



Larry Hogan | Governor
Boyd K. Rutherford | Lt. Governor
Michael G. Leahy | Secretary
Lance Schine | Deputy Secretary

September 27, 2019

Special Secretary Jimmy Rhee
Governor's Office of Small, Minority & Business Affairs
100 Community Place
Crownsville, MD 21032

Secretary Peter K. Rahn
Maryland Department of Transportation
7201 Corporate Center Drive
Hanover, MD 21076

The Honorable Clarence K. Lam
Co-Chair, Joint Committee on Fair Practices and Personnel Oversight
Miller Senate Office Building, Room 420
11 Bladen Street
Annapolis, MD 21401

The Honorable Erek Barron
Co-Chair, Joint Committee on Fair Practices and Personnel Oversight
House Office Building, Room 414
6 Bladen Street
Annapolis, MD 21401

Dear Special Secretary Rhee, Secretary Rahn, Senator Lam, and Delegate Barron:

In accordance with State Finance § 14-305(a)(1), HB 1506/Ch. 633, 2017 and SB 700/Ch. 634, 2017, enclosed is the Department of Information Technology's Annual Minority Business Enterprise (MBE) Procurement Report. This report was prepared by DoIT's Division of Procurement and reflects procurement activity during Fiscal Year 2019.

If you have any questions about this report, please contact DoIT's Intergovernmental Liaison, Andi Morony, at 410.697.9456 or andi.morony1@maryland.gov.

Sincerely,

A handwritten signature in blue ink that reads "Michael G. Leahy". The signature is stylized and cursive.

Michael G. Leahy
Secretary

Enclosure

cc: Sachin Bhatt, Director, Procurement & Contract Management, DoIT
Barbara Wilkins, Director, Government Relations, DBM

MSAR #8532, 11372 SF § 14-305(a)(1) and HB 1506/Ch. 633, 2017; SB 700/Ch. 634, 2017

Minority Business Enterprise Annual Procurement Report

Reporting Form #1

Reporting Department/Agency:
Fiscal Year 2018

Department of Information Technology
July 1, 2018 - June 30, 2019

Total Contract Awards by Procurement Categories

Procurement Category	Total # All Prime Contracts (Including MBE)	Total All Prime Contracts Dollar Value Awarded (Including MBE)	Total # of Prime Contract Waivers	Total Dollar Value of Prime Contract Waivers	Total # MBE Prime Contracts Awarded	Total MBE Prime Contract Dollar Value Awarded	Total # MBE Subcontracts Awarded	Total MBE Subcontract Dollar Value Awarded	Total # of MBE Contracts Awarded- Prime & Sub	Total \$ of MBE Contracts Awarded- Prime & Sub	Total MBE Participation Percentage
Architectural					0	\$0	0	\$0	0	\$0	0.00%
Engineering					0	\$0	0	\$0	0	\$0	0.00%
Construction					0	\$0	0	\$0	0	\$0	0.00%
Construction Related Services					0	\$0	0	\$0	0	\$0	0.00%
Maintenance	1	\$108,390			0	\$0	0	\$0	0	\$0	0.00%
Services	9	\$62,590			3	\$51,035	0	\$0	3	\$51,035	81.54%
Supplies & Equipment	4	\$7,051			0	\$0	0	\$0	0	\$0	0.00%
IT Services	265	\$71,346,145			26	\$3,297,018	7	\$7,981,587	33	\$11,278,605	15.81%
IT Supplies & Equipment	14	\$1,944,939			3	\$20,648	0	\$0	3	\$20,648	1.06%
Human, Cultural, Social & Educational Services	1	\$50			0	\$0	0	\$0	0	\$0	0.00%
Corporate Credit Card	405	\$305,441			13	\$21,392			13	\$21,392	7.00%
Direct Voucher					0	\$0			0	\$0	0.00%
Totals	699	\$73,774,606	0	\$0	45	\$3,390,093	7	\$7,981,587	52	\$11,371,680	15.41%

Note(s): There was a total of \$5,075,780 in exclusions for telecommunications, memberships, conferences and local telephone services per the Comptroller exclusions. If the excluded value were added to the total pre-Pcard transactions, the total for PCH710 matches.

