



## Department of Public Safety and Correctional Services

### Office of the Secretary

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STATE OF MARYLAND

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November 29, 2021

The Honorable Robert L. Green  
Department of Public Safety and Correctional Services  
6854 4<sup>th</sup> Street  
Sykesville, Maryland 21784

The Honorable Larry Hogan  
Governor  
State House  
Annapolis, Maryland 21401

Dear Secretary Green and Governor Hogan:

Pursuant to § 3-207(d) of the Correctional Services Article, the Commissioner is required to submit an annual report on each correctional facility to the Secretary and Governor. The statute specifically states:

(a) On or before October 31 of each year, the Commissioner shall submit an annual report to the Secretary and the Governor that states, for each correctional facility in the Division:

- (1) its expenses, receipts, disbursements, condition, and progress;
- (2) the number of inmates and each inmate's age, sex, race, place of birth and conviction, crime, and term of confinement;
- (3) the number of inmates who escape, are pardoned, or discharged;
- (4) the job classifications for inmate labor in each department and facility under the authority of the Division;
- (5) the daily wage scale at each prison for each job classification under the authority of the Division;
- (6) the total number of inmates currently employed at facilities under the authority of the Division, disaggregated by facility; and
- (7) any remarks and suggestions the Commissioner considers necessary to advance the interests of the correctional facility.

(b) The Commissioner shall submit with the report required by subsection (a) of this section a statement similar to the statement that is required to be submitted under § 3-206 of this subtitle.

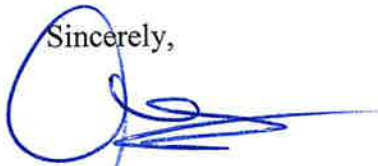
(c) The Commissioner shall verify the report and statement required by this section.

(d) Subject to § 2-1257 of the State Government Article, the Governor shall submit to the General Assembly the report and statement required under this section and any recommendations that the Governor considers expedient.

Attached is the Department's submission in satisfaction of this reporting requirement.

I hope this letter and attachment meet with your approval. If you have any questions, please contact myself or Jennifer Beskid, Director of Government and Legislative Affairs at [jennifer.beskid@maryland.gov](mailto:jennifer.beskid@maryland.gov).

Sincerely,



Annie Harvey  
Commissioner

Attachment

cc: Ms. Sarah Albert, Library Associate, Department of Legislative Services,  
MSAR 12066

**OPERATIONS  
MARYLAND  
DIVISION OF CORRECTION**



**FY2021**

**ROBERT L. GREEN  
SECRETARY**

**LARRY HOGAN  
GOVERNOR**

**BOYD RUTHERFORD  
LT. GOVERNOR**

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## Operations Overview

The Department of Public Safety and Correctional Services Operations includes all Maryland State prisons. Dedicated professionals oversee prisons and pre-release centers, the mission of which is to protect the public by providing care to those who are in our custody. Institutional security is a key priority of the Department for both staff and the inmate population.

The Department provided educational, vocational, and treatment services to inmates throughout FY 21. The outbreak of COVID-19 resulted in a State of Emergency being declared on March 5, 2020, and ended on July 1, 2021. Throughout the State of Emergency and always, the health, safety, and well-being of inmates in the care and custody of the Department is a top priority. The Department continues to work closely with the Maryland Department of Health (MDH) and Maryland Emergency Management Agency (MEMA) to enhance hygiene and sanitation practices, modify inmate movement to allow for social distancing, waive inmate co-pays for medical services, provide telehealth services, and issue PPE to all inmates and staff, among other precautions.

The Department provided inmates with the opportunity for inside and outside recreation, virtual visitation, virtual hearings, and telehealth visits. The Department provided five, free, 15-minute calls per week to every inmate and established a 24-hour family hotline allowing loved ones to obtain 24 hour COVID-19 updates. Dietary implemented a tray delivery system allowing for dining room services to be provided in housing units, progressing to a grab-and-go meal services as the stages of the pandemic changed. Feed-up carts and insulated bags were purchased by the Department to meet temperature control and mandatory health requirements. The local Health Department provided assistance and guidance to enable the Department to continue to meet health requirements during the modified feed-up process.

The Department continues to partner with the Maryland Department of Health and receives weekly doses to support our continued efforts to vaccinate and maintains data about COVID-19 vaccines on our website, <https://news.maryland.gov/dpscs/covid-19/>. The COVID-19 dashboard provides a clear breakdown of first and second dose data by facility, including the number of refusals. Commissary kits are offered as incentives for getting the flu vaccine and the COVID-19 vaccine. In addition, weekly testing continues for correctional staff.

The Department is committed to providing returning individuals with the tools necessary to deter them from their former life of crime as is evident in the vast array of job skill opportunities, educational programming, psychological and health sessions, and drug treatment services that are available during incarceration.

Maryland Correctional Enterprises (MCE), the prison industry arm of corrections and one of the largest prison industries in the nation by sales, also offers a training setting, providing vocational skills, that mirrors the private sector. Public Safety Works gives inmates the chance to pay society back, while simultaneously learning valuable employment skills and intangible but important traits such as a patience, compassion, and community appreciation.

The Department also provides crucial victim services to those whose lives are impacted by inmates under correctional supervision.

EASTERN  
CORRECTIONAL  
INSTITUTION

**Eastern Correctional Institution (ECI)  
East/West  
Westover, Maryland**

ECI-East and ECI-West opened in 1987 and are both medium security compounds managed by the Warden, with an Assistant Warden of Programs and Services, and a Security Chief. The ECI Complex (ECI and Annex) is situated on a 620-acre tract. The East Compound serves as the primary receiving unit for direct intakes on the Eastern Shore. Corizon Health medical providers have offices on both compounds. The main infirmary for all three compounds (East, West, and Annex) is located on the East Compound. There are three MCE business units located on the East and West Compounds. ECI is also an American Correctional Association (ACA) accredited institution.

**Accomplishments for FY2021**

- The ECI Garden Project expanded the 2021 growing season. In FY21, there were viable gardens on the East, West, and Annex Compounds distributing fresh organically grown produce to at least 14 community partners. The Somerset County Health Department (SCHD) distributed the fresh produce to partners in Somerset and Wicomico Counties. The vegetables delivered include zucchini, yellow zucchini, patty pan, yellow squash, cucumbers, broccoli, potatoes, carrots, onions, eggplants, chives, mustard greens, kale greens, and many others.
- ECI's Tactical Unit consists of approximately 36 staff who volunteer for collateral Correctional Officer duties and who are certified in Tactical Unit training and duties. This team trains extensively in hand to hand Offensive and Defensive combat, less lethal weapons systems and impact munitions, as well as lethal weapons and munitions, small riot formations, tactical recoveries, escapes/tracking, and Tactical Operations Management. The Tactical Unit at ECI is dedicated to preserving staff safety and the safety and security of the institution.

<b><u>Budget</u></b>
<b>Administration \$3,924,702</b>
<b>Custodial Care \$57,680,621</b>
<b>Dietary \$9,196,204</b>
<b>Maintenance \$14,568,686</b>
<b>Clinical Services \$30,793,902</b>
<b>Class/Recreation/Religion \$4,337,925</b>
<b>Substance Abuse \$287,374</b>
<b>Total = \$120,789,414</b>
<b>Operating Capacity 3,251</b>
<b>Average Daily Population 3,251</b>
<b>Annual Cost per Capita \$37,155</b>
<b>Ratio to Positions 3.82</b>
<b>Ratio to Custodial Positions 4.95</b>

\*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.

EASTERN  
CORRECTIONAL  
INSTITUTION - ANNEX



## **Eastern Correctional Institution Annex (ECI-A) East/West Westover, Maryland**

The Eastern Correctional Institution – Annex (ECI-A) opened in 1993 and houses minimum/pre-release inmates. ECI-A has four general population housing units, one support building, and an outside recreation area. The three minimum security housing units have three wings, one control center, one day-room, and three offices. A fourth housing unit houses 140 pre-release inmates in two dormitories with programming and educational offices. This pre-release housing unit provides a transition to the pre-release security level by making use of community resources, work release, community leave, and family leave during the final phases of an inmate’s incarceration. The mission of the pre-release housing unit is to assist the inmate in preparing for a successful re-entry into the community. Daily operations are overseen by a Facility Administrator.

### **Accomplishments for FY2021**

- ECI-A provided approximately 120 minimum inmates for work details outside the perimeter at the Central Kitchen, Maintenance/Grounds, MCE Laundry Services, Warehouse, Range, Administration Building, and an Inmate Community Work Project Crew.
- Additionally, ECI-A provided approximately 100 pre-release inmates to work on landscaping crews, for local government agencies, and on active work release. This provided an opportunity to gain work ethics and job skills to utilize upon release. Another 250 inmates were assigned to inside details to maintain the institution in terms of cleanliness, dietary services, and property maintenance.
- ECI-A also provided fresh produce to local health departments through its garden project.

### **Budget**

**ECI-A budget is included in the total ECI East and West budget.**

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EASTERN  
PRE-RELEASE UNIT

## **Eastern Pre-Release Unit (EPRU) Churchill, Maryland**

Eastern Pre-Release Unit (EPRU) opened in 1964 and is a pre-release security facility within the Maryland Correctional Pre-Release System (MCPRS), located in Church Hill, Maryland, Queen Anne’s County. The Eastern Pre-Release Unit is situated on 96 rural acres of land.

Offenders housed at EPRU are expected to carry out various job assignments for the facility. The offenders are assigned to core institutional assignments such as sanitation, dietary, and maintenance jobs prior to progressing to either supervised, or unsupervised community-based programs such as landscaping crews and work release. Other community-based work opportunities include Habitat for Humanity, 4-H, employment with the Maryland Department of Natural Resources, and employment with Maryland Environmental Service. The facility also has a garden program, an education program, a library, an employment readiness program, and other job opportunities. Self-help programs like Alcoholics and Narcotics Anonymous, intended to provide inmates with the skills needed to ensure a successful reentry are also provided. Exit orientations are provided and include a presentation by the One-Stop Career Center, information relating to the Maryland Workforce Exchange, and assistance with obtaining personal identification documentation such as birth certificates, social security cards, and MVA IDs.

### **Accomplishments for FY2021**

- EPRU was successfully sheltered on June 30, 2021 with all staff and inmates transferred to other facilities.

<b><u>Budget</u></b>
<b>Administration \$354,158</b>
<b>Custodial Care \$3,510,654</b>
<b>Dietary \$463,445</b>
<b>Maintenance \$617,234</b>
<b>Clinical Services \$1,158,216</b>
<b>Class/Recreation/Religion \$221,845</b>
<b>Total = \$6,325,552</b>
<b>Operating Capacity 128</b>
<b>Average Daily Population 128</b>
<b>Annual Cost per Capita \$49,418</b>
<b>Ratio to Positions 2.67</b>
<b>Ratio to Custodial Positions 3.66</b>
*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.

SOUTHERN  
MARYLAND PRE-  
RELEASE UNIT

## Southern Maryland Pre-Release Unit (SMPRU) Charlotte Hall, Maryland

The Southern Maryland Pre-Release Unit (SMPRU) opened in 1962 and is situated on 112 rural acres of land in Charles County, Maryland. Its gross square footage is 40,000 ft. The facility regularly offers the use of its firearms range to the Charles County Sheriff’s Department, the Maryland State Police, and the Maryland Transportation Authority.

SMPRU houses inmates who are preparing for release. The majority of the inmates participate in various outside details including the State Highway Litter Details, Maryland State Highway Patrol Sanitation Crews, Department of Natural Resources Oyster Detail, Farming-4-Hunger Detail, County Tree Trimming Crew, County Litter Details, and the Cheltenham Veterans Cemetery Detail. Many inmates also participate in active work release in locations such as Dave’s Auto Body, Foxfish, Southern Wheel & Hubcap, St. Mary’s Landing, Tommy’s Trucks, and Walls Bakery. Inmates are also assigned to core institutional assignments such as dietary, sanitation, and maintenance.

### Accomplishments for FY2021

- SMPRU was successfully sheltered on June 30, 2021 with all staff and inmates transferred to other facilities.

<b>Budget</b>
Administration \$177,270
Custodial Care \$3,717,089
Dietary \$571,868
Maintenance \$386,425
Clinical Services \$1,089,169
Class/Recreation/Religion \$274,613
<b>Total = \$6,216,434</b>
Operating Capacity 124
Average Daily Population 124
Annual Cost per Capita \$50,133
Ratio to Positions 2.64
Ratio to Custodial Positions 3.76
<small>*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.</small>

JESSUP  
CORRECTIONAL  
INSTITUTION

## **Jessup Correctional Institution (JCI) Jessup, Maryland**

Jessup Correctional Institution (JCI) is a medium/maximum security correctional facility established in 1991 and is located in Jessup, Maryland. JCI employs 536 correctional staff comprised of correctional officers, dietary officers, maintenance officers, case manager, and support staff. JCI serves as the regional infirmary and, as of May 21, 2021, the intake and reception center for the Maryland Division of Correction.

JCI is home to the Maryland Correctional Enterprise (MCE) tag, sew, and furniture shops. Up to 344 inmates are employed with MCE. In addition to providing a real world work experience, MCE provides professional development, training, and re-entry services.

### **Accomplishments for FY2021**

- JCI designated the intake/reception facility for the Maryland Division of Correction effective May 21, 2021. A total of 280 inmates were processed from May 21, 2021 to June 30, 2021.
- Video visitation, court hearings, and legal visits put in place.
- Enhanced front entry protocol implemented to comply with MDH guidelines.
- Served as the inaugural COVID-19 testing site for the Jessup Region.
- Served as the Regional MDH temporary COVID Hospital.
- Served as the inaugural COVID-19 testing site for the Jessup Region.

#### **Budget**

**Administration  
\$3,636,473**

**Custodial Care  
\$47,267,081**

**Dietary  
\$5,472,137**

**Maintenance  
\$8,341,292**

**Clinical Services  
\$19,978,108**

**Class/Recreation/Religion  
\$1,663,852**

**Total = \$86,358,943**

**Operating Capacity  
1,824**

**Average Daily Population  
1,824**

**Annual Cost per Capita  
\$47,346**

**Ratio to Positions  
2.90**

**Ratio to Custodial Positions  
3.38**

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MARYLAND  
CORRECTIONAL  
INSTITUTION - JESSUP



## Maryland Correctional Institution-Jessup (MCIJ) Jessup, Maryland

The Maryland Correctional Institution – Jessup (MCIJ) is a medium security level facility located in the Jessup area of Anne Arundel County. MCIJ houses medium, minimum, and pre-release security inmates. MCIJ is a contemporary designed prison that originally opened on April 29, 1981 as an annex to the Maryland House of Corrections.

The 18 buildings total about 284,170 square feet. Perimeter security is provided by camera alert systems and a double fence equipped with razor ribbon wire and in some areas up four fences. MCIJ has eight separate housing units, two of which are currently closed.

The facility programs and services buildings include: the Gymnasium building which contains the barbershop, commissary, weight room and some program areas; the Chapel building which contains classrooms, the chaplain’s office, the main sanctuary, and choir practice room; and the Education/Vocational Shop building which contains eight classrooms, a library, computer graphic arts and an auto mechanics shops. The 35-acre grounds include a large outdoor exercise area, with a combined baseball, soccer and football field, two basketball courts, a volleyball court, and a running track.

### Accomplishments for FY2021

- March, 2021- Received MCCA Recognition of Achievement Award.
- June, 2021- Passed the PREA Audit exceeding two standards.
- MCIJ did not have any COVID-19 related deaths during FY2021.

#### Budget

**Administration  
\$2,073,629**

**Custodial Care  
\$26,653,079**

**Dietary  
\$2,493,518**

**Maintenance  
\$3,252,219**

**Clinical Services  
\$7,112,396**

**Class/Recreation/Religion  
\$2,059,681**

**Substance Abuse  
\$0**

**Total = \$43,644,522**

**Operating Capacity  
735**

**Average Daily Population  
735**

**Annual Cost per Capita  
\$59,380**

**Ratio to Positions  
2.36**

**Ratio to Custodial Positions  
2.93**

\*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.

MARYLAND  
CORRECTIONAL  
INSTITUTION -  
WOMEN

## **Maryland Correctional Institution-Women (MCIW) Jessup, Maryland**

The Maryland Correctional Institution for Women (MCIW) is the only institution designed to house women committed to the Commissioner of Correction within the State of Maryland. As a result, MCIW houses all security levels: maximum, medium, minimum, pre-release, and work release.

The facility is situated on approximately 35 acres and consists of a Gatehouse, Administration Building, Supply, Maintenance, Multi-Purpose Building (Education, Library & Case Management), three housing units (A-Building, B-Building, 192 Building) with a housing capacity of 849, Support Services Building (Medical, Mental Health Services, Traffic/Intake), Maryland Correctional Enterprises (MCE) Shops Building, and other small buildings for maintenance and storage. The original institution was comprised of nine buildings. The Maintenance shop is the only building that remains in use today. Newer buildings now surround the original institution.

### **Accomplishments for FY2021**

- MCIW was chosen as the pilot facility for COVID-19 rapid testing. On March 17, 2021, there were 187 onsite MCIW staff tested. There were zero positive cases.
- The commissary increased the amount of ethnic hair products available in May 2021.

#### **Budget**

**Administration  
\$2,164,385**

**Custodial Care  
\$24,970,262**

**Dietary  
\$3,363,694**

**Maintenance  
\$2,863,759**

**Clinical Services  
\$7,181,690**

**Class/Recreation/Religion  
\$1,676,936**

**Substance Abuse  
\$23,710**

**Total = \$42,244,436**

**Operating Capacity  
665**

**Average Daily Population  
665**

**Annual Cost per Capita  
\$63,525**

**Ratio to Positions  
1.96**

**Ratio to Custodial Positions  
2.58**

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BALTIMORE CITY  
CORRECTIONAL  
CENTER

## **Baltimore City Correctional Center (BCCC) Baltimore, Maryland**

The Baltimore City Correctional Center (BCCC) is a minimum and pre-release facility built in 1984. The facility offers, as mandated by the Justice Reinvestment Act (JRA), educational, occupational, vocational, and academic programs to inmates.

In conjunction with the Occupational Skill Training Center (OSTC), inmates receive the necessary education, hands-on training, and certification to transition into the community. In addition, BCCC provides road crews activities in the community through a partnership with the State Highway Administration (SHA) and the Baltimore City Department of Parks and Recreation. Furthermore, BCCC offers community-based work opportunities for those that are eligible for work release. The work release opportunities assist inmates in preparation for release and reduce the likelihood of recidivism.

### **Accomplishments for FY2021**

- Achieved 100% PREA compliance.

#### **Budget**

**Administration  
\$158,920**

**Custodial Care  
\$9,317,360**

**Dietary  
\$880,803**

**Maintenance  
\$1,296,781**

**Clinical Services  
\$3,735,091**

**Class/Recreation/Religion  
\$709,790**

**Total = \$16,098,745**

**Operating Capacity  
413**

**Average Daily Population  
413**

**Annual Cost per Capita  
\$38,980**

**Ratio to Positions  
3.53**

**Ratio to Custodial Positions  
4.26**

\*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.

# CENTRAL MARYLAND CORRECTIONAL FACILITY

## Central Maryland Correctional Facility (CMCF) Sykesville, Maryland

Central Maryland Correctional Facility (CMCF) is a minimum/pre-release facility established in 1960 and is located in Sykesville, Maryland, and is a part of the Maryland Correctional Pre-Release System (MCPRS). The facility has two housing units, administrative offices, an all-purpose building, and a laundry plant. Its bed capacity is 516 and consists of 12 dormitories.

CMCF operates an industrial laundry plant that provides laundry services for correctional facilities and health care institutions operated by the Maryland Department of Health, such as Springfield Hospital Center and Spring Grove Hospital. Community-based job opportunities include outside work details with the State Highway Administration in Carroll County, the Public Safety Education and Training Center, the Garrison Forest Veterans Cemetery, the Humane Society, and the Thoroughbred Retirement Foundation Second Chance Farm where inmates learn skills to manage retired racehorses. Most programs emphasize job readiness training and work crews.

### Accomplishments for FY2021

- Achieved 100% PREA compliance.

#### Budget

**Administration**  
**\$633,325**

**Custodial Care**  
**\$8,757,530**

**Dietary**  
**\$1,189,232**

**Maintenance**  
**\$1,874,048**

**Clinical Services**  
**\$4,436,618**

**Class/Recreation/Religion**  
**\$947,051**

**Total = \$17,837,804**

**Operating Capacity**  
**459**

**Average Daily Population**  
**459**

**Annual Cost per Capita**  
**\$38,862**

**Ratio to Positions**  
**3.89**

**Ratio to Custodial Positions**  
**5.16**

\*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.

# DORSEY RUN CORRECTIONAL FACILITY



**Dorsey Run Correctional Facility  
(DRCF)  
Jessup, Maryland**

Dorsey Run Correctional Facility (DRCF) opened in 2013, and is the State’s newest adult correctional facility. DRCF is comprised of four housing units with a total operating capacity of 1098. Each housing unit has eight dormitories. Housing Unit 1 – A Dormitory, Housing Unit 1 – C Dormitory, and Housing Unit 3 – A Dormitory are ADA compliant dormitories, and house individuals in wheelchairs, or who have other ambulatory restrictions.

The facility houses minimum and pre-release inmates preparing for release. The majority of inmates participate in outside details, active work release, Maryland Correctional Enterprises, educational programs, and other core institutional assignments such as dietary, maintenance, and sanitation. DRCF also provides cognitive programming via the Social Work Department. DRCF has a robust cadre of active volunteers who facilitate faith based-programs, NA/AA groups, yoga, an art program, and other self-help initiatives.

**Accomplishments for FY2021**

- Video visitation, tele- health, tele-medicine, and video court proceedings were implemented as the result of the COVID-19 pandemic.
- Through self-learning packets, nine inmates successfully completed Anger Management programming.
- 62 inmates with special needs received individualized release/reentry plans.

<b><u>Budget</u></b>
<b>Administration \$1,153,438</b>
<b>Custodial Care \$23,043,953</b>
<b>Dietary \$3,359,966</b>
<b>Maintenance \$3,840,737</b>
<b>Clinical Services \$10,309,484</b>
<b>Class/Recreation/Religion \$1,580,946</b>
<b>Total = \$43,288,569</b>
<b>Operating Capacity 957</b>
<b>Average Daily Population 957</b>
<b>Annual Cost per Capita \$45,234</b>
<b>Ratio to Positions 3.72</b>
<b>Ratio to Custodial Positions 4.58</b>
<small>*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.</small>

MARYLAND  
CORRECTIONAL  
INSTITUTION -  
HAGERSTOWN

**Maryland Correctional Institution – Hagerstown  
(MCIH)  
Hagerstown, Maryland**

MCIH’s main building was constructed in the mid-1930s and opened in 1942. Decades later, several buildings were added for housing - (North Dormitory, WPDC (3 buildings) and Antietam Housing Unit (AHU). There are a total of fifty-six (56) buildings on the property with total gross square footage of roofs of 593,870 square feet and 648,574 square feet of building space. MCIH is the “Hub” for Immigration and Customs Enforcement (ICE) Deportation Hearings and housing. MCIH is the oldest operating medium security institution in Maryland.

MCIH houses male inmates ranging from medium to minimum security with a minimal amount of prerelease security inmates. Minimum-security inmates are used to maintain areas of the institution outside the perimeter fence. MCE has six shops employing 170 inmates, teaching skills in metal shops, meat cutting, upholstery, laundry, and recycling.

**Accomplishments for FY2021**

- MCIH opened the Western Regional Correctional Acute Care Center.
- A Prison Rape Elimination Act (PREA) audit was conducted in April, 2021; MCIH was 100% compliant.
- Welcomed back America’s Vet dog program in July 2021.
- Instituted and conducted video visits for inmates during the COVID-19 pandemic. Inmates are still afforded the opportunity for virtual visits along with implementing the re-instatement of in-person visits in July 2021.

**Budget**

**Administration  
\$3,275,810**

**Custodial Care  
\$31,246,657**

**Dietary  
\$3,903,239**

**Maintenance  
\$10,497,950**

**Clinical Services  
\$6,478,818**

**Class/Recreation/Religion  
\$2,314,348**

**Total = \$57,716,822**

**Operating Capacity  
656**

**Average Daily Population  
656**

**Annual Cost per Capita  
\$87,983**

**Ratio to Positions  
1.47**

**Ratio to Custodial Positions  
1.98**

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MARYLAND  
CORRECTIONAL  
TRAINING CENTER

## Maryland Correctional Training Center (MCTC) Hagerstown, Maryland

MCTC is one of the largest correctional institutions in the State of Maryland, an Administrative Security Level Facility housing adult male offenders consisting of multiple security levels (medium, minimum, and pre-release, as well as temporarily housing maximum-security inmates). The main institution was built in 1966 with additional housing units added totaling eight in all. MCTC has been the site of numerous construction projects in the past few years. The upgrades and construction projects at MCTC, which have allowed for the expansion of programs and opportunities available to the inmate population in the past, are now being geared towards improving the security, energy efficiency, and living conditions of the structures in which the inmate population is housed. MCTC is also an American Correctional Association (ACA) accredited institution.

MCTC functioned as the regional transportation hub prior to the COVID-19 pandemic; thereafter, it was determined that MCTC would cease this function and all intakes would be processed to Division custody through JCI. However, on August 2, 2021, MCTC reopened the intake tier for use by five counties. MCTC currently manages the Pre-Release Facility for the Western Region. The Harold E. Donnell (HED) and Emergency Housing Unit (EHU) Buildings currently house minimum and pre-release inmates. HED provides 16 inmate Landscaping Crews for both the State Highway Administration and the Washington County Roads Department. Additionally, MCTC employs roughly 40 inmates within a Work Release Program throughout many local restaurants and private businesses.

### Accomplishments for FY2021

- MCTC is continuing to complete the installation of writing desk/shelves in every cell to be in compliance with ACA standards.
- MCTC started the lighting project, which was to replace all of the cell light fixtures including the Plexiglas lens that inmates have manipulated into weapons. This project is approximately 90% complete, it was stopped because of the COVID -19 pandemic.
- MCTC's garden has donated 15,300 pounds of vegetables to the local community as well as hundreds of pumpkins.

#### Budget

**Administration**  
**\$2,062,157**

**Custodial Care**  
**\$44,577,030**

**Dietary**  
**\$7,065,241**

**Maintenance**  
**\$4,951,089**

**Clinical Services**  
**\$27,943,455**

**Class/Recreation/Religion**  
**\$3,693,493**

**Substance Abuse**  
**\$209,434**

**Total = \$90,501,899**

**Operating Capacity**  
**2,870**

**Average Daily Population**  
**2,870**

**Annual Cost per Capita**  
**\$31,534**

**Ratio to Positions**  
**5.01**

**Ratio to Custodial Positions**  
**6.35**

\*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.

ROXBURY  
CORRECTIONAL  
INSTITUTION

## Roxbury Correctional Institution (RCI) Hagerstown, Maryland

Roxbury Correctional Institution (RCI) is an ACA Accredited Medium Security facility in a rural setting encompassing 40 acres within a double-fenced enclosure. Facility construction began on July 17, 1982 and the facility received its first 30 inmates on October 28, 1983. It includes 11 structures and is bordered on the exterior perimeter by eight towers, two of which are 24/7 operational. Additional security measures include infiltration sensor technology and use of a regional K-9 Unit as needed.

RCI is comprised of five housing units with current operating inmate capacity of 1789. The average daily inmate population for FY21 was 1732. Housing Units 1, 2, 3, and 4 are four winged general population units with 48 cells per wing. B-wing in each of the four general population units is considered the honor wing whereby inmates are assigned based on their positive behaviors. In addition, RCI is designated as the institution to house medium security, sight impaired inmates for the state.

### Accomplishments for FY2021

- PREA re-certification completed.
- RCI has recently resumed the Happy Hounds Dog rescue program at the facility. A total of five dogs and ten inmates are in the program.
- In FY21, case management processed 240 inmates for release; 30 inmates were approved and transferred to the Home Detention Unit.

#### Budget

**Administration**  
**\$2,128,293**

**Custodial Care**  
**\$30,705,159**

**Dietary**  
**\$4,662,704**

**Maintenance**  
**\$3,623,759**

**Clinical Services**  
**\$18,032,317**

**Class/Recreation/Religion**  
**\$2,362,150**

**Substance Abuse**  
**\$90,673**

**Total = \$61,605,055**

**Operating Capacity**  
**1,743**

**Average Daily Population**  
**1,743**

**Annual Cost per Capita**  
**\$35,344**

**Ratio to Positions**  
**4.43**

**Ratio to Custodial Positions**  
**5.66**

\*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.

WESTERN  
CORRECTIONAL  
INSTITUTION



## **Western Correctional Institution (WCI) Cumberland, Maryland**

The Western Correctional Institution (WCI) is located in Allegany County. Construction began in April, 1994 in stages and was completed in January 1999; however, WCI began housing inmates in July 1996. WCI manages maximum, medium, minimum and a few pre-release and pre-trial status inmates.

WCI provides a variety of programming opportunities in an effort to promote a successful re-entry into society. The Department is also charged with managing a large segment of violence prone Security Threat Groups members who have committed violent acts towards staff and other inmates at various facilities throughout the State. Several committees and programs, including Reduction in Violence and Risk Management continue to receive information and analyze episodes of violence with the goal of reducing these incidents throughout the facility.

Inmates are evaluated upon entry into the facility and managed in the least restrictive housing that is possible with “safety and security” being paramount in this management.

### **Accomplishments for FY2021**

- WCI passed all audits and inspections without any major discrepancies.
- The Institution maintained its ACA, PREA, and MCCA accreditation.
- WCI’s toy project continued to make wooden toys that were donated to local charities.
- The Horticulture Program provided hundreds of flowering plants, shrubs, and trees to the local communities. The Horticulture Program grows tree seedlings for replanting within Allegany and Garrett Counties and is currently reintroducing the American Chestnut tree seedlings for study by Frostburg State University.

### **Budget**

**Administration  
\$2,350,259**

**Custodial Care  
\$34,231,036**

**Dietary  
\$4,970,176**

**Maintenance  
\$7,661,676**

**Clinical Services  
\$15,369,621**

**Class/Recreation/Religion  
\$2,784,638**

**Total = \$67,367,406**

**Operating Capacity  
1,566**

**Average Daily Population  
1,566**

**Annual Cost per Capita  
\$43,019**

**Ratio to Positions  
3.36**

**Ratio to Custodial Positions  
4.41**

\*The DOC report is using 2020 actual data given 2021 is estimated and will not be updated until January when the FY23 report is released.

NORTH BRANCH  
CORRECTIONAL  
INSTITUTION

## North Branch Correctional Institution (NBCI) Cumberland, Maryland

The North Branch Correctional Institution (NBCI) is a maximum-security prison that sits on 190 acres shared with the Western Correctional Institution (WCI). In 2003, NBCI first opened for operation as part of the WCI, and in 2008, NBCI began to operate independently with full activation in September 2009. NBCI is also an American Correctional Association (ACA) accredited institution.

The institution has four housing units in a maximum-security environment. All four units are operated under a housing unit management concept. Housing Unit One is a Special Confinement Unit, which houses the institution's Maximum Security II Structured Housing (MIISH). The MIISH is a structured program to aid participants in the development of life skills to help them obtain a less restrictive environment and reduce violence throughout the Division. Housing Unit Two maintains a diverse group that houses; Max II, Max I, Step Down, and Special Needs. Housing Units Three and Four are general population housing units for maximum security inmates. Housing Units Two and Three are step down units for control of inmate behavior. These units provide increasing privileges and house inmates who work throughout the institution. They also house medium security inmates awaiting transfer.

### Accomplishments for FY2021

- Commitment Office received 100% compliance in annual audit.
- Continued full compliance with PREA mandates.
- Balanced teleworking, overtime, and operational coverage during pandemic.
- Utilized Institutional TV Station, workbooks, pamphlets, and other in-cell activities to occupy the population during the pandemic.
- Medical, Psychology, and Social Work staff maintained an as need basis level of care during this period.
- Provided food for both institutions while WCI kitchen was closed for repairs.
- Psychology coordinated with RCI, MCI-W and BCBIC to develop a combined SNU manual with specific operational sections based on security level.

### Budget

**Administration**  
**\$2,537,243**

**Custodial Care**  
**\$40,313,093**

**Dietary**  
**\$4,528,582**

**Maintenance**  
**\$3,737,811**

**Clinical Services**  
**\$11,682,405**

**Class/Recreation/Religion**  
**\$2,410,860**

**Total = \$65,209,994**

**Operating Capacity**  
**1,263**

**Average Daily Population**  
**1,263**

**Annual Cost per Capita**  
**\$51,631**

**Ratio to Positions**  
**2.33**

**Ratio to Custodial Positions**  
**2.86**

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# INMATE CHARACTERISTICS

MARYLAND DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES

JULY 1, 2021 INMATE CHARACTERISTICS

GENDER AND RACE DISTRIBUTIONS

REGION	INSTITUTION	GENDER DISTRIBUTION			RACE DISTRIBUTION										TOTAL		
		MALE	FEMALE	TOTAL	BLACK		WHITE		LATINX		INDIAN		ASIAN			UNKNOWN	
					#	%	#	%	#	%	#	%	#	%		#	%
WEST	MCIH	927	.	927	570	61.5%	231	24.9%	114	12.3%	2	.2%	5	.5%	5	.5%	927
	MCTC	1873	.	1873	1291	68.9%	416	22.2%	156	8.3%	2	.1%	6	.3%	2	.1%	1873
	NBCI	1070	.	1070	864	80.7%	167	15.6%	33	3.1%	2	.2%	3	.3%	1	.1%	1070
	RCI	1443	.	1443	1055	73.1%	325	22.5%	53	3.7%	4	.3%	4	.3%	2	.1%	1443
	WCI	1528	.	1528	1123	73.5%	331	21.7%	57	3.7%	2	.1%	8	.5%	7	.5%	1528
	TOTAL	6841	.	6841	4903	71.7%	1470	21.5%	413	6.0%	12	.2%	26	.4%	17	.2%	6841
EAST	BCCC	305	.	305	230	75.4%	68	22.3%	6	2.0%	0	.0%	1	.3%	0	.0%	305
	CMCF	259	.	259	195	75.3%	56	21.6%	6	2.3%	1	.4%	1	.4%	0	.0%	259
	DRCF	685	.	685	522	76.2%	140	20.4%	15	2.2%	2	.3%	4	.6%	2	.3%	685
	ECI-A	473	.	473	347	73.4%	113	23.9%	11	2.3%	0	.0%	2	.4%	0	.0%	473
	ECI-E	1083	.	1083	715	66.0%	311	28.7%	52	4.8%	2	.2%	2	.2%	1	.1%	1083
	ECI-W	1090	.	1090	805	73.9%	243	22.3%	37	3.4%	2	.2%	2	.2%	1	.1%	1090
	JCI	1586	.	1586	1214	76.5%	306	19.3%	54	3.4%	4	.3%	5	.3%	3	.2%	1586
	MCIJ	670	.	670	472	70.4%	149	22.2%	43	6.4%	5	.7%	1	.1%	0	.0%	670
	MCIW	.	444	444	225	50.7%	203	45.7%	7	1.6%	2	.5%	3	.7%	4	.9%	444
	MRDCC	71	.	71	60	84.5%	10	14.1%	0	.0%	0	.0%	0	.0%	1	1.4%	71
	TOTAL	6222	444	6666	4785	71.8%	1599	24.0%	231	3.5%	18	.3%	21	.3%	12	.2%	6666
PATX	PATX-M	572	.	572	432	75.5%	111	19.4%	23	4.0%	2	.3%	3	.5%	1	.2%	572
	TOTAL	572	.	572	432	75.5%	111	19.4%	23	4.0%	2	.3%	3	.5%	1	.2%	572
DPDS	BCBIC	32	6	38	33	86.8%	4	10.5%	0	.0%	0	.0%	0	.0%	1	2.6%	38
	MTC	38	.	38	34	89.5%	3	7.9%	1	2.6%	0	.0%	0	.0%	0	.0%	38
	YDC	2	.	2	2	100.0%	0	.0%	0	.0%	0	.0%	0	.0%	0	.0%	2
	TOTAL	72	6	78	69	88.5%	7	9.0%	1	1.3%	0	.0%	0	.0%	1	1.3%	78
OTHER	CHDU	215	18	233	169	72.5%	56	24.0%	7	3.0%	1	.4%	0	.0%	0	.0%	233
	TOTAL	215	18	233	169	72.5%	56	24.0%	7	3.0%	1	.4%	0	.0%	0	.0%	233
GRAND TOTAL		13922	468	14390	10358	72.0%	3243	22.5%	675	4.7%	33	.2%	50	.3%	31	.2%	14390

JULY 1, 2021 INMATE CHARACTERISTICS: AGE DISTRIBUTION - (COUNTS)

REGION	INST	UNDER															OVER		TOTAL	AVERAGE AGE
		17	17	18	19	20	21	22	23	24	25	26-30	31-35	36-40	41-50	51-60	60			
WEST	MCIH	.	.	4	8	16	12	17	23	24	19	149	143	131	166	148	67	927	39.6	
	MCTC	.	.	2	8	10	32	37	48	62	40	310	302	297	357	246	122	1873	39.0	
	NBCI	.	.	.	2	4	4	5	7	14	15	137	192	185	272	169	64	1070	41.3	
	RCI	.	.	2	6	10	17	36	21	25	36	253	255	194	263	211	114	1443	39.8	
	WCI	.	.	1	.	6	12	18	25	31	29	255	248	224	313	220	146	1528	41.0	
	TOTAL	.	.	9	24	46	77	113	124	156	139	1104	1140	1031	1371	994	513	6841	40.1	
EAST	BCCC	.	.	3	1	10	8	9	7	8	5	62	55	37	58	34	8	305	36.3	
	CMCF	.	.	.	1	4	3	3	7	6	8	42	44	46	46	40	9	259	38.6	
	DRCF	.	.	3	3	5	9	8	18	19	16	115	130	93	135	98	33	685	38.7	
	ECI-A	.	.	.	.	2	2	13	8	18	9	85	103	71	85	56	21	473	38.1	
	ECI-E	.	.	1	3	5	14	12	22	23	25	183	193	152	219	150	81	1083	39.9	
	ECI-W	.	.	.	10	12	19	23	44	37	31	216	205	159	174	115	45	1090	36.6	
	JCI	.	.	3	5	8	19	25	18	21	27	238	218	213	332	295	164	1586	42.2	
	MCIJ	.	.	.	4	4	4	11	13	16	16	105	115	83	133	113	53	670	40.6	
	MCIW	.	.	.	1	.	1	11	7	10	13	75	101	61	90	53	21	444	38.7	
	MRDCC	.	.	2	.	3	2	1	2	3	2	13	12	11	11	4	5	71	36.2	
	TOTAL	.	.	12	28	53	81	116	146	161	152	1134	1176	926	1283	958	440	6666	39.4	
	PATX	PATX-M	.	.	1	5	8	19	17	8	10	13	106	114	83	108	57	23	572	36.8
TOTAL		.	.	1	5	8	19	17	8	10	13	106	114	83	108	57	23	572	36.8	
DPDS	BCBIC	.	.	.	2	.	1	1	.	1	1	11	4	8	6	2	1	38	34.6	
	MTC	.	.	1	1	1	1	5	.	.	1	6	8	7	4	3	.	38	32.9	
	YDC	.	2	.	.	.	.	.	.	.	.	.	.	.	.	.	.	2	17.0	
	TOTAL	.	2	1	3	1	2	6	.	1	2	17	12	15	10	5	1	78	33.3	
OTHER	CHDU	.	.	.	.	.	2	3	6	9	15	45	42	43	40	24	4	233	36.4	
	TOTAL	.	.	.	.	.	2	3	6	9	15	45	42	43	40	24	4	233	36.4	
GRAND TOTAL		.	2	23	60	108	181	255	284	337	321	2406	2484	2098	2812	2038	981	14390	39.5	

JULY 1, 2021 INMATE CHARACTERISTICS: AGE DISTRIBUTION - (PERCENTAGES)

REGION	INST	UNDER															OVER	TOTAL	AVERAGE AGE	
		17	17	18	19	20	21	22	23	24	25	26-30	31-35	36-40	41-50	51-60	60			
WEST	MCIH	.	.	.4%	.9%	1.7%	1.3%	1.8%	2.5%	2.6%	2.0%	16.1%	15.4%	14.1%	17.9%	16.0%	7.2%	927	39.6	
	MCTC	.	.	.1%	.4%	.5%	1.7%	2.0%	2.6%	3.3%	2.1%	16.6%	16.1%	15.9%	19.1%	13.1%	6.5%	1873	39.0	
	NBCI	.	.	.	.2%	.4%	.4%	.5%	.7%	1.3%	1.4%	12.8%	17.9%	17.3%	25.4%	15.8%	6.0%	1070	41.3	
	RCI	.	.	.1%	.4%	.7%	1.2%	2.5%	1.5%	1.7%	2.5%	17.5%	17.7%	13.4%	18.2%	14.6%	7.9%	1443	39.8	
	WCI	.	.	.1%	.	.4%	.8%	1.2%	1.6%	2.0%	1.9%	16.7%	16.2%	14.7%	20.5%	14.4%	9.6%	1528	41.0	
	TOTAL	.	.	.1%	.4%	.7%	1.1%	1.7%	1.8%	2.3%	2.0%	16.1%	16.7%	15.1%	20.0%	14.5%	7.5%	6841	40.1	
EAST	BCCC	.	.	1.0%	.3%	3.3%	2.6%	3.0%	2.3%	2.6%	1.6%	20.3%	18.0%	12.1%	19.0%	11.1%	2.6%	305	36.3	
	CMCF	.	.	.	.4%	1.5%	1.2%	1.2%	2.7%	2.3%	3.1%	16.2%	17.0%	17.8%	17.8%	15.4%	3.5%	259	38.6	
	DRCF	.	.	.4%	.4%	.7%	1.3%	1.2%	2.6%	2.8%	2.3%	16.8%	19.0%	13.6%	19.7%	14.3%	4.8%	685	38.7	
	ECI-A	.	.	.	.	.4%	.4%	2.7%	1.7%	3.8%	1.9%	18.0%	21.8%	15.0%	18.0%	11.8%	4.4%	473	38.1	
	ECI-E	.	.	.1%	.3%	.5%	1.3%	1.1%	2.0%	2.1%	2.3%	16.9%	17.8%	14.0%	20.2%	13.9%	7.5%	1083	39.9	
	ECI-W	.	.	.	.9%	1.1%	1.7%	2.1%	4.0%	3.4%	2.8%	19.8%	18.8%	14.6%	16.0%	10.6%	4.1%	1090	36.6	
	JCI	.	.	.2%	.3%	.5%	1.2%	1.6%	1.1%	1.3%	1.7%	15.0%	13.7%	13.4%	20.9%	18.6%	10%	1586	42.2	
	MCIJ	.	.	.	.6%	.6%	.6%	1.6%	1.9%	2.4%	2.4%	15.7%	17.2%	12.4%	19.9%	16.9%	7.9%	670	40.6	
	MCIW	.	.	.	.2%	.	.2%	2.5%	1.6%	2.3%	2.9%	16.9%	22.7%	13.7%	20.3%	11.9%	4.7%	444	38.7	
	MRDCC	.	.	2.8%	.	4.2%	2.8%	1.4%	2.8%	4.2%	2.8%	18.3%	16.9%	15.5%	15.5%	5.6%	7.0%	71	36.2	
	TOTAL	.	.	.2%	.4%	.8%	1.2%	1.7%	2.2%	2.4%	2.3%	17.0%	17.6%	13.9%	19.2%	14.4%	6.6%	6666	39.4	
	PATX	PATX-M	.	.	.2%	.9%	1.4%	3.3%	3.0%	1.4%	1.7%	2.3%	18.5%	19.9%	14.5%	18.9%	10.0%	4.0%	572	36.8
TOTAL		.	.	.2%	.9%	1.4%	3.3%	3.0%	1.4%	1.7%	2.3%	18.5%	19.9%	14.5%	18.9%	10.0%	4.0%	572	36.8	
DPDS	BCBIC	.	.	.	5.3%	.	2.6%	2.6%	.	2.6%	2.6%	28.9%	10.5%	21.1%	15.8%	5.3%	2.6%	38	34.6	
	MTC	.	.	.	2.6%	2.6%	2.6%	2.6%	13%	.	.	2.6%	15.8%	21.1%	18.4%	10.5%	7.9%	.	38	32.9
	YDC	.	100%	.	.	.	.	.	.	.	.	.	.	.	.	.	.	.	2	17.0
	TOTAL	.	.	2.6%	1.3%	3.8%	1.3%	2.6%	7.7%	.	1.3%	2.6%	21.8%	15.4%	19.2%	12.8%	6.4%	1.3%	78	33.3
OTHER	CHDU	.	.	.	.	.	.9%	1.3%	2.6%	3.9%	6.4%	19.3%	18.0%	18.5%	17.2%	10.3%	1.7%	233	36.4	
	TOTAL	.	.	.	.	.	.9%	1.3%	2.6%	3.9%	6.4%	19.3%	18.0%	18.5%	17.2%	10.3%	1.7%	233	36.4	
GRAND TOTAL		.	.0%	.2%	.4%	.8%	1.3%	1.8%	2.0%	2.3%	2.2%	16.7%	17.3%	14.6%	19.5%	14.2%	6.8%	14390	39.5	

JULY 1, 2021 INMATE CHARACTERISTICS: SENTENCE DISTRIBUTION - (COUNTS)

REGION	INST	1-6	7-12	13-18	19-24	25-36	37-60	61-96	97-120	121-180	OVER 180	LIFE	TOTAL	AVERAGE	AVERAGE
		MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS			SENT.	STAY
WEST	MCIH	.	.	3	4	24	47	113	50	161	432	93	927	256.9	99.9
	MCTC	1	.	2	5	22	97	267	144	426	793	116	1873	228.8	81.2
	NBCI	.	.	.	.	.	6	27	8	57	339	633	1070	541.1	156.7
	RCI	.	1	2	10	23	69	121	68	225	780	144	1443	283.8	109.5
	WCI	.	1	4	1	9	47	102	54	172	625	513	1528	367.1	129.8
	TOTAL	1	2	11	20	78	266	630	324	1041	2969	1499	6841	298.4	112.5
EAST	BCCC	.	.	5	10	15	87	94	22	33	39	.	305	103.7	38.7
	CMCF	.	.	.	4	9	26	75	27	54	64	.	259	143.4	56.7
	DRCF	.	.	2	8	27	111	193	63	140	141	.	685	138.3	62.3
	ECI-A	.	1	1	4	9	52	123	59	107	115	2	473	151.8	60.9
	ECI-E	.	.	.	1	10	42	85	57	213	598	77	1083	287.7	103.8
	ECI-W	.	1	.	6	33	78	144	61	221	494	52	1090	241.1	74.2
	JCI	.	.	8	9	25	86	123	63	206	647	419	1586	299.8	143.0
	MCIJ	.	.	1	2	11	49	72	40	101	302	92	670	265.5	118.1
	MCIW	.	.	4	5	12	33	64	36	71	164	55	444	215.3	73.8
	MRDCC	3	6	.	2	2	17	15	3	15	8	.	71	94.6	17.0
	TOTAL	3	8	21	51	153	581	988	431	1161	2572	697	6666	229.2	94.5
	PATX	PATX-M	.	.	.	1	4	11	23	17	103	351	62	572	313.2
TOTAL		.	.	.	1	4	11	23	17	103	351	62	572	313.2	109.3
DPDS	BCBIC	5	4	1	1	5	5	4	1	4	8	.	38	117.9	5.2
	MTC	1	10	3	4	8	2	4	.	3	3	.	38	64.5	6.2
	YDC	.	.	.	.	2	.	.	.	.	.	.	2	36.0	4.1
	TOTAL	6	14	4	5	15	7	8	1	7	11	.	78	89.8	5.8
OTHER	CHDU	.	.	3	7	21	80	83	12	17	10	.	233	77.9	31.0
	TOTAL	.	.	3	7	21	80	83	12	17	10	.	233	77.9	31.0
GRAND TOTAL		10	24	39	84	271	945	1732	785	2329	5913	2258	14390	259.4	102.3



JULY 1, 2021 INMATE CHARACTERISTICS: SENTENCE DISTRIBUTION - (PERCENTAGES)

REGION	INST	1-6	7-12	13-18	19-24	25-36	37-60	61-96	97-120	121-180	OVER 180	LIFE	TOTAL	AVERAGE	AVERAGE
		MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS	MONTHS			MONTHS	SENT.
WEST	MCIH	.	.	.3%	.4%	2.6%	5.1%	12.2%	5.4%	17.4%	46.6%	10.0%	927	256.9	99.9
	MCTC	.1%	.	.1%	.3%	1.2%	5.2%	14.3%	7.7%	22.7%	42.3%	6.2%	1873	228.8	81.2
	NBCI	.	.	.	.	.	.6%	2.5%	.7%	5.3%	31.7%	59.2%	1070	541.1	156.7
	RCI	.	.1%	.1%	.7%	1.6%	4.8%	8.4%	4.7%	15.6%	54.1%	10.0%	1443	283.8	109.5
	WCI	.	.1%	.3%	.1%	.6%	3.1%	6.7%	3.5%	11.3%	40.9%	33.6%	1528	367.1	129.8
	TOTAL	.0%	.0%	.2%	.3%	1.1%	3.9%	9.2%	4.7%	15.2%	43.4%	21.9%	6841	298.4	112.5
EAST	BCCC	.	.	1.6%	3.3%	4.9%	28.5%	30.8%	7.2%	10.8%	12.8%	.	305	103.7	38.7
	CMCF	.	.	.	1.5%	3.5%	10.0%	29.0%	10.4%	20.8%	24.7%	.	259	143.4	56.7
	DRCF	.	.	.3%	1.2%	3.9%	16.2%	28.2%	9.2%	20.4%	20.6%	.	685	138.3	62.3
	ECI-A	.	.2%	.2%	.8%	1.9%	11.0%	26.0%	12.5%	22.6%	24.3%	.4%	473	151.8	60.9
	ECI-E	.	.	.	.1%	.9%	3.9%	7.8%	5.3%	19.7%	55.2%	7.1%	1083	287.7	103.8
	ECI-W	.	.1%	.	.6%	3.0%	7.2%	13.2%	5.6%	20.3%	45.3%	4.8%	1090	241.1	74.2
	JCI	.	.	.5%	.6%	1.6%	5.4%	7.8%	4.0%	13.0%	40.8%	26.4%	1586	299.8	143.0
	MCIJ	.	.	.1%	.3%	1.6%	7.3%	10.7%	6.0%	15.1%	45.1%	13.7%	670	265.5	118.1
	MCIW	.	.	.9%	1.1%	2.7%	7.4%	14.4%	8.1%	16.0%	36.9%	12.4%	444	215.3	73.8
	MRDCC	4.2%	8.5%	.	2.8%	2.8%	23.9%	21.1%	4.2%	21.1%	11.3%	.	71	94.6	17.0
	TOTAL	.0%	.1%	.3%	.8%	2.3%	8.7%	14.8%	6.5%	17.4%	38.6%	10.5%	6666	229.2	94.5
PATX	PATX-M	.	.	.	.2%	.7%	1.9%	4.0%	3.0%	18.0%	61.4%	10.8%	572	313.2	109.3
	TOTAL	.	.	.	.2%	.7%	1.9%	4.0%	3.0%	18.0%	61.4%	10.8%	572	313.2	109.3
DPDS	BCBIC	13.2%	10.5%	2.6%	2.6%	13.2%	13.2%	10.5%	2.6%	10.5%	21.1%	.	38	117.9	5.2
	MTC	2.6%	26.3%	7.9%	10.5%	21.1%	5.3%	10.5%	.	7.9%	7.9%	.	38	64.5	6.2
	YDC	.	.	.	.	100.0%	.	.	.	.	.	.	2	36.0	4.1
	TOTAL	7.7%	17.9%	5.1%	6.4%	19.2%	9.0%	10.3%	1.3%	9.0%	14.1%	.	78	89.8	5.8
OTHER	CHDU	.	.	1.3%	3.0%	9.0%	34.3%	35.6%	5.2%	7.3%	4.3%	.	233	77.9	31.0
	TOTAL	.	.	1.3%	3.0%	9.0%	34.3%	35.6%	5.2%	7.3%	4.3%	.	233	77.9	31.0
GRAND TOTAL		.1%	.2%	.3%	.6%	1.9%	6.6%	12.0%	5.5%	16.2%	41.1%	15.7%	14390	259.4	102.3

JULY 1, 2021 INMATE CHARACTERISTICS: MOST SERIOUS OFFENSE DISTRIBUTION - (COUNTS)

REGION	INST	D R U G										M P S			K N O			X U S			A E T			W O R			TOTAL		
		A	S	T	G	R	T	M	F	E	O	F	O	M	A	U	T	O	B	A	O	T	H	F	P	H		E	R
WEST	MCIH	. 134	1 45	. 11	37	. .	. 259	8 14	1 172	142 53	3 .	44	3	927															
	MCTC	5 271	5 129	1 23	111	1 1	. 383	32 21	8 399	224 125	25 1	99	9	1873															
	NBCI	2 47	. 7	1 2	1	. .	. 731	7 3	. 106	148 5	4 .	6	. 1070																
	RCI	2 187	4 79	. 15	56	. 1	1 407	16 23	4 323	194 47	15 1	64	4	1443															
	WCI	2 136	1 54	1 5	31	. .	2 745	19 11	1 221	204 35	7 2	48	3	1528															
	TOTAL	11 775	11 314	3 56	236	1 2	3 2525	82 72	14 1221	912 265	54 4	261	19	6841															
EAST	BCCC	2 73	4 21	2 2	25	. .	. 26	. 6	1 72	9 4	9 2	42	5	305															
	CMCF	3 51	. 18	. 1	26	. 1	. 20	4 8	4 64	23 3	7 1	24	1	259															
	DRCF	6 143	4 47	. 6	51	. .	4 70	2 12	5 169	48 23	10 3	79	3	685															
	ECI-A	1 93	1 38	1 2	51	. .	1 53	5 7	2 108	27 24	8 1	48	2	473															
	ECI-E	4 150	4 50	. 14	56	. 1	. 289	15 12	4 221	170 43	9 .	37	4	1083															
	ECI-W	3 172	3 84	. 12	51	. .	1 240	12 10	4 241	108 45	12 .	81	11	1090															
	JCI	2 186	2 68	1 12	58	1 1	5 631	15 17	2 278	179 37	8 1	77	5	1586															
	MCIJ	1 75	. 38	1 3	22	. .	. 219	7 7	5 151	77 18	10 .	32	4	670															
	MCIW	. 54	4 18	. 41	29	. 3	6 158	10 17	2 61	8 2	18 .	6	7	444															
	MRDCC	1 17	2 4	. .	6	. .	. 6	. 3	. 8	6 1	1 .	14	2	71															
	TOTAL	23 1014	24 386	5 93	375	1 6	17 1712	70 99	29 1373	655 200	92 8	440	44	6666															
PATX	PATX-M	3 62	. 21	1 6	11	. .	. 251	9 11	1 113	66 9	. .	6	2	572															
	TOTAL	3 62	. 21	1 6	11	. .	. 251	9 11	1 113	66 9	. .	6	2	572															
DPDS	BCBIC	. 6	. 3	1 1	3	. .	. 6	. .	. 6	3 .	. 2	5	2	38															
	MTC	. 6	2 3	. .	4	. .	. 2	1 .	. 1	. 1	. 17	. .	. 38																
	YDC	. .	. .	. .	1	. .	. .	. .	. 1	. .	. .	. .	. 2																
	TOTAL	. 12	2 6	1 1	8	. .	. 8	1 .	. 8	3 1	1 2	22	2	78															
OTHER	CHDU	1 56	1 30	. .	27	. .	. 6	. 5	1 15	1 .	7 5	78	. 233																
	TOTAL	1 56	1 30	. .	27	. .	. 6	. 5	1 15	1 .	7 5	78	. 233																
GRAND TOTAL		38 1919	38 757	10 156	657	2 8	20 4502	162 187	45 2730	1637 475	154 19	807	67	14390															

JULY 1, 2021 INMATE CHARACTERISTICS: MOST SERIOUS OFFENSE DISTRIBUTION - (PERCENTAGES)

REGION	INST	D R U G O F S R F O N A E A I I T I E S H E F I N R										M P S A R E K N O X U S H D L T A I R O T B A O T H F P H			S E X A E T W O A T H P H			TOTAL					
		N	T	T	Y	L	C	E	E	Y	D	E	G	R	N	Y	T		R	T	C	S	S
WEST	MCIH	.14%	.1%	4.9%	.1%	4.0%	.28%	.9%	2%	.1%	19%	15%	6%	.3%	.5%	.3%	927						
	MCTC	.3%	14%	.3%	6.9%	.1%	1%	5.9%	.1%	.1%	20%	1.7%	1%	.4%	21%	12%	7%	1%	.1%	5%	.5%	1873	
	NBCI	.2%	4.4%	.7%	.1%	.2%	.1%	.68%	.7%	.3%	.9.9%	14%	.5%	.4%	.6%	.1%	1070						
	RCI	.1%	13%	.3%	5.5%	.1%	3.9%	.1%	.1%	28%	1.1%	2%	.3%	22%	13%	3%	1%	.1%	4%	.3%	1443		
	WCI	.1%	8.9%	.1%	3.5%	.1%	.3%	2.0%	.1%	.1%	49%	1.2%	.7%	.1%	14%	13%	2%	.5%	.1%	3%	.2%	1528	
	TOTAL	.2%	11%	.2%	4.6%	.0%	.8%	3.4%	.0%	.0%	.0%	37%	1.2%	1%	.2%	18%	13%	4%	.8%	.1%	4%	.3%	6841
EAST	BCCC	.7%	24%	1%	6.9%	.7%	.7%	8.2%	.8.5%	2%	.3%	24%	3.0%	1%	3%	.7%	14%	1.6%	305				
	CMCF	1%	20%	6.9%	.4%	10%	.4%	7.7%	1.5%	3%	2%	25%	8.9%	1%	3%	.4%	9%	.4%	259				
	DRCF	.9%	21%	.6%	6.9%	.9%	7.4%	.6%	10%	.3%	2%	.7%	25%	7.0%	3%	1%	.4%	12%	.4%	685			
	ECI-A	.2%	20%	.2%	8.0%	.2%	.4%	11%	.2%	11%	1.1%	1%	.4%	23%	5.7%	5%	2%	.2%	10%	.4%	473		
	ECI-E	.4%	14%	.4%	4.6%	.1%	5.2%	.1%	27%	1.4%	1%	.4%	20%	16%	4%	.8%	.3%	.4%	1083				
	ECI-W	.3%	16%	.3%	7.7%	.1%	4.7%	.1%	22%	1.1%	.9%	.4%	22%	9.9%	4%	1%	.7%	1.0%	1090				
	JCI	.1%	12%	.1%	4.3%	.1%	.8%	3.7%	.1%	.1%	.3%	40%	.9%	1%	.1%	18%	11%	2%	.5%	.1%	5%	.3%	1586
	MCIJ	.1%	11%	5.7%	.1%	.4%	3.3%	.33%	1.0%	1%	.7%	23%	11%	3%	1%	.5%	.6%	670					
	MCIW	.1%	12%	.9%	4.1%	.9%	6.5%	.7%	1%	36%	2.3%	4%	.5%	14%	1.8%	.5%	4%	.1%	1.6%	444			
	MRDCC	1%	24%	3%	5.6%	.8.5%	.8.5%	.4%	.11%	8.5%	1%	1%	.20%	2.8%	.71								
	TOTAL	.3%	15%	.4%	5.8%	.1%	1%	5.6%	.0%	.1%	.3%	26%	1.1%	1%	.4%	21%	9.8%	3%	1%	.1%	7%	.7%	6666
PATX	PATX-M	.5%	11%	3.7%	.2%	1%	1.9%	.44%	1.6%	2%	.2%	20%	12%	2%	.1%	.3%	572						
	TOTAL	.5%	11%	3.7%	.2%	1%	1.9%	.44%	1.6%	2%	.2%	20%	12%	2%	.1%	.3%	572						
DPDS	BCBIC	.16%	.7.9%	2.6%	3%	7.9%	.16%	.16%	7.9%	.5%	13%	5.3%	38										
	MTC	.16%	5%	7.9%	.11%	.5.3%	2.6%	.2.6%	.3%	3%	.45%	38											
	YDC	.50%	.50%	2																			
	TOTAL	.15%	3%	7.7%	1.3%	1%	10%	.10%	1.3%	.10%	3.8%	1%	1%	3%	28%	2.6%	78						
OTHER	CHDU	.4%	24%	.4%	13%	.12%	.2.6%	2%	.4%	6.4%	.4%	.3%	2%	33%	.233								
	TOTAL	.4%	24%	.4%	13%	.12%	.2.6%	2%	.4%	6.4%	.4%	.3%	2%	33%	.233								
GRAND TOTAL		.3%	13%	.3%	5.3%	.1%	1%	4.6%	.0%	.1%	.1%	31%	1.1%	1%	.3%	19%	11%	3%	1%	.1%	6%	.5%	14390

# Department of Public Safety & Correctional Services

## *Inmate Pay Scale\**

The Department of Public Safety and Correctional Services recognizes the importance of providing programming services, educational opportunities, and employment opportunities for incarcerated individuals. Not only do these services assist in preparing offenders for returning to the community, but they also decrease prison idleness leading to safer correctional facilities. Inmate employees on any work release are eligible for at least minimum wage.

Eligible incarcerated individuals earn wages and diminution credits for participating in work projects, educational classes, and other special programs. In addition to diminution credits, inmates also receive compensation for participating in education programs provided by the Department of Labor.

The Division of Correction hires inmates for a wide swath of jobs both inside and around the correctional facilities, including skilled, semi-skilled, craftsman and special assignments. Inmates are paid a daily compensation rate that ranges up to \$3.30.

Skill Level	Step 1	Step 2	Step 3	Step 4
Unskilled	1.08	1.14	1.26	1.38
Semi-Skilled and Student	1.14	1.26	1.38	1.50
Skilled	1.26	1.38	1.50	1.62
Craftsman	2.40	2.70	3.00	3.30
Road Crew	3.12			
Special Assignment	To be determined			
Job Bank	Non-compensable			
Labor Pool	Non-compensable			

\* Notwithstanding the provisions of Secretary's Directive Number OPS.245.0005 or any other directive, and consistent with the law, the Commissioner/Director, or designee has the absolute discretion to modify or suspend the work/education assignment pay of any inmate(s) at any time for any reason.

## INMATE WORKER ASSIGNMENTS BY INSTITUTION

BCCC	CM-WJ-Barber	1
BCCC	CM-WJ-Blood Spill	8
BCCC	CM-WJ-Clerk - 10 (Special Project)	1
BCCC	CM-WJ-Dietary	20
BCCC	CM-WJ-Education- Occupational/Vocational (Special Project)	29
BCCC	CM-WJ-Education-Student-Academic	22
BCCC	CM-WJ-JRA Education - Tutors, Aides	2
BCCC	CM-WJ-JRA Education-Occupational/Vocational	15
BCCC	CM-WJ-JRA Education-Student-Academic	11
BCCC	CM-WJ-JRA Landscaping-Min	1
BCCC	CM-WJ-JRA Landscaping-Pre	9
BCCC	CM-WJ-JRA Maintenance-Outside	1
BCCC	CM-WJ-JRA Utility - Pre-Release	5
BCCC	CM-WJ-Landscaping-Min	8
BCCC	CM-WJ-Landscaping-Pre	16
BCCC	CM-WJ-Maintenance - Inside (Special Project)	6
BCCC	CM-WJ-Maintenance - Outside (Special Project)	1
BCCC	CM-WJ-Sanitation	27
BCCC	CM-WJ-Utility - Pre-Release	4
CMCF	CM-WJ-Barber	2
CMCF	CM-WJ-Blood Spill	3
CMCF	CM-WJ-Clerk - 5 Regular	2
CMCF	CM-WJ-Dietary	53
CMCF	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	1
CMCF	CM-WJ-Education-Student-Academic	7
CMCF	CM-WJ-JRA Education-Student-Academic	4
CMCF	CM-WJ-JRA Landscaping-Min	3
CMCF	CM-WJ-JRA Landscaping-Pre	1
CMCF	CM-WJ-JRA Maintenance-Emergency Response	4
CMCF	CM-WJ-JRA Maintenance-Outside	2
CMCF	CM-WJ-JRA Shop - MCE	27
CMCF	CM-WJ-JRA Utility - Minimum	2
CMCF	CM-WJ-Landscaping-Min	12
CMCF	CM-WJ-Landscaping-Pre	5
CMCF	CM-WJ-Maintenance - Inside (Special Project)	14
CMCF	CM-WJ-Maintenance - Outside (Special Project)	1
CMCF	CM-WJ-Maintenance-Emergency Response	6
CMCF	CM-WJ-Observation Aide	1
CMCF	CM-WJ-Sanitation	36
CMCF	CM-WJ-Shop - MCE	24
CMCF	CM-WJ-Utility - Minimum	1
DRCF	CM-WJ-Barber	1
DRCF	CM-WJ-Blood Spill	9

DRCF	CM-WJ-Clerk - 5 Regular	1
DRCF	CM-WJ-Dietary	203
DRCF	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	2
DRCF	CM-WJ-Education-Student-Academic	11
DRCF	CM-WJ-JRA Education - Tutors, Aides	2
DRCF	CM-WJ-JRA Education-Student-Academic	19
DRCF	CM-WJ-JRA Maintenance-Emergency Response	1
DRCF	CM-WJ-JRA Utility - Minimum	11
DRCF	CM-WJ-JRA Utility - Pre-Release	6
DRCF	CM-WJ-Maintenance - Inside (Special Project)	11
DRCF	CM-WJ-Maintenance - Outside (Special Project)	1
DRCF	CM-WJ-Maintenance-Emergency Response	1
DRCF	CM-WJ-Observation Aide	8
DRCF	CM-WJ-Sanitation	61
DRCF	CM-WJ-Utility - Minimum	30
DRCF	CM-WJ-Utility - Pre-Release	26
DRCF	CM-WJ-Wheelchair Assistant	7
DRCF	CM-WJ-Worker-General - 5 Regular	1
ECI-A	CM-WJ-Barber	3
ECI-A	CM-WJ-Blood Spill	1
ECI-A	CM-WJ-Clerk - 10 (Special Project)	7
ECI-A	CM-WJ-Dietary	61
ECI-A	CM-WJ-Education-Student-Academic	2
ECI-A	CM-WJ-JRA Education - Tutors, Aides	1
ECI-A	CM-WJ-JRA Education-Student-Academic	2
ECI-A	CM-WJ-JRA Landscaping-Pre	17
ECI-A	CM-WJ-JRA Maintenance-Outside	34
ECI-A	CM-WJ-JRA Road Crew/Outside Detail-Pre	1
ECI-A	CM-WJ-JRA Utility - Minimum	1
ECI-A	CM-WJ-JRA Utility - Pre-Release	2
ECI-A	CM-WJ-Labor Pool	65
ECI-A	CM-WJ-Landscaping-Pre	20
ECI-A	CM-WJ-Maintenance - Inside (Special Project)	16
ECI-A	CM-WJ-Maintenance - Outside (Special Project)	33
ECI-A	CM-WJ-Sanitation	65
ECI-A	CM-WJ-Utility - Minimum	5
ECI-A	CM-WJ-Worker-General - 10 (Special Project)	5
ECI-A	SW-Cog-Decisions	9
ECI-A	SW-Cog-JRA Decisions	4
ECI-E	CM-WJ-Barber	3
ECI-E	CM-WJ-Blood Spill	11
ECI-E	CM-WJ-Clerk - 10 (Special Project)	4
ECI-E	CM-WJ-Clerk - 5 Regular	4
ECI-E	CM-WJ-Dietary	115
ECI-E	CM-WJ-Education- Occupational/Vocational (Special Project)	17

ECI-E	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	11
ECI-E	CM-WJ-Education-Student-Academic	62
ECI-E	CM-WJ-FURNITURE RESTORATN	1
ECI-E	CM-WJ-JRA Education - Tutors, Aides	1
ECI-E	CM-WJ-JRA Education-Occupational/Vocational	8
ECI-E	CM-WJ-JRA Education-Student-Academic	15
ECI-E	CM-WJ-JRA Maintenance-Outside	2
ECI-E	CM-WJ-JRA Shop - MCE	4
ECI-E	CM-WJ-Labor Pool	37
ECI-E	CM-WJ-LAUNDRY CUSTODIAN	3
ECI-E	CM-WJ-Maintenance - Inside (Special Project)	24
ECI-E	CM-WJ-Maintenance - Outside (Special Project)	4
ECI-E	CM-WJ-Medical Worker - 10 (Special Project)	2
ECI-E	CM-WJ-Observation Aide	27
ECI-E	CM-WJ-P.C. Barber	1
ECI-E	CM-WJ-P.C. Food Service	14
ECI-E	CM-WJ-P.C. Worker - 10	10
ECI-E	CM-WJ-P.C. Worker - 5	24
ECI-E	CM-WJ-Sanitation	142
ECI-E	CM-WJ-Shop - MCE	48
ECI-E	CM-WJ-Worker-General - 10 (Special Project)	15
ECI-E	CM-WJ-Worker-General - 5 Regular	6
ECI-E	ED-Emp-SEWING SHOP	10
ECI-E	ED--GRAPHIC ARTS	1
ECI-E	SAT-ATP-JRA Addictions Treatment Protocol	1
ECI-E	SW-Cog-JRA TDC	8
ECI-E	SW-Cog-TDC	26
ECI-W	CM-WJ-Barber	8
ECI-W	CM-WJ-Blood Spill	6
ECI-W	CM-WJ-Clerk - 5 Regular	6
ECI-W	CM-WJ-Dietary	83
ECI-W	CM-WJ-Education- Occupational/Vocational (Special Project)	13
ECI-W	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	6
ECI-W	CM-WJ-Education-Student-Academic	33
ECI-W	CM-WJ-FURNITURE RESTORATN	3
ECI-W	CM-WJ-JRA Education - Tutors, Aides	1
ECI-W	CM-WJ-JRA Education-Occupational/Vocational	5
ECI-W	CM-WJ-JRA Education-Student-Academic	5
ECI-W	CM-WJ-JRA Landscaping	2
ECI-W	CM-WJ-JRA Maintenance-Emergency Response	2
ECI-W	CM-WJ-JRA Shop - MCE	6
ECI-W	CM-WJ-Labor Pool	18
ECI-W	CM-WJ-Landscaping	2
ECI-W	CM-WJ-Maintenance - Inside (Special Project)	17
ECI-W	CM-WJ-Maintenance-Emergency Response	1

ECI-W	CM-WJ-Observation Aide	27
ECI-W	CM-WJ-P.C. Barber	1
ECI-W	CM-WJ-Sanitation	163
ECI-W	CM-WJ-Shop - MCE	53
ECI-W	CM-WJ-Worker-General - 10 (Special Project)	26
ECI-W	CM-WJ-Worker-General - 5 Regular	4
ECI-W	ED--VOC AIDE GENERAL	1
ECI-W	SAT-ATP-Addictions Treatment Protocol	3
ECI-W	SAT-ATP-JRA Addictions Treatment Protocol	1
ECI-W	SW-Cog-Decisions	2
ECI-W	SW-Cog-TDC	4
JCI	CM-WJ-Barber	6
JCI	CM-WJ-Blood Spill	12
JCI	CM-WJ-Clerk - 10 (Special Project)	10
JCI	CM-WJ-Dietary	109
JCI	CM-WJ-Education- Occupational/Vocational (Special Project)	3
JCI	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	8
JCI	CM-WJ-Education-Student-Academic	36
JCI	CM-WJ-JRA Education-Occupational/Vocational	1
JCI	CM-WJ-JRA Education-Student-Academic	2
JCI	CM-WJ-JRA Landscaping	1
JCI	CM-WJ-JRA Road Crew/Outside Detail-Min	1
JCI	CM-WJ-Landscaping	6
JCI	CM-WJ-Maintenance - Inside (Special Project)	25
JCI	CM-WJ-Maintenance-Emergency Response	2
JCI	CM-WJ-Observation Aide	29
JCI	CM-WJ-Sanitation	300
JCI	CM-WJ-Shop - MCE	350
JCI	CM-WJ-Wheelchair Assistant	10
JCI	CM-WJ-Worker-General - 5 Regular	1
JCI	ED-Acad-ACAD STUDENT	1
JCI	ED-Emp-SEWING SHOP	1
MCIH	CM-WJ-Barber	8
MCIH	CM-WJ-Blood Spill	10
MCIH	CM-WJ-Clerk - 5 Regular	5
MCIH	CM-WJ-Dietary	74
MCIH	CM-WJ-Dog Handler	13
MCIH	CM-WJ-Education- Occupational/Vocational (Special Project)	15
MCIH	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	7
MCIH	CM-WJ-Education-Student-Academic	127
MCIH	CM-WJ-JRA Education - Tutors, Aides	2
MCIH	CM-WJ-JRA Education-Occupational/Vocational	6
MCIH	CM-WJ-JRA Education-Student-Academic	39
MCIH	CM-WJ-JRA Maintenance-Emergency Response	2
MCIH	CM-WJ-JRA Shop - MCE	3



MCIH	CM-WJ-Maintenance - Inside (Special Project)	16
MCIH	CM-WJ-Maintenance - Outside (Special Project)	1
MCIH	CM-WJ-Medical Worker - 10 (Special Project)	1
MCIH	CM-WJ-Observation Aide	10
MCIH	CM-WJ-P.C. Worker - 10	20
MCIH	CM-WJ-PC SANITATION	1
MCIH	CM-WJ-Sanitation	329
MCIH	CM-WJ-Shop - MCE	136
MCIH	CM-WJ-Worker-General - 5 Regular	1
MCIJ	CM-WJ-Barber	5
MCIJ	CM-WJ-Blood Spill	24
MCIJ	CM-WJ-Clerk - 10 (Special Project)	1
MCIJ	CM-WJ-Clerk - 5 Regular	3
MCIJ	CM-WJ-Dietary	73
MCIJ	CM-WJ-Education- Occupational/Vocational (Special Project)	10
MCIJ	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	13
MCIJ	CM-WJ-Education-Student-Academic	31
MCIJ	CM-WJ-JRA Education-Occupational/Vocational	2
MCIJ	CM-WJ-JRA Education-Student-Academic	9
MCIJ	CM-WJ-JRA Shop - MCE	3
MCIJ	CM-WJ-JRA Utility - Minimum	1
MCIJ	CM-WJ-Maintenance - Inside (Special Project)	50
MCIJ	CM-WJ-Observation Aide	10
MCIJ	CM-WJ-Sanitation	49
MCIJ	CM-WJ-Shop - MCE	112
MCIJ	CM-WJ-Utility - Minimum	1
MCIJ	CM-WJ-Worker-General - 10 (Special Project)	6
MCIJ	CM-WJ-Worker-General - 5 Regular	13
MCIW	CM-WJ-Active Work Release	1
MCIW	CM-WJ-Blood Spill	12
MCIW	CM-WJ-Clerk - 10 (Special Project)	1
MCIW	CM-WJ-Clerk - 5 Regular	3
MCIW	CM-WJ-CLERK GENERAL	1
MCIW	CM-WJ-Dietary	74
MCIW	CM-WJ-Education- Occupational/Vocational (Special Project)	5
MCIW	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	7
MCIW	CM-WJ-Education-Student-Academic	13
MCIW	CM-WJ-JRA Education - Tutors, Aides	1
MCIW	CM-WJ-JRA Education-Occupational/Vocational	6
MCIW	CM-WJ-JRA Education-Student-Academic	10
MCIW	CM-WJ-JRA Road Crew/Outside Detail-Pre	4
MCIW	CM-WJ-JRA Shop - MCE	4
MCIW	CM-WJ-Maintenance - Inside (Special Project)	5
MCIW	CM-WJ-Maintenance - Outside (Special Project)	1
MCIW	CM-WJ-Observation Aide	19

MCIW	CM-WJ-Road Crew/Outside Detail-Min (Special Project)	2
MCIW	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	3
MCIW	CM-WJ-Sanitation	86
MCIW	CM-WJ-Shop - MCE	55
MCTC	CM-WJ-Barber	5
MCTC	CM-WJ-Blood Spill	14
MCTC	CM-WJ-CENTRAL KITCHEN	7
MCTC	CM-WJ-Clerk - 10 (Special Project)	11
MCTC	CM-WJ-Clerk - 5 Regular	9
MCTC	CM-WJ-Dietary	194
MCTC	CM-WJ-Dog Handler	6
MCTC	CM-WJ-Education- Occupational/Vocational (Special Project)	33
MCTC	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	32
MCTC	CM-WJ-Education-Student-Academic	101
MCTC	CM-WJ-Escort for the Blind	3
MCTC	CM-WJ-JRA Education - Tutors, Aides	7
MCTC	CM-WJ-JRA Education-Occupational/Vocational	10
MCTC	CM-WJ-JRA Education-Student-Academic	42
MCTC	CM-WJ-JRA Landscaping-Pre	10
MCTC	CM-WJ-JRA Maintenance-Emergency Response	14
MCTC	CM-WJ-JRA Maintenance-Outside	8
MCTC	CM-WJ-JRA Shop - MCE	1
MCTC	CM-WJ-Landscaping-Pre	20
MCTC	CM-WJ-Maintenance - Inside (Special Project)	103
MCTC	CM-WJ-Maintenance - Outside (Special Project)	17
MCTC	CM-WJ-MAINTENANCE WORKER	4
MCTC	CM-WJ-Maintenance-Emergency Response	43
MCTC	CM-WJ-Medical Worker - 10 (Special Project)	2
MCTC	CM-WJ-Observation Aide	28
MCTC	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	1
MCTC	CM-WJ-Sanitation	707
MCTC	CM-WJ-Shop - MCE	43
MCTC	CM-WJ-Utility - Minimum	6
MCTC	CM-WJ-WAREHOUSE F/S	6
MCTC	CM-WJ-Wheelchair Assistant	1
MCTC	CM-WJ-Worker-General - 5 Regular	12
MCTC	SAT-ATP-Addictions Treatment Protocol	2
MCTC	SW-Cog-Decisions	2
MCTC	SW-Cog-JRA Communications	1
MCTC	SW-Cog-JRA TDC	2
MCTC	SW-Cog-TDC	2
MCTC	SW-Par-JRA Inside Out Dad	3
NBCI	CM-WJ-Barber	5
NBCI	CM-WJ-Blood Spill	10
NBCI	CM-WJ-Dietary	176

NBCI	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	21
NBCI	CM-WJ-Education-Student-Academic	55
NBCI	CM-WJ-Labor Pool	1
NBCI	CM-WJ-LAUNDRY CUSTODIAN	5
NBCI	CM-WJ-Maintenance - Inside (Special Project)	25
NBCI	CM-WJ-Observation Aide	15
NBCI	CM-WJ-Sanitation	235
NBCI	CM-WJ-SPECIAL UTILITY	2
NBCI	CM-WJ-Worker-General - 5 Regular	29
NBCI	ED-Acad-ACAD STUDENT	1
NBCI	SW-Cog-Communication	2
NBCI	SW-Cog-TDC	4
NBCI	SW-RP-Reentry Group	3
RCI	CM-WJ-Barber	7
RCI	CM-WJ-Blood Spill	16
RCI	CM-WJ-Clerk - 10 (Special Project)	2
RCI	CM-WJ-Clerk - 5 Regular	12
RCI	CM-WJ-Dietary	246
RCI	CM-WJ-Dog Handler	15
RCI	CM-WJ-Education- Occupational/Vocational (Special Project)	17
RCI	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	15
RCI	CM-WJ-Education-Student-Academic	44
RCI	CM-WJ-Escort for the Blind	16
RCI	CM-WJ-JRA Education - Tutors, Aides	1
RCI	CM-WJ-JRA Education-Occupational/Vocational	5
RCI	CM-WJ-JRA Education-Student-Academic	9
RCI	CM-WJ-JRA Maintenance-Emergency Response	1
RCI	CM-WJ-JRA Shop - MCE	1
RCI	CM-WJ-LAUNDRY	3
RCI	CM-WJ-Maintenance - Inside (Special Project)	36
RCI	CM-WJ-Maintenance-Emergency Response	7
RCI	CM-WJ-Observation Aide	12
RCI	CM-WJ-Sanitation	646
RCI	CM-WJ-Shop - MCE	71
RCI	CM-WJ-Worker-General - 5 Regular	63
RCI	ED--GRAPHIC ARTS	1
RCI	ED--VOC AIDE AUTO MECH	1
WCI	CM-WJ-Barber	5
WCI	CM-WJ-Dietary	167
WCI	CM-WJ-DIETARY SEMI-SKILLED	1
WCI	CM-WJ-Dog Handler	18
WCI	CM-WJ-Education- Occupational/Vocational (Special Project)	28
WCI	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	36
WCI	CM-WJ-Education-Student-Academic	63
WCI	CM-WJ-JRA Education-Occupational/Vocational	3

WCI	CM-WJ-JRA Education-Student-Academic	12
WCI	CM-WJ-JRA Landscaping-Min	1
WCI	CM-WJ-JRA Maintenance-Outside	3
WCI	CM-WJ-JRA Road Crew/Outside Detail-Min	2
WCI	CM-WJ-Labor Pool	16
WCI	CM-WJ-Landscaping-Min	3
WCI	CM-WJ-LAUNDRY CUSTODIAN	4
WCI	CM-WJ-Maintenance - Inside (Special Project)	29
WCI	CM-WJ-Medical Worker - 10 (Special Project)	12
WCI	CM-WJ-Observation Aide	5
WCI	CM-WJ-P.C. Barber	1
WCI	CM-WJ-P.C. Food Service	9
WCI	CM-WJ-P.C. Worker - 5	21
WCI	CM-WJ-Road Crew/Outside Detail-Min (Special Project)	2
WCI	CM-WJ-Sanitation	196
WCI	CM-WJ-Shop - MCE	43
WCI	CM-WJ-SPECIAL UTILITY	3
WCI	CM-WJ-Wheelchair Assistant	36
WCI	CM-WJ-Worker-General - 10 (Special Project)	2
WCI	CM-WJ-Worker-General - 5 Regular	128
WCI	SW-Cog-JRA TDC	4
WCI	SW-Cog-TDC	4

# Appendix

## **Definitions of Inmate Jobs**

### Case Management – Work Job (CM-WJ)-Active Work Release

An inmate assigned to work release is granted a privilege to demonstrate the ability to function unescorted in the community and become gainfully employed by a private business.

### CM-WJ-Barber

A preferred job selected by the unit manager to provide barbering services such as haircuts.

### CM-WJ-Blood Spill

This is a preferred job selected by the environmental safety compliance officer who trains inmates in the cleanup and disposal of hazardous materials, for example, blood spill and other bodily fluids.

### CM-WJ-Central Kitchen

An outside detail that is supervised by correctional dietary officers to prepare and provide meals for the Hagerstown Region and other facilities as needed.

### CM-WJ-Clerk - 10 (Special Project)

Clerk 10 are preferred assignments supervised by unit managers who assist with a variety of functions to include news clerks and in-house communications (most facilities have an internal TV network), filming etc.

### CM-WJ-Clerk - 5 Regular

The inmate worker is selected by the unit manager and assists correctional custody staff in routine daily chores of the unit such as: laundry, clothing room, package room, chapel, etc.

### CM-WJ-Clerk General

The inmate worker is supervised by correctional custody staff and will assist with, for example, receiving, chaplain, commissary, etc.

### CM-WJ-Dietary

This assignment is supervised by a correctional dietary officer and the inmate may be assigned to such duties as cooking and preparing food.

### CM-WJ-Dietary Semi-Skilled

This assignment is supervised by a correctional dietary officer and the inmate may be assigned to such duties as cleaning and sanitizing equipment, washing dishes, and serving food.

### CM-WJ-Dog Handler

A preferred job selected by the director of the program, for example Vet Dogs. The inmate will teach basic commands to the dogs to prepare them for the next level of training.

### CM-WJ-Education- Occupational/Vocational (Special Project)

An inmate will select from the available shops and will graduate with a certificate in such fields as plumbing, electrical wiring, auto mechanics, etc.

### CM-WJ-Education- Tutors, Aides, Clerks (Special Project)

Inmates assigned to this are selected by the teachers; duties include assisting teachers with instruction, mentoring, and class preparation.

### CM-WJ-Education-Student-Academic

Students are assigned based on academic capabilities from special education through college level classes.

### CM-WJ-Escort for the Blind

Trained inmates selected for this preferred assignment will assist inmates who are site impaired and/or blind.

### CM-WJ-Furniture Restoration

This preferred assignment inmates are trained to repair and restore furniture.

### CM-WJ-Justice Reinvestment Act (JRA) Active Work Release

An inmate assigned to work release is granted a privilege to demonstrate the ability to function unescorted in the community and become gainfully employed by a private business. Under the JRA, inmates will get the enhanced ten additional days per a month.

### CM-WJ-JRA Education - Tutors, Aides

Inmates assigned to this are selected by the teachers; duties include assisting teachers with instruction, mentoring, and class preparation. Under the JRA, inmates will get the enhanced ten additional days per a month.

### CM-WJ-JRA Education-Occupational/Vocational

The inmate will select from the available shops and will graduate with a certificate in such fields as plumbing, electrical wiring, auto mechanics, etc. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### CM-WJ-JRA Education-Student-Academic

Students are assigned based on academic capabilities from special education through college level classes. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### CM-WJ-JRA Maintenance-Emergency Response

Inmates assigned to this detail may be supervised by the environmental safety and compliance officer, or maintenance detail officer. Inmates assigned are trained in the mitigation of an emergency as deemed by the appropriate authority. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### CM-WJ-JRA Maintenance-Outside

The inmate is supervised by a correctional maintenance officer and duties are performed outside of the perimeters of the facility, for example, plumbing, electrical wiring, auto mechanics, etc. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### CM-WJ-JRA Road Crew/Outside Detail-Minimum

The inmate performs duties outside the perimeter of the facility, but must remain in site of the detailed supervisor. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### CM-WJ-JRA Road Crew/Outside Detail-Pre-Release

The inmate performs duties outside the perimeter of the facility, but does not need to be in direct site of the detailed supervisor. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### CM-WJ-JRA Shop - Maryland Correctional Enterprises (MCE)

This preferred assignment is supervised by MCE staff and duties include fabrication, packing, and dissemination of goods and products purchased by outside State agencies or other non-profit groups. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### CM-WJ-JRA Utility - Minimum

The inmate is approved by case management to work an outside detail or road crew and is available when needed. This worker must remain in site of the detailed supervisor. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### CM-WJ-JRA Utility - Pre-Release

The inmate is approved by case management to work an outside detail or road crew and is available when needed. This worker does not need to be in direct site of the detailed supervisor. Under the JRA, inmates will get the enhanced ten additional days per a month.

### CM-WJ-Labor Pool

This assignment inmates earn five days a month in credits, but they do not get paid. They are used as needed for various duties.

### CM-WJ-Laundry

The inmate is supervised by the unit manager on the tier and is responsible for laundering inmate garments and sheets.

### CM-WJ-Laundry Custodian

The inmate will assist laundering on the tier.

### CM-WJ-Mailing & Distribution

Mailing & Distribution is an MCE Shop at the Maryland Correctional Institution for Women (MCIW) only. The inmates sort and distribute mail, for example, Motor Vehicle Administration, AIDS Administration Department, Library Assistance State Institution, Maryland Mental Health and Hygiene.

### CM-WJ-Maintenance - Inside (Special Project)

The inmate is supervised by the correctional maintenance officer and works inside the perimeter of the facility for such duties as repairing, replacing, or maintaining the physical plant.

### CM-WJ-Maintenance - Outside (Special Project)

The inmate is supervised by the correctional maintenance officer and works outside the perimeter of the facility for such duties as repairing, replacing, or maintaining the physical plant.

### CM-WJ-Maintenance Worker

The inmate is supervised by the correctional maintenance officer and works inside the perimeter of the facility for such duties as repairing, replacing, or maintaining the physical plant.

### CM-WJ-Maintenance-Emergency Response

Inmates assigned to this detail may be supervised by the environmental safety and compliance officer, or maintenance detail officer, and inmates assigned are trained in the mitigation of an emergency as deemed by the appropriate authority.

### CM-WJ-Medical Worker - 10 (Special Project)

This is a preferred job where the inmate works inside the infirmary, dispensary, or hospital; and is supervised by the detailed correctional officer.

### CM-WJ-Observation Aide

This is a preferred job selected by the unit manager and is trained to observe inmates who have been identified by psychology as potential threats to themselves.



CM-WJ-Protective Custody (P.C.) Barber

A preferred job selected by the unit manager to provide barbering services such as haircuts for the protective custody population.

CM-WJ-P.C. Food Service

This assignment is supervised by a correctional dietary officer and may be assigned to such duties as cooking and preparing for the protective custody population.

CM-WJ-P.C. Worker – 10

The inmate is supervised by the unit and responsible to deliver and retrieve trays of food to inmates on P.C.

CM-WJ-P.C. Worker – 5

The inmate is assigned to sanitation on the P.C. tier.

CM-WJ-PATX Jobs - 10 (Special Project)

Patuxent 10 job assignment are specific to inmates who are under the jurisdiction of the Director of Patuxent Institution. These jobs are not available to DOC inmates who are housed at Patuxent.

CM-WJ-P.C. Sanitation

The inmate is responsible for mopping, sweeping, trash removal, etc. for the protective custody population.

CM-WJ-Road Crew/Outside Detail-Min (Special Project)

The inmate performs duties outside the perimeter of the facility, but must remain in site of the detailed supervisor.

CM-WJ-Road Crew/Outside Detail-Pre (Special Project)

The inmate performs duties outside the perimeter of the facility, but does not need to be in direct site of the detailed supervisor.

CM-WJ-Sanitation

The inmate is responsible for mopping, sweeping, trash removal, etc. on the tier dorm where they are housed.

CM-WJ-Sew Shop

This is a preferred job supervised by correctional officer who repairs various garments.

### CM-WJ-Shop – MCE

This preferred assignment is supervised by MCE staff and duties include fabrication, packing, and dissemination of goods and products purchased by outside State agencies or other non-profit groups.

### CM-WJ-Special Utility

Inmates assigned to this job are supervised by the unit manager and does chores to maintain the tier.

### CM-WJ-Utility – Minimum

The inmate is approved by case management to work an outside detail or road crew and is available when needed. This worker must remain in site of the detailed supervisor.

### CM-WJ-Utility - Pre-Release

The inmate is approved by case management to work an outside detail or road crew and is available when needed. This worker does not need to be in direct site of the detailed supervisor.

### CM-WJ-Warehouse Food Service (FS)

This inmate is approved for an outside detail and is supervised by a correctional dietary officer, and is responsible for working in the warehouse and can earn a certificate in operating a forklift.

### CM-WJ-Wheelchair Assistant

An inmate has been selected by medical and approved by case management to assist those that use a wheelchair.

### CM-WJ-Worker-General - 10 (Special Project)

An inmate who performs general work.

### CM-WJ-Worker-General - 5 Regular

An inmate who performs general work in the tier dorm and supervised by the detailed officer whose duties are more involved than basic sanitation.

### ED-Acad-Academic Student

Students are assigned based on academic capabilities from special education through college level classes.

### ED-Acad-Academic Clerk

The inmates assist the principal and assistant principal in basic functions of the school.

### ED-Emp-Sewing Shop

This is a preferred job supervised by a correctional officer who repairs various garments.

### ED-Graphic Arts

The inmate will work in the vocational shop that is available for inmates to learn printing, graphic design, and other visuals.

### ED-VOC Aide Auto Mechanic

The inmate is selected by the auto mechanic shop teacher to assist in instruction, demonstration, and mentoring of inmate students.

### ED-VOC Aide General

The inmate is selected by a teacher and will assist the shop instructor in instruction, demonstration, and mentoring of inmate students.

### MH-Cog-Programming for Seriously Mentally Ill (SMI)

Inmates are selected by the psychology department participate in evidence based group focusing on inmates who are seriously mentally ill.

### SAT-ATP-Addictions Treatment Protocol (ATP)

These inmates are assigned to evidence based outpatient drug program.

### SAT-ATP-JRA Addictions Treatment Protocol

These inmates are assigned to evidence based outpatient drug program. Under the JRA, inmates will get the enhanced ten additional days per a month.

### SAT-OPT-Addictions Treatment Protocol

These inmates selected to participate in this program have successfully completed ATP or therapeutic community and need additional support.

### SW-Cog-Decisions

Cognitive behavioral group treatment facilitated by licensed social work staff to assist with decision making skills.

### SW-Cog-JRA Decisions

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with decision making skills. Under the JRA, inmates will get the enhanced ten additional days per a month.

### SW-Cog-JRA TDC Thinking, Deciding, Changing

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with decision making skills. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### SW-Cog-JRA Thinking for a Change

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with decision making skills. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### SW-Cog-JRA Victim Impact

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with identifying and coping with feelings of empathy towards victims to prevent future offenses. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### SW-Cog-Relationships Group

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with healthy relationship skills.

#### SW-Cog-T4C Grp Thinking for Change

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with decision making skills.

#### SW-Cog-Thinking, Deciding, Changing

Cognitive behavioral group treatment facilitated by licensed social work staff to individuals with decision making skills.

#### SW-Cog-Victim-Impact

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with identifying and coping with feelings of empathy towards victims to prevent future offenses.

#### SW-Par-Inside Out Dad

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with parenting skills.

#### SW-Par-JRA Inside Out Dad

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with parenting skills. Under the JRA, inmates will get the enhanced ten additional days per a month.

#### SW-RP-Reentry Group

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with skills and resources needed for successful return to the community.

SW-Trtm-JRA Anger Management

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with development of anger management skills. Under the JRA, inmates will get the enhanced ten additional days per a month.