



MARYLAND
DEPARTMENT OF
BUDGET & MANAGEMENT

MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

DAVID C. ROMANS
Deputy Secretary

January 9, 2013

The Honorable Edward J. Kasemeyer
Chair Senate Budget & Taxation Committee
3 W Miller Senate Bldg.
Annapolis MD 21401-1991

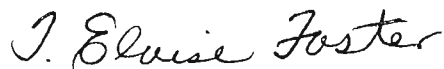
The Honorable Norman H. Conway
Chair House Appropriations Committee
121 House Office Bldg.
Annapolis MD 21401-1991

Dear Chairman Kasemeyer and Chairman Conway:

Section 7-236(b) of the State Finance and Procurement Article requires the Department of Budget and Management to submit an annual report that states the total number of additional staff positions for which the Board of Public Works has given approval since the last regular session. Since April 2012, the Board of Public Works has approved a total of 129 positions. Information on types of positions, salary and reasons for approval is attached.

If you have any questions about the attached report, please do not hesitate to contact me or your staff may contact K. Vanessa Plante-McDonald at 410-260-7659.

Sincerely,



T. Eloise Foster
Secretary

Cc: Patrick Frank
K. Vanessa Plante-McDonald
Rebecca Burner

MSAR 673

~Effective Resource Management~

45 Calvert Street • Annapolis, MD 21401-1907

Tel: (410) 260-7041 • Fax: (410) 974-2585 • Toll Free: 1 (800) 705-3493 • TTY Users: call via Maryland Relay

<http://www.dbm.maryland.gov>



MARYLAND
DEPARTMENT OF
BUDGET & MANAGEMENT

MARTIN O'MALLEY
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Secretary

DAVID C. ROMANS
Deputy Secretary

June 21, 2012

To: Steve Vasbinder, DBM-OPSB
Transaction Compliance Unit, DBM-OPSB

From: K. Vanessa Plante-McDonald *K.VP-m*

Subject: Authorization for Additional Allocated Positions

Please find attached, 18 new positions approved by the Board of Public Works. The PIN numbers are 088497 through 0884514 and the effective date is June 20, 2012

The positions are NOT part of the "rule of 100".

If there are any questions, please call me at 410-260-7659.

cc: Dylan Baker, DLS
Paula Webber, DBM

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ADDITIONAL ALLOCATED POSITIONS AUTHORIZED BY
BOARD OF PUBLIC WORKS

Transaction Codes Effective Date Auth. Type
BB40A 400 06 20 2012 02
Record ID Txn. Type Mon Day Yr Code

| Posit Number | H R | S Program Number | Sub Class Pgm Code | Classification Title | Sca | Step 0 | Step 6 | Sal Typ Cod | Fun Cd1 | Fun Cd2 | Fun Cd3 | Fun % 1 | Fun % 2 | Fun % 3 | Aut Pct | Chk Cod |
|-----------------|--------|------------------------|--------------------------|---------------------------------|------|--------|--------|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | | | | | | | | | | | | | | | | |
| 088497 | | 370125002 | 000 5482 | prgm mgr senior i | 0023 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088498 | | 370125002 | 000 0886 | administrator vi | 0021 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088499 | | 370125002 | 000 2589 | administrator iv | 0019 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088500 | | 370125002 | 000 2588 | administrator iii | 0018 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088501 | | 370125002 | 000 2588 | administrator iii | 0018 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088502 | | 370125002 | 000 2588 | administrator iii | 0018 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088503 | | 370125002 | 000 2586 | administrator i | 0016 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088504 | | 370125002 | 000 1208 | hcd community program admin iii | 0018 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088505 | | 370125002 | 000 1207 | hcd community program admin ii | 0017 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088506 | | 370125002 | 000 1207 | hcd community program admin ii | 0017 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088507 | | 370125002 | 000 1207 | hcd community program admin ii | 0017 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088508 | | 370125002 | 000 1733 | loan/insur underwriter ii m fam | 0017 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088509 | | 370125002 | 000 4549 | accountant advanced | 0016 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088510 | | 370125002 | 000 4381 | dev ofc ii housing dvlp | 0015 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088511 | | 370125002 | 000 4381 | dev ofc ii housing dvlp | 0015 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088512 | | 370125002 | 000 4381 | dev ofc ii housing dvlp | 0015 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088513 | | 370125002 | 000 4381 | dev ofc ii housing dvlp | 0015 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088514 | | 370125002 | 000 2247 | admin officer iii | 0015 | | | m | 03 | 00 | 00 | 100 | 000 | 000 | 100 | |

GENERAL MISCELLANEOUS

ITEM: 11-GM **Agency Contact:** Clarence Snuggs
 410-514-7009
 Snuggs@dhcd.state.md.us

DEPARTMENT: Housing and Community Development (DHCD)

PROGRAM: Division of Development Finance (CDA)

FUND SOURCE: 100% Special Funds from Maryland’s electric utility companies as ordered by the Maryland Public Service Commission

APPROP. CODES: S00A2502

AMOUNT OF REQUEST: N/A

DESCRIPTION: Request to establish eighteen (18) special funded positions pursuant to §7-236, State Finance and Procurement Article, and Section 38 of House Bill 70 (Budget Bill for FY 2012). This latter provision enables the Board of Public Works to authorize the creation of non-State funded positions outside of the 100 new position limitation (“Rule of 100”), in non-emergency situations, with the condition that the positions must be abolished when the specific funding is no longer available. The requested positions will be supported entirely with special funds received from Maryland’s electric utility companies as ordered by the Maryland Public Service Commission under the EmPOWER Maryland Energy Efficiency Act of 2008.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries & Wages</u> |
|-------------|--|-------------------|-----------------------------|
| 1 | Program Manager Senior I | 23/9 | \$ 83,824 |
| 1 | Administrator VI | 21/9 | \$ 73,674 |
| 1 | Administrator IV | 19/9 | \$ 64,642 |
| 3 | Administrator III | 18/9 | \$ 181,689 |
| 1 | Administrator I | 16/9 | \$ 53,189 |
| 1 | HCD Community Program Administrator III | 18/9 | \$ 60,563 |
| 3 | HCD Community Program Administrator II | 17/9 | \$ 170,250 |
| 1 | Loan Insurance Underwriter II MF | 17/9 | \$ 56,750 |
| 1 | Accountant Advanced | 16/9 | \$ 53,189 |
| 4 | Development Officer II Housing Development | 15/9 | \$ 199,436 |
| <u>1</u> | Administrative Officer III | 15/9 | <u>\$ 49,859</u> |
| 18 | Total | | \$1,047,065 |

REQUESTING AGENCY REMARKS: The eighteen positions will staff the Department's Housing and Building Energy Division:

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|-----------------------------|-------------------|---------------------------|
| 1 | Program Manager Senior I | 23/9 | \$83,824 |

This position is responsible for the management and oversight of the Department's Housing and Building Energy Division. As the Director of Energy, this position will establish the strategic direction and programmatic priorities for the Division to ensure that it achieves its mission and goals while overseeing a staff of 20.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|-----------------------------|-------------------|---------------------------|
| 1 | Administrator VI | 21/9 | \$73,674 |

The Deputy Director is responsible for assisting the Energy Director with management of the Housing and Building Energy Division. This position provides oversight to the lending programs and the Division's personnel and budgetary functions. The individual acts in the Director's stead in his/her absence, and ensures proper handling of legislative inquiries, monitoring by various oversight agencies and other items as assigned by the Director.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|-----------------------------|-------------------|---------------------------|
| 1 | Administrator IV | 19/9 | \$64,642 |

This position provides day-to-day management responsibility for the administration, operational and program management of the Department's Housing and Building Energy Division. The position is also responsible for developing and monitoring program business performance measures to ensure best practices are being utilized with monthly, quarterly and bi-annual reporting updates for all programs administered by the Department.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|-----------------------------|-------------------|---------------------------|
| 1 | Administrator III | 18/9 | \$60,563 |

This position will assist the Program Manager with the administrative, management and operational aspect of the Division through interpretation of the requirements and the development of policies and procedures to ensure the effectiveness of the Division. This position will also oversee a staff of 10.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|-----------------------------|-------------------|---------------------------|
| 2 | Administrator III | 18/9 | \$121,126 |

These positions are responsible for the oversight of construction projects. This includes the review and approval of the contractors and architects scope of work, plans and specifications, construction estimates, environmental investigations and other related analysis to ensure projects are delivered on time and within budget.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|-----------------------------|-------------------|---------------------------|
| 1 | Administrator I | 16/9 | \$53,189 |

This position will coordinate the management information functions of the program, including the analysis of subgrantee(s) reports, collection and reporting of historical and current energy data, to ensure the accuracy of the information reported.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|----------------------------------|-------------------|---------------------------|
| 1 | HCD Community Program Admin. III | 18/9 | \$60,563 |

This position provides the overall day-to-day administration and management of the single family financing component of the program. This individual is also responsible for developing policies and procedures for program operations.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|---------------------------------|-------------------|---------------------------|
| 1 | HCD Community Program Admin. II | 17/9 | \$56,750 |

This position serves as Data Manager for the program and provides programmatic guidance to staff and agencies in addition to assistance with the planning, organizing and managing of activities related to the day-to-day program operations. This position will also assist in the implementation of a computer software system to track performance and report on the administration of the program. Reporting for EmPOWER includes a myriad of information including money spent per measure, per client, per utility by jurisdiction on a monthly basis.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|---------------------------------|-------------------|---------------------------|
| 1 | HCD Community Program Admin. II | 17/9 | \$56,750 |

This position will serve as the Client Production Officer and is responsible for constant monitoring of production by the various local agencies, which are responsible for administering the program. By federal law and subsequent adoption for our EmPOWER efforts DHCD works through a number of non-profit and for-profit agencies throughout the State. Under EmPOWER, there are very high production standards that must be met. Based on the difficulties experienced under ARRA, a person focused solely on production to ensure compliance with our requirements is necessary.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|---------------------------------|-------------------|---------------------------|
| 1 | HCD Community Program Admin. II | 17/9 | \$56,750 |

This position provides technical program support. The inspector conducts initial reviews of proposed projects, both residential and commercial, to assess the energy efficiency requirements. The position also collects, records, analyzes and reports program data. Responsibilities also include working with Local Weatherization Assistance agencies and qualified contractors to provide guidance and oversight in carrying out the requirements of the programs.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|----------------------------------|-------------------|---------------------------|
| 1 | Loan Insurance Underwriter II MF | 17/9 | \$ 56,750 |

This position is responsible for evaluating requests for energy efficiency financing for multifamily rental housing projects. This includes processing and underwriting applications; issuing reservation letters, commitments and other correspondence; closing loans; determining compliance with regulations and guidelines, and assisting in the preparation of monthly and annual reports.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|-----------------------------|-------------------|---------------------------|
| 1 | Accountant Advanced | 16/9 | \$ 53,189 |

This position is responsible for the financial and managerial accounting functions related to EmPOWER funds in the Division of Finance and Administration. This includes managing the billings to the various utilities, properly accounting for the administration cost, reconciliation, analysis and reporting.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|-----------------------------|-------------------|---------------------------|
| 4 | Development Officer II, HD | 15/9 | \$ 199,436 |

These positions provide technical support to the program and assistance to the network of local agencies. Through their routine monitoring and inspections the Officers will be able to provide the necessary training and technical assistance to local agencies to improve operations and facilitate reporting.

| <u>Qty.</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries and Wages</u> |
|-------------|-----------------------------|-------------------|---------------------------|
| 1 | Administrative Officer III | 15/9 | \$ 49,859 |

This position is a Client Intake position, which is responsible for assessing, verifying and reporting back to clients their eligibility.

