities of Board members. For the existing members, an opportunity to renew the vitality needed to move forward on goals and objectives.
- Strengthen efforts to monitor state's compliance with all crime victims' rights laws.
- Maryland Legislative Session: Make recommendations to the Governor and Lt. Governor on appropriate issues for the annual Maryland Legislative Session to continue to ensure the implementation of all statutory and constitutional crime victims' rights.
- Review the current process for the collection of court ordered restitution payments and make recommendations for improvements for both juvenile and adult offenders.
- Sustain funding for the Roper Victim Assistance Academy of Maryland and develop professional certification standards for all victim assistance personnel to ensure a consistent level of training and services to victims throughout the state.
- Outreach and Awareness Campaign: Coordinate outreach with VINE Initiative and include victim rights laws and basic information in printed materials and promotional projects. Afford visibility for the State Board as well as mechanisms for providing public awareness of victims' rights and services.

*Appendix A*

**Compliance Initiative**

**FY 2007 Report**

7/1/2006 through 6/30/2007

**Total Complaints/Request for Services: 367**

<b>Category</b>	<b>Complaints/Requests for Services</b>	<b>Communication Count</b>
<b>39% Complaints:</b>	<b>144</b>	<b>670</b>
<b>32% Referrals:</b>	<b>119</b>	<b>327</b>
<b>22% Information:</b>	<b>81</b>	<b>264</b>
<b>6% Other:</b>	<b>23</b>	<b>56</b>
<b>Totals:</b>	<b>367</b>	<b>1317</b>

**Compliance Violations: 8**

**Unconfirmed 11**

**Referrals and Recommendations:**

<b>All Victim Related Agencies</b>	<b>43</b>
<b>Commissioner's Office</b>	<b>10</b>
<b>Consumer Fraud</b>	<b>1</b>
<b>Department of Juvenile Services</b>	<b>4</b>
<b>DV Organization/Shelter</b>	<b>3</b>
<b>Identity Theft</b>	<b>1</b>
<b>Law Enforcement Agency</b>	<b>14</b>
<b>Legal Services</b>	<b>18</b>
<b>MCICB</b>	<b>26</b>
<b>MCVRC</b>	<b>7</b>
<b>Other</b>	<b>9</b>
<b>Police</b>	<b>17</b>
<b>Police Internal Affairs Division</b>	<b>5</b>
<b>Protective/Peace Orders</b>	<b>1</b>
<b>SAO</b>	<b>31</b>
<b>Shelter</b>	<b>1</b>
<b>Victim Witness Relocation Program</b>	<b>1</b>
<b>VINE</b>	<b>2</b>

## Compliance Initiative

### FY 2008 Report

7/1/2007 through 6/30/2008

**Total Complaints/Request for Services: 371**

<b>Category</b>	<b>Complaints/Requests for Services</b>	<b>Communication Count</b>
<b>38% Complaints:</b>	<b>141</b>	<b>542</b>
<b>38% Referrals:</b>	<b>140</b>	<b>336</b>
<b>21% Information:</b>	<b>77</b>	<b>184</b>
<b>4% Other:</b>	<b>13</b>	<b>27</b>
<b>Totals:</b>	<b>371</b>	<b>1089</b>

**Compliance Violations: 8**  
**Unconfirmed 0**

#### **Referrals and Recommendations:**

<b>All Victim Related Agencies</b>	<b>44</b>
<b>Commissioner's Office</b>	<b>14</b>
<b>Consumer Fraud</b>	<b>1</b>
<b>Department of Juvenile Services</b>	<b>9</b>
<b>District Court - Civil Clerk</b>	<b>1</b>
<b>Drug Rehabilitation/Job Counseling</b>	<b>1</b>
<b>DV Organization/Shelter</b>	<b>1</b>
<b>Housing</b>	<b>2</b>
<b>Identity Theft</b>	<b>1</b>
<b>Law Enforcement Agency</b>	<b>25</b>
<b>Legal Services</b>	<b>16</b>
<b>MCICB</b>	<b>18</b>
<b>MCVRC</b>	<b>17</b>
<b>Other</b>	<b>12</b>
<b>Police</b>	<b>2</b>
<b>Police Internal Affairs Division</b>	<b>1</b>
<b>SAO</b>	<b>21</b>
<b>Sexual Assault Organization</b>	<b>1</b>

