

MARTIN O'MALLEY Governor ANTHONY BROWN Lieutenant Governor T. ELOISE FOSTER
Secretary

January 14, 2015

The Honorable Edward J. Kasemeyer Chair, Senate Budget & Taxation Committee 3 W Miller Senate Bldg. Annapolis MD 21401-1991

The Honorable Maggie McIntosh Chair, House Appropriations Committee 121 House Office Bldg. Annapolis MD 21401-1991

Dear Chairman Kasemeyer and Chairman McIntosh:

Section 7-236(b) of the State Finance and Procurement Article requires the Department of Budget and Management to submit an annual report that states the total number of additional staff positions for which the Board of Public Works has given approval since the last regular session. The Board of Public Works has approved a total of 53.1 positions. Information on types of positions, salary and reasons for approval is attached.

If you have any questions about the attached report, please do not hesitate to contact me or your staff may contact K. Vanessa Plante-McDonald at 410-260-7659.

Sincerely,

T. Eloise Foster

J. Elvise Foster

Secretary

Enclosure

Cc:

K. Vanessa Plante-McDonald

**MSAR 673** 



MARTIN O'MALLEY Governor ANTHONY BROWN Lieutenant Governor T. ELOISE FOSTER
Secretary

October 15, 2014

To:

Steve Vasbinder, DBM-OPSB

Transaction Compliance Unit, DBM-OPSB

From:

K. Vanessa Plante-McDonald K.VP-M

Subject:

Authorization for Additional Allocated Positions

Please find attached 45 new positions approved by the Board of Public Works. The PIN numbers span 089423 through 089467. 8

The Board has also approved the increase of PIN 089104 from 60 to 80%

The effective date for these PINs is October 15, 2014.

All of these positions are within the rule of 100.

Please call me at 410-260-7659 with any questions.

CC:

Patrick Frank, DLS Paula Webber, DBM

### Newly Approved Positions - PINS 089423 - 089467 (10.15.14 BPW) 26 27 28 34 35 36 37 38 42

| 7    | 0                     | 25              | 26                | 27             | 28                        | 34              | 35    | 36   | 37     | 38                  | 42     | 48     | 61   | 62   | 63   | 64   |                         |
|------|-----------------------|-----------------|-------------------|----------------|---------------------------|-----------------|-------|------|--------|---------------------|--------|--------|------|------|------|------|-------------------------|
| PIN  | RECORD ID             | AUTHORIZED CODE | AUTHORIZED<br>PCT | CLASS<br>CLODE | CLASSIFICATION            | PCT<br>EMPLOYED | GRADE | STEP | SALARY | SALARY TYPE<br>CODE | STEP 0 | STEP 6 | GF   | SF   | FF   | RF   | RULE OF 100             |
| 0894 | 23 33070002000089423  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | ☑                       |
|      | 24 33070002000089424  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | ☑                       |
|      | 25 33070002000089425  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
|      | 26 33070002000089426  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | ₹                       |
|      | 27 33070002000089427  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 28 33070002000089428  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
|      | 29 33070002000089429  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 30 33070002000089430  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
|      | 31 33070002000089431  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 32 33070002000089432  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
|      | 33 33070002000089433  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 34 33070002000089434  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
|      | 35 33070002000089435  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 36 33070002000089436  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | <b></b>                 |
|      | 37 33070002000089437  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $ \mathbf{\nabla}$      |
|      | 138 33070002000089438 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
|      | 39 33070002000089439  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $ \mathbf{\nabla}$      |
|      | 40 33070002000089440  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | <b>V</b>                |
|      | 41 33070002000089441  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
|      | 42 33070002000089442  | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\overline{\checkmark}$ |
|      | 143 33070002000089443 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | ✓                       |
|      | 144 33070002000089444 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 145 33070002000089445 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 146 33070002000089446 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 147 33070002000089447 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 148 33070002000089448 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $   \overline{\vee} $   |
|      | 149 33070002000089449 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | <b></b>                 |
|      | 150 33070002000089450 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
|      | 151 33070002000089451 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
|      | 152 33070002000089452 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
| 089  | 153 33070002000089453 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
| 089  | 154 33070002000089454 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
| 089  | 155 33070002000089455 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
| 089  | 156 33070002000089456 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
| 089  | 157 33070002000089457 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
| 089  | 158 33070002000089458 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | $\square$               |
| 089  | 159 33070002000089459 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
| 089  | 160 33070002000089460 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | ☑                       |
| 089  | 161 33070002000089461 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
| 089  | 162 33070002000089462 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
| 089  | 163 33070002000089463 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
| 089  | 164 33070002000089464 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
| 089  | 165 33070002000089465 | 02              | 1.00              | 3546           | FAMILY INVESTMENT SPEC II | 1.00            | 11    | 09   | 31729  | m                   | 31729  | 49821  | 0.25 | 0.00 | 0.75 | 0.00 | ☑                       |
| 089  | 166 33070002000089466 | 02              | 1.00              | 1804           | HUM SER SPEC V            | 1.00            | 16    | 09   | 43153  | _ m                 | 43153  | 68887  | 0.25 | 0.00 | 0.75 | 0.00 | ☑                       |
| 089  | 467 33070002000089467 | 02              | 1.00              | 1804           | HUM SER SPEC V            | 1.00            | 16    | 09   | 43153  | m                   | 43153  | 68887  | 0.25 | 0.00 | 0.75 | 0.00 |                         |
|      |                       |                 |                   |                |                           |                 |       |      |        |                     |        |        |      |      |      |      |                         |

