



Maryland

DEPARTMENT OF BUDGET
AND MANAGEMENT

LARRY HOGAN
Governor

BOYD K. RUTHERFORD
Lieutenant Governor

DAVID R. BRINKLEY
Secretary

MARC L. NICOLE
Deputy Secretary

November 28, 2022

Honorable Clarence K. Lam
Co-Chair, Joint Committee on Fair Practices and
State Personnel Oversight
420 Miller Senate Office Building
Annapolis MD 21401-1991

The Honorable Marc Korman
Acting Co-Chair, Joint Committee on Fair Practices and
State Personnel Oversight
210 House Office Building
Annapolis MD 21401-1991

Dear Chairs:

Section 14-305(a)(1) of the State Finance and Procurement Article requires each agency to provide the Joint Committee on Fair Practices and Personnel Oversight and the Governor's Office of Minority Affairs a copy of their annual Minority Business Enterprise (MBE) Report. Attached is a copy of the Department of Budget & Management's (DBM) FY 2022 Annual MBE Report Summary Statement.

During FY 2022, approximately \$ 678,777, or 7.37%, of all DBM awards were made to MBE prime contractors and subcontractors. DBM payments to MBE prime contractors and subcontractors were approximately \$ 11.5 million in FY 2022.

During FY 2022, the Department continued to work diligently on many fronts to further the goals of the State's MBE program. Within DBM we will continue to:

- structure Departmental procurements to maximize the potential for MBE prime and subcontract opportunities;
- engage prospective prime contractors during the procurement process both to ensure that MBE goals are understood by potential vendors and to minimize the potential for MBE related proposal deficiencies;
- strengthen and improve the Department's MBE compliance by conducting MBE-focused contract kick off meetings for every new contract award with an MBE subcontract goal, conducting real-time monthly report monitoring and prompt payment reviews; and
- hold quarterly MBE compliance reviews with follow up meetings with contractors as required, and taking decisive actions to ensure compliance.

45 Calvert Street • Annapolis, MD 21401-1907

Tel: 410-260-7041 • Fax: 410-974-2585 • Toll Free: 1-800-705-3493 • TTY Users: Call via Maryland Relay

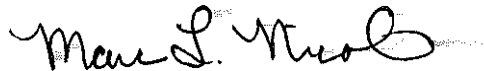
<http://dbm.maryland.gov>

In our oversight capacity, DBM continues to:

- work diligently with State agencies to assure that their services procurements were structured to maximize MBE opportunities.
- document MBE compliance reporting for contract renewals and modifications; and
- promote the goals of the MBE program through training and information dissemination.

During the upcoming year, DBM will continue to make every effort to further the success of the State's MBE performance. If you would like additional information, you may contact Thomas McLamore, MBE Liaison at 410-260-7663 or thomas.mclamore@maryland.gov.

Sincerely,

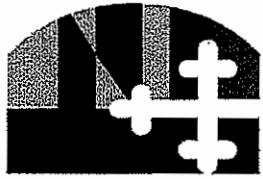


Marc L. Nicole
Deputy Secretary

Enclosure

cc: David Smulski, Department of Legislative Services
Barbara Wilkins, Department of Budget and Management

MSAR 14376



Governor's Office of
Small, Minority & Women
Business Affairs

Annual Minority Business Enterprise (MBE)

Procurement Report

FY2022 Summary Statement

Reporting Department/Agency:	Department of Budget & Management
Fiscal Year:	2022

Category		Amount
1. Total dollars awarded to MBEs (Total from Form 1 Spreadsheet)		678,777
2. Total dollars paid to MBEs (Total from Form 3 Database, Sum of 2a and 2b below)		11,511,708.00
a. Total Actual Subcontractor Payments (Form 3)	3199201	
b. Total Prime Contractor Actual Payments by (excluding non-minority primes) (Form 3)	8312507	
3. Total dollars awarded (Total from Form 1 Spreadsheet)		9208969
4. MBE awards as a percentage of contracts awards (from Form 1 Spreadsheet)		7.37
Secretary/Agency Head Name: Marc Nicole, Deputy Secretary		

This summary is not complete until the three respective signatures on Page 2 have been obtained.

DBM FY 2022 Results of MBE Compliance Assessment

<u>Prime Contractors</u> <u>Name</u>	<u>Subcontractors</u> <u>Name(s)</u>	<u>Service</u> <u>Type</u>	<u>MBE Goal</u>	<u>MBE</u> <u>Waiver</u>	<u>CTD Total</u> <u>Prime Payment</u>	<u>CTD Payment to</u> <u>Subcontractor</u>	<u>MBE Certified</u>	<u>Factor(s)</u>
CareFirst	SLEOLA ALTEK Attronica	IT Staffing IT Staffing	4% 4%	No No	\$3,069,633	\$45,853 \$9,250	Yes Yes	COVID
Myers	Category #1 King, King& Assoc. Category #3 King, King& Assoc.	Audit Audit	20% 13%	No No	\$2,668,000 \$789,000	\$345,288 \$252,480	Yes	COVID
P&A	Absolute Staffing	Staffing	15%	No	\$430,157	\$64,288	Yes	COVID

