



Department of Public Safety and Correctional Services

Division of Correction Office of the Commissioner

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STATE OF MARYLAND

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ASSISTANT SECRETARY

December 2, 2020

The Honorable Larry Hogan
Governor
State House
Annapolis, Maryland 21401

Dear Governor Hogan:

Pursuant to § 3-207(d) of the Correctional Services Article, the Commissioner is required to submit an annual report on each correctional facility to the Secretary and Governor. The statute specifically states:

(a) In general - On or before October 31 of each year, the Commissioner shall submit an annual report to the Secretary and the Governor that states, for each correctional facility in the Division:

- (1) its expenses, receipts, disbursements, condition, and progress;
- (2) the number of inmates and each inmate's age, sex, race, place of birth and conviction, crime, and term of confinement;
- (3) the number of inmates who escape, are pardoned, or discharged; and
- (4) any remarks and suggestions the Commissioner considers necessary to advance the interests of the correctional facility.

(b) Accountings.- The Commissioner shall submit with the report required by subsection (a) of this section a statement similar to the statement that is required to be submitted under § 3-206 of this subtitle.

(c) Verification by Commissioner - The Commissioner shall verify the report and statement required by this section.

(d) Submission to General Assembly - Subject to § 2-1246 of the State Government Article, the Governor shall submit to the General Assembly the report and statement required under this section and any recommendations that the Governor considers expedient.

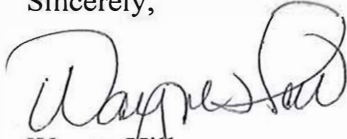
Attached is the Department's submission in satisfaction of this reporting requirement.

The Honorable Larry Hogan

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I hope this letter and attachment meet with your approval. If you have any questions, please contact myself or Ms. Rachel Sessa, Chief of Staff, Office of the Secretary, at 410-339-5022.

Sincerely,



Wayne Hill
Acting Deputy Secretary, Operations

Attachment

cc: The Honorable Bill Ferguson, President, Senate of Maryland
The Honorable Adrienne Jones, Speaker, Maryland House of Delegates
The Honorable Robert L. Green, Department of Public Safety and Correctional Services
Ms. Sarah Albert, Library Associate, Department of Legislative Services, MSAR 12066
Mr. Keifer Mitchell, Chief Legislative Officer, Governor's Office
Mr. Jake Whitaker, Deputy Legislative Officer, Governor's Office

**OPERATIONS
MARYLAND
DIVISION OF CORRECTION**



FY2020

**ROBERT L. GREEN
SECRETARY**

**LARRY HOGAN
GOVERNOR**

**BOYD RUTHERFORD
LT. GOVERNOR**

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Operations Overview

The Department of Public Safety and Correctional Services Operations includes all Maryland State prisons. Dedicated professionals oversee prisons and pre-release centers, the mission of which is to protect the public by providing care to those who are in our custody. Institutional security is a key priority of the Department for both staff and the inmate population.

The Department provided educational, vocational, and treatment services to offenders throughout FY 20. The outbreak of COVID-19 resulted in a State of Emergency being declared on March 5, 2020. The health, safety, and well-being of inmates in the care and custody of the Department is a top priority. Maryland was one of the first states in the country to suspend visitation and volunteer-led programs at all correctional facilities. The Department has worked closely with the Maryland Department of Health (MDH) and Maryland Emergency Management Agency (MEMA) to enhance hygiene and sanitation practices, modify inmate movement to allow for social distancing, waive inmate co-pays for medical services, provide telehealth services, provide five free 15-minute calls/week to every inmate, establish a 24-hour family hotline allowing loved ones to obtain 24 hour COVID-19 updates, and issue PPE to all inmates and staff, among other precautions.

Subsequently, the State of Emergency resulted in the need for social distancing, the suspension of programs geared to groups, as well as the suspension of visits and work details. The initial response to COVID-19 impacted services to offenders and their potential accomplishments during the 4th quarter of FY 20. Some successes the Department experienced during the 4th quarter of FY 20 included low rates of infection and spread among both employees and offenders, the implementation of video visits with family members and attorneys, virtual hearings, and telehealth.

The commitment to returning offenders to society with the tools necessary to keep them from their former life of crime is evident in the vast array of job skill opportunities, educational programming, psychological and health sessions, and drug treatment.

Maryland Correctional Enterprises (MCE), the prison industry arm of corrections and one of the largest prison industries in the nation by sales, also offers an employment setting that mirrors the private sector. Inmates receive training in a variety of fields, providing them with in-demand employment skills for their return to the community.

Public Safety Works gives inmates the chance to pay society back, while simultaneously learning valuable employment skills and intangible but important traits such as a patience, compassion, and community appreciation.

The Department also provides crucial victim services to those whose lives are impacted by offenders under correctional supervision.

EASTERN
CORRECTIONAL
INSTITUTION

**Eastern Correctional Institution (ECI)
East/West
Westover, Maryland**

ECI-East and ECI-West opened in 1987 and are both medium security compounds managed by the Warden, with an Assistant Warden of Programs and Services, and a Security Chief. The ECI Complex (ECI and Annex) is situated on a 620-acre tract. The East Compound serves as the primary receiving unit for direct intakes on the Eastern Shore. Corizon Health medical providers have offices on both compounds. The main infirmary for all three compounds (East, West, and Annex) is located on the East Compound. Three MCE business units are located on the East and West Compounds. ECI is also an American Correctional Association (ACA) accredited institution.

Accomplishments for FY2020

- The ECI Garden Project expanded the 2020 growing season. In FY20, there were viable gardens on the East, West, and Annex Compounds distributing fresh organically grown produce to at least 14 community partners. The Somerset County Health Department (SCHD) distributed the fresh produce to partners in Somerset and Wicomico Counties.
- ECI employees participated in many volunteer programs to support the local community's needs through charitable activities such as the Somerset County Angel Tree Project, Maryland Charity Campaign, and Delmarva Blood Bank Drives. Proceeds from casual Mondays during October went to Women supporting Women, a local Breast Cancer support organization.
- The Psychology Department provided non-crisis therapy to over 1,300 inmates and crisis therapy services were provided to more than 950 inmates. 82 male offenders were housed on the mental health tier that was established in 2018. 110 Group therapy sessions were provided.
- The Social Work Department at ECI was able to complete five cognitive behavioral therapy groups with 53 certificates of completion awarded to inmates.

Budget

**Administration
\$3,462,244**

**Custodial Care
\$59,072,155**

**Dietary
\$8,390,496**

**Maintenance
\$14,062,686**

**Clinical Services
\$31,447,661**

**Class/Recreation/Religion
\$4,332,623**

**Substance Abuse
\$485,286**

Total = \$121,253,151

**Operating Capacity
3,231**

**Average Daily Population
3,231**

**Annual Cost per Capita
\$37,528**

**Ratio to Positions
3.78**

**Ratio to Custodial Positions
4.90**

*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

EASTERN
CORRECTIONAL
INSTITUTION - ANNEX

Eastern Correctional Institution Annex (ECI-A) East/West Westover, Maryland

The Eastern Correctional Institution – Annex (ECI-A) opened in 1993 and houses minimum security and pre-release inmates. ECI-A has four general population housing units, one support building, and an outside recreation area. The three minimum security housing units have three wings, one control center, one day-room, and three offices. A fourth housing unit houses 140 pre-release inmates in two dormitories with programming and educational offices. This pre-release housing unit provides a transition to the pre-release security level by making use of community resources, work release, community leave, and family leave during the final phases of an inmate's incarceration. The mission for the pre-release housing unit is to assist the inmate in preparing for a successful re-entry into the community. Daily operations are overseen by a Facility Administrator.

Accomplishments for FY2020

- ECI-A provided approximately 120 minimum inmates for work details outside the perimeter at the Central Kitchen, Maintenance/Grounds, MCE Laundry Services, Warehouse, Range, Administration Building and an Inmate Community Work Project Crew.
- Additionally, ECI-A provided approximately 100 pre-release inmates to work on road crews, for local government agencies, and on active work release. This provided an opportunity to gain work ethics and job skills to utilize upon release. Another 250 inmates were assigned to inside details to maintain the institution in terms of cleanliness, dietary services, and property maintenance.
- ECI-A also provided fresh produce to local health departments through its garden project.

Budget

ECI-A budget is included in the total ECI East and West budget.

*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

EASTERN
PRE-RELEASE UNIT

Eastern Pre-Release Unit (EPRU) Churchill, Maryland

Eastern Pre-Release Unit (EPRU) opened in 1964 and is a pre-release security facility within the Maryland Correctional Pre-Release System (MCPRS), located in Church Hill, Maryland, Queen Anne’s County. The EPRU is situated on 96 rural acres of land.

Offenders housed at EPRU are expected to carry out various job assignments for the facility. The offenders are assigned to core institutional assignments such as sanitation, dietary, and maintenance jobs prior to progressing to either supervised, or unsupervised community-based programs such as road crew and work release. Other community-based work opportunities include Habitat for Humanity, 4-H, employment with the Maryland Department of Natural Resources, and employment with Maryland Environmental Service. The facility also has a garden program, an education program, a library, an employment readiness program, and other job opportunities. Self-help programs like Alcoholics and Narcotics Anonymous, intended to provide inmates with the skills needed to ensure a successful reentry are also provided. Exit orientations are provided and include a presentation by the One-Stop Career Center, information relating to the Maryland Workforce Exchange, and assistance with obtaining personal identification documentation such as birth certificates, social security cards, and MVA IDs.

Accomplishments for FY2020

- An audit conducted by the Maryland Commission on Correctional Standards resulted in 100% compliance;

<u>Budget</u>
Administration \$239,947
Custodial Care \$3,380,009
Dietary \$439,524
Maintenance \$540,774
Clinical Services \$1,395,359
Class/Recreation/Religion \$243,600
Total = \$6,239,213
Operating Capacity 167
Average Daily Population 167
Annual Cost per Capita \$37,361
Ratio to Positions 3.48
Ratio to Custodial Positions 4.77
*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

**SOUTHERN
MARYLAND PRE-
RELEASE UNIT**

Southern Maryland Pre-Release Unit (SMPRU) Charlotte Hall, Maryland

The Southern Maryland Pre-Release Unit (SMPRU) opened in 1962 and is situated on 112 rural acres of land in Charles County, Maryland. Its gross square footage is 40,000 ft. The facility regularly offers the use of its firearms range to the Charles County Sheriff's Department, the Maryland State Police, and the Maryland Transportation Authority.

SMPRU houses inmates who are preparing for release. The majority of the inmates participate in various outside details including the State Highway Litter Details, Maryland State Highway Patrol Sanitation Crews, Department of Natural Resources Oyster Detail, Farming-4-Hunger Detail, County Tree Trimming Crew, County Litter Details, and the Cheltenham Veterans Cemetery Detail. Many inmates also participate in active work release in locations such as Dave's Auto Body, Foxfish, Southern Wheel & Hubcap, St. Mary's Landing, Tommy's Trucks, and Walls Bakery. Inmates are also assigned to core institutional assignments such as dietary, sanitation, and maintenance.

Accomplishments for FY2020

- On October 31, 2019 a Maryland Occupational Safety and Health (MOSH) inspection was conducted at SMPRU and the facility was found to be 100% compliant.
- On May 12, 2020 a COVID-19 Compliance Audit was conducted at SMPRU and the facility was found to be 100% compliant.

Budget

**Administration
\$106,989**

**Custodial Care
\$3,163,993**

**Dietary
\$597,837**

**Maintenance
\$452,435**

**Clinical Services
\$1,270,511**

**Class/Recreation/Religion
\$166,414**

Total = \$5,758,179

**Operating Capacity
159**

**Average Daily Population
159**

**Annual Cost per Capita
\$36,215**

**Ratio to Positions
3.38**

**Ratio to Custodial Positions
4.82**

*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

JESSUP
CORRECTIONAL
INSTITUTION

Jessup Correctional Institution (JCI) **Jessup, Maryland**

Jessup Correctional Institution (JCI) is a male facility located on approximately 33 acres of land. JCI opened its doors in 1991 and had an inmate population count of 1,458 inmates and 63 hub inmates as of February 19, 2020. JCI is home to MCE's tag shop, sew shop, and furniture plant. MCE employed 344 inmate workers as of February 19, 2020, and 79 laundry plant workers.

JCI offers programs such as Youth Challenge, All the Right Moves, Anger Management, Fatherhood, Domestic Violence, Thinking for a Change, Alcoholics Anonymous, Addictions Treatment Protocol, Purpose Driven Life, Celebrate Recovery Inside, Samson Syndrome, Kairos, and Trauma Group. JCI's Education Department offers GED preparation and testing. College classes are initiated by Anne Arundel Community College and University of Baltimore through the Second Chance Pell grant. The JCI Education Department also offers certificates of Business Management and certificates of Entrepreneurship as offered by the Anne Arundel Community College. JCI's Education Department is educating one mind at a time.

Accomplishments for FY2020

- The JCI Capital Construction project of modernizing and upgrading the security surveillance cameras and monitors continues.
- In FY20, exterior camera placement on the inmate housing units was completed and initiation of camera placement within the inmate housing units commenced.
- Construction was completed to convert four cells in C Building into ADA compliant cells, which accommodates wheelchair users and their wheelchair pushers.

Budget

Administration
\$3,295,542

Custodial Care
\$45,570,140

Dietary
\$5,156,765

Maintenance
\$7,305,983

Clinical Services
\$16,966,384

Class/Recreation/Religion
\$1,233,907

Total = \$87,108,362

Operating Capacity
1,871

Average Daily Population
1,871

Annual Cost per Capita
\$42,506

Ratio to Positions
2.95

Ratio to Custodial Positions
3.46

*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

MARYLAND
CORRECTIONAL
INSTITUTION - JESSUP

Maryland Correctional Institution-Jessup (MCIJ) Jessup, Maryland

The Maryland Correctional Institution – Jessup (MCIJ) is a medium security level facility located in the Jessup area of Anne Arundel County. MCIJ houses medium, minimum, and pre-release security inmates. MCIJ is a contemporary designed prison that originally opened on April 29, 1981 as an annex to the Maryland House of Corrections.

The 18 buildings total about 284,170 square feet. Perimeter security is provided by camera alert systems and a double fence equipped with razor ribbon wire and in some areas up four fences. MCIJ has eight separate housing units, two of which are currently closed.

The facility programs and services buildings include: the Gymnasium building which contains the barbershop, commissary, weight room and some program areas; the Chapel building which contains classrooms, the chaplain's office, the main sanctuary, and choir practice room; and the Education/Vocational Shop building which contains eight classrooms, a library, computer graphic arts and an auto mechanics shops. The 35-acre grounds include a large outdoor exercise area, with a combined baseball, soccer and football field, two basketball courts, a volleyball court, and a running track.

Accomplishments for FY2020

- The Canine Partners for Life, a Prison Puppy Raising Program (PPRP), successfully raised five puppies.

Budget

**Administration
\$1,823,307**

**Custodial Care
\$25,087,478**

**Dietary
\$2,092,127**

**Maintenance
\$3,074,775**

**Clinical Services
\$7,585,750**

**Class/Recreation/Religion
\$2,015,442**

**Substance Abuse
\$74,611**

Total = \$41,753,490

**Operating Capacity
706**

**Average Daily Population
706**

**Annual Cost per Capita
\$59,141**

**Ratio to Positions
2.26**

**Ratio to Custodial Positions
2.80**

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MARYLAND
CORRECTIONAL
INSTITUTION -
WOMEN

Maryland Correctional Institution-Women (MCIW) Jessup, Maryland

The Maryland Correctional Institution for Women (MCIW) is the only institution designed to house women committed to the Commissioner of Correction within the State of Maryland. As a result, MCIW houses all security levels: maximum, medium, minimum, pre-release, and work release. The daily population ranges between 650-700. The facility, which opened in 1936, is situated on approximately 35 acres. MCIW houses three MCE business units: Mailing and Distribution, Sew Shop, and Graphic Design.

MCIW is fortunate to have a large range of unique programming: Baby Bonding/Grandmother Bonding, Book Club, Rescue Cat Association, Master Gardening, Girl Scouts Beyond Bars, Toastmasters, Alcoholics Anonymous, Narcotics Anonymous, Clothesline Project, Parenting, Vet Dogs of America, Beekeeping, Goucher College, Storybook Project, Faith-based programs, and the Inmate Liaison Council. MCIW is also an American Correctional Association (ACA) accredited institution.

Accomplishments for FY2020

- MCIW hosted its third annual Alcoholics Anonymous Conference in October 2019 (Sober October).
- MCIW hosted its second Domestic Violence Conference in October 2019.

Budget

**Administration
\$1,943,605**

**Custodial Care
\$23,544,475**

**Dietary
\$2,930,627**

**Maintenance
\$2,524,460**

**Clinical Services
\$8,021,679**

**Class/Recreation/Religion
\$1,810,440**

**Substance Abuse
\$107,970**

Total = \$40,883,256

**Operating Capacity
757**

**Average Daily Population
757**

**Annual Cost per Capita
\$54,007**

**Ratio to Positions
2.22**

**Ratio to Custodial Positions
2.91**

*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

PATUXENT INSTITUTION

Patuxent Institution (PATX) Jessup, Maryland

Patuxent Institution (PATX) opened in 1955 and is a treatment-oriented, maximum-security correctional facility that is centrally located in Jessup, Maryland between Baltimore and Washington, D.C. It is the only facility for sentenced offenders in Maryland that is not part of the Division of Correction (DOC). Patuxent offers diverse clinical services to both males and females. Its highly trained staff members are charged with maintaining the safety and security of the facility, the provision of clinical services, and business operations.

Patuxent provides a statutory Youth and Eligible Person Programs, as well as the clinical services to offenders with serious mental illnesses, those with substance abuse diagnoses, and parole violators. While Patuxent’s programmatic offerings have evolved over the years, it has consistently remained the hub for treatment services for the Department of Public Safety and Correctional Services (DPSCS).

Accomplishments for FY2020

- Patuxent is fortunate to have community volunteers who are committed to working with its offender population. They help facilitate the following activities:
 - 12-step groups;
 - Alternative to Violence Program;
 - Religious Activities;
 - Art Expression Program;
 - yoga classes; and
 - a quilting program.

<u>Budget</u>
Administration \$2,425,288
Custodial Care \$33,304,763
Dietary \$2,748,467
Maintenance \$4,856,751
Clinical Services \$1,656,027
Class/Recreation/Religion \$1,244,470
Total = \$55,235,766
Operating Capacity 1,088
Average Daily Population 1,088
Annual Cost per Capita \$50,768
Ratio to Positions 2.53
Ratio to Custodial Positions 3.12
<small>*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.</small>

MARYLAND
RECEPTION,
DIAGNOSTIC, AND
CLASSIFICATION
CENTER

**Maryland Reception, Diagnostic,
And Classification Center (MRDCC)
Baltimore, Maryland**

The Maryland Reception-Diagnostic and Classification Center is a 14-story, maximum-security, brick high-rise prison, established as the first independent male reception unit for the Department of Public Safety and Correctional Services correctional system in 1981. The institution contains eleven 64-bed (double cell) housing units, one 32-bed housing unit (one floor) and two 16-bed (single cell) housing units. MRDCC classifies offenders according to their required degree of security, assesses their physical, educational, vocational, emotional, psychological, and substance abuse needs; and assigns the offender to the most appropriate correctional facility within the department. MRDCC has been sustaining structural damage due to aging, resulting in areas used by staff and inmates being restricted.

Accomplishments for FY2020

- Inmates who were released into the community in FY20 received comprehensive Social Work re-entry services, including one medical parole.
- Five Cognitive Behavioral groups were completed including Anger Management, Decision Points, Inside Out Dads and TESS (Trauma Education and Support for Survivors).
- Social Work responded to a total of 1,706 requests from inmates at MRDCC and BCCC.

<u>Budget</u>
Administration \$5,293,179
Custodial Care \$23,624,365
Dietary \$940,429
Maintenance \$2,679,244
Clinical Services \$4,923,645
Class/Recreation/Religion \$1,964,527
Total = \$39,425,389
Operating Capacity 522
Average Daily Population 522
Annual Cost per Capita \$75,528
Ratio to Positions 1.54
Ratio to Custodial Positions 1.93
<small>*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.</small>

**BALTIMORE CITY
CORRECTIONAL
CENTER**

Baltimore City Correctional Center (BCCC) Baltimore, Maryland

The Baltimore City Correctional Center (BCCC) is a minimum and pre-release facility built in 1984. The facility offers, as mandated by the Justice Reinvestment Act (JRA), educational, occupational, vocational, and academic programs to inmates. In conjunction with the Occupational Skill Training Center (OSTC), inmates receive the necessary education, hands-on training, and certification to transition into the community. In addition, BCCC provides road crews activities in the community through a partnership with the State Highway Administration (SHA) and the Baltimore City Department of Parks and Recreation. Furthermore, BCCC offers community-based work opportunities for those that are eligible for work release. The work release opportunities assist inmates in preparation for release and reduce the likelihood of recidivism.

Accomplishments for FY2020

- Achieved 100% PREA compliance.
- Achieved 99% MCCA Audit compliance in December 2019.
- Newly built conference room/emergency operations center

Budget

Administration
\$802,635

Custodial Care
\$8,999,761

Dietary
\$813,443

Maintenance
\$1,496,676

Clinical Services
\$3,853,296

Class/Recreation/Religion
\$739,885

Total = \$16,705,696

Operating Capacity
452

Average Daily Population
452

Annual Cost per Capita
\$36,960

Ratio to Positions
3.86

Ratio to Custodial Positions
4.61

*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

CENTRAL MARYLAND CORRECTIONAL FACILITY

Central Maryland Correctional Facility (CMCF) Sykesville, Maryland

Central Maryland Correctional Facility (CMCF) is a minimum/pre-release facility established in 1960 and is located in Sykesville, Maryland, and is a part of the Maryland Correctional Pre-Release System (MCPRS). The facility has two housing units, administrative offices, all-purpose building, and a laundry plant. Its bed capacity is 516 and consists of 12 dormitories.

CMCF operates an industrial laundry plant that provides laundry services for correctional facilities and health care institutions operated by the Maryland Department of Health, such as Springfield Hospital Center and Spring Grove Hospital. Community-based job opportunities include outside work details with the State Highway Administration in Carroll County, the Public Safety Education and Training Center, the Garrison Forest Veterans Cemetery, the Humane Society, and the Thoroughbred Retirement Foundation Second Chance Farm where inmates learn skills to manage retired racehorses. Most programs emphasize job readiness training and work crews.

Accomplishments for FY2020

- CMCF provides other life skills experience through other general education programs, employment readiness workshops, community mediation services, Alcoholics Anonymous, Anger Management, and Victim Impact programs. A variety of recreational and faith-based opportunities are also provided.

Budget
Administration \$385,905
Custodial Care \$8,552,117
Dietary \$1,190,975
Maintenance \$2,592,601
Clinical Services \$3,577,518
Class/Recreation/Religion \$706,584
Total = \$17,005,700
Operating Capacity 490
Average Daily Population 490
Annual Cost per Capita \$34,706
Ratio to Positions 4.12
Ratio to Custodial Positions 5.51
*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

MARYLAND
CORRECTIONAL
INSTITUTION -
HAGERSTOWN

**Maryland Correctional Institution – Hagerstown
(MCIH)
Hagerstown, Maryland**

MCIH’s main building was constructed in the mid-1930s and opened in 1942. Decades later several buildings were added for housing - (North Dormitory, WPDC (3 buildings) and Antietam Housing Unit (AHU). There are a total of fifty-six (56) buildings on the property with total gross square footage of roofs of 593,870 square feet and 648,574 square feet of building space. MCIH is the “Hub” for Immigration and Customs Enforcement (ICE) Deportation Hearings and housing. MCIH is the oldest operating medium security institution in Maryland.

The following programs and services were offered during FY20. Regional Open Parole Hearings, where victims are afforded the opportunity to actively participate in the Parole Hearing of the Offender. Complete Education programs including ESL, Vocational Shops (Sheet Metal, Office Technology) and a transition program teaching Introduction to Computers and Employment Readiness Workshop. Programs such as America’s Vet Dog, Faith Based Groups, Alternatives to Violence, KAIROS and Alcoholics Anonymous, all offered by Community Volunteers.

Accomplishments for FY2020

- Maryland Correctional Institution - Hagerstown saw a significant increase in contraband interdiction due to a close collaboration between the mailroom staff, investigative captain, and intelligence officer. More than 40 separate discoveries of contraband were made since July 2019.
- ACA Standards have been implemented where possible.
- Roof repaired in rear of main building was completed.

<u>Budget</u>
Administration \$3,246,893
Custodial Care \$27,695,952
Dietary \$3,434,375
Maintenance \$9,783,768
Clinical Services \$7,437,569
Class/Recreation/Religion \$2,339,831
Total = \$53,938,388
Operating Capacity 630
Average Daily Population 630
Annual Cost per Capita \$85,616
Ratio to Positions 1.40
Ratio to Custodial Positions 1.89
<small>*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.</small>

MARYLAND
CORRECTIONAL
TRAINING CENTER

Maryland Correctional Training Center (MCTC) Hagerstown, Maryland

MCTC is one of the largest correctional institutions in the State of Maryland, an Administrative Security Level Facility housing adult male offenders consisting of multiple security levels (medium, minimum, and pre-release, as well as temporarily housing maximum security inmates). The main institution was built in 1966 with additional housing units added totaling eight in all. MCTC has been the site of numerous construction projects in the past few years. The upgrades and construction projects at MCTC, which have allowed for the expansion of programs and opportunities available to the inmate population in the past, are now being geared towards improving the security, energy efficiency, and living conditions of the structures in which the inmate population is housed. MCTC is also an American Correctional Association (ACA) accredited institution.

MCTC functions as the regional transportation hub by providing temporary housing for parole retakes, inmates going to medical and court appointments, as well as inmates on layover going to other facilities throughout the State. Factoring that with transportation hub services, intake, parole retake and transitional services and the overall operational inmate movement in and out of MCTC equates to a monthly average of 700-900 inmates entering and exiting MCTC.

Accomplishments for FY2020

- Approximately 90% of a lighting project to replace all of the cell light fixtures including the Plexiglas lens that inmates have manipulated into weapons has been completed.
- MCTC started placing writing desks/shelves in every cell to be in compliance with ACA standards.
- MCTC has also began removing inmate metal lockers from all inmate housing areas and issuing approved totes for inmate property storage.
- MCTC’s garden has donated 9,426 pounds of vegetables to the local community.

<u>Budget</u>
Administration \$1,913,078
Custodial Care \$42,891,306
Dietary \$5,930,691
Maintenance \$3,682,838
Clinical Services \$25,198,683
Class/Recreation/Religion \$3,585,955
Substance Abuse \$242,892
Total = \$83,445,443
Operating Capacity 2,847
Average Daily Population 2,847
Annual Cost per Capita \$29,310
Ratio to Positions 4.96
Ratio to Custodial Positions 6.27
<small>*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.</small>

ROXBURY
CORRECTIONAL
INSTITUTION

Roxbury Correctional Institution (RCI) Hagerstown, Maryland

Roxbury Correctional Institution (RCI) is an ACA Accredited Medium Security facility in a rural setting encompassing 40 acres within a double-fenced enclosure. Facility construction began on July 17, 1982 and the facility received its first 30 inmates on October 28, 1983. It includes 11 structures and is bordered on the exterior perimeter by eight towers, two of which are 24/7 operational. Additional security measures include infiltration sensor technology and use of a regional K-9 Unit as needed.

RCI is comprised of five housing units with current operating inmate capacity of 1789. The average daily inmate population for FY20 was 1732. Housing Units 1, 2, 3, and 4 are four winged general population units with 48 cells per wing. B-wing in each of the four general population units is considered the honor wing whereby inmates are assigned based on their positive behaviors. In addition, RCI is designated as the institution to house medium security, sight impaired inmates for the state.

Accomplishments for FY2020

- The Psychology Department performed 114 crisis interventions, 524 non-crisis interventions, and 692 individual therapy sessions with inmates diagnosed with a serious mental illness, and 233 individual therapy sessions for those with a mental illness.
- Live video TelePsych sessions conducted daily.
- RCI partnered with Happy Hounds Prison Dog Program in December 2015. As a result of the inmates training and caring for the dogs as dog handlers, approximately 158 dogs have been adopted since the program started in 2017.

Budget

**Administration
\$1,986,022**

**Custodial Care
\$29,121,769**

**Dietary
\$3,905,660**

**Maintenance
\$3,773,163**

**Clinical Services
\$17,046,574**

**Class/Recreation/Religion
\$2,463,833**

**Substance Abuse
\$85,623**

Total = \$58,382,644

**Operating Capacity
1,751**

**Average Daily Population
1,751**

**Annual Cost per Capita
\$33,342**

**Ratio to Positions
4.42**

**Ratio to Custodial Positions
5.65**

*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

WESTERN
CORRECTIONAL
INSTITUTION

Western Correctional Institution (WCI) Cumberland, Maryland

The Western Correctional Institution (WCI) manages maximum, medium, minimum and a few pre-release and pre-trial status inmates. Our mission is to protect public safety by ensuring a safe and secure environment for staff and the inmate population. The Western Correctional Institution provides a variety of programming opportunities in an effort to promote a successful re-entry into society. WCI is also charged with managing a large segment of violence prone Security Threat Groups that have committed violent acts towards staff and other inmates at various facilities throughout the State. Several committees and programs, including Reduction in Violence and Risk Management continue to receive information and analyze episodes of violence with a goal of reducing these incidents throughout the facility. Inmates are evaluated upon entry into the facility and managed in the least restrictive housing that is possible with “safety and security” being paramount in this management.

Accomplishments for FY2020

- WCI passed all audits and inspections without any major discrepancies.
- The Institution maintained its ACA, PREA, and MCCA accreditation.
- Programs offered in FY20 included:
 - Religious Services,
 - Treatment groups,
 - VetDogs Program,
 - Road Crews, and
 - Barbershop

Budget

**Administration
\$2,126,461**

**Custodial Care
\$34,577,988**

**Dietary
\$4,664,549**

**Maintenance
\$5,385,387**

**Clinical Services
\$14,077,345**

**Class/Recreation/Religion
\$2,463,666**

Total = \$63,295,396

**Operating Capacity
1,487**

**Average Daily Population
1,487**

**Annual Cost per Capita
\$42,566**

**Ratio to Positions
3.17**

**Ratio to Custodial Positions
4.20**

*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

NORTH BRANCH
CORRECTIONAL
INSTITUTION

North Branch Correctional Institution (NBCI) Cumberland, Maryland

The North Branch Correctional Institution (NBCI) is a maximum security prison that has been tasked with managing inmates who are threats to the State’s institutions. NBCI has proven that it is an instrument in reducing violence throughout all of Maryland’s correctional institutions. NBCI first opened for operation as part of the Western Correctional Institution (WCI) in 2003 and in 2008 began to operate independently as NBCI with full activation in September 2009. The Institution has four units housing inmates in a maximum security environment. All four units are operated under a housing unit management concept. NBCI is also an American Correctional Association (ACA) accredited institution.

Housing Unit One is a Special Confinement Unit which also houses the institution’s Maximum Security II Structured Housing (MIISH). The MIISH is a structured program to aid participants in the development of life skills to help them obtain a less restrictive environment to reduce violence throughout the Division. Housing Unit Two maintains a diverse group of our population; Max II, Max I, Step Down and Special Needs. Housing Units Three and Four are general population housing units for maximum security inmates. Housing Units Two and Three are step down units for control of inmate behavior. These units provide increasing privileges and will also house inmates who will be working throughout the institution and reduce medium security inmates awaiting transfer.

Accomplishments for FY2020

- MCCS Auditors completed the Standards Audit in August 2019. NBCI was recommended to receive the Recognition of Achievement Award.
- Western Region held its first Training Academy in the region in over a decade.

<u>Budget</u>
Administration \$2,361,210
Custodial Care \$40,425,442
Dietary \$4,245,926
Maintenance \$3,506,403
Clinical Services \$11,890,597
Class/Recreation/Religion \$2,324,592
Total = \$64,754,170
Operating Capacity 1,254
Average Daily Population 1,254
Annual Cost per Capita \$51,638
Ratio to Positions 2.29
Ratio to Custodial Positions 2.81
*The DOC report is using 2019 actual data given 2020 is estimated and won't be updated until January when the FY22 report is released.

INMATE CHARACTERISTICS

		AGE DISTRIBUTION - COUNTS																TOTAL	AVG AGE	
		UNDER 17	17	18	19	20	21	22	23	24	25	26-30	31-35	36-40	41-50	51-60	OVER 60			
WEST	MCIH	0	0	4	5	6	14	13	16	16	19	112	109	116	146	109	54	739	39.9	
	MCTC	0	0	4	18	35	56	66	83	84	79	529	438	376	451	305	148	2672	37.5	
	NBCI	0	0	1	2	6	4	8	12	17	20	181	226	233	301	194	71	1276	40.7	
	RCI	0	0	3	5	15	30	38	31	39	52	310	286	239	289	224	109	1670	38.8	
	WCI	0	0	1	5	9	15	20	27	30	32	291	259	234	320	240	131	1614	40.5	
	TOTAL	0	0	13	35	71	119	145	169	186	202	1423	1318	1198	1507	1072	513	7971	39.1	
EAST	BCCC	0	0	1	2	4	3	9	10	10	7	46	33	37	48	26	6	242	36.3	
	CMCF	0	0	0	3	4	3	8	3	6	7	56	56	48	51	39	6	290	37.4	
	DRCF	0	0	1	1	8	11	13	14	15	21	115	119	105	107	107	32	669	38.6	
	ECIA	0	0	0	2	4	2	8	11	8	6	65	78	66	60	55	19	384	38.5	
	ECIE	0	0	1	6	13	17	29	32	37	38	275	236	188	253	181	83	1389	38.6	
	ECIW	0	0	3	4	21	20	35	39	41	32	280	225	163	204	123	40	1230	36.1	
	EPRU	0	0	0	0	0	0	1	1	1	3	11	10	11	14	9	4	65	39.4	
	JCI	0	0	1	4	8	13	13	21	21	30	207	197	171	315	274	146	1421	42.5	
	MCIJ	0	0	2	2	4	15	8	14	13	12	120	123	82	149	94	53	691	39.8	
	MCIW	0	0	0	0	2	12	6	10	15	19	100	130	85	105	57	23	564	37.7	
	MRDCC	0	0	10	11	10	14	12	14	10	15	82	73	70	51	32	6	410	33.8	
	SMPRU	0	0	0	0	0	1	2	1	2	1	10	12	10	6	9	2	56	37.8	
		TOTAL	0	0	19	35	78	111	144	170	179	191	1367	1292	1036	1363	1006	420	7411	38.6
	PATX	PATX	0	0	4	9	22	25	13	18	17	22	155	118	110	135	76	29	753	36.4
	TOTAL	0	0	4	9	22	25	13	18	17	22	155	118	110	135	76	29	753	36.4	
DPDS	BCBIC	0	0	0	0	0	0	1	2	0	6	8	7	4	5	0	33	37.1		
	MTC	0	0	0	1	1	0	0	1	0	1	4	4	1	5	6	2	26	41.3	
	YDC	0	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	17.0	
	TOTAL	0	12	0	1	1	0	2	2	1	10	12	8	9	11	2	71	35.2		
OTHER	CHDU	0	0	2	7	7	10	10	15	16	9	111	89	64	60	33	8	441	34.3	
	THRESH	0	0	0	1	1	0	0	0	1	0	0	0	1	0	1	0	5	30.8	
	TOTAL	0	0	2	8	8	10	10	15	17	9	111	89	65	60	34	8	446	34.3	
STATEWIDE		0	12	38	88	180	265	312	374	401	425	3066	2829	2417	3074	2199	972	16652	38.6	

		AGE DISTRIBUTION - PERCENTAGES																TOTAL	AVG AGE	
		UNDER 17	17	18	19	20	21	22	23	24	25	26-30	31-35	36-40	41-50	51-60	OVER 60			
WEST	MCIH	0.0%	0.0%	0.5%	0.7%	0.8%	1.9%	1.8%	2.2%	2.2%	2.6%	15.2%	14.7%	15.7%	19.8%	14.7%	7.3%	739	39.9	
	MCTC	0.0%	0.0%	0.1%	0.7%	1.3%	2.1%	2.5%	3.1%	3.1%	3.0%	19.8%	16.4%	14.1%	16.9%	11.4%	5.5%	2672	37.5	
	NBCI	0.0%	0.0%	0.1%	0.2%	0.5%	0.3%	0.6%	0.9%	1.3%	1.6%	14.2%	17.7%	18.3%	23.6%	15.2%	5.6%	1276	40.7	
	RCI	0.0%	0.0%	0.2%	0.3%	0.9%	1.8%	2.3%	1.9%	2.3%	3.1%	18.6%	17.1%	14.3%	17.3%	13.4%	6.5%	1670	38.8	
	WCI	0.0%	0.0%	0.1%	0.3%	0.6%	0.9%	1.2%	1.7%	1.9%	2.0%	18.0%	16.0%	14.5%	19.8%	14.9%	8.1%	1614	40.5	
	TOTAL	0.0%	0.0%	0.2%	0.4%	0.9%	1.5%	1.8%	2.1%	2.3%	2.5%	17.9%	16.5%	15.0%	18.9%	13.4%	6.4%	7971	39.1	
EAST	BCCC	0.0%	0.0%	0.4%	0.8%	1.7%	1.2%	3.7%	4.1%	4.1%	2.9%	19.0%	13.6%	15.3%	19.8%	10.7%	2.5%	242	36.3	
	CMCF	0.0%	0.0%	0.0%	1.0%	1.4%	1.0%	2.8%	1.0%	2.1%	2.4%	19.3%	19.3%	16.6%	17.6%	13.4%	2.1%	290	37.4	
	DRCF	0.0%	0.0%	0.1%	0.1%	1.2%	1.6%	1.9%	2.1%	2.2%	3.1%	17.2%	17.8%	15.7%	16.0%	16.0%	4.8%	669	38.6	
	ECIA	0.0%	0.0%	0.0%	0.5%	1.0%	0.5%	2.1%	2.9%	2.1%	1.6%	16.9%	20.3%	17.2%	15.6%	14.3%	4.9%	384	38.5	
	ECIE	0.0%	0.0%	0.1%	0.4%	0.9%	1.2%	2.1%	2.3%	2.7%	2.7%	19.8%	17.0%	13.5%	18.2%	13.0%	6.0%	1389	38.6	
	ECIW	0.0%	0.0%	0.2%	0.3%	1.7%	1.6%	2.8%	3.2%	3.3%	2.6%	22.8%	18.3%	13.3%	16.6%	10.0%	3.3%	1230	36.1	
	EPRU	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	1.5%	1.5%	1.5%	4.6%	16.9%	15.4%	16.9%	21.5%	13.8%	6.2%	65	39.4	
	JCI	0.0%	0.0%	0.1%	0.3%	0.6%	0.9%	0.9%	1.5%	1.5%	2.1%	14.6%	13.9%	12.0%	22.2%	19.3%	10.3%	1421	42.5	
	MCIJ	0.0%	0.0%	0.3%	0.3%	0.6%	2.2%	1.2%	2.0%	1.9%	1.7%	17.4%	17.8%	11.9%	21.6%	13.6%	7.7%	691	39.8	
	MCIW	0.0%	0.0%	0.0%	0.0%	0.4%	2.1%	1.1%	1.8%	2.7%	3.4%	17.7%	23.0%	15.1%	18.6%	10.1%	4.1%	564	37.7	
	MRDCC	0.0%	0.0%	2.4%	2.7%	2.4%	3.4%	2.9%	3.4%	2.4%	3.7%	20.0%	17.8%	17.1%	12.4%	7.8%	1.5%	410	33.8	
	SMPRU	0.0%	0.0%	0.0%	0.0%	0.0%	1.8%	3.6%	1.8%	3.6%	1.8%	17.9%	21.4%	17.9%	10.7%	16.1%	3.6%	56	37.8	
		TOTAL	0.0%	0.0%	0.3%	0.5%	1.1%	1.5%	1.9%	2.3%	2.4%	2.6%	18.4%	17.4%	14.0%	18.4%	13.6%	5.7%	7411	38.6
	PATX	PATX	0.0%	0.0%	0.5%	1.2%	2.9%	3.3%	1.7%	2.4%	2.3%	2.9%	20.6%	15.7%	14.6%	17.9%	10.1%	3.9%	753	36.4
	TOTAL	0.0%	0.0%	0.5%	1.2%	2.9%	3.3%	1.7%	2.4%	2.3%	2.9%	20.6%	15.7%	14.6%	17.9%	10.1%	3.9%	753	36.4	
DPDS	BCBIC	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	3.0%	6.1%	0.0%	18.2%	24.2%	21.2%	12.1%	15.2%	0.0%	33	37.1	
	MTC	0.0%	0.0%	0.0%	3.8%	3.8%	0.0%	0.0%	3.8%	0.0%	3.8%	15.4%	15.4%	3.8%	19.2%	23.1%	7.7%	26	41.3	
	YDC	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	12	17.0	
	TOTAL	0.0%	16.9%	0.0%	1.4%	1.4%	0.0%	0.0%	2.8%	2.8%	1.4%	14.1%	16.9%	11.3%	17.9%	15.5%	2.8%	71	35.2	
OTHER	CHDU	0.0%	0.0%	0.5%	1.6%	1.6%	2.3%	2.3%	3.4%	3.6%	2.0%	25.2%	20.2%	14.5%	13.6%	7.5%	1.8%	441	34.3	
	THRESH	0.0%	0.0%	0.0%	20.0%	20.0%	0.0%	0.0%	0.0%	20.0%	0.0%	0.0%	0.0%	20.0%	0.0%	20.0%	0.0%	5	30.8	
	TOTAL	0.0%	0.0%	0.4%	1.8%	1.8%	2.2%	2.2%	3.4%	3.8%	2.0%	24.9%	20.0%	14.6%	13.5%	7.6%	1.8%	446	34.3	
STATEWIDE		0.0%	0.1%	0.2%	0.5%	1.1%	1.6%	1.9%	2.2%	2.4%	2.6%	18.4%	17.0%	14.5%	18.5%	13.2%	5.8%	16652	38.6	

		GENDER DISTRIBUTION		RACE DISTRIBUTION										TOTAL		
		MALE	FEMALE	BLACK		WHITE		INDIAN		ASIAN		UNKNOWN		#	%	
		#	#	#	%	#	%	#	%	#	%	#	%	#	%	
WEST	MCIH	739	0	418	56.6%	290	39.2%	1	0.1%	7	0.9%	23	3.1%	739		
	MCTC	2672	0	1793	67.1%	843	31.5%	7	0.3%	15	0.6%	14	0.5%	2672		
	NBCI	1276	0	1031	80.8%	235	18.4%	2	0.2%	3	0.2%	5	0.4%	1276		
	RCI	1670	0	1234	73.9%	409	24.5%	6	0.4%	5	0.3%	16	1.0%	1670		
	WCI	1614	0	1179	73.0%	408	25.3%	3	0.2%	10	0.6%	14	0.9%	1614		
	TOTAL	7971	0	5655	70.9%	2185	27.4%	19	0.2%	40	0.5%	72	0.9%	7971	47.9%	
EAST	BCCC	242	0	213	88.0%	29	12.0%	0	0.0%	0	0.0%	0	0.0%	242		
	CMCF	290	0	199	68.6%	86	29.7%	1	0.3%	3	1.0%	1	0.3%	290		
	DRCF	669	0	523	78.2%	141	21.1%	0	0.0%	2	0.3%	3	0.4%	669		
	ECI-A	384	0	291	75.8%	88	22.9%	2	0.5%	0	0.0%	3	0.8%	384		
	ECI-E	1389	0	919	66.2%	444	32.0%	2	0.1%	4	0.3%	20	1.4%	1389		
	ECI-W	1230	0	903	73.4%	311	25.3%	3	0.2%	3	0.2%	10	0.8%	1230		
	EPRU	65	0	46	70.8%	16	24.6%	0	0.0%	0	0.0%	3	4.6%	65		
	JCI	1421	0	1117	78.6%	288	20.3%	3	0.2%	6	0.4%	7	0.5%	1421		
	MCIJ	691	0	526	76.1%	152	22.0%	3	0.4%	0	0.0%	10	1.4%	691		
	MCIW	0	564	295	52.3%	255	45.2%	3	0.5%	2	0.4%	9	1.6%	564		
	MRDCC	410	0	319	77.8%	86	21.0%	3	0.7%	0	0.0%	2	0.5%	410		
	SMPRU	56	0	51	91.1%	5	8.9%	0	0.0%	0	0.0%	0	0.0%	56		
		TOTAL	6847	564	5402	72.9%	1901	25.7%	20	0.3%	20	0.3%	68	0.9%	7411	44.5%
	PATX	PATX	753	0	555	73.7%	183	24.3%	4	0.5%	5	0.7%	6	0.8%	753	
TOTAL		753	0	555	73.7%	183	24.3%	4	0.5%	5	0.7%	6	0.8%	753	4.5%	
DPDS	BCBIC	31	2	28	84.8%	5	15.2%	0	0.0%	0	0.0%	0	0.0%	33		
	MTC	26	0	18	69.2%	8	30.8%	0	0.0%	0	0.0%	0	0.0%	26		
	YDC	12	0	10	83.3%	1	8.3%	0	0.0%	1	8.3%	0	0.0%	12		
	TOTAL	69	2	56	78.9%	14	19.7%	0	0.0%	1	1.4%	0	0.0%	71	0.4%	
OTHER	CHDU	413	28	355	80.5%	80	18.1%	1	0.2%	1	0.2%	4	0.9%	441		
	THRESH	5	0	4	80.0%	1	20.0%	0	0.0%	0	0.0%	0	0.0%	5		
	TOTAL	418	28	359	80.5%	81	18.2%	1	0.2%	1	0.2%	4	0.9%	446	2.7%	
STATEWIDE		16058	594	12027	72.2%	4364	26.2%	44	0.3%	67	0.4%	150	0.9%	16652	100.0%	

		MOST SERIOUS OFFENSE DISTRIBUTION - COUNTS																						
		A R S O N	A S S A U L T	A U T O T H E F T	B U R G L A R Y	C O U R T V I O L	D O M E S T I C	D R U G O F F E N S E	E S C A P E	F O R G E R Y	F R A U D	H O M I C I D E	K I D N A P I N G	M A N S L A U G H T E R	P R O S T I T U T I O N	R O B B E R Y	S E X U A L A S S A U L T	S E X O T H E R	T H E F T	T R A F F I C	W E A P O N S	O T H E R	T O T A L	
WEST	MCIH	0	92	4	34	0	10	23	0	0	0	206	6	12	1	123	125	57	7	1	34	4	739	
	MCTC	6	411	15	222	4	35	208	3	4	4	452	33	35	13	589	271	146	47	3	154	17	2672	
	NBCI	1	56	0	10	1	2	1	0	0	0	878	9	5	0	132	168	4	4	0	4	1	1276	
	RCI	3	225	7	95	0	15	90	2	1	0	442	18	24	4	389	194	54	19	1	82	5	1670	
	WCI	5	153	4	65	1	11	44	1	0	1	713	17	20	1	265	198	40	11	1	58	5	1614	
	TOTAL	15	937	30	426	6	73	366	6	5	5	2691	83	96	19	1498	956	301	88	6	332	32	7971	
EAST	BCCC	2	49	0	13	1	1	36	0	0	0	27	2	9	0	50	5	3	4	0	39	1	242	
	CMCF	1	57	2	29	0	3	33	0	0	2	23	1	7	6	43	33	7	6	1	36	0	290	
	DRCF	4	132	1	38	1	3	61	0	1	0	72	5	7	5	152	39	21	10	1	111	5	669	
	ECI-A	2	80	1	40	3	1	69	0	0	0	29	4	3	4	59	23	13	7	2	44	0	384	
	ECI-E	6	205	4	91	0	15	90	1	0	4	317	16	17	4	298	181	54	15	1	65	5	1389	
	ECI-W	4	209	6	103	0	10	90	0	0	3	228	14	8	2	270	111	45	22	3	97	5	1230	
	EPRU	0	15	0	4	0	0	13	0	0	1	8	1	1	1	11	0	0	2	0	8	0	65	
	JCI	2	148	2	65	2	11	57	0	1	1	589	13	12	2	241	177	27	7	1	62	1	1421	
	MCIJ	3	82	3	32	0	3	28	2	0	1	215	11	4	3	167	71	17	11	0	33	5	691	
	MCIW	3	81	2	30	0	47	47	0	2	5	178	10	17	1	84	9	5	29	0	10	4	564	
	MRDCC	2	89	5	33	0	2	51	0	0	1	28	2	6	1	67	18	11	18	1	71	4	410	
	SMPRU	0	19	0	4	0	0	2	0	0	0	6	0	4	0	15	0	0	1	0	5	0	56	
		TOTAL	29	1166	26	482	7	96	577	3	4	18	1720	79	95	29	1457	667	203	132	10	581	30	7411
	PATX	PATX	5	117	2	36	1	8	30	1	0	1	260	8	11	2	153	77	13	5	0	19	4	753
TOTAL		5	117	2	36	1	8	30	1	0	1	260	8	11	2	153	77	13	5	0	19	4	753	
DPDS	BCBIC	0	8	1	2	1	0	2	0	0	0	2	0	0	0	2	0	1	0	12	2	0	33	
	MTC	0	4	0	1	0	0	3	0	0	0	4	1	0	0	3	3	0	0	0	5	2	26	
	YDC	0	0	0	0	0	0	0	0	0	0	2	0	0	0	7	1	0	0	0	2	0	12	
	TOTAL	0	12	1	3	1	0	5	0	0	0	8	1	0	0	12	4	1	0	12	9	2	71	
OTHER	CHDU	0	103	0	50	2	1	58	0	1	0	12	1	7	3	38	4	0	27	14	117	3	441	
	THRESH	0	0	0	1	0	0	0	0	0	0	0	0	0	0	3	0	0	1	0	0	0	5	
	TOTAL	0	103	0	51	2	1	58	0	1	0	12	1	7	3	41	4	0	28	14	117	3	446	
STATEWIDE		49	2335	59	998	17	178	1036	10	10	24	4691	172	209	53	3161	1708	518	253	42	1058	71	16652	

		SENTENCE DISTRIBUTION - PERCENTAGES											TOTAL	AVG SENT MONTHS	AVG STAY MONTHS
		1-6 MONTHS	7-12 MONTHS	13-18 MONTHS	19-24 MONTHS	25-36 MONTHS	37-60 MONTHS	61-96 MONTHS	97-120 MONTHS	121-180 MONTHS	OVER 180 MONTHS	LIFE			
WEST	MCIH	0.0%	0.0%	0.4%	0.3%	1.4%	9.9%	11.2%	5.0%	12.9%	49.0%	10.0%	739	251.8	97.5
	MCTC	0.0%	0.0%	0.6%	0.3%	1.2%	10.4%	15.7%	9.1%	17.3%	40.2%	5.3%	2672	203.6	66.6
	NBCI	0.0%	0.0%	0.0%	0.0%	0.1%	0.3%	2.5%	0.9%	4.9%	30.9%	60.4%	1276	531.3	152.7
	RCI	0.0%	0.0%	0.2%	0.1%	0.5%	8.3%	10.5%	4.9%	13.5%	53.7%	8.2%	1670	266.2	97.2
	WCI	0.0%	0.0%	0.1%	0.2%	0.7%	5.8%	7.4%	3.8%	10.2%	42.6%	29.2%	1614	346.2	117.7
	TOTAL	0.0%	0.0%	0.3%	0.2%	0.8%	7.4%	10.4%	5.5%	12.7%	42.8%	20.0%	7971	275.2	100.1
EAST	BCCC	0.0%	0.0%	0.0%	0.4%	5.0%	32.2%	30.6%	2.9%	14.0%	14.9%	0.0%	242	112.6	41.5
	CMCF	0.0%	0.0%	0.7%	0.7%	3.1%	23.8%	29.0%	11.4%	11.7%	19.7%	0.0%	290	119.2	43.6
	DRCF	0.0%	0.0%	0.1%	0.3%	2.7%	23.5%	25.3%	8.8%	16.7%	22.6%	0.0%	669	137.5	59.2
	ECI-A	0.0%	0.0%	0.0%	0.5%	2.1%	25.8%	29.9%	9.6%	11.5%	20.1%	0.5%	384	126.9	45.7
	ECI-E	0.0%	0.0%	0.0%	0.1%	0.8%	8.1%	10.6%	7.3%	14.1%	53.3%	5.7%	1389	260.4	85.2
	ECI-W	0.0%	0.0%	0.2%	0.3%	1.5%	13.2%	12.8%	5.2%	18.0%	45.0%	3.8%	1230	220.0	67.7
	EPRU	0.0%	0.0%	3.1%	0.0%	1.5%	18.5%	24.6%	9.2%	20.0%	23.1%	0.0%	65	140.3	57.4
	JCI	0.0%	0.1%	0.7%	0.2%	0.8%	4.5%	6.5%	4.1%	11.0%	45.7%	26.5%	1421	306.1	144.9
	MCIJ	0.0%	0.0%	0.7%	0.7%	0.7%	9.7%	10.1%	5.6%	13.7%	45.9%	12.7%	691	260.3	108.3
	MCIW	0.0%	0.2%	1.1%	0.5%	3.5%	12.6%	16.1%	6.9%	12.9%	35.5%	10.6%	564	192.7	62.4
	MRDCC	0.2%	0.5%	5.6%	1.5%	9.3%	24.1%	26.8%	5.4%	15.1%	11.5%	0.0%	410	103.4	12.1
	SMPRU	1.8%	0.0%	0.0%	0.0%	1.8%	28.6%	30.4%	7.1%	14.3%	16.1%	0.0%	56	105.2	45.9
		TOTAL	0.0%	0.1%	0.7%	0.4%	2.1%	13.6%	15.4%	6.3%	14.1%	38.5%	8.8%	7411	212.3
PATX	PATX	0.0%	0.3%	0.4%	0.5%	1.3%	6.2%	7.4%	4.6%	14.1%	56.2%	8.9%	753	267.8	94.8
	TOTAL	0.0%	0.3%	0.4%	0.5%	1.3%	6.2%	7.4%	4.6%	14.1%	56.2%	8.9%	753	267.8	94.8
DPDS	BCBIC	42.4%	6.1%	3.0%	0.0%	0.0%	15.2%	6.1%	0.0%	12.1%	15.2%	0.0%	33	66.3	18.7
	MTC	3.8%	0.0%	30.8%	0.0%	15.4%	0.0%	15.4%	3.8%	7.7%	23.1%	0.0%	26	122.6	12.6
	YDC	0.0%	0.0%	0.0%	0.0%	0.0%	16.7%	16.7%	8.3%	33.3%	25.0%	0.0%	12	133.5	10.6
	TOTAL	21.1%	2.8%	12.7%	0.0%	5.6%	9.9%	11.3%	2.8%	14.1%	19.7%	0.0%	71	98.3	13.2
OTHER	CHDU	0.0%	0.2%	4.1%	0.9%	5.9%	49.4%	22.0%	4.3%	8.2%	5.0%	0.0%	441	72.5	27.5
	THRESH	0.0%	0.0%	0.0%	0.0%	20.0%	80.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5	33.6	11.5
	TOTAL	0.0%	0.2%	4.0%	0.9%	6.1%	49.8%	21.7%	4.3%	8.1%	4.9%	0.0%	446	72.0	27.4
STATEWIDE		0.1%	0.1%	0.6%	0.3%	1.5%	11.2%	12.8%	5.8%	13.3%	40.4%	13.9%	16652	238.0	90.0

Department of Public Safety & Correctional Services

*Inmate Pay Scale**

The Department of Public Safety and Correctional Services recognizes the importance of providing programming services, educational opportunities, and employment opportunities for incarcerated individuals. Not only do these services assist in preparing offenders for returning to the community, but they also decrease prison idleness leading to safer correctional facilities. In FY20, the Department was able to implement a 20% pay raise for inmates. Inmate employees on any work release are eligible for at least minimum wage.

Eligible incarcerated individuals earn wages and diminution credits for participating in work projects, educational classes, and other special programs. In addition to diminution credits, inmates also receive compensation for participating in education programs provided by the Department of Labor.

The Division of Correction hires inmates for a wide swath of jobs both inside and around the correctional facilities, including skilled, semi-skilled, craftsman and special assignments. Inmates are paid a daily compensation rate that ranges up to \$3.30.

Skill Level	Step 1	Step 2	Step 3	Step 4
Unskilled	1.08	1.14	1.26	1.38
Semi-Skilled and Student	1.14	1.26	1.38	1.50
Skilled	1.26	1.38	1.50	1.62
Craftsman	2.40	2.70	3.00	3.30
Road Crew	3.12			
Special Assignment	To be determined			
Job Bank	Non-compensable			
Labor Pool	Non-compensable			

* Notwithstanding the provisions of Secretary's Directive Number OPS.245.0005 or any other directive, and consistent with the law, the Commissioner/Director, or designee has the absolute discretion to modify or suspend the work/education assignment pay of any inmate(s) at any time for any reason.

INMATE WORKER ASSIGNMENTS BY INSTITUTION

Facility	Paid Assignments	Number of Inmates Assigned
BCBIC	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	1
BCCC	CM-WJ-Active Work Release	6
BCCC	CM-WJ-Barber	2
BCCC	CM-WJ-Blood Spill	6
BCCC	CM-WJ-Clerk - 10 (Special Project)	1
BCCC	CM-WJ-Dietary	19
BCCC	CM-WJ-Education- Occupational/Vocational (Special Project)	40
BCCC	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	2
BCCC	CM-WJ-Education-Student-Academic	13
BCCC	CM-WJ-JRA Active Work Release	1
BCCC	CM-WJ-JRA Education - Tutors, Aides	1
BCCC	CM-WJ-JRA Education-Occupational/Vocational	14
BCCC	CM-WJ-JRA Education-Student-Academic	9
BCCC	CM-WJ-JRA Maintenance-Outside	1
BCCC	CM-WJ-JRA Road Crew/Outside Detail-Min	3
BCCC	CM-WJ-JRA Road Crew/Outside Detail-Pre	16
BCCC	CM-WJ-JRA Utility - Pre-Release	9
BCCC	CM-WJ-Maintenance - Inside (Special Project)	2
BCCC	CM-WJ-Maintenance - Outside (Special Project)	1
BCCC	CM-WJ-Road Crew/Outside Detail-Min (Special Project)	5
BCCC	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	22
BCCC	CM-WJ-Sanitation	33
BCCC	CM-WJ-Utility - Pre-Release	14
CDF	CM-WJ-Education-Student-Academic	1
CHDU	CM-WJ-Active Work Release	13
CHDU	CM-WJ-Dietary	1
CHDU	CM-WJ-JRA Active Work Release	16
CHDU	CM-WJ-Sanitation	1
CMCF	CM-WJ-Barber	2
CMCF	CM-WJ-Blood Spill	1
CMCF	CM-WJ-Clerk - 5 Regular	3
CMCF	CM-WJ-Dietary	66
CMCF	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	5
CMCF	CM-WJ-Education-Student-Academic	7
CMCF	CM-WJ-JRA Education - Tutors, Aides	1
CMCF	CM-WJ-JRA Education-Student-Academic	3
CMCF	CM-WJ-JRA Maintenance-Outside	1
CMCF	CM-WJ-JRA Road Crew/Outside Detail-Min	3
CMCF	CM-WJ-JRA Road Crew/Outside Detail-Pre	1
CMCF	CM-WJ-JRA Shop – MCE	36
CMCF	CM-WJ-JRA Utility - Pre-Release	1
CMCF	CM-WJ-Maintenance - Inside (Special Project)	6
CMCF	CM-WJ-Maintenance - Outside (Special Project)	1
CMCF	CM-WJ-Observation Aide	1
CMCF	CM-WJ-Road Crew/Outside Detail-Min (Special Project)	5
CMCF	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	3

Facility	Paid Assignments	Number of Inmates Assigned
CMCF	CM-WJ-Sanitation	67
CMCF	CM-WJ-Shop – MCE	14
CMCF	CM-WJ-Utility - Pre-Release	1
DRCF	CM-WJ-Active Work Release	9
DRCF	CM-WJ-Barber	3
DRCF	CM-WJ-Blood Spill	11
DRCF	CM-WJ-Clerk - 5 Regular	1
DRCF	CM-WJ-Dietary	192
DRCF	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	8
DRCF	CM-WJ-Education-Student-Academic	15
DRCF	CM-WJ-JRA Education - Tutors, Aides	4
DRCF	CM-WJ-JRA Education-Student-Academic	29
DRCF	CM-WJ-JRA Shop – MCE	1
DRCF	CM-WJ-JRA Utility – Minimum	22
DRCF	CM-WJ-JRA Utility - Pre-Release	8
DRCF	CM-WJ-Maintenance - Inside (Special Project)	16
DRCF	CM-WJ-Maintenance - Outside (Special Project)	1
DRCF	CM-WJ-Maintenance-Emergency Response	1
DRCF	CM-WJ-Observation Aide	7
DRCF	CM-WJ-Sanitation	79
DRCF	CM-WJ-Shop – MCE	3
DRCF	CM-WJ-Utility – Minimum	43
DRCF	CM-WJ-Utility - Pre-Release	32
DRCF	CM-WJ-Wheelchair Assistant	8
DRCF	CM-WJ-Worker-General - 10 (Special Project)	2
DRCF	CM-WJ-Worker-General - 5 Regular	2
ECI-A	CM-WJ-Barber	4
ECI-A	CM-WJ-Blood Spill	4
ECI-A	CM-WJ-Clerk - 10 (Special Project)	4
ECI-A	CM-WJ-Clerk - 5 Regular	2
ECI-A	CM-WJ-Dietary	67
ECI-A	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	1
ECI-A	CM-WJ-Education-Student-Academic	9
ECI-A	CM-WJ-JRA Active Work Release	2
ECI-A	CM-WJ-JRA Education - Tutors, Aides	1
ECI-A	CM-WJ-JRA Education-Student-Academic	19
ECI-A	CM-WJ-JRA Maintenance-Outside	30
ECI-A	CM-WJ-JRA Road Crew/Outside Detail-Pre	22
ECI-A	CM-WJ-JRA Utility – Minimum	1
ECI-A	CM-WJ-Labor Pool	10
ECI-A	CM-WJ-Maintenance - Inside (Special Project)	12
ECI-A	CM-WJ-Maintenance - Outside (Special Project)	38
ECI-A	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	21
ECI-A	CM-WJ-Sanitation	72
ECI-A	CM-WJ-Worker-General - 10 (Special Project)	7
ECI-A	SAT-ATP-Addictions Treatment Protocol	1
ECI-A	SAT-ATP-JRA Addictions Treatment Protocol	1
ECI-A	SAT-OPT-Addictions Treatment Protocol (ATP)	3

Facility	Paid Assignments	Number of Inmates Assigned
ECI-E	CM-WJ-Barber	3
ECI-E	CM-WJ-Blood Spill	10
ECI-E	CM-WJ-Clerk - 10 (Special Project)	5
ECI-E	CM-WJ-Clerk - 5 Regular	3
ECI-E	CM-WJ-Dietary	129
ECI-E	CM-WJ-Education- Occupational/Vocational (Special Project)	23
ECI-E	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	15
ECI-E	CM-WJ-Education-Student-Academic	80
ECI-E	CM-WJ-JRA Education - Tutors, Aides	1
ECI-E	CM-WJ-JRA Education-Occupational/Vocational	11
ECI-E	CM-WJ-JRA Education-Student-Academic	26
ECI-E	CM-WJ-JRA Maintenance-Outside	1
ECI-E	CM-WJ-JRA Road Crew/Outside Detail-Pre	1
ECI-E	CM-WJ-JRA Shop – MCE	6
ECI-E	CM-WJ-Labor Pool	31
ECI-E	CM-WJ-LAUNDRY CUSTODIAN	5
ECI-E	CM-WJ-Maintenance - Inside (Special Project)	24
ECI-E	CM-WJ-Maintenance - Outside (Special Project)	3
ECI-E	CM-WJ-Maintenance-Emergency Response	2
ECI-E	CM-WJ-Observation Aide	43
ECI-E	CM-WJ-P.C. Barber	2
ECI-E	CM-WJ-P.C. Food Service	14
ECI-E	CM-WJ-P.C. Worker – 10	10
ECI-E	CM-WJ-P.C. Worker – 5	20
ECI-E	CM-WJ-Sanitation	147
ECI-E	CM-WJ-Shop – MCE	50
ECI-E	CM-WJ-Worker-General - 10 (Special Project)	20
ECI-E	CM-WJ-Worker-General - 5 Regular	11
ECI-E	ED-Emp-SEWING SHOP	16
ECI-E	ED--GRAPHIC ARTS	1
ECI-E	SAT-ATP-Addictions Treatment Protocol	11
ECI-E	SAT-ATP-JRA Addictions Treatment Protocol	2
ECI-E	SW-Cog-JRA TDC	4
ECI-E	SW-Cog-JRA Thinking for a Change	1
ECI-E	SW-Cog-TDC	33
ECI-W	CM-WJ-Barber	3
ECI-W	CM-WJ-Blood Spill	6
ECI-W	CM-WJ-Clerk - 10 (Special Project)	1
ECI-W	CM-WJ-Clerk - 5 Regular	3
ECI-W	CM-WJ-Dietary	130
ECI-W	CM-WJ-Education- Occupational/Vocational (Special Project)	34
ECI-W	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	9
ECI-W	CM-WJ-Education-Student-Academic	36
ECI-W	CM-WJ-FURNITURE RESTORATN	7
ECI-W	CM-WJ-JRA Education - Tutors, Aides	2
ECI-W	CM-WJ-JRA Education-Occupational/Vocational	16
ECI-W	CM-WJ-JRA Education-Student-Academic	22
ECI-W	CM-WJ-JRA Maintenance-Outside	1

Facility	Paid Assignments	Number of Inmates Assigned
ECI-W	CM-WJ-JRA Shop – MCE	8
ECI-W	CM-WJ-Labor Pool	25
ECI-W	CM-WJ-Maintenance - Inside (Special Project)	19
ECI-W	CM-WJ-Maintenance - Outside (Special Project)	1
ECI-W	CM-WJ-Observation Aide	36
ECI-W	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	1
ECI-W	CM-WJ-Sanitation	172
ECI-W	CM-WJ-Shop – MCE	77
ECI-W	CM-WJ-Worker-General - 10 (Special Project)	35
ECI-W	CM-WJ-Worker-General - 5 Regular	7
ECI-W	ED-- VOC AIDE GENERAL	1
ECI-W	SAT-ATP-Addictions Treatment Protocol	9
ECI-W	SAT-ATP-JRA Addictions Treatment Protocol	1
ECI-W	SAT-OPT-Addictions Treatment Protocol (ATP)	2
ECI-W	SW-Cog-Decisions	3
ECI-W	SW-Cog-JRA Decisions	2
ECI-W	SW-Cog-TDC	3
ECI-W	SW-RP-Reentry Group	3
EPRU	CM-WJ-Active Work Release	4
EPRU	CM-WJ-Blood Spill	3
EPRU	CM-WJ-Dietary	17
EPRU	CM-WJ-JRA Active Work Release	1
EPRU	CM-WJ-JRA Education-Student-Academic	4
EPRU	CM-WJ-JRA Maintenance-Outside	1
EPRU	CM-WJ-JRA Road Crew/Outside Detail-Pre	5
EPRU	CM-WJ-JRA Utility - Pre-Release	1
EPRU	CM-WJ-Maintenance - Inside (Special Project)	1
EPRU	CM-WJ-Maintenance - Outside (Special Project)	3
EPRU	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	3
EPRU	CM-WJ-Sanitation	9
EPRU	CM-WJ-Utility - Pre-Release	4
HQTRS	CM-WJ-P.C. Worker – 5	1
JCI	CM-WJ-Barber	3
JCI	CM-WJ-Blood Spill	13
JCI	CM-WJ-Clerk - 10 (Special Project)	6
JCI	CM-WJ-Dietary	131
JCI	CM-WJ-DIETARY SEMI-SKILLED	1
JCI	CM-WJ-Education- Occupational/Vocational (Special Project)	8
JCI	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	10
JCI	CM-WJ-Education-Student-Academic	47
JCI	CM-WJ-JRA Education - Tutors, Aides	1
JCI	CM-WJ-JRA Education-Occupational/Vocational	1
JCI	CM-WJ-JRA Education-Student-Academic	6
JCI	CM-WJ-JRA Utility - Pre-Release	1
JCI	CM-WJ-Maintenance - Inside (Special Project)	23
JCI	CM-WJ-Maintenance-Emergency Response	2
JCI	CM-WJ-Observation Aide	36
JCI	CM-WJ-Sanitation	320

Facility	Paid Assignments	Number of Inmates Assigned
JCI	CM-WJ-Shop – MCE	396
JCI	CM-WJ-Utility – Minimum	1
JCI	CM-WJ-Wheelchair Assistant	8
JCI	CM-WJ-Worker-General - 5 Regular	3
JCI	ED-Acad-ACAD STUDENT	1
JCI	ED-Emp-SEWING SHOP	1
MCIH	CM-WJ-Barber	8
MCIH	CM-WJ-Blood Spill	6
MCIH	CM-WJ-Clerk - 10 (Special Project)	1
MCIH	CM-WJ-Clerk - 5 Regular	3
MCIH	CM-WJ-Dietary	61
MCIH	CM-WJ-Dog Handler	13
MCIH	CM-WJ-Education- Occupational/Vocational (Special Project)	17
MCIH	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	5
MCIH	CM-WJ-Education-Student-Academic	106
MCIH	CM-WJ-JRA Education - Tutors, Aides	1
MCIH	CM-WJ-JRA Education-Occupational/Vocational	7
MCIH	CM-WJ-JRA Education-Student-Academic	19
MCIH	CM-WJ-JRA Shop – MCE	8
MCIH	CM-WJ-Maintenance - Inside (Special Project)	10
MCIH	CM-WJ-Maintenance - Outside (Special Project)	2
MCIH	CM-WJ-Medical Worker - 10 (Special Project)	3
MCIH	CM-WJ-Observation Aide	8
MCIH	CM-WJ-P.C. Worker – 10	23
MCIH	CM-WJ-PC SANITATION	1
MCIH	CM-WJ-Sanitation	176
MCIH	CM-WJ-Shop – MCE	164
MCIH	CM-WJ-Worker-General - 5 Regular	1
MCIJ	CM-WJ-Barber	3
MCIJ	CM-WJ-Blood Spill	33
MCIJ	CM-WJ-Clerk - 10 (Special Project)	1
MCIJ	CM-WJ-Clerk - 5 Regular	6
MCIJ	CM-WJ-Dietary	95
MCIJ	CM-WJ-Education- Occupational/Vocational (Special Project)	13
MCIJ	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	17
MCIJ	CM-WJ-Education-Student-Academic	29
MCIJ	CM-WJ-JRA Education-Occupational/Vocational	7
MCIJ	CM-WJ-JRA Education-Student-Academic	11
MCIJ	CM-WJ-JRA Shop – MCE	2
MCIJ	CM-WJ-JRA Utility – Minimum	2
MCIJ	CM-WJ-Maintenance - Inside (Special Project)	57
MCIJ	CM-WJ-Observation Aide	10
MCIJ	CM-WJ-Sanitation	53
MCIJ	CM-WJ-Shop – MCE	155
MCIJ	CM-WJ-Worker-General - 10 (Special Project)	4
MCIJ	CM-WJ-Worker-General - 5 Regular	21
MCIW	CM-WJ-Active Work Release	5
MCIW	CM-WJ-Blood Spill	17

Facility	Paid Assignments	Number of Inmates Assigned
MCIW	CM-WJ-Clerk - 5 Regular	4
MCIW	CM-WJ-CLERK GENERAL	1
MCIW	CM-WJ-Dietary	97
MCIW	CM-WJ-Education- Occupational/Vocational (Special Project)	18
MCIW	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	7
MCIW	CM-WJ-Education-Student-Academic	28
MCIW	CM-WJ-JRA Education-Occupational/Vocational	13
MCIW	CM-WJ-JRA Education-Student-Academic	27
MCIW	CM-WJ-JRA Road Crew/Outside Detail-Pre	1
MCIW	CM-WJ-JRA Shop – MCE	20
MCIW	CM-WJ-MAILING & DISTR	1
MCIW	CM-WJ-Maintenance - Inside (Special Project)	9
MCIW	CM-WJ-Maintenance - Outside (Special Project)	1
MCIW	CM-WJ-Observation Aide	15
MCIW	CM-WJ-Road Crew/Outside Detail-Min (Special Project)	5
MCIW	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	2
MCIW	CM-WJ-Sanitation	49
MCIW	CM-WJ-Sew Shop	1
MCIW	CM-WJ-Shop – MCE	122
MCIW	ED-Acad-ACADEMIC CLERK	1
MCTC	CM-WJ-Barber	19
MCTC	CM-WJ-Blood Spill	10
MCTC	CM-WJ-CENTRAL KITCHEN	22
MCTC	CM-WJ-Clerk - 10 (Special Project)	11
MCTC	CM-WJ-Clerk - 5 Regular	20
MCTC	CM-WJ-Dietary	207
MCTC	CM-WJ-Dog Handler	15
MCTC	CM-WJ-Education- Occupational/Vocational (Special Project)	60
MCTC	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	73
MCTC	CM-WJ-Education-Student-Academic	144
MCTC	CM-WJ-JRA Education - Tutors, Aides	15
MCTC	CM-WJ-JRA Education-Occupational/Vocational	28
MCTC	CM-WJ-JRA Education-Student-Academic	69
MCTC	CM-WJ-JRA Maintenance-Outside	32
MCTC	CM-WJ-JRA Road Crew/Outside Detail-Pre	17
MCTC	CM-WJ-JRA Shop – MCE	9
MCTC	CM-WJ-LAUNDRY CUSTODIAN	1
MCTC	CM-WJ-Maintenance - Inside (Special Project)	115
MCTC	CM-WJ-Maintenance - Outside (Special Project)	22
MCTC	CM-WJ-MAINTENANCE WORKER	5
MCTC	CM-WJ-Medical Worker - 10 (Special Project)	2
MCTC	CM-WJ-Observation Aide	26
MCTC	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	20
MCTC	CM-WJ-Sanitation	1185
MCTC	CM-WJ-Shop – MCE	72
MCTC	CM-WJ-WAREHOUSE F/S	3
MCTC	CM-WJ-Wheelchair Assistant	2
MCTC	CM-WJ-Worker-General - 5 Regular	9

Facility	Paid Assignments	Number of Inmates Assigned
MCTC	SAT-ATP-Addictions Treatment Protocol	2
MCTC	SAT-ATP-JRA Addictions Treatment Protocol	1
MCTC	SAT-OPT-Addictions Treatment Protocol (ATP)	1
MCTC	SW-Cog-JRA TDC	12
MCTC	SW-Cog-T4C Grp	1
MCTC	SW-Cog-TDC	3
MCTC	SW-Par-Inside Out Dad	2
MCTC	SW-Par-JRA Inside Out Dad	5
MCTC	SW-Trtm-JRA Anger Management	3
MRDCC	CM-WJ-Blood Spill	6
MRDCC	CM-WJ-Dietary	14
MRDCC	CM-WJ-Education- Occupational/Vocational (Special Project)	1
MRDCC	CM-WJ-Education-Student-Academic	2
MRDCC	CM-WJ-JRA Maintenance-Emergency Response	5
MRDCC	CM-WJ-Maintenance - Inside (Special Project)	2
MRDCC	CM-WJ-Maintenance-Emergency Response	2
MRDCC	CM-WJ-Sanitation	18
MRDCC	CM-WJ-Worker-General - 10 (Special Project)	1
MRDCC	SW-Trtm-JRA Anger Management	12
MTC	CM-WJ-Dietary	3
MTC	CM-WJ-Sanitation	4
NBCI	CM-WJ-Barber	7
NBCI	CM-WJ-Blood Spill	24
NBCI	CM-WJ-Dietary	184
NBCI	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	24
NBCI	CM-WJ-Education-Student-Academic	65
NBCI	CM-WJ-JRA Education-Student-Academic	1
NBCI	CM-WJ-Labor Pool	1
NBCI	CM-WJ-LAUNDRY CUSTODIAN	6
NBCI	CM-WJ-Maintenance - Inside (Special Project)	24
NBCI	CM-WJ-Observation Aide	14
NBCI	CM-WJ-Sanitation	263
NBCI	CM-WJ-SPECIAL UTILITY	6
NBCI	CM-WJ-Worker-General - 5 Regular	32
NBCI	ED-Acad-ACAD STUDENT	3
NBCI	SW-Cog-TDC	7
NBCI	SW-Par-Inside Out Dad	1
NBCI	SW-RP-Reentry Group	1
PATXNT	CM-WJ-Barber	6
PATXNT	CM-WJ-Blood Spill	23
PATXNT	CM-WJ-Clerk - 10 (Special Project)	5
PATXNT	CM-WJ-Clerk - 5 Regular	1
PATXNT	CM-WJ-Dietary	73
PATXNT	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	8
PATXNT	CM-WJ-Education-Student-Academic	39
PATXNT	CM-WJ-JRA Education-Student-Academic	2
PATXNT	CM-WJ-Maintenance - Inside (Special Project)	16
PATXNT	CM-WJ-Maintenance - Outside (Special Project)	2

Facility	Paid Assignments	Number of Inmates Assigned
PATXNT	CM-WJ-Observation Aide	28
PATXNT	CM-WJ-PATX Jobs - 10 (Special Project)	25
PATXNT	CM-WJ-Sanitation	79
PATXNT	CM-WJ-Shop – MCE	27
PATXNT	CM-WJ-Worker-General - 5 Regular	2
PATXNT	MH-Cog-Programming for SMI	13
RCI	CM-WJ-Barber	8
RCI	CM-WJ-Blood Spill	13
RCI	CM-WJ-Clerk - 10 (Special Project)	2
RCI	CM-WJ-Clerk - 5 Regular	20
RCI	CM-WJ-Dietary	253
RCI	CM-WJ-Dog Handler	16
RCI	CM-WJ-Education- Occupational/Vocational (Special Project)	18
RCI	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	25
RCI	CM-WJ-Education-Student-Academic	71
RCI	CM-WJ-Escort for the Blind	14
RCI	CM-WJ-JRA Education - Tutors, Aides	3
RCI	CM-WJ-JRA Education-Occupational/Vocational	14
RCI	CM-WJ-JRA Education-Student-Academic	26
RCI	CM-WJ-JRA Shop – MCE	1
RCI	CM-WJ-LAUNDRY	4
RCI	CM-WJ-Maintenance - Inside (Special Project)	37
RCI	CM-WJ-Observation Aide	13
RCI	CM-WJ-Sanitation	631
RCI	CM-WJ-Shop – MCE	76
RCI	CM-WJ-Worker-General - 5 Regular	109
RCI	ED--GRAPHIC ARTS	19
RCI	ED--VOC AIDE AUTO MECH	1
RCI	SAT-ATP-Addictions Treatment Protocol	10
RCI	SAT-ATP-JRA Addictions Treatment Protocol	11
RCI	SW-Cog-JRA Victim Impact	1
RCI	SW-Cog-Victim-Impact	3
SMPRU	CM-WJ-Active Work Release	6
SMPRU	CM-WJ-Blood Spill	2
SMPRU	CM-WJ-Clerk - 5 Regular	1
SMPRU	CM-WJ-Dietary	10
SMPRU	CM-WJ-JRA Active Work Release	1
SMPRU	CM-WJ-JRA Maintenance-Outside	1
SMPRU	CM-WJ-JRA Road Crew/Outside Detail-Pre	4
SMPRU	CM-WJ-JRA Utility - Pre-Release	1
SMPRU	CM-WJ-Maintenance - Outside (Special Project)	1
SMPRU	CM-WJ-Maintenance-Emergency Response	2
SMPRU	CM-WJ-Road Crew/Outside Detail-Pre (Special Project)	13
SMPRU	CM-WJ-Sanitation	6
SMPRU	CM-WJ-Utility - Pre-Release	5
THRESH	CM-WJ-Active Work Release	2
WCI	CM-WJ-Barber	5
WCI	CM-WJ-Dietary	160

WCI	CM-WJ-DIETARY SEMI-SKILLED	1
WCI	CM-WJ-Dog Handler	18
WCI	CM-WJ-Education- Occupational/Vocational (Special Project)	34
WCI	CM-WJ-Education- Tutors, Aides, Clerks (Special Project)	45
WCI	CM-WJ-Education-Student-Academic	89
WCI	CM-WJ-JRA Education-Occupational/Vocational	7
WCI	CM-WJ-JRA Education-Student-Academic	23
WCI	CM-WJ-JRA Maintenance-Outside	1
WCI	CM-WJ-Labor Pool	49
WCI	CM-WJ-LAUNDRY CUSTODIAN	5
WCI	CM-WJ-Maintenance - Inside (Special Project)	31
WCI	CM-WJ-Maintenance - Outside (Special Project)	10
WCI	CM-WJ-Medical Worker - 10 (Special Project)	7
WCI	CM-WJ-Observation Aide	5
WCI	CM-WJ-P.C. Barber	2
WCI	CM-WJ-P.C. Food Service	9
WCI	CM-WJ-P.C. Worker – 5	21
WCI	CM-WJ-Road Crew/Outside Detail-Min (Special Project)	7
WCI	CM-WJ-Sanitation	188
WCI	CM-WJ-Shop – MCE	38
WCI	CM-WJ-SPECIAL UTILITY	6
WCI	CM-WJ-Wheelchair Assistant	37
WCI	CM-WJ-Worker-General - 5 Regular	138
WCI	SW-Cog-JRA TDC	3
WCI	SW-Cog-Relationships Group	1
WCI	SW-Cog-TDC	5
YDC	CM-WJ-Education-Student-Academic	11
YDC	CM-WJ-Sanitation	1

Appendix

Definitions of Inmate Jobs

Case Management – Work Job (CM-WJ)-Active Work Release

An inmate assigned to work release is granted a privilege to demonstrate the ability to function unescorted in the community and become gainfully employed by a private business.

CM-WJ-Barber

A preferred job selected by the unit manager to provide barbering services such as haircuts.

CM-WJ-Blood Spill

This is a preferred job selected by the environmental safety compliance officer who trains inmates in the cleanup and disposal of hazardous materials, for example, blood spill and other bodily fluids.

CM-WJ-Central Kitchen

An outside detail that is supervised by correctional dietary officers to prepare and provide meals for the Hagerstown Region and other facilities as needed.

CM-WJ-Clerk - 10 (Special Project)

Clerk 10 are preferred assignments supervised by unit managers who assist with a variety of functions to include news clerks and in-house communications (most facilities have an internal TV network), filming etc.

CM-WJ-Clerk - 5 Regular

The inmate worker is selected by the unit manager and assists correctional custody staff in routine daily chores of the unit such as: laundry, clothing room, package room, chapel, etc.

CM-WJ-Clerk General

The inmate worker is supervised by correctional custody staff and will assist with, for example, receiving, chaplain, commissary, etc.

CM-WJ-Dietary

This assignment is supervised by a correctional dietary officer and the inmate may be assigned to such duties as cooking and preparing food.

CM-WJ-Dietary Semi-Skilled

This assignment is supervised by a correctional dietary officer and the inmate may be assigned to such duties as cleaning and sanitizing equipment, washing dishes, and serving food.

CM-WJ-Dog Handler

A preferred job selected by the director of the program, for example VetDogs. The inmate will teach basic commands to the dogs to prepare them for the next level of training.

CM-WJ-Education- Occupational/Vocational (Special Project)

An inmate will select from the available shops and will graduate with a certificate in such fields as plumbing, electrical wiring, auto mechanics, etc.

CM-WJ-Education- Tutors, Aides, Clerks (Special Project)

Inmates assigned to this are selected by the teachers; duties include assisting teachers with instruction, mentoring, and class preparation.

CM-WJ-Education-Student-Academic

Students are assigned based on academic capabilities from special education through college level classes.

CM-WJ-Escort for the Blind

Trained inmates selected for this preferred assignment will assist inmates who are site impaired and/or blind.

CM-WJ-Furniture Restoration

This preferred assignment inmates are trained to repair and restore furniture.

CM-WJ-Justice Reinvestment Act (JRA) Active Work Release

An inmate assigned to work release is granted a privilege to demonstrate the ability to function unescorted in the community and become gainfully employed by a private business. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Education - Tutors, Aides

Inmates assigned to this are selected by the teachers; duties include assisting teachers with instruction, mentoring, and class preparation. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Education-Occupational/Vocational

The inmate will select from the available shops and will graduate with a certificate in such fields as plumbing, electrical wiring, auto mechanics, etc. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Education-Student-Academic

Students are assigned based on academic capabilities from special education through college level classes. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Maintenance-Emergency Response

Inmates assigned to this detail may be supervised by the environmental safety and compliance officer, or maintenance detail officer. Inmates assigned are trained in the mitigation of an emergency as deemed by the appropriate authority. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Maintenance-Outside

The inmate is supervised by a correctional maintenance officer and duties are performed outside of the perimeters of the facility, for example, plumbing, electrical wiring, auto mechanics, etc. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Road Crew/Outside Detail-Minimum

The inmate performs duties outside the perimeter of the facility, but must remain in site of the detailed supervisor. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Road Crew/Outside Detail-Pre-Release

The inmate performs duties outside the perimeter of the facility, but does not need to be in direct site of the detailed supervisor. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Shop - Maryland Correctional Enterprises (MCE)

This preferred assignment is supervised by MCE staff and duties include fabrication, packing, and dissemination of goods and products purchased by outside State agencies or other non-profit groups. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Utility - Minimum

The inmate is approved by case management to work an outside detail or road crew and is available when needed. This worker must remain in site of the detailed supervisor. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-JRA Utility - Pre-Release

The inmate is approved by case management to work an outside detail or road crew and is available when needed. This worker does not need to be in direct site of the detailed supervisor. Under the JRA, inmates will get the enhanced ten additional days per a month.

CM-WJ-Labor Pool

This assignment inmates earn five days a month in credits, but they do not get paid. They are used as needed for various duties.

CM-WJ-Laundry

The inmate is supervised by the unit manager on the tier and is responsible for laundering inmate garments and sheets.

CM-WJ-Laundry Custodian

The inmate will assist laundering on the tier.

CM-WJ-Mailing & Distribution

Mailing & Distribution is an MCE Shop at the Maryland Correctional Institution for Women (MCIW) only. The inmates sort and distribute mail, for example, Motor Vehicle Administration, AIDS Administration Department, Library Assistance State Institution, Maryland Mental Health and Hygiene.

CM-WJ-Maintenance - Inside (Special Project)

The inmate is supervised by the correctional maintenance officer and works inside the perimeter of the facility for such duties as repairing, replacing, or maintaining the physical plant.

CM-WJ-Maintenance - Outside (Special Project)

The inmate is supervised by the correctional maintenance officer and works outside the perimeter of the facility for such duties as repairing, replacing, or maintaining the physical plant.

CM-WJ-Maintenance Worker

The inmate is supervised by the correctional maintenance officer and works inside the perimeter of the facility for such duties as repairing, replacing, or maintaining the physical plant.

CM-WJ-Maintenance-Emergency Response

Inmates assigned to this detail may be supervised by the environmental safety and compliance officer, or maintenance detail officer, and inmates assigned are trained in the mitigation of an emergency as deemed by the appropriate authority.

CM-WJ-Medical Worker - 10 (Special Project)

This is a preferred job where the inmate works inside the infirmary, dispensary, or hospital; and is supervised by the detailed correctional officer.

CM-WJ-Observation Aide

This is a preferred job selected by the unit manager and is trained to observe inmates who have been identified by psychology as potential threats to themselves.

CM-WJ-Protective Custody (P.C.) Barber

A preferred job selected by the unit manager to provide barbering services such as haircuts for the protective custody population.

CM-WJ-P.C. Food Service

This assignment is supervised by a correctional dietary officer and may be assigned to such duties as cooking and preparing for the protective custody population.

CM-WJ-P.C. Worker – 10

The inmate is supervised by the unit and responsible to deliver and retrieve trays of food to inmates on P.C.

CM-WJ-P.C. Worker – 5

The inmate is assigned to sanitation on the P.C. tier.

CM-WJ-PATX Jobs - 10 (Special Project)

Patuxent 10 job assignment are specific to inmates who are under the jurisdiction of the Director of Patuxent Institution. These jobs are not available to DOC inmates who are housed at Patuxent.

CM-WJ-P.C. Sanitation

The inmate is responsible for mopping, sweeping, trash removal, etc. for the protective custody population.

CM-WJ-Road Crew/Outside Detail-Min (Special Project)

The inmate performs duties outside the perimeter of the facility, but must remain in site of the detailed supervisor.

CM-WJ-Road Crew/Outside Detail-Pre (Special Project)

The inmate performs duties outside the perimeter of the facility, but does not need to be in direct site of the detailed supervisor.

CM-WJ-Sanitation

The inmate is responsible for mopping, sweeping, trash removal, etc. on the tier dorm where they are housed.

CM-WJ-Sew Shop

This is a preferred job supervised by correctional officer who repairs various garments.

CM-WJ-Shop – MCE

This preferred assignment is supervised by MCE staff and duties include fabrication, packing, and dissemination of goods and products purchased by outside State agencies or other non-profit groups.

CM-WJ-Special Utility

Inmates assigned to this job are supervised by the unit manager and does chores to maintain the tier.

CM-WJ-Utility – Minimum

The inmate is approved by case management to work an outside detail or road crew and is available when needed. This worker must remain in site of the detailed supervisor.

CM-WJ-Utility - Pre-Release

The inmate is approved by case management to work an outside detail or road crew and is available when needed. This worker does not need to be in direct site of the detailed supervisor.

CM-WJ-Warehouse Food Service (FS)

This inmate is approved for an outside detail and is supervised by a correctional dietary officer, and is responsible for working in the warehouse and can earn a certificate in operating a forklift.

CM-WJ-Wheelchair Assistant

An inmate has been selected by medical and approved by case management to assist those that use a wheelchair.

CM-WJ-Worker-General - 10 (Special Project)

An inmate who performs general work.

CM-WJ-Worker-General - 5 Regular

An inmate who performs general work in the tier dorm and supervised by the detailed officer whose duties are more involved than basic sanitation.

ED-Acad-Academic Student

Students are assigned based on academic capabilities from special education through college level classes.

ED-Acad-Academic Clerk

The inmates assist the principal and assistant principal in basic functions of the school.

ED-Emp-Sewing Shop

This is a preferred job supervised by a correctional officer who repairs various garments.

ED-Graphic Arts

The inmate will work in the vocational shop that is available for inmates to learn printing, graphic design, and other visuals.

ED-VOC Aide Auto Mechanic

The inmate is selected by the auto mechanic shop teacher to assist in instruction, demonstration, and mentoring of inmate students.

ED-VOC Aide General

The inmate is selected by a teacher and will assist the shop instructor in instruction, demonstration, and mentoring of inmate students.

MH-Cog-Programming for Seriously Mentally Ill (SMI)

Inmates are selected by the psychology department participate in evidence based group focusing on inmates who are seriously mentally ill.

SAT-ATP-Addictions Treatment Protocol (ATP)

These inmates are assigned to evidence based outpatient drug program.

SAT-ATP-JRA Addictions Treatment Protocol

These inmates are assigned to evidence based outpatient drug program. Under the JRA, inmates will get the enhanced ten additional days per a month.

SAT-OPT-Addictions Treatment Protocol

These inmates selected to participate in this program have successfully completed ATP or therapeutic community and need additional support.

SW-Cog-Decisions

Cognitive behavioral group treatment facilitated by licensed social work staff to assist with decision making skills.

SW-Cog-JRA Decisions

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with decision making skills. Under the JRA, inmates will get the enhanced ten additional days per a month.

SW-Cog-JRA TDC Thinking, Deciding, Changing

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with decision making skills. Under the JRA, inmates will get the enhanced ten additional days per a month.

SW-Cog-JRA Thinking for a Change

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with decision making skills. Under the JRA, inmates will get the enhanced ten additional days per a month.

SW-Cog-JRA Victim Impact

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with identifying and coping with feelings of empathy towards victims to prevent future offenses. Under the JRA, inmates will get the enhanced ten additional days per a month.

SW-Cog-Relationships Group

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with healthy relationship skills.

SW-Cog-T4C Grp Thinking for Change

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with decision making skills.

SW-Cog-Thinking, Deciding, Changing

Cognitive behavioral group treatment facilitated by licensed social work staff to individuals with decision making skills.

SW-Cog-Victim-Impact

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with identifying and coping with feelings of empathy towards victims to prevent future offenses.

SW-Par-Inside Out Dad

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with parenting skills.

SW-Par-JRA Inside Out Dad

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with parenting skills. Under the JRA, inmates will get the enhanced ten additional days per a month.

SW-RP-Reentry Group

Cognitive behavioral group treatment facilitated by licensed social work staff to assist individuals with skills and resources needed for successful return to the community.

SW-Trtm-JRA Anger Management

Cognitive behavioral group treatment facilitated by licensed social work staff to assist JRA eligible individuals with development of anger management skills. Under the JRA, inmates will get the enhanced ten additional days per a month.