



DIVISION OF CORRECTIONS

Annual Report

FY 2023

INTRODUCTION

Please accept the following report in accordance with the below State statute:

2022 Maryland Statutes | Correctional Services | Title 3 - Division of Correction | Subtitle 2 - Powers and Personnel | Section 3-207 - Commissioner of Correction - Annual Reports | Universal Citation: MD. Correctional Services Code § 3-207 (2022)

(a) On or before October 31 of each year, the Commissioner shall submit an annual report to the Secretary and the Governor that states, for each correctional facility in the Division:

- (1) its expenses, receipts, disbursements, condition, and progress;
 - (2) the number of incarcerated individuals and each Incarcerated Individual's age, sex, race, place of conviction, crime, and term of confinement;
 - (3) the number of incarcerated individuals who escape, are pardoned, or discharged;
 - (4) the job classifications for incarcerated individual labor in each Department and facility under the authority of the Division;
 - (5) the daily wage scale at each prison for each job classification under the authority of the Division;
 - (6) the total number of incarcerated individuals currently employed at facilities under the authority of the Division, disaggregated by facility;
 - (7) the annual cost of living for incarcerated individuals, including the average cost of:
 - (i) telephone calls, including calls to medical providers;
 - (ii) video calls; and
 - (iii) items available for purchase at a commissary, including:
 1. feminine hygiene products;
 2. toiletries; and
 3. medications; and
 - (8) any remarks and suggestions the Commissioner considers necessary to advance the interests of the correctional facility.
- (b) The Commissioner shall submit with the report required by subsection (a) of this section a statement similar to the statement that is required to be submitted under § 3-206 of this subtitle.
- (c) The Commissioner shall verify the report and statement required by this section.
- (d) Subject to § 2-1257 of the State Government Article, the Governor shall submit to the General Assembly the report and statement required under this section and any recommendations that the Governor considers expedient.

Contents

INTRODUCTION	2
COMMISSIONER NOTE.....	6
OVERVIEW	7
INCARCERATED INDIVIDUAL WORK	7
PAY SCALE.....	7
DOC INCARCERATED INDIVIDUALS -CHARACTERISTICS OVERVIEW	9
II PER INSTITUTION BY SEX	9
II PER INSTITUTION BY RACE.....	10
II PER INSTITUTION BY AGE.....	11
II PER INSTITUTION BY SENTENCE LENGTH IN MONTHS.....	12
II PER INSTITUTION BY CRIME TYPE.....	13
II PER INSTITUTION BY ESCAPE	14
II BY RELEASE TYPE	14
II COST OF LIVING	15
BALTIMORE CITY CORRECTIONAL CENTER	16
ABOUT	16
PROGRAMS & SERVICES.....	16
STATISTICS.....	16
WORK RELEASE, LANDSCAPING DETAILS, & OUTSIDE DETAILS.....	18
MAYOR'S OFFICE OF NEIGHBORHOOD SAFETY AND ENGAGEMENT (MONSE).....	19
RELIGIOUS SERVICES	19
FY 2023 BUDGET	20
ACCOMPLISHMENTS & SUCCESS STORIES.....	20
COMMUNITY ENGAGEMENT – GIVEAWAY PROJECT	20
FUTURE GOALS.....	20
CENTRAL MARYLAND CORRECTIONAL FACILITY.....	22
ABOUT	22
PROGRAMS & SERVICES.....	22
RELIGIOUS SERVICES	23
FY 2023 BUDGET	24
ACCOMPLISHMENTS & SUCCESS STORIES.....	24
FUTURE GOALS.....	24
DORSEY RUN CORRECTIONAL FACILITY	25
ABOUT	25
PROGRAMS & SERVICES.....	25
EDUCATION	25
PROGRAMMING AND VOLUNTEER ACTIVITIES	26
FREEDOM READS	26

FY 2023 BUDGET	27
ACCOMPLISHMENTS & SUCCESS STORIES.....	27
EASTERN CORRECTIONAL INSTITUTION	28
ABOUT	28
PROGRAMS & SERVICES.....	28
EDUCATION	28
FY 2023 BUDGET	29
ACCOMPLISHMENTS & SUCCESS STORIES.....	29
JESSUP CORRECTIONAL INSTITUTION.....	30
ABOUT	30
FY 2023 BUDGET	31
ACCOMPLISHMENTS & SUCCESS STORIES.....	31
MARYLAND CORRECTIONAL INSTITUTION - HAGERSTOWN.....	33
ABOUT	33
PROGRAMS & SERVICES.....	34
AMERICA'S VET DOG PROGRAM	34
FY 2023 BUDGET	35
ACCOMPLISHMENTS & SUCCESS STORIES.....	35
MARYLAND CORRECTIONAL INSTITUTION - JESSUP	36
ABOUT	36
PROGRAMS & SERVICES.....	36
MARYLAND CORRECTIONAL ENTERPRISES (MCE)	36
THE EDUCATION DEPARTMENT	36
SOCIAL WORK	37
OTHERS.....	37
FY 2023 BUDGET	38
MARYLAND CORRECTIONAL INSTITUTION - WOMEN	39
ABOUT	39
PROGRAMS & SERVICES.....	40
EDUCATION DEPARTMENT	40
RELIGIOUS SERVICES	40
SOCIAL WORK DEPARTMENT	40
FY 2023 BUDGET	41
ACCOMPLISHMENTS.....	41
MARYLAND CORRECTIONAL TRAINING CENTER.....	42
ABOUT	42
PROGRAMS & SERVICES.....	42
AMERICA'S VETDOGS PROGRAM.....	42
MEDIATION MARYLAND.....	43

FRIENDS RESEARCH.....	43
FY 2023 BUDGET	43
ACCOMPLISHMENTS.....	43
NORTH BRANCH CORRECTIONAL INSTITUTION	45
ABOUT	45
FY 2023 BUDGET	46
ACCOMPLISHMENTS.....	46
ROXBURY CORRECTIONAL INSTITUTION.....	48
ABOUT	48
FY 2023 BUDGET	49
WESTERN CORRECTIONAL INSTITUTION.....	50
ABOUT	50
FY 2023 BUDGET	52
APPENDIX I – DPSCS MENU ITEMS.....	53

COMMISSIONER NOTE

Dear Stakeholders,


On behalf of the Maryland Department of Public Safety and Correctional Services and the dedicated staff at its correctional facilities, I am pleased to present the Annual Report for Fiscal Year 2023.

This report provides an overview of the operations, achievements, and initiatives aimed at maintaining a safe and secure environment for both staff and incarcerated individuals. The Department remains committed to ensuring public safety and supporting rehabilitation through evidence-based practices.

I am grateful to the hardworking staff members, volunteers, and community partners who have contributed to the Department's success. Their dedication and unwavering commitment have helped us achieve significant milestones this past year.

I hope this report comprehensively explains the Department's activities and progress. The Department values your continued support and looks forward to collaborating with you in the coming year.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Philip Morgan". The signature is fluid and cursive, with the first name "J. Philip" and last name "Morgan" clearly distinguishable.

J. Philip Morgan
Commissioner
Division of Corrections

OVERVIEW

The Department of Public Safety and Correctional Services (DPSCS), Division of Correction Annual Report for Fiscal Year 2023 serves as a comprehensive overview of our commitment to public safety, rehabilitation, and community engagement within the Maryland Department of Public Safety and Correctional Services. This report encapsulates our unwavering dedication to the DPSCS mission, highlighting our achievements, challenges, and ongoing efforts to fulfill its responsibilities.

As a vital component of DPSCS, our facilities play a pivotal role in ensuring individuals' safe and secure custody while striving to provide them with opportunities for personal growth and positive change. In the following pages, the DOC invites you to explore the impactful work carried out by our dedicated staff, the progress made in rehabilitating our incarcerated individual population, and our vision for the future as the Department continues to promote public safety and community reintegration.

INCARCERATED INDIVIDUAL WORK

The Department of Public Safety and Correctional Services (DPSCS) recognizes the importance of providing programming services, educational opportunities, and employment opportunities for incarcerated individuals. Not only do these services assist in preparing offenders for returning to the community, but they also decrease prison idleness, leading to safer correctional facilities. Eligible incarcerated individuals earn wages and diminution credits for participating in work projects, educational classes, and other special programs. In addition to diminution credits, incarcerated individuals also receive compensation for participating in education programs provided by the Department of Labor. The Division of Corrections hires incarcerated individuals for a wide swath of jobs both inside and around the correctional facilities, including skilled, semi-skilled, craftsman, and special assignments.

PAY SCALE

SKILL LEVEL	STEP 1		STEP 2		STEP 3		STEP 4	
UNSKILLED	\$	1.08	\$	1.14	\$	1.26	\$	1.38
SEMI-SKILLED & STUDENT	\$	1.14	\$	1.26	\$	1.38	\$	1.50
SKILLED	\$	1.26	\$	1.38	\$	1.50	\$	1.62
ROAD CREW	\$	2.40	\$	2.70	\$	3.00	\$	3.30
SPECIAL ASSIGNMENT	TBD							
JOB BANK	NON-COMPENSABLE							
LABOR POOL	NON-COMPENSABLE							

The Department currently offers 82 job, educational, and therapeutic assignments throughout all facilities. Among the potential job assignments are the following:

- Dietary
- Barber
- Certified Peer Recovery Specialist
- Educational Tutor
- Furniture Restoration
- Escort for the Blind
- Maintenance
- Landscaping
- Sanitation
- Work Release
- Sewing Shop
- Vocational Aide
- Maintenance
- Blood Spill
- Various Skilled MCE Positions

The Department makes every effort to ensure that incarcerated individuals are being provided with opportunities to better prepare them for returning to their communities. Because of this, IIs are provided with "Primary Assignments", which encompass education, therapeutic opportunities, vocational training, and work details. All of these "primary assignments" provide the assigned II with good conduct credits and/or financial gains. The below table reflects the current number of IIs given primary assignments by Institution.

REGION	INSTITUTION	COUNT
CENTRAL	BCCC	315
CENTRAL	CMCF	274
CENTRAL	DRCF	559
EAST	ECI-A	345
EAST	ECI-E	921
EAST	ECI-W	684
CENTRAL	JCI	1113
WEST	MCIH	713
CENTRAL	MCIJ	428
CENTRAL	MCIW	397
WEST	MCTC	1833
WEST	NBCI	630
WEST	RCI	1461
WEST	WCI	917
Total		10590

DOC INCARCERATED INDIVIDUALS -CHARACTERISTICS OVERVIEW

II PER INSTITUTION BY SEX

REGION	INSTITUTION	MALE	FEMALE	TOTALS
CENTRAL	BCCC	401	0	401
CENTRAL	CMCF	368	0	368
CENTRAL	DRCF	735	0	735
EAST	ECI-A	399	0	399
EAST	ECI-E	1270	0	1270
EAST	ECI-W	1240	0	1240
CENTRAL	JCI	1892	0	1892
WEST	MCIH	802	0	802
CENTRAL	MCIJ	615	0	615
CENTRAL	MCIW	0	527	527
WEST	MCTC	2065	0	2065
WEST	NBCI	1015	0	1015
WEST	RCI	1600	0	1600
WEST	WCI	1526	0	1526
Total		13928	527	14455

II PER INSTITUTION BY RACE

Region	Institution	Black	White	Latinx	American Indian	Asian	Unknown	Total
CENTRAL	BCCC	319	68	6	1	4	3	401
CENTRAL	CMCF	263	98	4	2	0	1	368
CENTRAL	DRCF	578	142	11	2	2	0	735
EAST	ECI-A	289	102	7	0	1	0	399
EAST	ECI-E	874	323	64	3	2	4	1270
EAST	ECI-W	918	265	48	1	7	1	1240
CENTRAL	JCI	1452	351	75	2	6	6	1892
WEST	MCIH	524	193	74	2	7	2	802
CENTRAL	MCIJ	448	125	35	3	2	2	615
CENTRAL	MCIW	291	212	12	3	5	4	527
WEST	MCTC	1316	530	204	1	11	3	2065
WEST	NBCI	819	155	36	1	3	1	1015
WEEST	RCI	1165	346	80	5	2	2	1600
WEST	WCI	1114	319	78	2	9	4	1526
Total		10370	3229	734	28	61	33	14455

II PER INSTITUTION BY AGE

INSTITUTION	Under 17	17	18	19	20	21	22	23	24	25	26-30	31-35	36-40	41-50	51-60	Over 60	Total
MCIH	0	0	1	4	9	10	10	13	23	21	118	134	105	165	123	66	802
MCTC	0	0	0	10	19	30	31	48	51	53	308	372	279	446	263	155	2065
NBCI	0	0	0	1	2	6	5	12	11	9	132	173	180	257	160	67	1015
RCI	0	0	3	7	16	26	36	27	47	44	265	279	216	297	216	121	1600
WCI	0	0	0	2	9	21	18	33	34	32	191	294	201	310	199	182	1526
BCCC	0	0	0	7	4	0	8	13	11	6	61	76	64	83	48	20	401
CMCF	0	0	2	6	6	9	11	10	11	9	62	75	50	67	36	14	368
DRCF	0	0	0	5	14	11	20	20	15	14	91	138	99	151	109	48	735
ECI-A	0	0	0	0	6	7	3	10	11	10	53	91	67	82	42	17	399
ECI-E	0	0	2	5	9	18	18	30	29	34	203	260	162	234	165	101	1270
ECI-W	0	0	0	4	18	16	29	44	42	47	222	262	193	190	120	53	1240
JCI	0	0	3	19	15	29	36	32	46	39	258	288	241	368	318	200	1892
MCIJ	0	0	0	2	8	5	12	17	15	14	83	119	94	105	90	51	615
MCIW	0	0	0	0	6	3	10	15	12	20	94	115	86	91	48	27	527
	0	0	11	72	141	191	247	324	358	352	2141	2676	2037	2846	1937	1122	14455

II PER INSTITUTION BY SENTENCE LENGTH IN MONTHS

INSTITUTION	1 - 6	7 - 12	13 - 18	19 - 24	25 - 36	37 - 60	61 - 96	97 - 120	121 - 180	Over 180	Life	Total	AVG. SENTENCE	AVG. STAY
MCIH	0	2	3	5	13	61	72	70	131	364	81	802	259.3	99.6
MCTC	0	8	10	20	65	264	258	252	332	757	99	2065	203.2	71.3
NBCI	0	0	1	4	2	7	20	21	51	348	561	1015	507.5	160.9
RCI	0	7	5	17	38	134	159	136	200	767	137	1600	259.7	96.5
WCI	0	1	0	4	7	58	86	83	146	625	516	1526	370.1	132.7
BCCC	0	5	13	15	31	95	64	48	52	73	5	401	125	53.1
CMCF	0	6	4	20	29	93	70	41	43	61	1	368	117.2	43.8
DRCF	0	4	9	31	62	186	148	89	78	124	4	735	120.4	48.5
ECI-A	0	0	4	14	34	92	84	53	50	66	2	399	116.5	42.1
ECI-E	0	4	5	15	40	95	115	111	178	620	87	1270	257.8	90.4
ECI-W	0	4	7	12	42	133	160	142	208	482	50	1240	218.1	67.5
JCI	0	9	7	26	80	152	160	146	184	705	423	1892	266.5	121.7
MCIJ	0	3	3	6	10	51	66	58	68	287	63	615	263.8	115.6
MCIW	1	6	7	16	31	84	64	49	68	152	49	527	178.1	59.7
	1	59	78	205	484	1505	1526	1299	1789	5431	2078	14455	233.0857143	85.95714286

II PER INSTITUTION BY CRIME TYPE

CRIME TYPE	MCIH	MCTC	NBCI	RCI	WCI	BCCC	CMCF	DRCF	ECI-A	ECI-E	ECI-W	JCI	MCIJ	MCIW	TOTALS
ARSON	1	8	1	2	0	2	1	0	4	2	2	2	4	3	32
ASSAULT	109	395	62	224	141	97	88	190	102	189	227	260	106	95	2285
AUTO THEFT	2	9	0	7	1	2	1	3	2	8	9	4	0	6	54
BURGLARY	36	114	8	83	47	27	23	36	35	67	73	82	24	24	679
COURT VIOLATION	1	1	0	0	1	1	0	0	1	2	0	1	0	1	9
DOMESTIC	8	25	2	10	3	1	3	10	3	15	8	17	4	35	144
DRUG OFFENSE	22	157	2	56	15	27	29	62	50	49	90	72	13	45	689
ESCAPE	0	3	0	0	0	0	0	0	0	0	1	0	0	2	6
FORGERY	0	2	0	2	0	0	1	1	0	0	1	0	0	0	7
FRAUD	0	4	0	0	2	0	2	0	2	1	4	3	0	2	20
HOMICIDE	227	352	681	443	766	41	29	71	30	318	247	674	185	155	4219
KIDNAPPING	6	23	5	16	18	3	4	3	1	23	8	22	2	10	144
MANSLAUGHTER	12	26	5	25	16	10	11	18	2	16	19	25	3	22	210
PROSTITUTION	4	9	0	3	2	1	1	4	1	2	9	5	4	2	47
ROBBERY	141	368	115	331	236	70	68	118	61	240	233	310	126	76	2493
SEXUAL ASSAULT	123	247	124	188	189	28	16	54	20	177	111	208	64	5	1554
SEX OTHER	44	134	5	55	31	10	9	25	16	57	57	40	22	5	510
THEFT	5	26	1	15	7	8	6	6	4	12	8	22	4	11	135
TRAFFICKING	1	2	0	2	0	1	3	5	7	1	2	3	0	3	30
WEAPONS	58	148	4	130	47	66	73	124	52	80	126	131	49	14	1102
OTHERS	2	12	0	8	4	6	0	5	6	11	5	11	5	11	86
Total	802	2065	1015	1600	1526	401	368	735	399	1270	1240	1892	615	527	14455

II PER INSTITUTION BY ESCAPE

REGION	INSTITUTION	ESCAPED
CENTRAL	BCCC	1
CENTRAL	CMCF	0
CENTRAL	DRCF	0
EAST	ECI	1
CENTRAL	JCI	0
WEST	MCIH	0
CENTRAL	MCIJ	0
CENTRAL	MCIW	0
WEST	MCTC	0
WEST	NBCI	0
WEST	RCI	0
WEST	WCI	0
Total		2

II BY RELEASE TYPE

Release Type	Male	Female	Grand Total
Continued On Parole/Mandatory	569	603	1172
Court Order	310	13	323
Death	53	0	53
Expiration	214	19	233
Mandatory Supervision	1204	52	1256
Other	0	0	0
Parole	432	39	471
Total	2782	726	3508

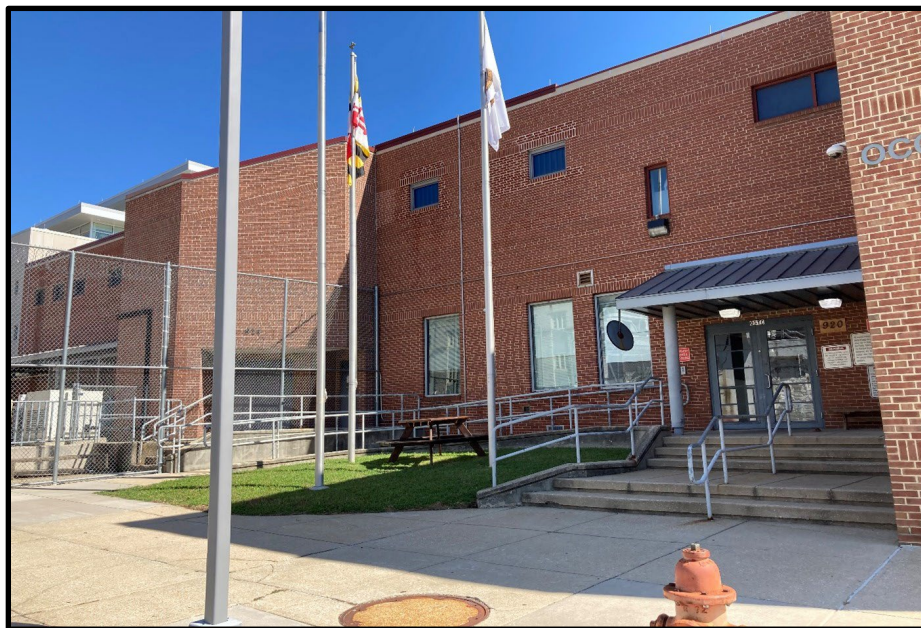
II COST OF LIVING

Currently all Incarcerated Individuals (IIs) are entitled one 15-minute video visit per week at no cost to them. In any case that an II would need to contact a medical provider, this would be done at no cost to them. Any phone calls made are charged to IIs at \$.032 per call. IIs are provided with free outbound messaging through their ViaPath tablets. Inbound messaging is priced at \$.20 per message. IIs are offered the opportunity to purchase subscription packages for their tablets, offering access to entertainment services, such as movies and music. The Unlimited Package is available for purchase at \$22 per every 30 days; or they may purchase the Prepaid Package (400 Minutes) at \$10 per every 30 days. We do not currently offer the option for purchased video calls, only the one free video visit.

Feminine hygiene items are provided free of charge to all Incarcerated Individuals who are assigned female at birth. Basic toiletries are also available at no cost. IIs are provided with the option to purchase a variety of self-care items through commissary.

Attached (Appendix I) is the full menu of products available for purchase. As of March 18, 2020, all copays and medical fees were waived for IIs. However; there is an option to purchase certain over the counter medication through commissary. This is also included in the attached (Appendix I).

BALTIMORE CITY CORRECTIONAL CENTER



ABOUT

The Baltimore City Correctional Center (BCCC) is a distinguished Minimum and Pre-Release Facility that stands as a beacon of rehabilitation. Committed to upholding the Justice Reinvestment Act (JRA) mandates, BCCC offers a comprehensive array of educational, vocational, and occupational programs to incarcerated individuals (IIs). Through collaborative partnerships with organizations like the Occupational Skills Training Center (OSTC), BCCC equips individuals with essential skills and certifications to successfully transition into society.

Furthermore, BCCC actively contributes to the community by facilitating landscaping initiatives in partnership with the State Highway Administration (SHA) and the Baltimore City Department of Parks and Recreation. The Work Release Program at BCCC not only prepares eligible IIs for reentry and strives to reduce recidivism rates. With a dedication to fostering growth and facilitating reintegration, BCCC is more than a correctional facility; it is a catalyst for positive change.

PROGRAMS & SERVICES

STATISTICS

OCCUPATIONAL SKILLS TRAINING CENTER FY23 CERTIFICATES	
PROGRAMS	TOTAL COMPLETIONS
High School Diploma GED	11
Automotive	14
Barber Stylist	8
HVAC	16

Plumbing	12
Roofing/Carpentry	10
Warehouse	4
Printing	0
Transition (Employment Readiness	60
National Certifications - Industry Specific	
OSHA	44
Flagging	80
Forklift	7
ASE (Automotive Service Excellence) Refrigeration	57
ASE Maintenance and Repair	13
ASE Automotive Service Technology	6
ASE Brakes	5
ASE Suspension and Steering	6
ASE Electrical Systems	3
ASE Engine Performance	3
ASE Engine Repair	3
ASE Automotive Transmission	3
ASE Manual Drive Trains	3
ASE Heating and AC	3
NCCER (National Center for Construction Education and Research) CORE	57
NCCER Plumbing Level 1	10
NCCER HVAC Level 1	22
EPA Refrigerant HVAC	13
EPA Universal	24

GENERAL EDUCATIONAL DEVELOPMENT (GED)

Incarcerated individuals without a High School Diploma must attend school to gain, demonstrate, and test for their Maryland GED, the same knowledge needed for a traditional high school setting.

VOCATIONAL TRAINING

The Department of Public Safety and Correctional Services (DPSCS), in partnership with the State of Maryland Department of Labor (DLR), continues to foster workforce development and adult learning through BCCC and the Occupational Skills and Training Center (OSTC). OSTC is a professional learning environment focused on career development and is committed to providing entry-level skills training to incarcerated persons housed at BCCC.

AUTOMOTIVE TECHNOLOGY

Students learn in the areas of Introduction to shop and personal safety, vehicle preparation, fluids, filters, belts, and hoses, introduction to suspension, tire and brake service, and electrical systems.

BARBERING

A 9-month program where students learn about Hair Care, Skin Care, and Shaving.

PRINTING & GRAPHICS COMMUNICATION

A 6-month program where students learn Safety, Digital Printing, Graphic Design, Layout production, Planning computer to plate, Pre-Press, Press Organization, Cutting, Folding, and Binding.

PLUMBING

A 6-month program where students learn in the areas of Safety, Hand and Power Tools, Introduction to Plumbing Fixtures, Water Distribution Systems, Copper Tubing & Fittings, and steel pipe.

HEATING VENTILATION AND AIR CONDITIONING (HVAC)

A 6-month program where students learn the four essential parts of a Heating Unit: Hand and Power Tools, Sheet Metal, Soldering, Brazing, and some welding.

COMMERCIAL ROOFING

A 6-month program where students learn in the areas of Safety, Overview of Low and Steep Roof Applications, Installation of Tapered and Flat Roof Systems, Metal Roof, Shingle, and Single Ply. Light Carpentry is also taught.

WAREHOUSE DISTRIBUTION

A 6-month program where students learn in the areas of Warehouse Distribution, Shipping and Receiving, Picking, Packing, and Inventory Control. Includes Forklift and Pallet Jack Training.

WORK RELEASE, LANDSCAPING DETAILS, & OUTSIDE DETAILS

Eligible incarcerated individuals preparing for release can participate in Work Release, Landscaping Details, and Pre-Utility Details at various locations within Baltimore City and neighboring counties. The chart below represents the Landscaping Detail and Work Release Sites where BCCC incarcerated individuals engage in various work details.

MAYOR'S OFFICE OF NEIGHBORHOOD SAFETY AND ENGAGEMENT (MONSE)

BCCC currently partners with the Mayor's Office of Neighborhood Safety and Engagement (MONSE) to provide landscaping services to various parks and outdoor recreation areas throughout Baltimore City. The program is named *RETURNING CITIZEN BEHIND THE WALL* (RCBTW).

Since its inception in April 2023, 68 incarcerated individuals have participated in the program servicing the following:

- CARROLL PARK
- CLIFTON PARK
- DRUID HILL PARK
- PATTERSON PARK
- FOREST PARK

Each participating Incarcerated Person's pay rate is \$15 an hour. There are currently 18 participating incarcerated individuals.

RELIGIOUS SERVICES

Volunteers participate significantly in our religious services from various denominations and large mainstream organizations.

- Protestant Services - Held twice weekly. Sunday Church service and Wednesday Bible study.
- Sunni Muslim Service – Held twice a week. Friday Jumaah Prayers and Sunday evening Sunni study class.
- Catholic Service – Held twice a week. Sunday church service and Wednesday Bible studies.
- Moorish Science Service – Held twice a week. Friday and Saturday Evening study session.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	106.00	112.00	112.00
Number of Contractual Positions	3.25	5.66	4.88
01 Salaries, Wages and Fringe Benefits	12,065,730	11,125,430	11,628,703
02 Technical and Special Fees	214,225	18,041	18,853
03 Communications	22,268	26,066	26,066
04 Travel	335	0	0
06 Fuel and Utilities	490,515	525,900	531,049
07 Motor Vehicle Operation and Maintenance	57,279	83,533	144,568
08 Contractual Services	3,951,206	3,998,586	4,566,064
09 Supplies and Materials	1,053,623	962,967	1,009,422
10 Equipment - Replacement	204,780	9,000	9,000
11 Equipment - Additional	25,605	0	0
12 Grants, Subsidies, and Contributions	92,581	206,000	178,500
13 Fixed Charges	285	850	600
14 Land and Structures	0	1,327,000	1,100,000
Total Operating Expenses	5,898,477	7,139,902	7,565,269
Total Expenditure	18,178,432	18,283,373	19,212,825
Net General Fund Expenditure	11,271,693	17,573,158	18,522,790
Special Fund Expenditure	149,545	538,825	538,825
Coronavirus Aid, Relief, and Economic Security Act Expenditure	1,649,627	0	0
American Rescue Plan Act of 21 Expenditure	4,944,912	0	0
Reimbursable Fund Expenditure	162,655	171,390	151,210
Total Expenditure	18,178,432	18,283,373	19,212,825

ACCOMPLISHMENTS & SUCCESS STORIES

COMMUNITY ENGAGEMENT – GIVEAWAY PROJECT

The BCCC morale committee engages in community support giveaway projects, showcasing that we care about our neighbors. One such giveaway project involves staff donating gifts to housing apartments within the BCCC vicinity. In addition, BCCC employees collaborated to start the "School Drive," which entails donating school supplies at the beginning of the school year. Cecil Elementary School was the recipient this fall.

FUTURE GOALS

BCCC continues to provide a safe, healthy, and humane environment for the incarcerated individuals in our care with the utmost mission to protect the public, employees, and those under its supervision.

As such, the following are the attainable goals and objectives:

- Increase in the number of II participation in the JRA programs – Improve information dissemination amongst all DPSCS Correctional Case Managers to ensure increased enrollment.

- Increase in the numbers of Landscaping Details – BCCC Landscaping Coordinator and DPSCS Director of Public Works work to identify additional sites that DPSCS, in partnership with Maryland State Highway Administration (SHA), Baltimore City Department of Recreation and Park, and MONSE, can improve.
- Maximize enrollment for Employment Readiness Workshop – BCCC aims to improve on having more incarcerated individuals enroll in the Employment Readiness Workshop by having Social Workers engage in virtual learning conferences via Skype.
- Programs play a vital role in the core functions of a facility. As such, BCCC aims to provide additional cognitive and behavioral programs to assist in enlightening incarcerated individuals toward their transition back into the community, address issues of personal relationships, and prepare them for employment readiness.
- Achieve 100% compliance with the upcoming on-site PRISON RAPE ELIMINATION ACT audit. All hands will be on deck towards preparations for the PREA Audit.

CENTRAL MARYLAND CORRECTIONAL FACILITY



ABOUT

Central Maryland Correctional Facility (CMCF) is a minimum/pre-release security facility. Established in 1960, it is in Sykesville, Maryland, and is a part of the Maryland Correctional Pre-Release System (MCPRS). The facility has two housing units, administrative offices, an all-purpose building, and a laundry plant. Its bed capacity is 451 and consists of 11 dormitories.

Community-based job opportunities include outside work details with the State Highway Administration (SHA) in Carroll County, the Public Safety Education and Training Center (PSETC), the Garrison Forest Veterans Cemetery, and the Thoroughbred Retirement Foundation (TRF) Second Chances Horse Farm.

PROGRAMS & SERVICES

Education

Education at CMCF for FY 2023 saw 58 incarcerated individuals enroll in some type of academic class. Among those, 11 Maryland High School Diplomas were achieved, and 92 transition certificates were earned through Life Skills and Employment Readiness Classes (ERW). Additionally, the Flagger Force class had 67 participants who completed the one-day class and earned a certificate.

Maryland Correctional Enterprises - Laundry

At CMCF, Maryland Correctional Enterprises operates an industrial laundry plant that provides laundry services for correctional facilities and healthcare institutions operated by the Maryland Department of Health (MDH), such as Springfield Hospital Center and Spring Grove Hospital. The laundry plant is staffed with three MCE workers who supervise approximately 50 incarcerated individuals assigned to work there.

Landscaping

CMCF provides landscaping crews for the State Highway Administration and the nearby Public Safety Education and Training Center (PSETC). Furthermore,

incarcerated individuals with prior military service are eligible for assignment to the Garrison Forest Veterans Cemetery. In addition to routine grounds maintenance, this crew provides special care and preparation of the cemetery for holidays, such as Memorial Day.

Second Chances Horse Farm

Under the direction of a Program Manager, CMCF operates the Second Chances Horse Farm, located approximately 2 miles from the CMCF main facility. Here, through a partnership with the Thoroughbred Retirement Foundation (TRF), incarcerated individuals learn grooming and farrier skills to care for retired



racehorses. The Horse Farm graduated nine men from their Groom Elite program in FY23. Visitors from the TRF regularly attend and speak at these events. The Horse Farm also held two very successful “open barns.” These events invite the community to see the program’s merits, interact with the horses, and donate to TRF.

RELIGIOUS SERVICES

CMCF's chaplain, Rabbi Jonathan Panitz, is the DPSCS authority on Jewish faith and Kosher diet. Rabbi Panitz oversees all CMCF religious activities and regularly meets with incarcerated individuals who are dealing with difficulties in their personal lives.

Worship Groups Weekly Avg. Attendance

- Catholic Worship: 8
- Episcopal: 14
- Protestant: 21
- Islamic/Jumah: 26
- Jewish: 1
- House of Yahweh self-led prayer: 6
- Messianic Judiasim self-led prayer: 5

Six wedding services were conducted for incarcerated individuals during FY23.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	115.00	116.00	116.00
Number of Contractual Positions	0.35	1.13	1.13
01 Salaries, Wages and Fringe Benefits	13,089,669	12,509,891	13,030,266
02 Technical and Special Fees	28,313	68,997	72,101
03 Communications	40,189	33,100	37,069
04 Travel	315	0	0
06 Fuel and Utilities	991,966	1,919,728	2,245,324
07 Motor Vehicle Operation and Maintenance	77,668	65,800	96,742
08 Contractual Services	3,957,887	3,438,574	3,435,613
09 Supplies and Materials	795,245	926,693	945,470
10 Equipment - Replacement	28,874	20,750	20,750
11 Equipment - Additional	7,793	0	0
12 Grants, Subsidies, and Contributions	140,305	160,107	190,107
Total Operating Expenses	6,040,242	6,564,752	6,971,075
Total Expenditure	19,158,224	19,143,640	20,073,442
Net General Fund Expenditure	12,346,166	18,684,406	19,444,366
Special Fund Expenditure	81,589	85,000	85,000
Coronavirus Aid, Relief, and Economic Security Act Expenditure	1,742,718	0	0
American Rescue Plan Act of 21 Expenditure	4,669,634	0	0
Reimbursable Fund Expenditure	318,117	374,234	544,076
Total Expenditure	19,158,224	19,143,640	20,073,442

ACCOMPLISHMENTS & SUCCESS STORIES

During the holiday season, CMCF adopted a local, single-parent family through the Salvation Army's Angel Tree program and donated approximately \$600 in gifts and gift cards.

FUTURE GOALS

- Resume Cognitive/Behavioral programming facilitated by trained Case Managers. These group therapy programs were halted during the pandemic. "Victim Impact: Listen and Learn" will be the first to begin at CMCF in October 2023.
- Placement of a new modular building to replace the dilapidated and condemned school building.
- CMCF hopes to once again be home to the region's substance abuse treatment program.
- Install awnings over the rec yard's weight pit to provide shade.
- Continue renovations to bathrooms and dormitory flooring.
- Camera upgrade and installation in B Building dorms.

DORSEY RUN CORRECTIONAL FACILITY



ABOUT

The Dorsey Run Correctional Facility is in the Jessup area of Anne Arundel County. It opened in 2013 and is the State's newest adult correctional facility, situated on 22 acres. A single fence topped with razor ribbon and a state-of-the-art camera system provides perimeter security. DRCF comprises four housing units with a total operating capacity of 1,089.

The East compound of the facility, which was constructed in 2012, consists of two 2-story housing units with housing consisting of 549 beds. The West compound was constructed in 2016 with two 2-story buildings mirroring the East compound. Each housing unit has eight dormitories. Housing Units 1 and 3 each include ADA-compliant dormitories and house incarcerated individuals (IIs) in wheelchairs or who have other ambulatory restrictions.

DRCF houses minimum and pre-release incarcerated individuals preparing for release. The majority of IIs participate in outside details, active work release, Maryland Correctional Enterprises (MCE), education programs, and other core institutional assignments such as dietary, maintenance, and sanitation. DRCF also provides cognitive programming facilitated by the Social Work Department. DRCF has a robust cadre of active volunteers who facilitate faith-based programs, NA/AA groups, yoga, an art program, and other self-help initiatives.

PROGRAMS & SERVICES

EDUCATION

Education at DRCF for FY 2023 saw 218 incarcerated individuals enroll in some type of academic class. Among those, 35 Maryland High School Diplomas were achieved. In addition, 378 transition certificates were earned through Life Skills and Employment Readiness Classes (ERW). Also, the Flagger Force class had 81 participants who successfully completed the one-day class and earned a certificate. Moreover, there were 16 incarcerated individuals involved in the Certified Peer

Recovery Specialists (CPRS) program and are currently working with the DRCF population. Four incarcerated individuals completed the Cemetery Restoration program at DRCF.

PROGRAMMING AND VOLUNTEER ACTIVITIES

DRCF is proud to maintain landscaping and beautification partnerships with the Maryland State Highway Administration (SHA), Department of Veterans Affairs, Department of Natural Resources (Oyster Restoration Project), and the Jessup Community Association providing trash removal and landscaping services to various cemeteries, local roadways, churches, community centers, and public highways. The case management department's work at DRCF during FY 23 saw 275 incarcerated individuals participate in DRCF's numerous outside details.

DRCF also has a thriving work release program. 17 employers have partnered with DRCF to provide community employment opportunities for approved incarcerated individuals. Jiffy Lube, Giant Foods, Vehicles 4 Change, Atlas Container, Rok Brothers Recycling, Dunkin' Donuts, Arby's, and Maryland Correctional Enterprises are just some of the employers with whom we work. 103 incarcerated individuals participated in the Work Release Program in FY 2023.

Volunteer Programming is an essential part of the daily operations at DRCF. There are currently forty-six (46) dedicated volunteers who assist in ensuring our IIs have access to a variety of educational, therapeutic, spiritual, and leisure programs. Dedicated Volunteers facilitated the following programs in FY2023:

- Yoga - 107 participants
- Creative Arts - 40 participants
- Goodwill SEETTS – 180 participants
- Narcotics Anonymous - 240 participants
- Free Where You Are Meditation - 120 participants
- Keepers of the Castle - 48 participants
- POP UP Fitness Challenge - 50 participants
- TYRO-Bon Secours Returning Citizen Program - 54 participants

FREEDOM READS

Freedom Reads is a non-profit founded by Dwayne Betts, a Yale-educated former incarcerated individual, who donated four micro-libraries to DRCF. The four libraries were installed in the facility's housing unit dedicated to the work release and outside detail participants who are out to work during regular Library time. A unique feature of these mini libraries is that all books are free to take.

Freedom Reads periodically replenishes the inventory to ensure all future residents continue to have access. At the Grand Opening, Mr. Betts performed his one-man act for the IIs and guests, including DPSCS Executive and Leadership Staff.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	250.00	262.00	262.00
Number of Contractual Positions	2.57	4.26	3.34
01 Salaries, Wages and Fringe Benefits	32,538,890	30,520,099	32,499,271
02 Technical and Special Fees	114,728	145,395	151,939
03 Communications	195,374	137,459	145,423
04 Travel	3,282	850	3,500
06 Fuel and Utilities	3,056,741	2,194,754	2,345,507
07 Motor Vehicle Operation and Maintenance	221,977	149,761	342,536
08 Contractual Services	10,497,811	8,587,077	8,955,079
09 Supplies and Materials	1,974,957	2,055,322	1,950,509
10 Equipment - Replacement	18,645	37,410	22,270
11 Equipment - Additional	22,283	0	0
12 Grants, Subsidies, and Contributions	255,661	365,700	364,400
13 Fixed Charges	3,297	1,435	3,250
14 Land and Structures	12,432	0	0
Total Operating Expenses	16,262,460	13,529,768	14,132,474
Total Expenditure	48,916,078	44,195,262	46,783,684
Net General Fund Expenditure	32,897,040	43,356,429	44,949,249
Special Fund Expenditure	203,062	520,200	1,293,456
Coronavirus Aid, Relief, and Economic Security Act Expenditure	3,972,461	0	0
American Rescue Plan Act of 21 Expenditure	11,657,423	0	0
Reimbursable Fund Expenditure	186,092	318,633	540,979
Total Expenditure	48,916,078	44,195,262	46,783,684

ACCOMPLISHMENTS & SUCCESS STORIES

DRCF staff also frequently engage in charitable giving to the surrounding community. During the 2022 Winter Holiday season, five (5) families were chosen as recipients of clothing, toys, and special treats. All items were wrapped and delivered to each family.

Bikes for the World Giving Project was sponsored by DRCF and invited staff from the Jessup Region to donate used bikes for distribution worldwide to those needing transportation to medical care, school, and work.

DRCF also partnered with Sarah's House, a housing program offering emergency shelter and support to families experiencing homelessness in Anne Arundel County, to provide canned goods and other non-perishable items to ensure those seeking support through the program were able to enjoy a warm Holiday meal.

EASTERN CORRECTIONAL INSTITUTION



ABOUT

The Eastern Correctional Institution (ECI) is composed of a medium security compound and a minimum/pre-release compound (ECI-Annex) and is located in Somerset County, Maryland. The medium compounds consist of six general population units, one segregation unit, one special management unit, and a special housing unit adjacent to the medical department. ECI-Annex consists of 3 minimum pod-style housing units and one pre-release housing unit that is dormitory style. Utilizing a Team Management model, ECI staff observe, monitor and influence incarcerated individual's behavior. Staff also assess incarcerated individuals' needs to provide a variety of educational, vocational, and social services to encourage personal change and growth.

PROGRAMS & SERVICES

Education

At the conclusion of FY23, ECI's education department experienced many successes. 21 students sat for the GED, with 20 earning a Maryland High School Diploma. In addition to the high school diplomas, 8 students earned the Adult Skills Certificate 4, 40 earned the Adult Skills Certificate 3, and 35 earned the Adult Skills Certificate 2.

West Education offers three Career and Technical Education programs of study. Students earned 54 certificates in the areas of Auto Technology, Graphic Arts, and Computer Aided Design and Drafting. 49 National Certifications were earned in the area of Automotive Service Excellence.

West Education focuses on teaching academic skills needed to earn Adult Skills Certificates and GEDs. There are opportunities to learn occupational skills needed to secure gainful employment upon release. In addition, the Maryland Department of Labor, West Education, offers library and transitional services.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	774.00	769.00	766.00
Number of Contractual Positions	1.36	3.15	3.15
01 Salaries, Wages and Fringe Benefits	81,517,544	81,153,942	81,233,703
02 Technical and Special Fees	69,978	67,869	51,788
03 Communications	133,990	111,859	111,881
04 Travel	14,653	13,500	13,500
06 Fuel and Utilities	12,086,092	12,871,174	15,459,274
07 Motor Vehicle Operation and Maintenance	308,124	194,421	227,226
08 Contractual Services	29,654,528	31,633,464	34,778,644
09 Supplies and Materials	8,366,554	6,868,417	8,225,662
10 Equipment - Replacement	368,053	82,000	67,000
11 Equipment - Additional	140,236	0	0
12 Grants, Subsidies, and Contributions	680,438	845,500	844,260
13 Fixed Charges	10,928	6,000	6,000
14 Land and Structures	17,820	2,850,000	400,000
Total Operating Expenses	51,781,416	55,476,335	60,133,447
Total Expenditure	133,368,938	136,698,146	141,418,938
Net General Fund Expenditure	85,113,228	133,465,651	139,102,919
Special Fund Expenditure	516,704	367,000	1,979,919
Federal Fund Expenditure	958,942	2,744,395	215,000
Coronavirus Aid, Relief, and Economic Security Act Expenditure	13,363,165	0	0
American Rescue Plan Act of 21 Expenditure	33,295,799	0	0
Reimbursable Fund Expenditure	121,100	121,100	121,100
Total Expenditure	133,368,938	136,698,146	141,418,938

ACCOMPLISHMENTS & SUCCESS STORIES

In the Spring of 2023, ECI began a significant maintenance project related to replacing all cell door controls. This major hurdle meant a vast majority of General Population IPs would need to be vacated for the maintenance department to work within each Housing Unit adequately. A large portion of the medium security general population bed space was required. ECI Administration, Case Management, Custody Supervision, and Maintenance developed a strategic plan for creating additional bed space throughout the Institution. This included relocating Direct Intakes, Administrative Segregation IPs, Special Needs, and mental Health IPs. Through hard work and diligence, the relocation was completed, and created an additional 138 general population medium beds throughout ECI.

During this time, it has given the Institution a full opportunity to completely refurbish entire tiers, replace plumbing, repair plumbing, repair electricity, repair cable to the cells, paint entire cells, including bunks, install shelves, and restore the entire tier to a nearly new appearance.

JESSUP CORRECTIONAL INSTITUTION



ABOUT

Jessup Correctional Institution is a maximum-security facility located in Anne Arundel County, Maryland. Jessup Correctional Institution (JCI) is located on approximately thirty-three acres within a double-fenced enclosure and is bordered on the exterior perimeter by 9 towers, 4 of which are operational 24/7. Additional security measures include intrusion sensor technology and the use of a regional K-9 Unit as needed.

The JCI compound has six housing units (A through F). All but housing unit B is general population housing. Housing Unit B is designated for those incarcerated individuals needing to be separated from the general population for safety and security reasons, or they have shown themselves to be a behavioral risk for a period. Housing units B through F have the bed capacity to house 384 incarcerated individuals each, while housing unit A has a bed capacity of 288. The average daily population at JCI in FY23 was 1,874. The average length of stay was 19.36 months.

JCI operates a medical infirmary on its compound that has a bed capacity of 22. The infirmary also serves the region's other correctional facilities that have incarcerated individuals needing correctional infirmary care.

JCI is home to the Maryland Correctional Enterprise (MCE) tag shop, sew shop, and furniture plant. MCE employs 331 incarcerated workers, which includes workers for the JCI laundry plant workers. The tag shop at JCI is responsible for making every license plate in the State of Maryland at the rate of 1,000 plates a day.

JCI also has a stand-alone multipurpose building. The Multipurpose Building has a gymnasium to conduct recreation for incarcerated individuals. The recreation department provides activities such as team intramural sports, basketball, weightlifting, ping-pong, etc. The Multipurpose Building also has a clothing room, janitorial supplies, and a barbershop for incarcerated individuals. The Multipurpose Building also houses the staff dining rooms, kitchen, dispensary, medical isolation rooms, nursing triage rooms, Receiving and ID, incarcerated individual's package room, Psychology Department, VAC, education/classrooms, library, and religious service.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	589.00	543.00	542.00
Number of Contractual Positions	1.02	2.41	2.41
01 Salaries, Wages and Fringe Benefits	71,091,028	68,513,744	70,817,296
02 Technical and Special Fees	59,371	41,887	43,772
03 Communications	129,927	152,023	135,975
04 Travel	1,360	1,000	1,000
06 Fuel and Utilities	5,815,535	4,564,113	5,156,803
07 Motor Vehicle Operation and Maintenance	548,370	163,700	468,242
08 Contractual Services	21,573,406	21,056,076	22,575,410
09 Supplies and Materials	6,028,392	6,219,008	6,646,810
10 Equipment - Replacement	396,289	50,000	50,000
11 Equipment - Additional	72,727	0	0
12 Grants, Subsidies, and Contributions	383,890	391,250	418,000
13 Fixed Charges	445,492	526,172	587,369
14 Land and Structures	258,439	555,000	0
Total Operating Expenses	35,653,827	33,678,342	36,039,609
Total Expenditure	106,804,226	102,233,973	106,900,677
Net General Fund Expenditure	72,096,704	101,743,573	105,140,430
Special Fund Expenditure	278,227	175,000	1,527,047
Coronavirus Aid, Relief, and Economic Security Act Expenditure	8,980,996	0	0
American Rescue Plan Act of 21 Expenditure	25,132,899	0	0
Reimbursable Fund Expenditure	315,400	315,400	233,200
Total Expenditure	106,804,226	102,233,973	106,900,677

ACCOMPLISHMENTS & SUCCESS STORIES

During FY 23, JCI held several events benefiting the population, staff, and community partners. JCI conducted tours of the facility with members of the US Department of Education, Bowie State University, Maryland Department of General Services, Prince George's County Police Department, Annapolis Police Department, Maryland Department of Labor, and the Maryland Lottery. In addition, JCI hosted a roundtable with former incarcerated individual and best-selling author Chris Wilson to discuss his book "The Master Plan." Interviews with incarcerated individuals were

conducted, and a question/answer session with Mr. Wilson, facility, and executive leadership took place.

In May of 2023, the employees were recognized during Correctional Staff Appreciation Week. This included various activities such as food, games, years of service recognition, and awards for employees of the month and year. A JCI tradition was re-established with the “Walk In My Shoes” event. Staff were randomly picked by drawing to be the Warden, AW, and Security Chief for the day. JCI also competed and won a basketball tournament against the Maryland Correctional Institution-Jessup and the Howard County Detention Center.

There have been several changes and improvements at JCI during the fiscal year. In August 2022, the entrance into the big yard was paved to allow smooth wheelchair access, which aligned with ADA standards. New work assignments were created for the incarcerated individuals at JCI. Those assignments include wheelchair/blind aid and library greeter. These assignments are specifically to make JCI more accessible and inclusive to those who have a disability housed at JCI. JCI, along with other facilities in the state, completed a successful tablet rollout to all incarcerated persons in the custody of the Division of Correction.

JCI established a partnership with Warrior Canine Connection (WCC). Warrior Canine Connection is a pioneering organization that utilizes a Mission Based Trauma

Recovery (MBTR) model to help recovering Warriors reconnect with life, their families, their communities, and each other. This program teaches incarcerated veterans how to train service dogs for veterans in the community. Once the dog successfully completes all training, it is assigned to a veteran.

JCI started a gardening program that allows the incarcerated population to learn gardening skills to harvest fruits and vegetables that will ultimately be donated to local food banks in the Jessup area.



MARYLAND CORRECTIONAL INSTITUTION - HAGERSTOWN



ABOUT

Maryland Correctional Institution – Hagerstown (MCI-H) main building was constructed in the mid-1930s and opened in 1942. Decades later, several buildings were added for housing - (North Dormitory, WPDC (3 buildings), and Antietam Housing Unit (AHU). There are a total of fifty-six (56) buildings on the property, with a total gross square footage of roofs of 593,870 square feet and 648,574 square feet of building space.

MCI-H Houses Male Incarcerated Individuals (II) ranging from medium to minimum security with a minimal amount of pre-release security IIs. Minimum-security Incarcerated Individuals are used to maintain areas of the institution outside the perimeter fence. Maryland Correctional Enterprise has six shops employing 170 IIs, teaching skills in two (2) Metal Shops, Meat Cutting, Upholstery, and Laundry.

MCI-H offers Regional Open Parole Hearings, where victims are afforded the opportunity to actively participate in the Parole Hearing of the Offender. Complete Education program including English as a Second Language, Vocational Shops (Sheet Metal, Office Technology), and a transition program teaching Introduction to Computers and Employment Readiness Workshop. Programs such as America's Vet Dog, Faith Based Groups, Alternatives to Violence, KAIROS, and Alcoholics Anonymous are all offered by Community Volunteers.

MCI-H has a unique layout and distinctive mechanical needs. The highest priorities are the fire alarm and sprinkler system and the perimeter fence, both of which are on the schedule for Capital Construction. A list of needed improvements is maintained and submitted annually for consideration.

MCI-H has endured the loss of staff due to retirements and resignations and PIN abolishment. With this vast change in staffing, shifts have seen an increase in drafting, refusals of drafts, overtime, and FMLA usage. Shifts maintain diligence in an effort to manage overtime, drafting, and draft refusals to safely and effectively operate the daily activities of the facility.

PROGRAMS & SERVICES

America's Vet Dog Program

America's Vet Dog Program here at MCI-H was the State of Maryland's very first 'vet dog' program, and has housed more dogs at one time than any other institution for the program. A ceremony was held for the naming of the Vet Dog training room after Lt. Turner, who was the first supervisor in charge of the program. Additionally, this was also the 10th anniversary year of the Vet Dog program and was celebrated in conjunction with the Lt. Turner hallway ceremony in May 2022. Currently, MCI-H has twelve (12) dogs. Thirty-two (32) dogs have been cycled through the program since July 2022, and MCI-H has assisted in helping place Fifty (50) dogs in the state of Maryland. The training that the dogs receive is given around the clock and seven days a week. Every skill trained is to help provide enhanced mobility and renewed independence for veterans and active-duty service members. Puppies are received around twelve (12) weeks old and train for about 15-18 months. They then travel to New York to finish their training and graduate from the program. The staff and Incarcerated Individuals are truly honored to be a part of a program that enhances the lives of a Veteran or active military member who receives one of these dogs.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	348.00	347.00	342.00
Number of Contractual Positions	2.49	2.81	2.81
01 Salaries, Wages and Fringe Benefits	38,431,316	38,732,407	39,491,450
02 Technical and Special Fees	96,206	79,820	83,411
03 Communications	128,798	116,555	119,537
04 Travel	1,335	1,500	1,500
06 Fuel and Utilities	8,181,663	8,170,988	11,552,291
07 Motor Vehicle Operation and Maintenance	290,613	84,940	154,920
08 Contractual Services	11,997,961	11,585,669	12,058,960
09 Supplies and Materials	2,493,553	2,439,735	2,227,774
10 Equipment - Replacement	203,605	52,000	52,000
11 Equipment - Additional	36,610	0	0
12 Grants, Subsidies, and Contributions	326,869	297,800	297,800
13 Fixed Charges	439,759	508,786	576,208
14 Land and Structures	0	250,000	250,000
Total Operating Expenses	24,100,766	23,507,973	27,290,990
Total Expenditure	62,628,288	62,320,200	66,865,851
Net General Fund Expenditure	42,216,460	62,044,400	65,953,325
Special Fund Expenditure	267,517	123,500	760,226
Coronavirus Aid, Relief, and Economic Security Act Expenditure	5,567,206	0	0
American Rescue Plan Act of 21 Expenditure	14,424,805	0	0
Reimbursable Fund Expenditure	152,300	152,300	152,300
Total Expenditure	62,628,288	62,320,200	66,865,851

ACCOMPLISHMENTS & SUCCESS STORIES

Maryland Correctional Institution- Hagerstown is completing this fiscal year with tremendous accomplishments in contraband interdiction due to a close collaboration between the mailroom staff, Investigative Captain, Intelligence Lieutenant, and correctional staff. For FY23, the facility's officers recovered 123 weapons and 677 buprenorphine strips.

ACA Standards continue to be implemented where possible. The audit department continues to review policy, incorporating ACA standards.

MCI-H continues to conduct video visits for Incarcerated Individuals. Incarcerated Individuals are still afforded the opportunity for these visits along with in-person visits returning to pre-COVID operations.

MCI-H's Honor Guard has received the honor of 'Best Dressed' two (2) years in a row in Washington, DC, at the National Law Enforcement Officer Memorial Annual Wreath Laying and Honor Guard Competition.

MARYLAND CORRECTIONAL INSTITUTION - JESSUP



ABOUT

The Maryland Correctional Institution – Jessup (MCIJ) is a medium security level facility located in the Jessup area of Anne Arundel County. MCIJ houses medium, minimum, and pre-release security incarcerated persons who are sentenced to the Department of Public Safety and Correctional Services. The facility comes under the Administrative Authority of Corrections Commissioner Phil Morgan. The facility is managed daily by Warden Christopher Smith.

PROGRAMS & SERVICES

Maryland Correctional Enterprises (MCE)

The MCE has three (3) MCE plants that offer training in the field of Graphics: Print Shop, Envelope Shop, and Quick Copy Shop. The shops are equipped with modern high-tech computers, copiers, and printing presses, the MCE plants print annual reports, envelopes, business cards, letterheads, books, newsletters, forms, brochures, and raised printing in spot color and 4-color process. Other specialized printing is available upon request. In Fiscal Year 2023, MCE employed 115 incarcerated individuals.

The Education Department

The Education Department is equally committed to ensuring that every incarcerated student acquire a skill that can be utilized with the goal to decrease recidivism. It is a blend of academic and workforce development instruction that offers those incarcerated the resources and tools necessary to access the workforce upon release. Incarcerated persons by law are mandated to take education classes if they do not have a GED or high school diploma and have at least 18 months remaining on their sentence. The exceptions for mandatory education are medical, developmental, or learning disability. The goal for these transitioning incarcerated persons is to successfully re-integrate into society and become productive, stable, and ultimately self-sufficient. Data shows that incarcerated persons have the lowest

academic attainment rate of any segment of the population. Studies further show that offenders who participate in Correctional Education programs are less likely to re-offend following their release.

Classes are organized around skills needed in Reading / Language Arts, Mathematics, Social Studies, and Science from basic literacy to adult secondary levels. After earning the GED, offenders are eligible for occupational programs or advanced education at Goucher College. Additionally, a full range of library services that include books, magazines, research, and access to a legal citation service that offers published judicial opinions are available free of charge to all incarcerated persons regardless of participation in an education program. Lastly, the Education Department offers Graphic Arts and Auto Motor Mechanic as a trade. Graphics arts and automotive obtained a combined fifty-three (53) occupational and national certificates for FY2023. For fiscal year 2023, MCIJ education department obtained seventeen (17) Maryland State Diplomas. GED graduations were held in May 2023, with twenty-eight (28) incarcerated persons graduating from the class of 2019-2023. Goucher College has seventy-five (75) incarcerated persons currently enrolled in the program.

SOCIAL WORK

In FY 2023, the MCIJ Social Work Department provided comprehensive release planning services to 18 individuals who were identified as special needs and who required additional assistance with reintegrating into the community. The Social Worker assigned to MCIJ serves a multi-faceted role in assisting other IP populations at other institutions, the data from work performed at other facilities is not included in this report. The MCIJ Social Work Department consists of one Social Worker licensed by the Maryland Board of Social Work Examiners as a Licensed Masters Social Worker (LMSW). During FY 2023, there was one (1) Thinking for Change Group, two (2) Anger Management Groups, and one (1) Victim Awareness Group for a total number of 41 graduates with certificates and written evaluations. The department will continue to address the special needs of incarcerated persons with their release to communities. In the coming year, Social Work will attempt to increase group programming and add new group protocols as they become approved and authorized.

OTHERS

The following Programs and Religious Groups are offered in MCIJ:

Groups	
Advanced Writing	Youth Challenge
Alcoholics Anonymous	Alternative to violence project
Anger Management	Goucher Prison Education Partnership
Kairos	Legal Seminar
LGBTI Group	Lifers Research committee

Meditation	Memorial Services
Men's Rap	Mental Health Group
Mindful Meditation	Narcotics Anonymous
Sound of Music	Stress Management
U-Turn (Substance Abuse Support Group Program)	Veterans Organization
Legal Seminar	Chapel Services

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	304.00	308.00	308.00
Number of Contractual Positions	0.00	0.09	0.00
01 Salaries, Wages and Fringe Benefits	36,940,722	36,191,732	38,142,464
02 Technical and Special Fees	0	3,257	0
03 Communications	80,065	100,080	89,430
04 Travel	150	500	500
06 Fuel and Utilities	1,311,753	1,745,299	1,478,198
07 Motor Vehicle Operation and Maintenance	119,154	37,218	69,960
08 Contractual Services	9,150,083	8,855,691	8,731,312
09 Supplies and Materials	1,705,900	1,681,311	2,156,025
10 Equipment - Replacement	103,562	54,000	54,000
11 Equipment - Additional	32,159	0	0
12 Grants, Subsidies, and Contributions	202,098	300,001	300,001
13 Fixed Charges	590	1,800	1,800
14 Land and Structures	479,500	350,000	0
Total Operating Expenses	13,185,014	13,125,900	12,881,226
Total Expenditure	50,125,736	49,320,889	51,023,690
Net General Fund Expenditure	31,212,832	49,193,689	50,160,639
Special Fund Expenditure	107,386	100,000	835,851
Coronavirus Aid, Relief, and Economic Security Act Expenditure	4,851,800	0	0
American Rescue Plan Act of 21 Expenditure	13,926,518	0	0
Reimbursable Fund Expenditure	27,200	27,200	27,200
Total Expenditure	50,125,736	49,320,889	51,023,690

MARYLAND CORRECTIONAL INSTITUTION - WOMEN



ABOUT

The Maryland Correctional Institution for Women (MCIW) opened in 1936. We are ACA accredited and the only institution designed to house women committed to the Commissioner of Correction within the State of Maryland. As a result, we house all security levels: Maximum, Medium, Minimum, Pre-Release, and Work Release. Our daily population prior to COVID ranged between 750-800 inmates. Currently, we house 569 inmates.

MCIW seeks to provide a safe and secure environment for the female population regardless of age. We provide services and programs that are gender specific and that will empower the population to become productive citizens within the facility and upon their release to the community as we strive to reduce recidivism.

The Maryland Correctional Institution for Women (MCI-W) is in Jessup, Maryland, in Anne Arundel County. The facility's physical address is 7943 Brock Bridge Rd, Jessup, MD 20794. The facility is located approximately ten miles southwest of the Baltimore Washington International Airport.

The facility is situated on approximately 35 acres and consists of a Gatehouse, Administration Building, Supply, Maintenance, Multi-Purpose Building (Education, Library & Case Management), three housing units (A-Bldg., B-Bldg., 192 Bldg.), Support Services Building (Medical, Mental Health Services, Traffic/Intake) and MCE. The Maryland Correctional Enterprises (MCE) is composed of different shops, including data entry, design shop, sew/cut embroidery shop, mail and distribution shop.

The restrictive housing unit is in building 192, C Wing, which has 75 beds. Placement in restrictive housing is generally for short time periods. The facility receives admissions from several sources, including county facilities and Courts.

PROGRAMS & SERVICES

Education Department

The Department of Labor and Licensing (DLLR) manages The Education Department. Staffing includes a principal, (11) GED/Literacy Teachers with eight Filled, and (6) contractual positions with Anne Arundel Community College. Academic instruction includes GED, ABE, ESL, special education, and Literacy. Additional instruction is provided in Life Skills, Parenting, Introduction to Computers, and Office Technology. Vocational programs include the Department of Labor Office Management. Approximately 108 students participate in educational programs. Multiple Certificates of completion were issued, including (2) GED Certificates during this FY.

Religious Services

The Chaplain is responsible for all aspects of religious life within the facility. They perform worship services, prepare offenders for marriage or baptism, enlist volunteers to assist with worship and religious study and have a variety of specialized faith-based programs. The Religious Services department is managed by (1) Chaplain and has (1) Vacancy. The Chaplain oversees (6) religious worship services, including Catholic services, Muslim services, Jewish Church services, Protestant Church services, Jehovah's Witness services, Lutheran Church services, and Seventh Day Adventist. Inmate participants in the programs are approximately 250.

For FY 2024, the facility's goal is to oversee Angel Tree and Salvation Army Gifts to IPs Children.

Social Work Department

The Social Work department consists of four Social Worker positions. Significant efforts are made by the social work staff to provide the best possible therapeutic treatment to the population. The social work department has a variety of functions, including group treatment management of the HIV volunteer testing program, release planning with individuals with chronic, mental, or terminal illness, childcare issues, etc.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	289.00	298.00	298.00
Number of Contractual Positions	2.16	3.10	2.46
01 Salaries, Wages and Fringe Benefits	33,933,235	31,694,299	33,711,356
02 Technical and Special Fees	124,551	41,868	43,753
03 Communications	54,516	70,263	68,727
04 Travel	6,834	1,000	1,000
06 Fuel and Utilities	1,179,488	1,106,783	1,309,386
07 Motor Vehicle Operation and Maintenance	122,091	125,422	72,500
08 Contractual Services	6,872,930	6,853,158	7,033,108
09 Supplies and Materials	1,622,258	1,702,862	1,918,833
10 Equipment - Replacement	119,004	5,000	5,000
11 Equipment - Additional	28,277	0	0
12 Grants, Subsidies, and Contributions	188,583	238,500	256,000
13 Fixed Charges	1,313	650	873
14 Land and Structures	0	1,850,000	1,950,000
Total Operating Expenses	10,195,294	11,953,638	12,615,427
Total Expenditure	44,253,080	43,689,805	46,370,536
Net General Fund Expenditure	27,103,396	43,429,905	45,489,763
Special Fund Expenditure	91,065	225,000	845,873
Coronavirus Aid, Relief, and Economic Security Act Expenditure	4,525,185	0	0
American Rescue Plan Act of 21 Expenditure	12,498,534	0	0
Reimbursable Fund Expenditure	34,900	34,900	34,900
Total Expenditure	44,253,080	43,689,805	46,370,536

ACCOMPLISHMENTS

1. ACA Accreditation January 2023
2. 100% Compliance PREA Audit May 2023
3. 100% Compliance MCCA May 2023
4. Gymnasium renovation for wheelchair lift June 2023
5. First Women's Veteran Dinner held June 16, 2023
6. Six Sergeant, 4 Lieutenants, and 1 Captain Promoted in 2023
7. Opioid Treatment Program Accreditation June 30, 2023
8. Family Day Held for the first time since the Pandemic in September 2022.
9. Women Moving Forward Convention held in October 2022
10. New Security Cameras are installed throughout the facility.
11. Started a New Inmate Program: Project F.R.E.S.H.

MARYLAND CORRECTIONAL TRAINING CENTER



ABOUT

MCTC is one of the largest correctional institutions in the State of Maryland. MCTC is an Administrative Security Level facility, housing adult male offenders consisting of multiple security levels; medium, minimum, and pre-release, as well as temporarily housing maximum security incarcerated individuals (I.I.). The main institution was built in 1966 with additional housing units added since, totaling 8 in all. MCTC has been the site of numerous construction projects in the past few years. The upgrades and construction projects at MCTC are currently being geared toward improving the security, energy efficiency, and living conditions of the structures in which the incarcerated population is housed. Currently, Housing Units 3 & 4 are closed for system upgrades to improve living conditions. The facility as a whole is in good operating condition.

PROGRAMS & SERVICES

AMERICA'S VETDOGS PROGRAM

MCTC partnered with America's VetDogs in 2013. We have the capacity to house up to ten service dogs, with each dog being assigned one primary and one secondary I.I. handler. The dogs arrive at eight weeks of age and participate in training for approximately 12-14 months. At that time, they return to the Foundation for advanced training and are eventually matched with a client. I.I. handlers are thoroughly screened by Case Management and Psychology staff, prior to being approved. The involved I.I.s participate in structured weekly training and are housed in single cells in HU #2. Service dogs go out each weekend with approved volunteers, who socialize the dogs and expose them to environments such as public transportation, athletic events, restaurants and field trips. In FY23, MCTC housed 11 dogs, all of whom completed MCTC's portion of training. 6 of those dogs went on to

graduate the program and 5 of them have been matched with clients and are currently placed in their homes.

MEDIATION MARYLAND

Reconnects those incarcerated individuals with family members through mediation and programming. Mediation Maryland also provides legal services for matters such as parental custody issues, child support modifications, divorces, name changes, etc.

FRIENDS RESEARCH

Friends Research Institute is an organization that comes into the prison to meet with incarcerated individuals that are scheduled to be released in the coming weeks. They attempt to target those individuals with addiction issues and offer them resources for opioid maintenance therapy and counseling options upon release.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	504.50	505.50	498.50
Number of Contractual Positions	0.00	3.39	2.67
01 Salaries, Wages and Fringe Benefits	56,755,222	54,932,538	56,324,036
02 Technical and Special Fees	0	43,744	45,712
03 Communications	104,489	62,650	75,650
04 Travel	10,337	2,000	1,800
06 Fuel and Utilities	1,571,216	1,560,400	1,704,954
07 Motor Vehicle Operation and Maintenance	175,205	189,683	148,442
08 Contractual Services	24,192,998	23,442,132	25,126,260
09 Supplies and Materials	7,249,078	5,451,028	6,913,771
10 Equipment - Replacement	104,405	40,000	42,000
11 Equipment - Additional	94,842	0	0
12 Grants, Subsidies, and Contributions	740,283	1,113,500	1,029,500
13 Fixed Charges	5,310	3,100	5,100
14 Land and Structures	3,249	0	0
Total Operating Expenses	34,251,412	31,864,493	35,047,477
Total Expenditure	91,006,634	86,840,775	91,417,225
Net General Fund Expenditure	60,601,044	85,720,519	89,238,359
Special Fund Expenditure	488,776	550,300	1,625,490
Coronavirus Aid, Relief, and Economic Security Act Expenditure	7,874,996	0	0
American Rescue Plan Act of 21 Expenditure	21,771,611	0	0
Reimbursable Fund Expenditure	270,207	569,956	553,376
Total Expenditure	91,006,634	86,840,775	91,417,225

ACCOMPLISHMENTS

- Reaccreditation with ACA
- 100% compliance with MCCS Audit

- State Employee Risk Management Administration Certificate of Achievement in recognition of a 34% reduction in employee injuries
- Full compliance achieved with PREA Compliance audit
- Warden awarded the Secretary's Citation for exceptional service
- MCTC continues to maintain virtual visits with our incarcerated population and now averages 1200 virtual visits per month.
- MCTC started the lighting project, which was to replace all of the cell light fixtures, including the Plexiglas lenses that were being manipulated into weapons. This project was stopped temporarily due to the COVID-19 pandemic but is now complete with the exception of Housing Unit #7.
- MCTC completed the installation of writing desks/shelves in every cell to be in compliance with ACA standards.
- Tablets distributed to every I.I. in January 2023. Intel Staff and Supervision given training on monitoring I.I. use and report any issues with service and/or devices.
- LED lighting – pole lights added and existing ones upgraded with LED lighting to include the high mast poles.
- A collaboration of the Addictions Department, Custody and the Department of Labor allowed for the implementation of the first 15 Peer Recovery Specialist (PRS) trainees to begin pursuing certification at MCTC to become Certified Peer Recovery Specialists (CPRS). Once fully certified, the CPRS's may utilize their skills and experience to pursue a career within the addictions field upon release. This certification is recognized state-wide. Additionally, one Counselor, one custody Lieutenant and the Substance Use Director have been trained as Peer Recovery Supervisors and oversee the PRS trainees' progress.
- Staff began EEO training (Sexual Harassment, ADA, FMLA, Bias, and Bullying) at the Police and Correctional Training Commission in Sykesville, MD and virtually.
- Hosted International groups for informational tours

NORTH BRANCH CORRECTIONAL INSTITUTION



ABOUT

The North Branch Correctional Institution (NBCI) is the only MAX-II facility in the state of Maryland, maintaining the most difficult population of incarcerated Individual(s). Those who cannot be managed in other facilities due to their violent behavior are transferred to and housed at NBCI.

The facility sits on 190 acres shared with Western Correctional Institution (WCI). NBCI first opened for operation as part of the Western Correctional Institution (WCI) in 2003 and in 2008 began to operate independently as NBCI with full activation in September 2009. The institution has four units which houses inmates in a maximum security environment. All four units are operated under a housing unit management concept.

NBCI proudly received its accreditation through the American Correctional Association (ACA) in January 2017. Continuing with the standard of excellence we were also reaccredited in both January 2020 and January 2023.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	589.00	543.00	542.00
Number of Contractual Positions	1.02	2.41	2.41
01 Salaries, Wages and Fringe Benefits	71,091,028	68,513,744	70,817,296
02 Technical and Special Fees	59,371	41,887	43,772
03 Communications	129,927	152,023	135,975
04 Travel	1,360	1,000	1,000
06 Fuel and Utilities	5,815,535	4,564,113	5,156,803
07 Motor Vehicle Operation and Maintenance	548,370	163,700	468,242
08 Contractual Services	21,573,406	21,056,076	22,575,410
09 Supplies and Materials	6,028,392	6,219,008	6,646,810
10 Equipment - Replacement	396,289	50,000	50,000
11 Equipment - Additional	72,727	0	0
12 Grants, Subsidies, and Contributions	383,890	391,250	418,000
13 Fixed Charges	445,492	526,172	587,369
14 Land and Structures	258,439	555,000	0
Total Operating Expenses	35,653,827	33,678,342	36,039,609
Total Expenditure	106,804,226	102,233,973	106,900,677
Net General Fund Expenditure	72,096,704	101,743,573	105,140,430
Special Fund Expenditure	278,227	175,000	1,527,047
Coronavirus Aid, Relief, and Economic Security Act Expenditure	8,980,996	0	0
American Rescue Plan Act of 21 Expenditure	25,132,899	0	0
Reimbursable Fund Expenditure	315,400	315,400	233,200
Total Expenditure	106,804,226	102,233,973	106,900,677

ACCOMPLISHMENTS

North Branch Correctional Institution was ranked in the top fifteen (15) most secure facilities in the world. This is partially due to our technological advances but also because of our staff. NBCI has successfully completed Phase II of the MAX II tier project. NBCI has depopulated incarcerated individuals by 80 which has allowed the expansion of a second MAX II tier.

NBCI maintains a Special Needs Unit (SNU) wing in Housing Unit Two. Generally these incarcerated individuals would otherwise be housed in segregation or restrictive housing. These incarcerated individuals receive more targeted care than those in the segregation or restrictive environment. Over the past several years, NBCI has developed and/or incorporated several strategies to safely house and monitor this population. NBCI has made great strides since August 2016 in managing the incarcerated individual population in smaller numbers and groups. By implementing the Maximum Security II, SNU and the Max II Structured Housing, it has made the Institution a safer environment for both staff and incarcerated individuals.

The facility is now equipped with a Kiosk in each dayroom. This will provide our incarcerated individual's another option when ordering their commissary. The facility has been successful with the move of our computers for video visits. The visits will now be held in our Multi-purpose building; new antennas have been installed to allow for better connection during video visits.

ROXBURY CORRECTIONAL INSTITUTION



ABOUT

Roxbury Correctional Institution is an American Correctional Association (ACA) accredited Medium Security facility in a rural setting encompassing 40 acres within a double-fenced enclosure. Facility construction began on July 17, 1982 and the facility received its first 30 incarcerated individuals on October 28, 1983. It includes 11 structures and is bordered on the exterior perimeter by 8 towers, 2 of which are 24/7 operational. Additional security measures include intrusion sensor technology and use of a regional K-9 Unit as needed.

RCI comprises five housing units with current operating incarcerated individual capacity of 1,796. The average daily incarcerated individual population for FY 23 was 1,563. Housing Units 1, 2, 3, and 4 are four winged general population units with 48 cells per wing. B-wing in each of the four general population units is considered the honor wing whereby incarcerated individuals are assigned based on their good behavior. Incarcerated individuals on the honor wing have a key to their cell and they are afforded additional privileges. Housing Unit 1 houses our Happy Hounds Prison Dog Program and the Special Needs Unit for medium security incarcerated individuals in the state. In addition, RCI is designated as the institution to house medium security sight impaired incarcerated individuals for the state. In August 2022 we also started housing PC Incarcerated individuals in Housing Unit 5 A wing.

A chapel is available for religious worship and related religious activities, and provides office space for the Social Work Department. The gymnasium houses the Keefe commissary order distribution area for incarcerated individuals, incarcerated individual clothing room, janitorial supplies and incarcerated individual barbershop. The recreation department provides activities such as team intramural sports, basketball, weightlifting, ping-pong, etc. Many activities and programs have been reduced or postponed due to the current staffing levels. The Administration Building houses the incarcerated individual and staff dining rooms, kitchen,

dispensary, Administration Segregation Intake Area, Receiving and ID, incarcerated individual package room, Psychology Department, visiting room, control center, Business Office, custody offices and administrative offices.

FY 2023 BUDGET

Appropriation Statement

	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	349.00	350.00	351.00
Number of Contractual Positions	0.41	0.49	0.49
01 Salaries, Wages and Fringe Benefits	37,835,839	38,002,776	39,002,005
02 Technical and Special Fees	15,487	13,704	14,321
03 Communications	93,820	67,450	75,570
04 Travel	2,383	1,050	1,050
06 Fuel and Utilities	1,989,517	1,933,800	2,286,589
07 Motor Vehicle Operation and Maintenance	192,875	80,000	133,248
08 Contractual Services	17,448,361	17,404,366	18,489,961
09 Supplies and Materials	4,637,203	3,483,960	4,265,393
10 Equipment - Replacement	288,922	38,900	38,900
11 Equipment - Additional	72,668	0	0
12 Grants, Subsidies, and Contributions	541,530	752,875	752,575
13 Fixed Charges	5,579	4,550	5,350
Total Operating Expenses	25,272,858	23,766,951	26,048,636
Total Expenditure	63,124,184	61,783,431	65,064,962
Net General Fund Expenditure	42,048,671	61,485,031	64,020,848
Special Fund Expenditure	482,450	250,000	995,714
Coronavirus Aid, Relief, and Economic Security Act Expenditure	5,486,704	0	0
American Rescue Plan Act of 21 Expenditure	15,057,959	0	0
Reimbursable Fund Expenditure	48,400	48,400	48,400
Total Expenditure	63,124,184	61,783,431	65,064,962

WESTERN CORRECTIONAL INSTITUTION



ABOUT

WCI is located in Allegany County, Maryland and within two (2) miles of the city limits of Cumberland (population 18,559). Construction of the Western Correctional Institution began in April of 1994 in stages and was finished in January of 1999. WCI began housing incarcerated individuals in July of 1996. This is one Maryland Department of Public Safety and Correctional Service's maximum-security level sentenced adult male facility. The facility houses medium-security level and maximum security level population and is considered to be a maximum-security level facility. In 2011, WCI became a Maximum Security facility. WCI houses a number of minimum-security level incarcerated individuals for jobs outside of the secure perimeter under the supervision of correctional staff.

WCI has several "state-of-the-art" security features including a gatehouse entrance equipped with metal detectors and a secure armory. A maximum-security perimeter is constructed with a "no climb" fence arced inward toward the compound to diminish the ability to climb up and over the fence. A second outer fence contains razor ribbon coating the entire fence and ground area between the two fences. A microwave sensor detects any movement in close proximity to the fence and a electronic fence shaker alarm enunciates any unauthorized presence. The microwave sensor and shaker system alarms in Master Control, and a 24-hour armed roving patrol vehicle to the exact location of alarm. A sophisticated CCTV system monitors and records activity on the compound and inner structures. In

addition, the facility is equipped with a contemporary fire safety alarm enunciator including smoke detectors and a sprinkler system throughout. Note that these features are original to the facility and continue to be in a constant state of repair. These systems are currently part of Capital Constructions projects.

The Western Correctional Institution has a single cell capacity of 912 incarcerated individuals, and an operation capacity of 1,749 incarcerated individuals. Situated on 34.8 acres, WCI's facility design is conducive to providing a unit management concept and direct supervision of incarcerated individuals. The interior compound contains five (5) housing units. Housing Units 1, 2, 3, and 5 are identical in design with four (4) wings in an X shape configuration comprising 192 cells each. Housing Unit 4, with only three wings of the X design with 144 cells and is designated as a special management unit for incarcerated individuals assigned to disciplinary segregation, and administrative segregation.

Other buildings within the secure perimeter include: the Multipurpose Building, which contains the gymnasium, weight lifting room, cardio room, chapel, and commissary; the Maryland Correctional Enterprise (MCE) building; and, the Support Services Building (SSB) which contains the following departments/areas:

The Education Department, which has eight (8) individual classrooms, a fully operational library, and an adequately equipped computer lab.

The Medical Department which contains an area for conducting sick call to include; secure waiting rooms, a pharmacy, three (3) examination rooms, two (2) dental offices, an eye exam room, trauma room, medical records, laboratory, and an X-ray room.

The Psychology and Social Work Departments which consists of four (4) offices and two (2) group therapy rooms.

Special Observation Housing (SOH) contains ten (10) observation cells, an Incarcerated individual Grievance Office and video conference room, and an EMIT (urinalysis testing) laboratory.

The licensed Infirmary contains four (4) wards, a physical therapy room, and twelve (12) negative air pressure isolation cells to manage airborne communicable diseases.

The Food Service/Dietary Department contains a large kitchen and food preparation area. Incarcerated individuals are served meals cafeteria-style in three dining rooms and are observed by staff in an overhead observation area containing one-way glass.

The Visiting Room which contains a large open space visiting area for incarcerated individuals on non-restricted status, three (3) rooms for segregation visits, two (2) attorney consultation rooms, and two (2) soundproof booths.

The Vocational Building which is the newest structure and became operational in 2012. The Vocational Building provides incarcerated individuals the ability and opportunity to learn plumbing, welding, cabinetry, facility maintenance and desktop publishing skills

The buildings located outside of the secure perimeter include: the Administration Building, which consists of the Warden's Office, Personnel Office, Assistant Commissioner for the Western Region, Mailroom, Business Office, and the Occupational Health and Safety Nurses Office; the Maintenance/Laundry Building; Generator Buildings; K-9 Building; and Warehouse.

At the end of fiscal year 2023, the incarcerated individual census for WCI was 1,511 incarcerated individuals. WCI has a designated operating capacity of 1,749.

Staff training is conducted through a partnership with Allegany College of Maryland. Allegany College provides WCI with the classrooms and resources necessary to deliver an academic pre-service, entrance level academy, and annual in-service training program.

FY 2023 BUDGET

Appropriation Statement			
	2022 Actual	2023 Appropriation	2024 Allowance
Number of Authorized Positions	437.50	438.50	437.50
Number of Contractual Positions	0.91	0.96	0.96
01 Salaries, Wages and Fringe Benefits	50,207,483	47,257,079	48,061,058
02 Technical and Special Fees	54,073	11,262	11,262
03 Communications	64,044	54,304	50,106
04 Travel	3,621	5,203	2,703
06 Fuel and Utilities	3,329,204	3,275,647	3,487,671
07 Motor Vehicle Operation and Maintenance	200,125	129,105	253,076
08 Contractual Services	18,314,511	18,492,681	18,909,658
09 Supplies and Materials	3,988,951	3,841,290	4,010,132
10 Equipment - Replacement	132,972	22,000	22,000
11 Equipment - Additional	70,822	0	0
12 Grants, Subsidies, and Contributions	399,415	499,000	502,000
13 Fixed Charges	8,253	5,341	6,450
14 Land and Structures	0	65,000	0
Total Operating Expenses	26,511,918	26,389,571	27,243,796
Total Expenditure	76,773,474	73,657,912	75,316,116
Net General Fund Expenditure	50,067,241	73,357,912	74,126,842
Special Fund Expenditure	247,045	175,000	1,064,274
Coronavirus Aid, Relief, and Economic Security Act Expenditure	6,919,602	0	0
American Rescue Plan Act of 21 Expenditure	19,499,768	0	0
Reimbursable Fund Expenditure	39,818	125,000	125,000
Total Expenditure	76,773,474	73,657,912	75,316,116

APPENDIX I – DPSCS MENU ITEMS

MARYLAND DPSCS STATE WIDE GENERAL POPULATION

PRICING DOES NOT INCLUDE TAX				REVISED: MARCH 2023			
ITEM #	DESCRIPTION	PRICE	LIMIT	ITEM #	DESCRIPTION	PRICE	LIMIT
HAIR CARE				DENTAL CARE			
0002	BALSAM & PROTEIN CONDITIONER 4 OZ	\$0.62	3/ ORD	0206	FLEXIBLE TOOTHBRUSH	\$1.78	1 PER
0007	BALSAM & PROTEIN SHAMPOO 12 OZ	\$1.91	1/ ORD	0557	SECURITY TOOTHBRUSH (SHORT HANDLE) **	\$0.45	1 MONTH
0010	ALBERTO V05 SHAMPOO 12.5 OZ	\$2.40	1/ ORD	0587	ORABRITE TOOTHBRUSH	\$0.61	
0011	ALBERTO V05 CONDITIONER EXTA BODY 12.5 OZ	\$2.40	1/ ORD	0389	FRESHMINT TOOTHPASTE 4.6 OZ	\$1.85	COMBINED (1) ONE PER ORDER
0018	PANTENE PRO V SHAMPOO 12.6 OZ	\$6.51	1/ ORD	0510	AIM TOOTHPASTE 5.5 OZ	\$3.28	
0033	MEDICATED DANDRUFF SHAMPOO 11 OZ	\$3.04	1/ ORD	0516	COLGATE TOOTHPASTE ** 4 OZ	\$2.81	
0090	FRESHSCENT SHAMPOO & CONDITIONER SS	\$0.12	12/ ORD	0522	BAKING SODA PEROXIDE TOOTHPASTE 6 OZ	\$6.44	
0264	DANDRUFF SHAMPOO ALMOND/SHEA 15 OZ	\$2.12	1/ ORD	0530	COOL WAVE FLOURIDE TOOTHPASE 4 OZ	\$2.24	
0355	THICKENING SHAMPOO ALOE/GINSENG 15 OZ	\$2.52	1/ ORD	0531	PEPSODENT TOOTHPASTE 5.5 OZ	\$2.81	
0357	ELEMENTZ DAILY SHAMPOO EUCALYPTUS MINT 15 OZ	\$2.52	1/ ORD	0533	UTLRA BRITE TOOTHPASTE 6 OZ	\$2.89	
0358	HYDRATING COND ALMOND/SHEA 15 OZ	\$2.52	1/ ORD	0535	SENSODYNE TOOTHPASTE 4 OZ	\$8.95	
0363	ELEMENTZ GEL FIRM HOLD 15 OZ	\$2.41	1/ ORD	0538	FRESHMINT TOOTHPASTE 2.75 OZ	\$1.12	
0501	SUAVE SHAMPOO DAILY CLARIFYING 15 OZ	\$2.52	1/ ORD	0596	ORAFIX DENTURE BATH	\$2.81	1/ ORD
0502	WATERFALL MIST CONDITIONER 15 OZ	\$2.52	1/ ORD	0500	COOLWAVE MOUTHWASH MINT FLAVOR 8 OZ	\$1.67	1/ ORD
4229	WHITE RAIN SHAMPOO APPLE BLOSSOM 15 OZ	\$2.41	1/ ORD	0542	DENTAL FLOSSER/GUM STIMULATOR ** 35 PK	\$1.85	1/ ORD
SOAPS/BODY WASH				0544	FLOSS LOOPS 30 PK	\$3.92	1/ ORD
0335	ELEMENTZ BODY WASH SEA ALGAE 15 OZ	\$2.48	COMBINED	0582	WHITE TOOTHBRUSH CAP	\$0.34	1/ ORD
0336	ELEMENTZ BODY WASH SEA MINT 15 OZ	\$2.48	1 PER	0590	DENTURE TABLETS(BOX WITH FOIL INSERTS) 40 PK	\$3.14	1/ ORD
0361	ELEMENTZ BODY WASH 3 IN 1 COND 15 OZ	\$2.48	ORDER	0595	EFFERGRIP 2.5 OZ	\$3.92	1/ ORD
0385	YARDLEY BAR SOAP ENGLISH LAVENDER 4OZ	\$1.82		MEDICATIONS			
0396	LORNAMEAD BAR SOAP YARDLEY OATMEAL & ALMND 4 OZ	\$1.82		0572	MEDIQUE COUGH COLD AND FLU 2 PK	\$0.45	15 PK/ ORD
0397	NEXT 1 COCOA BUTTER BAR SOAP 5 OZ	\$1.12	COMBINED	0573	MEDIQUE ALCALK ANTACID 2 PK	\$0.45	15 PK/ ORD
0412	DIAL ANTI-BACTERIAL SOAP 3.5 OZ	\$1.57	2 PER	0577	MEDI- SELTZER(LIKE ALKA SELTZER) 2 PK	\$0.67	15 PK/ ORD
0420	JERGENS SINGLE BAR MILD SOAP 4.5 OZ	\$1.40	ORDER	0579	CHOLORPHEN(LIKE CHLORTRIMETON) 1 PK	\$0.45	10 PK/ ORD
0424	NEXT 1 MOISTURIZING SOAP 5 OZ	\$0.61		0581	APAP (LIKE XTRA STGTH TYLENOL) 500MG 2 PK	\$0.45	15 PK/ ORD
0426	NEXT 1 SPORT BAR 5 OZ	\$0.61		0583	MEDIQUE IPRIN (LIKE ADVIL) 2 PK	\$0.45	15 PK/ ORD
0440	DOVE SOAP 3.17 OZ	\$1.73		0611	MOORE MEDICAL ASPIRIN 2 PK	\$0.45	15 PK/ ORD
4293	COAST SOAP 4 OZ	\$1.00		0249	HYDROCORTISONE CREAM 1% 1 OZ	\$2.52	1/ ORD
SKIN CARE				0251	CAREALL TOLNAFTATE ANTIFUNGAL CREAM .5 OZ	\$2.24	1/ ORD
0200	NEW DAY BABY POWDER 4 OZ	\$2.01	1/ ORD	0349	GOOD SENSE SHEER BANDAGE 3/4" X 3" 10 CT.	\$1.40	1/ ORD
0202	BATH & SHOWER POWDER 13 OZ	\$2.24	1/ ORD	0615	NEW DAY ASPIRIN TABS 100 CT	\$3.08	1/ ORD
0203	DIAL ADVANCED THERAPY LOTION 12 OZ	\$5.20	1/ ORD	0636	MILK OF MAGNESIA 12 OZ	\$2.75	1/ ORD
0208	TONE HAND & BODY COCOA BUTTER LOTION 12 OZ	\$5.20	1/ ORD	0642	ROLAIDS ORIGINAL 1 ROLL	\$1.11	1/ ORD
0215	CRAWFORD COCOA BUTTER LOTION 4 OZ	\$0.89	1/ ORD	0651	GOOD SENSE HEMORRHOIDAL OINTMENT 2 OZ	\$3.34	1/ ORD
0260	ULTRA MUSCLE RUB 3 OZ	\$3.08	1/ ORD	0671	GOOD SENSE COUGH DROP CHERRY 30 CT	\$2.24	1/ ORD
0280	ULTRA SUN BLOCK LOTION SPF 30 4 OZ	\$3.64	1/ ORD	0675	HALLS COUGH DROP MENTHOLYPTUS 9 CT ROLL	\$2.48	1/ ORD
0367	ADVANCED THERAPY BODY LOTION 15 OZ	\$2.92	1/ ORD	0672	GOOD SENSE TUSSIN MUCUS & CHEST 4 OZ	\$2.57	1/ ORD
SHAVING CREAM / RAZORS (MENS DETENTION)				0680	SUNDANCE MULTI VITAMIN W/O IRON 60 CT	\$2.48	1/ ORD
0300	BIC DISPOSABLE RAZOR & !! **	\$0.19	COMBINED	0685	PURE VITAMIN C 500 100 CT	\$2.81	1/ ORD
0305	PRO-TECTION TWIN BLADE RAZOR & !!	\$0.22	2/ ORD	0691	GOODSENSE ARTIFICIAL TEARS .5 OZ	\$3.03	1/ ORD
5951	SECURITY RAZOR ORANGE FLEXIBLE ** !!	\$0.56		0720	HERITAGE ANTI FUNGAL POWDER 3 OZ	\$2.24	1/ ORD
0326	MAGIC SHAVE CREAM EXTRA STRENGTH 6 OZ	\$2.24	1/ORD	0731	DIPHEN (LIKE BENADRYL) ** 1 PK	\$0.45	1/ ORD
0341	SHAVE GEL PACKETS SS	\$0.12	7/ORD	3679	SF COUGH DROPS 25 CT	\$2.12	1/ ORD
0350	PRO-TECTION AFTER SHAVE GEL (CLEAR) 7 OZ	\$2.24	1/ORD	3692	MULTIPURPOSE CONTACT SALINE SOLUTION 12 OZ	\$3.70	1/ ORD
DEODORANT				ETHNIC PRODUCTS			
0102	ANTI-PERSPIRANT DEODORANT FORCE 2.5 OZ	\$3.19		0040	SOFTEE HAIR FOOD W/VITAMIN E ** & 5 OZ	\$2.23	1/ ORD

0115	MENNEN SPEED STICK ANTI- PERSPIRANT DEODORANT 3 OZ	\$3.65	COMBINED 1/ ORD	0050	SOFTEE COND/HAIRDRESS ** & 5 OZ	\$2.23	1/ ORD
0116	POWDER ANTI-PERSPIRANT DEODORANT 1.4 OZ	\$1.85		0055	PRO GLO POMADE 4 OZ**	\$2.35	1/ ORD
0118	FORCE ANTI- PERSPIRANT DEODORANT 3 OZ	\$1.35		7154	LEAVE IN CREAM MOISTURE MIRACLE 15 OZ &	\$8.80	1/ ORD
0123	CRAWFORD DEODORANT STICK .5 OZ	\$0.66		0044	SPORTIN WAVES POMADE GEL 3.5 OZ	\$4.43	1/ ORD
0147	ANTI-PERSPIRANT DRIVE DEODORANT 2.5 OZ	\$2.80		0164	SOFTEE CONDITIONER DAILY 3 IN 1 13.5 OZ	\$5.62	1/ ORD
				0064	MOISTURIZER COMB THRU CREAM 4 OZ TUBE	\$4.20	1/ ORD
				0069	LETS JAM GEL SHINE & CONDITIONING 4.4 OZ	\$5.56	1/ ORD
RESTRICTIONS: ** NBCI FACILITY & BCBIC Ø WCI !! MCIW				FEMININE HYGIENE (WOMENS DETENTION ONLY)- FEMALES ONLY			
ITEM #	DESCRIPTION	PRICE	LIMIT				
LAUNDRY SUPPLIES (NOT ALLOWED AT CMCF, AND BCF)							
4833	ALL LAUNDRY DETERGENT PODS & 19 CT	\$8.00	2/ ORD	0036	DARK AND LOVELY RELAXER KIT 2 PK	\$7.28	1/ORD
1469	LAUNDRY BAG	\$3.56	1/ INMATE	0068	LUSTERS OIL LUSTER MOIST 8 OZ PINK	\$8.20	1/ORD
1475	POWER X LAUNDRY DETERGENT ** & 24 OZ	\$2.34	2/ ORD	0380	NAIR HAIR REMOVER BABY OIL 9 OZ	\$9.08	1/ORD
1476	ALL LAUNDRY DET. FREE & CLEAR LIQUID &	\$0.71	2/ ORD	0053	RELAXER KIT REGULAR CONDITIONING KIT	\$12.93	1/ORD
1477	HERITAGE DETERG. W/BLEACH & ENZYMES ** & 14.4 OZ	\$1.78	2/ ORD	0106	ANTI-PERSPIRANT DEODORANT WOMEN 2.5 OZ	\$2.76	1/ORD
1478	SPRING FRESH DRYER SHEETS Ø & 40 CT	\$2.80	1/ ORD	0700	MASSENGIL DOUCHE EXTRA MILD (2 PACK) 4.5 OZ	\$3.08	1/ORD
1999	HERITAGE DETERGENT NO BLEACH ** & 14.4 OZ	\$1.78	2/ ORD	0962	REGULAR PANTILINERS 20 CT	\$2.56	1/ORD
SHOWER SHOES / WASH CLOTH / TOWELS				ITEM #	DESCRIPTION	PRICE	LIMIT
GREETING CARDS (SEASONAL CARD AVAILABLE 4 WEEKS BEFORE HOLIDAY)				STATIONARY/POSTAGE			
3854	DLX SHOWER SHOE SIZE SMALL(SIZE 8)	\$3.04	ORDER EVERY 3 MONTHS	0865	12" PLASTIC RULER	\$1.40	1/ ORD
1875	DLX SHOWER SHOE SIZE MED (SIZE 9)	\$3.04		0896	FLEXIBLE PENCIL	\$0.45	1/ ORD
3856	DLX SHOWER SHOE SIZE LARGE(SIZE 10)	\$3.04		1010	#10 ENVELOPES	\$0.01	20/ ORD
3857	DLX SHOWER SHOE SIZE XL (SIZE 11)	\$3.04		1015	MANILLA NO CLASP ENVELOPE 9.5 X 12.5	\$0.07	5/ ORD
3858	DLX SHOWER SHOE SIZE 2 XL (SIZE 12-13)	\$3.04		1030	BLUE ROUND STICK PEN	\$0.34	1/ ORD
GREETING CARDS (SEASONAL CARD AVAILABLE 4 WEEKS BEFORE HOLIDAY)				1033	BLACK ROUND STICK PEN	\$0.34	1/ ORD
1100	BIRTHDAY CARD	\$0.96	COMBINED 5/ ORD	1049	ONE EACH STAMP	\$0.66	20/ ORD
1101	JUVENILE BIRTHDAY CARD	\$0.96		1060	WHT 8.5 X 11 PAD RULED PAD 50 PCS	\$1.12	1/ ORD
1102	SYMPATHY CARD	\$0.96		1061	YLW 8.5 X 11 50 PAD RULED PAD 50 PCS	\$1.12	1/ ORD
1105	GET WELL CARD	\$0.96		1065	TYPING PAPER 200 CT	\$5.04	1/ ORD
1110	FRIENDSHIP CARD	\$0.96		1068	FLEXIBLE BLACK PEN	\$0.28	1/ ORD
1115	ANNIVERSARY CARD	\$0.96		1070	SKETCH PAD 8.5 X 11 PAD 59 CT	\$1.12	1/ ORD
1120	THANK YOU CARD	\$0.96		1075	SANFORD GOLF PENCIL (3.5" LENGTH)	\$0.11	1/ ORD
1121	SEASONAL GREETING CARD	\$0.96		1080	ROSEART COLORED PENCILS (3.5" LENGTH) 24 CT	\$1.68	1/ ORD
1123	SPANISH BIRTHDAY CARD	\$0.96		1157	FLEXIBLE BLUE PEN	\$0.28	1/ ORD
BATTERIES				1226	COMPOSITION BOOK	\$2.04	1/ ORD
1206	AAA ION3 ALKALINE BATTERY (Each)	\$0.57	1-4/ ORD	MISCELLANEOUS			
1213	AA ION 3 BATTERY (Each)	\$0.57	1-4/ ORD	0384	SOFT COVER PHOTO ALBUM	\$0.67	1/ INMATE
INMATE DEBIT CALLING				0490	HINGE PLASTIC SOAP DISH	\$0.56	1/ INMATE
9802	DEBIT CALLING	\$2.00	UNLIMITED	0491	NO HINGE SOAP DISH	\$0.56	1/ INMATE
9805	DEBIT CALLING	\$5.00	UNLIMITED	0584	2 PLY TOILET PAPER	\$1.12	2/ ORD
EAR BUD				0750	NAIL CLIPPERS ** &	\$0.84	1/ INMATE
5191	KOSS EARBUD WITH MICROPHONE	\$15.40	1 PER EVERY 3 MONTHS	0753	EMERY BOARD **Ø !!	\$0.17	1/ ORD
				0760	SOFTEE STIX COTTON SWAB 100 CT	\$1.23	1/ ORD
				0815	MILITARY HAIR BRUSH	\$3.03	1/ 3 MTHS
				1343	ACRYLIC PLASTIC MIRROR 6" X 4.5 "	\$2.23	1/ INMATE
				1401	CRAWFORD MICROWAVEABLE BOWL/LID 1.6 QT	\$1.76	1/ INMATE
				1415	PLASTIC TUMBLER WITH LID 22 OZ	\$0.89	1/ INMATE
				1417	ALL PURPOSE SPOON 5 7/8"	\$0.11	1/ INMATE
				1709	KIWI WHITE ATHLETIC SHOELACES 54"	\$1.11	1/ INMATE
				3905	MASTER LOCK- (PRE-RELEASE ONLY)	\$9.67	2/ INMATE
				5005	HANDKERCHIEF (WHITE) **	\$0.67	1/ INMATE
				5018	BELT CANVAS WEB **	\$4.51	1/ INMATE