*Appendix B*

**District Court Collections by Jurisdiction  
FY 2007 and FY 2008**

CLERKS	FY 2007	FY 2008	TOTAL
Allegany	18,367.95	15,509.71	33,877.66
Anne Arundel	81,319.23	91,412.13	172,731.36
Baltimore City	51,340.12	53,465.31	104,805.43
Baltimore County	80,050.28	89,247.97	169,298.25
Calvert	14,258.26	14,588.43	28,846.69
Caroline	5,246.26	6,355.37	11,601.63
Carroll	16,890.03	18,431.90	35,321.93
Cecil	9,480.70	8,599.13	18,079.83
Charles	34,703.32	36,660.17	71,363.49
Dorchester	8,823.28	10,076.87	18,900.15
Frederick	22,517.82	19,010.78	41,528.60
Garrett	2,508.21	11,331.43	13,839.64
Harford	28,788.47	25,889.08	54,677.55
Howard	33,960.15	32,449.53	66,409.68
Kent	3,448.21	4,486.60	7,934.81
Montgomery	82,248.55	86,644.53	168,893.08
Prince George's	18,835.68	23,195.78	42,031.46
Queen Anne's	8,083.04	10,458.94	18,541.98
St. Mary's	13,564.85	15,093.58	28,658.43
Somerset	5,416.08	7,065.64	12,481.72
Talbot	12,264.40	12,335.64	24,600.04
Washington	20,639.03	20,100.84	40,739.87
Wicomico	13,425.91	13,380.33	26,806.24
Worcester	7,138.55	7,603.63	14,742.18
<b>MONTH TO DATE TOTALS</b>	<b>593,318.38</b>	<b>633,393.32</b>	<b>1,226,711.70</b>

*Appendix C*  
**Circuit Court Collections by Jurisdiction**  
**FY 2007 and FY 2008**

CLERKS	FY 2007	FY 2008	TOTAL
Allegany	892.00	1,205.00	2,097.00
Anne Arundel	20,599.94	20,458.37	41,058.31
Baltimore City	18,207.81	10,477.00	28,684.81
Baltimore County	12,703.56	13,505.60	26,209.16
Calvert	3,332.50	2,498.90	5,831.40
Caroline	1,190.00	2,619.62	3,809.62
Carroll	5,387.70	5,355.20	10,742.90
Cecil	8,253.55	9,515.29	17,768.84
Charles	3,837.50	3,439.38	7,276.88
Dorchester	1,408.90	1,813.98	3,222.88
Frederick	16,887.14	15,913.80	32,800.94
Garrett	77.50	300.00	377.50
Harford	19,788.90	16,283.11	36,072.01
Howard	3,831.97	4,272.24	8,104.21
Kent	2,005.00	2,400.00	4,405.00
Montgomery	8,961.70	9,471.28	18,432.98
Prince George's	7,912.71	8,701.21	16,613.92
Queen Anne's	2,542.50	1,517.85	4,060.35
St. Mary's	1,957.50	1,957.50	3,915.00
Somerset	1,191.67	1,299.50	2,491.17
Talbot	2,032.76	1,596.25	3,629.01
Washington	9,040.63	9,463.00	18,503.63
Wicomico	7,208.90	6,257.85	13,466.75
Worcester	5,228.60	3,808.50	9,037.10
<b>MONTH TO DATE TOTALS</b>	164,480.94	154,130.43	318,611.37

Appendix D

**Grants Awarded from the Maryland Victims of Crime Fund  
FY 2007**

<b>Agency</b>	<b>Project</b>	<b>Grant Amount</b>	<b>Project Year</b>
Caroline County Detention Center	Vine Interface Upgrade	\$1,980.00	0
Somerset County State's Attorney's Office	Computer Case Management System	\$21,085.00	0
Anne Arundel County State's Attorney's Office	Victim Advocate	\$35,000.00	1
	Victim Witness Assistance Unit		
Carroll County State's Attorney's Office	Support Staff	\$33,842.67	1
	Underserved Rural and Minority		
Heartly House, Inc.	Advocacy/Outreach	\$26,714.00	1
Johns Hopkins University School of Nursing	Forensic Nurse Examiner - Pediatric (FNE-P) Trainings in Maryland	\$34,525.00	1
	Kent County Sheriff's Office - Victim-Witness Service Provider	\$29,524.89	1
Kent County Sheriff's Office	Program Coordinator	\$30,030.00	1
Maryland Children's Alliance	Silver Spring Courthouse Victim Assistant Project	\$17,203.55	1
Montgomery County Dept. of Health & Human Services	SAFE Program	\$16,776.00	1
Peninsula Regional Medical Center			
Sexual Trauma, Treatment, Advocacy & Recovery Center, Inc. (STTAR)	Howard County Outreach	\$11,492.96	1
Somerset County State's Attorney's Office	Victim/Witness Project	\$13,876.17	1
St. Vincent de Paul of Baltimore, Inc.	Family Domestic Violence Program	\$16,461.98	1
THE ASSOCIATED: Jewish Community Federation of Baltimore	Outreach and Advocacy	\$14,924.70	1
	Campus Victim Advocacy:		
University of Maryland	Enhancement and Expansion	\$25,871.35	1
Anne Arundel County	Victim Witness Unit Assistant	\$10,496.00	2
	AAMC-Sexual Assault Forensic Examiners Expanded Program	\$10,139.00	2
Anne Arundel Medical Center	Victim Services Training Initiative II	\$822.00	2
Center for Children, Inc.			
Domestic Violence Center of Howard County	Assistant Residential Director	\$26,250.00	2
Domestic Violence Sexual Assault Resource Center (Dove Center)	Project Safety Enhancement	\$12,733.00	2
	Sexual Assault Forensic Examiner (SAFE) Program	\$22,267.00	2
Greater Baltimore Medical Center (GBMC)	Circuit Court Victim Witness Coordinator	\$26,047.00	2
Harford County State's Attorney's Office	Domestic Violence Counselor	\$21,060.00	2
Northwest Hospital Center	Ocean City Police Department		
	Domestic Violence Initiative	\$25,448.60	2
Ocean City Police Department	Domestic Violence Victim Advocate		
Prince George's County State's Attorney's Office	Coordination Grant	\$34,969.00	2
Prince George's County, Maryland	Victim Services Administrative Support	\$13,936.00	2
Sinai Hospital of Baltimore, Inc.	Victim Outreach Advocate	\$20,478.08	2
	Project SAVE" (Sheriff's Anti-Violence Enforcement)"	\$14,340.00	2
St. Mary's County Sheriff's Office	Towson University Police Victim Advocate	\$10,836.00	2
Towson University			

<b>Funding Totals</b>	
One Year Only	\$23,065.00
First Year	\$306,243.27
Second Year	\$249,821.68
Third Year	\$0.00
<b>Grand Total</b>	<b>\$579,129.95</b>



*Appendix E*

**Grants Awarded from the Maryland Victims of Crime Fund  
FY 2008**

Agency	Project	Grant amount	Project Year
Anne Arundel County	Reaching Out for Victim's Rights	\$2,103.55	0
Baltimore County Police Department	Domestic/Workplace Violence Training	\$6,864.55	0
Frederick Memorial Healthcare System	SAFE - Sexual Assault Forensic Examiner Training Program	\$2,475.00	0
Anne Arundel County State's Attorney's Office	Elderly or Disabled Victims of Economic Crimes	\$35,000.00	1
Baltimore City Sheriff's Department	Extended Victims Services Project	\$19,799.00	1
Baltimore City State's Attorney's Office	Latino Victim Advocate (LAVA)	\$31,088.09	1
Catholic Charities of the Archdiocese of Washington DC	Angel's Watch Regional DV Shelter Project	\$34,837.00	1
Cumberland Police Department	Cumberland Police DVRT	\$13,390.56	1
Domestic Violence Center of Howard County	Safehouse Services	\$29,350.00	1
Domestic Violence Sexual Assault Resource Center (Dove Center)	Rural Safety & Outreach Project	\$4,618.00	1
Family Crisis Center, Inc. of Prince George's County	Domestic Violence Legal Advocacy Program	\$35,000.00	1
Maryland Coalition Against Sexual Assault, Inc. (MCASA)	HIV Prophylactic Treatment for Victims of Sexual Assault	\$4,968.95	1
Mid-Shore Council on Family Violence	Bilingual Victim Services Project	\$35,000.00	1
Southern Maryland Center for Family Advocacy	V.I.P.: Victim Impact Project, So. Md. Center for Family Advocacy	\$34,500.00	1
YWCA of Annapolis and Anne Arundel County	Bilingual Court Advocate for Victims of Crime	\$26,587.19	1
Anne Arundel County State's Attorney's Office	Victim Advocate	\$26,250.00	2
Carroll County State's Attorney's Office	Victim/Witness Assistance Unit Support	\$26,250.00	2
Heartly House, Inc.	Underserved Rural and Minority Advocacy/Outreach	\$18,096.67	2
Johns Hopkins University School of Nursing	Forensic Nurse Examiner - Pediatric (FNE-P) Trainings	\$25,894.00	2
Kent County Sheriff's Office	Victim-Witness Service Provider	\$26,250.00	2
Maryland Children's Alliance	Contracted Program Coordinator	\$22,522.00	2

Montgomery County Dept. of Health & Human Services - Abused Persons Program	Silver Spring Courthouse Victim Assistance Project	\$25,950.00	2
Prince George's County, Maryland	Domestic Violence Victim Advocate Coordination	\$26,226.00	2
Sexual Trauma, Treatment, Advocacy & Recovery Center, Inc. (STTAR)	Howard County Outreach	\$8,797.22	2
Somerset County State's Attorney's Office	Victim/Witness Project	\$10,436.00	2
St. Vincent de Paul of Baltimore, Inc.	Family Domestic Violence Program	\$12,375.00	2
THE ASSOCIATED: Jewish Community Federation of Baltimore	Outreach and Advocacy	\$11,550.00	2
University of Maryland - Ofc. of Research Admin. & Advancement	Campus Victim Advocacy: Enhancement and Expansion	\$19,575.67	2
Anne Arundel County	Victim Witness Unit Assistance	\$6,741.62	3
Anne Arundel Medical Center	Sexual Assault Forensic Examiners - Expanded Program	\$6,760.00	3
Domestic Violence Center of Howard County	Assistant Residential Director	\$17,500.00	3
Domestic Violence Sexual Assault Resource Center (Dove Center)	Project Safety Enhancement	\$8,446.00	3
Greater Baltimore Medical Center (GBMC)	Sexual Assault Forensic Examiner (SAFE) Program	\$14,845.00	3
Harford County State's Attorney's Office	Circuit Court Victim Witness Coordinator	\$17,365.00	3
Northwest Hospital Center	Domestic Violence Counselor	\$14,397.18	3
Ocean City Police Department	Domestic Violence Investigation Initiative	\$16,719.23	3
Prince George's County, Maryland	Victim Services Administrative Support	\$16,000.00	3
Sinai Hospital Family Violence Program	Victim Outreach Advocate	\$16,500.00	3
St. Mary's County Sheriff's Office	Project SAVE (Sheriff's Anti-Violence Enforcement)	\$8,469.26	3
Towson University	Victim Advocate	\$5,294.56	3

<b>Funding Totals</b>	
One Year Only	\$11,443.10
First Year	\$304,138.79
Second Year	\$260,172.56
Third Year	\$149,037.85
<b>Grand Total</b>	<b>\$724,792.30</b>

Maryland State Board of Victim Services  
 Jurisdictional Distribution of Mandated Brochures and Forms  
 January 1, 2007 to December 31, 2008

**County: Allegany**

Materials – Language	Quantity	Cost
• LE – English	2,375	\$577.13
• LE – Spanish	311	\$75.60
• SAO – English	250	\$50.12
• CVNR – English	1,250	\$151.82
• CVNR – Spanish	500	\$73.85

**County: Anne Arundel**

Materials – Language	Quantity	Cost
• LE – English	24,155	\$5,869.67
• LE – Spanish	6,075	\$1,476.24
• SAO – English	1,200	\$240.60
• CVNR – English	5,000	\$607.30
• CVNR – Spanish	1,000	\$147.70

**County: Baltimore City**

Materials – Language	Quantity	Cost
• LE – English	95,050	\$23,097.16
• LE – Spanish	14,546	\$3,534.70
• SAO – English	4,700	\$942.35
• SAO – Spanish	10,225	\$2,050.11
• CVNR – English	1,150	\$139.67
• CVNR – Spanish	1,600	\$236.32

**County: Baltimore County**

Materials – Language	Quantity	Cost
• LE – English	214,750	\$52,184.25
• LE – Spanish	12,875	\$3,128.64
• SAO – English	3,000	\$601.50
• SAO – Spanish	100	\$20.05
• CVNR – English	12,000	\$1,457.52
• CVNR – Spanish	1,000	\$147.70

<b>KEY</b>	LE:	Law Enforcement Brochure Crime Victims and Witnesses: Your Rights and Services
	SAO:	State’s Attorney’s Office Brochure Your Rights as a Victim in the Criminal and Juvenile Justice Process
	CVFN:	Crime Victim Notification and Demand for Rights Form

## County: Calvert

Materials – Language	Quantity	Cost
• LE – English	3,200	\$777.60
• LE – Spanish	706	\$171.56
• SAO – English	600	\$120.30
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

## County: Caroline

Materials – Language	Quantity	Cost
• LE – English	850	\$206.55
• LE – Spanish	168	\$40.84
• SAO – English	300	\$60.15
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

## County: Carroll

Materials – Language	Quantity	Cost
• LE – English	10,475	\$2,545.43
• LE – Spanish	1,945	\$472.64
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

## County: Cecil

Materials – Language	Quantity	Cost
• LE – English	1,900	\$461.70
• LE – Spanish	245	\$59.55
• SAO – English	300	\$60.15
• SAO – Spanish	50	\$10.02
• CVNR – English	1,550	\$188.26
• CVNR – Spanish	500	\$73.85

<b>KEY</b>	LE: Law Enforcement Brochure Crime Victims and Witnesses: Your Rights and Services
	SAO: State's Attorney's Office Brochure Your Rights as a Victim in the Criminal and Juvenile Justice Process
	CVFN: Crime Victim Notification and Demand for Rights Form

## County: Charles

Materials – Language	Quantity	Cost
• LE – English	5,400	\$1,312.20
• LE – Spanish	714	\$173.50
• SAO – English	1,900	\$380.95
• CVNR – English	2,500	\$303.65
• CVNR – Spanish	500	\$73.85

## County: Dorchester

Materials – Language	Quantity	Cost
• LE – English	2,500	\$607.50
• LE – Spanish	650	\$157.95
• SAO – English	300	\$60.15
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

## County: Frederick

Materials – Language	Quantity	Cost
• LE – English	8,950	\$2,174.86
• LE – Spanish	1,240	\$301.33
• SAO – English	400	\$80.20
• CVNR – English	1,600	\$194.34
• CVNR – Spanish	500	\$73.85

## County: Garrett

Materials – Language	Quantity	Cost
• LE – English	225	\$54.68
• LE – Spanish	30	\$7.30
• SAO – English	100	\$20.05
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

<b>KEY</b>	LE: Law Enforcement Brochure Crime Victims and Witnesses: Your Rights and Services
	SAO: State's Attorney's Office Brochure Your Rights as a Victim in the Criminal and Juvenile Justice Process
	CVNR: Crime Victim Notification and Demand for Rights Form

## County: Harford

Materials – Language	Quantity	Cost
• LE – English	4,300	\$1,044.90
• LE – Spanish	930	\$225.99
• SAO – English	1,000	\$200.50
• CVNR – English	5,000	\$607.30
• CVNR – Spanish	1,000	\$147.70

## County: Howard

Materials – Language	Quantity	Cost
• LE – English	15,500	\$3,766.50
• LE – Spanish	3,500	\$850.50
• SAO – English	1,050	\$210.52
• CVNR – English	5,000	\$607.30
• CVNR – Spanish	1,000	\$147.70

## County: Kent

Materials – Language	Quantity	Cost
• LE – English	975	\$236.93
• LE – Spanish	168	\$40.83
• SAO – English	300	\$60.15
• SAO – Spanish	25	\$5.01
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

## County: Montgomery

Materials – Language	Quantity	Cost
• LE – English	45,050	\$10,947.15
• LE – Spanish	12,756	\$3,099.72
• SAO – English	2,900	\$581.44
• SAO – Spanish	175	\$35.09
• CVNR – English	10,000	\$1,214.60
• CVNR – Spanish	1,700	\$251.09

<b>KEY</b>	LE: Law Enforcement Brochure Crime Victims and Witnesses: Your Rights and Services
	SAO: State's Attorney's Office Brochure Your Rights as a Victim in the Criminal and Juvenile Justice Process
	CVFN: Crime Victim Notification and Demand for Rights Form

## County: Prince George's

Materials – Language	Quantity	Cost
• LE – English	28,889	\$7,020.04
• LE – Spanish	9,251	\$2,248.05
• SAO – English	3,550	\$711.77
• SAO – Spanish	175	\$35.07
• CVNR – English	10,401	\$1,263.31
• CVNR – Spanish	2,550	\$376.63

## County: Queen Anne's

Materials – Language	Quantity	Cost
• LE – English	2,000	\$486.00
• LE – Spanish	308	\$74.84
• SAO – English	300	\$60.15
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

## County: Somerset

Materials – Language	Quantity	Cost
• LE – English	700	\$170.10
• LE – Spanish	160	\$38.89
• SAO – English	500	\$100.25
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

## County: St. Mary's

Materials – Language	Quantity	Cost
• LE – English	1,350	\$328.05
• LE – Spanish	520	\$126.36
• SAO – English	300	\$60.15
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

<b>KEY</b>	LE: Law Enforcement Brochure Crime Victims and Witnesses: Your Rights and Services
	SAO: State's Attorney's Office Brochure Your Rights as a Victim in the Criminal and Juvenile Justice Process
	CVNR: Crime Victim Notification and Demand for Rights Form

## County: State-wide

Materials – Language	Quantity	Cost
• LE – English	151,100	\$36,717.30
• LE – Spanish	54,500	\$13,243.50
• CVNR – English	28,050	\$3,406.95
• CVNR – Spanish	2,550	\$376.63

## County: Talbot

Materials – Language	Quantity	Cost
• LE – English	2,385	\$579.56
• LE – Spanish	930	\$226.00
• SAO – English	300	\$60.15
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

## County: Washington

Materials – Language	Quantity	Cost
• LE – English	2,000	\$486.01
• LE – Spanish	420	\$102.07
• SAO – English	500	\$100.25
• CVNR – English	2,500	\$303.65
• CVNR – Spanish	500	\$73.85

## County: Washington, D.C.

Materials – Language	Quantity	Cost
• LE – English	200	\$48.60
• LE – Spanish	100	\$24.30

## County: Wicomico

Materials – Language	Quantity	Cost
• LE – English	6,500	\$1,579.51
• LE – Spanish	1,235	\$300.12
• SAO – English	2,000	\$401.00
• CVNR – English	1,500	\$182.19
• CVNR – Spanish	500	\$73.85

<b>KEY</b>	LE: Law Enforcement Brochure Crime Victims and Witnesses: Your Rights and Services
	SAO: State's Attorney's Office Brochure Your Rights as a Victim in the Criminal and Juvenile Justice Process
	CVNR: Crime Victim Notification and Demand for Rights Form



## County: Worcester

Materials – Language	Quantity	Cost
• LE – English	2,775	\$674.33
• LE – Spanish	631	\$153.34
• SAO – English	100	\$20.05
• CVNR – English	1,000	\$121.46
• CVNR – Spanish	500	\$73.85

<b>KEY</b>	LE:	Law Enforcement Brochure Crime Victims and Witnesses: Your Rights and Services
	SAO:	State’s Attorney’s Office Brochure Your Rights as a Victim in the Criminal and Juvenile Justice Process
	CVFN:	Crime Victim Notification and Demand for Rights Form