### Newly Approved Positions - PINS 089423 - 089468 (10.15.14 BPW)

| 7      | 0                 | 25                 | 26                | 27             | 28  | 34              | 35       | 36       | 37             | 38                  | 42             | 48             | 61   | 62   | 63   | 64   |
|--------|-------------------|--------------------|-------------------|----------------|---|-----------------|----------|----------|----------------|---------------------|----------------|----------------|------|------|------|------|
| PIN    | RECORD ID         | AUTHORIZED<br>CODE | AUTHORIZED<br>PCT | CLASS<br>CLODE | CLASSIFICATION                                      | PCT<br>EMPLOYED | GRADE    | STEP     | SALARY         | SALARY TYPE<br>CODE | STEP 0         | STEP 6         | GF   | SF   | FF   | RF   |
| 089423 | 33070002000089423 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089424 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089425 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089426 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089427 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089428 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089429 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089430 | 33070002000089430 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089431 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089432 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089433 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 317,29         | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089434 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089435 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089436 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089437 | 33070002000089437 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089438 | 33070002000089438 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089439 | 33070002000089439 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089440 | 33070002000089440 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089441 | 33070002000089441 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089442 | 33070002000089442 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089443 | 33070002000089443 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089444 | 33070002000089444 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089445 | 33070002000089445 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089446 | 33070002000089446 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089447 | 33070002000089447 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
| 089448 | 33070002000089448 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821<br>49821 | 0.25 | 0.00 | 0.75 | 0.00 |
| 089449 | 33070002000089449 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          |                | 0.25 | 0.00 | 0.75 | 0.00 |
| 089450 | 33070002000089450 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821<br>49821 | 0.25 | 0.00 | 0.75 | 0.00 |
| 089451 | 33070002000089451 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089452 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m                   | 31729<br>31729 | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089453 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09       | 31729          | m<br>m              | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089454 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11       | 09<br>09 | 31729<br>31729 | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089455 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II                           | 1.00            | 11<br>11 | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089456 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPECII                            | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089457 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPECIA                            | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089458 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPECIA                            | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089459 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPEC II FAMILY INVESTMENT SPEC II | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089460 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPECII                            | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089461 | 02                 | 1.00              | 3546           |   | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089462 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPECIA                            | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089463 | 02                 | 1.00              | 3546<br>3546   | FAMILY INVESTMENT SPEC II FAMILY INVESTMENT SPEC II | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089464 | 02                 | 1.00              | 3546           | FAMILY INVESTMENT SPECII                            | 1.00            | 11       | 09       | 31729          | m                   | 31729          | 49821          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089465 | 02                 | 1.00              | 1804           | HUM SER SPEC V                                      | 1.00            | 16       | 09       | 43153          | m                   | 43153          | 68887          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089466 | 02                 | 1.00              |                |   | 1.00            | 16       | 09       | 43153          | m                   | 43153          | 68887          | 0.25 | 0.00 | 0.75 | 0.00 |
|        | 33070002000089467 | 02                 | 1.00              | 1804<br>2587   | HUM SER SPEC V                                      | 1.00            | 17       | 10       | 45938          | m                   | 45938          | 73541          | 0.00 | 1.00 | 0.00 | 0.00 |
| 089468 | 32180103000089468 | 02                 | 1.00              | 258/           | ADMINISTRATOR II                                    | 1.00            | 17       | 10       | 45550          |                     | ,,,,,,,,       |                |      |      |      |      |

# Supplement B Department Of Budget And Management ACTION AGENDA October 15, 2014

#### **GENERAL MISCELLANEOUS**

ITEM:

9-GM

Agency Contact: Carnitra White

401-767-7550

Carnitra.White@maryland.gov

**DEPARTMENT/PROGRAMS:** 

Department of Human Resources (DHR)

**FUND SOURCE:** 

75% Federal; 25% General

APPROP. CODES:

33.07.02

AMOUNT:

N/A

**DESCRIPTION:**Request to add 45 full-time equivalent positions, pursuant to 7-236, State Finance and Procurement Article, and Section 31 of House Bill 100 (Budget Bill for 2014). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional State funded positions during Fiscal Year 2015.

|       | Qty. | Position Description            | Grade/Step |   | Salaries & Wages |
|-------|------|---------------------------------|------------|---|------------------|
|       | 43   | Family Investment Specialist II | 11/09      | 4 | \$1,167,467      |
|       | _2   | Human Service Specialist V      | 16/09      |   | \$ 75,507        |
| Total | 45   |                                 |            |   | \$1,241,974      |

**REQUESTING AGENCY REMARKS:** The Department of Human Resources (DHR) is requesting 45 positions to perform additional work associated with the implementation of the new Health Benefit Exchange System (HBX). DHR experienced a 30% increase in caseload during the first open enrollment period of health care reform. These 45 positions will help manage this workload and the anticipated workload increase associated with the second open enrollment period.

In addition to the role that DHR played during last year's open enrollment, the Department will be required to assist in the processing of more than 100,000 applications for qualified health plans (QHP). Due to the transition to the new system, DHR will be required to utilize three separate computer systems to process benefits. All new 45 PINs will be placed in existing supervisory units.

# Supplement B Department Of Budget And Management ACTION AGENDA October 15, 2014

ITEM:

9-GM (Cont.)

Family Investment Specialist (FIS) II - The 43 FIS II positions will be assigned to the local departments of social services that have the space, equipment and capability to hire and get staff on board immediately. The responsibilities of these positions will be to perform required tasks in the HBX, as well as the new health care document repository (FileNet). The HBX is a statewide, task-oriented system that does not restrict users to any specific geographic areas; therefore, these staff will process applications from all over the state. Specifically, the FIS IIs will validate information reported on HBX and paper applications, resolve missing information on applications, and provide overall support to the application verification process. This will include assisting with the 100,000+ QHP applications to be received beginning in November 2014; the data entry of more than one million existing CARES applications into the HBX beginning in 2015; and, trouble-shooting HBX applications for customers who come to the local departments for help.

<u>Human Service Specialist V</u> - These two positions will be located at DHR and will assign tasks to the 43 FIS IIs, and monitor the HBX work of 47 local social service departments. Special attention will be paid to ensuring that the HBX assignments are distributed equitably among the offices, and completed on an accurate and timely basis. The positions will also review information that has eligibility impact on other benefit programs (i.e. Food Supplement Program and the cash assistance programs) to make sure it has been handled appropriately.

**DBM REMARKS:** The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, 47.1 positions will have been approved within the Rule of 100 for FY2015.

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

| Ikama   | Agency               | County         | Vendor, Contractor, Gra | nton Dogovlation   | 01-Oct-14<br>Page 14 of 29                             |
|---------|----------------------|----------------|-------------------------|--|--|
| Item    | Institution          | County         | vendor, Contractor, Gra | ntee Description   | rage 14 01 25  |
| action: | Approved             | discussion: No | Doc. No.                |  |  |
| 17-GM   | НМН                  | Baltimore City | N/A                     | General Miscellaneous - Maryla<br>Resources Commission - Establi<br>\$60,767. (Rule of 100 - FY 2015)  |  |
|         |                      |                |                         |  |  |
| action: | Approved             | discussion: No | Doc. No.                |  |  |
| 18-GM   | ELECTLAW             | Anne Arundel   | N/A                     | General Miscellaneous - State Bo<br>one position by 0.2 employee sta   |  |
|         |                      |                |                         | 100 - FY 2015)   |  |
| action: | Approved             | discussion: No | Doc. No.                |  |  |
| Agend   | la University Systen | n of Maryland  |                         |  | 3  |
| 1-C-MOD | UMS/UMBC             | Baltimore      | Plano-Coudon, LLC       | Construction Contract Modificat<br>Renovation - Award GMP #1. Te<br>construction NTP. Amount: \$8,75   | rm: 24 Months from                                     |
| action: | Approved             | discussion: No | Doc. No.                |  |  |
| 2-C-MOD | UMS/TOW              | Baltimore      | Lewis Contractors       | Construction Contract Modificati<br>Elevators - Eliminate modernizat<br>extend term to install new elevate<br>pre-construction NTP; 53 weeks f<br>Reduction Amount: \$587,000. | ion of existing elevators;<br>ors. Term: 18 weeks from |

## Supplement B Department Of Budget and Management ACTION AGENDA September 3, 2014

#### GENERAL MISCELLANEOUS

ITEM:

14-GM

Agency Contact: Jeannie Abramson

410-706-3192

jabramson@miemss.org

DEPARTMENT/PROGRAM:

Maryland Institute for Emergency Medical Services

Systems (MIEMSS) / General Administration

FUND SOURCE:

100% Special

(MD Emergency Medical System Operations Fund)

APPROP. CODE:

D53T0001

AMOUNT:

N/A

DESCRIPTION:

Request to increase full time equivalency of PIN 069608 from a 0.50 FTE position to a 1.00 FTE position and PIN 071155 from a 0.60 FTE position to a 1.00 FTE position, pursuant to 7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 170 (Budget Bill for 2015). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional State funded positions during Fiscal Year 2015.

| Qty | Position Description      | Grade/Step | Salaries & Wages |
|-----|---------------------------|------------|------------------|
| 0.5 | IT Functional Analyst II  | 16/14      | \$38,075         |
| 0,4 | Asst. Attorney General VI | 22/19      | \$49,466         |
| 0.9 | Total.                    |            | \$87,541         |

REQUESTING AGENCY REMARKS: Approval of this Item will increase the overall approved positions in the Maryland Institute for Emergency Medical Services (EMS) Systems' General Administration by 0.9 positions.

A full-time Data. Informatics & Research staff position is needed to maintain the Maryland Trauma Registry. This employee analyzes the data for nine adult trauma centers, two out of state adult trauma centers, two pediatric trauma centers (one in State and one out of state), as well as the hand, eye and burn specialty trauma centers. A full time position will allow MIEMSS to continue to designate specialty programs throughout the State and work with EMS Operation Programs while maintaining participation requirements in National Registries. The entering and analyzing of the data into these registries is imperative in determining how Maryland is performing from a Statewide perspective and guides MIEMSS in how to provide care to the citizens of Maryland. An increase in this employee's current scheduled hours of work will accommodate the increase workload associated with participation in the required registries.

## Supplement B Department Of Budget and Management ACTION AGENDA September 3, 2014

ITEM:

14-GM (Cont.)

A full-time Assistant Attorney General is needed to review, revise, and promulgate the agency's regulations which encompass 9 subtitles in COMAR Title 30. Additionally, the Assistant Attorney General is the prosecuting attorney for all disciplinary matters involving licensed and certified EMS providers. There are approximately 30-40 contested cases each year. The Assistant Attorney General is responsible for each step of the process for each case, including peer review, settlement conference, presenting the case to the EMS Board, and if necessary, trying the case before the Office of Administrative Hearings. A full time position will allow MIEMSS to complete a number of major projects on schedule which will continue to make increasing demands on the Assistant Attorney General's time. These anticipated projects include a major revision of the EMS Education Program regulations, updating the perinatal referral centers standard regulations, developing memorandums of understanding with out of state perinatal referral centers, working with a taskforce to develop and promulgate new pediatric transport regulations for the State Office of Commercial Ambulance Licensing & Regulation and developing and working with a task force to look at due process issues in the jurisdictional medical review process.

DBM REMARKS: The Secretary of the Department of Budget and Management and the Acting Executive Director of the Maryland Institute for Emergency Medical Services Systems have certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, 0.9 positions will have been approved within the Rule of 100 for FY2015.

Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

WITH DISCUSSION

DEFERRED

WITHDRAWN



MARTIN O'MALLEY Governor ANTHONY BROWN Lieutenant Governor T. ELOISE FOSTER
Secretary

November 12, 2014

To:

Steve Vasbinder, DBM-OPSB

Transaction Compliance Unit, DBM-OPSB

From:

K. Vanessa Plante-McDonald K-VP-M

Subject:

Authorization for Additional Allocated Positions

Please find attached six new positions approved by the Board of Public Works. The PIN numbers span 089469 through 089474.

The effective date for these PINs is November 12, 2014.

All of these positions are within the rule of 100.

Please call me at 410-260-7659 with any questions.

cc:

Patrick Frank, DLS Paula Webber, DBM

#### GENERAL MISCELLANEOUS

ITEM:

5-GM

Agency Contact: Colette Colclough

410-581-4115

ccolclough@mpt.org

**DEPARTMENT/PROGRAM:** 

Maryland Public Television (MPT)

**FUND SOURCE:** 

100% Special (Corporate Support)

APPROP. CODE:

R15P0004

AMOUNT:

N/A

**DESCRIPTION:** Request to establish four special funded positions, pursuant to 7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 170 (Budget Bill for 2015). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional State funded positions during Fiscal Year 2015.

| Qty | Position Description | Classification | Salaries & Wages |
|-----|----------------------|----------------|------------------|
| 1   | Videographer         | 9990           | \$ 53,685        |
| 1   | Producer             | 9990           | \$ 63,938        |
| 1   | Associate Producer   | 9990           | \$ 53,685        |
| 1   | Associate Producer   | 9990           | \$ 53,685        |
| 4   | Total                |                | \$224,993        |

REQUESTING AGENCY REMARKS: These four PINs will replace the current temporary Public Broadcasting Talent (PBT) positions that support special-funded programming operations. Specifically, these positions support MPT's Maryland Farm and Harvest series. As PBTs, these employees receive all full-time employee benefits except for pension benefits. There will be no fiscal impact by creating these PINs. The four PBT PINs will be abolished once the incumbents leave MPT. All future PBTs will be hired as contractual employees.

<u>Videographer</u> – The Videographer is responsible for capturing high-quality video and audio for use in creating programming. This position requires technical knowledge of broadcasting equipment.

<u>Producer</u> – The Producer is responsible for producing and delivering programming about agriculture in Maryland. This position is also in charge of managing the day-to-day operations of a series and staff.

<u>Associate Producer</u> – The Associate Producers assist with the production of programming, as well as researching, writing, and editing program elements. This position requires technical knowledge of broadcasting and editing equipment.

**DBM REMARKS:** The Secretary of the Department of Budget and Management has certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, 51.1 positions will have been approved within the Rule of 100 for FY2015.

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION WITHOUT DISCUSSION

#### Newly Approved Positions - PINS 089469 - 089474 (11.12.14 BPW)

|     | 7      | 0                 | 25                 | 26                | 27             | 28                          | 34              | 35    | 36   | 37     | 38                  | 42     | 48     | 61   | 62   | 63   | 64   |
|-----|--------|-------------------|--------------------|-------------------|----------------|-----------------------------|-----------------|-------|------|--------|---------------------|--------|--------|------|------|------|------|
| No. | PIN    | RECORD ID         | AUTHORIZED<br>CODE | AUTHORIZED<br>PCT | CLASS<br>CLODE | CLASSIFICATION              | PCT<br>EMPLOYED | GRADE | STEP | SALARY | SALARY<br>TYPE CODE | STEP 0 | STEP 6 | GF   | SF   | FF   | RF   |
| 1   | 089469 | 36150004000089469 | 02                 | 1.00              | 9652           | MPT PUB BROADCASTING TALENT | 1.00            | 9990  | 0    | 53685  | s                   | 53685  | 53685  | 0.00 | 1.00 | 0.00 | 0.00 |
| 2   | 089470 | 36150004000089470 | 02                 | 1.00              | 9652           | MPT PUB BROADCASTING TALENT | 1.00            | 9990  | 0    | 63938  | S                   | 63938  | 63938  | 0.00 | 1.00 | 0.00 | 0.00 |
| 3   | 089471 | 36150004000089471 | 02                 | 1.00              | 9652           | MPT PUB BROADCASTING TALENT | 1.00            | 9990  | 0    | 53685  | s                   | 53685  | 53685  | 0.00 | 1.00 | 0.00 | 0.00 |
| 4   | 089472 | 36150004000089472 | 02                 | 1.00              | 9652           | MPT PUB BROADCASTING TALENT | 1.00            | 9990  | 0    | 53685  | S                   | 53685  | 53685  | 0.00 | 1.00 | 0.00 | 0.00 |
| 5   | 089473 | 36150004000089473 | 02                 | 1.00              | 5482           | PRGM MGR SENIOR I           | 1.00            | 23    | 15   | 63111  | m                   | 67606  | 108557 | 1.00 | 0.00 | 0.00 | 0.00 |
| 6   | 089474 | 36150004000089474 | 02                 | 1.00              | 2747           | TREASURY SPEC V             | 1.00            | 16    | 0    | 34392  | m                   | 43153  | 68887  | 1.00 | 0.00 | 0.00 | 0.00 |

#### **GENERAL MISCELLANEOUS**

ITEM:

7-GM

Agency Contact: Bernadette Benik

410-260-7080

bbenik@treasurer.state.md.us

DEPARTMENT/PROGRAM:

State Treasurer's Office (STO) Treasury Management Division

**FUND SOURCE:** 

FY2015 Deficiency Request

APPROP. CODE:

E20B0101

AMOUNT OF REQUEST:

\$97,503

DESCRIPTION:

Request to establish two general funded positions, pursuant to 7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 170 (Budget Bill for 2015). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional State funded positions during Fiscal Year 2015.

| Qty. | Position Description     | Grade/Step | Salaries & Benefits |
|------|--------------------------|------------|---------------------|
| 1.0  | Program Manager Senior I | 23/15      | \$63,111            |
| 1.0  | Treasury Specialist V    | 16/Base    | \$34,392            |

REOUESTING AGENCY REMARKS: The State Treasurer's Office on behalf of the Board of Public Works (BPW) will use these additional PINs to provide fiscal oversight, contract development and ongoing workers' compensation contract management for the State's contract with the Injured Workers' Insurance Fund.

- The Program Manager Senior I will develop a workers' compensation program and will be responsible for contract development and contract negotiation with the Third Party Administrator (TPA) on behalf of the BPW. This person must be an expert in workers' compensation coverage and will serve as the contract administrator tasked with developing a contract that will identify the actual services to be provided by the TPA, terms governing those services, and ensuring that the amounts charged for administrative fees, claims and claims-related charges are accurate and supported. In addition, this position will be responsible for establishing procedures to ensure that State agencies actually access and use this information to minimize workers' compensation loss experience.
- The Treasury Specialist V will be responsible for accounting and fiscal administration of the Injured Workers Insurance Fund.

ITEM:

7-GM (Cont.)

**DBM REMARKS:** The Secretary of Budget and Management has certified that DBM will submit a deficiency request to include these funds in the STO's FY2015 final appropriation and will include additional funding for FY2016 in the STO budget for these two positions. If the Board approves this request and the previous agenda item, 53.1 positions will have been approved within the Rule of 100 for FY2015.

Board of Public Works Action – This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION