



Department of  
**Human Resources**

311 West Saratoga Street, Baltimore, MD 21201

Annual Report dated September 29, 2011:

**Report regarding the Minority Business  
Enterprise Procurement**

Prepared for:

**Joint Committee on Fair Practices & State  
Personnel Oversight**

As required by:

**State Finance and Procurement § 14-305  
(a)(1-3)**

September 29, 2011

The Honorable C. Anthony Muse, Co-Chair  
The Honorable Adrienne A. Jones, Co-Chair  
Joint Committee on Fair Practices and State Personnel Oversight  
c/o Department of Legislative Services  
Legislative Services Building  
90 State Circle  
Annapolis, MD 21401

Dear Senator Muse and Delegate Jones:

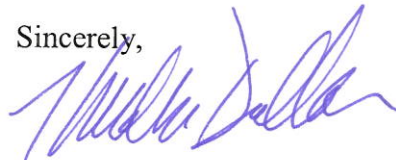
The Department of Human Resources (DHR) is required by the State Finance and Procurement Article §14-305 (a) (1-3) to submit a report to the Joint Committee on Fair Practices and State Personnel Oversight on Minority Business Enterprise Procurement. The statute requires the report to contain the following information:

- The total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise, including whether the minority business enterprise participated as a prime contractor or as a subcontractor;
- The percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts;
- The total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit; and
- All procurement contracts awarded by a unit to a minority business enterprise, including a description of the contract.

Please find attached several charts containing the required information as well as the DHR's Minority Business Enterprise Strategic and Tactical Plan for FY2012.

If you have any questions concerning this report or if you need additional information, please feel free to contact me at 410-767-7109.

Sincerely,



Theodore Dallas  
Secretary

Enclosures

Martin O'Malley  
Governor

Anthony Brown  
Lt. Governor

Theodore Dallas  
Secretary

September 29, 2011

The Honorable Luwanda W. Jenkins  
Special Secretary  
State of Maryland Governor's Office of Minority Affairs  
6 St. Paul Street, Suite 1502  
Baltimore, MD 21202

Dear Special Secretary Jenkins:

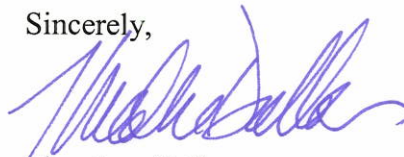
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Sincerely,



Theodore Dallas  
Secretary

Enclosures

DHR is accredited by:



# Department of Human Resources MBE Strategic and Tactical Plan FY 2012

## **Program Description**

The Department of Human Resources (DHR) is committed to the principles of fair practices and equal opportunities for all of its employees, contractors and customers. In support of that mission, the Office of Employment and Program Equity (OEPE) is responsible for administering the Minority Business Enterprise (MBE) Program and initiatives. Commitment to assisting MBE's with understanding the procurement process and doing business with DHR is accomplished in the following manner:

- Participation in outreach events that inform MBE vendors of opportunities within DHR
- Maintain voicemail message that provides MBE resource and State certification information
- Distribution of brochures regarding programs at DHR and opportunities for MBE's
- Meetings with MBE vendors to discuss programs and services within DHR
- Provide information at pre-proposal conferences encouraging MBE participation and DHR's commitment to the MBE program.

## **MBE Vision Statement**

The Department of Human Resources is committed to the maximum utilization of minority owned and controlled businesses and aggressively markets and reaches out to those vendors that can provide the goods and services it needs. DHR will continuously strive to meet the 25% MBE goal and ensure that vendors seeking to do business with DHR are provided access to information in order to market their goods and services.

## **Key Goals**

- Strive to meet the 25% MBE goal
- Collaborative outreaches in the community to enhance MBE participation with DHR
- Identify New Customers
- Ensure contract compliance and monitoring

## **Objectives**

This strategic plan will continue to involve outreach efforts and consider internal changes in an effort to move DHR forward with a more concentrated approach in designing efforts to meet the 25% MBE goal. This plan will utilize the Local Departments of Social Services (LDSS), DHR central administrations and community partners to strengthen the opportunities to engage Minority Businesses as contractors to meet the needs of our customers.



## **Strategies**

The strategic focus for FY12 will center on several specific areas to generate an increase in MBE participation in an effort to increase MBE participation for DHR.

General contract dollars represent approximately 14% of the total DHR budget. These dollars are distributed among various programs and local departments of social services. In the area of general contracts the agency will continue to review contracts and apply reasonable goals and encourage minority businesses to seek state certification and increase MBE participation as prime contractors. Information and technology contracts represent approximately 15% of the money allotted for general contracts. The placement of reasonable goals for these procurements should have a positive impact on DHR's efforts to meet the 25% MBE goal.

The types of contracts vetted by DHR are service oriented contracts that assist the most vulnerable population in the State of Maryland, children, adults and families in need of assistance. These direct services such as food stamps, medical assistance etc. restricts the application of viable MBE goals. However, FY12 will focus on MBE's as prime contractors in small procurements and select areas of large procurements as deemed appropriate.

Subcontracting is a means to attract Minority businesses to participate in DHR procurements. This will be processed on a case by case basis to ensure proper application of the MBE goal in relation to the scope of work. This review should result in an effective increase in the use of Minority businesses and thus increase DHR's efforts to meet the 25% MBE goal.

In FY 2009 DHR started an initiative with the support and collaboration of the Governor's Office of Minority Affairs and Department of Juvenile Services to place a 5% MBE goal on group home contracts with 25 or more beds across all programs. Initially these contracts were non-competitive negotiated procurements. The results of this initiative are still under review. In FY 2011 DHR moved to a competitive solicitation to vet the Residential group homes and continued the application of the 5% MBE goal. The combination of the change in solicitation for these contracts from non-competitive negotiated to competitive and the application of the 5% MBE goal will enable the agency to increase MBE participation. This initiative will remain under review for FY2012. Significant data will be obtained to determine the impact of this endeavor.

It should be noted that in conjunction with this initiative to place a 5% MBE goal on group home contracts DHR has an initiative called Place Matters. The focus of this plan is to reduce the number of children in group homes and foster care and increase the number of adoptions. In Fy 11 DHR had a targeted goal to reduce children in group home placement by 11% or lower and have 76% or higher for children in family home placements.

The primary goals of Place Matters are:

- reducing the number of children in foster care,
- increasing the number of children in family settings,
- reducing the number of children in group homes,
- meeting adoption goals,
- increasing the percentage of children reunified with their family,
- and increasing the number of children in guardianship.

Place Matters will impact the number of group home contracts as well as dollars associated with child placement and will impact not only the number of contracts and dollars spent in this area but the opportunity for minority business participation. This continued course of action will also impact the application of the MBE goal to these contracts and efforts toward meeting that goal.

In the past DHR participated in Niche Marketing outreach events focused specifically in the health and human services arena. The focus was twofold: increase the number of State certified MBE's in health and human services and increase the potential for Minority businesses to compete in this area for state contracts by making them aware of any specialized requirements e.g. licensing and training that would be needed to compete effectively for state contracts. This outreach service also afforded an opportunity for companies to network as a means to increase minority business participation.

In FY 2011 DHR initiated an individual networking approach in an effort to introduce businesses to potentially compatible administrations and services to increase familiarity with agency commodities, services and scope of work, mission and procurement opportunities. This meeting format allows an opportunity for the business owners and DHR staff to meet one on one for discussion and to ask pertinent questions about the scope of work, experience in specific area, etc. These meetings allow the businesses and the agency to expand services that will be beneficial to assist our most vulnerable citizens in the State of Maryland. Networking as part of the pre-proposal conference is a helpful tool in that it allows potential prime contractors and subcontractors to meet and engage in conversation that would lead to a cooperative relationship for contracting purposes.

The FY 2010 and FY2011 legislative session proposed sweeping changes to the MBE program. Significant changes will occur in the later part of 2011 and continue into FY 2012. These changes involve:

- The removal of designated sub-goals for African Americans (7%) and Women (10%). While it is hoped that this will open the door for other minority businesses it remains to be seen if this change will provide an increase in meeting the 25% MBE goal in the area of health and human services.
- To conduct a comparative study on the application of MBE goals. Specific contracts will be identified for zero MBE goals. If the contracts designated for a zero MBE goal are contracts that would usually have a MBE goal it would impact the overall goal for the agency. The implementation procedures for this process have not been disseminated but depending on the types of contracts used as control contracts the impact on MBE goals remains to be seen.

The impact of these changes on the health and human services procurements remains cautiously optimistic since the pool of State certified MBE's in this area is already low. To effectively advance these initiatives DHR will maintain linkages with the Governor's Office of Minority Affairs and the Maryland Department of Transportation.

Increased awareness in monitoring and correct coding in the FMIS system continue to be efforts that DHR will use to strive to meet the 25% MBE goal.

Training for staff regarding the MBE requirement, legislation and reasonable goal setting are efforts DHR will continue in an effort to meet the 25% MBE goal.

FY 2012 presents the opportunity for DHR to look to the future for planning minority business participation in the area of research reporting. Traditionally these contracts are vetted to University research teams. In an effort to increase MBE participation, these contracts will be reviewed to determine the value of contracting to private organizations as it relates to increased MBE participation.

**Performance measures**

- Meeting the 25% MBE goal
- Increase MBE awareness through participation in staff meetings to distribute information about the MBE program
- Increase involvement of the LDSS and DHR administrations in outreach events
- Review the FMIS system to ensure the use of correct codes for MBE reporting.
- During FY 2011 DHR made a concerted effort to train staff regarding the MBE program and provide strategies to increase MBE participation in the various programs offered by the administrations and the LDSS. Training will continue in FY2012.
- In FY 2012 DHR will continue the application of MBE goals to Provider contracts to determine if the outcome is reasonable and to continue pursuit of MBE goals for these types of service contracts.

**Accountability**

The following individual is responsible for implementing the Department of Human Resources (DHR) MBE plan and initiative:

Donna Foster, MBE Administrator  
Office of Employment and Program Equity  
311 West Saratoga Street  
Baltimore MD 21201  
410-767-8812

The following individual is the designated MBE Liaison Officer and has responsibility for ensuring that the MBE program is carried out according to C.O.M.A.R regulations.

Carl Bailey, Director of Office of Employment and Program Equity  
311 West Saratoga Street  
Baltimore MD 21201  
410-767-7861

**Monitoring**

The Department of Human Resources, Office of Employment and Program Equity works closely with the Procurement Office and DHR programs to ensure that MBE requirements are understood and to monitor compliance. Programs are advised on closely monitoring all deliverables of the contract regarding MBE. Technical assistance is provided to the programs via the OEPE. In addition the OEPE provides technical support to businesses that express an interest in contracting with DHR regarding competing for state contracts and the process for becoming a state certified MBE.

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Annual Minority Business Enterprise (MBE) Procurement Report

Summary Statement

Reporting Department/Agency:	DEPARTMENT OF HUMAN RESOURCES
Fiscal Year:	FY 2011

Category	Amount
1. Total dollars awarded to MBEs (Total from Form 1 Spreadsheet)	43,104,404
2. Total dollars paid to MBEs (Total from Form 3 Database)	11,403,330
3. Total dollars awarded (Total from Form 1 Spreadsheet)	645,614,800
4. MBE awards as a percentage of contract awards (from Form 1 Spreadsheet)	6.68%

Secretary/Agency Head Name:	TED DALLAS SECRETARY
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(Please Type Here)

Secretary/Agency Head Signature:

(Please Sign Here)

This is a Fill-In Form. Use your Tab Key to move to each input field and enter the information as required.

Date: 9/8/11

	A	B	C	D	E
1	<b>Minority Business Enterprise Monthly MBE Subcontract Awards Report</b>				
2	<b>For Fiscal Year 2011</b>				
3	<b>Date submitted:</b>				
4					
5	(List all MBE subcontracts awarded.)				
6	<b>Agency Name</b>	<b>MBE Subcontractor Name</b>	<b>Subcontractor MBE Cert. #</b>	<b>Agency Prime Contract #</b>	<b>Contract Description (Procurement Category)</b>
7	DEPARTMENT OF HUMAN RESOURCES	CRAWFORD TECHNICAL SERVICE	98-015	N00B0400279	ITE
8	DEPARTMENT OF HUMAN RESOURCES	EAGLE EXPRESS	98-266	BCDSS FIA 07 009 A2	HCS
9	DEPARTMENT OF HUMAN RESOURCES	ETTA SERVICE COMPANY	90-699	CEDSS CWS 11 004	HCS
10	DEPARTMENT OF HUMAN RESOURCES	KENNEDY PERSONNEL SERVICE	06-215	CSEA NHR 07 001 A2	HCS
11	DEPARTMENT OF HUMAN RESOURCES	ALL-SHRED	01-404	CSEA NHR 07 001 A2	HCS
12	DEPARTMENT OF HUMAN RESOURCES	CCPRESS NET INC	03-041	CSEA NHR 07 001 A2	HCS
13	DEPARTMENT OF HUMAN RESOURCES	CANAMEX	01-030	CSEA NHR 07 001 A2	HCS
14	DEPARTMENT OF HUMAN RESOURCES	SYM INC	07-224	CSEA NHR 07 001 A2	HCS
15	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	CSEA NHR 07 001 A2	HCS
16	DEPARTMENT OF HUMAN RESOURCES	ACT PERSONNEL SERVICE	03-093	DHR OS 11 002 A1	S
17	DEPARTMENT OF HUMAN RESOURCES	GANTECH	02-413	OTHS EBT 06002 A2	ITE
18	DEPARTMENT OF HUMAN RESOURCES	VERSA TECH	09-594	CSEA SDU	HCS
19	DEPARTMENT OF HUMAN RESOURCES	KENNEDY PERSONNEL SERVICE	06-215	CSEA SDU	HCS
20	DEPARTMENT OF HUMAN RESOURCES	SYMPHONY PLACEMENTS LTD	07-048	CSEA SDU	HCS
21	DEPARTMENT OF HUMAN RESOURCES	ART AND NEGATIVE GRAPHICS	04-148	CSEA SDU	HCS
22	DEPARTMENT OF HUMAN RESOURCES	CENTER FOR SUPPORT	03-500	CSEA SDU	HCS
23	DEPARTMENT OF HUMAN RESOURCES	DOCKSIDE SOLUTIONS INC	96-257	CSEA SDU	HCS
24	DEPARTMENT OF HUMAN RESOURCES	KIDD INTERNATIONAL INC	01-442	CSEA SDU	HCS
25	DEPARTMENT OF HUMAN RESOURCES	MID ATLANTIC SECURTIY AGENCY	07-106	CSEA SDU	HCS
26	DEPARTMENT OF HUMAN RESOURCES	CR DYNAMICS AND ASSOCIATES	98-113	CSEA SDU	HCS
27	DEPARTMENT OF HUMAN RESOURCES	HARBOR CITY SERVICES INC	09-383	CSEA SDU	HCS



	A	B	C	D	E
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28	DEPARTMENT OF HUMAN RESOURCES	CANAMEX	01-030	CSEA SDU	HCS
29	DEPARTMENT OF HUMAN RESOURCES	SYM INC	07-224	CSEA SDU	HCS
30	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	CSEA SDU	HCS
31	DEPARTMENT OF HUMAN RESOURCES	ETTA SERVICE COMPANY	90-699	HADSS SSA 10 007 A1	HCS
32	DEPARTMENT OF HUMAN RESOURCES	GLOBALTECH BILINGUAL INST	94-259	HADSS SSA 10 007 A1	HCS
33	DEPARTMENT OF HUMAN RESOURCES	LIGHTY COMMUNICATIONS	02-545	CSEA SDU 06 001 A6	HCS
34	DEPARTMENT OF HUMAN RESOURCES	MRR CLEANING	09-108	CSEA SDU 06 001 A6	HCS
35	DEPARTMENT OF HUMAN RESOURCES	MARGE FOX PERSONNEL SERVICE	03-305	CSEA SDU 06 001 A6	HCS
36	DEPARTMENT OF HUMAN RESOURCES	RUNNERS INC	10-148	CSEA SDU 06 001 A6	HCS
37	DEPARTMENT OF HUMAN RESOURCES	ACT PERSONNEL SERVICE	03-093	CSEA SDU 06 001 A6	HCS
38	DEPARTMENT OF HUMAN RESOURCES	GLOBAL MESSENGER CORPORATION	91-159	CSEA SDU 06 001 A6	HCS
39	DEPARTMENT OF HUMAN RESOURCES	LEVEL ONE PERSONNEL	02-249	CSEA SDU 06 001 A6	HCS
40	DEPARTMENT OF HUMAN RESOURCES	WITH ANNOINTED HANDS	08-534	CSEA SDU 06 001 A6	HCS
41	DEPARTMENT OF HUMAN RESOURCES	AUTOMATED BUSINESS SYSTEM	84-521	CSEA SDU 06 001 A6	HCS
42	DEPARTMENT OF HUMAN RESOURCES	ENLIGHTENED INC	01-006	CSEA SDU 06 001 A6	HCS
43	DEPARTMENT OF HUMAN RESOURCES	4CP FOR COMPLETE PRODUCTION	05-385	CSEA SDU 06 001 A6	HCS
44	DEPARTMENT OF HUMAN RESOURCES	ABRAMS FOSTER NOLE AND WILLIAMS	96-011	CSA MLSP 07 021 A3	HCS
45	DEPARTMENT OF HUMAN RESOURCES	BUSINESS HEALTH SYSTEMS	03-303	CSA MLSP 07 021 A3	HCS
46	DEPARTMENT OF HUMAN RESOURCES	JANUS ASSOCIATES INC	03-303	CSA MLSP 07 021 A3	HCS
47	DEPARTMENT OF HUMAN RESOURCES	SB AND COMPANY	05-570	CSA MLSP 07 021 A3	HCS
48	DEPARTMENT OF HUMAN RESOURCES	JCM CONTROL	84-052	CSA MLSP 07 021 A3	HCS
49	DEPARTMENT OF HUMAN RESOURCES	ETTA SERVICE COMPANY	90-699	CSA MLSP 07 021 A3	HCS
50	DEPARTMENT OF HUMAN RESOURCES	WALKER AND COMPANY	03-393	CSA MLSP 07 021 A3	HCS
51	DEPARTMENT OF HUMAN RESOURCES	AWA MECHANICAL INC	95-340	CSA MLSP 07 021 A3	HCS
52	DEPARTMENT OF HUMAN RESOURCES	NUCOREVISION	98-167	CSA MLSP 07 021 A3	HCS

	A	B	C	D	E
6	Agency Name	MBE Subcontractor Name	Subcontractor MBE Cert. #	Agency Prime Contract #	Contract Description (Procurement Category)
53	DEPARTMENT OF HUMAN RESOURCES	HRS CLEANING	03-315	CSA MLSP 07 021 A3	HCS
54	DEPARTMENT OF HUMAN RESOURCES	BUSINESS HEALTH SYSTEMS	03-303	CSA MLSP 07 022 A4	HCS
55	DEPARTMENT OF HUMAN RESOURCES	NUCOREVISION	98-167	CSA MLSP 07 022 A4	HCS
56	DEPARTMENT OF HUMAN RESOURCES	JANUS ASSOCIATES INC	03-303	CSA MLSP 07 022 A4	HCS
57	DEPARTMENT OF HUMAN RESOURCES	SB AND COMPANY	05-570	CSA MLSP 07 022 A4	HCS
58	DEPARTMENT OF HUMAN RESOURCES	JCM CONTROL	84-052	CSA MLSP 07 022 A4	HCS
59	DEPARTMENT OF HUMAN RESOURCES	ETTA SERVICE COMPANY	90-699	CSA MLSP 07 022 A4	HCS
60	DEPARTMENT OF HUMAN RESOURCES	WALKER AND COMPANY	03-393	CSA MLSP 07 022 A4	HCS
61	DEPARTMENT OF HUMAN RESOURCES	AWA MECHANICAL INC	95-340	CSA MLSP 07 022 A4	HCS
62	DEPARTMENT OF HUMAN RESOURCES	HRS CLEANING	03-315	CSA MLSP 07 022 A4	HCS
63	DEPARTMENT OF HUMAN RESOURCES	ABRAMS FOSTER NOLE AND WILLIAMS	96-011	CSA MLSP 07 023 A3	HCS
64	DEPARTMENT OF HUMAN RESOURCES	BUSINESS HEALTH SYSTEMS	03-303	CSA MLSP 07 023 A3	HCS
65	DEPARTMENT OF HUMAN RESOURCES	NUCOREVISION	98-167	CSA MLSP 07 023 A3	HCS
66	DEPARTMENT OF HUMAN RESOURCES	JANUS ASSOCIATES INC	03-303	CSA MLSP 07 023 A3	HCS
67	DEPARTMENT OF HUMAN RESOURCES	SB AND COMPANY	05-570	CSA MLSP 07 023 A3	HCS
68	DEPARTMENT OF HUMAN RESOURCES	JCM CONTROL	84-052	CSA MLSP 07 023 A3	HCS
69	DEPARTMENT OF HUMAN RESOURCES	ETTA SERVICE COMPANY	90-699	CSA MLSP 07 023 A3	HCS
70	DEPARTMENT OF HUMAN RESOURCES	WALKER AND COMPANY	03-393	CSA MLSP 07 023 A3	HCS
71	DEPARTMENT OF HUMAN RESOURCES	AWA MECHANICAL INC	95-340	CSA MLSP 07 023 A3	HCS
72	DEPARTMENT OF HUMAN RESOURCES	HRS CLEANING	03-315	CSA MLSP 07 023 A3	HCS
73	DEPARTMENT OF HUMAN RESOURCES	DANA INSURANCE SERVICES	01-536	CSA MLSP 07 016 A3	HCS
74	DEPARTMENT OF HUMAN RESOURCES	RELIABLE REPRODUCTION	03-059	CSA MLSP 07 016 A3	HCS
75	DEPARTMENT OF HUMAN RESOURCES	ICE TECH INC	00-258	CSA MLSP 07 016 A3	HCS
76	DEPARTMENT OF HUMAN RESOURCES	ABRAMS FOSTER NOLE AND WILLIAMS	96-011	CSA MLSP 07 031 A3	HCS
77	DEPARTMENT OF HUMAN RESOURCES	BUSINESS HEALTH SYSTEMS	03-303	CSA MLSP 07 031 A3	HCS

	A	B	C	D	E
6	Agency Name	MBE Subcontractor Name	Subcontractor MBE Cert. #	Agency Prime Contract #	Contract Description (Procurement Category)
78	DEPARTMENT OF HUMAN RESOURCES	NUCOREVISION	98-167	CSA MLSP 07 031 A3	HCS
79	DEPARTMENT OF HUMAN RESOURCES	JANUS ASSOCIATES INC	03-303	CSA MLSP 07 031 A3	HCS
80	DEPARTMENT OF HUMAN RESOURCES	SB AND COMPANY	05-570	CSA MLSP 07 031 A3	HCS
81	DEPARTMENT OF HUMAN RESOURCES	JCM CONTROL	84-052	CSA MLSP 07 031 A3	HCS
82	DEPARTMENT OF HUMAN RESOURCES	ETTA SERVICE COMPANY	90-699	CSA MLSP 07 031 A3	HCS
83	DEPARTMENT OF HUMAN RESOURCES	WALKER AND COMPANY	03-393	CSA MLSP 07 031 A3	HCS
84	DEPARTMENT OF HUMAN RESOURCES	AWA MECHANICAL INC	95-345	CSA MLSP 07 031 A3	HCS
85	DEPARTMENT OF HUMAN RESOURCES	HRS CLEANING	03-315	CSA MLSP 07 031 A3	HCS
86	DEPARTMENT OF HUMAN RESOURCES	DANA INSURANCE SERVICES	01-536	CSA MLSP 07 006	HCS
87	DEPARTMENT OF HUMAN RESOURCES	RELIABLE REPRODUCTION	03-307	CSA MLSP 07 006	HCS
88	DEPARTMENT OF HUMAN RESOURCES	ICE TECH INC	00-250	CSA MLSP 07 006	HCS
89	DEPARTMENT OF HUMAN RESOURCES	WING INC	04-582	CSA MLSP 07 006	HCS
90	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	CSA MLSP 07 006 A3	HCS
91	DEPARTMENT OF HUMAN RESOURCES	BROWN INSURANCE GROUP	08-048	CSA MLSP 07 006 A3	HCS
92	DEPARTMENT OF HUMAN RESOURCES	STAFF QUEST	98-357	CSA MLSP 07 020 A3	HCS
93	DEPARTMENT OF HUMAN RESOURCES	MARK JOHNSON AND ASSOCIATES	07-180	CSA MLSP 07 020 A3	HCS
94	DEPARTMENT OF HUMAN RESOURCES	KING AND KING ASSOCIATES	87-541	CSA MLSP 07 020 A3	HCS
95	DEPARTMENT OF HUMAN RESOURCES	OLYMPIC SUPPLY	96-339	CSA MLSP 07 020 A3	HCS
96	DEPARTMENT OF HUMAN RESOURCES	COMPUSOLVE ENGINEERING	96-069	CSA MLSP 07 020 A3	HCS
97	DEPARTMENT OF HUMAN RESOURCES	ABRAMS FOSTER NOLE AND WILLIAMS	96-011	CSA MLSP 07 032 A3	HCS
98	DEPARTMENT OF HUMAN RESOURCES	BUSINESS HEALTH SYSTEMS	03-303	CSA MLSP 07 032 A3	HCS
99	DEPARTMENT OF HUMAN RESOURCES	NUCOREVISION	98-167	CSA MLSP 07 032 A3	HCS
100	DEPARTMENT OF HUMAN RESOURCES	JANUS ASSOCIATES INC	03-303	CSA MLSP 07 032 A3	HCS
101	DEPARTMENT OF HUMAN RESOURCES	SB AND COMPANY	05-570	CSA MLSP 07 032 A3	HCS
102	DEPARTMENT OF HUMAN RESOURCES	JCM CONTROL	84-052	CSA MLSP 07 032 A3	HCS

	A	B	C	D	E
6	Agency Name	MBE Subcontractor Name	Subcontractor MBE Cert. #	Agency Prime Contract #	Contract Description (Procurement Category)
103	DEPARTMENT OF HUMAN RESOURCES	ETTA SERVICE COMPANY	90-699	CSA MLSP 07 032 A3	HCS
104	DEPARTMENT OF HUMAN RESOURCES	WALKER AND COMPANY	03-393	CSA MLSP 07 032 A3	HCS
105	DEPARTMENT OF HUMAN RESOURCES	AWA MECHANICAL INC	95-343	CSA MLSP 07 032 A3	HCS
106	DEPARTMENT OF HUMAN RESOURCES	HRS CLEANING	03-315	CSA MLSP 07 032 A3	HCS
107	DEPARTMENT OF HUMAN RESOURCES	ABRAMS FOSTER NOLE AND WILLIAMS	96-011	CSA MLSP 07 033 A3	HCS
108	DEPARTMENT OF HUMAN RESOURCES	BUSINESS HEALTH SYSTEMS	03-303	CSA MLSP 07 033 A3	HCS
109	DEPARTMENT OF HUMAN RESOURCES	NUCOREVISION	98-167	CSA MLSP 07 033 A3	HCS
110	DEPARTMENT OF HUMAN RESOURCES	JANUS ASSOCIATES INC	03-303	CSA MLSP 07 033 A3	HCS
111	DEPARTMENT OF HUMAN RESOURCES	SB AND COMPANY	05-570	CSA MLSP 07 033 A3	HCS
112	DEPARTMENT OF HUMAN RESOURCES	JCM CONTROL	84-052	CSA MLSP 07 033 A3	HCS
113	DEPARTMENT OF HUMAN RESOURCES	ETTA SERVICE COMPANY	90-699	CSA MLSP 07 033 A3	HCS
114	DEPARTMENT OF HUMAN RESOURCES	WALKER AND COMPANY	03-393	CSA MLSP 07 033 A3	HCS
115	DEPARTMENT OF HUMAN RESOURCES	AWA MECHANICAL INC	95-343	CSA MLSP 07 033 A3	HCS
116	DEPARTMENT OF HUMAN RESOURCES	HRS CLEANING	03-315	CSA MLSP 07 033 A3	HCS
117	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	CSA MLSP 07 007 A3	HCS
118	DEPARTMENT OF HUMAN RESOURCES	BROWN INSURANCE GROUP	08-048	CSA MLSP 07 007 A3	HCS
119	DEPARTMENT OF HUMAN RESOURCES	ABRAMS FOSTER NOLE AND WILLIAMS	96-011	CSA MLSP 07 034 A3	HCS
120	DEPARTMENT OF HUMAN RESOURCES	BUSINESS HEALTH SYSTEMS	03-303	CSA MLSP 07 031 A3	HCS
121	DEPARTMENT OF HUMAN RESOURCES	NUCOREVISION	98-167	CSA MLSP 07 031 A3	HCS
122	DEPARTMENT OF HUMAN RESOURCES	JANUS ASSOCIATES INC	03-303	CSA MLSP 07 031 A3	HCS
123	DEPARTMENT OF HUMAN RESOURCES	SB AND COMPANY	05-570	CSA MLSP 07 031 A3	HCS
124	DEPARTMENT OF HUMAN RESOURCES	JCM CONTROL	84-052	CSA MLSP 07 031 A3	HCS
125	DEPARTMENT OF HUMAN RESOURCES	ETTA SERVICE COMPANY	90-699	CSA MLSP 07 031 A3	HCS
126	DEPARTMENT OF HUMAN RESOURCES	WALKER AND COMPANY	03-393	CSA MLSP 07 031 A3	HCS
127	DEPARTMENT OF HUMAN RESOURCES	AWA MECHANICAL INC	95-343	CSA MLSP 07 031 A3	HCS
128	DEPARTMENT OF HUMAN RESOURCES	HRS CLEANING	03-315	CSA MLSP 07 031 A3	HCS
129	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	CSA MLSP 07 008 A3	HCS
130	DEPARTMENT OF HUMAN RESOURCES	BROWN INSURANCE GROUP	08-048	CSA MLSP 07 008 A3	HCS
131	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	CSA MLSP 07 009 A3	HCS
132	DEPARTMENT OF HUMAN RESOURCES	BROWN INSURANCE GROUP	08-048	CSA MLSP 07 009 A3	HCS
133	DEPARTMENT OF HUMAN RESOURCES	GLS JANITORIAL SERVICES	97-332	CSA MLSP 07 038 A3	HCS
134	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	CSA MLSP 07 010 A3	HCS
135	DEPARTMENT OF HUMAN RESOURCES	BROWN INSURANCE GROUP	08-048	CSA MLSP 07 010 A3	HCS



	A	B	C	D	E
6	Agency Name	MBE Subcontractor Name	Subcontractor MBE Cert. #	Agency Prime Contract #	Contract Description (Procurement Category)
136	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	CSA MLSP 07 011 A3	HCS
137	DEPARTMENT OF HUMAN RESOURCES	BROWN INSURANCE GROUP	08-048	CSA MLSP 07 011 A3	HCS
138	DEPARTMENT OF HUMAN RESOURCES	MJACH DESIGNS	07-056	BCDSS FIA 11 031	HCS
139	DEPARTMENT OF HUMAN RESOURCES	ATLANTIC WAY TRANSPORTATION	03-537	BCDSS FIA 11 031	HCS
140	DEPARTMENT OF HUMAN RESOURCES	GLOBAL NUTRITION NETWORK	03-487	SSA RCC 11 061	HCS
141	DEPARTMENT OF HUMAN RESOURCES	VIKING CHEMICALS	92-016	SSA RCC 11 008	HCS
142	DEPARTMENT OF HUMAN RESOURCES	EJ SPRAGUE CO	09-027	SSA RCC 11 008	HCS
143	DEPARTMENT OF HUMAN RESOURCES	JACMAR AND ASSOCIATES	01-289	SSA RCC 11 008	HCS
144	DEPARTMENT OF HUMAN RESOURCES	COMER CONSTRUCTION INC	02-102	SSA RCC 11 008	HCS
145	DEPARTMENT OF HUMAN RESOURCES	FITCH DUSTDOWN CO INC	99-204	SSA RCC 11 008	HCS
146	DEPARTMENT OF HUMAN RESOURCES	GLOBAL MEDICAL AND HEALTH SERVICES	07-342	SSA RCC 11 008	HCS
147	DEPARTMENT OF HUMAN RESOURCES	DESIGNER GLASS AND MIRROR	94-156	SSA RCC 11 008	HCS
148	DEPARTMENT OF HUMAN RESOURCES	EASTERN IMPORTS	94-296	SSA RCC 11 008	HCS
149	DEPARTMENT OF HUMAN RESOURCES	DAWNS OFFICE SUPPLY	88-564	SSA RCC 11 008	HCS
150	DEPARTMENT OF HUMAN RESOURCES	DEQUANS I ENTERPRISE LLC	03-247	SSA RCC 11 008	HCS
151	DEPARTMENT OF HUMAN RESOURCES	COUNCELL COMPUTER PRODUCTS	03-235	SSA RCC 11 011	HCS
152	DEPARTMENT OF HUMAN RESOURCES	COLQUITT DESIGN	89-046	SSA RCC 11 011	HCS
153	DEPARTMENT OF HUMAN RESOURCES	ANNE TISDALE DIRECT INC	89-707	SSA RCC 11 011	HCS
154	DEPARTMENT OF HUMAN RESOURCES	IMAGE POWER	11-299	SSA RCC 11 011	HCS
155	DEPARTMENT OF HUMAN RESOURCES	MIL RAY FOOD CO INC	92-164	SSA RCC 11 011	HCS
156	DEPARTMENT OF HUMAN RESOURCES	AJ STATIONERS	94-330	SSA RCC 11 011	HCS
157	DEPARTMENT OF HUMAN RESOURCES	APPLIED BUILDING TECHNOLOGY	09-097	SSA RCC 11 019	HCS
158	DEPARTMENT OF HUMAN RESOURCES	AMBUSH ASSOCIATES INC	99-024	SSA RCC 11 019	HCS
159	DEPARTMENT OF HUMAN RESOURCES	NURSING HEALTH SERVICES	99-163	SSA RCC 11 019	HCS
160	DEPARTMENT OF HUMAN RESOURCES	DIGGS ERIC SIGHTS PRODUCTION	99-024	SSA RCC 11 019	HCS
161	DEPARTMENT OF HUMAN RESOURCES	ALLSTATE FLOORS AND CONSTRUCTION	99-193	SSA RCC 11 019	HCS
162	DEPARTMENT OF HUMAN RESOURCES	HARBOR CITY SERVICES INC	09-383	SSA RCC 11 019	HCS
163	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	SSA RCC 11 019	HCS
164	DEPARTMENT OF HUMAN RESOURCES	HR ANEW INC	03-153	SSA RCC 11 019	HCS
165	DEPARTMENT OF HUMAN RESOURCES	BRANCH OFFICE SUPPLY INC	09-140	SSA RCC 11 030	HCS
166	DEPARTMENT OF HUMAN RESOURCES	LASER PRINTER PLUS	05-290	SSA RCC 11 030	HCS
167	DEPARTMENT OF HUMAN RESOURCES	ABRAMS FOSTER NOLE AND WILLIAMS	96-011	SSA RCC 11 030	HCS
168	DEPARTMENT OF HUMAN RESOURCES	SUPPORT NETWORK	08-236	SSA RCC 11 030	HCS
169	DEPARTMENT OF HUMAN RESOURCES	HOPPER GRASS LAWN CARE INC	09-342	SSA RCC 11 030	HCS
170	DEPARTMENT OF HUMAN RESOURCES	GLOBAL NUTRITION NETWORK	03-487	SSA RCC 11 030	HCS
171	DEPARTMENT OF HUMAN RESOURCES	DEPENDABLE RELIABLE SERVICE	05-069	SSA RCC 11 030	HCS



	A	B	C	D	E
6	Agency Name	MBE Subcontractor Name	Subcontractor MBE Cert. #	Agency Prime Contract #	Contract Description (Procurement Category)
172	DEPARTMENT OF HUMAN RESOURCES	ILLUME COMMUNICATIONS	05-352	SSA RCC 11 068	HCS
173	DEPARTMENT OF HUMAN RESOURCES	FRONT LINE CLEANING	11-092	SSA RCC 11 068	HCS
174	DEPARTMENT OF HUMAN RESOURCES	ARMOR PEST CONTROL INC	08-230	SSA RCC 11 068	HCS
175	DEPARTMENT OF HUMAN RESOURCES	EM CLEANAWAY	10-053	SSA RCC 11 068	HCS
176	DEPARTMENT OF HUMAN RESOURCES	4 CP COMPLETE PRODUCTION	05-385	SSA RCC 11 068	HCS
177	DEPARTMENT OF HUMAN RESOURCES	SUPPORT NETWORK	08-236	SSA RCC 11 050	HCS
178	DEPARTMENT OF HUMAN RESOURCES	HB FINANCIAL	00-164	SSA RCC 11 057	HCS
179	DEPARTMENT OF HUMAN RESOURCES	ISSACES AND SIMMONS PC	10-727	SSA RCC 11 009	HCS
180	DEPARTMENT OF HUMAN RESOURCES	ABRAMS FOSTER NOLE AND WILLIAMS	96-011	SSA RCC 11 009	HCS
181	DEPARTMENT OF HUMAN RESOURCES	AMBUSH ASSOCIATES INC	99-024	SSA RCC 11 009	HCS
182	DEPARTMENT OF HUMAN RESOURCES	SUE ANN'S OFFICE SUPPLY	88-140	SSA RCC 11 009	HCS
183	DEPARTMENT OF HUMAN RESOURCES	NURSING HEALTH SERVICES	99-163	SSA RCC 11 009	HCS
184	DEPARTMENT OF HUMAN RESOURCES	THE HORIZONS GROUP LLC	05-228	SSA RCC 11-009	HCS
185	DEPARTMENT OF HUMAN RESOURCES	STAR ASSOCIATES INC	86-125	SSA RCC 11-009	HCS
186	DEPARTMENT OF HUMAN RESOURCES	DOCKSIDE SOLUTIONS INC	96-257	SSA RCC 11 040	HCS
187	DEPARTMENT OF HUMAN RESOURCES	THE GREAT GOURMET INC	03-425	SSA RCC 11 012	HCS
188	DEPARTMENT OF HUMAN RESOURCES	E J SPRAGUE CO	09-027	SSA RCC 11 012	HCS
189	DEPARTMENT OF HUMAN RESOURCES	ALL-SHRED	01-404	SSA RCC 11 012	HCS
190	DEPARTMENT OF HUMAN RESOURCES	BRADCORP SERVICES INC	01-140	SSA RCC 11 012	HCS
191	DEPARTMENT OF HUMAN RESOURCES	DISTRICT HEALTH CARE INC	00-173	SSA RCC 11 012	HCS
192	DEPARTMENT OF HUMAN RESOURCES	MIK INDUSTRIES INC	08-046	SSA RCC 11012	HCS
193	DEPARTMENT OF HUMAN RESOURCES	CHESAPEAKE WIPER AND SUPPLY INC	02-250	SSA RCC 11 007	HCS
194	DEPARTMENT OF HUMAN RESOURCES	COSMOS AIR PURIFICATION	98-243	SSA RCC 11 007	HCS
195	DEPARTMENT OF HUMAN RESOURCES	MIK INDUSTRIES INC	08-046	SSA RCC 11 007	HCS
196	DEPARTMENT OF HUMAN RESOURCES	AUTOMATED CABLE SERVICES	93-176	N00B 1400412	ITS
197	DEPARTMENT OF HUMAN RESOURCES	AUTOMATED CABLE SERVICES	93-176	N00B2400049	ITS
198	DEPARTMENT OF HUMAN RESOURCES	AUTOMATED CABLE SERVICES	93-176	N00B2400048	ITS
199	DEPARTMENT OF HUMAN RESOURCES	DK CONSULTING	03-378	N00B9200643	ITS
200	D				

Minority Business Enterprise Annual Procurement Report

Reporting Department/Agency:

DEPARTMENT OF HUMAN RESOURCES

Fiscal Year 2011

Reporting Form #1

Total Contract Awards by Procurement Categories

Procurement Category	Total # All Prime Contracts (Including MBE)	Total All Prime Contracts Dollar Value Awarded (Including MBE)	Total # of Prime Contract Waivers	Total Dollar Value of Prime Contract Waivers	Total # MBE Prime Contracts Awarded	Total MBE Prime Contract Dollar Value Awarded	Total # MBE Subcontracts Awarded	Total MBE Subcontract Dollar Value Awarded	Total # of MBE Contracts Awarded- Prime & Sub	Total \$ of MBE Contracts Awarded- Prime & Sub	Total MBE Participation Percentage
Architectural/Engineering					0	\$0	0	\$0	0	\$0	0.00%
Construction					0	\$0	0	\$0	0	\$0	0.00%
Construction Related Services					0	\$0	0	\$0	0	\$0	0.00%
Maintenance	15	\$821,122			0	\$0	3	\$23,636	3	\$23,636	2.88%
Services	1,200	\$24,175,710			113	\$5,513,721	17	\$1,618,423	130	\$7,132,144	29.50%
Supplies & Equipment	934	\$1,860,208			368	\$699,739	0	\$0	368	\$699,739	37.62%
IT Services	12	\$9,501,680			1	\$24,470	9	\$1,982,560	10	\$2,007,030	21.12%
IT Supplies & Equipment	61	\$4,742,707			20	\$4,159,574	0	\$0	20	\$4,159,574	87.70%
Human, Cultural, Social & Educational Services	154	\$590,093,127	5	\$53,651,763	16	\$24,077,379	219	\$4,419,981	235	\$28,497,360	4.83%
Corporate Credit Card	6,196	\$1,621,387			303	\$142,343			303	\$142,343	8.78%
Direct Voucher	34,560	\$12,798,859			538	\$443,078			538	\$443,078	3.46%
<b>Totals</b>	<b>43,132</b>	<b>\$645,614,800</b>	<b>5</b>	<b>\$53,651,763</b>	<b>1,359</b>	<b>\$35,060,304</b>	<b>248</b>	<b>\$8,044,600</b>	<b>1,607</b>	<b>\$43,104,904</b>	<b>6.68%</b>

Maintenance includes change orders and agency specific contracts. Services includes change order. Supplies and equipment includes change orders. HCS includes change orders and group home contracts. Exclusions state wide contracts.

Authorized by: Carl Bailey MBE Liaison  
Name and Title

Date: 08/18/13

Prepared by: Donna Foster, MBE Administrator  
Name and Title

Date: 08/22/11

Telephone: 410-767-8812

Email Address: dfoster@dhr.state.md.us

Total MBE Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category	African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural/Engineering	Total Dollars													\$0
	# of Contracts													0
Construction	Total Dollars													\$0
	# of Contracts													0
Construction Related Services	Total Dollars													\$0
	# of Contracts													0
Maintenance	Total Dollars	\$8,486				\$6,514					\$8,636			\$23,636
	# of Contracts	1				1					1			3
Services	Total Dollars	\$564,393	\$61,473			\$992,557								\$1,618,423
	# of Contracts	9	1			7								17
Supplies & Equipment	Total Dollars													\$0
	# of Contracts													0
IT Services	Total Dollars			\$337,754		\$1,012,670					\$632,136			\$1,982,560
	# of Contracts			5		3					1			9
IT Supplies & Equipment	Total Dollars													\$0
	# of Contracts													0
Human, Cultural, Social & Educational Services	Total Dollars	\$2,265,071	\$300,100	\$138,334		\$552,313	\$872,862	\$234,325	\$8,400		\$20,001	\$28,575		\$4,419,981
	# of Contracts	114	6	2		77	12	3	1		2	2		219
Totals	Total Dollars	\$2,837,950	\$361,573	\$476,088	\$0	\$2,564,054	\$872,862	\$234,325	\$8,400	\$0	\$20,001	\$669,347	\$0	\$8,044,600
	# of Contracts	124	7	7	0	88	12	3	1	0	2	4	0	248

Total MBE Prime Contract Awards by MBE Classifications and Procurement Categories

Procurement Category		African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total	
Architectural/Engineering	Total Dollars															\$0
	# of Contracts															0
Construction	Total Dollars															\$0
	# of Contracts															0
Construction Related Services	Total Dollars															\$0
	# of Contracts															0
Maintenance	Total Dollars															\$0
	# of Contracts															0
Services	Total Dollars	\$146,071	\$29,145	\$38,032		\$113,397	\$5,140,393					\$46,683				\$5,513,721
	# of Contracts	44	4	8		37	3					17				113
Supplies & Equipment	Total Dollars	\$66,188	\$25,184			\$475,103	\$10,359	\$8,151	\$15,000		\$69,526	\$30,228				\$699,739
	# of Contracts	28	7			273	10	17	1		24	8				368
IT Services	Total Dollars						\$24,470									\$24,470
	# of Contracts						1									1
IT Supplies & Equipment	Total Dollars	\$199,124	\$68,694	\$2,893,170		\$998,586										\$4,159,574
	# of Contracts	2	9	1		8										20
Human, Cultural, Social & Educational Services	Total Dollars	\$4,902	\$15,652			\$8,133,875	\$2,399,243					\$13,523,707				\$24,077,379
	# of Contracts	1	1			8	1					5				16
Corporate Credit Card	Total Dollars	\$14,389	\$14,672	\$8,523		\$88,191	\$6,633	\$388			\$5,855	\$3,692				\$142,343
	# of Contracts	32	61	9		153	5	1			20	22				303
Direct Voucher	Total Dollars	\$142,093	\$3,273			\$188,998	\$39,390	\$3,837				\$65,487				\$443,078
	# of Contracts	63	3			240	10	13				209				538
Total	Total Dollars	\$572,767	\$156,620	\$2,939,725	\$0	\$9,998,150	\$7,620,488	\$12,376	\$15,000	\$0	\$75,381	\$13,669,797	\$0	\$0	\$0	\$35,060,304
	# of Contracts	170	85	18	0	719	30	31	1	0	44	261	0	0	0	1,359



Total MBE Prime and Subcontract Awards by MBE Classifications and Procurement Categories

Procurement Category	African American	Asian	Hispanic	Native American	Women	African American Women	Asian Women	Hispanic Women	Native American Women	Disabled	Non-Profit (Certified)	Community Service Provider	Disadvantaged	Total
Architectural/Engineering	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Construction Related Services	Total Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	# of Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0
Maintenance	Total Dollars	\$8,486	\$0	\$0	\$0	\$6,514	\$0	\$0	\$0	\$0	\$8,636	\$0	\$0	\$23,636
	# of Contracts	1	0	0	0	1	0	0	0	0	1	0	0	3
Services	Total Dollars	\$710,464	\$90,618	\$38,032	\$0	\$1,105,954	\$5,140,393	\$0	\$0	\$0	\$46,683	\$0	\$0	\$7,132,144
	# of Contracts	53	5	8	0	44	3	0	0	0	17	0	0	130
Supplies & Equipment	Total Dollars	\$66,188	\$25,184	\$0	\$0	\$475,103	\$10,359	\$8,151	\$15,000	\$0	\$69,526	\$30,228	\$0	\$699,739
	# of Contracts	28	7	0	0	273	10	17	1	0	24	8	0	368
IT Services	Total Dollars	\$0	\$0	\$337,754	\$0	\$1,012,670	\$24,470	\$0	\$0	\$0	\$632,136	\$0	\$0	\$2,007,030
	# of Contracts	0	0	5	0	3	1	0	0	0	1	0	0	10
IT Supplies & Equipment	Total Dollars	\$199,124	\$68,694	\$2,893,170	#VALUE!	\$998,586	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#VALUE!
	# of Contracts	2	9	1	0	8	0	0	0	0	0	0	0	20
Human, Cultural, Social & Educational Services	Total Dollars	\$2,269,973	\$315,752	\$138,334	\$0	\$8,686,188	\$3,272,105	\$234,325	\$8,400	\$0	\$20,001	\$13,552,282	\$0	\$28,497,360
	# of Contracts	115	7	2	0	85	13	3	1	0	2	7	0	235
Corporate Credit Card*	Total Dollars	\$14,389	\$14,672	\$8,523	\$0	\$88,191	\$6,633	\$388	\$0	\$0	\$5,855	\$3,692	\$0	\$142,343
	# of Contracts	32	61	9	0	153	5	1	0	0	20	22	0	303
Direct Voucher	Total Dollars	\$142,093	\$3,273	\$0	\$0	\$188,998	\$39,390	\$3,837	\$0	\$0	\$65,487	\$0	\$0	\$443,078
	# of Contracts	63	3	0	0	240	10	13	0	0	209	0	0	538
Total	Total Dollars	\$3,410,717	\$518,193	\$3,415,813	#VALUE!	\$12,562,204	\$8,493,350	\$246,701	\$23,400	\$0	\$95,382	\$14,339,144	\$0	#VALUE!
	# of Contracts	294	92	25	0	807	42	34	2	0	46	265	0	1,607
% of Contract Awards		0.53%	0.08%	0.53%	#VALUE!	1.95%	1.32%	0.04%	0.00%	0.01%	2.22%	0.00%	0.00%	#VALUE!

Total Contract Awards from Form 1 \$645,614,800

Authorized by: Carl Bailey, MBE Liaison  
 Name and Title

Prepared by: Donna Foster, MBE Administrator

Telephone: 410-767-8812

Date: 08/18/11

Date:

Email Address: dfoster@dhr.state.md.us



Minority Business Enterprise Annual Procurement Report

Reporting Department/Agency: DEPARTMENT OF HUMAN RESOURCES

Fiscal Year 2011

Reporting Form #2

MAINTENANCE SUBCONTRACTORS FROM AGENCY SPECIFIC CONTRACT INCLUDED

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