DBM REMARKS:

The Secretaries of DBM and DHCD have certified that funds are available for the new positions for which approval is requested outside the Rule of 100. If the Board approves this request, 25 positions will have been approved outside the Rule of 100 for FY2012.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



MARYLAND
DEPARTMENT OF
BUDGET & MANAGEMENT

MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

DAVID C. ROMANS
Deputy Secretary

October 19, 2012

To: Steve Vasbinder, DBM-OPSB
Transaction Compliance Unit, DBM-OPSB

From: K. Vanessa Plante-McDonald *KVP-m*

Subject: Authorization for Additional Allocated Positions

Please find attached, 33 new positions approved by the Board of Public Works. The PIN numbers are 088527 through 088559 and the effective date is September 19, 2012

The positions are part of the "rule of 100".

If there are any questions, please call me at 410-260-7659.

cc: Patrick Frank, DLS
Paula Webber, DBM

~Effective Resource Management~

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ADDITIONAL ALLOCATED POSITIONS AUTHORIZED BY BOARD OF PUBLIC WORKS

Transaction Codes Effective Date Auth. Type
BB40A 400 07 01 2325 01
Record ID Txn. Type Mon Day Yr Code

| Posit Number | H R | Program Number | Sub Pgm | Class Code | Classification Title | Sca | Step 0 | Step 6 | Sal Typ Cod | Fun Cd1 | Fun Cd2 | Fun Cd3 | Fun % 1 | Fun % 2 | Fun % 3 | Aut Pct | Chk Cod |
|-----------------|--------|-------------------|------------|---------------|---------------------------|------|--------|--------|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | | | | | | | | | | | | | | | | | |
| 088527 | | 232501001 | 000 | 5051 | exec assoc i | 0014 | 37006 | 45140 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088528 | | 232501001 | 000 | 5051 | exec assoc i | 0014 | 37006 | 45140 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088529 | | 232501001 | 000 | 5051 | exec assoc i | 0014 | 37006 | 45140 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088530 | | 232501001 | 000 | 2247 | admin officer iii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088531 | | 232501001 | 000 | 2247 | admin officer iii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088532 | | 232501001 | 000 | 2247 | admin officer iii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088533 | | 232501001 | 000 | 2247 | admin officer iii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088534 | | 232501001 | 000 | 2378 | pub affairs officer ii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088535 | | 232501001 | 000 | 2378 | pub affairs officer ii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088536 | | 232501001 | 000 | 2378 | pub affairs officer ii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088537 | | 232501001 | 000 | 2378 | pub affairs officer ii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088538 | | 232501001 | 000 | 2586 | administrator i | 0016 | 41896 | 51261 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088539 | | 232501001 | 000 | 2587 | administrator ii | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088540 | | 232501001 | 000 | 2587 | administrator ii | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088541 | | 232501001 | 000 | 2587 | administrator ii | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088542 | | 232501001 | 000 | 4412 | computer network spec i | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088543 | | 232501001 | 000 | 2366 | personnel administrator i | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088544 | | 232501001 | 000 | 0388 | webmaster ii | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088545 | | 232501001 | 000 | 4480 | database specialist ii | 0018 | 47495 | 58348 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088546 | | 232501001 | 000 | 5472 | admin prog mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088547 | | 232501001 | 000 | 5472 | admin prog mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |

10/19/12 - 4:26 PM

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ADDITIONAL ALLOCATED POSITIONS AUTHORIZED BY BOARD OF PUBLIC WORKS

Transaction Codes Effective Date Auth. Type
BB40A 400 07 01 2325 01
Record ID Txn. Type Mon Day Yr Code

S

Sal

| Posit Number | H R | Program Number | Sub Pgm | Class Code | Classification Title | Scal | Step 0 | Step 6 | Typ Cod | Fun Cd1 | Fun Cd2 | Fun Cd3 | Fun % 1 | Fun % 2 | Fun % 3 | Aut Pct | Chk Cod |
|-----------------|--------|-------------------|------------|---------------|-------------------------------|------|--------|--------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 088548 | | 232501001 | 000 | 5237 | administrative mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088549 | | 232501001 | 000 | 5237 | administrative mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088550 | | 232501001 | 000 | 5237 | administrative mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088551 | | 232501001 | 000 | 5473 | admin prog mgr ii | 0020 | 54009 | 66461 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088552 | | 232501001 | 000 | 5473 | admin prog mgr ii | 0020 | 54009 | 66461 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088553 | | 232501001 | 000 | 5473 | admin prog mgr ii | 0020 | 54009 | 66461 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088554 | | 232501001 | 000 | 3184 | administrator v | 0020 | 54009 | 66461 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088555 | | 232501001 | 000 | 5474 | admin prog mgr iii | 0021 | 57626 | 70949 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088556 | | 232501001 | 000 | 5240 | administrative mgr iv | 0022 | 61496 | 75751 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088557 | | 232501001 | 000 | 4493 | it asst director iv | 0023 | 65636 | 80790 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088558 | | 232501001 | 000 | 4493 | it asst director iv | 0023 | 65636 | 80790 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088559 | | 232501001 | 000 | 5243 | administrative mgr senior iii | 0025 | 74808 | 91946 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 19-GM **AGENCY CONTACT:** Leslie Lyles Smith
410-358-5616
Leslie.lylessmith@maryland.gov

DEPARTMENT: Maryland Health Benefit Exchange

PROGRAM: Maryland Health Benefit Exchange

FUND SOURCE: 100% Federal (Centers for Medicare & Medicaid
Services' Center for Consumer Information & Insurance Oversight)

APPROP. CODES: D78Y01

AMOUNT OF REQUEST: N/A

DESCRIPTION: Request to establish 33 federally funded positions pursuant to §7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 150 (Budget Bill for FY 2013). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional positions during Fiscal Year 2013. The 33 requested positions will initially be supported entirely with federal funds and will at a later date be supported with Exchange fee collections. DBM requests the Board create a total of 33 positions within the "Rule of 100" for the Maryland Health Benefit Exchange.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 19-GM (Cont.)

| FTE | Position | Salary & Wages | Grade |
|------------|--------------------------------|---------------------------|--------------|
| 3 | Executive Associate I | \$50,000 | 14 |
| 4 | Administrative Officer III | \$55,000 | 15 |
| 4 | Public Affairs Officer II | \$55,000 | 15 |
| 1 | Administrator I | \$60,000 | 16 |
| 3 | Administrator II | \$65,000 | 17 |
| 1 | Computer Network Specialist II | \$65,000 | 17 |
| 1 | Personnel Admin. I | \$55,000 | 17 |
| 1 | Webmaster II | \$50,000 | 17 |
| 1 | Database Specialist II | \$60,000 | 18 |
| 2 | Admin Program Mgr. I | \$75,000 | 19 |
| 2 | Administrative Mgr. I | \$75,000 | 19 |
| 1 | Administrative Mgr. I | \$70,000 | 19 |
| 3 | Administrative Program Mgr. II | \$80,000 | 20 |
| 1 | Administrator V | \$80,000 | 20 |
| 1 | Admin Program Mgr. III | \$75,000 | 21 |
| 1 | Administrative Mgr. IV | \$90,000 | 22 |
| 2 | IT Assist Director IV | \$100,000 | 23 |
| 1 | Admin Manager Senior III | \$110,000 | 25 |
| 33 | Total | | |

REQUESTING AGENCY REMARKS: It is imperative to the success of the Exchange that these positions be requested and approved as quickly as possible. Maryland is considered THE LEADER in Exchanges in the country, but lacks the resources to build an effective Exchange. With only nine PINs, it is impossible for the Exchange to succeed; other states already have 20, 40, even 60 state employees dedicated to their Exchanges. The 33 positions are long-term positions that will support all key core functions of the Maryland Health Benefit Exchange as required by the Affordable Care Act and by the Maryland Health Benefit Exchange Acts of 2011 and 2012. This complement is based on specific requirements defined by the federal government, was developed with the support of consultants, reviewed with other states for competency and approved by the Center for Consumer Information and Insurance Oversight. Because many of the positions are specialized and are new and specialized activities for the State, it is most suitable to recruit for these positions as permanent positions and not contractual.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 19-GM (Cont.)

All positions requested are full-time positions and represent the ongoing needs of the Exchange. The Exchange's enabling legislation allows the Executive Director to set the classification, grade and compensation of the staff of the Exchange. In determining the position grades and salaries for these positions, the Exchange worked directly with DHMH to classify the positions based on the work being completed.

As mentioned above, the 33 requested positions will initially be supported entirely with federal funds. The Maryland Health Benefit Exchange Act of 2012 establishes a joint legislative and executive committee to conduct a study, in consultation with the Maryland Health Benefit Exchange, its Financing and Sustainability Advisory Committee, and other stakeholders, and to report its findings and recommendations to the Governor and General Assembly on the financing mechanisms which should be used to enable the Exchange to be self-sustaining by 2015. Analysis of revenue models are now being assessed and include such options as 1) Qualified Health Plan (QHP) Assessment – Exchange Members Only; 2) QHP Assessment – Issuers Total Membership; 3) Assessment on All Carriers – Fully Insured Membership 4) Broad Based Assessment on Health Care Market (e.g. self-insured, hospital revenue, health related user fee) and; 5) Other Broad Based Assessments. The final recommendation and report is due to the Governor and the General Assembly December 1, 2012.

DBM REMARKS: The Secretaries of DBM and DHMH have certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, 33.4 positions will have been approved within the Rule of 100 for FY2013.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



MARYLAND
DEPARTMENT OF
BUDGET & MANAGEMENT

MARTIN O'MALLEY
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Deputy Secretary

October 19, 2012

To: Steve Vasbinder, DBM-OPSB
Transaction Compliance Unit, DBM-OPSB

From: K. Vanessa Plante-McDonald *KVP-m*

Subject: Authorization for Additional Allocated Positions

Please find attached, 34 new positions approved by the Board of Public Works. The PIN numbers are 088535 through 088568 and the effective date is September 19, 2012

The first 33 positions are part of the "rule of 100".

If there are any questions, please call me at 410-260-7659.

cc: Patrick Frank, DLS
Paula Webber, DBM

~Effective Resource Management~

45 Calvert Street • Annapolis, MD 21401-1907

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<http://www.dbm.maryland.gov>

1

ADDITIONAL ALLOCATED POSITIONS AUTHORIZED BY BOARD OF PUBLIC WORKS

Transaction Codes Effective Date Auth. Type
BB40A 400 07 01 2325 01
Record ID Txn. Type Mon Day Yr Code

| Posit Number | H R | S Program Number | Sub Class Pgm Code | Classification Title | Sca | Step 0 | Step 6 | Sal Typ Cod | Fun Cd1 | Fun Cd2 | Fun Cd3 | Fun % 1 | Fun % 2 | Fun % 3 | Aut Pet | Chk Cod |
|-----------------|--------|------------------------|--------------------------|---------------------------|------|--------|--------|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | | | | | | | | | | | | | | | | |
| 088535 | | 232501001 | 000 5051 | exec assoc i | 0014 | 37006 | 45140 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088536 | | 232501001 | 000 5051 | exec assoc i | 0014 | 37006 | 45140 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088537 | | 232501001 | 000 5051 | exec assoc i | 0014 | 37006 | 45140 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088538 | | 232501001 | 000 2247 | admin officer iii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088539 | | 232501001 | 000 2247 | admin officer iii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088540 | | 232501001 | 000 2247 | admin officer iii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088541 | | 232501001 | 000 2247 | admin officer iii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088542 | | 232501001 | 000 2378 | pub affairs officer ii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088543 | | 232501001 | 000 2378 | pub affairs officer ii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088544 | | 232501001 | 000 2378 | pub affairs officer ii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088545 | | 232501001 | 000 2378 | pub affairs officer ii | 0015 | 39366 | 48072 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088546 | | 232501001 | 000 2586 | administrator i | 0016 | 41896 | 51261 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088547 | | 232501001 | 000 2587 | administrator ii | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088548 | | 232501001 | 000 2587 | administrator ii | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088549 | | 232501001 | 000 2587 | administrator ii | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088550 | | 232501001 | 000 4412 | computer network spec i | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088551 | | 232501001 | 000 2366 | personnel administrator i | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088552 | | 232501001 | 000 0388 | webmaster ii | 0017 | 44600 | 54683 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088553 | | 232501001 | 000 4480 | database specialist ii | 0018 | 47495 | 58348 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088554 | | 232501001 | 000 5472 | admin prog mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088555 | | 232501001 | 000 5472 | admin prog mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |

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ADDITIONAL ALLOCATED POSITIONS AUTHORIZED BY BOARD OF PUBLIC WORKS

Transaction Codes Effective Date Auth. Type
BB40A 400 07 01 2325 01
Record ID Txn. Type Mon Day Yr Code

S

Sal

| Posit Number | H R | Program Number | Sub Pgm | Class Code | Classification Title | Sca | Step 0 | Step 6 | Typ Cod | Fun Cd1 | Fun Cd2 | Fun Cd3 | Fun % 1 | Fun % 2 | Fun % 3 | Aut Pct | Chk Cod |
|-----------------|--------|-------------------|------------|---------------|-------------------------------|------|--------|--------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 088556 | | 232501001 | 000 | 5237 | administrative mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088557 | | 232501001 | 000 | 5237 | administrative mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088558 | | 232501001 | 000 | 5237 | administrative mgr i | 0019 | 50631 | 62265 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088559 | | 232501001 | 000 | 5473 | admin prog mgr ii | 0020 | 54009 | 66461 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088560 | | 232501001 | 000 | 5473 | admin prog mgr ii | 0020 | 54009 | 66461 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088561 | | 232501001 | 000 | 5473 | admin prog mgr ii | 0020 | 54009 | 66461 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088562 | | 232501001 | 000 | 3184 | administrator v | 0020 | 54009 | 66461 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088563 | | 232501001 | 000 | 5474 | admin prog mgr iii | 0021 | 57626 | 70949 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088564 | | 232501001 | 000 | 5240 | administrative mgr iv | 0022 | 61496 | 75751 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088565 | | 232501001 | 000 | 4493 | it asst director iv | 0023 | 65636 | 80790 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088566 | | 232501001 | 000 | 4493 | it asst director iv | 0023 | 65636 | 80790 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088567 | | 232501001 | 000 | 5243 | administrative mgr senior iii | 0025 | 74808 | 91946 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088568 | | 230113001 | 000 | 5473 | admin prog mgr ii | 0020 | 54009 | 66461 | m | 05 | 00 | 00 | 100 | 000 | 000 | 100 | |

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: 19-GM **AGENCY CONTACT:** Leslie Lyles Smith
410-358-5616
Leslie.lylessmith@maryland.gov

DEPARTMENT: Maryland Health Benefit Exchange

PROGRAM: Maryland Health Benefit Exchange

FUND SOURCE: 100% Federal (Centers for Medicare & Medicaid
Services' Center for Consumer Information & Insurance Oversight)

APPROP. CODES: D78Y01

AMOUNT OF REQUEST: N/A

DESCRIPTION: Request to establish 33 federally funded positions pursuant to §7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 150 (Budget Bill for FY 2013). This latter provision enables the Board of Public Works to authorize the creation of no more than 100 additional positions during Fiscal Year 2013. The 33 requested positions will initially be supported entirely with federal funds and will at a later date be supported with Exchange fee collections. DBM requests the Board create a total of 33 positions within the "Rule of 100" for the Maryland Health Benefit Exchange.

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 19-GM (Cont.)

All positions requested are full-time positions and represent the ongoing needs of the Exchange. The Exchange's enabling legislation allows the Executive Director to set the classification, grade and compensation of the staff of the Exchange. In determining the position grades and salaries for these positions, the Exchange worked directly with DHMH to classify the positions based on the work being completed.

As mentioned above, the 33 requested positions will initially be supported entirely with federal funds. The Maryland Health Benefit Exchange Act of 2012 establishes a joint legislative and executive committee to conduct a study, in consultation with the Maryland Health Benefit Exchange, its Financing and Sustainability Advisory Committee, and other stakeholders, and to report its findings and recommendations to the Governor and General Assembly on the financing mechanisms which should be used to enable the Exchange to be self-sustaining by 2015. Analysis of revenue models are now being assessed and include such options as 1) Qualified Health Plan (QHP) Assessment – Exchange Members Only; 2) QHP Assessment – Issuers Total Membership; 3) Assessment on All Carriers – Fully Insured Membership 4) Broad Based Assessment on Health Care Market (e.g. self-insured, hospital revenue, health related user fee) and; 5) Other Broad Based Assessments. The final recommendation and report is due to the Governor and the General Assembly December 1, 2012.

DBM REMARKS: The Secretaries of DBM and DHMH have certified that funds are available for the new positions for which approval is requested within the Rule of 100. If the Board approves this request, 33.4 positions will have been approved within the Rule of 100 for FY2013.

Board of Public Works Action - The above referenced Item was:

| | | | |
|-----------------|-------------|--------------------|-----------|
| APPROVED | DISAPPROVED | DEFERRED | WITHDRAWN |
| WITH DISCUSSION | | WITHOUT DISCUSSION | |

**DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

ITEM: 19-GM (Cont.)

| FTE | Position | Salary & Wages | Grade |
|------------|--------------------------------|---------------------------|--------------|
| 3 | Executive Associate I | \$50,000 | 14 |
| 4 | Administrative Officer III | \$55,000 | 15 |
| 4 | Public Affairs Officer II | \$55,000 | 15 |
| 1 | Administrator I | \$60,000 | 16 |
| 3 | Administrator II | \$65,000 | 17 |
| 1 | Computer Network Specialist II | \$65,000 | 17 |
| 1 | Personnel Admin. I | \$55,000 | 17 |
| 1 | Webmaster II | \$50,000 | 17 |
| 1 | Database Specialist II | \$60,000 | 18 |
| 2 | Admin Program Mgr. I | \$75,000 | 19 |
| 2 | Administrative Mgr. I | \$75,000 | 19 |
| 1 | Administrative Mgr. I | \$70,000 | 19 |
| 3 | Administrative Program Mgr. II | \$80,000 | 20 |
| 1 | Administrator V | \$80,000 | 20 |
| 1 | Admin Program Mgr. III | \$75,000 | 21 |
| 1 | Administrative Mgr. IV | \$90,000 | 22 |
| 2 | IT Assist Director IV | \$100,000 | 23 |
| 1 | Admin Manager Senior III | \$110,000 | 25 |
| 33 | Total | | |

REQUESTING AGENCY REMARKS: It is imperative to the success of the Exchange that these positions be requested and approved as quickly as possible. Maryland is considered THE LEADER in Exchanges in the country, but lacks the resources to build an effective Exchange. With only nine PINs, it is impossible for the Exchange to succeed; other states already have 20, 40, even 60 state employees dedicated to their Exchanges. The 33 positions are long-term positions that will support all key core functions of the Maryland Health Benefit Exchange as required by the Affordable Care Act and by the Maryland Health Benefit Exchange Acts of 2011 and 2012. This complement is based on specific requirements defined by the federal government, was developed with the support of consultants, reviewed with other states for competency and approved by the Center for Consumer Information and Insurance Oversight. Because many of the positions are specialized and are new and specialized activities for the State, it is most suitable to recruit for these positions as permanent positions and not contractual.

GENERAL MISCELLANEOUS

ITEM: 20-GM **Agency Contact:** Ralph Scherini
410-260-7184
rscherini@energy.state.md.us

DEPARTMENT: Maryland Energy Administration (MEA)

PROGRAM: Advancing Energy Efficiency in Public Buildings

FUND SOURCE: 100% Federal (The Energy Department - DOE)

APPROP. CODES: D13.A1301

AMOUNT OF REQUEST: N/A

DESCRIPTION: Request to establish one federally funded position pursuant to §7-236, State Finance and Procurement Article, and Section 32 of Senate Bill 150 (Budget Bill for FY 2013). This latter provision enables the Board of Public Works to authorize the creation of non-State funded positions outside of the 100 new position limitation (“Rule of 100”), in non-emergency situations, with the condition that the positions must be abolished when the specific funding is no longer available. The requested position is supported entirely with federal funds. This position will be abolished when funds are no longer available. DBM requests the Board create a total of one position outside the “Rule of 100” for Maryland Energy Administration.

| FTE | Position Description | Grade/Step | Salary & Wages |
|-----|---|------------|----------------|
| 1 | Energy Efficiency Program Manager – State Better Buildings Program | 20/09 | \$67,687 |

REQUESTING AGENCY REMARKS: The State Buildings Energy Efficiency Program Manager will coordinate the development and implementation of the DOE - Better Building Challenge Program to reduce energy consumption in state buildings 20% by 2020. The current EmPOWER Maryland goal of 15% savings by 2015 would be enhanced by State Agencies leading by example in exceeding the EmPOWER electricity reduction goal. Funding for the program will come from the federal DOE annual Base Grant. The focus of the effort would be in assisting state agencies in the identification, implementation and energy metrics for "whole building" energy efficiency projects in coordination with the Department of General Services. The effort will concentrate on implementing best practices from the numerous Energy Performance Contracts (EPC's) already undertaken over the last two decades by many state agencies. MEA would bring in other best practices developed by the DOE Better Buildings Program to enhance Maryland's energy saving strategies, practically with small and medium sized agencies not well served by EPCs. Coordination would be expanded with Maryland EmPOWER utilities to bring in energy efficiency rebates in support of energy projects developed

for state agencies. The State Buildings- Better Buildings Program manager would design, administer, manage, and track performance of the program.