Authorized by: Michael G. Leahy, Secretary
Printed Name and Title

Prepared by: Carla Thompson, MBE Liaison
Printed Name and Title

Date: _____

Date: 08/20/19

Telephone: (410) 697-9667

Email Address: Carla.Thompson@maryland.gov

Minority Business Enterprise Annual Procurement Report

Reporting Department/Agency: Department of Information Technology
 Fiscal Year 2018 July 1, 2018 - June 30, 2019

Total MBE Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category		African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural	Total Dollars														\$0
	# of Contracts														0
Engineering	Total Dollars														\$0
	# of Contracts														0
Construction	Total Dollars														\$0
	# of Contracts														0
Construction Related Services	Total Dollars														\$0
	# of Contracts														0
Maintenance	Total Dollars														\$0
	# of Contracts														0
Services	Total Dollars														\$0
	# of Contracts														0
Supplies & Equipment	Total Dollars														\$0
	# of Contracts														0
IT Services	Total Dollars	\$3,351,907				\$4,629,680									\$7,981,587
	# of Contracts	4				3									7
IT Supplies & Equipment	Total Dollars														\$0
	# of Contracts														0
Human, Cultural, Social & Educational Services	Total Dollars														\$0
	# of Contracts														0
Totals	Total Dollars	\$3,351,907	\$0	\$0	\$0	\$4,629,680	\$0	\$0	\$0	\$0	\$0			\$0	\$7,981,587
	# of Contracts	4	0	0	0	3	0	0	0	0	0			0	7

Minority Business Enterprise Annual Procurement Report

Reporting Department/Agency: Department of Information Technology

Fiscal Year 2018

July 1, 2018 - June 30, 2019

Reporting Form #2

Total MBE Prime Contract Awards by MBE Classifications and Procurement Categories

Procurement Category		African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total	
Architectural	Total Dollars															\$0
	# of Contracts															0
Engineering	Total Dollars															\$0
	# of Contracts															0
Construction	Total Dollars															\$0
	# of Contracts															0
Construction Related Services	Total Dollars															\$0
	# of Contracts															0
Maintenance	Total Dollars															\$0
	# of Contracts															0
Services	Total Dollars	\$49,960				\$1,075										\$51,035
	# of Contracts	2				1										3
Supplies & Equipment	Total Dollars															\$0
	# of Contracts															0
IT Services	Total Dollars	\$262,825	\$2,631,735	\$34,669		\$362,789					\$5,000					\$3,297,018
	# of Contracts	3	7	2		13					1					26
IT Supplies & Equipment	Total Dollars		\$8,952			\$11,696										\$20,648
	# of Contracts		1			2										3
Human, Cultural, Social & Educational Services	Total Dollars															\$0
	# of Contracts															0
Corporate Credit Card	Total Dollars					\$21,392										\$21,392
	# of Contracts					13										13
Direct Voucher	Total Dollars															\$0
	# of Contracts															0
Total	Total Dollars	\$312,785	\$2,640,687	\$34,669	\$0	\$396,952	\$0	\$0	\$0	\$0	\$5,000			\$0	\$3,390,093	

July 1, 2018 - June 30, 2019

# of Contracts	5	8	2	0	29	0	0	0	0	0	1	0	45
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Total MBE Prime and Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category		African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Engineering	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction Related Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Maintenance	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Services	Total Dollars	\$49,960	\$0	\$0	\$0	\$1,075	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$51,035
	# of Contracts	2	0	0	0	1	0	0	0	0	0	0	0	0	3
Supplies & Equipment	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
IT Services	Total Dollars	\$3,614,732	\$2,631,735	\$34,669	\$0	\$4,992,469	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$11,278,605
	# of Contracts	7	7	2	0	16	0	0	0	0	1	0	0	0	33
IT Supplies & Equipment	Total Dollars	\$0	\$8,952	\$0	\$0	\$11,696	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,648
	# of Contracts	0	1	0	0	2	0	0	0	0	0	0	0	0	3
Human, Cultural, Social & Educational Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Credit Card	Total Dollars	\$0	\$0	\$0	\$0	\$21,392	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,392
	# of Contracts	0	0	0	0	13	0	0	0	0	0	0	0	0	13
Direct Voucher	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	Total Dollars	\$3,664,692	\$2,640,687	\$34,669	\$0	\$5,026,632	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$11,371,680
	# of Contracts	9	8	2	0	32	0	0	0	0	1	0	0	0	52

% of Contract Awards	4.97%	3.58%	0.05%	0.00%	6.81%	0.00%	0.00%	0.00%	0.00%	0.00%	0.01%	0.00%	0.00%	0.00%	15.41%
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Total Contract Awards from Form 1 \$73,774,606

Minority Business Enterprise Annual Procurement Report

Reporting Form #2

Reporting Department/Agency: Department of Information Technology

Fiscal Year 2018 July 1, 2018 - June 30, 2019

Authorized by: Michael Leahy, Secretary
Printed Name and Title

Prepared by: Carla Thompson

Telephone: (410) 697-9667

Date: _____

Date: 08/20/19

Email Address: carla.thompson@maryland.gov

Notes: