



October 20, 2015

Special Secretary Jimmy Rhee
Governor's Office of Minority Affairs
William Donald Schaefer Tower, Suite 1502
6 St. Paul Street
Baltimore, MD 21202

Secretary Peter K. Rahn
Maryland Department of Transportation
7201 Corporate Center Drive
Hanover, MD 21076

The Honorable Anthony Muse
Co-Chair, Joint Committee on Fair Practices and Personnel Oversight
Miller Senate Office Building, Room 420
11 Bladen Street
Annapolis, MD 21401

The Honorable Adrienne Jones
C-Chair, Joint Committee on Fair Practices and Personnel Oversight
House Office Building, Room 312
6 Bladen Street
Annapolis, MD 21401

Dear Special Secretary Rhee, Secretary Rahn, Senator Muse, and Delegate Jones:

In accordance with SF § 14-305(a)(1) and HB 362/Ch. 9, 2008, enclosed is the Department of Information Technology's Annual Minority Business Enterprise (MBE) Procurement Report. This report was prepared by DoIT's Division of Procurement and reflects procurement activity during FY 2015.



If you have any questions about the attached report, please contact Carla Thompson, in the DoIT Procurement Office at (410) 260-6155.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Garcia", is written over a large, faint circular watermark or stamp.

David A. Garcia
Secretary

Enclosure

cc: Stacia Roesler, Director, Procurement & Contract Management, DoIT
Barbara Wilkins, Director, Government Relations, DBM



Annual Minority Business Enterprise (MBE) Procurement Report

Summary Statement

Reporting Department/Agency:	Department of Information Technology
Fiscal Year:	2015

Category		Amount
1. Total dollars awarded to MBEs (Total from Form 1 Spreadsheet)		1,197,100
2. Total dollars paid to MBEs (Total from Form 3 Database, sum of 2a and 2b below)		47,050,641.00
a. Total Actual Subcontractor Payments by MBE Classification	8,397,484	
b. Total Prime Contractor Actual Payments by Classification (excluding non-minority primes)	38,653,157	
3. Total dollars awarded (Total from Form 1 Spreadsheet)		117,526,564
4. MBE awards as a percentage of contracts awards (from Form 1 Spreadsheet)		6.79
Secretary/Agency Head Name: David Garcia		

This summary is not complete until the three respective signatures on page 2 have been obtained.

This is a Fill-In Form. Use your Tab Key to move to each input field and enter the information as required.

Annual Minority Business Enterprise (MBE) Procurement Report


Summary Statement Page 2

Reporting Department Agency:
Fiscal Year:

Agency Representative who Prepared Report:

I hereby attest that I reviewed the FY 14 MBE Reports and any attachments and the information therein is true and correct to the best of my knowledge, information and belief.

PRINT NAME: Carla Thompson TITLE: MBE Liaison

SIGNATURE AND DATE:  8/24/15

Reviewed and Approved by Agency Chief Financial Officer:

I hereby attest that the vendor payment information included in the current FY MBE Reports is true and correct to the best of my knowledge, information and belief.

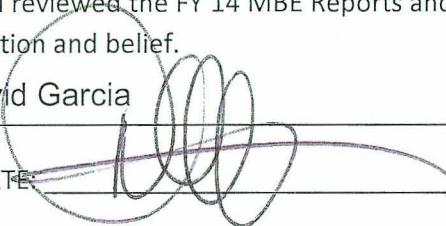
PRINT NAME: Al Bullock TITLE: Chief of Staff

SIGNATURE AND DATE:  8/25/15

Reviewed and Approved by Agency Head or Designee:

I hereby attest that I reviewed the FY 14 MBE Reports and any attachments and the information therein is true and correct to the best of my knowledge, information and belief.

PRINT NAME: David Garcia TITLE: Secretary, CIO

SIGNATURE AND DATE:  _____

Minority Business Enterprise Annual Procurement Report

Reporting Form #1

Reporting Department/Agency: Department of Information Technology

Fiscal Year 2015

Total Contract Awards by Procurement Categories

Procurement Category	Total # All Prime Contracts (Including MBE)	Total All Prime Contracts Dollar Value Awarded (Including MBE)	Total # of Prime Contract Waivers	Total Dollar Value of Prime Contract Waivers	Total # MBE Prime Contracts Awarded	Total MBE Prime Contract Dollar Value Awarded	Total # MBE Subcontracts Awarded	Total MBE Subcontract Dollar Value Awarded	Total # of MBE Contracts Awarded- Prime & Sub	Total \$ of MBE Contracts Awarded- Prime & Sub	Total MBE Participation Percentage
Architectural					0	\$0	0	\$0	0	\$0	0.00%
Engineering					0	\$0	0	\$0	0	\$0	0.00%
Construction					0	\$0	0	\$0	0	\$0	0.00%
Construction Related Services					0	\$0	0	\$0	0	\$0	0.00%
Maintenance	1	\$3,468			0	\$0	0	\$0	0	\$0	0.00%
Services	31	\$79,321			9	\$47,581	1	\$25,324	10	\$72,905	91.91%
Supplies & Equipment	67	\$77,640			2	\$1,754	0	\$0	2	\$1,754	2.26%
IT Services	77	\$38,235,424			14	\$924,815	7	\$6,757,462	21	\$7,682,276	20.09%
IT Supplies & Equipment	54	\$78,474,174			19	\$198,544	0	\$0	19	\$198,544	0.25%
Human, Cultural, Social & Educational Services					0	\$0	0	\$0	0	\$0	0.00%
Corporate Credit Card	217	\$86,538			133	\$24,406			133	\$24,406	28.20%
Direct Voucher	1	\$570,000			0	\$0			0	\$0	0.00%
Totals	448	\$117,526,564	0	\$0	177	\$1,197,100	8	\$6,782,786	185	\$7,979,886	6.79%

Note(s):

Authorized by: Al Bullock, Chief of Staff
Printed Name and Title

Prepared by: Carla Thompson, MBE Liaison
Printed Name and Title

Date: 08/17/15

Date: 08/17/15

Telephone: (410) 260-6155

Email Address: Carla.Thompson@maryland.gov

Total MBE Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category		African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total	
Architectural	Total Dollars															\$0
	# of Contracts															0
Engineering	Total Dollars															\$0
	# of Contracts															0
Construction	Total Dollars															\$0
	# of Contracts															0
Construction Related Services	Total Dollars															\$0
	# of Contracts															0
Maintenance	Total Dollars															\$0
	# of Contracts															0
Services	Total Dollars	\$25,324														\$25,324
	# of Contracts	1														1
Supplies & Equipment	Total Dollars															\$0
	# of Contracts															0
IT Services	Total Dollars	\$3,623,376	\$3,286	\$720,000		\$2,400,000				\$10,800						\$6,757,462
	# of Contracts	3	1	1		1				1						7
IT Supplies & Equipment	Total Dollars															\$0
	# of Contracts															0
Human, Cultural, Social & Educational Services	Total Dollars															\$0
	# of Contracts															0
Totals	Total Dollars	\$3,648,700	\$3,286	\$720,000	\$0	\$2,400,000	\$0	\$0	\$0	\$10,800	\$0	\$0	\$0	\$0	\$0	\$6,782,786
	# of Contracts	4	1	1	0	1	0	0	0	1	0	0	0	0	0	8

Total MBE Prime Contract Awards by MBE Classifications and Procurement Categories

Procurement Category		African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total	
Architectural	Total Dollars															\$0
	# of Contracts															0
Engineering	Total Dollars															\$0
	# of Contracts															0
Construction	Total Dollars															\$0
	# of Contracts															0
Construction Related Services	Total Dollars															\$0
	# of Contracts															0
Maintenance	Total Dollars															\$0
	# of Contracts															0
Services	Total Dollars					\$46,979						\$602				\$47,581
	# of Contracts					8						1				9
Supplies & Equipment	Total Dollars					\$1,499						\$255				\$1,754
	# of Contracts					1						1				2
IT Services	Total Dollars	\$70,931	\$733,374	\$26,725		\$93,785										\$924,815
	# of Contracts	4	7	1		2										14
IT Supplies & Equipment	Total Dollars	\$4,413	\$45,396	\$8,453		\$140,283										\$198,544
	# of Contracts	1	10	1		7										19
Human, Cultural, Social & Educational Services	Total Dollars															\$0
	# of Contracts															0
Corporate Credit Card	Total Dollars		\$1,234			\$23,172										\$24,406
	# of Contracts		23			110										133
Direct Voucher	Total Dollars															\$0
	# of Contracts															0
Total	Total Dollars	\$75,343	\$780,004	\$35,178	\$0	\$305,718	\$0	\$0	\$0	\$0	\$0	\$857	\$0	\$0	\$0	\$1,197,100

# of Contracts	5	40	2	0	128	0	0	0	0	0	2	0	0	177
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Total MBE Prime and Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category	African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Engineering	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction Related Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Maintenance	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Services	Total Dollars	\$25,324	\$0	\$0	\$0	\$46,979	\$0	\$0	\$0	\$0	\$602	\$0	\$0	\$72,905
	# of Contracts	1	0	0	0	8	0	0	0	0	1	0	0	10
Supplies & Equipment	Total Dollars	\$0	\$0	\$0	\$0	\$1,499	\$0	\$0	\$0	\$0	\$255	\$0	\$0	\$1,754
	# of Contracts	0	0	0	0	1	0	0	0	0	1	0	0	2
IT Services	Total Dollars	\$3,694,307	\$736,660	\$746,725	\$0	\$2,493,785	\$0	\$0	\$10,800	\$0	\$0	\$0	\$0	\$7,682,276
	# of Contracts	7	8	2	0	3	0	0	1	0	0	0	0	21
IT Supplies & Equipment	Total Dollars	\$4,413	\$45,396	\$8,453	\$0	\$140,283	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$198,544
	# of Contracts	1	10	1	0	7	0	0	0	0	0	0	0	19
Human, Cultural, Social & Educational Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporate Credit Card	Total Dollars	\$0	\$1,234	\$0	\$0	\$23,172	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,406
	# of Contracts	0	23	0	0	110	0	0	0	0	0	0	0	133
Direct Voucher	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	Total Dollars	\$3,724,043	\$783,289	\$755,178	\$0	\$2,705,718	\$0	\$0	\$10,800	\$0	\$857	\$0	\$0	\$7,979,886
	# of Contracts	9	41	3	0	129	0	0	1	0	2	0	0	185

% of Contract Awards	3.17%	0.67%	0.64%	0.00%	2.30%	0.00%	0.00%	0.00%	0.01%	0.00%	0.00%	0.00%	0.00%	6.79%
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Total Contract Awards from Form 1 \$117,526,564