DOE is a strong supporter of MEA through the State energy offices base grant and its competitive grants. The DOE Base grant has remained constant and it actually increased in FY12. The following is MEA current DOE funding:

MEA Base Grant

- FY10 \$476,000
- FY11 \$476,000
- FY12 \$714,000
- FY13 \$562,000

DOE Competitive Grant MEA - Save Energy Now

- FY12 Phase I \$350,000
- FY12 - 13 Phase II \$200,000

DOE Competitive Grant MEA - Advancing Energy Efficiency in Public Buildings

- FY13 -15 \$576,000

DBM REMARKS:

The Secretary of DBM has certified that funds are available for the new position for which approval is requested outside the Rule of 100. If the Board approves this request, 1 position will have been approved outside the Rule of 100 for FY2013.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



MARYLAND
DEPARTMENT OF
BUDGET & MANAGEMENT

MARTIN O'MALLEY
Governor

ANTHONY BROWN
Lieutenant Governor

T. ELOISE FOSTER
Secretary

DAVID C. ROMANS
Deputy Secretary

November 15, 2012

To: Steve Vasbinder, DBM-OPSB
Transaction Compliance Unit, DBM-OPSB

From: K. Vanessa Plante-McDonald *K. VP-m*

Subject: Authorization for Additional Allocated Positions

Please find attached, 44 new positions approved by the Board of Public Works. The PIN numbers are 088571 through 088614 and the effective date is November 14, 2012

These positions are part of the "rule of 100".

Please call me at 410-260-7659 with any questions.

cc: Patrick Frank, DLS
Paula Webber, DBM

~Effective Resource Management~

45 Calvert Street • Annapolis, MD 21401-1907
Tel: (410) 260-7041 • Fax: (410) 974-2585 • Toll Free: 1 (800) 705-3493 • TTY Users: call via Maryland Relay
<http://www.dbm.maryland.gov>

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ADDITIONAL ALLOCATED POSITIONS AUTHORIZED BY
BOARD OF PUBLIC WORKS

Transaction Codes Effective Date Auth. Type
BB40A 400 11 15 2012 02
Record ID Txn. Type Mon Day Yr Code

| Posit Number | S H K | Program Number | Sub Class Pgm Code | Classification Title | Sea | Step 0 | Step 6 | Sal Typ Cod | Fun Cd1 | Fun Cd2 | Fun Cd3 | Fun 1 | Fun 2 | Fun 3 | Aut 3 | Chk Cod |
|-----------------|-------------|-------------------|-----------------------|------------------------|------|--------|--------|-------------------|------------|------------|------------|----------|----------|----------|----------|------------|
| | | | | | | | | | | | | | | | | |
| 088571 | | 240400002 | 000 0 | commissioner | 9999 | 18000 | 18000 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088572 | | 240400002 | 000 0 | commissioner | 9999 | 18000 | 18000 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088573 | | 240400002 | 000 0 | commissioner | 9999 | 18000 | 18000 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088574 | | 240400002 | 000 0 | commissioner | 9999 | 18000 | 18000 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088575 | | 240400002 | 000 0 | commissioner | 9999 | 18000 | 18000 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088576 | | 240400002 | 000 0 | commissioner | 9999 | 18000 | 18000 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088577 | | 240400002 | 000 0 | commissioner | 9999 | 18000 | 18000 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088578 | | 240400002 | 000 5484 | program manager sr iii | 0025 | 73341 | 90143 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088579 | | 240400002 | 000 5484 | program manager sr iii | 0025 | 73341 | 90143 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088580 | | 240400002 | 000 5484 | administrator vi | 0021 | 56496 | 69557 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088581 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088582 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088583 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088584 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088585 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088586 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088587 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088588 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088589 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088590 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088591 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |

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ADDITIONAL ALLOCATED POSITIONS AUTHORIZED BY
BOARD OF PUBLIC WORKS

Transaction Codes Effective Date Auth. Type
BB40A 400 07 01 2004 01
Record ID Txn. Type Mon Day Yr Code

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5a1

| Posit Number | H E | Program Number | Sub Class Pgm Code | Classification Title | Sea | Step 0 | Step 6 | Sal Typ Cod | Fun Cdl | Fun Cd2 | Fun Cd3 | Fun 1 1 | Fun 1 2 | Fun 1 3 | Aut Per | Chk Cod |
|-----------------|--------|-------------------|-----------------------|-------------------------------|------|--------|--------|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 088592 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088593 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088594 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088595 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088596 | | 240400002 | 000 2587 | administrator ii | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088597 | | 240400002 | 000 2588 | administrator iii | 0018 | 46563 | 57203 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088598 | | 240400002 | 000 2588 | administrator iii | 0018 | 46563 | 57203 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088599 | | 240400002 | 000 4373 | internal auditor ii | 0016 | 41074 | 50255 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088600 | | 240400002 | 000 4373 | internal auditor ii | 0016 | 41074 | 50255 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088601 | | 240400002 | 000 4373 | internal auditor ii | 0016 | 41074 | 50255 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088602 | | 240400002 | 000 4373 | internal auditor ii | 0016 | 41074 | 50255 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088603 | | 240400002 | 000 4373 | internal auditor ii | 0016 | 41074 | 50255 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088604 | | 240400002 | 000 4373 | internal auditor ii | 0016 | 41074 | 50255 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088605 | | 240400002 | 000 4376 | internal auditor supervisor | 0018 | 46563 | 57203 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088606 | | 240400002 | 000 2043 | administrative specialist iii | 0012 | 32091 | 39056 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088607 | | 240400002 | 000 2043 | administrative specialist iii | 0012 | 32091 | 39056 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088608 | | 240400002 | 000 2043 | administrative specialist iii | 0012 | 32091 | 39056 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088609 | | 240400002 | 000 2043 | administrative specialist iii | 0012 | 32091 | 39056 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088610 | | 240400002 | 000 2043 | administrative specialist iii | 0012 | 32091 | 39056 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088611 | | 240400002 | 000 2043 | administrative specialist iii | 0012 | 32091 | 39056 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088612 | | 240400002 | 000 4486 | it staff specialist | 0017 | 43725 | 53610 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |

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ADDITIONAL ALLOCATED POSITIONS AUTHORIZED BY
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BB10A 400 07 01 2404 01
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| Posit Number | H R | Program Number | Sub Class Pgm Code | Classification Title | Sea | Step 0 | Step 6 | Sal Typ Cod | Fun Cdl | Fun Cd2 | Fun Cd3 | Fun 1 1 | Fun 1 2 | Fun 1 3 | Aut Per | Chk Cod |
|-----------------|--------|-------------------|-----------------------|----------------------|------|--------|--------|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|
| 088613 | | 240400002 | 000 5052 | exec assoc ii | 0015 | 38594 | 47129 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |
| 088614 | | 240400002 | 000 5052 | exec assoc ii | 0015 | 38594 | 47129 | m | 01 | 00 | 00 | 100 | 000 | 000 | 100 | |

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

GENERAL MISCELLANEOUS

ITEM: Agency Contact: Gina M. Smith
410-230-8763
gmsmith@msla.state.md.us

DEPARTMENT/PROGRAM: Maryland Lottery & Gaming Control Agency

FUND SOURCE: 100% General (*)

() To the extent that VLT revenues exceed estimates, special funds can be used to offset the general fund costs.*

APPROP. CODE: E75 D002

DESCRIPTION: Approval is requested to create forty-four general fund positions within the Maryland Lottery and Gaming Control Agency pursuant to Section 7-236 of the State Finance and Procurement Article. The requested positions will enable the Agency to perform its regulatory responsibilities under Senate Bill 1, passed in August 2012 during the second special session of the General Assembly, portions of which were subsequently ratified by the voters via referendum during the November 2012 election, and Senate Bill 864, which was passed during the 2012 Session of the General Assembly. Department of Budget and Management (DBM) requests the Board create 44 positions within the "Rule of 100" for the Maryland State Lottery Agency.

| <u>Qty</u> | <u>Position Description</u> | <u>Grade/Step</u> | <u>Salaries & Wages</u> |
|------------|-----------------------------------|-------------------|-----------------------------|
| 7 | Commissioner(s) | TBD @ \$18,000 | \$ 126,000 |
| 1 | Director of Table Games | 25/0 | \$ 73,341 |
| 1 | Director of Gaming Research | 25/0 | \$ 73,341 |
| 1 | Asst. Dir. Gaming Research | 21/0 | \$ 56,496 |
| 16 | Licensing Investigator(s) | 17/0 @ \$43,725= | \$ 699,600 |
| 2 | Financial Investigator | 18/0 @ \$46,563= | \$ 93,126 |
| 6 | Auditing Inspector | 16/0 @ \$41,074= | \$ 246,444 |
| 1 | Audit Supervisor | 18/0 | \$ 46,563 |
| 6 | Compliance Officer | 12/0 @ \$32,091= | \$ 192,546 |
| 1 | Video Lottery Terminal Specialist | 17/0 | \$ 43,725 |
| 2 | Administrative Support | 15/0 @ \$38,594= | \$ 77,188 |
| 44 | Total | | \$1,728,370 |

**SUPPLEMENT B
DEPARTMENT OF BUDGET AND MANAGEMENT
ACTION AGENDA**

REQUESTING AGENCY REMARKS: Senate Bill 1 expanded the regulatory duties of the Agency as it authorizes a sixth casino, table games and 24 hour-a-day/7-day-a-week casino operations. Furthermore, this legislation charges the Agency with establishing regulations to govern table games; conducting studies of lottery and gaming activities in the state and region; and issuing licenses to qualified veterans organizations to operate up to five instant ticket lottery machines. This legislation also requires the appointment of a new commission, which is compensated for its service.

As a result of these additional and new regulatory duties the agency requires additional staff to fulfill its mandated responsibilities. Seven positions are needed for the newly formed commission. Management level positions are needed to provide oversight of table game operations and to conduct studies on gaming activity. Additional licensing and financial investigators are needed to conduct the required background investigations for the additional staffing needed at all casinos to support 24-7 operations and to staff table games and also to assuage the current licensing backlog. Furthermore, additional compliance officers are needed at each casino to support the 24-7 operation as the law requires the presence of agency employees at the casino to handle complaints and to ensure compliance with regulations. Auditing inspectors and a supervisor also are needed to oversee and account for the collection of table game revenue. Clerical assistance will be used to support the operations.

Further positions are needed to support the provisions in Senate Bill 1, which allows for qualified veterans organizations to obtain a license for up to five instant ticket lottery machines, and Senate Bill 864, which requires the agency to oversee electronic gaming devices in specified counties. In order to carry out its regulatory responsibilities under these provisions, audit inspectors, compliance officers, financial investigators and a VLT specialist are needed.

DBM REMARKS The Secretaries of DBM has certified that funds are available for the new position for which approval is requested within the Rule of 100. If the Board approves this request, 77.4 positions will have been approved within the Rule of 100 for FY2013.

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION