



Maryland State Archives

Annual Report Fiscal Year 2024

Annual Report of the State Archivist to the Governor and General Assembly
(State Government Article, § 9-1007(d))

Elaine Rice Bachmann
State Archivist and Commissioner of Land Patents

August 2024

Maryland State Archives
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Hon. Wes Moore
Governor
Hon. Aruna K. Miller
Lt. Governor
Elaine Rice Bachmann
State Archivist and
Commissioner of Land Patents
Mark Letzer
Chairman, Maryland Commission
on Artistic Property



Hall of Records Commission:
Hon. Matthew J. Fader, Chair
Katie Caljean
Atif Chaundry, J.D.
Ronald Daniels, L.L.M., J.D.
Nora Demleitner, L.L.M., J.D.
Hon. Dereck E. Davis
Hon. William C. Ferguson IV
Hon. Brooke E. Lierman
Jay A. Perman, M.D.
Hon. Samuel I. Rosenberg
David Wilson, Ed.D.

August 1, 2024

The Honorable Wes Moore
Governor

The Honorable Bill Ferguson
Senate President

The Honorable Adrienne A. Jones
House Speaker

Dear Governor Moore, Senate President Ferguson, and House Speaker Jones,

The Maryland State Archives is pleased to submit this annual report for Fiscal Year 2024 as required by State Government Article, §9-1007(d). The report describes the organization and functions of each Archives department and gives an overview of the activities, goals, and progress made by each department over the past fiscal year.

The agendas and minutes from the two Hall of Records Commission meetings held within the fiscal year are included, as are the agendas of the meetings of the Artistic Property Commission. Further information about the Archives' Annual Reports and the Hall of Records Commission and documents from past meetings can be found at:

<https://msa.maryland.gov/msa/intromsa/hrc/html/hrc.html>

Sincerely,

A handwritten signature in black ink that reads 'Elaine Rice Bachmann'. The signature is written in a cursive style with a large, flowing 'E' and 'B'.

Elaine Rice Bachmann
State Archivist
and Commissioner of Land Patents

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STATE ARCHIVES

ANNUAL REPORT FY 2024

OVERVIEW



The State Archives was created in 1935 as the Hall of Records and reorganized under its present name in 1984 (Chapter 286, Acts of 1984). Upon that reorganization the Commission on Artistic Property was made part of the State Archives.

As Maryland's historical agency, the State Archives is the central depository for government records of permanent value. Records date from the founding of the Maryland colony in 1634 through the beginning of this century. These records are described in the State Archives' Guide to Government Records. They are in manuscript, print, and electronic formats, and include colonial and State executive, legislative, and judicial records; county court, land, and probate records; publications and reports of State, county, and municipal governments; business records; records of religious bodies; and special collections of maps, newspapers, photographs, and private papers.

ARCHIVES OUTREACH

The Clamshell, a quarterly newsletter that connects the Archives with friends and stakeholders, can be found at: <https://msa.maryland.gov/msa/homepage/html/clamshell-newsletter.html>

STATE ARCHIVIST



Elaine Rice Bachmann was appointed as State Archivist and Commissioner of Land Patents by Governor Larry Hogan in June of 2021. The State Archivist also serves as the State Historical Records Coordinator for the Maryland Advisory Board of the National Historical Publications and Records Commission. She also serves on the MD250 Commission, as well as the Maryland Public Art Commission of the Maryland State Arts Council.

ADMINISTRATION

In July 1986, when the State Archives moved into its present building on Rowe Boulevard across from the Supreme Court of Maryland, Administration was responsible for Accounting and

Personnel. In July 2007, the Administration Department reorganized to oversee and manage three functions: Fiscal Affairs, Administration, and Personnel.

Administration

The Administration Unit provides comprehensive accounting, procurement, budget administration, and human resources support in compliance with all applicable state laws, regulations, and policies in support of the Archives' operations and overall mission. The Director of Administration is the Fair Practices Officer for the Archives.

Fiscal Administration

The Fiscal Administration Unit provides guidance to Archives' senior management on fiscal and budgetary matters. The staff tracks and monitors expenditures, processes accounts payables and receivables, maintains employee leave and payroll records, deposits cash receipts, and compiles and submits all mandated financial reports. The Unit manages inventory control including fixed assets, supplies, and materials in accordance with state inventory standards. The unit manages travel services and oversees fleet services.

The Procurement Unit obtains all necessary supplies, materials, and services required by the Archives to fulfill its mission in accordance with all applicable state procurement laws and regulations. The unit is also responsible for contract and grant administration.

Fiscal Administration staff develop the Operating Budget and Managing for Results submissions annually and evaluate, manage, and make budget recommendations based on the needs of the Archives throughout the year.

Personnel

All human resources functions are currently assigned to the Maryland Department of Budget and Management's Personnel Unit, under the guidance of the Archives' Director of Administration. Administration staff analyze the current workforce and determine the strategy to prepare for future staffing needs. Workforce planning analyzes current staff assignments to recommend training and development and initiate staff recruitments to meet succession planning needs.

Fair Practices Office

The Fair Practices Office leads the Equal Opportunity Officer and Americans with Disabilities Act Coordinator to administer and enforce the state and federal equal opportunity laws and policies and to assist in the building of a well-diversified workforce for the Archives' employees and applicants.

ARTISTIC PROPERTY AND EXHIBITS

In 1969, the Commission on Artistic Property was formed ([Chapter 111, Acts of 1969](#)). It was incorporated into the State Archives in 1984 ([Chapter 286, Acts of 1984](#)).

Artistic Property and Exhibits began in 1991 as Exhibits, reformed as Education and Outreach in 1989, and later was renamed Education, Outreach, and Artistic Property. It became Artistic Property and Public Outreach in May 1999, and reorganized as Artistic Property, Preservation, and Public Outreach in August 2003. Renamed Artistic Property and Public Outreach in

February 2014, it was placed under the Deputy State Archivist in October 2015, and reformed as Artistic Property and Exhibits in July 2016.

This department oversees three main units: Artistic Property Collections; the State House Office of Interpretation; and State House Trust and Government House Support.

ARTISTIC PROPERTY COLLECTIONS

The Commission on Artistic Property is the official custodian of all valuable paintings and other decorative arts owned by or loaned to the State. It provides for the acquisition, location, proper care, custody, restoration, interpretation, and preservation of the state-owned art collection. The collection contains works of art and decorative arts that have either been commissioned by the state or acquired since the colonial period. Such works have been displayed and used in state buildings from the 17th century to the present day. In 1996, on behalf of the state, the Commission assumed ownership of the art collection of the Peabody Institute, thereby expanding the collection to include works of art by European artists, including paintings, sculpture, textiles, and works on paper dating from the 16th century through the 19th century. In total, there are over 4,000 works of art in the state's collection.

The Commission consists of fifteen members. Eight members are appointed by the State Archivist with the approval of the Governor and seven serve ex officio. With the Governor's approval, the State Archivist names the chair (Code State Government Article, secs. 9-1016 through 9-1023).

Overview and Highlights

In FY2024, Susan Nininger (Executrix of the Richard Adams Nininger Estate) donated 17 works of art by Florence and Kate Mackubin. Florence Mackubin has the distinction of painting the most gubernatorial portraits in the state-owned art collection. Although less prominent, Kate Mackubin was equally as talented as her sister. The works of art include one oil painting, two watercolors, three miniatures, four sketchbooks, and seven pastels. There are plans to do an exhibition in the near future to highlight the works of art in the state-owned collection by Florence and Kate Mackubin.

The traveling exhibition *Treasures of State: Maryland's Art Collection* at the Washington County Museum of Art came to an end, but two works of art, *One Who Can Read* [MSA SC 4680-10-003] and *The Founding of Maryland* [MSA SC 1545-2551], remain on loan for the public to enjoy in their galleries.

In October, Robin Gower joined the staff as Curator. Since that time she has played an integral part in conducting research and outreach for the Commission.

Ms. Gower created and presented a lecture, "The USS *Maryland's* Silver Service: History Captured in Repoussé" to Archives staff in June.

The staff of the Artistic Property Commission worked closely with First Lady Dawn Moore to curate and exhibit two short-term displays in honor of Black History Month in February and Women's History Month in March. Staff also provided specialty tours of both exhibits.



The engine room clock from the USS Maryland Armored Cruiser - ACR 8 [MSA SC 1545-3507], which was donated to the state in 2019 by Ward Anderson, Captain, USNR (retired), was installed in June. In the spring, Stephen J. Sieracki of Stephen's Clocks provided conservation treatment and repair services to the clock. A new custom exhibit case was built by James Adajian. The panel to the right of the clock was also updated to reflect the latest information on the clock and the USS Maryland silver service.



The official portrait of Chief Judge Joseph M. Getty, by Maryland artist Scott Woolever, was transferred from the Maryland Judiciary to the Artistic Property Commission on May 6, 2024. [MSA SC 1545-3581]. This is the first piece of art by Woolever to be added to the collection.



During FY2024, the staff of the Artistic Property Commission supported several joint agency initiatives. Ongoing throughout the year, staff have been working collaboratively on the creation of a new wayfinding sign plan for the State House grounds as well as new exhibits in the Old Treasury Building in partnership with the Department of General Services (DGS), the Maryland Historical Trust (MHT) and C&G Design firm. Additionally, as DGS has worked to systematically remove, restore, and replace windows in the State House, Artistic Property staff have deinstalled, stored, and reinstalled the collections in numerous rooms to ensure their safekeeping during this project.

At the end of the fiscal year, Artistic Property staff, in conjunction with DGS and the Maryland State Arts Council, conducted research and developed a proposal for the Monument to Honor Black Patriots who served in the Revolutionary War.

Gifts and Deaccession

There were a total of thirty-four accessions in FY2024 and no removals from the state-owned art collection.

- MSA SC 1545-3548
 - *Catherine Curran O'Malley*
 - Oil on canvas, 2020
 - Donated by the Foundation for Government House, Inc., 07/2023
- MSA SC 1545-3549
 - *Martin J. O'Malley*
 - Oil on canvas, 2017
 - Donated by the Foundation for Government House, Inc., 07/2023
- MSA SC 1545-3550
 - *The Old Line State. . . Maryland State House (View of South Side)*
 - Etched glass, 2021
 - Donated by Carl Harris, 08/2023
- MSA SC 1545-3551
 - *Inner Harbor, Baltimore, Maryland*
 - Etched glass, 2019
 - Donated by Carl Harris, 08/2023
- MSA SC 1545-3552
 - *Maryland State House Inside Looking Out*
 - Etched glass, 2019
 - Donated by Carl Harris, 08/2023
- MSA SC 1545-3553
 - *Portrait of an English Lady*
 - Oil on panel, c.1901
 - Transferred from the Friends of the Maryland State Archives, 09/2023

- MSA SC 1545-3554
 - *Portrait of a Woman in a Blue Dress, (Miniature portrait)*
 - Watercolor, c.1895
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- MSA SC 1545-3555
 - *Portrait of a Woman in a White Lace Dress, (Miniature portrait)*
 - Watercolor, c. 1909
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- MSA SC 1545-3556
 - *Portrait of Janet Evins of Atlanta, GA, (Miniature portrait)*
 - Watercolor, c. 1909
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- MSA SC 1545-3557
 - *Sketchbook, (30 sketches)*
 - Watercolor, pencil, 1923
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- MSA SC 1545-3558
 - *Sketchbook, (16 sketches)*
 - Watercolor, pencil, 1930
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- MSA SC 1545-3559
 - *Sketchbook, (30 sketches)*
 - Watercolor, pencil, 1884
 - Transferred from the Friends of the Maryland State Archives
- MSA SC 1545-3560
 - *Sketchbook, (29 sketches)*
 - Watercolor, pencil, 1884
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- MSA SC 1545-3561
 - *Portrait of Ritchie*
 - Watercolor, 05/07/1934
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- MSA SC 1545-3562
 - *Young Girl with Braids*
 - Watercolor, 1924
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- MSA SC 1545-3563
 - *Woman with a Red Rose in her hair*
 - Watercolor, 1916
 - Transferred from the Friends of the Maryland State Archives, 09/2023

- **MSA SC 1545-3564**
 - *Woman with a Floral Jacket*
 - Watercolor, 1937
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- **MSA SC 1545-3565**
 - *Little Boy*
 - Watercolor, 1938
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- **MSA SC 1545-3566**
 - *Baby Girl*
 - Watercolor, 1936
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- **MSA SC 1545-3567**
 - *Profile of a Man*
 - Watercolor, 1885
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- **MSA SC 1545-3568**
 - *Portrait of Harris Kimble*
 - Watercolor, c. 1920's
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- **MSA SC 1545-3569**
 - *Sailboat*
 - Watercolor, 1923
 - Transferred from the Friends of the Maryland State Archives, 09/2023
- **MSA SC 1545-3570**
 - *Harriet Tubman*
 - Etched glass, 2019
 - Donated by Carl Harris, 09/2023
- **MSA SC 1545-3571**
 - *Looking Up (State House Dome)*
 - Etched glass, 2023
 - Donated by Carl Harris, 11/2023
- **MSA SC 1545-3572**
 - *Treasurer Nancy K. Kopp (Official Portrait)*
 - Oil on canvas, 2023
 - Transferred from the State Treasurer's Office, 01/2024
- **MSA SC 1545-3573**
 - *The Ark of Maryland approaching Chesapeake Bay, March 1634*
 - Oil on canvas, 1986
 - Transferred from the Friends of the Maryland State Archives, 04/2024

- **MSA SC 1545-3574**
 - *Beach Walkers*
 - Watercolor on paper, 1993
 - Donated by Steven Scott, in memory of his graduate professor, Dr. David C. Driskell 01/2024
- **MSA SC 1545-3575**
 - *Winter Sun*
 - Watercolor on paper, 1993
 - Donated by Steven Scott, in memory of his graduate professor, Dr. David C. Driskell 01/2024
- **MSA SC 1545-3576, 01/2024**
 - *Summer in Baltimore*
 - Color screen print
 - Donated by Steven Scott, in memory of his graduate professor, Dr. David C. Driskell 01/2024
- **MSA SC 1545-3577**
 - *Maryland Crab Feast*
 - Color screen print
 - Donated by Steven Scott, in memory of his graduate professor, Dr. David C. Driskell 01/2024
- **MSA SC 1545-3579**
 - *Governor Martin J. O'Malley (Official Portrait)*
 - Oil on canvas, 2023
 - Transferred from the Friends of the Maryland State Archives, 12/2023
- **MSA SC 1545-3580**
 - *The National Aquarium in Baltimore (Black History Month)*
 - Color screen print, 1996
 - Donated by Duke & Phyllis Zimmerman, 02/2024
- **MSA SC 1545-3581**
 - *Chief Judge Joseph M. Getty (Official Portrait)*
 - Oil on canvas, 2024
 - Transferred from the Maryland Judiciary, 05/2024

Conservation projects

The *Nécessaire de Voyage* with a Tilghman nameplate [MSA SC 1545-3539] returned from exterior conservation. Work was completed by David Duggan of Duggan Furniture.

A *Pier Mirror* [MSA SC 1545-3244] originally installed in the Government House in the 1870s is being conserved and will be returned to public display in the mansion. The work is being undertaken by Edward Milburn of Studio Gilders.

Three paintings returned from conservation treatments by Hartmann Fine Art Conservation Services, Inc. *George Washington* by Jame House [MSA SC 4680-10-0035] and two works by Theophile Victor Emile Lemmens, *Fowl by Stable Door* [MSA SC 4680-10-0110] and *Fowl by Well* [MSA SC 4680-10-0146], are now available for display.



The USS Maryland engine room clock [MSA SC 1545-3507] was conserved by Stephen J. Sieracki of Stephen's Clocks.

ASSISTANT STATE ARCHIVIST FOR INFORMATION, APPRAISAL, AND DIGITIZATION



In October 2022, the position of Assistant State Archivist for Information, Appraisal, and Digitization was authorized.

Under the Assistant State Archivist for Information, Appraisal, and Digitization are three main units: Appraisal and Description; Constituent and Interagency Services; and Digital Acquisition, Processing, and Publication.

APPRAISAL AND DESCRIPTION

In 1985, Appraisal and Description first organized under the name, State and Local Records. Later, it reformed as Records Appraisal and Preservation, then as Appraisal and Preservation, before restructuring under its present name in 1999. Appraisal and Description was placed under the Deputy State Archivist in October 2015, and transferred to Information, Appraisal, and Digitization in October 2022.

The Appraisal and Description Department evaluates state, county and municipal records to determine their value for future agency operations and administrative, legal, and historical purposes. Records in the custody of the State Archives are received, processed, and described by the Department. This involves maintaining finding aids and updating record locations, descriptions, and inventories, and continually adding entries for newly transferred records.

Records Retention & Disposition Schedules

The Department helps government agencies manage their records, particularly in the record scheduling and disposal process. A records retention and disposition schedule gives agencies the authority to transfer to the State Archives those records of permanent value that are no longer needed for daily work or to destroy records that have no further use. In Maryland, no government record may be destroyed without the approval of the State Archivist. The Department advises agencies on the creation of records retention and disposition schedules, reviews and evaluates schedule drafts, and makes recommendations to the State Archivist on whether to approve those drafts. This advisory role is fulfilled in consultation with the Records Management Division of the Department of General Services, which is responsible for coordinating the state's records management program. In FY2024, the State Archivist approved 52 records retention and disposition schedules.

Efficient records management requires the prompt and orderly destruction of records that have met their retention requirements and have been approved for disposal by the State Archivist. Upon the destruction of government records, agencies must submit to the State Archives disposal certificates documenting the destruction in accordance with Code State Government Article, sec. 10-616. The Department checks these disposal certificates against the applicable records retention and disposition schedules in order to alert agencies to any unauthorized destruction. During FY2024, the State Archivist received 1118 records disposal certificates.

Records Transfer & Space Management

During FY2024, the Archives took on permanent government record transfers of 151 record series from 43 government agencies, representing the following volume:

4,054 boxes

2,222 volumes

4,512 maps/plats

3,268 digital files (not including land records transferred into <https://mdlandrec.net/>)

CONSTITUENT & INTERAGENCY SERVICES

Formed in December 2010, Constituent and Interagency Services was placed under Digital Acquisition, Processing, and Publication in January 2014. When that department was reformed as Records and Access, Constituent and Interagency Services was made a separate department.

This office operates the Archives' Help Desk. The department handles requests from the public for copies of records, fulfills government agency requests for files, and refiles records returned to the Archives. The Help Desk also provides customer support for online Maryland land records found on mdlandrec.net and plats.net. During FY2024 staff fielded 9,230 inquiries from the public relating to mdlandrec.net and plats.net. Additionally, they fielded 7,707 other inquiries

relating to Archives records or services. Staff from this office refiled and processed 8,839 individual file requests from state and local agencies and refiled over 6,857 files returned by agencies in their assigned locations within the Archives. Constituent and Interagency Services staff provided copies of 4,451 files to the public. These ranged from single-page birth, death, and marriage records, to multi-page civil, equity, and divorce decrees, to copies of entire case files which often run to hundreds of pages each.

Department staff also processed 699 Expungement Orders and received 1397 criminal background checks for various federal, state, and local law enforcement agencies.

DIGITAL ACQUISITION, PROCESSING, & PUBLICATIONS

Digital Acquisition, Processing and Publication originated as Appraisal and Preservation. When appraisal functions were assigned to Appraisal and Description, Acquisition and Preservation Services formed in May 1999. It was restructured as Acquisition and Imaging Services in August 2003 and was renamed Digital Imaging and Acquisition in June 2005. The department was further reorganized as Digital Acquisition, Processing, and Publication in August 2007, and was placed under the Deputy State Archivist in October 2015.

The digital preservation and imaging services offered by the Archives are managed, coordinated, and promoted by the Digital Acquisition, Processing, and Publication Department. This department gives technical support for imaging projects and develops standards and techniques used in such work.

In FY2024 the Archives generated 1,938,176 images from both paper and microfilm sources.

ASSISTANT STATE ARCHIVIST FOR REFERENCE, RESEARCH, SPECIAL COLLECTIONS AND CONSERVATION



In October 2022, the position of Assistant State Archivist for Reference, Research, Special Collections and Conservation was created.

Under the Assistant State Archivist are three main units: Reference Services; Research, Education, and Outreach; and Special Collections, Conservation, and Library Services.

REFERENCE SERVICES

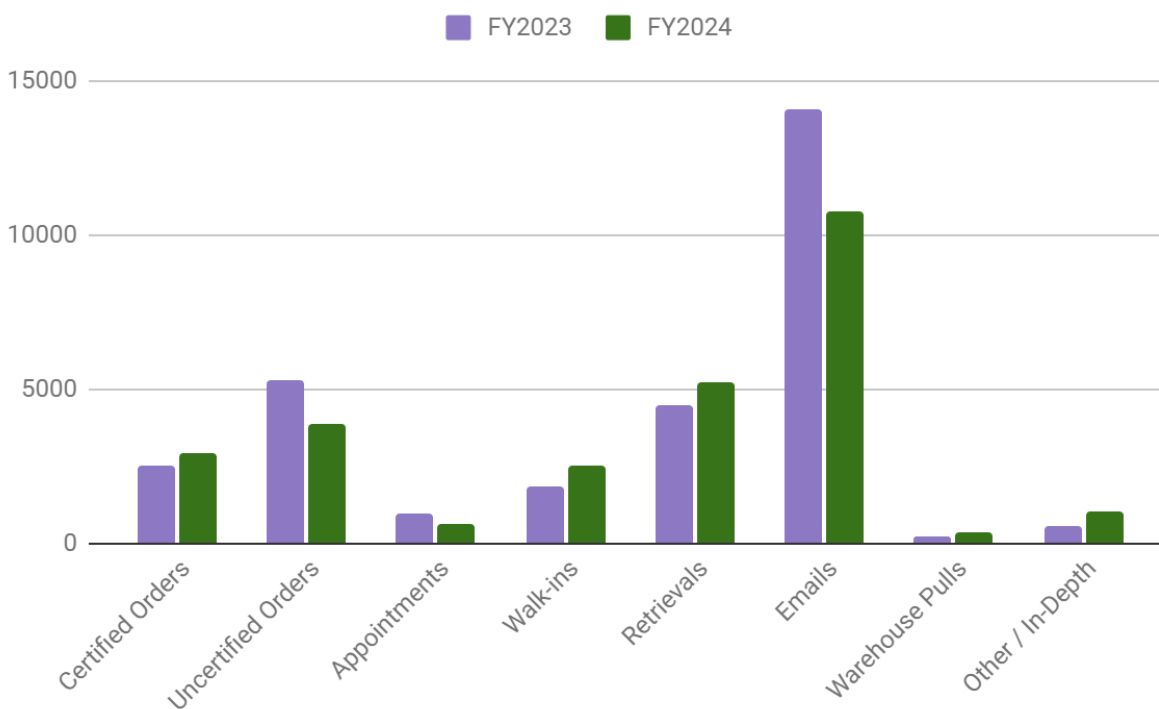
Reference Services began as a vital department designed to serve the public when the Hall of Records building first opened on the campus of St. John's College in 1935. The Department reformed in May 2007 as Reference and Records Services and became Reference Services again in 2009. It was placed under the Deputy State Archivist in October 2015 and joined Research, Education, Outreach, and Reference Services in August 2018.

Records are made accessible to the public and government agencies through the Search Room, by mail or telephone, and through electronic media. Reference Services oversees the Search Room and is responsible for the Mail Program, Publication Rights, and Records Services.

Open Tuesday through Friday and the first Saturday of the month, the Search Room is staffed by professional archivists to assist patrons. Electronic and mail reference services are available Monday through Friday. In addition, electronic services and information, including comprehensive catalogs of the Archives' holdings, are accessible through the Archives' website.

During FY2024, Reference staff completed 4,666 orders, including 2,887 certified vital records, 3,838 uncertified vital records, and over 1,000 in-depth research requests. Of over 3,100 in-person visits, 601 were in-depth research appointments. Reference staff sent 10,754 in-depth emails, including emails providing research advice, links to online records, appointment consultation and preparation, and uncertified record delivery.

FY2023 and FY2024



A reimagined Reference program was launched in FY2024, under which volunteers assist patrons with basic computer and genealogy questions and staff our new Genealogy Station from 10:00 a.m. to 2:00 p.m. The current Reference volunteer program runs Tuesdays through Fridays, and we are working on volunteer coverage for our First Saturday openings.

RESEARCH, EDUCATION, AND OUTREACH

The basic research functions of Research, Outreach, and Reference Services began with the research needed to compile the *Directory of Maryland Legislators, 1635-1789*, issued by the Hall of Records Commission in 1974, and continued with the Legislative History Project's work leading to *A Biographical Dictionary of the Maryland Legislature, 1635-1789*, sponsored by the Hall of Records Commission (vol. 1, 1979; vol. 2, 1985). Biographical research at the State Archives continued as Lectures and Training, 1987-1988, Education and Training, 1988-1989, and Education and Outreach, 1989. Organized first as Biographical Research and then as Research, it re-formed as Research and Student Outreach in 2005. In October 2015, Research was placed under the Deputy State Archivist. It reorganized as Research, Education, and Outreach in July 2016, and as Research, Education, Outreach, and Reference Services in August 2018. The Division was located under the Assistant State Archivist in 2022.

Using original documentary sources, Research, Education, and Outreach works to interpret, preserve, and improve access to Maryland history through publication, education, and outreach. The department is committed to sharing its collections, resources, and professional knowledge with the community at large. Its goal is to ensure that both long-term and new users are aware of and appreciate the treasures within the State Archives' holdings, as well as find the Archives staff knowledgeable and approachable. The overriding goal is to make the Archives accessible for everyone through timely, courteous customer service and community-based educational outreach designed to teach stakeholders how to most efficiently use our collections.

Legacy of Slavery in Maryland

The primary mission of the *Legacy of Slavery in Maryland Program* is to provide direct, searchable access to primary documents on its website (<https://slavery.msa.maryland.gov>), detailing the history of African Americans since Maryland's founding in 1634.

Centered around the Underground Railroad in Maryland, the almost two-decade long project has amassed an impressive collection of data concerning the names and demographics of both free and enslaved individuals and Marylanders supporting or opposing slavery. To date, the project has gathered into searchable databases nearly half a million records related to heretofore largely anonymous free and enslaved African Americans. The statistical findings of this program have been lauded, scholastically utilized, and made a part of national online Black history studies such as Enslaved.org and numerous efforts to identify the 'Georgetown 272', Africans who were sold by Georgetown University and the Maryland Jesuits into southern Louisiana in 1838.

The Archives has been mining demographic data from the Maryland Penitentiary ledgers, dating from 1811. "A Jury of One's Peers" or the Maryland Penitentiary Project, seeks to document and enter into a searchable database all of the names of those who have been incarcerated in Maryland. The primary goal of this project is to reflect upon the data and explore whether racial profiling and inequitable imprisonment of African Americans existed before the end of slavery.

This data will be joined with similar data from Maryland House of Corrections records and used to examine whether a pattern of mass imprisonment of minorities began generations ago through inequitable incarceration and criminalization of the actions of people of color.



Maryland State Archives panel presentation, *Sticks and Stones: (De)humanizing Words? Considering the Language of Slavery, Race, and Marginalized Communities*, March 28, 2024, (from left) Joe Toolan, Maya Davis, Chris Haley, Hannah Lane, Eric Elston)

Maryland Lynching Truth and Reconciliation Commission

In 2019, a bill was introduced by Delegate Joseline Pena-Melnyk to establish the Maryland Lynching Truth and Reconciliation Commission to conduct research on individuals who were victims of mob violence. The bill received overwhelming support in both the Senate and House of the Maryland General Assembly and was voted into law.

The Commission is an 18-member body that has representation from cultural heritage institutions across the state, including the Archives, and four public members who were selected to serve based on their expertise. Christopher Haley represents the Maryland State Archives on this Commission. The members of the Commission undertake research on lynchings that occurred between 1854 through 1933, and hold public hearings in the counties where an incident of lynching occurred.

The Archives' Legacy of Slavery in Maryland program assists the Commission in identifying records in the state's collection that document incidents of mob violence. Much of what is known to date about the lynchings that occurred in Maryland has come from local newspaper accounts that were compiled for an earlier Archives' project, *Judge Lynch's Court*, where 40 individuals who were the victims of mob violence are listed with biographical data. Since that effort, which began at the turn of the 21st century, more information has been uncovered by historians and groups such as Bryan Stevenson's Equal Justice Initiative and the Maryland Lynching Memorial Project. This statewide focus has led Archives' staff to prioritize the identification of collections that will assist the Commission in documenting incidents of racial terror violence for both digitization and research, as well as for accessibility to the public. Staff is also working to compile and archive the Commission's own records, including those research materials donated by the public regarding the history of lynchings in Maryland, making them a permanent state collection.

For more information and to register to attend any meeting or hearing, please use the Commission website maintained by the Archives.

<https://msa.maryland.gov/lynching-truth-reconciliation/>

Finding the Maryland 400

During the Revolutionary War the Maryland 400 were part of the First Maryland Regiment, which repeatedly charged a numerically superior British force during the Battle of Brooklyn (also called the Battle of Long Island) on August 27, 1776. Led by Major Mordecai Gist, these troops sustained heavy casualties but their persistence allowed General Washington to save the American army. The heroic stand of the "Maryland 400" held back the British Army, allowing the majority of American forces to escape. (<https://msamaryland400.com/>) In partnership with the Maryland Society of the Sons of the American Revolution, Archives staff identify and explore the lives of those members of the First Maryland Regiment who held the line, using primary and secondary sources to reveal more about their lives, their military service, and their communities. Senior Research Archivist Owen Lourie has compiled a book from over ten years of staff research, entitled *Finding the Maryland 400*. The Archives is currently raising the funds to subsidize the cost of publishing this exhaustive work on these heroic soldiers, the first responders of the American Revolution.

Educational and Student Outreach

Educational and Student Outreach began as Educational Outreach and reformed by its current name in July 2016. In the classroom, Educational and Student Outreach provides outreach and learning opportunities for all communities of students, from middle school to graduate level. Educational partnerships and co-teaching collaborations were conducted with the Bowie State University, University of Maryland College Park, St. John's College, Washington College, and Wayne State University. In addition, the program manages and coordinates the student internship program both during the summer and throughout the academic year. The program also maintains a partnership with the Enoch Pratt Free Library and the Maryland Four Centuries project to produce a year-long series of free, online Lunch and Learn programs in which guest speakers discuss the importance of primary resources, archival research, and the preservation of Maryland's heritage.

Among the Archives' proudest ongoing efforts, its intern mentorship initiative was able to continue this year due to the financial support of institutions such as those listed above that funded the students who contributed their skills in various programs. Specifically, Archives visitors could see interns pull records and complete patron requests for marriages, births, and death certificates in Reference Services; browse century-old Maryland Penitentiary ledgers for the names of thousands of incarcerated individuals for Research; assist in scanning plats and land deeds for Imaging Services; and aid in the management of programming, data control, and web design under the IT department's wing.

Additionally, the Archives was chosen as host site for the Department of Service and Civic Innovation Maryland Corps and Service Year Program, the Moore/Miller administration's new jobs initiative to help people in their transition from school to seeking full-time employment. During the pilot year, the agency welcomed four members onto its team. The foursome worked and learned in departments across the agency for nine months alongside full-time staff who provided targeted training, professional mentoring, and general job advice. The Archives is currently selecting a new cohort of members for the Maryland Corps Service Year Program's second year.

Land Office

The roots of the Land Office date back to the seventeenth century, when Lord Baltimore established the agency to administer land grants in his Maryland colony.

All land now included within the borders of the State of Maryland was granted to Cecilius Calvert, 2nd Lord Baltimore, in 1632. In 1680, the Proprietor established a Land Office and four years later the Land Council, which was authorized to hear and determine all matters relating to land. Four years later, when Maryland became a crown colony, the Land Office closed. In 1715, after a long contest with the Governor, Council, Secretary, and General Assembly, the Lord Proprietor emerged with his rights restored and the Land Office reopened. After the Revolution the state assumed control of the Land Office, and the right to grant vacant (i.e. unclaimed) land became the responsibility of the state government (Chapter 15, Acts of Feb. sess. 1777).

From 1781 until 1841, two land offices functioned in Maryland: a Land Office for the Western Shore and another for the Eastern Shore. The Constitution of 1851 created the Office of the Commissioner of the Land Office. The Hall of Records became responsible for the functions of the Land Office and its collections in 1965. By constitutional amendment, the office of Commissioner of the Land Office was abolished in 1966 (Chapter 489, Acts of 1966, ratified Nov. 8, 1966). Functions and responsibilities of the Commissioner were then transferred to the Hall of Records on January 25, 1967 (Chapter 488, Acts of 1966). The Records Management Division (then a part of the Hall of Records) took charge of recording and filing plats. When the Division was separated from the Hall of Records in 1975, plats and other Land Office records became the responsibility of the Hall of Records and, after its formation in 1984, the State Archives.

Designated Commissioner of Land Patents in 1967, the State Archivist is responsible for issuing land patents and certificates of reservation and for conducting court hearings (Chapter 355, Acts of 1967). Prior to 1967, the Land Office was a separate agency. In performing Land Office duties, the State Archivist acts independently of the duties imposed as State Archivist (Code Real Property Article, secs. 13-101 through 13-504).

The Archives did not receive any land patent applications or certificate of reservation applications in FY2024.

SPECIAL COLLECTIONS, CONSERVATION & LIBRARY SERVICES

In 1935, Special Collections, Conservation, and Library Services started as the Gift Collection and reorganized as Special Collections in 1986. In March 2005, Special Collections was placed under Artistic Property, Preservation, and Public Outreach (now Artistic Property & Exhibits). In December 2014, Special Collections returned to being a separate department. In October 2015, the department was placed under the Deputy State Archivist and, in December 2016, Conservation and Preservation merged with Special Collections to form Special Collections and Conservation. In March 2022, the Library, renamed Library Services, transferred from Government Information Services to Special Collections and Conservation, and reformed the department as Special Collections, Conservation, and Library Services.

Special Collections

Special Collections supervises the care, preservation, accessioning, and description of private records. Usually, these are given to the State Archives by private donors and generally consist of newspapers, religious records, maps, photographs, personal letters, diaries, architectural plans, and other manuscript documents. Maps in the Archives collection, for example, date from 1565 to the present. They serve as an important resource for scientists, historians, and citizens interested in the Chesapeake watershed. Photographs illustrate a cross section of Maryland life and culture, including agriculture, architecture, family life, government, nautical and naval affairs, recreation, and sports. In addition, the State Archives has microfilmed records of nearly 700 religious institutions of various denominations, and more than 900 newspaper titles from across the State.

With the exception of the State-owned art collection, the Senior Director of Special Collections, Conservation, and Library Services in conjunction with the State Archivist, reviews offers of materials as gifts to Special Collections, Conservation, and Library Services. (Offers of gifts of fine arts are reviewed by the Curator of Artistic Property and the State Archivist.) Materials are accepted on the basis of their relevance to the holdings of the State Archives, their condition, and the need to provide for their proper storage and care. Materials may be placed on deposit if their contents are to be digitized as a reference collection at the State Archives, and the original materials returned to the owner.

During FY2024, the Special Collections department completed the backlog of physical collections processing that had accumulated during the Covid pandemic. The current focus is to process and provide public access to recent donations. These efforts have benefited from the work of field study students, volunteer student interns, and members of the Year of Service program hosted by the Department of Service and Civic Innovation. In addition to a constant stream of physical collections from donors, a marked increase in digital donations since 2019, particularly of audio-visual recordings, has been observed. In FY2025, the Special Collections team will also target cataloging and access for digital donations to address the accumulation of born-digital records donated over the past five years.

In the autumn of 2023, the department oversaw the transfer of 326 boxes of personal papers, audio-visual recordings, blueprints, and other records from Southern Maryland policymaker Gary V. Hodge, with assistance from archivists from other departments. Mr. Hodge's records span his career from the 1980s to almost the present. The MSA SC 6389 collection contains correspondence relating to Mr. Hodge's major accomplishments in policy, planning, and economic development in Charles, Calvert, and St. Mary's counties. Maria Day oversaw the records transfers and logistics, while Camille DiMarco organized the rehousing of all of the records from their original boxes and storage tubs and created box-level catalog descriptions. The Hodge Collection will need further processing to make the papers publically available, but the team has created a basic inventory to ensure immediate access to the materials.

Megan Craynon and Camille DiMarco, with the help of interns and Year of Service members, have processed half of the oversized architectural drawings donated by the family of architect Bryden Hyde, MSA SC 5414-23. Mr. Hyde was an architect in partnership with James R. Edmunds, Jr. Their body of work includes plans for public buildings, schools, and hospitals, in addition to work in historic preservation and residential homes. The sizable donation from Hyde's estate arrived at the Archives in 235 metal tubes which were unsuitable for long-term

storage and access. Our team worked systematically to rehouse and catalog the drawings, with only 76 tubes of drawings left to be processed. The collection will be available for access by researchers by the end of December 2024.



Collaboration with communities to aid them in preserving their stories continues to be a significant aspect of our collection development. The Archives' partnership with the Venice Beach Citizens Association, located on Annapolis Neck, blossomed in FY2024. In addition to processing the Association's papers, the community members worked with us to donate personal photographs and to record oral histories. Work on these materials is in process, and several volunteer interns have been assisting with cataloging, rehousing and digitization. The team is also supporting the Annual Father's Day Foundation's project to record the experiences of Black community elders from the Broadneck Peninsula, with a volunteer editing AI-generated transcriptions from these audio recordings. In FY2025, the Archives anticipates additional partnership opportunities with communities invested in

preserving their histories, including the Friends of Crownsville Hospital and the community near The Harlem Theater in Baltimore.



In FY2024, Special Collections archivists successfully expanded the Archives' relationships with Indigenous Tribes on the Eastern Shore through the generous support of a grant from Maryland Heritage Areas Authority. Our project consultant and oral historian, Drew Shuptar-Rayvis of the Pocomoke Indian Nation, conducted field work and recorded interviews throughout the past year. Mr. Shuptar-Rayvis' personal connections with tribes on the Eastern Shore helped him in obtaining interviews with Indigenous community members, who were offered honoraria for their time through the grant. The resulting 20 audio recordings represent a variety of Eastern Shore perspectives from the Nause-Waiwash Band of Indians, Pocomoke Indian Nation, Nanticoke Indian Tribe, Accohannock Tribe, and from a lifelong Eastern Shore resident enrolled in the Houma Nation of Louisiana. The successful efforts of Mr. Shuptar-Rayvis and our team have led to the donation of double the number of recordings we had anticipated when proposing the grant.

Preserving Indigenous voices – and, in particular, making the audio recordings accessible to educators and cultural heritage organizations – will have an enduring impact on public understanding of Indigenous traditions and lifeways. These are cultures that are thriving among us, even while Elders recall memories of traditions now in the past. Planning is underway to debut the first group of interviews and a new Oral Histories section of the Mayis Indigenous Records website in the late summer of 2024.

Changes in school curricula are driving a need for social studies teachers to develop a greater understanding of Indigenous cultures of the Chesapeake region so they in turn can educate students. The expansion of the *Mayis* Indigenous Records website, fueled by the grant funding, has enabled the Archives to provide professional development to K12 educators both on the Eastern Shore and statewide. Following on the highly successful pilot training program for educators in August 2023, our team gave presentations on primary resources and the *Mayis* website to teachers in Baltimore City and to the Maryland Council for Social Studies. More invitations to present are anticipated, as we have continued to partner with the Coordinator of Social Studies at the Maryland Department of Education. Additionally, the K12 teachers in our 2023 pilot program developed six lesson plans about Tribal Peoples on the Eastern Shore for a variety of grade levels. Working with colleagues at Maryland Humanities, these lesson plans will be incorporated into a new set of Indigenous Inquiry Kits for classroom use during FY2025. Maryland Humanities funded our tribal partners as consultants to review the lesson plans for accuracy and authentic representation of their cultures. Collaborations built with Indigenous communities, Maryland Humanities, and the Maryland State Department of Education, will increase the number of teachers aware of the Archives' resources on Indigenous cultures and histories.

While the grant funding from the Maryland Heritage Areas Authority has concluded, Special Collections will continue to partner with tribes and Indigenous peoples in Maryland to preserve their cultural heritage, using the *Mayis* website as a platform.

Conservation & Preservation

From

the founding of the Hall of Records to the present day, the State Archives has been conserving and preserving Maryland's records. In the Old Hall of Records building, the work began in 1935 in the Repair Room, which re-formed as the Preservation and Repair Department in 1940, became the Repair and Preservation Department by 1945, and reorganized as the Repair and Binding Department in 1956. Then, from 1975 to 1990, it was known as the Conservation Department. In 1990, the Department was renamed Preservation and Conservation, and by 1995 had reorganized as Conservation. In 1998, as Conservation, Restoration, and Preservation Services, it was placed under Artistic Property, Preservation, and Public Outreach. Renamed Preservation Services in 2001, it re-formed as a separate department under its present name in February 2014, and was placed under the Deputy State Archivist in October 2015. In January 2017, the department became part of the Department of Special Collections and Conservation.



Conservation & Preservation preserves and cares for archival records, maintains their physical integrity, and assures their longevity and accessibility. Moreover, it provides condition assessments and performs conservation treatments needed to prepare damaged materials for scanning, patron access, and exhibition. Conservation and Preservation works closely with other Archives departments to achieve the goal of long-term access to records. This is especially true in working with the Digital Acquisition, Processing and Publication Department to enable them to produce the best

scanned images in keeping with national best practices. These procedures help individuals who are not able to use originals at the Archives and they preserve the informational value of fragile manuscripts, maps, newspapers, and photographs.

The conservation team is engaged in an on-going effort to create Tyvek wrap-around covers for government record volumes that have deteriorating leather covers that are flaking with age. This condition, often referred to as “red rot,” makes it difficult and messy for Reference staff and patrons to handle the volumes. Old labels can easily fall off these covers, making it difficult for our staff to locate the requested volume. The tyvek is a neutral, protective covering around the volume to which a new label is affixed. Book Conservator Camille DiMarco and Year of Service members and interns have worked on this effort throughout FY2024, and will continue to wrap volumes identified by Appraisal staff in FY2025.

After the systematic reassessment of storage conditions in the Archives’ Map Room in the summer of 2023, the collection care project managed by Camille DiMarco is targeting specific sets of rolled documents (typically land surveys, maps, or architectural drawings) in need of improved housing and labeling. Last year’s collection survey found that drawings were moved into shelf locations without proper identification in some cases. Archivists and interns are identifying these items and ensuring that cataloging is accurate before rolling them in neutral



material such as Tyvek and labeling them for Reference access. Ms. DiMarco has also identified a number of other collections that can be rehoused more efficiently. This collections care project is currently focused on rehousing Governor William Donald Schafer’s gift collections of artwork, posters, and memorabilia. Interns and Year of Service members have been assisting staff in updating item descriptions and consolidating storage locations to clear space for more collections storage in Annapolis.

Conservation Laboratory

The Conservation Laboratory preserves the physical integrity of archival material in many forms, including manuscript papers and record books, microfilm, microfiche, photographs, published books, government publications, maps, and newspapers. The conservators monitor environmental conditions in temperature and humidity controlled storage areas and warehouses. When appropriate, conservation measures are used, including de-acidification and chelating, repair and restoration, polyester encapsulation, phased and other enclosures, and book conservation.

Preservation Outreach

The Archives participated in the work of the Maryland Task Force to Initiate Preservation Planning in the 1990s and assumed a leading role in promoting preservation to agencies, organizations, and individuals across the state. At that time, the Task Force designated the Archives to coordinate public information, workshops, and low-cost conservation services. Today, these efforts continue through lectures, workshops, and webinars given around the state, the country and online. Conservators provide preservation assessments to state and local agencies and historical groups on individual items or groups of materials as the need arises. The goal is to ensure preservation of significant collections of books and documents in Maryland government offices, libraries, museums, historical societies, private organizations and private homes.

Archives' conservators continue to provide services to state agencies and community organizations to ensure preservation of books and paper documents that are significant to the state's heritage. Conservator Camille DiMarco assisted both the Thurgood Marshall Law Library and Clerk's Office of the Supreme Court of Maryland with collections care projects during FY2024. The Law Library approached the Conservation team with a funded project to fabricate protective enclosures for 37 rare books. The Clerk of the Supreme Court requested repair for the signature pages and covers of a historic Clerk's Bible signed by a number of his predecessors. Ms. DiMarco received a follow-up project to create a custom display box enclosure for the Court's gavel, needed prior to a special session of the Supreme Court in St. Mary's County where the gavel originally came into the Court's possession.

The archivist of the Most Worshipful Prince Hall Grand Lodge in Baltimore discovered a document rolled inside a metal tube at Lodge 38, and determined that a professional conservator needed to be consulted before removing the fragile paper. What was originally thought to be one charter document from 1912, turned out to be two documents: the original charter and a 1983 re-issue of the charter, both significantly torn and in need of conservation. Paper Conservator Jennifer Cruickshank introduced some humidity and gently flattened the brittle papers over several months. She is now engaged in repairing the split edges and tears with wheat starch paste and a lining, followed by in-filling areas of loss in the document to make the text more legible. The charters should be returned to the Lodge by the end of summer 2024, along with high resolution digital images to be used both by the Masons and the general public with an interest in African American history and culture.

Government Publications, Reports, & Library

Special Collections and Library Services oversees Government Reports and Publications and the State Archives Library. Materials under these divisions are used by and serve the research needs of Archives staff, Maryland government agencies, and the public. Print materials must be used in the State Archives Search Room, though some digital materials are freely available on the Internet.

Government Publications & Reports

The earliest state reports and publications trace to the 17th century, with the majority dating from the early 19th century to the present. They range from state constitutions, laws, and regulations to the reports of study commissions, task forces, and work groups, and include

regular annual reports of major departments as well as unique studies or reports mandated by the General Assembly. Local government material also forms an important part of our holdings.

These state and local government reports and publications are made available for research at the State Archives in various formats, and whenever possible in electronic form through a dedicated online catalog.

Government Reports and Publications accessioned in FY2024 include 815 in print and 483 in electronic format. These accession statistics reflect the work priority of the fiscal year to accession a backlog of print material. Processes have been adjusted in recognition of material flows into the Archives, in such a way as to prevent a substantive backlog accumulating in the future.

The electronic format accessions statistic represents an informal flow of material to the State Archives. The reality of digital information production and publication, at every level of government, makes it difficult to estimate what the future of electronic accessions will be.

The Director of Library Services plans to continue dialogue in FY2025, both internally and externally, to consider how the Archives can collaboratively move toward a more regularized ingest of Government Reports and Publications. Continued partnerships with the Department of Legislative Services Library and the Thurgood Marshall State Law Library will be integral to this effort. Members of these sister agencies met twice in FY2024. Continued and regular dialogue is planned to ensure effective partnership between these agencies around the shared concerns regarding government reports and publications and their availability to the public.

Library

Though present from the formation of the Hall of Records in 1935, the State Archives Library was organized formally in 1940, and made part of Government Information Services in 1995. In March 2022, the Library was renamed Library Services, and transferred to Special Collections and Conservation.

In FY2024 the Library cataloged 195 items, 132 of which were a special project donation co-managed as a Special Collection.

FY2024 accessioning statistics represent a massive shift in the operations of the Library. A challenging budget year, and other resourcing issues, led to a redirection in the work of the Library during the fiscal year. While past years have seen a substantive review of library holdings and subsequent book orders to fill the identified gaps, the budgetary constraints of FY2024 required a shift away from the annual book order toward a reliance on the donation of incoming material. This, hopefully temporary, paradigm shift in the Library's workflow, while producing a gap in Library accessions, has also created an opportunity for staff to focus on legacy projects.

Over the last year, Librarian Christine Alvey and longtime volunteer Betty Gosnell completed a project to transfer to archival boxes in the stacks those periodicals that the Archives no longer receives and which staff and researchers rarely utilize. This project was a substantial investment

of time to plan and execute, with the net result being the alleviation of pressure on limited library shelf space while continuing to provide access to these publications.

For FY2025, continued effort will be made to identify and address legacy projects, similar to the completed periodicals reshelving effort. The main goals remain to:

- 1) Maintain the library – This requires the cataloging of occasional incoming material, shelf reads of existing bookcases to ensure materials remain accessible to staff and researchers, and occasional book repair/relabeling in collaboration with the Conservation staff.
- 2) Resolve legacy issues– This includes researching books listed as not on shelf, and assessing boxes of non-accessioned materials in the stacks, to better note or determine their disposition.

GOVERNMENT INFORMATION SERVICES

Organized within the State Archives in 1986, Government Information Services provides Marylanders and their agencies of government with current and historical government information, continuously updated and revised. Through the *Maryland Manual On-Line*, Government Information Services shows the form of the government that we as Maryland citizens have created. That government is a dynamic, ever-changing resource with which to address significant public issues, and solve or resolve common public problems. Government Information Services is responsible for the *Maryland Manual On-Line: A Guide to Maryland & Its Government*. Monitoring many sources and conducting research in the public records, government publications, reports, and published materials of Maryland, the department offers a unique asset to Maryland citizens, government officials, and students of Maryland history and government.

Much of the descriptive work of Government Information Services originated with the Historical Records Survey in Maryland, begun in February 1936 as part of the Federal Writers Project. An independent unit of Federal Project No. 1, the Survey became a State project in September 1939, officially sponsored by the Hall of Records Commission. Describing the first inventory of county records, published by the Survey in 1937, James A. Robertson, Maryland's first State Archivist, noted that the manuscript materials report ". . . from which one can deduce the functions of those offices . . . is also the first survey of much that exists in the county aside from government. It shows both the form of government of the county, and something of the development of that government, as well as something of the history of the county in its various ramifications." For Maryland citizens and public officials, Government Information Services continues to describe these governmental functions and their historical evolution.

Origins of Government Information Services began in 1948, when the Board of Public Works authorized a department of information to be created under the Hall of Records Commission. That same year, the Governor asked the Hall of Records to assume responsibility for compiling, editing, and distributing the *Maryland Manual*. Over time, information from that department of information found its way into the *Maryland Manual*.

In 1988, the Governor also asked the State Archives to assemble certain governmental information, particularly agency organizational charts, for the executive branch of government.

Thereafter, for the Governor, the State Archives annually prepared the *Organization of Maryland State Government* each year from 1988 to 1995. The compilation included organizational structure, organizational charts, budgets, historical evolution, and mandated reports of government agencies. In 1989, it began to be incorporated into the *Maryland Manual*, and expanded to cover the legislative and judicial branches of government as well.

Maryland Manual On-Line

Today, the *Maryland Manual On-Line* is a continuously updated guide to Maryland government. It presents an overview of the organizational structure and personnel of the executive, legislative, and judicial branches of Maryland State and county governments. It also describes Maryland municipal governments. Further, the *Manual* shows government agency budgets and organizational charts, lists mandated reports, and provides the origin, historical evolution, and functions of these agencies.

Biographies of government officials are presented in the *Maryland Manual On-Line*. These describe State legislators, Constitutional officers, members of the Governor's staff, department secretaries, judges, university presidents, Maryland's congressional delegation, federal judges, and certain other federal officials of Maryland. Biographies of local elected government officials are written and updated for county executives, county council members, county commissioners, state's attorneys, sheriffs, circuit court clerks, orphans' court judges, and registers of wills. Additional information on local government (county & municipal), intercounty, interagency, and interstate and federal agencies is set forth in the *Manual*. Moreover, its contents present the State budget, the Constitution of Maryland, election returns (state & county), and historical lists of local officials. Further, the *Manual's* "Maryland at a Glance" section highlights many unique Maryland subjects, ranging from State Symbols, Maryland Historical Chronology (state & county), and Government to Arts, Sciences, and Literature.

Editions of the *Maryland Manual* from 1885 through 2006 are accessible through the *Archives of Maryland Online*, along with annual capturings since 1997 of the *Maryland Manual On-Line* website.

Updates, additions, and corrections for the *Maryland Manual On-Line* may be e-mailed to the Editor at: mdmanual@maryland.gov

INFORMATION SYSTEMS MANAGEMENT

Information Systems Management began in 1989 as Computer Services and reorganized under its current name in 1997. This department oversees Electronic Archives, Information Technology Development, and Information Technology Support for the State Archives and provides software applications and tools to assist the Archives in achieving its goals. Moreover, the office helps other state agencies design and support their own network and web services.

Electronic Archives

At its September 1998 meeting, the Hall of Records Commission resolved that a program of Electronic Archives be created within the State Archives. The program coordinates and manages the development of a permanent archives of electronic records.

In accordance with the Archives' Information Technology Master Plan, Information Systems Management focuses on key initiatives to improve IT support services agency-wide, enhance the user experience for our constituency using the agency's electronic resources, and plan, develop, and implement IT initiatives for the future. To this end, the Archives continues to work towards the development of a trusted digital repository to provide long-term management of the agency's digital assets arranged within a technical and organizational framework that is efficient, secure -- and most of all -- sustainable.

BALTIMORE CITY ARCHIVES

The City Archives is the central repository for Baltimore City government records. It holds material of both permanent and non-permanent value, with non-permanent records being held for a designated time period until either recycled or destroyed. Electronic records do not fall under its management and oversight.

In 1927, the City Bureau of Archives was created as a unit of the Baltimore City Department of Legislative Reference, to which it still reports today. In the late 1930s, Historical Records Survey staff of the Federal Works Progress Administration (WPA) first began to describe, index, and organize the permanent records for enhanced access. A subsequent, comprehensive survey of all the municipal departments in the 1950s uncovered additional material.

The City's attention to its own archives has been cyclical in nature. Reduced operational funding curtailed its operations starting in the 1980s. A slow decline ensued. Through a 2009 special agreement, the Maryland State Archives began to revive and sustain the City Archives, even supplying staff there in 2010. Efforts to bring its holdings into an online catalog benefited from financial support from the National Historical Publications and Records Commission.

Under subsequent memorandums of understanding with the City, the State Archives has continued to support the administration of the City Archives. A consolidated agreement took effect on June 30, 2013, extending the State Archives' presence there until July 1, 2018. An extension was negotiated in May of 2018, which continued the current administration arrangement until June 30, 2023. A new five-year extension to June 2028 still awaits finalization.

The City Archives reports directly to the City Department of Legislative Reference. New department leadership continues to support the Archives in multiple ways. A new full-time City employee joined the staff to assist in records management duties and another part-time employee was hired recently. However, beyond these long needed staff additions, the sustained interest in our mission is most noteworthy. Regular Archives-focused management meetings occur every two weeks and are geared to problem solving, needs assessment, and long-range planning.

Record Management Activities

Nine records transfers, comprising 619 cubic feet of material, took place in FY2024. The agencies represented in the transfers include the Health Department, the Department of Housing and Community Development, the Parking Authority, and the Office of Equity and Civil Rights.

Thirty new retention schedules have been written and adopted. In addition, 13 existing retention schedules were revised in FY2024. During this same period, the City Archives destroyed 570 cubic feet of non-permanent material.

Reference Services

The City Archives continues an appointment-only schedule of three days per week, with extended evening hours once per month on the third Wednesday. The evening hours scenario was initiated in August 2023. In FY2024, the staff responded to 340 inquiries via phone and email. Additionally, the City records management officer has responded to weekly requests for records to be pulled and/or scanned, mostly for the Office of State's Attorney. The Archives has hosted 318 in-person visits for research, including many out-of-state and non-US researchers. City employees, students and teachers, family historians, and members of the public continue to make up the majority of our user base.

Processing Initiatives

The City Archives completed the processing of former Mayor Kurt L. Schmoke's administrative papers (1987-1999). Kurt Schmoke, the current President of the University of Baltimore, was Baltimore's first elected mayor of African American descent. The final series include his administrative staff's papers, photographs, and miscellaneous Office of The Mayor newsletter material.

The City Archives also finalized the processing of the records of Baltimore's Western High School. Western is the oldest operating public all-girls high school in the United States (1844), and is the third-oldest public high school in the State of Maryland. The records consist mostly of bound volumes of prospective student entrance examinations and student graduation examinations, dating from 1852 to 1898. The collection is cataloged in the *Guide to Government Records* and is fully opened to the public.

Outreach

The City Archives partnered with the non-profit Baltimore Heritage for the 2024 Bmore Unconference (also known as the Baltimore Unconference.) This annual event is geared to people who care about public history and historic preservation in and around Baltimore. Jeni Spamer represents the Archives on the organizing committee and has attended several planning meetings.

The City Archives has a long-established connection to the Maryland Center for History and Culture. Rob Schoeberlein chairs the library committee and sits on the publications committee. He also serves on the board of trustees.



Maryland State Archives

Hall of Records Commission Meeting

November 7, 2023 2:00 p.m.

Via Teleconference

Agenda

Call to Order by Chair

Opening Remarks / Special Announcements

Reports & Minutes of Previous Meetings

Special Meetings, Advisory Boards & Celebratory Events

Records Retention & Disposal

State Archivist's Report

Recent Gifts, Deposits, & Acquisitions

Old Business

New Business

Next Meeting

Adjournment



Maryland State Archives

Hall of Records Commission Meeting

November 7, 2023 at 2:00 p.m.

Via Teleconference

Agenda with Details

Call to Order by Chair

Opening Remarks / Special Announcements

Posthumous admission of Edward Garrison Draper to the bar of Maryland event
Civil Rights bus trip, Institute for Common Power/Maryland Lynching Memorial Project
Anniversary of Edward C. Papenfuse State Archives Building ground breaking

Reports & Minutes of Previous Meetings

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_meeting_minutes_spring_2023.pdf

Special Meetings, Advisory Boards, and Celebratory Events Held

June 22: Elaine Rice Bachmann, Chris Kintzel, Emily Oland Squires and Corey Lewis attended the opening of the *Treasures of State* exhibition at the Washington County Museum of Fine Arts.

August 10: The Archives hosted a Lunch and Learn on *When Harry Met Elsey: Madness, Power, and Justice in Federal-Era Baltimore*, presented by Dr. Rob Schoeberlein.

September 14: The Archives hosted a Lunch and Learn program, *Maryland at the 1893 Chicago World's Fair*, presented by Rachel Frazier.

September 21: Elaine Rice Bachmann, Maria Day and Liz Coelho attended the Franco-American Alliance Commemoration at the U.S. Naval Academy.

Proposed Action by the Commission: motion to approve the minutes (as amended, if amended), and recognition of the special meetings of the Commission.

Records Retention & Disposal

Retention Schedules:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_schedule_fall_2023.pdf

Disposal Certificates:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_disposal_fall_2023.pdf

Proposed Action by the Commission: motion to approve the Records Retention and Disposal Schedules as presented.

State Archivist's Report

Chronology of staff activities since the last meeting:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_chronology_fall_2023.pdf

Chesapeake Crossroads Gertrude Mackell DEIA in Programming Award

On November 2, Assistant State Archivist Corey Lewis was awarded the Gertrude Mackell DEIA in Programming Award by the Chesapeake Crossroads Heritage Area. This was the first year

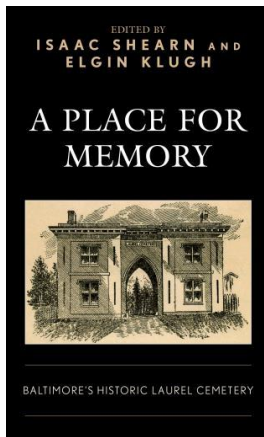


this award was given by CCHA to recognize new programming initiatives in the Anne Arundel County heritage area that demonstrates an outstanding example of diversity, equity, accessibility, and/or inclusivity. The award is named after Ms. Gertrude Mackell, a longtime powerhouse in the Anne Arundel County preservation community and head of the Galesville Heritage Society. Ms. Mackell passed away earlier this year. Mr. Lewis was nominated for this honor by Dr. Eric Elston, Director of Diversity and Development for Telegraph Creative, in recognition for his outreach work on behalf of the Archives with the Blacks of the Chesapeake Foundation, Afrocharities, the Road to Nowhere

Project and the Wiley H. Bates Legacy Center. Mr. Lewis received the award from Dr. Tim Leahy, Chair of the Chesapeake Crossroads Board of Directors.

Baltimore Heritage, Inc., Preservation Award

On October 19, Rob Schoeberlein, Acting Baltimore City Archivist, received a 2023 Preservation Award from Baltimore Heritage, Inc., a nonprofit historic and architectural preservation organization. The award was given in recognition of his contribution to [A Place for Memory: Baltimore's Historic Laurel Cemetery](#), a recently released team authored book on the now defunct burial ground. Dr. Schoeberlein authored a chapter entitled "*Gather around Their Sacred Remains: An Overview of the Laurel National Cemetery*", which focuses upon Civil War soldier burials, but also details the 1863 recruitment of U.S. Colored Troops and the many supportive efforts of Baltimore's African American community on behalf of the men. The Laurel Cemetery (1852-1957) was founded as a nondenominational cemetery for African Americans of Baltimore. In 1958, the cemetery was leveled to make room for the development of a shopping center. More than 20,000 graves are estimated to still lie under the asphalt parking lot.



National Parks Service Network to Freedom Awards

On September 28, 2023, Director of Research, Education and Outreach Chris Haley and former Research Archivist Maya Davis each received two prestigious awards from the National Parks Service for their dedication and decades of work on the Study of the Legacy of Slavery in Maryland program. Both received the Wilbur Henry Siebert Award for pioneering work in researching and preserving the history of the Underground Railroad and in recognition of outstanding contributions to this field of knowledge. This award is named after Siebert who was



an esteemed educator and historian who published *The Underground Railroad from Slavery to Freedom* in 1898. They also received the Robert G. Stanton Award for outstanding support to the National Park Service Network to Freedom program. Mr. Haley was responsible for the application that successfully added the Archives to the Network to Freedom as a research facility over 20 years ago when the NPS program first began. The designation was awarded due to the importance of the Archives' holdings in the study of the underground railroad and individuals involved with the flight from slavery. The award's namesake, Robert G. Stanton, was the first African American to be appointed as the Director of the Park Service and served with dedication for 40 years.

For 30 years at the Archives and for 22 years with the Legacy of Slavery program, Mr. Haley has exemplified the highest standards of research, outreach and archival practice with the goal of helping to uncover untold stories and making the primary sources and methods of documenting those stories accessible. Archives staff members recognize his contributions every day, but it is particularly

appreciated when those who depend on us for these resources acknowledge his excellence as well.

Baltimore City Archives

Reference Services

The City Archives is open by appointment three days per week with extended evening hours once per month on the third Wednesday. The evening hours scenario required City approval and was initiated in July. Since the June HRC meeting the staff of two archivists have responded to 158 inquiries via phone and email and the city records management officer has responded to weekly requests for records to be retrieved and/or digitized, primarily for the Office of State's Attorney. The Archives has hosted 133 in-person visits for research, including several out-of-state researchers. City employees, students and educators, genealogists, and members of the public continue to make up the City Archives' user base.

The City Archives' social media presence was hampered in September when its Instagram account was disabled by Meta. Communication with Meta employees has yet to result in restoration of the account or an explanation of why it was taken down. However, prior to this, thirteen posts were created, with another on Facebook only to promote MSA's community archiving event. Statistics are not available for Instagram due to the account issue, but Facebook reports that our page visits and likes were up 24% over the prior period. Effort is put into creating posts linked to current events or anniversaries for relevance, and always feature BCA or State Archives' collections. The most enthusiastic responses during this period were to our Back to School post featuring the recent Western High School accession, followed by posts featuring the people at BCA, such as interns, staff, and our colleagues at the Mid-Atlantic Regional Moving Image Archive (MARMIA) and the AFRO Archives. MARMIA's Siobhan Hagan boosted BCA social media and community awareness by reaching out to WJZ and scheduling a weekday ["Where's Marty?" segment](#), hosted by local TV celebrity Marty Bass, at the City Archives.



Appraisal, processing and cataloging

The City Archives received two substantial collections of photographic material, both documenting city department activities. The first, a transfer from the University of Baltimore, documents the Mayor's Office of Adventures in Fun, coordinated by Recreation and Parks staff. The unit was primarily responsible for War Memorial Plaza public entertainment activities during the 1970-1980s. A sampling of activities photographed include bike rodeos, doll shows, "Salute to Elvis" Day, frog hop contest, Fun Wagon views, hula hoop contest, hog calling contest, and the annual Turtle Derby. The second collection relates to the Baltimore Office of Arts and Promotion (BOPA). BOPA produces special events such as Artscape, the Baltimore Book Festival, sports competitions, parades, festivals, concerts, fireworks, family-oriented festivities, and holiday celebrations. Both collections have been preliminarily processed to provide immediate researcher access. Additional rehousing and descriptive work will be undertaken by volunteers.

The Western High School material processing, which was announced at the Spring HRC meeting, continues. All the material has undergone micro-vacuuming and a preliminary inventory document has been completed. Limited reboxing and conservation work, as well as entering the inventory in Guide, still remains. Western is the oldest operating public all-girls high school in the United States and is the third-oldest public high school in the state of Maryland. The records consist primarily of bound volumes of prospective student entrance examinations and student graduation examinations, dating from 1852 to 1898.

While smaller, select special collections have been processed, emphasis has been on correcting and improving existing collection descriptions as well as planning for future priorities. This work is often motivated by research inquiries and records requests, wherein staff notes errors or inconsistencies and takes the initiative to update descriptions. Multiple processing and reprocessing proposals have been identified as potential intern projects.

Volunteers and interns routinely assist the Archives with general processing and cataloging, with volunteers contributing many hours of work. Laura Swangin, an MLIS student, worked with us as a temporary staff member as part of the MSA Summer Intern Program. Her project created a much needed consolidated guide to all of our city reports for the ease of researcher/staff access and to identify digitization gaps and items for conservation.

We also hosted a Baltimore City summer intern provided by the Office of the Mayor's YouthWorks program. Kymora Jones digitized a selection of photographs from the Recreation and Parks Department, Arts and Crafts Division, depicting 1960s-1970s activities at recreation centers and playgrounds.

Volunteer focus has in general been on processing small collections and improving description to allow for better access to existing collections. Donna Hollie's work is a case in point and deserves mention. Dr. Hollie has been working to transcribe the 1868 Police Census (BRG11-9), a partial census of the city, that includes some unusual data, such as listing the religion of the dwelling occupants. Her work will prove valuable to social historians and genealogists since no 1870 US Census for Baltimore, indeed for any of Maryland, survives.

Digital access and technology

The project to update BCA's website has progressed, with a test series being recently transferred to the current access system. State Archives' IT staff continue to work with BCA staff to refine other fixes to the BCA collections' catalog display.

Outreach

The City Archives partnered with the non-profit Baltimore Heritage for the 2023 Bmore Unconference (also known as the Baltimore Unconference.) This annual event focuses on public history and historic preservation in and around Baltimore. Jeni Spamer represents the Archives on the organizing committee and attended and worked at the September 22 event.

Records Management Program

Gerald A. Roberts, City Records Management Officer. The Department of Housing and Community Development retention schedule review mentioned in the previous Commission report has been tabled. A total of ten revised or new retention schedules have been produced since the Spring HRC meeting.

Contact took place with the following City departments or offices: Fire, Housing and Community Development, Equity and Civil Rights, Police Accountability Board, Parking Authority, Health, Zoning Appeals, Human Resources, Retirement System, Public Works, and the Office of the State's Attorney. Numerous interactions, either in-person meetings or conference calls, have occurred since the beginning of June.

Four records transfers, comprising 305 cubic feet of material, occurred. The agencies represented in the transfers include the Health Department, the Department of Housing and Community Development and the Parking Authority. During this period, 173 cubic feet of non-permanent material from the Environment Control Board was sent out for shredding.

The City's Department of Legislative Reference has budgeted for one additional position to join the staff of the Baltimore City Archives to serve as an assistant to the Records Management Officer and other staff as appropriate. A position description has been approved and a vacancy announcement written. The job should be advertised sometime in December.

Facility

With the City's lease renewal anticipated later this Fall, multiple repairs and improvements have occurred to the building with more planned. The landlord will be vacating the offices adjacent to our research area, and the City intends to extend its leased area to allow for additional potential workspaces and/or staging areas.

The State Archives, which manages the facility's network connection and computer workstations, has scheduled re-cabling of the space, allowing for both aesthetic and performance improvements. This work should be completed by the end of December.

Commission on Artistic Property

The traveling exhibition *Treasures of State: Maryland's Art Collection* opened on June 22, 2023 with a total of sixty works of art from the state-owned art collection and thirty from the collection of the Washington County Museum of Fine Arts. It was refreshing to see, for the first time, many of these works of art in a true museum setting rather than in a state building in the legislative complex, and provided the public an opportunity to see works that rarely leave Annapolis. An illustrated catalog (44 pages) highlighting the major narrative themes was edited by Mimi Calver and designed by Michelle Danoff (Graphics by Design). The opening reception for special guests and members was well received and was attended by 100 people including Chairman Mark B. Letzer and former chairman Matthew Lalumia. Elaine and Chris provided training to the docents at the museum highlighting the treasures from our collection. The exhibition ended the week of October 23, with over 5200 visitors having attended.



Accessions/Gifts/Transfers Highlights

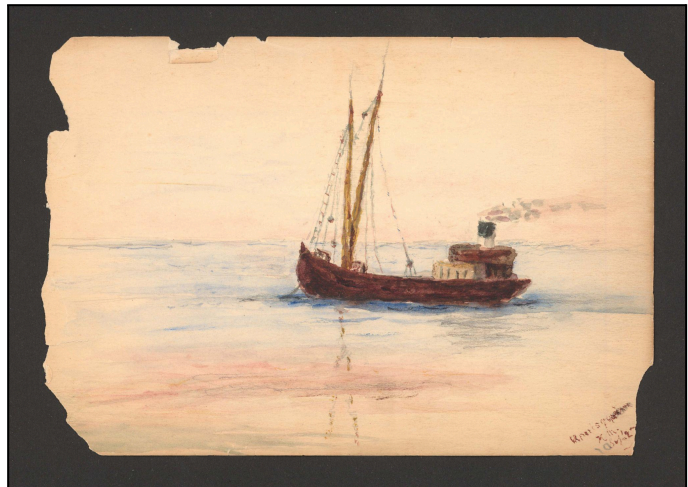
The official portraits of Governor Martin O'Malley and First Lady Judge Catherine Curran O'Malley were unveiled on July 19, 2023 and accessioned into the state-owned art collection.



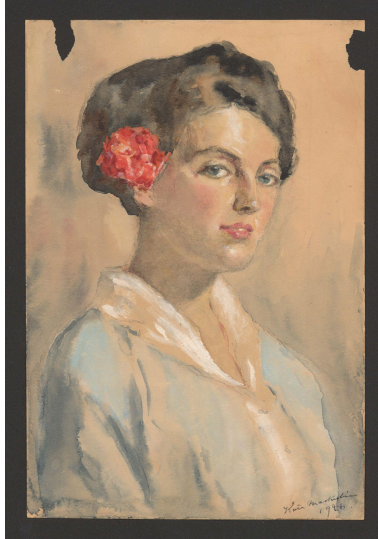
Susan Nininger (Executrix of Richard Adams Nininger Estate) donated 17 works of art by Florence & Kate Mackubin. Florence Mackubin has the distinction of painting the most gubernatorial portraits in the state-owned art collection. Although less prominent, Kate Mackubin was equally as talented as her sister. The works of art include one oil painting, two watercolors, three miniatures, four sketchbooks and seven pastels.



Portrait of an English Lady
Florence Mackubin (1857-1918)
Oil on panel, c.1901
25 x 21" (frame)
MSA SC 1545-35663



Sailboat
Kate Mackubin (1855-1950)
Watercolor, 1885
4 ½ x 6 ½"
MSA SC 1545-3569



Woman with a Red Rose in Her Hair

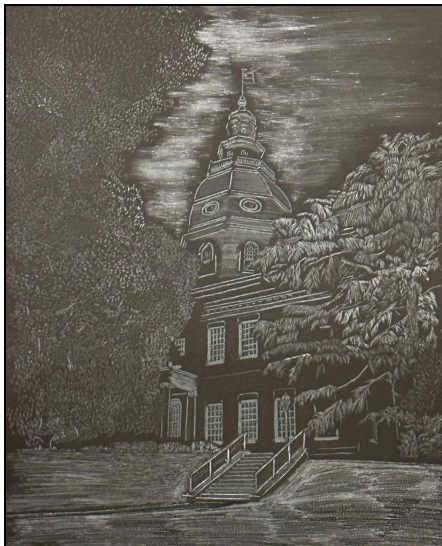
Kate Mackubin (1855-1950)

Pastel, 1916

10 x 7"

MSA SC 1545-3563

Carl Harris, an African American artist from Germantown, donated four works of art from his extensive portfolio. Etching directly on to glass freehand, his unique artistic style captures historic buildings, figures, and landscapes. Mr. Harris can often be found working *en plein air* at City Dock in Annapolis and has created many images featuring the iconic local architectural landscape.



The Old Line State - Maryland State House

Carl Harris (b.1950)

Etched glass, 2021

34 x 27½"(frame)

MSA SC 1545-3550



Harriet Tubman

Carl Harris (b.1950)

Etched glass, 2019

31¼ x 27½ "(frame)

MSA SC 1545-3570

New Curator of Artistic Property, Robin Gower

The Commission on Artistic Property has welcomed Robin Gower as curator. Ms. Gower started her new position on October 18, 2023. She holds a B.A. in Anthropology concentrating in Archaeology from Indiana University of Pennsylvania and an M.A. in Museum Studies from Indiana University-Purdue University Indianapolis. Prior to joining the Archives staff, she worked as the curator of collections for Historic Annapolis. She has also worked for the Baltimore Museum of Industry and the National Park Service.

Old Treasury Building Interpretive Exhibits

Progress is being made in the design development phase of the project and it also looks favorable that funds will be available to move into the design implementation phase.

Constituent and Interagency Services

Constituent and Interagency Services operates the Archives' Help Desk and handles requests for copies of records. For government agencies, it fulfills requests for files and refiles records returned to the Archives. The Help Desk also provides customer support for online Maryland land records. Since the last HRC meeting in June, staff have fielded 2,299 inquiries from the public relating to mdlandrec.net and plats.net. Additionally, they fielded 1,842 other inquiries relating to Archives records or services. Staff from this office processed 896 individual file returns by State and local agencies, and have refiled over 1,703 records so far this fiscal year. For the public, 1,536 requests for records were completed. These ranged from single-page birth, death, divorce, and marriage records, to multi-page civil and equity documents, to copies of entire case files often running to hundreds of pages each. Our Criminal Research team also completed over 340 criminal background checks for various federal, state, and local law enforcement agencies.

Digital Acquisition, Processing and Publication (DAPP)

Production Overview

From January to September this year, the Digital Acquisition, Processing and Publication Department generated over 3.4 million images (2,227,342 from microfilm and 1,207,062 from traditional paper sources). Over 20 record series have been placed online for free public access with over 30 additional series currently in the process of being prepared for public access.

New DT Titan Camera System

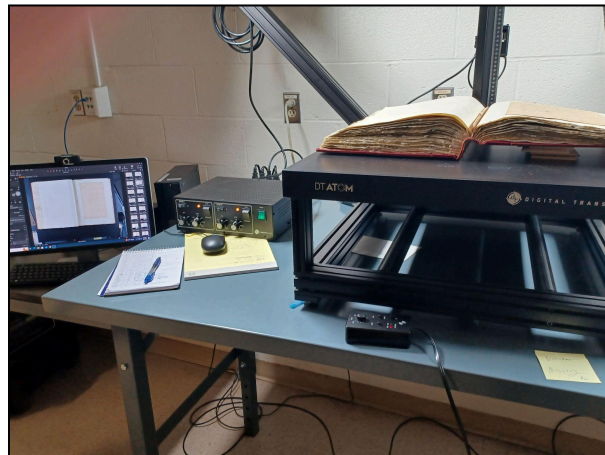
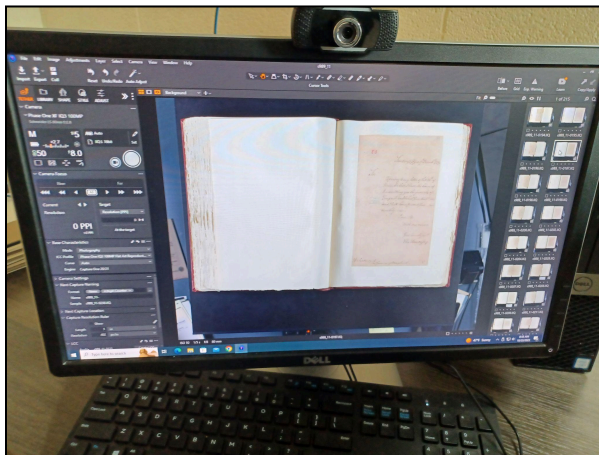


In August, the Archives acquired a new overhead camera system for use at our Rolling Run facility. This camera system, the DT Titan, is the first of its kind to capture objects of up to 40"x 60" in size. The system will allow our staff to digitize the majority of our larger framed artwork, and gives the Archives the ability to digitize our object collections to the highest standards. The Capture One software makes the capture and editing process of

images very intuitive and user friendly. The system will allow the Archives to be a digitization resource for organizations that struggled with digitizing oversized objects in the past.

Maryland State Paper Scanning Project (Rainbow Book Project)

As reported at the last meeting of the HRC, the Archives has been contracted to digitize and make available online a variety of record series covering the colonial and Revolutionary War eras. Known as the Rainbow Book Collection, these records comprise several individual collections which have been organized by topic and bound in books. Each set of books is encased in a different color binding, hence the name Rainbow Books. Staff are currently working on the Brown Book Collection (S991) and the Red Book Collection (S989), which focus on executive records related to Revolutionary War military efforts.



In coordination with the scanning project, the Research Department hosted two summer interns who created detailed inventories of the Rainbow Books so that the digital images could be searched efficiently by the general public once posted online. This project is part of the Archives' preparations and contributions to the Maryland 250 celebration, which will commemorate the semiquincentennial of the nation in 2026.

Appraisal and Description

Accessing Records in Outdated Formats

The Appraisal and Description Department is working to increase its ability to access records of permanent value that are stored in outdated formats. Once these records are accessed, staff can transition them into more stable forms of storage. One example of a new tool we are utilizing is a virtual machine - a computer system created using software that operates independently of the physical computer that created it. On this virtual machine, outdated software programs that are unavailable or unsafe for our physical computers can be used to access old files and convert them to a safer format. The Archives has also acquired equipment that allows us to access and convert old A/V formats, such as cassette and DAT tapes. This has helped us access a number of government records, as well as unique Special Collections such

as the RCWBC (Reconnecting Communities in West Baltimore Coalition) "Highway To Nowhere" collection.

CoSA/SAA 2023 Joint Conference

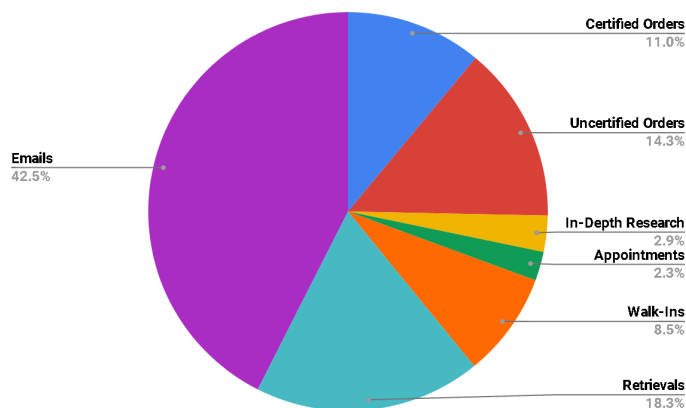
Staff from the Appraisal and Description Department attended the Council of State Archivists (CoSA) and Society of American Archivists (SAA) 2023 conference in Washington, D.C., collaborating with archivists from across the nation on many of the issues that we are currently investigating, including:

- Reappraising whether medical records warrant permanent retention
- Focusing on serving previously underserved communities
- Reviewing how best to document policies and decisions
- Investigating new tools for web crawling and preservation

Reference, Research, Education, and Outreach Services

Reference Services

Since the last Commission meeting through September of this year, Reference Services staff assisted over 1050 in-person patrons, retrieved 1773 original archival records, fulfilled nearly 2449 record orders, and answered 4115 in-depth reference emails. As part of the 1050 in-person visits, staff also conducted 227 research appointments, a popular option for more in-depth research projects and needs. We continue updating our research guides online to assist patrons in locating our expanding online genealogical resources.



The Archives unveiled an updated Search Room, with new tables offering over three times as much space for visitors for safer record handling and more comfortable research, as well as new complementary seating. The original archival carrels, designed by former State Archivist and Hall of Records building namesake Dr. Edward C. Papenfuse, served us well for nearly forty years, but we are pleased to have new furnishings that meet both updated accessibility standards and current archival best practices for spatial layout and security. We appreciate all of our researchers' feedback over the years which helps us identify how we can better serve our patrons.



Education and Outreach

Legacy of Slavery, Research, Education and Outreach staff have remained busy since the last meeting of the HRC, participating in numerous research, teaching, historical, and consulting efforts. Staff met with members of the Skidmore community on their endeavor to research the stories of the enslaved who lived and worked at nearby Whitehall Plantation in Annapolis. The Archives hopes to partner on a community collections project and web portal with this group in order to make their region's history more accessible.

Staff also provided guidance and recommendations to stakeholders who hope to create a figural monument to African American soldiers who fought in the American Revolution, in commemoration of the American semiquincentennial. In addition, staff provided consulting services to Visit Annapolis and Anne Arundel County Tourism on the authoring and production of a civil rights-oriented guide of sites and events for visitors. This guide will be published next year in recognition of the 60th anniversary of the Civil Rights Act of 1964.

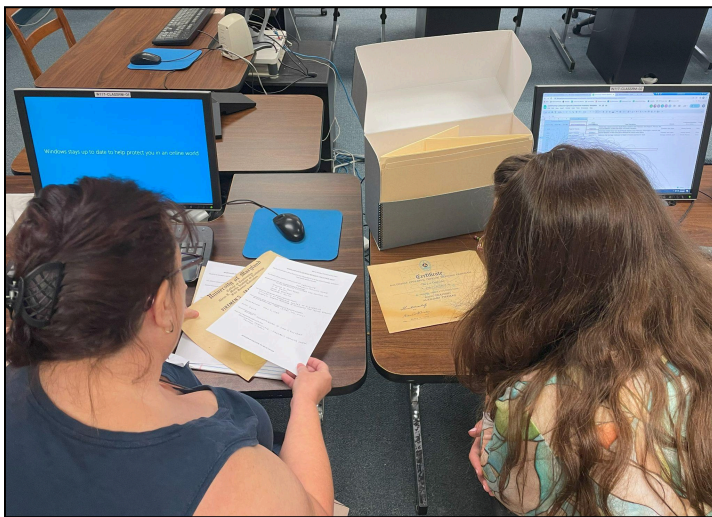
The Archives is moving forward on the publication of a full hardcover volume based on Maryland 400 research supervised by Owen Lourie over the last 10 years in collaboration with the Maryland Society of the Sons of the American Revolution. This reference book will identify and honor the hundreds who served in the colonial era military for Maryland. This book will be published next year for the America and Maryland 250 commemoration.

The staff of the Legacy of Slavery department is contributing to numerous historical projects, such as consulting on the reinterpretation of Brice House and the renovation of City Dock. Chris Haley is providing documentation and DEIA guidance to these initiatives. The team also hosted several classes from the University of Maryland College Park, Johns Hopkins University, Stevenson University and Washington College for co-teaching opportunities.



The 2023 Summer Internship program ran from May 31 through August 9. Nineteen students from 10 schools completed substantive work on numerous projects: mining and entering data on 17th-century runaway and domestic traffic ads; appraising and assessing the Rainbow Books series of records pertaining to early Maryland history; mining early 20th-century Maryland Penitentiary records; mining gubernatorial correspondence and records over decades for anything related to lynchings; doing hands-on work with our IT programming staff; rehousing collections with our conservators; documenting

local government for the Maryland Manual; and providing public-facing customer service for the Reference Department. To read more about our full summer program, please see the summer edition of the Archives' newsletter, [The Clamshell](#).



The Archives hosted two Community Preservation Days on July 17 and October 21. The summer program was held in Annapolis while the fall program was conducted at the Rolling Run facility. Members of the local community were invited to preserve their documents, photos, and letters using digital imaging services at the Archives. During the events, archivists worked with community members to describe and scan their items, providing them with free digital copies and archival

storage containers for their original materials. These Community Preservation Days have led to the creation of the Archives' Memory Bank to save and make accessible the resulting community collections [[MSA SC 6229](#)]. Participants were asked to share digital copies of their items with the Archives to collaboratively create a permanent electronic collection that allows everyone to see themselves in the Archives. These images have been included in a publicly-accessible digital series within Special Collections to document and share community history.

Special Collections, Conservation and Library Services

Community Archiving Highlights

Special Collections Department archivists have concentrated their efforts on community archiving projects and outreach, providing consultations to nonprofit organizations on preservation and digitization projects, including the Dorchester County Historical Society, Mountain Club of Maryland, Aberdeen Historical Museum, and the Society of the War of 1812. Community collecting initiatives remain a significant priority. Our team met with members of the Venice Beach Citizens Association Collection to discuss their local preservation efforts, and in July received a donation from Jack Nelson, the record-keeper for this historic African American community in Annapolis Neck. Archivists have processed the Venice Beach collection following Mr. Nelson's original organization. The records include deeds, historical legal records, zoning and environmental records, and correspondence (MSA SC 6386). The department has supported two Memory Bank events hosted by the Archives by archiving the records that citizens brought to be digitized and shared as part of a special collection.

A grant from the Maryland Heritage Areas Authority (MHAA) gave the department the opportunity to bring an Indigenous oral historian and research consultant to its team, Drew Shuptar-Rayvis, a member of the Pocomoke Indian Nation. His combined background in anthropology and personal connections within Indigenous communities enabled him to immediately begin to work with tribal councils throughout the Eastern Shore to identify Knowledge Keepers who could be interviewed for oral histories. To date, Drew has collected nine recordings from tribal members, with more scheduled in the coming weeks. Each of the interviewees receives a \$250 honorarium from the grant fund to compensate them for their time and work in sharing their perspectives. In the coming months, the audio recordings will be transcribed by a project intern. Copies and transcriptions will be submitted to each interviewee for their review and consent, prior to making these oral history recordings available on the Mayis website. Mr. Shuptar-Rayvis has received a full scholarship to the prestigious Indigenous Archival Training Program of the Society of American Archivists, which he attended in September representing the Mayis project and the Maryland State Archives.



The same grant also supported a pilot workshop aimed at connecting educators with our tribal partners, to provide teachers with direct-from-source information about Indigenous lifeways and culture. The Indigenous Education on the Lower Eastern Shore workshop ran from August 1-4, at the Edward H. Nabb Research Center, Salisbury University. A cohort of 18 educators participated, representing K-12 teachers,

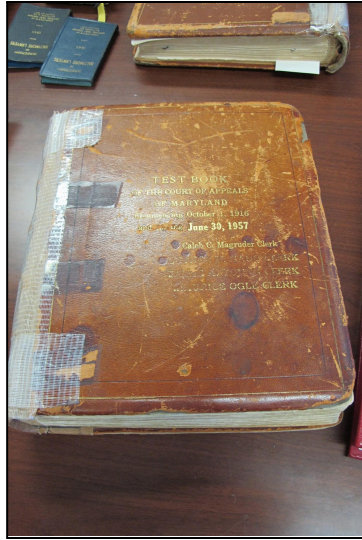
librarians, and museum educators, with eleven of the educators coming from the Lower Eastern Shore counties. Visiting tribal homelands was key to acquainting educators with the cultural heritage of these communities. Field trips, including interactions between tribal leaders and participants at the Chicone Village at Handsell; Blackwater National Wildlife Refuge, the Nause-Waiwash Long House, and Delmarva Discovery Museum, helped the educators to see and experience the Indigenous communities' perspectives on "Homeland." One educator wrote in their survey, "The program included total immersion, personal encounters with authentic Native Americans. These encounters will challenge your preconceived perspectives and enhance your understanding of America's history."



Many of the teachers had never visited these heritage sites before the workshop, and one of them wrote that the workshop "...exceeded my expectations with the genuine passion for the topic that translated into meaningful and high quality activities and experiences. The on-site visits and interactions with the tribal representatives made a tremendous impact on this material. All of the facilitators made me and I believe, everyone, feel valued and appreciated. One of my best weeks this summer!" Lesson plans submitted by this educator cohort will be reviewed by Archives' staff and our tribal partners and ultimately provided to teachers as an online resource on the Mayis website.

Conservation Treatment for Supreme Court of Maryland

Clerk Gregory Hilton of the Supreme Court of Maryland approached the Archives with a request for assessing the condition of the Court's Test Books. The book covering from the 1916 to 1917 volume is of particular interest to the Court for periodic display. Among the many attorneys admitted to the Maryland Bar in that time period, it contains the signature of (Justice) Thurgood Marshall. The 1916 to 1957 Test Book was also in fragile condition, with the cover spine broken and the sewing very loose. Fortunately, the text block itself was intact, though multiple layers of tape had been applied to the cover in attempts to mend it (tapes include Buckram, fiber tape and heavy cloth book tapes).



Before Treatment



After Treatment

Conservator Camille DiMarco first removed the layers of exterior tape and residue on the covers with heated tools and a new cloth spine was reconstructed using parts of the original. She also stabilized and reattached the covers with the text block to improve the book's appearance as well as to increase its functionality. Spot mends were added with custom-colored Japanese tissue around the worn edges of the covers to enhance the overall appearance and strengthen the corners and edges, making them less vulnerable to additional wear and tear. Finally, a new cloth display box was created to protect and display the volume. While this extensive preservation project goes beyond the typical level of work to preserve and stabilize materials, the significance of this book to the Supreme Court and to the general public lent itself to extra attention and care.

Library

Since the last Hall of Records Commission meeting, efforts within the Library and Government Reports and Publications have centered on solving legacy challenges. Areas of focus have ranged from partnership with IT to update technical tools, addressing space management for library holdings, and tackling a backlog of cataloging work.

The Archives' extensive holdings of supporting books and periodicals have filled the space allocated to them, leading to overcrowding. To address this, librarian Christine Alvey and a volunteer assistant are working on a significant collection relocation project focused on rehousing inactive periodicals and moving them to the stacks. This relocation will allow staff access to facilitate internal research or patron assistance, but makes room for new book acquisitions.

In addition to addressing space issues, the librarian has begun to focus on accessioning the backlog of print government reports and publications which was mentioned in the last Hall of Records Commission report. Print publications have traditionally been accessioned at the end of a calendar year, but the demand of other projects has delayed this process. With the assistance

of an MLIS field study student from the University of Maryland College Park iSchool and a long-time library volunteer, the librarian is adjusting the process to both catch up on print accessioning and also allow for more real time accessioning going forward.

On September 20, Assistant State Archivist Emily Oland Squires, Librarian Christine Alvey, and Director of Special Collections & Library Services Megan Craynon hosted librarians from the Department of Legislative Services Library and the Thurgood Marshall State Law Library to begin conversations about shared concerns and priorities around both print and electronic government reports and publications. While each institution has a unique mandate and constituents they serve, they hold overlapping collections and goals. The discussion was valuable and a collective decision was made to hold a biannual meeting to continue exploring opportunities for partnership and collaboration.

Upcoming Special Meetings of the Commission & Events of Interest

November 9: The Archives will host a Lunch and Learn program on *The Washerwomen of Baltimore, 1800-1864*, presented by Dr. Edward C. Papenfuse. The program begins at 1:00 EST and can be viewed at <https://www.youtube.com/user/enochprattlibrary/videos>.

HRC members and designees, along with their guests, are invited to a guided tour of the Archives or the Rolling Run facility at their convenience. Please contact Liz Coelho if you'd like to schedule a tour. We look forward to showing you our operations!

Recent Gifts, Deposits, & Acquisitions

Records Received:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_received_fall_2023.pdf

Special Collections:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_special_collections_fall_2023.pdf

Government Reports and Publications Accessions:

https://msa.maryland.gov/msa/refserv/govpub/egovpubs_accessions/egovpubs_accessions.htm

Proposed Action by the Commission: resolution of appreciation for all recent gifts.

Old Business

New Business

Next meeting - Upon the call of the Chair.

Adjournment

Ms. Elaine Rice Bachmann

State Archivist and Commissioner of Land Patents

Maryland State Archives, 350 Rowe Boulevard, Annapolis, MD 21401

(410) 260-6402 - email: elaine.bachmann@maryland.gov

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Maryland State Archives

Hall of Records Commission Meeting Draft Minutes for November 7, 2023

Via Teleconference

Call to Order by Chair The meeting was called to order by the Chair at 2:04

Attendees:

The Honorable Matthew J. Fader, *Chief Justice, Supreme Court of Maryland, and Chair of the Hall of Records Commission*

Mr. Alexander Butler, *designee of the Comptroller of Maryland*

Ms. Katie Caljean, *President and CEO of the Maryland Center for History & Culture*

Ms. Catherine Dixon, *designee of the President, St. John's College*

The Honorable William C. "Bill" Ferguson IV, *President of the Senate*

Dr. Ida Jones, *designee of the President, Morgan State University*

Ms. Brooke E. Lierman, *Comptroller of Maryland*

Ms. Elisabeth Long, *designee of the President of Johns Hopkins University*

Mr. Johnathan Medlock, *designee of the Secretary of the Department of General Services*

The Honorable Samuel I. "Sandy" Rosenberg, *House of Delegates*

Opening Remarks / Special Announcements

Chief Justice Fader remarked on a ceremony held at the Maryland Supreme Court on October 26, in which Edward Garrison Draper was posthumously admitted to the Maryland bar. Mr. Draper had applied for admission to the bar in 1857 but, though he was found to be fully qualified, was denied admission solely on the basis of his race. Chief Justice Fader thanked Comptroller Lierman for her attendance at the ceremony. He also noted the presence and participation of Governor Wes Moore, Attorney General Anthony G. Brown, House Speaker Adrienne Jones, and Chief Judge Gregory Wells, all of whom are the first people of color to hold their current positions in Maryland. Judge John G. Browning, Maryland attorney Domonique A. Flowers and José F. Anderson, a law professor at the University of Baltimore School of Law, filed a petition for Draper's posthumous admission to the bar with the state's Supreme Court in March, and were in attendance at the ceremony. Chief Justice Fader thanked the Archives' conservators for their work on a test book signed by Thurgood Marshall which was used during the ceremony.

State Archivist Elaine Rice Bachmann remarked on her participation in a civil rights bus trip hosted by the Common Power Institute, and thanked the Friends of the Maryland State Archives for funding the participation of Research Archivist Hannah Lane. She acknowledged the role of civil rights activists Charles Molden and Bernard Lafayette, as well as Brian Stevenson of the Equal Justice Initiative, in providing the bus trip participants with the context and perspective that made the experience so meaningful.

Ms. Rice Bachmann noted that the Archives will celebrate the 40th anniversary of the groundbreaking for the Edward C. Papenfuss State Archives Building. She thanked Mr. Medlock and Secretary Chaudhry for the Department of General Services' long stewardship of the building's infrastructure, and specifically acknowledged the daily contributions of DGS' on-site staff Omar Greene and Tom Dabay in keeping the building functioning smoothly.

Reports & Minutes of Previous Meetings

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_meeting_minutes_spring_2023.pdf

Ms. Lierman moved to approve the Minutes, seconded by Ms. Dixon. The motion was unanimously approved.

Records Retention & Disposal

Kathryn Baringer, Director, Appraisal and Description, reported the approval of 25 retention schedules since the last meeting of the Commission, six from state agencies, 14 from county agencies and five from municipalities. She also approved two for Baltimore City agencies. The Archives received 311 disposal certificates, but this number is inflated due to one agency's mistaken belief that a separate certificate for each type of record needed to be submitted.

Retention Schedules:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_schedule_fall_2023.pdf

Disposal Certificates:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_disposal_fall_2023.pdf

Dr. Jones moved to approve the record retention schedules and disposal certificates, seconded by Delegate Rosenberg. The motion was unanimously approved.

State Archivist's Report

Ms. Rice Bachmann commended Assistant State Archivist Corey Lewis for his receipt of the Chesapeake Crossroads Gertrude Mackell DEIA in Programming Award. This award was given

by CCHA to recognize new programming initiatives in the Anne Arundel County heritage area that demonstrates an outstanding example of diversity, equity, accessibility, and/or inclusivity.

She also commended Director of Research, Education and Outreach Chris Haley and former Research Archivist Maya Davis for their receipt of the National Parks Service's Wilbur Henry Siebert Award for pioneering work in researching and preserving the history of the Underground Railroad and the Robert G. Stanton Award for outstanding support to the National Park Service Network to Freedom program.

She also commended Acting Baltimore City Archivist Dr. Rob Schoeberlein, who received a 2023 Preservation Award from Baltimore Heritage, Inc., in recognition of his contribution to *A Place for Memory: Baltimore's Historic Laurel Cemetery*. Dr. Schoeberlein authored a chapter entitled "*Gather around Their Sacred Remains: An Overview of the Laurel National Cemetery*".

Jeni Spamer, Deputy Archivist of the Baltimore City Archives, reported on a proposed exhibit of photographs depicting residents of neighborhoods during the slum clearances of the late 1930s. Delegate Rosenberg suggested that BCA contact Holly Arnold of the Mass Transit Administration to explore the possible collecting of materials created by current community efforts to have Baltimore's "Highway to Nowhere" demolished, as the displacement represented by the "Highway" parallels that of the slum clearances.

Chris Kintzel thanked artist Carl Harris for his donation of two of his glass etchings, *The Old Line State - Maryland State House* and *Harriet Tubman*.

Emily Oland Squires, Assistant State Archivist, thanked the Archives' education partners for their funding contributions in support of the summer internship program. St. John's College, Washington College, Bowie State University, the Maryland Heritage Areas Authority, the Maryland Institute for Innovative Computing, and the Anne Arundel and Howard County Public School Systems all contributed financially to the program. She also thanked the University of Maryland's College of Information Studies for regularly placing field study students with the Archives throughout the year.

Maria Day, Senior Director of Special Collections, Conservation, & Library Services thanked Jack Nelson, historian and record-keeper of the Venice Beach Citizen Association, for the donation of community documents.

Recent Gifts, Deposits, & Acquisitions

Records Received:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_received_fall_2023.pdf

Special Collections:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000058/hrc_special_collections_fall_2023.pdf

Government Reports and Publications Accessions:

https://msa.maryland.gov/msa/refserv/govpub/egovpubs_accessions/egovpubs_accessions.htm

Delegate Rosenberg moved to recognize the recent gifts, deposits and acquisitions, seconded by Ms. Dixon. The motion was unanimously approved.

Old Business - No old business

New Business - No new business

Next meeting - Upon the call of the Chair.

Adjournment - The meeting was adjourned at 3:01 pm

Ms. Elaine Rice Bachmann

State Archivist and Commissioner of Land Patents

Maryland State Archives, 350 Rowe Boulevard, Annapolis, MD 21401

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Chronology of Staff Activities
June 8, 2023 - November 6, 2023

June 8: The Archives hosted a meeting of the Hall of Records Commission.

June 8: Elaine Rice Bachmann and Owen Lourie attended a Maryland Public Television dinner and kick-off event for the MD250 Grant.

June 9: Megan Craynon, Maria Day, and Corey Lewis conducted a site visit assessing material held by Venice Beach Community members.

June 9: Chris Kintzel provided Hampton Elementary School students with a tour of the U.S. Naval Academy and the Maryland State House.

June 10: Corey Lewis presented at a *Conservation and Preservation Methods for Black Churches* workshop.

June 12 - 14: Corey Lewis and Rachel Rabinowitz attended the Best Practices Exchange Conference *The Future of Digital Preservation*, in Athens, Georgia.

June 12: Elaine Rice Bachmann and Chris Kintzel hosted First Lady Dawn Moore on a tour of the Rolling Run facility's art storage capabilities.

June 12: Chris Haley, Hannah Lane, and Emily Oland Squires attended a full meeting of the Maryland Lynching Truth and Reconciliation Commission.

June 14: Maria Day attended a meeting of the MSDE and Tribal Partners to discuss Indigenous representation in school curricula.

June 14: Elaine Rice Bachmann hosted Judge Joe Getty at the Archives for a discussion of the proposed legal history center for the new Courts of Appeal building.

June 14: Owen Lourie attended a meeting of the MdSA/Chesapeake Heartland.

June 14: Rob Schoeberlein attended a Maryland Center for History and Culture Board of Trustees meeting.

June 15: Elaine Rice Bachmann attended a meeting of the Maryland Public Art Commission.

June 15: Elaine Rice Bachmann provided a tour of Government House with First Lady Dawn Moore for members of the board of Foundation for the Preservation of Government House of Maryland, Inc.

June 15: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Roles and Definitions of Records Management, and Records Inventories*.

June 16: Chris Kintzel hosted Maryland Historical Trust and Jefferson Patterson Park at Rolling Run, transferring architectural elements from the Old Senate Chamber and the State House Dome.

June 17: Chris Haley presented on *The Legacy of Slavery in Maryland* at Hancock's Resolution Historic Farm Park.

June 19: Corey Lewis attended the unveiling of the mural, *Freedom Found Its Voice!* to commemorate the march and signing of the 15th Amendment.

June 20: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Sub-Committee.

June 21: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Steering Committee.

June 22: Maria Day presented on the Mayis Indigenous project to Nause Waiwash Tribal Council in Cambridge.

June 22: Elaine Rice Bachmann, Chris Kintzel, Emily Oland Squires, and Corey Lewis attended the opening of the *Treasures of State* exhibition at the Washington County Museum of Fine Arts.

June 22: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Retention Schedules*.

June 23: Chris Kintzel and Elaine Rice Bachmann provided training to guides at the Washington County Museum of Fine Arts in support of the *Treasures of State* exhibition.

June 23: Kathryn Baringer provided a tour of the Annapolis facility to staff from Dorchester County Circuit Court.

June 25: Hannah Lane attended Dr Charles Chavis' presentation about his book *The Silent Shore* at the Stony Run Friends Meeting House in Baltimore.

June 26: Elaine Rice Bachmann and Emily Oland Squires met with Robert Clark and others to discuss publicizing MD250 events.

June 28: Elaine Rice Bachmann attended a meeting of the MD250 Resource Stewardship and Heritage Tourism Committee.

June 29: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Disposal of Non-Permanent Records and Transfer of Non-Permanent and Permanent Records, and Special Collections*.

July 5: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Sub-Committee.

July 6: The Archives hosted staff and interns from the Harford County Circuit Court for a tour of the Annapolis facility.

July 6: Elaine Rice Bachmann participated in the Council of State Archivist monthly call.

July 6: Elaine Rice Bachmann attended a presentation on *Investigating a Peale in Paris*, hosted by the American Philosophical Society.

July 10: Emily Oland Squires attended a meeting of the Maryland Lynching Truth and Reconciliation Commission.

July 11: Elaine Rice Bachmann provided a tour of the State House for former Delegate Adrienne Mandel and guests.

July 12: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Steering Committee.

July 13 - 14: Corey Lewis attended a meeting of the Crownsville Hospital Patient Cemetery Project.

July 13: Chris Kintzel provided a tour of Government House and the State House to the Archives' summer interns.

July 13: Archives staff provided a tour of the Rolling Run facility to Speaker Arienne Jones and members of Afro Charities.

July 13: Chris Kintzel provided a tour of Government House to staff of the Baltimore Museum of Art.

July 13: Corey Lewis attended a meeting of Digital Cultural Heritage.

July 13: Elaine Rice Bachmann attended a meeting of Maryland Lynching Memorial project to discuss a proposed Civil Rights bus trip.

July 14: Rachel Frazier attended the annual meeting of Marketplace of IDEAs, hosted by the Reference, Access, and Outreach Section of the Society of American Archivists.

July 17: The Archives hosted a Community Collection event at the Rolling Run facility.

July 17: Chris Haley attended a meeting of the Chesapeake Crossroads Heritage Areas African American Preservation Committee.

July 17: Kathryn Baringer joined Department of General Services Records Management staff as 12an instructor for government staff in the training webinar *Retention Schedules*.

July 17: Rob Schoeberlein and Jeni Spamer met with Diane Hutchins, Vice President of Government Affairs, The Maryland Zoo in Baltimore, to discuss records management.

July 18: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Sub-Committee.

July 18: Hannah Lane attended a meeting of the Chesapeake Crossroads Heritage Area African American Preservation Committee.

July 18: Chris Schini provided a tour of the Annapolis facility to staff from the District Court Record Center.

July 19: Chris Kintzel provided a tour of the State House, to members of the Estonian Delegation and the Bosnia Herzegovina Delegation.

July 19: Hannah Lane and Emily Oland Squires led the Archives' interns on a tour of the Banneker-Douglass Museum.

July 19: Elaine Rice Bachmann provided a tour of the Calvert Portraits in the State House to the executive director of Kiplin Hall and Gardens in North Yorkshire, United Kingdom.

July 19: Chris Kinzel attended a meeting of the Courthouse and Law Museum planning group.

July 19: Maria Day and Megan Craynon gave a presentation on the Mayis Indigenous records project at the Maryland Center of History and Culture's Teacher Institute.

July 19: Archives' staff hosted Captain No Mi-hye of the Army Archives Management Group from the Republic of Korea Army for a tour of the Archives and a discussion on records scheduling.

July 19: Chris Kintzel and Elaine Rice Bachmann facilitated and attended the unveiling of the official portrait of former Governor Martin O'Malley.

July 20: Emily Oland Squires attended a Statewide Preservation Plan public meeting.

July 21: Kathryn Baringer met with Jeremy Browning, Administrative Director, Maryland Commission on LGBTQ Affairs, for a discussion on records management.

July 24: Chris Haley hosted a Blacks of the Chesapeake project check-in meeting.

July 25: Elaine Rice Bachmann participated in the CoSA "Archives on the Hill" event, and CoSA dinner. Former State Archivist Tim Baker also participated by meeting with Congressional representatives.

July 25: Camille DiMarco, Hannah Lane, and Emily Oland Squires provided a tour of Annapolis for the Archives' summer interns.

July 25: Rachel Frazier attended a Maryland Emergency Preparedness Workshop.

July 25: Jeni Spamer attended a Bmore Historic Unconference planning committee meeting.

July 25: Corey Lewis attended a Culture Committee meeting with Morgan State University staff to discuss a potential partnership with the Reconnecting Community Coalition. This project will document and archive the communities displaced by the Highway to Nowhere.

July 26 - 27: Elaine Rice Bachmann and Corey Lewis participated in CoSA working sessions on a wide range of topics of common interest to all state archives.

July 26: Kathryn Baringer participated in the Maryland Municipal Clerk's Association President's Roundtable on the topic of records management.

July 27 - 29: Archives staff attended the Council of State Archivists and Society of American Archivists joint meeting and conference in Washington, DC.

July 27: Chris Haley attended a meeting of the Statewide EEO Group.

July 28: Emily Oland Squires and Elaine Rice Bachmann attended a meeting of the MD250 History Advisory Group.

July 29: Rachel Frazier and Chris Haley each presented on genealogical resources at the Archives at America 250! Bowie Genealogy Workshop, held by the City of Bowie.

August 1 - 4: The Archives hosted an educator workshop on *Indigenous Education on Maryland's Lower Eastern Shore* at the Nabb Research Center, Salisbury University

August 1: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Sub-Committee.

August 2: Emily Oland Squires, Chris Haley, and Hannah Lane attended a presentation by Chief Donna Abbott, Nause-Waiwash Band of Indians, at the Black Water National Wildlife Refuge and the Tribe's Long House as part of the Indigenous Education Workshop.

August 3: The Archives hosted staff of the Prince George's County Circuit Court for a tour of the Annapolis facility with particular focus on imaging operations.

August 4: Jeni Spamer and Rob Schoeberlein attended a meeting of the Baltimore City Department of Legislative Reference.

August 4: Jeni Spamer met Savannah Woods, Executive Director, Afro Charities, and Deyane Moses, Afro Archivist, to tour the Afro American newspaper Archives and the Upton Mansion.

August 8: Emily Oland Squires attended a Maryland Commission for Women Meeting concerning Fall internships.

August 10: The Archives hosted a Lunch and Learn on *When Harry Met Elsey: Madness, Power, and Justice in Federal-Era Baltimore*, presented by Dr. Rob Schoeberlein.

August 10: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Roles and Definitions of Records Management, and Records Inventories*.

August 15: Corey Lewis represented the Archives at a meeting between the Edward H. Naab Research Center and Vincent Leggett to discuss opportunities for collaboration with the Blacks of the Chesapeake Collection.

August 15: Corey Lewis met with representatives of the Sandy Spring Museum to discuss resource promotion and project ideas.

August 15: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiation Education and Programming Sub-Committee.

August 16: Maria Day met with Digital Maryland and Global Z recording project partners to discuss inventory and metadata.

August 17: Chris Schini conducted a site visit to the Howard County Historical Society.

August 17: Megan Craynon and Maria Day made a site visit to the Gary Hodge Collection in St. Mary's County.

August 18: Chris Haley attended a meeting of the Civil Rights Advisory Group to discuss community workshops planning, hosted and initiated by Visit Annapolis and Anne Arundel County Visitor Center.

August 23: Elaine Rice Bachmann attended a meeting of the MD250 Resource Stewardship and Heritage Tourism Committee.

August 24: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Disposal of Non-Permanent Records and Transfer of Non-Permanent and Permanent Records, and Special Collections*.

August 28: Darby Nisbett, Nate Miller, Rachel Frazier, and Maria Day hosted a virtual genealogy reference interview with Chief Donna and members of the Nause-Waiwash Band of Indians.

August 30: Chris Haley attended the retirement dinner of Diane Miller, National Park Service Network to Freedom National Underground Railroad Manager.

September 1: Jeni Spamer and Rob Schoeberlein attended the Baltimore City Department of Legislative Reference monthly meeting.

September 5: Elaine Rice Bachmann met with Lucinda Edinburg, director of Hammond Harwood House and Kedra Kearis, of Winterthur Museum.

September 5: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Sub-Committee.

September 7: Corey Lewis attended a meeting with Afro Charities to discuss the status of ongoing work and upcoming projects

September 7: Emily Oland Squires and Hannah Lane met with Maryland Lynching Truth and Reconciliation Commission volunteers.

September 7: Elaine Rice Bachmann provided a tour of Government House at the request of First Lady Moore for the board of iMentor Foundation.

September 11: Emily Oland Squires attended a meeting of the Maryland Lynching Truth and Reconciliation Commission.

September 12: Chris Kintzel and Elaine Rice Bachmann accompanied First Lady Dawn Moore on a tour of the *Treasures of State* exhibition.

September 13: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Steering Committee.

September 14: Elaine Rice Bachmann attended a meeting of the Maryland Center of History and Culture Museum Committee.

September 14: The Archives hosted a Lunch and Learn program on *Maryland at the 1893 Chicago World's Fair*, presented by Rachel Frazier.

September 15: Elaine Rice Bachmann provided a State House tour to a group of U.S. Military Academy cadets and staff.

September 19: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Sub-Committee.

September 20: Chris Kintzel attended a meeting of the Annapolis Friends of Lafayette.

September 20: Emily Oland Squires, Megan Craynon, and Christine Alvey hosted a meeting with Department of Legislative Services Library and Thurgood Marshall State Law Library staff to discuss government reports and publications.

September 21: Elaine Rice Bachmann attended a meeting of the Maryland Public Arts Commission.

September 21: Elaine Rice Bachmann, Maria Day, and Liz Coelho attended the Franco-American Alliance Commemoration at the U.S. Naval Academy.

September 22: Jeni Spamer attended the annual Bmore Historic Unconference at the Baltimore Museum of Industry.

September 25: Chris Schini provided a tour of the Annapolis facility to Harford County Circuit Court staff.

September 26: Elaine Rice Bachmann, Corey Lewis, Emily Oland Squires, and Maria Day attended a planning meeting for the development of the Maryland Legal History Center. The meeting was hosted by Chief Justice Matthew Fader.

September 26 - 27: Chris Haley attended Maryland Commission on Civil Rights *Train the Trainer* sessions on sexual harassment.

September 26: Rob Schoeberlein attended a Maryland Center for History and Culture Library Committee meeting.

September 27 - 29: Chris Kintzel attended the Smithsonian's National Conference on Cultural Property Protection.

September 27: Rob Schoeberlein attended a Maryland Center for History and Culture Board of Trustees meeting.

September 27: Elaine Rice Bachmann attended a meeting of the MD250 Resource Stewardship and Heritage Tourism Committee.

September 29: Elaine Rice Bachmann, Chris Haley, Emily Oland Squires, and Hannah Lane met with members of the Skidmore community in Annapolis to discuss genealogical research, the legacy of slavery and the enslaved at Whitehall, and preserving the history of their community and other historically Black communities on the Broadneck peninsula.

September 29: Elaine Rice Bachmann and Archives' staff hosted staff from the Department of General Services Office of External Affairs for a tour and a discussion on the transition in government from paper to digital records.

September 29: Elaine Rice Bachmann and Archives' staff met with staff of the Judge Alexander Williams Center for Education, Justice and Ethics to provide support to the Center's archiving initiative.

September 30: Maria Day attended *Teaching for Change - Indigenous Curriculum* at the National Museum of the American Indian.

October 2: Elaine Rice Bachmann presented a talk on White House decorative arts at the Sulgrave Club.

October 2: Rachel Frazier participated on a University of Maryland virtual panel on working at libraries, archives, and museums.

October 4: Elaine Rice Bachmann and Chris Haley met with Delegate Jennifer Lewis regarding future considerations in supporting the efforts of the Maryland Lynching Truth and Reconciliation Commission.

October 3: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Sub-Committee.

October 5: Rachel Frazier gave a presentation to the Anne Arundel Genealogical Society on genealogical resources at the Archives.

October 5: Chris Haley met with UMD professor Michelle Magalong, PhD, and Historic Preservation Studio (HISP 650) students to give an overview of the Legacy of Slavery Program and Archives' research resources.

October 6: James Watson and Maria Day met with members of the Mountain Club of Maryland concerning their digitization project.

October 6: Jeni Spamer and Rob Schoeberlein attended a meeting of the Baltimore City Department of Legislative Reference.

October 6: Chris Kintzel provided a tour of Government House and the State House to a group of U.S. Senate Pages.

October 10: Maria Day gave a presentation to the Edward H. Nabb Center at Salisbury University on the Archives' *Mayis* website and the Indigenous Peoples' Program.

October 10: Kathryn Baringer hosted the Council of State Archivists Electronic Records webinar panel discussion on *Artificial Intelligence and Machine Learning in Government Archives Settings*.

October 11: Emily Oland Squires, Owen Lourie, and Chris Kintzel gave a tour of the Archives to Margaret Huang, Archivist, National Gallery of Art Archives and four staff members.

October 11: Elaine Rice Bachmann and Archives staff provided a tour of the Annapolis facility to Secretary of State Lee and members of her staff.

October 11: Rachel Frazier gave a tour and orientation to Dr. John Sprinkle's University of Maryland class on historical research methods.

October 11: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Steering Committee.

October 12: The Archives hosted a Lunch and Learn program on *Black Lives in Focus: African American Faces from Early Maryland*, presented by Ross J. Kelbaugh.

October 12: Elaine Rice Bachmann attended a meeting of the Maryland Lynching Memorial Project.

October 13: Elaine Rice Bachmann provided a tour of Government House to Asma Naeem, Director of the Baltimore Museum of Art.

October 14: Archives staff attended a memorial gathering for friend and former colleague Tim Brooks.

October 16: Chris Haley attended a meeting of the Civil Rights Advisory Group to discuss community workshops planning, hosted and initiated by Visit Annapolis and Anne Arundel County Visitor Center.

October 16: Emily Oland Squires and Hannah Lane attended a meeting of the Maryland Lynching Truth and Reconciliation Commission.

October 16: Megan Craynon attended a meeting of the Master of Library and Information Science Advisory Board.

October 16: Elaine Rice Bachmann, Corey Lewis, and Emily Oland Squires met with Comptroller Brooke Lierman to provide a briefing on the Archives and current projects to support the work of the Comptroller's office.

October 18 - 23: Hannah Lane attended the Oral History Association Conference in Baltimore.

October 19: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Roles and Definitions of Records Management, and Records Inventories*.

October 19: Rob Schoeberlein received an award from Baltimore Heritage, a nonprofit organization dedicated to saving historic buildings and revitalizing neighborhoods, for his contribution to *A Place for Memory on Laurel Cemetery*.

October 19: Chris Haley presented his vision for cultural diversity representation at the new City Dock for the Annapolis City Council.

October 18: Chris Kintzel attended a meeting of the Annapolis Friends of Lafayette.

October 21: The Archives hosted a Community Preservation Day at the Rolling Run facility.

October 23: Maria Day and Megan Craynon presented to UMBC students in the Interdisciplinary Consortium for Applied Research in the Environment Program on the Indigenous Peoples' Program and career opportunities in the archives field.

October 24: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Sub-Committee.

October 25: Elaine Rice Bachmann attended a meeting of the MD250 Resource Stewardship and Heritage Tourism Committee.

October 25: Maria Day attended a meeting of the Indigenous Curricula Working Group.

October 26 - 30: Hannah Lane and Elaine Rice Bachmann participated in the Civil Rights Bus Trip, sponsored by the Institute for Common Power/Maryland Lynching Memorial Project.

October 26: Chris Haley and Emily Oland Squires attended the Arundel County Free School - 300th Anniversary Ceremony & Plaque Unveiling.

October 26: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Retention Schedules*.

October 27 - 28: Emily Oland Squires attended the Omohundro Institute Workshop *Restoring the Indigenous Voice in Museums of Early America*.

October 28 - Chris Haley offered remarks at the Kunta Kinte Arrival Ceremony and Kunta Kinte Heritage Festival.

November 1: - Chris Haley conducted a fireside chat with Clint Smith (*How The Word Is Passed*) after the author's speech at Weinberg Center for the Arts in Frederick, as part of the Heart of the Civil War Heritage Area's annual Year In Review.

November 1: Emily Oland Squires, Chris Haley, Hannah Lane, and Corey Lewis attended the Port Marker ceremony at Historic London Town

November 2: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Disposal of Non-Permanent Records and Transfer of Non-Permanent and Permanent Records, and Special Collections*.

November 3: Elaine Rice Bachmann, Corey Lewis, and Kathryn Baringer attended a meeting of the Land Record Improvement Fund Oversight Committee

November 3: Jeni Spamer and Rob Schoeberlein attended a meeting of the Baltimore City Department of Legislative Reference.

November 3: Megan Craynon attended the 10th Annual American Indian Heritage Month Kickoff Celebration, with featured speaker Governor Wes Moore.

November 6: Hannah Lane attended a meeting of the Maryland Lynching Truth and Reconciliation Commission Research Committee

**Maryland State Archives
Records Retention Schedules Approved
Since Hall of Records Commission Meeting
on 6/8/2023**

Anne Arundel County Public Library

Rec.: 7/19/2022 Appr.: 8/29/2023 RM Sch. #:C1528 MSA S1521-1544 Supersedes: C492, C851

Comptroller of Maryland, General Accounting Division

Rec.: 10/17/2022 Appr.: 6/7/2023 RM Sch. #:3005 MSA S1468-4252 Supersedes: 2409

Department of Agriculture, State Board of Veterinary Medical Examiners

Rec.: 1/4/2023 Appr.: 7/21/2023 RM Sch. #:3010 MSA S1468-4254 Supersedes: 1695

Department of General Services, Legislative Affairs

Rec.: 7/28/2023 Appr.: 9/1/2023 RM Sch. #:3022 MSA S1468-4256 Supersedes: None

Frederick County Government (FCG), Animal Control Division

Rec.: 12/6/2022 Appr.: 6/20/2023 RM Sch. #:C1536 MSA S1521-1533 Supersedes: None

Frederick County Government (FCG), County Council's Office and Staff

Rec.: 12/6/2022 Appr.: 6/20/2023 RM Sch. #:C1540 MSA S1521-1535 Supersedes: None

Frederick County Government (FCG), Fire and Rescue Services Division

Rec.: 12/28/2022 Appr.: 6/20/2023 RM Sch. #:C1544 MSA S1521-1536 Supersedes: None

Frederick County Government (FCG), Internal Audit Division

Rec.: 12/28/2022 Appr.: 6/20/2023 RM Sch. #:C1546 MSA S1521-1537 Supersedes: None

Frederick County Government (FCG), Procurement and Contracting Office

Rec.: 12/6/2022 Appr.: 6/20/2023 RM Sch. #:C1538 MSA S1521-1534 Supersedes: None

Frederick County Government (FCG), Public Works Division

Rec.: 12/6/2022 Appr.: 7/21/2023 RM Sch. #:C1539 MSA S1521-1539 Supersedes: None

Frederick County Government (FCG), Solid Waste and Recycling Division

Rec.: 8/1/2023 Appr.: 8/17/2023 RM Sch. #:C1549A MSA S1521-1541 Supersedes: None

Frederick County Government (FCG), Water and Sewer Utilities Division

Rec.: 8/1/2023 Appr.: 8/17/2023 RM Sch. #:C1532A MSA S1521-1540 Supersedes: None

Frederick County Government, Division of Housing

Rec.: 8/23/2023 Appr.: 9/15/2023 RM Sch. #:C1557 MSA S1521-1545 Supersedes: None

Frederick County Sheriff's Office, Law Enforcement Bureau

Rec.: 1/17/2023 Appr.: 8/17/2023 RM Sch. #:C1552 MSA S1521-1542 Supersedes: C1403

**Maryland State Archives
Records Retention Schedules Approved
Since Hall of Records Commission Meeting
on 6/8/2023**

Maryland Department of Health, Office of Medicaid Provider Services (OMPS) (Received Digitally)

Rec.: 6/12/2023 Appr.: 7/6/2023 RM Sch. #:2428A3 MSA S1468-4253 Supersedes: Amends 2428

Maryland State Police, Office of Promotional Testing

Rec.: 12/15/2022 Appr.: 5/22/2023 RM Sch. #:971-37-3 MSA S1468-4251 Supersedes: 971-37-2

Mongtomery County Government, County Council Office

Rec.: 4/11/2022 Appr.: 8/28/2023 RM Sch. #:C1526 MSA S1521-1543 Supersedes: C201

Mongtomery County Government, Department of Permitting Services (DPS)

Rec.: 10/18/2022 Appr.: 6/27/2023 RM Sch. #:C1535 MSA S1521-1538 Supersedes: None

Prince George's County Government, Office of Human Resources Management

Rec.: 10/14/2021 Appr.: 5/22/2023 RM Sch. #:C1555 MSA S1521-1532 Supersedes: None

Taneytown, Accounting

Rec.: 5/13/2020 Appr.: 7/11/2023 RM Sch. #:M130A MSA S1522-450 Supersedes: None

Taneytown, Planning and Zoning

Rec.: 5/13/2020 Appr.: 7/6/2023 RM Sch. #:M135A1 MSA S1522-447 Supersedes: None

Rec.: 3/18/2022 Appr.: 7/6/2023 RM Sch. #:M135A2 MSA S1522-448 Supersedes: None

Taneytown, Recreation and Parks

Rec.: 5/13/2020 Appr.: 7/11/2023 RM Sch. #:M447 MSA S1522-449 Supersedes: None

Town of Chevy Chase View

Rec.: 8/1/2023 Appr.: 9/15/2023 RM Sch. #:M306A2 MSA S1522-451 Supersedes: Amends M306-Item #9

University of Maryland Global Campus

Rec.: 6/30/2023 Appr.: 7/21/2023 RM Sch. #:2983A MSA S1468-4255 Supersedes: Amends 2983

**Baltimore City Archives
Records Disposition Authorizations Approved
Since Hall of Records Commission Meeting
on 6/8/2023**

**Baltimore City Department of Housing and Community Development, Housing and Home
Ownership, Lead Hazard Reduction Program, Case Files**
Schedule Number BCA2160

Parking Authority of Baltimore, Executive Board Files
Schedule Number BCA2153

Retention Schedule Summary

State agency schedules approved - 6
County agency schedules approved - 14
Municipal agency schedules approved - 5
Total number of State Archives schedules approved - 25

Total number of Baltimore City Archives schedules approved - 2

Images of all approved State Archives schedules are available online at
https://msa.maryland.gov/msa/intromsa/html/record_mgmt1/approved_schedules.html

Disposal Certificate Summary
Total number of digital certificates - 236
Total number of paper certificates - 75
Total number of certificates - 311
Images of disposal certificates are available online at https://guide.msa.maryland.gov/pages/series.aspx?ID=SE55

<p style="text-align: center;">Maryland State Archives Digital Disposal Certificates Approved Since Hall of Records Meeting On 6/8/2023</p>		
Date Approved	Agency	Certificate Number
5/11/2023	Carroll County Detention Center	SE55-7079
5/11/2023	Maryland State Police Office of the State Fire Marshal	SE55-7080
5/12/2023	Carroll County Sheriff's Office	SE55-7081
5/15/2023	Maryland State Police Executive Protection Division (33)	SE55-7082
5/17/2023	Dorchester Circuit Court	SE55-7083
5/19/2023	Carroll County Detention Center	SE55-7084
5/22/2023	Anne Arundel County Community College Document	SE55-7085
5/22/2023	City of Cumberland City Clerk	SE55-7086
5/23/2023	Anne Arundel County Detention Center	SE55-7087
5/26/2023	Maryland Department of Transportation Maryland Port	SE55-7100
6/1/2023	Maryland State Police Planning and Research Division (2)	SE55-7101
6/7/2023	Carroll County Circuit Court	SE55-7102
6/8/2023	Maryland State Police Office of State Fire Marshal	SE55-7106
6/9/2023	Montgomery County Circuit Court	SE55-7107
6/12/2023	Baltimore County Circuit Court	SE55-7108
6/12/2023	Baltimore County Public School, CORD 03/07/2023	SE55-7111
6/12/2023	Wicomico County Circuit Court	SE55-7112
5/10/2023	Baltimore County Public School, CORD 03/07/2023	SE55-7113
4/14/2023	Harford County Circuit Court, Criminal Department	SE55-7114
5/8/2023	Harford County Circuit Court, Criminal Department	SE55-7115
6/21/2023	Maryland Department of Commerce Office of Procurement	SE55-7143
6/22/2023	Maryland State Police Internal Affairs Division	SE55-7144
6/23/2023	City of Rockville Police Department	SE55-7145
6/23/2023	Allegany Circuit Court	SE55-7146
6/29/2023	Maryland State Police Maryland Coordination and Analysis Center, Criminal Intelligence	SE55-7147
6/30/2023	Carroll County Detention Center	SE55-7148
6/30/2023	Carroll County Detention Center	SE55-7149
7/3/2023	County Commissioners of Calvert County County Attorney	SE55-7159
7/7/2023	City of College Park Administration	SE55-7160

7/10/2023	Maryland State Police Vehicle Theft Prevention Council	SE55-7161
7/13/2023	Prince George's County Circuit Court	SE55-7162
7/14/2023	City of College Park Department of Public Services	SE55-7163
7/14/2023	City of College Park Department of Public Services	SE55-7164
7/14/2023	City of College Park Department of Public Services	SE55-7165
7/14/2023	City of College Park Department of Public Services	SE55-7166
7/14/2023	City of College Park Department of Public Services	SE55-7167
7/17/2023	Howard County Circuit Court	SE55-7168
7/17/2023	Howard County Circuit Court	SE55-7169
7/18/2023	City of College Park Department of Public Services	SE55-7170
7/18/2023	City of College Park Department of Public Services	SE55-7171
7/19/2023	Maryland State Police Berlin Barrack	SE55-7178
7/19/2023	Carroll County Detention Center	SE55-7179
7/19/2023	Carroll County Detention Center	SE55-7180
7/19/2023	Carroll County Detention Center	SE55-7181
7/24/2023	Baltimore County Circuit Court	SE55-7183
7/25/2023	Carroll County Detention Center	SE55-7184
7/26/2023	Somerset County Sheriff's Office	SE55-7185
7/26/2023	Somerset County Sheriff's Office	SE55-7186
7/26/2023	Somerset County Sheriff's Office	SE55-7187
7/26/2023	Somerset County Sheriff's Office	SE55-7188
7/26/2023	Somerset County Sheriff's Office	SE55-7189
7/26/2023	Somerset County Sheriff's Office	SE55-7190
7/26/2023	Somerset County Sheriff's Office	SE55-7191
7/27/2023	Baltimore City Archives	SE55-7192
7/27/2023	Anne Arundel County Detention Center	SE55-7193
7/27/2023	Montgomery County Register of Wills	SE55-7194
7/28/2023	Carroll County Detention Center	SE55-7195
7/28/2023	County Commissioners of Calvert County County Attorney	SE55-7196
7/28/2023	Somerset County Sheriff's Office	SE55-7197
7/28/2023	Somerset County Sheriff's Office	SE55-7198
7/28/2023	Somerset County Sheriff's Office	SE55-7199
7/28/2023	Somerset County Sheriff's Office	SE55-7200
7/28/2023	Somerset County Sheriff's Office	SE55-7201
7/28/2023	Somerset County Sheriff's Office	SE55-7202
7/28/2023	Somerset County Sheriff's Office	SE55-7203
7/28/2023	Somerset County Sheriff's Office	SE55-7204
7/28/2023	Somerset County Sheriff's Office	SE55-7205
7/28/2023	Somerset County Sheriff's Office	SE55-7206
7/28/2023	Somerset County Sheriff's Office	SE55-7207
7/28/2023	Somerset County Sheriff's Office	SE55-7208
7/28/2023	Somerset County Sheriff's Office	SE55-7209
8/2/2023	Montgomery County Register of Wills	SE55-7210
8/2/2023	Kent County Department of Social Services	SE55-7211

8/2/2023	City of College Park Administration	SE55-7212
6/26/2023	Baltimore County Public School, CORD FORMS 06/26/2023	SE55-7215
8/3/2023	Carroll County Detention Center	SE55-7216
8/3/2023	County Commissioners of Calvert County County Attorney	SE55-7217
8/7/2023	Maryland Department of Transportation Motor Vehicle	SE55-7218
8/8/2023	City of College Park Department of Public Services	SE55-7219
8/8/2023	City of College Park Department of Public Services	SE55-7220
8/8/2023	City of College Park Department of Public Services	SE55-7221
8/8/2023	City of College Park Department of Public Services	SE55-7222
8/8/2023	Anne Arundel County Detention Center	SE55-7223
8/11/2023	Kent County Department of Social Services	SE55-7225
8/11/2023	Carroll County Detention Center	SE55-7226
8/11/2023	Carroll County Detention Center	SE55-7227
8/16/2023	St. Mary's County Detention Center	SE55-7228
8/17/2023	Maryland State Police Executive Protection Division (33)	SE55-7229
8/17/2023	Maryland State Police Executive Protection Division	SE55-7230
8/17/2023	Maryland State Police Executive Protection Division (33)	SE55-7233
8/18/2023	Somerset County Sheriff's Office	SE55-7234
8/18/2023	Somerset County Sheriff's Office	SE55-7235
8/18/2023	Somerset County Sheriff's Office	SE55-7236
8/18/2023	Somerset County Sheriff's Office	SE55-7237
8/18/2023	Somerset County Sheriff's Office	SE55-7238
8/18/2023	Somerset County Sheriff's Office	SE55-7239
8/18/2023	Somerset County Sheriff's Office	SE55-7240
8/18/2023	Somerset County Sheriff's Office	SE55-7241
8/18/2023	Somerset County Sheriff's Office	SE55-7242
8/21/2023	Somerset County Sheriff's Office	SE55-7243
8/21/2023	Somerset County Sheriff's Office	SE55-7244
8/21/2023	Somerset County Sheriff's Office	SE55-7245
8/21/2023	Somerset County Sheriff's Office	SE55-7246
8/21/2023	Somerset County Sheriff's Office	SE55-7247
8/21/2023	Somerset County Sheriff's Office	SE55-7248
8/21/2023	Somerset County Sheriff's Office	SE55-7249
8/21/2023	Somerset County Sheriff's Office	SE55-7250
8/21/2023	Somerset County Sheriff's Office	SE55-7251
8/22/2023	Maryland Office of the Attorney General Central Files - Crim Appeals	SE55-7252
8/22/2023	Somerset County Sheriff's Office	SE55-7253
8/22/2023	Somerset County Sheriff's Office	SE55-7254
8/22/2023	Somerset County Sheriff's Office	SE55-7255
8/22/2023	Somerset County Sheriff's Office	SE55-7256
8/22/2023	Somerset County Sheriff's Office	SE55-7257
8/22/2023	Somerset County Sheriff's Office	SE55-7258
8/22/2023	Somerset County Sheriff's Office	SE55-7259

8/22/2023	Somerset County Sheriff's Office	SE55-7260
8/22/2023	Somerset County Sheriff's Office	SE55-7261
8/22/2023	Somerset County Sheriff's Office	SE55-7262
8/22/2023	Somerset County Sheriff's Office	SE55-7263
8/22/2023	Somerset County Sheriff's Office	SE55-7264
8/22/2023	Somerset County Sheriff's Office	SE55-7265
8/22/2023	Somerset County Sheriff's Office	SE55-7266
8/22/2023	Somerset County Sheriff's Office	SE55-7267
8/22/2023	Somerset County Sheriff's Office	SE55-7268
8/22/2023	Somerset County Sheriff's Office	SE55-7269
8/22/2023	Somerset County Sheriff's Office	SE55-7270
8/22/2023	Somerset County Sheriff's Office	SE55-7271
8/22/2023	Somerset County Sheriff's Office	SE55-7272
8/22/2023	Somerset County Sheriff's Office	SE55-7273
8/22/2023	Somerset County Sheriff's Office	SE55-7274
8/22/2023	Somerset County Sheriff's Office	SE55-7275
8/22/2023	Somerset County Sheriff's Office	SE55-7276
8/22/2023	Somerset County Sheriff's Office	SE55-7277
8/22/2023	Somerset County Sheriff's Office	SE55-7278
8/22/2023	Somerset County Sheriff's Office	SE55-7279
8/22/2023	Somerset County Sheriff's Office	SE55-7280
8/22/2023	Somerset County Sheriff's Office	SE55-7281
8/22/2023	Somerset County Sheriff's Office	SE55-7282
8/22/2023	Somerset County Sheriff's Office	SE55-7283
8/22/2023	Somerset County Sheriff's Office	SE55-7284
8/23/2023	Carroll County Detention Center	SE55-7285
8/23/2023	Somerset County Sheriff's Office	SE55-7286
8/23/2023	Somerset County Sheriff's Office	SE55-7287
8/23/2023	Somerset County Sheriff's Office	SE55-7288
8/23/2023	Somerset County Sheriff's Office	SE55-7289
8/23/2023	Carroll County Detention Center	SE55-7290
8/23/2023	Somerset County Sheriff's Office	SE55-7291
8/23/2023	Somerset County Sheriff's Office	SE55-7292
8/23/2023	Somerset County Sheriff's Office	SE55-7293
8/23/2023	Somerset County Sheriff's Office	SE55-7294
8/23/2023	Somerset County Sheriff's Office	SE55-7295
8/23/2023	Chevy Chase Village Government	SE55-7296
8/23/2023	Somerset County Sheriff's Office	SE55-7297
8/23/2023	Somerset County Sheriff's Office	SE55-7298
8/23/2023	Somerset County Sheriff's Office	SE55-7299
8/23/2023	Somerset County Sheriff's Office	SE55-7300
8/23/2023	Somerset County Sheriff's Office	SE55-7301
8/23/2023	Somerset County Sheriff's Office	SE55-7302
8/23/2023	Somerset County Sheriff's Office	SE55-7303

8/23/2023	Somerset County Sheriff's Office	SE55-7304
8/23/2023	Somerset County Sheriff's Office	SE55-7305
8/23/2023	Somerset County Sheriff's Office	SE55-7306
8/23/2023	Somerset County Sheriff's Office	SE55-7307
8/23/2023	Somerset County Sheriff's Office	SE55-7308
8/23/2023	Somerset County Sheriff's Office	SE55-7309
8/24/2023	Somerset County Sheriff's Office	SE55-7312
8/24/2023	Somerset County Sheriff's Office	SE55-7313
8/24/2023	Somerset County Sheriff's Office	SE55-7314
8/24/2023	Somerset County Sheriff's Office	SE55-7315
8/24/2023	Somerset County Sheriff's Office	SE55-7316
8/24/2023	Somerset County Sheriff's Office	SE55-7317
8/24/2023	Somerset County Sheriff's Office	SE55-7318
8/24/2023	Somerset County Sheriff's Office	SE55-7319
8/24/2023	Somerset County Sheriff's Office	SE55-7320
8/24/2023	Somerset County Sheriff's Office	SE55-7321
8/24/2023	Somerset County Sheriff's Office	SE55-7322
8/24/2023	Somerset County Sheriff's Office	SE55-7323
8/24/2023	Somerset County Sheriff's Office	SE55-7324
8/24/2023	Somerset County Sheriff's Office	SE55-7325
8/24/2023	Somerset County Sheriff's Office	SE55-7326
8/24/2023	Somerset County Sheriff's Office	SE55-7327
8/24/2023	Somerset County Sheriff's Office	SE55-7328
8/24/2023	Somerset County Sheriff's Office	SE55-7329
8/24/2023	Somerset County Sheriff's Office	SE55-7330
8/24/2023	Somerset County Sheriff's Office	SE55-7331
8/24/2023	Somerset County Sheriff's Office	SE55-7332
8/24/2023	Somerset County Sheriff's Office	SE55-7333
8/24/2023	Somerset County Sheriff's Office	SE55-7334
8/24/2023	Somerset County Sheriff's Office	SE55-7335
8/24/2023	Somerset County Sheriff's Office	SE55-7336
8/24/2023	Somerset County Sheriff's Office	SE55-7337
8/25/2023	Anne Arundel County Community College Document Services/Records Retention	SE55-7338
8/28/2023	Carroll County Detention Center	SE55-7339
8/30/2023	Carroll County Detention Center	SE55-7340
8/31/2023	Montgomery County Register of Wills	SE55-7342
8/31/2023	City of College Park Administration	SE55-7343
8/31/2023	City of College Park Administration	SE55-7344
9/1/2023	Maryland State Police North East Barrack	SE55-7345
9/5/2023	Maryland State Police North East Barrack	SE55-7346
9/7/2023	Maryland Department of General Services	SE55-7347
9/12/2023	Maryland State Police North East Barrack	SE55-7349
9/12/2023	Montgomery County Circuit Court Support Services	SE55-7350

9/13/2023	Kent County Department of Social Services	SE55-7351
9/13/2023	Salisbury Government SFD-EMS	SE55-7352
9/13/2023	Salisbury Government SFD-Admin	SE55-7353
9/13/2023	Salisbury Government M-218-4	SE55-7354
9/13/2023	Salisbury Government SPD-ADMINISTRATIVE	SE55-7355
9/13/2023	Salisbury Government SPD-TRAIN/RECRUIT	SE55-7356
9/13/2023	Salisbury Government SPD-RECORDS	SE55-7357
9/14/2023	Maryland State Police North East Barrack	SE55-7358
9/15/2023	Maryland Office of the Attorney General Contract Litigation by Rekha Maharaja-Ivey	SE55-7359
9/15/2023	Maryland Office of the Attorney General Consumer Protection - S. Sakamoto-Wengel	SE55-7360
9/15/2023	Carroll County Detention Center	SE55-7361
9/18/2023	City of College Park Department of Public Services	SE55-7362
7/12/2023	Baltimore County Public School, CORD FORMS 07/12/2023	SE55-7363
7/19/2023	Baltimore County Public School, CORD FORMS 07/19/2023	SE55-7364
7/24/2023	Baltimore County Public School, CORD FORMS 07/24/2023	SE55-7365
7/7/2023	Baltimore County Public School, CORD FORMS 07/07/2023	SE55-7366
7/13/2023	Baltimore County Public School, CORD FORMS 07/13/2023	SE55-7367
9/19/2023	City of Rockville Police Department	SE55-7368
9/19/2023	Maryland State Police North East Barrack	SE55-7369
9/20/2023	City of College Park Department of Public Services	SE55-7370
9/21/2023	Baltimore County Circuit Court	SE55-7374
9/22/2023	Maryland Department of Agriculture Purchasing Office	SE55-7375
9/25/2023	Public Service Commission Consumer Affairs Division	SE55-7376
9/25/2023	Maryland State Police North East Barrack	SE55-7377
9/25/2023	Carroll County Detention Center	SE55-7378
9/25/2023	Carroll County Detention Center	SE55-7379
9/26/2023	Maryland Department of Transportation The Secretary's Office of Policy and Regulations	SE55-7380
9/27/2023	Maryland State Police Golden Ring Barrack	SE55-7382
9/28/2023	Maryland Department of the Environment	SE55-7383
9/29/2023	Maryland Department of the Environment	SE55-7384
9/29/2023	Maryland State Police Golden Ring Barrack	SE55-7385
9/29/2023	Maryland Department of Health Maryland Board of Physicians	SE55-7386
9/29/2023	Kent County Department of Social Services	SE55-7387

Maryland State Archives
 Paper Disposal Certificates Approved
 Since Hall of Records Meeting
 On 6/8/2023

Date Approved	Agency	Certificate Number
3/28/2023	Maryland State Police, Golden Ring Barrack	SE55-7076
4/3/2023	Maryland State Police, Golden Ring Barrack	SE55-7077
4/5/2023	Maryland State Police, Golden Ring Barrack	SE55-7078
3/6/2023	Maryland State Police, Golden Ring Barrack	SE55-7088
3/9/2023	Maryland State Police, Golden Ring Barrack	SE55-7089
3/10/2023	Maryland State Police, Golden Ring Barrack	SE55-7090
3/15/2023	Maryland State Police, Golden Ring Barrack	SE55-7091
3/28/2023	Maryland State Police, Golden Ring Barrack	SE55-7092
4/3/2023	Maryland State Police, Golden Ring Barrack	SE55-7093
4/5/2023	Maryland State Police, Golden Ring Barrack	SE55-7094
4/11/2023	Maryland State Police, Golden Ring Barrack	SE55-7095
4/14/2023	Maryland State Police, Golden Ring Barrack	SE55-7096
4/19/2023	Maryland State Police, Golden Ring Barrack	SE55-7097
4/20/2023	Maryland State Police, Golden Ring Barrack	SE55-7098
5/1/2023	Maryland State Police, Golden Ring Barrack	SE55-7099
5/23/2023	District Court 1 Baltimore City	SE55-7103
5/23/2023	Maryland State Police, Golden Ring Barrack	SE55-7104
5/23/2023	Maryland State Police, Golden Ring Barrack	SE55-7105
6/1/2023	Maryland State Police, Barrack L, Forestville 61	SE55-7109
5/24/2023	Maryland State Police, PCSD	SE55-7110
5/3/2023	District Court 10 Howard County	SE55-7116
5/3/2023	District Court 10 Howard County	SE55-7117
5/3/2023	District Court 10 Howard County	SE55-7118
5/3/2023	District Court 10 Howard County	SE55-7119
5/3/2023	District Court 10 Howard County	SE55-7120
5/3/2023	District Court 10 Howard County	SE55-7121
5/3/2023	District Court 10 Howard County	SE55-7122
5/3/2023	District Court 10 Howard County	SE55-7123
5/3/2023	District Court 10 Howard County	SE55-7124
5/3/2023	District Court 10 Howard County	SE55-7125
5/3/2023	District Court 10 Howard County	SE55-7126
5/3/2023	District Court 10 Howard County	SE55-7127
5/3/2023	District Court 10 Howard County	SE55-7128
5/3/2023	District Court 10 Howard County	SE55-7129
5/3/2023	District Court 10 Howard County	SE55-7130
5/3/2023	District Court 10 Howard County	SE55-7131
5/3/2023	District Court 10 Howard County	SE55-7132

5/3/2023	District Court 10 Howard County	SE55-7133
5/3/2023	District Court 10 Howard County	SE55-7134
5/3/2023	District Court 10 Howard County	SE55-7135
5/30/2023	District Court 11 Washington County	SE55-7136
5/30/2023	District Court 11 Washington County	SE55-7137
5/30/2023	District Court 11 Washington County	SE55-7138
5/30/2023	District Court 11 Washington County	SE55-7139
5/30/2023	District Court 11 Washington County	SE55-7140
5/30/2023	District Court 11 Washington County	SE55-7141
5/25/2023	Maryland State Police, Golden Ring Barrack	SE55-7142
6/21/2023	District Court 3 Talbot County	SE55-7150
6/21/2023	District Court 3 Talbot County	SE55-7151
6/21/2023	District Court 3 Talbot County	SE55-7152
6/21/2023	District Court 3 Talbot County	SE55-7153
6/21/2023	District Court 3 Talbot County	SE55-7154
6/21/2023	District Court 3 Talbot County	SE55-7155
6/21/2023	District Court 3 Talbot County	SE55-7156
6/21/2023	District Court 3 Talbot County	SE55-7157
3/31/2023	Maryland State Archives, Reference Department	SE55-7172
6/20/2023	District Court 11 Washington County	SE55-7173
6/20/2023	District Court 11 Washington County	SE55-7174
6/20/2023	District Court 11 Washington County	SE55-7175
6/14/2023	District Court 2 Worcester County	SE55-7176
6/29/2023	District Court 12 Garrett County	SE55-7177
7/6/2023	Anne Arundel County Detention Center, Administration	SE55-7182
7/12/2023	Anne Arundel County Detention Center, Administration	SE55-7213
7/20/2023	Anne Arundel County Detention Center, Administration	SE55-7214
7/28/2023	Anne Arundel County Detention Center, Administration	SE55-7224
8/2/2023	Dorchester County Circuit Court	SE55-7231
8/4/2023	Anne Arundel County Detention Center, Administration	SE55-7232
8/17/2023	District Court 8 Baltimore County	SE55-7310
8/11/2023	Anne Arundel County Detention Center, Administration	SE55-7311
8/24/2023	Department of Human Services, Baltimore County Social Services	SE55-7341
8/24/2023	District Court 5 Prince George's County, Civil	SE55-7348
9/8/2023	Anne Arundel County Detention Center, Administration	SE55-7371
9/15/2023	District Court 5 Prince George's County	SE55-7372
9/13/2023	District Court 5 Prince George's County	SE55-7373
9/15/2023	Anne Arundel County Detention Center, Administration	SE55-7381

Maryland State Archives
Records Received
Since Last Hall of Records Commission Meeting
on 6/8/2023

APPOINTMENTS OFFICE

(Appointments, Commissions)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
8/4/2023	T5455	2016-2021	1 Boxes

DEPARTMENT OF TRANSPORTATION STATE HIGHWAY ADMINISTRATION

(Right of Way File)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
8/29/2023	T1618	1967-2023	171 Boxes

(Right of Way Plats)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T2048		9 Maps/Plats
7/31/2023	T2048		150 Maps/Plats
9/29/2023	T2048		80 Maps/Plats

MARYLAND STATE ARCHIVES

(State Deeds and Easements)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T2039	2011-2022	7 Boxes

MILITARY DEPARTMENT

(Service Records, Maryland National Guard)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
7/21/2023	T2569		0.1 Boxes

SUPREME COURT OF MARYLAND

(Test Book)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
8/28/2023	TE128	1916-1957	1 Digital Files

Maryland State Archives
Records Received
Since Last Hall of Records Commission Meeting
on 6/8/2023

ALLEGANY COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Allegany)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1896	2023	2 Maps/Plats
6/30/2023	T1896	2023	7 Maps/Plats
7/31/2023	T1896	2023	3 Maps/Plats
8/31/2023	T1896	2023	6 Maps/Plats

ANNE ARUNDEL COUNTY CIRCUIT COURT

(Civil Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
6/29/2023	T1067	1994-2011	173 Boxes

(Marriage Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
6/29/2023	T5394	1996-1998	7 Boxes

(Paternity Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
7/25/2023	T1411	1963-1990	200 Boxes

ANNE ARUNDEL COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Anne Arundel)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1897	2023	13 Maps/Plats
6/30/2023	T1897	2023	525 Maps/Plats
7/31/2023	T1897	2023	30 Maps/Plats
8/31/2023	T1897	2023	28 Maps/Plats
9/29/2023	T1897	2023	27 Maps/Plats

Maryland State Archives
Records Received
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BALTIMORE CITY MARYLAND STATE ARCHIVES

(Subdivision Plats, Baltimore City)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
6/30/2023	T1898	2023	18 Maps/Plats
7/31/2023	T1898	2023	12 Maps/Plats
8/31/2023	T1898	2023	2 Maps/Plats
9/29/2023	T1898	2023	14 Maps/Plats

BALTIMORE COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Baltimore)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1899	2023	2 Maps/Plats
6/30/2023	T1899	2023	8 Maps/Plats
8/31/2023	T1899	2023	16 Maps/Plats
9/29/2023	T1899	2023	5 Maps/Plats

CALVERT COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Calvert)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1900	2023	12 Maps/Plats
7/31/2023	T1900	2023	6 Maps/Plats
8/31/2023	T1900	2023	17 Maps/Plats

CAROLINE COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Caroline)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1901	2023	6 Maps/Plats
6/30/2023	T1901	2023	8 Maps/Plats
7/31/2023	T1901	2023	12 Maps/Plats
8/31/2023	T1901	2023	14 Maps/Plats
9/29/2023	T1901	2023	7 Maps/Plats

Maryland State Archives
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CAROLINE COUNTY REGISTER OF WILLS

(Estate Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
7/6/2023	TE173	01/03/1970- 07/24/1980	1 Digital File

(Estate Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
7/5/2023	T2888	01/03/1970- 07/24/1980	25 Boxes

CARROLL COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Carroll)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1902	2023	6 Maps/Plats
6/30/2023	T1902	2023	502 Maps/Plats
7/31/2023	T1902	2023	53 Maps/Plats
8/31/2023	T1902	2023	8 Maps/Plats

CECIL COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Cecil)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1903	2023	1 Maps/Plats
6/30/2023	T1903	2023	2 Maps/Plats
7/31/2023	T1903	2023	8 Maps/Plats
8/31/2023	T1903	2023	1 Maps/Plats
9/29/2023	T1903	2023	4 Maps/Plats

Maryland State Archives
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CHARLES COUNTY CIRCUIT COURT

(Civil Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
6/22/2023	T2664	2008-2010	446 Boxes

(Criminal Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
6/22/2023	T2663	2007-2010	169 Boxes

(Jury Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
6/22/2023	T2159	04/18/2013- 12/31/2020	31 Boxes

(Marriage License Applications)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
6/22/2023	T2165	2009-2018	7 Boxes

(Marriage Returns)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
6/22/2023	T4130	2010-2020	8 Boxes

CHARLES COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Charles)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1904	2023	15 Maps/Plats
6/30/2023	T1904	2023	24 Maps/Plats
7/31/2023	T1904	2023	17 Maps/Plats
8/31/2023	T1904	2023	3 Maps/Plats
9/29/2023	T1904	2023	6 Maps/Plats

Maryland State Archives
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DORCHESTER COUNTY MARYLAND STATE ARCHIVES
(Subdivision Plats, Dorchester)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1905	2023	23 Maps/Plats
6/30/2023	T1905	2023	14 Maps/Plats
7/31/2023	T1905	2023	9 Maps/Plats
8/31/2023	T1905	2023	5 Maps/Plats
9/18/2023	T1905	2023	10 Maps/Plats

FREDERICK COUNTY MARYLAND STATE ARCHIVES
(Subdivision Plats, Frederick)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1906	2023	58 Maps/Plats
6/30/2023	T1906	2023	61 Maps/Plats
7/31/2023	T1906	2023	52 Maps/Plats
8/31/2023	T1906	2023	60 Maps/Plats
9/29/2023	T1906	2023	52 Maps/Plats

GARRETT COUNTY MARYLAND STATE ARCHIVES
(Subdivision Plats, Garrett)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1907	2023	16 Maps/Plats
6/30/2023	T1907	2023	9 Maps/Plats
7/31/2023	T1907	2023	6 Maps/Plats
8/31/2023	T1907	2023	10 Maps/Plats
9/29/2023	T1907	2023	12 Maps/Plats

HARFORD COUNTY MARYLAND STATE ARCHIVES
(Subdivision Plats, Harford)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1908	2023	14 Maps/Plats
6/30/2023	T1908	2023	14 Maps/Plats
7/31/2023	T1908	2023	33 Maps/Plats
8/31/2023	T1908	2023	9 Maps/Plats
9/29/2023	T1908	2023	18 Maps/Plats

Maryland State Archives
Records Received
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HOWARD COUNTY CIRCUIT COURT

(Plat Book)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T2466	2023	9 Maps/Plats
6/30/2023	T2466	2023	33 Maps/Plats
7/31/2023	T2466	2023	22 Maps/Plats
8/31/2023	T2466	2023	15 Maps/Plats
9/29/2023	T2466	2023	46 Maps/Plats

HOWARD COUNTY REGISTER OF WILLS

(Estate Docket, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
7/19/2023	T4901	1926-1986	1 Volumes

(Wills and Codicils)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
7/19/2023	T5279	2015-2021	11 Boxes

(Wills Unprobated, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
7/19/2023	T5453	1970-1990	1 Volumes

KENT COUNTY CIRCUIT COURT

(Plat Book)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T2186	2023	5 Maps/Plats
6/30/2023	T2186	2023	2 Maps/Plats
7/31/2023	T2186	2023	7 Maps/Plats
8/31/2023	T2186	2023	7 Maps/Plats
9/29/2023	T2186	2023	7 Maps/Plats

Maryland State Archives
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MONTGOMERY COUNTY CIRCUIT COURT

(Civil Papers, Family)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
8/16/2023	T5189		-5 Boxes (boxes returned to Court due to mold)

(URESAs Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
8/16/2023	T2385		-1 Boxes (boxes returned to Court due to mold)

MONTGOMERY COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Montgomery)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1911	2023	31 Maps/Plats
6/30/2023	T1911	2023	6 Maps/Plats
7/31/2023	T1911	2023	12 Maps/Plats
8/31/2023	T1911	2023	14 Maps/Plats
9/29/2023	T1911	2023	15 Maps/Plats

PRINCE GEORGE'S COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Prince George's)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1912	2023	80 Maps/Plats
6/30/2023	T1912	2023	40 Maps/Plats
7/31/2023	T1912	2023	43 Maps/Plats
8/31/2023	T1912	2023	54 Maps/Plats

Maryland State Archives
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QUEEN ANNE'S COUNTY CIRCUIT COURT

(Adoption Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
9/14/2023	T5087	9/15/2003- 6/9/2006	5 Boxes

(Civil Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
9/14/2023	T4825	3/1/2007- 06/30/2011	129 Boxes

(Criminal Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
9/14/2023	T4826	3/4/1969- 07/08/2016	38 Boxes

(Paternity Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
9/14/2023	T5086	04/07/2005 to 06/28/2011	10 Boxes

(Termination of Parental Rights)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
9/14/2023	T5085	10/28/2005 to 2/10/2009	3 Boxes

QUEEN ANNE'S COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Queen Anne's)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1913	2023	7 Maps/Plats
6/30/2023	T1913	2023	15 Maps/Plats
7/31/2023	T1913	2023	10 Maps/Plats
8/31/2023	T1913	2023	34 Maps/Plats
9/29/2023	T1913	2023	25 Maps/Plats

Maryland State Archives
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SOMERSET COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Somerset)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1915	2023	3 Maps/Plats
6/30/2023	T1915	2023	10 Maps/Plats
7/31/2023	T1915	2023	6 Maps/Plats
8/31/2023	T1915	2023	9 Maps/Plats
9/29/2023	T1915	2023	4 Maps/Plats

ST. MARY'S COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, St. Mary's)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1914	2023	15 Maps/Plats
6/30/2023	T1914	2023	11 Maps/Plats
7/31/2023	T1914	2023	16 Maps/Plats
8/31/2023	T1914	2023	22 Maps/Plats
9/29/2023	T1914	2023	26 Maps/Plats

TALBOT COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Talbot)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
6/30/2023	T1916	2023	22 Maps/Plats
7/31/2023	T1916	2023	31 Maps/Plats
8/31/2023	T1916	2023	35 Maps/Plats
9/29/2023	T1916	2023	32 Maps/Plats

WASHINGTON COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Washington)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1917	2023	17 Maps/Plats
6/30/2023	T1917	2023	16 Maps/Plats
7/31/2023	T1917	2023	25 Maps/Plats
8/31/2023	T1917	2023	18 Maps/Plats
9/29/2023	T1917	2023	9 Maps/Plats

Maryland State Archives
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WICOMICO COUNTY CIRCUIT COURT

(Equity Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/30/2023	T4266	1863-1991	81 Volumes

(Land Records, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/30/2023	T4290	1867-1965	37 Volumes

(Marriage Applications and Returns)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/30/2023	T5412	1998-2011	9 Boxes

WICOMICO COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Wicomico)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1918	2023	9 Maps/Plats
6/30/2023	T1918	2023	37 Maps/Plats
7/31/2023	T1918	2023	5 Maps/Plats
8/31/2023	T1918	2023	31 Maps/Plats
9/29/2023	T1918	2023	13 Maps/Plats

WORCESTER COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Worcester)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/31/2023	T1919	2023	25 Maps/Plats
6/30/2023	T1919	2023	6 Maps/Plats
7/31/2023	T1919	2023	27 Maps/Plats
8/31/2023	T1919	2023	5 Maps/Plats
9/29/2023	T1919	2023	12 Maps/Plats

Total number of volumes added:	120.00
Total number of boxes added:	1,444.00
Total number of maps/plats added:	3,210.00

Maryland State Archives
Records Received
Since Last Hall of Records Commission Meeting
on 6/8/2023

Total number of Digital Files added:	2.0
We also received 4,303 digital books as a part of mlandrec.net	

**Maryland State Archives
Special Collections
Received Since Last Hall of Records Commission Meeting**

Series	Series Title
MSA SC 6372	Kitzie and Greg Williams Collection
MSA SC 6373	West Baltimore Culture Works "Highway To Nowhere" Community Voices Collection
MSA SC 6374	Moses McAllister Jr. Collection
MSA SC 6375	Sharie Valerio Collection
MSA SC 6376	Maryland Historical Trust-Department of General Services State House Architectural Elements Collection
MSA SC 6377	Glenn Moore Collection
MSA SC 6378	Victoria Browning Wyeth Collection
MSA SC 6379	St. Mary's County Sheriff's Office Research Collection
MSA SC 6380	Woman's Club of Rodgers Forge
MSA SC 6381	Frisby Family Collection
MSA SC 6382	Dorchester County Historical Society Collection
MSA SC 6383	Florence and Kate Mackubin Collection
MSA SC 6384	Nause-Waiwash Band of Indians Collection
MSA SC 6385	Foster Wade Building, Spring Grove Hospital Center Collection
MSA SC 6386	Venice Beach Citizens Association Collection
MSA SC 6387	Maryland Museum of Military History Collection
MSA SC 6388	Bruce Bereano Collection
MSA SC 6389	Gary V. Hodge Collection
MSA SC 6390	Constance Ramirez Research Collection
MSA SC 6391	Maryland Department of Tourism Collection
MSA SC 6392	Department of Natural Resources, Wildlife and Heritage Service
MSA SC 6393	Smith Family Collection
MSA SC 6394	Carl O. Snowden Collection
MSA SC 6395	Crownsville Oral History Project
MSA SC 6396	Pocomoke Indian Nation Photograph Collection
MSA SC 6397	Piscataway Conoy Collection
MSA SC 6398	Somerset County Historical Trust Collection



Maryland State Archives

Hall of Records Commission Meeting

June 13, 2024 2:00 p.m.

Via Teleconference

Agenda

Call to Order by Chair

Opening Remarks / Special Announcements

Reports & Minutes of Previous Meetings

Special Meetings, Advisory Boards & Celebratory Events

Records Retention & Disposal

State Archivist's Report

Recent Gifts, Deposits, & Acquisitions

Old Business

New Business

Next Meeting

Adjournment



Maryland State Archives

Hall of Records Commission Meeting

June 13, 2024 at 2:00 p.m.

Via Teleconference

Agenda with Details

Call to Order by Chair

Opening Remarks / Special Announcements

Reports & Minutes of Previous Meetings

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_minutes_fall_2023.pdf

Special Meetings, Advisory Boards, and Celebratory Events Held

November 9: The Archives hosted a Lunch and Learn program on *The Washerwomen of Baltimore, 1800-1864*, presented by Dr. Edward C. Papenfuse.

December 14: The Archives hosted a Lunch and Learn program on *The Patuxent Watershed: Maryland's Natural Wonder*, presented by Ralph Eshelman.

March 14: The Archives hosted a Lunch and Learn program on *A Maryland Mosaic for the U.S. 250th Anniversary: Finding the Historical Pieces to Create a Dynamic Picture of Maryland*, presented by Burt Kummerow.

Proposed Action by the Commission: motion to approve the minutes (as amended, if amended), and recognition of the special meetings of the Commission.

Records Retention & Disposal

Retention Schedules:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_retention_schedule_spring_2024.pdf

Disposal Certificates:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_disposal_spring_2024.pdf

Proposed Action by the Commission: motion to approve the Records Retention and Disposal Schedules as presented.

State Archivist's Report

Budget Update

The loss of Special Funds derived from private company subscriptions to mdlandrec.net that occurred in FY24 has necessitated close planning with the Department of Budget and Management Office of Budget Analysis (OBA) to close the structural deficit on the FY25 Appropriated budget. We are also closely collaborating with OBA to project costs and expenditures into the next four fiscal years to plan for General Funds appropriation. The Archives should not rely on generating Special Funds Revenue that is subject to the fluctuating Real Estate market or any other variable beyond the control of state government in order to support the mandated core functions of this agency.

Information Technology Infrastructure Concerns and Costs

The most critical item in the budget for FY25 for which the Archives is requesting funding is the replacement of our Nutanix Server. Nutanix is our hybrid platform to support all operational database and application servers. These servers support all of the online services, including the Archives' websites (i.e. msa.maryland.gov, mdlandrec.net, plats.net, mdmanual.net, etc.), which will go offline and result in data not being processed in the event of failure. The Archives purchased two Nutanix platforms in FY18. This equipment is already six years old and its life cycle is five years (FY23). The Archives has already renewed the maintenance contract for this equipment for another year, beyond which the company does not provide service coverage due to its age. We must replace these platforms now because the hardware and software is outdated and their processing capability and storage capacity cannot meet the current requirements. If we do not replace the Nutanix system in FY24, the Archives will not have reliable, secure computing power and environment for processing electronic archives, including our public website. In addition to not being able to maintain our current services, without Nutanix Servers we also will not be able to support the Executive Paperless Government Initiative currently in planning with the Office of Governor Moore, DoIT, and DGS.

Gateway Park

Archives' staff are closely monitoring the development of a public park on the plot of land adjacent to our building that is bordered by College Creek. Part of this parcel is owned by the State of Maryland and part by the United States Navy. We understand this project to be a partnership between Anne Arundel County and the City of Annapolis to create a public space with walking/bike trails and water access. Staff has discovered through independent investigation that the project has been awarded a \$850,000 congressional grant of federal earmark funding. The State Archivist has reached out to the Secretary of the Department of

General Services and the Governor's Office to inquire about park development and potential impacts to the Archives' building and its services. In response, we have received copies of some proposed plans that include the use of the Archives' parking lot and feature possible floating docks and water taxis. Staff currently have deep concerns about security issues, the environmental envelope of our building, and facility needs and public access to our building if this park goes forward as planned, particularly if we are not included in the development process. While the general concept of a Gateway Park is a positive one, the State Archivist has asserted that any plans being developed for this contiguous property cannot negatively impact the security and preservation of the Archives collections, nor public access to these collections.

Chronology of staff activities since the last meeting:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_chronology_spring_2024.pdf

Baltimore City Archives

Staff Additions

Laura Swangin, MLIS, a 2023 Summer intern, was hired by Baltimore City in April for a new full-time permanent position. Ms. Swangin's duties as Archives and Records Management Technician will support records management activities, archives collection processing, searchroom support, and will initiate the major project of performing a shelf-read of the entire storage facility. Further staff expansion occurred in May when Margaret Marzolf joined us as a part-time City employee. Ms. Marzolf will also be supporting the shelf-read project, along with miscellaneous processing and data entry tasks. These two new employees mark the first time in more than ten years that the City Archives has had this level of staffing. We are most appreciative of this demonstration of support from the City's Department of Legislative Reference.

Reference Services

The City Archives continues an appointment-only schedule of three days per week, with extended evening hours once per month on the third Wednesday. The evening hours scenario was initiated in August 2023; most evening visitors access Maryland Vital Records on our searchroom computers. Since the November 2023 HRC meeting, the staff of two archivists have responded to 227 inquiries via phone and email, and the city records management officer has responded to weekly requests for records to be retrieved and/or digitized, primarily for the Office of State's Attorney. The Archives hosted 201 in-person visits for research, including several out-of-state researchers. City employees, students and educators, genealogists, and members of the public continue to make up our user base.

A new practice of quarterly week-long closures to public appointments was adopted in spring 2024, with the first week of closure held March 25-29. The closures allow BCA staff to focus and catch up on large or long standing administrative tasks and projects. The first week coincided with the Key Bridge collapse, so some of that time was diverted into the City/State Archives'

response. Other tasks accomplished include planning for the shelf-read project and documenting and organizing stray accessions in the work area.

Appraisal, processing and cataloging

The John L. Cain Collection, BMS 57, is now open to the public. Cain edited the local newspaper *East Baltimore Guide*, prior to his election to the Baltimore City Council for the first district in 1991. Drawn to history, he collected various manuscripts, printed materials and artifacts relating to Baltimore City, with a focus on the history of East Baltimore, Highlandtown, and Canton. His collection includes historical newspapers, business and government records, photographs (including both original slides and many *Baltimore Sun prints*), original and reprinted maps, publications, brochures, postcards, and ephemera. The initial processing was undertaken by intern Kathleen Morris in 2022, with final completion by Jeni Spamer.

The Department of Public Works Collection “Museum” series, BRG47-48, has been a focus of appraisal and processing since March. While this 84-box collection of photographs and publications had been partially described before its transfer several years ago, recent review and appraisal have brought much interesting material to light. Public Works photographers often captured Mayoral events, as well as general activities occurring in Baltimore, dating from 1958 to the 1990s. Subjects include: Mayor Theodore McKeldin, various activities (inauguration, New Year's reception, Russell Street bridge dedication, etc., 1964-65). Gwynn Oak Park (after closure/abandoned rides before auction, 1974), Hamilton business district Arts & Crafts Festival (1979-1983), Harborplace Opening (views from the water to pavilions, 1980), Howard Street business district (Stewart's, Hochschild Kohn's, Mano Schwartz, McCrory's, Read's Drugstore, pedestrian walkway, early 1970s), and Lombard Street/Corned Beef Row (1976). Rob Schoeberlein, City Archivist, is the lead on this project.

The Western High School material processing, which we announced at the Fall HRC meeting, is still ongoing. Reboxing the collection in its entirety has begun, which will be followed by adding the inventory online into the Department of Education records. Western is the oldest operating public all-girls high school in the United States and is the third-oldest public high school in the state of Maryland. The records consist mostly of bound volumes of prospective student entrance examinations, attendance records, and student graduation examinations, dating from 1852 to 1898.

Volunteers and interns routinely assist the Archives with general processing and cataloging, contributing many hours of work; we continue to receive multiple inquiries from interested volunteers. Most recently, Leah Sims, an intern from the University of Maryland College of Information Studies, completed an inventory of Mayor Kurt Schmoke's administrative staff files. While several of his correspondence series have been opened fully to researchers for years, close to 25 cubic feet of material from Schmoke's key administrative staff had not been added to our catalog, and therefore had restricted, minimal circulation. Recent researcher interest prompted this processing project. This series includes high-interest topics not found within other series, such as Schmoke's speeches, in which he advocated the decriminalization

of marijuana and promoted the perception of the drug crisis as a medical issue and not a law enforcement problem.

Ava Cohen, a senior at Berman Hebrew Academy, worked with us throughout the late winter and spring. Ava inventoried Law Department case files from the immediate post-World War II period through the 1954 *Brown vs. Board of Education* decision, to improve public access to City legal topics and documentation. The great majority of Law Department case files have not been entered into our catalog. Ava inventoried various civil rights-related cases in Baltimore, an area of great interest to researchers.



Ava Cohen, intern, and Prof. Speller's class

Dr. Donna Hollie continues to transcribe the 1868 Police Census (BRG11-9), a partial census of the city, that includes some unusual data, such as listing the religion of the dwelling occupants. Her work will prove valuable to social historians and genealogists since no 1870 US Census for Baltimore, indeed for any of Maryland, survives.

A new volunteer, Sonya McKenney, has been linking descriptive information from legacy inventories to the photos on our Flickr site, which until now only had a file number associated with them. This project transforms the utility of our online images.

Outreach

We hosted four class sessions at our facility during this Spring semester. Morris Speller, Lecturer at Johns Hopkins University Writing Program, brought his students as part of the *Reintroduction to Writing: Lost Baltimore* course. Its premise: How might one write the stories of neighborhoods that no longer exist? In this community-engaged writing course, the students worked at the BCA to uncover the stories of people who lived in neighborhoods demolished by the Housing Authority of Baltimore City between the 1930s and 1960s. The class focused on BRG 48-39 photographs, supplemented by city directories, Sanborn atlases, and other documents. The course culminated with a collaboration with local archives and museums, and students will research and create texts for a public exhibit on the history of Baltimore

neighborhoods that have been lost to urban renewal, gentrification, and other forms of displacement.

We also hosted Professor Larry Gibson, University of Maryland School of Law, and his students for an overview of our holdings and a tour of our building. The tour is an annual event.

The City Archives has partnered again with the non-profit Baltimore Heritage for the 2024 Bmore Historic Unconference. This annual event focuses on public history and historic preservation in and around Baltimore. Jeni Spamer, Deputy City Archivist, represents the Archives on the organizing committee for this year's September 27 event.

Digital access and technology

Several hardware improvements have been implemented at the Archives since the last report. New ethernet cables and ports were installed throughout the facility, redirecting certain lines so that all led to a central location, and removing the old cables and some unused equipment. A survey of on-site hardware was completed in order to plan for technology upgrades, which have already begun. Five staff and public computers will receive new hard drives during this process, and further replacement of staff and public workstations will be planned for the next several years.

In December, we completed a restructured site map to plan for a completely overhauled website on the Baltimore City domain. Since then, the City's migration to a new web publishing platform resulted in staff being re-trained on how to build and edit sites. This training reframed the potential for site navigation structure. Our new staff additions will eventually assist in revising and migrating our web content to the new city-hosted site once the structure is finalized and created by Baltimore City IT.

The Archives received a Bookeye overhead scanner through Baltimore City, and staff attended a training on how to use it and its specialized software. This equipment allows us to digitize delicate and bound items on site, replacing some of the functionality of an older technology, the Zeutschel scanner, which is defunct.

Records Management Program (Gerald A. Roberts, City Records Management Officer)

Records Management staff is involved in on-going discussions with the Department of Public Works about digitization contracts and the preservation concerns that should be addressed and planned for in current and future projects. Overall, meetings with City departments have indicated that pandemic-related pivots to digital points of service have shifted certain departmental records from paper to electronic formats for the foreseeable future. Records Management staff has done some initial research into electronic records management solutions which could potentially be integrated with the City's existing IT networks and vendors in the future, such as Preserve365.

Eight appraisal visits, featuring two or three staff members, occurred since our previous report. Visits were made to the Mayor's Office of Governmental Relations, Planning Department, Police Department, Fire Department, Office of Equity and Civil Rights and the City Convention Center. Further, two consultations, by phone or virtual, took place with the Department of Housing and Department of Public Works.

The City Archives accepted five transfers totaling 314 boxes. Three transfers originated from the Department of Housing and Community Development. The other two came from the Office of Equity and Civil Rights and the Health Department.

The Parking Authority of Baltimore City reboxed 200+ boxes of material already held onsite.

In May, 500 boxes of non-permanent records from various agencies were palletized and shrink-wrapped for transport. The material is slated for destruction by a City vendor.

Commission on Artistic Property

Throughout the 2024 legislative session, staff of the Artistic Property Commission worked closely with the presiding officers, staff, and legislators to ensure the safe display and care of artwork in the state's collection. Artistic Property staff continued to facilitate the exhibit of works throughout the legislative complex.

The staff of the Artistic Property Commission worked closely with First Lady Dawn Moore to curate and exhibit two short-term displays in honor of Black History Month in February and Women's History Month in March. Staff also provided specialty tours of both exhibits.

In celebration of the 60th anniversary of the passage of the Civil Rights Act, the first exhibit featured thirteen works throughout Government House from the Maryland State Archives, the Banneker-Douglass Museum, and the Maryland Center for History and Culture. Highlighting both the themes of "art" and "civil rights" the collection of artworks on display provided a powerful exploration of those who have contributed to social justice in Maryland and beyond. The exhibit also highlighted the works of talented Black artists in the collections of these institutions.



In honor of Women’s History Month, the temporary exhibit highlighted the contributions of women to the state of Maryland and beyond. It featured photographs from the Maryland Women’s Hall of Fame and works from the State’s art collection as well as from the Peabody Art collection.

Accessions/Gifts/Transfers Highlights

Steven Scott of Baltimore donated two watercolors by Maryland artist Jack Garver (1925-2021) and another set of Tom Miller screen prints (*Summer in Baltimore*, *Maryland Crab Feast*, and *The National Aquarium in Baltimore*) in memory of his graduate professor, Dr. David C. Driskell



Beach Walkers
 Jack Garver (1925-2021)
 Watercolor on paper, 1993
 MSA SC 1545-3574



Winter Sun
 Jack Garver (1925-2021)
 Watercolor on paper, 19993
 MSA SC 1545-3575

Gift of the estate of Frank and Whitney Pirnat



The Ark of Maryland approaching Chesapeake Bay, March 1634
Peter Egeli (b. 1934)
Oil on canvas, 1986
MSA SC 1545-3573

Two official state portraits were added to the collection, The portrait of former State Treasurer Nancy Kopp by Simmie Knox was received earlier this year but has yet to be unveiled.

The portrait of Chief Judge Joseph M. Getty by Scott Woolever was transferred from the Maryland Judiciary to the Artistic Property Commission on May 6, 2024. [MSA SC 1545-3581].



Conservation

The “Nécessaire de Voyage” with a Tilghman nameplate [MSA SC 1545-3539] returned from exterior conservation.



A *Pier Mirror* [MSA SC 1545-3244] originally installed in the Government House in the 1870's is being conserved and will be returned to public display in the mansion.



The **USS Maryland** Engine Room Clock [MSA SC 1545-3507] returned from conservation and is once again keeping time. It was installed in May in the Caucus Room beside the USS Maryland silver service.

Old Treasury Building Interpretive Exhibits

Progress is being made in the design development phase of the project and it also looks favorable that funds will be available to move into the design implementation phase.

Constituent and Interagency Services

Constituent and Interagency Services operates the Archives' Help Desk and handles requests for copies of records. For government agencies, it fulfills requests for files and refiles records returned to the Archives. The Help Desk also provides customer support for online Maryland land records. Since the last HRC meeting in November 2023, staff have fielded 3510 land record-related emails and 1218 phone calls, and 452 plat-related emails and 199 phone calls from the public relating to mdlandrec.net and plats.net. Additionally, they fielded 5028 calls relating to Archives records or services. Staff from this office processed 1292 individual file returns by State and local agencies, and have refiled over 1889 records so far this fiscal year. For the public, 3250 requests for records were completed. These ranged from single-page birth, death, divorce, and marriage records, to multi-page civil and equity documents, to copies of entire case files often running to hundreds of pages each.

Digital Acquisition, Processing and Publication (DAPP)

Production Overview

Since the last meeting, the Digital Acquisition, Processing and Publication Department generated over 1.8 million images (1,294,433 from microfilm and 509,886 from traditional paper

sources). Fifty-eight record series have been placed online for free public access with over 30 additional series currently in the process of being prepared for public access.

Digital Plats Working Group Update

In 2023, the Digital Plats Work Group, which includes members of Archives, the Circuit Courts and Judicial Information Systems (JIS), the Judiciary Administration, and the Department of Assessment and Taxation, worked together to make plat filing and transfer to the Archives an entirely digital process. This change improves the efficiency with which the state receives and posts plats for public access. Additionally, this eliminates the need for the Archives to account for both digital and physical storage.

JIS has completed development of user acceptance training (UAT) in Harford County and is currently in the testing phase of the project with the county. Next, JIS will review the feedback from the UAT to make changes to the application and the integration. JIS will offer another UAT in Carroll County. After the two-week training, JIS will review all feedback and make final changes. Archives will then be notified and digital plats will go live in the counties that are ready to adopt the new process. The expectation is that additional counties will be phased in as they become comfortable with the process, with the goal being eventual full compliance by all twenty-four counties.

Baltimore City Blockchain Project

Baltimore City is attempting to use blockchain technology for the recordation of land titles, land valuation, permit tracking, and the use of smart contracts to simplify the process for purchasing vacant properties. This initiative aims to streamline the process of bringing vacant properties back into active use, particularly in neighborhoods still grappling with the consequences of redlining. In December 2023, the Board of Estimates approved a three-year pilot to record Baltimore's vacant property deeds on a blockchain, positioning Baltimore as the first municipality in the country to leverage this emerging technology to combat vacant housing.

Assistant State Archivist Corey Lewis reached out to the City Solicitor and offered our assistance. Archives staff members Frank Patnaude, James Watson and Corey Lewis met with the core project team over the course of two months (Baltimore City IT and Medici Land Governance) to provide information regarding MDLANDREC and the data we collect. At the conclusion of these meetings it was determined that this data would be beneficial to the City's project. The Archives entered into a three year MOU with Baltimore City to provide land record data in support of this project.

Maryland State Papers (Rainbow Books) Digitization Project

As reported at the last HRC meeting, the Archives has been digitizing a subset of the Maryland State Papers known as the Rainbow Books, with funding from the Society of Cincinnati. These are correspondence from the Revolutionary War up to the early 1800's. The correspondence was organized by similar topics and were bound together in color-coded books. The volumes that were targeted for this project were the Brown, Blue, and Red book collections. Every

volume in each collection is being inventoried at a document level and the documents imaged to archival standards and in color for ease of legibility. The images are then made available to the public online for free. As of today, the Brown and Blue book series have been fully digitized and are available online. Of the 51 volumes from the Red book collection, 37 have been digitized and are now available online. The balance of this collection is expected to be completed and online this summer.

War of 1812 Digitization Project

At the beginning of the year, the Digital Acquisition, Processing and Publication Department began a digitization project with the Society of the War of 1812. The Society is an association of descendants of the defenders of Baltimore during the War of 1812. The Society contacted the Archives about digitizing some of their early records with the understanding that the Society would give the material to the Archives. The material contained applications for admittance to the Society as well as letters of correspondence, newspaper clippings, and meeting minutes. As part of this project, volunteers from the Society were trained to assist with the scanning of their records. Over the course of three months, the Society digitized all of their targeted material and agreed to make these digital scans available for free public access as well.

Mountain Club of Maryland Digitization Project

The Mountain Club of Maryland is a hiking and canoeing group of volunteers who assist in the maintenance of sections of the Appalachian Trail. As the organization approached its 90th anniversary, the group contacted the Archives about a multi-phased project to digitize a variety of their records. Phase One was the digitization of a variety of their photo albums and bulletins covering the 1930s through the 1970s. Phase Two, the current phase, is the digitization of meeting minutes covering 1936-1996.

Appraisal and Description

Criminal Research

The Archives is responsible for prompt responses to requests for federal, state, and local background checks for gun ownership. During FY24, the Archives moved this criminal research function under the Appraisal Department and expanded it with an additional experienced staff member. These changes allow for a much higher rate of request completion and the elimination of backlogged requests. Now that these inquiry responses are being kept up-to-date, the criminal research team is able to turn some of their focus to improving processes and creating efficiencies. They have also taken on duties previously completed by other Archives' staff, including the expungement of Court records and the fulfillment of historic criminal record requests from patrons. The Criminal Research team received 692 criminal background checks from November through April for various federal, state, and local law enforcement agencies.

Review of Restrictions

One of the Archives' vital roles is to ensure that we abide by all applicable access restrictions for the records in our custody. This can be particularly challenging when one type of record includes a mix of non-restricted and restricted information. We also need to keep current with any

changes to the restrictions. In this effort to enforce access restrictions we rely on collaboration with the record creators and advice from Jeremy McCoy, the Assistant Attorney General assigned to the Archives. This year we worked with Mr. McCoy on a systematic review of all of the Court records in Archives custody, their applicable restrictions, and how we communicate those restrictions to the public. As a result, we updated a number of our restriction notifications as they appear in our online catalog, especially for those related to restricted jury records.

Reference, Research, Education, and Outreach Services

Reference Services

From October 2023 through May of this year, Reference Services staff assisted over 2,087 in-person patrons, retrieved 3,199 original archival records, fulfilled 3,506 record orders, and answered 6,943 in-depth reference emails. We continue to update online research guides to better assist patrons in locating our expanding online genealogical resources.

Orders for certified copies of vital records (birth, marriage, and death certificates) for legal needs now rival requests for uncertified copies of vital records for genealogical research. These statistics do not include the impressive number of vital records that are over one hundred years old, now available online for free and convenient remote access from home. The higher number of orders is due not only to an increase in requests since the last HRC meeting, but also to IT Deputy Betsy Bodziak’s work in providing a more sophisticated means of creating accurate reports from data. This upgrade ensures that every part of a multi-part order is accurately counted, which previously required painstakingly tallying orders manually.

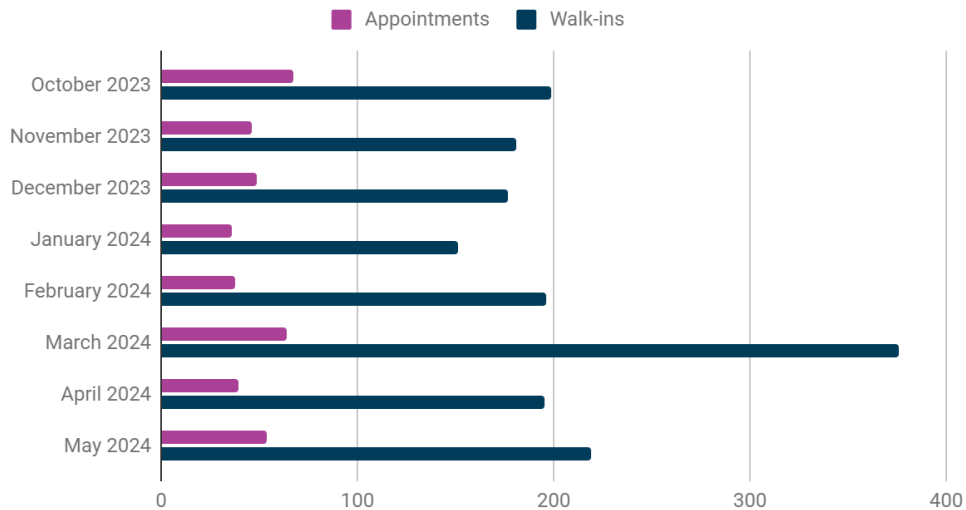
Certified Orders and Uncertified Orders



As part of the 2,087 in-person visits, staff also conducted 393 research appointments. While walk-ins tend to dip during winter months and spike during the spring through fall months, appointments tend to remain relatively steady with a core number of intensive researchers. Guests enjoy the advantage of brainstorming by email with archivists before visiting, arriving to

find up to a full cart of records ready and waiting for them. Researchers who made appointments included students, amateur and professional genealogists, authors, archaeologists, and others. Walk-ins went up in March, likely due to documents needed for tax season.

Appointments vs. Walk-ins



Education and Outreach

Chesapeake Heartlands Community Preservation

Archives Research staff continue to maintain their collaboration with Washington College’s Starr Center for the Study of the American Experience and the Chesapeake Heartlands Project. On February 2, this group partnered in an onsite day-long workshop with historical scholars, Washington College and Starr Center educational staff, and local community members. Participants discussed the conservation, preservation, presentation, and viability of hundreds of paper, video, and audio files and records which contain the history of the African American residents of an area where many generations have lived since the end of slavery. Washington College and Starr Center staff displayed the current contents and design of this community collections project through an audio/visual presentation which inspired those in attendance, several of whom had donated family records to the project.

National Park Service Network to Freedom

The Archives’ Research Department has been engaged by both the Maryland Department of Tourism and Visit Annapolis and Anne Arundel County, and in association with Chesapeake Crossroads Heritage Area, to promote, advise, and assist numerous historical sites, programs, and institutions to apply for National Park Service Network to Freedom designations. Visit While Annapolis’ focus is on entities within the city of Annapolis and the surrounding county, the Maryland Department of Tourism focuses on identifying successful applications which will result in new designations in the southern portion of the state, namely in the counties of Prince George’s, Charles, and St. Mary’s. The mission of the Network to Freedom is to identify, recognize, promote, and honor events, programs, and sites, which can be linked to the national

legacy of the Underground Railroad with documented records. The Archives is a long-standing member of the Network as a research facility by virtue of the work of its Legacy of Slavery program and the hundreds of regular and volunteer staff who have contributed. Assistant State Archivist Emily Oland Squires, Director of Research Education and Outreach Chris Haley and Research Archivist Hannah Lane are helping to lead this work group.

Outreach Programming

Since the last HRC meeting, Archives staff have presented a wide variety of programming, from monthly Lunch and Learn talks to in-person community preservation days and guided tours. These events are more fully documented in this meeting's Chronology document. In summary, the agency's total live (in real time for both onsite and virtual) attendance numbers year-to-date are as follows: January through May 2024: 65 programs with an attendance of 1,812. Among those who presented, Senior Research Archivist Owen Lourie attended and gave remarks at a Bruceville Encampment historical marker dedication which was organized by the Westminster Chapter of the Maryland Sons of the American Revolution. Legacy of Slavery Archivist Hannah Lane gave presentations on African American genealogy to the Crofton and Glen Burnie branches of the Anne Arundel County Public Library, and Elaine Rice Bachmann, Corey Lewis and Emily Oland Squires presented to the Maryland Chapter meeting of the American Records Managers Association.

Jen Abbott, Owen Lourie, and Chris Haley hosted, presented and gave a tour of the Archives building to 16 Historically Black College and Universities journalism professors and one Pulitzer Prize winning journalist, Kimbrielle Kelly, on researching African American history at the Archives. Elaine Rice Bachmann welcomed the group to kick off the day. Discussion at this event focused on the various kinds of records, such as land records, tax assessments, census, certificates of freedom, and manumissions, which one might explore when seeking to investigate the overlooked lives of free and enslaved African Americans both during and after slavery. Emily Oland Squires provided an overview of Archives for the American Association of University Women. Mr. Haley and Ms. Lane also participated in a panel on the controversial, but important language which is used when slavery, inequality, and social justice is broached on marginalized communities. Titled, *Sticks and Stones: (De)humanizing Words? Considering the Language of Slavery, Race, and Marginalized Communities*, the program looked closely at the ways that language is used by public history professionals, academic historians, and today's communities, to describe current and past peoples and atrocities. The panel also discussed how this language has changed over time. The speakers discussed, from both professional and personal perspectives, the complexities of describing the institution of slavery, the actions of its perpetrators, and slavery's modern legacy to both scholastic and public audiences.

Summer Internship Program

The Archives' summer internship program began on June 5 and will run through August 13, 2024. This summer's program will be smaller than some previous years as budgetary constraints prohibited us from hiring anyone who did not come with their own external funding. Staff applied for fellowships and sought out multiple partnerships and funding opportunities. We are proud to continue our longstanding partnerships with St. John's College and The Starr

Center at Washington College. We will also host a fellow from the Albert Lepage Center for History in the Public Interest at Villanova University. The Maryland Institute for Innovative Computing is funding two Information Technology interns, one for operations and the other for programming.

Orientation for the Internship program is ongoing. Interns will work on previously established projects, performing core mission work in departments throughout the Archives. One student will continue identifying, digitizing, appraising, and accessioning the colonial-era records which make up the Rainbow Books, a series of Revolutionary era documents, in anticipation of the United States semiquincentennial commemorations. Another will review and enter data concerning those incarcerated in the Maryland Penitentiary during the mid-19th century, to add to a demographic study of primary source materials related to racial disparities within the legal system. Information Technology will engage students to assist in the general department responsibilities of programming and management of digital information. Two interns will assist Assistant State Archivist Corey Lewis, as they aid community groups and organizations in the storage and preservation of their records. The two are Venice Beach, an historical Black community in Anne Arundel County, and Blacks of the Chesapeake, an organization which is dedicated to remembering and honoring African American seamen. Conservation Special Collections will benefit from an intern's work on the Mayis project, which represents Maryland's Indigenous history.

Department of Service and Civic Innovation (DSCI)

Under the program direction of Emiy Oland Squires and the supervision of Jennifer Abbott, the Archives is completing its first year as a host site for the Maryland Corps/Service Year Option for the DSCI. Along with the students who will begin work here as interns, the Maryland Corps/Service Year members continue to provide the Archives with substantial physical and intellectual assistance while receiving mentoring from supervisors in their assigned departments. This first year of the program will conclude at the end of August. A second year of the program has recently been approved, and the Archives is currently in the host site application process. If approved, matches with potential members are expected to take place in late June with a targeted program start date of September 11. The Archives looks forward to continuing its support of this important professional development program.

Maryland Lynching Truth and Reconciliation Commission

The Commission held the Frederick County Public Hearing in Frederick at historic Lincoln Elementary School on April 13, 2024. Approximately 100 were in attendance at this onsite event, including several descendants of lynching victims. This hearing recognized the lynchings of [James Carroll](#) on April 17, 1879, [John H. Biggus](#) on November 23, 1887, and [James Bowens](#) on November 16, 1895, all having occurred in Frederick. During the hearing, biographical and genealogical narratives were shared about the lives of Carroll, Biggus, and Bowens, and their murders by local lynch mobs were detailed. Descendants of the victims as well as community representatives were invited to speak during the proceedings, to discuss the impact of these incidents on Frederick and its people. A full recording of the hearing is available on the Commission's [YouTube Channel](#).

The Commission is planning to hold additional hearings across the State throughout 2024. Details will be published on the Commission's [website](#) as soon as possible. Members of the public can also virtually attend Commission and Committee meetings held each month, and volunteer to participate in the work of the Commission, by consulting the schedule and online links posted there as well. Additional information about the history of lynching in Maryland can be found on the Archives' [Legacy of Slavery website](#).

In 2021, the Commission was awarded an Emmett Till grant from the US Department of Justice to help support this important work. With these funds, the research company Heritage Associates has been engaged to conduct genealogical research and to identify community members who may have knowledge of or information concerning these lynchings. The group continues to seek descendants of victims and anyone who would like to participate in the telling of these stories. If you have information to share, or would like to participate, please contact [Heritage Associates](#) directly. Members of the public may also submit comments [online](#) on what reconciliation and restorative justice means to them, and can also email the Commission directly at mltrc@maryland.gov.

Through the Office of the Attorney General, the Commission hired Trish Boyle as project manager. Public relations agency, the Hatcher Firm, was brought on to assist the commissioners in their mandated goal of planning, organizing, promoting, and conducting hearings in every county where lynchings occurred. These are to be completed prior to the Commission's sunset in June 2026. Six hearings for the remaining 12 counties are still to be held. The Archives is represented in all committees of the Commission: Director of Research, Education, and Outreach Chris Haley is a commissioner and he, Assistant State Archivist Emily Oland Squires, and Archivist Hannah Lane, attend all meetings of the main commission, as well as the three subcommittees of Logistics, Research, and Reconciliation.

Special Collections, Conservation and Library Services

Indigenous Archive Project for the Eastern Shore of Maryland

New content from Indigenous community members is set to debut online soon thanks to the generosity of a grant from the Maryland Heritage Areas Authority. Oral Historian and Research Consultant, Drew Shuptar-Rayvis (Pocomoke Indian Nation), conducted over 22 field recordings with Indigenous community Elders, leaders, and Tradition-bearers across Eastern Shore counties in Maryland and Delaware. Through the autumn and spring months, Archival Trainee Ame Schimminger edited the machine-generated audio transcripts with Mr. Shuptar-Rayvis's input and clarifications. It is an important value of the project that the narrators maintain intellectual control over their speech. The team communicates with each of the narrators throughout the archiving process to ensure that they are satisfied with the recordings that we are set to preserve. We are currently working to obtain gift agreements from each participant and prepare the recordings for preservation and public access via the Archives' [Mayis: Indigenous Records website](#). The rollout of the interviews and transcripts will be completed just as grant funding ends.

Concurrent with the oral history work, the team has expanded outreach for the Mayis website, seeking resources by and about Indigenous Peoples around the Chesapeake region. Maria Day, Megan Craynon, and Mr. Shuptar-Rayvis presented at professional development training for teachers in Baltimore City Public Schools and at the Maryland Council for Social Studies conference. The Maryland Humanities Council invited them to participate in interviews conducted by Maryland Public Television. The interview segments will be incorporated into an online portal of educator resources and in the Humanities Council's Inquiry Kits. Ms. Day also gave a public presentation about these resources for the nonprofit, Montgomery History, and Mr. Shuptar-Rayvis has spoken about our grant-funded work at various community events and festivals.

Recent Donations and Community Archiving Highlights

Through Mayis, the Special Collections team has gained experience in working with oral historians and developing workflows for transcription and audio preservation. They are now exploring potential partnerships with other communities to assist them in preserving their stories. Increasingly, communities are using current technologies to record their own oral histories. Assistant State Archivist Corey Lewis facilitated a donation of oral history recordings of members of the Broadneck community by the Annual Father's Day Foundation. These interviews take place at Asbury Broadneck United Methodist Church and highlight the African American experience living in Brown's Woods, Mulberry Hill, and other areas on the Broadneck Peninsula located near Annapolis. Archives staff also advises other community archivists planning to undertake oral history recording at community events with the help of volunteer oral historians.

The Venice Beach Community archives committee is an example of a group the Archives has assisted. Venice Beach, an adjacent community to Highland Beach, shares some of the same history on the Annapolis Neck of the Chesapeake Bay as its neighboring communities. Notable African-Americans have lived and vacationed there since the early twentieth century, and the community is seeking to document both its history and its current life along the Bay. Megan Craynon has assisted Corey Lewis in advising the community, regularly attending community meetings, consulting on archival practices, suggesting appropriate materials for a collection, mentoring students in describing and scanning material for public access, and planning community oral history and digitization days. The Archives has incorporated materials documenting the Venice Beach Citizens Association into [MSA SC 6386: Venice Beach Citizens Association Collection](#). Additional oral histories and resident family history digital materials are anticipated this summer as a result of collaborative community collection days.

The Special Collections team has recently worked with Assistant State Archivist Corey . Lewis to connect with the family of Dr. Aris T. Allen and Dr. Faye Watson Allen, to acquire their family papers, memorabilia, and photographs. The Doctors Allen were both medical professionals and leaders in the Annapolis community. Dr. Aris T. Allen served in the House of Delegates from 1967-1974 and 1990-91. Dr. Allen was later elected as a Maryland Senator, serving from 1979-81.

Archives staff are also working with several nonprofit organizations on digitization projects that will enable greater access to their collections. The Society of the War of 1812 in the State of Maryland funded a project to digitize their organization's nineteenth-century minutes and proceedings records, and volunteers from the organization have been trained to digitize some of their less fragile records from the early twentieth-century. Likewise, our team is partnering with officers of the Mountain Club of Maryland to digitize their photograph albums, news bulletins, and council minutes back to December 1934. The Mountain Club funded this project to tell the story of their group's activities in celebration of the organization's 90th anniversary. [The Mountain Club's photograph albums from 1934-1949 and 1954 are now accessible to the public online for the first time through the Guide to Special Collections](#). These scrapbook pages contain detailed captions that give interesting insights into the changes in the state's natural landscapes and recreational areas over the past century.

Caring for Archives Collections with Assistance from Service Year Members

The Special Collections team has benefited from the dedication and enthusiasm of four members of the Governor's Service Year program. Service Year members received training on organizing, rehousing, describing and storing a variety of collection materials, and have assisted Conservator Camille DiMarco with rehousing and labeling government record volumes with deteriorating leather covers. They have inventoried physical collections, including several larger collections that have been backlogged from the pandemic: the Bready Marylandia postcards; additions to the Seitz-Hoffman Collection of genealogy papers and photographs; and a posthumous donation of research materials and photographs from Baltimore County historian John McGrain. Service Year members are also assisting in a project to consolidate oversized memorabilia, posters, and artifacts in Governor William Donald Schaefer's collections. They have helped complete a box-level inventory and shelving for the papers of Southern Maryland policy-maker Gary V. Hodge, and enabled us to pass the halfway point of a project to rehouse architect Bryden Hyde's drawings and blueprints, which arrived in 235 metal tubes, and to reformat the donor's preliminary inventory.

Conservation for State Agencies

Conservators assisted a number of state agencies with projects, the most public of these being two temporary exhibitions requested by Governor Wes Moore and First Lady Dawn Moore. Our team cut mat boards and assisted with framing and mounting labels for the February Black History Month exhibition at Government House, curated by Commission on Artistic Property staff.

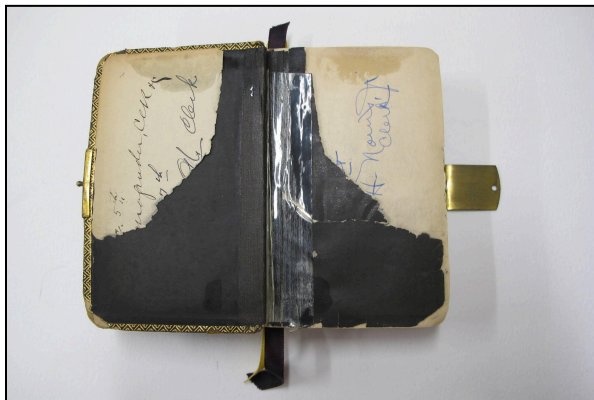


Conservator Jennifer Cruickshank created a special mounting of three portraits by Kate Mackubin to highlight the significance of this Maryland artist's work in a Women's History Month exhibition, also at Government House. Again, the team aided our curator colleagues with mounting labels to help with the installation in a fast turnaround.

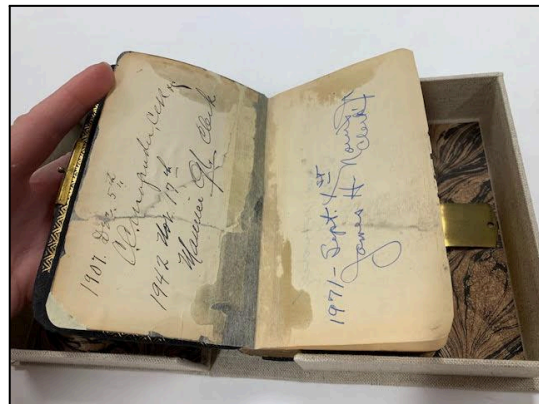
Librarians from the Thurgood Marshall State Law Library approached the department with a funded project to create custom book enclosures for the Law Library's special collections. Conservator Camille DiMarco acquired the materials and scheduled time to create a combination of archival cardboard wrap-arounds, mylar sleeves, and specialized wrap-arounds for 37 of the Law Library's rare volumes. The custom wrap-arounds included Folger-style openings where the book's historic spine is visible on the shelf. The Law Library also requested exterior spine repairs on ten of the books.

Conservation also completed book and paper repairs on a Bible signed by Clerks of the Court of Appeals to preserve it and prepare it for installation in an exhibit case. The book cover had signs of heavy wear, adhesive tape had been used along the interior spine, and the signature pages had significant tears. After the paper treatment was complete, results now showcase the clerks' signatures and the book is functional and improved for display purposes.

Before Treatment



After Treatment



The Supreme Court of Maryland placed an order with our team to create a custom, cloth display box for a wooden gavel given to the Court of Appeals by parishioners in St. Mary's County on the 250th anniversary of the founding of Maryland in 1884. Our team worked with the DAAP Department to make three-dimensional imaging of the gavel as part of the Court's request.

Library

A challenging budget year, and other resourcing issues, have led to a redirection in the work of the Library. As mentioned at the previous Hall of Records Commission meeting the focus of library work has shifted from ordering and cataloging additions to attending to secondary projects. This shift of attention, while created by external challenges, has on the positive side resulted in the clearing up of some legacy work.

Christine Alvey and library volunteer Betty Gosnell have recently cataloged over 100 items, a donation from food historian Joyce White related to [MSA SC 6316: The Great Maryland Recipe Hunt Collection](#). This donation is representative of ongoing efforts of the Archives Library to collaborate with other units. This collaboration fosters connections between library holdings and archival collections, supporting both the work of the staff and the research projects of the public.

Government Publications

The backlog of print government reports and publications processing, a legacy both of COVID and the challenging resource issue of staff time, has been completely remediated. Librarian Christine Alvey has brought both print and electronic accessions up to date for government reports and publications received.

There is ongoing dialogue concerning the future of print and electronic publishing of government reports and publications, both internally and with sister state agencies. This conversation may open up opportunities for partnership and collaboration, and has already strengthened interagency relationships.

Upcoming Special Meetings of the Commission & Events of Interest

June 22: *Looking Back to Look Ahead: George Washington, Frederick Douglass and America at 250* program in collaboration between the Maryland State Archives, the State House Trust, Banneker-Douglass-Tubman Museum and the Maryland Historical Trust.

July 11: The Archives will host a Lunch and Learn program on *Unearthing, Preserving, and Promoting LGBTQ+ History in Maryland*, presented by Ben Egerman.

August 8: The Archives will host a Lunch and Learn program on *Race and the Road: Fighting the "Highway to Nowhere" and Neighborhood Destruction in Baltimore*, presented by Evans Paull.

October 19: The Archives will host a free public Community Collections Day at the Prince George's County Public Library, Hyattsville Branch.

Recent Gifts, Deposits, & Acquisitions

Records Received:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_records_received_spring_2024.pdf

Special Collections:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_special_collections_spring_2024.pdf

Government Reports and Publications Accessions:

<https://library.msa.maryland.gov/pages/home.aspx>

Proposed Action by the Commission: resolution of appreciation for all recent gifts.

Old Business

New Business

Next meeting - Upon the call of the Chair.

Adjournment

Ms. Elaine Rice Bachmann

State Archivist and Commissioner of Land Patents

Maryland State Archives, 350 Rowe Boulevard, Annapolis, MD 21401

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Maryland State Archives

Hall of Records Commission Meeting Draft Minutes for June 13, 2024

Via Teleconference

Call to Order by Chair The meeting was called to order at 2:08

Attendees:

The Honorable Matthew J. Fader, *Chief Justice, Supreme Court of Maryland, and Chair of the Hall of Records Commission*

Dr. Richard Bell, *designee of the Chancellor, University System of Maryland*

Ms. Cissy Blasi, *representative of the Treasurer of Maryland*

Mr. Alexander Butler, *designee of the Comptroller of Maryland*

Ms. Katie Caljean, *President and CEO of the Maryland Center for History & Culture*

Ms. Catherine Hines, *designee of the President, St. John's College*

Dr. Ida Jones, *designee of the President, Morgan State University*

Ms. Maria F. Robalino, *representative of the Comptroller of Maryland*

Ms. Katie Carey, *representative of the President, Johns Hopkins University*

Ms. Lisa Nissley, *representative of the Secretary of the Department of General Services*

Opening Remarks / Special Announcements

The Chair thanked State Archivist Elaine Rice Bachmann for her remarks during the unveiling of the official portrait of Chief Judge Joseph Getty in the Supreme Court's courtroom on May 6, 2024. He also thanked the Archives' curatorial staff for their work in preparing the portrait for unveiling.

Ms. Bachmann thanked Chief Judge Getty for his donation to the State Archives of historic items featured in the portrait. These included two 18th-century books, one owned by Maryland's first governor Thomas Johnson and the other by James Wilson, a signer of the Declaration of Independence, and a personal copy of the seminal work on the history of the court of appeals by Carol T. Bond. He also donated the gavel depicted in the portrait, made of wood from the Wye Oak.

Reports & Minutes of Previous Meetings

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_minutes_fall_2023.pdf

Dr. Jones moved to approve the November 7, 2023 Minutes, seconded by Dr. Bell. The motion was unanimously approved.

Records Retention & Disposal

Kathryn Baringer, Director, Appraisal and Description, reported the approval of 31 retention schedules since the last meeting of the Commission, 10 from state agencies, five from county agencies and 16 from municipalities. The Archives also received 766 disposal certificates.

Records Received:

2,133 books

2,483 boxes

3,070 plats

and 7, 206 digital files, about half of which were land records for our mdlandrec.net website.

Retention Schedules:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_retention_schedule_spring_2024.pdf

Disposal Certificates:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_disposal_spring_2024.pdf

Ms. Hines moved to approve the record retention schedules and disposal certificates, seconded by Dr. Bell. The motion was unanimously approved.

State Archivist's Report

Ms. Bachmann invited Commission members, representatives, and staff to the unveiling of the portrait of former State Archivist Timothy D. Baker, time to be announced.

Ms. Bachmann recognized the work of Assistant State Archivist Corey Lewis, CIO Wei Yang, and Deputy CIO Betsy Bodziak in developing clear projections of the funding needed over the next five years to accept, store, and maintain electronic records created by Maryland government agencies.

Dr. Rob Schoeberlein, Baltimore City Archivist, thanked the Baltimore City Department of Legislative Reference for the addition of two, full-time City employees in support of the Archives.

Kathryn Baringer, Director of Appraisal and Description, thanked Assistant Attorney General Jeremy McCoy for his assistance in a systematic review of access restrictions on court records. Ms. Bachmann noted the constant vigilance needed to keep abreast of all legislated changes to records access, citing the Judge Andrew F. Wilkinson Judicial Security Act of 2024 which shields judges' personal information from public disclosure.

Emily Oland Squires, Assistant State Archivist, thanked St. John's College, Washington Colleges' C.V. Starr Center for the Study of the American Experience, University of Maryland, Baltimore County's Maryland Institute for Innovative Computing, and Villanova University's Albert LePage Center for providing direct funding for Archives' internships this summer.

Maria Day, Senior Director of Special Collections, Conservation, & Library Services, acknowledged the contributions of research consultant and oral historian Drew Shuptar-Rayvis in strengthening partnerships with tribal communities while conducting over 22 field recordings with Indigenous community Elders, leaders, and Tradition-bearers across Eastern Shore counties in Maryland and Delaware.

Ms. Day also thanked interns Ame Schimminger and Autumn Powell for their many contributions to the educational and outreach components of the Indigenous Archive Project, which was funded by an 18-month grant from the Maryland Heritage Areas Authority.

Rachel Frazier thanked Reference volunteers for their work providing patrons with specialized genealogical research assistance.

Ms. Bachmann noted that June 13 was the 150th anniversary of Frederick Douglass's visit to the Maryland State House, during which he recited from memory the entirety of George Washington's resignation speech. She invited Commission members, representatives and staff to a Maryland 250 kickoff event at the State House on Saturday, June 15, featuring a Douglass reenactor.

Ms. Bachmann recognized Liz Coelho, Director of Special Projects, for her work in organizing the meetings of the Commission since 2015. Ms. Coelho will retire from state employment in August.

Recent Gifts, Deposits, & Acquisitions

Records Received:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_records_receive_d_spring_2024.pdf

Special Collections:

https://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000059/hrc_special_collections_spring_2024.pdf

Government Reports and Publications Accessions:

<https://library.msa.maryland.gov/pages/home.aspx>

Dr. Bell moved to recognize the recent gifts, deposits and acquisitions, seconded by Ms. Hines.
The motion was unanimously approved.

Old Business - No old business

New Business - No new business

Next meeting - Upon the call of the Chair.

Adjournment - The meeting was adjourned at 3:06 pm

Ms. Elaine Rice Bachmann

State Archivist and Commissioner of Land Patents

Maryland State Archives, 350 Rowe Boulevard, Annapolis, MD 21401

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Chronology of Staff Activities
November 7, 2023 - June 12, 2024

November 7: The Archives hosted a meeting of the Hall of Records Commission.

November 8: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Record Initiative Education and Programming Sub-Committee.

November 8: Morgan Miller and Rachel Frazier held a meeting of the Society of American Archivists Planning Panel group.

November 8: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Steering Committee.

November 9: The Archives' hosted a Lunch and Learn program on *The Washerwomen of Baltimore, 1800-1864*, presented by Dr. Edward C. Papenfuse.

November 13: Emily Oland Squires attended a meeting of the Maryland Lynching Truth and Reconciliation Commission.

November 13: Emily Oland Squires attended a seminar on *Native Expulsion and Manifest Destiny*.

November 13: Maria Day and Megan Craynon attended a meeting with representatives from Maryland State Department of Education and Maryland Humanities Council to discuss lesson plans on Indigenous topics.

November 14: Kathryn Baringer co-moderated the Council of State Archivists Electronic Records Initiative webinar panel discussion *Chatting with SERI: Web Harvesting*.

November 15: Rachel Rabinowitz and Jenn Cruickshank visited the Baltimore City Circuit Court to inspect records (1,026 boxes) for possible exposure to mold, mildew, asbestos, and insects.

November 15: Chris Kinzel attended a meeting of the Annapolis Friends of Lafayette.

November 15: Maria Day provided an introduction to the Archives' Indigenous Records program to Michele Johnson, Director, Maryland 250 Commission.

November 16: Hannah Lane and Maria Day met with a potential donor to discuss a collection of records from the Capital Drum and Bugle Corps and the Annapolitan Drum and Bugle Corps.

November 17: Megan Craynon and Maria Day attended the unveiling of the Manonoakin Indian Town Historic Marker in Somerset County.

November 20: Rachel Frazier and Morgan Miller held a meeting of the Society of American Archivists' Panel Planning group.

November 20: Megan Craynon attended the Maryland Commission on Indian Affairs' Native American Heritage Month Kick-off Event at Bowie State University.

November 21: Chris Kintzel and Elaine Rice Bachmann provided a tour of the State House for a Make a Wish group at the request of Governor Moore.

November 21: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Committee.

November 22: Chris Haley, Hannah Lane, and Elaine Rice Bachmann attended a meeting with the Greenbelt Reparations Commission to discuss historical research.

November 22: Rachel Frazier gave a workshop on using the MDLandRec.net system to Archives staff.

November 30: Emily Oland Squires participated in the McDaniel College Social Sciences and Humanities Showcase, meeting with students in the social sciences and humanities to discuss academic and career options in archives, library, and museum studies.

November 30: Mimi Calver attending a meeting of the Friends of the Maryland State Archives.

November 30: Hannah Lane and Chris Haley gave a presentation on *The History of Mill Swamp/Journey of Slaves Coming Over on Ships to Londontowne*.

December 1: Jeni Spamer attended a meeting of the Baltimore City Legislative Reference Department.

December 4: Elaine Rice Bachmann attended a meeting of the Maryland 250 Commission.

December 5: Megan Craynon met with members of the Arundell Chapter of the Colonial Dames of the 17th Century.

December 5: Elaine Rice Bachmann, Emily Oland Squires, Corey Lewis, Megan Craynon, Kathryn Baringer, and Christine Alvey hosted librarians from the Thurgood Marshall State Law Library and the Department of Legislative Services library to discuss best practices.

December 5: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative's Education and Programming Sub-Committee.

December 6: Emily Oland Squires attended a meeting of the Community College Humanities Association Education Committee.

December 6: Megan Craynon attended the Indigenous Maryland Inquiry Kit kick-off meeting, hosted by the Maryland Humanities Council.

December 6: Hannah Lane attended a meeting of the Greenbelt Reparations Committee.

December 7: Archives staff participated in Governor Moore's Holiday Open House.

December 11: Elaine Rice Bachmann attended a meeting of the Maryland 250 History Working Group.

December 13: Kathryn Baringer attending a meeting of the Council of State Archivists State Electronic Records Initiative Steering Committee.

December 13: Elaine Rice Bachmann attended a holiday reception at Government House.

December 14: Elaine Rice Bachmann attended a meeting of the Maryland Public Art Commission.

December 14: The Archives hosted a Lunch and Learn program on *The Patuxent Watershed: Maryland's Natural Wonder*, presented by Ralph Eshelman.

December 15: Chris Schini attended a meeting of the Council on Open Data.

December 18: Elaine Rice Bachmann, Chris Kintzel, and Robin Gower provided tours of the State House and Government House to the Boys and Girls Club of Baltimore.

December 18: Elaine Rice Bachmann, Corey Lewis, and Kathryn Baringer attended a meeting of the Land Records Improvement Fund Oversight Committee.

December 19: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Record Initiative Education and Programming Sub-Committee.

December 20: Chris Kintzel attended a meeting of the Annapolis Friends of Lafayette.

December 20: Robin Gower, Chris Kintzel, and Elaine Rice Bachmann attended the Fall meeting of the Maryland Commission on Artistic Property.

December 20: Maria Day attended a meeting of the Statewide Humanities Leaders.

December 21: Corey Lewis met with the Historic Frederick Douglass High School Alumni Association to discuss the preservation of the school's artifacts and memorabilia.

December 23: Robin Gower, Chris Kintzel, and Elaine Rice Bachmann attended an event commemorating George Washington's resignation in the Old Senate Chamber of the State House.

December 27: Elaine Rice Bachmann attended a meeting of the Maryland 250 Resource Stewardship and Heritage Tourism Committee.

January 2: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Record Initiative Education and Programming Sub-Committee.

January 3: Rachel Rabinowitz served on the interview panel for the Department of General Services Records Management Division's Records Inventory Manager.

January 4: Megan Craynon attended a meeting of the Venice Beach Community Archives Project.

January 5: Jeni Spamer attended a meeting of the Baltimore City Legislative Reference Department.

January 5: Corey Lewis hosted Senator Cory McCray on a tour of the AFRO Archives at the Rolling Run facility.

January 5: Chris Kintzel, Robin Gower, Camille DiMarco and two Service Year students conducted annual cleaning of exhibit spaces in the State House.

January 8: Emily Oland Squires attended a meeting of the Maryland Lynching Truth and Reconciliation Commission.

January 8: Corey Lewis met with the Friends of the Crownsville Hospital Patient Cemetery concerning internship opportunities.

January 9: Darby Nisbitt attended a Society of American Archivist forum and a meeting of the National Council on Public History New Professional and Student Committee for a panel and discussion on early career paths for public historians.

January 9: Kathryn Baringer moderated the Council of State Archivists Electronic Records webinar *New Year, New SERI!*

January 10: Rachel Rabinowitz served on the interview panel for the Department of General Services Records Management Division's Records Inventory Manager.

January 10: Chris Kintzel hosted art publisher Duke Zimmerman at the Rolling Run facility and accepted the donation of a Tom Miller print.

January 10: Emily Oland Squires participated in a career day panel for undergraduate students at McDaniel College.

January 10: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Steering Committee.

January 10: Rhys Burns attended a meeting on the history of Black leisure locations to discuss possible collaboration regarding the history of Carr's Beach.

January 11: The Archives hosted a Lunch and Learn program on *The Rise, Fall, and Redemption of Senator Daniel B. Brewster*, presented by author John W. Frece.

January 11: Emily Oland Squires attended a meeting of the Governor's Office of Constituent Services.

January 11: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Roles and Definitions of Records Management and Records Inventories*.

January 12: Rachel Rabinowitz served on the interview panel for the Department of General Services Records Management Division's Records Inventory Manager.

January 16: Wei Yang attended the Mid-Atlantic AI/ML Innovation Day for Higher Education and State and Local Government conference.

January 16: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Record Initiative Education and Programming Sub-Committee.

January 16: Maria Day gave a presentation on the Mayis website for Montgomery History.

January 17: Emily Oland Squires attended a meeting of the Chesapeake Crossroads Coordinating Council.

January 17: Corey Lewis attended a meeting of the board of the Women's Civic League, Inc.

January 18: Maria Day met with members of the Carroll County Historical Society to discuss the digitization of *Carroll News* volumes at the Archives.

January 18: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Retention Schedules*.

January 22: Corey Lewis attended a meeting of the Community College Humanities Association African American Preservation Committee.

January 23: Emily Oland Squires participated in the St. John's College Career Day program.

January 25: Emily Oland Squires participated on a Career Day panel at the Howard County Library.

January 25: Elaine Rice Bachmann, Robin Gower, and Chris Kintzel attended an Old Treasury Building exhibit planning meeting with C&G Partners.

January 25: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Disposal of Non-Permanent Records and Transfer of Non-Permanent and Permanent Records, and Special Collections*.

January 26: Owen Lourie, Corey Lewis, Emily Oland Squires, and Elaine Rice Bachmann attended a meeting of the Maryland 250 History Working Group.

January 26: Maria Day and Megan Craynon presented on the Mayis website and Indigenous resources to teachers at a Baltimore City Public Schools professional development day.

January 26: Corey Lewis and Kathryn Baringer met with Judiciary staff to discuss training opportunities for Archives staff on Court records and procedures.

January 29: Maria Day led a tour of the Archives for the University of Baltimore County's program ICARE (Interdisciplinary Consortium for Applied Research in the Environment), with Rachel Frazier and Rhys Burns providing a Q&A afterwards.

January 29: Jen Abbott recorded a podcast with the Maryland State Library for the *Blind and Print Disabled* podcast. Topics included the Archives and the Maryland Women's Hall of Fame.

January 30: Rob Schoeberlein chaired the Maryland Center for History and Culture Library Committee.

January 31: Robin Gower and Elaine Rice Bachmann attended a book launch for *Tastemakers, Collectors, and Patrons: Collecting American Art in the Long Nineteenth Century*.

February 1: Chris Haley attended a meeting of the Statewide EEO Professionals Group.

February 1: Rachel Frazier gave a presentation on *Researching Maryland Land Records* to the Anne Arundel County Genealogical Society.

February 2: Elaine Rice Bachmann, Corey Lewis, and Emily Oland Squires participated in a Council of State Archivists "Call to the States".

February 2: Jeni Spamer participated in a meeting of the Baltimore City Legislative Reference Department.

February 2: Hannah Lane and Emily Oland Squires participated in a meeting of the Maryland Lynching Truth and Reconciliation Commission.

February 5: Chris Haley attended a meeting of the Maryland Lynching Truth and Reconciliation Commission Research Committee.

February 5: Maria Day, Drew Shuptar-Rayvis, and Megan Craynon attended a meeting of the Maryland Commission on Indian Affairs.

February 6: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Record Initiative Education and Programming Sub-Committee.

February 7: Mimi Calver and Elaine Rice Bachmann attended a meeting of the Friends of the Maryland State Archives.

February 7: Elaine Rice Bachmann gave a presentation on George Washington's resignation to midshipmen of the U.S. Naval Academy.

February 7: Joyce V. Phelps attended the ARMA webinar *Creating a Defensible Disposition Program*.

February 8: Corey Lewis attended a meeting of the Friends of the Crownsville Hospital.

February 8: Kathryn Baringer, Elaine Rice Bachmann, Emily Oland Squires, and Corey Lewis provided a tour of the Archives to Meg Phillips, External Affairs Liaison for the National Archives and Records Administration.

February 8: Elaine Rice Bachmann attended a meeting of the Winterthur Museum Collections Committee.

February 9: Darby Nisbett and Danielle Smith taught a workshop on the Archives' resources for Howard County Public School teachers in Ellicott City.

February 9: Robin Gower attended a Maryland Tourism networking breakfast hosted by Visit Annapolis and Anne Arundel County.

February 12: Emily Oland Squires attended a meeting of the Maryland Lynching Truth and Reconciliation Commission.

February 15: Rhys Burns and Corey Lewis attended a press conference for the Blacks of the Chesapeake settlement on the Moore Property.

February 16: Jen Abbott attended a Maryland Public Service Scholars Program Information session.

February 17: Owen Lourie gave a presentation on the Maryland 400 to the Maryland Society of the Cincinnati at the Mt. Vernon Club, Baltimore.

February 19: Chris Kintzel and Elaine Rice Bachmann attended a Presidents Day event in the Old Senate Chamber.

February 20: Corey Lewis and Kathryn Baringer provided a tour of the Rolling Run facility to staff of the Office of the Attorney General to discuss the possibility of Archives offering temporary storage space to OAG while they are transitioning their paper records to digital records.

February 20: Corey Lewis met to discuss the development of a website for Afro Charities.

February 21: James Watson made a site visit to the MDOT Maryland Port Administration to review records for a proposed digitization project.

February 21: Emily Oland Squires attended a seminar on *Hard Histories Methods: Rethinking Our Archives*.

February 21: Robin Gower provided a tour of the State House to a Canadian journalist.

February 21: Chris Kintzel and Robin Gower attended a meeting of the Annapolis Friends of Lafayette.

February 21: Rob Schoeberlein toured the Maryland Center for History and Culture Library and Special Collections storage areas with Felix Zimmerman, a German archival student from the University of Applied Sciences, Potsdam.

February 22: Robin Gower gave a curatorial interpretation of works of art on display to guests attending the Black Leadership Breakfast at Government House.

February 22: Chris Haley and Hannah Lane attended the launch of Visit Annapolis and Anne Arundel County's *Visitor Center Civil Rights Guide* at the Wiley H. Bates Legacy Center, Annapolis.

February 23: Rachel Frazier provided a tour and orientation to research at the Archives for the genealogy group Family Historians.

February 23: Corey Lewis hosted the Friends of the Crownsville Hospital on a working visit.

February 23: Robin Gower, Chris Kintzel, and Elaine Rice Bachmann met with C&G Partners to discuss Old Treasury Building exhibits content.

February 26: Felix Zimmerman, Appraisal intern, gave a presentation to Archives staff on the Berlin State Archives.

February 26: Emily Oland Squires attending a meeting of the Maryland Lynching Truth and Reconciliation Logistics Committee.

February 26: Megan Craynon participated on a University of Maryland panel of librarians, archivists, and museum professionals for the graduate class INST 600 - Foundations for Librarians and Information Professionals.

February 27: Robin Gower provided a tour of Government House to high school students from Baltimore.

February 27: Rachel Frazier and Rhys Burns led a tour of the Archives for staff and members of Preservation Maryland.

February 27: Maria Day and Emily Oland Squires attended an Office of Equity and Human Rights *Anne Arundel County Countywide Book Study on 'Madness, Race and Insanity in a Jim Crow Asylum'*.

February 28: Robin Gower, Chris Kintzel, Elaine Rice Bachmann, Corey Lewis, and Emily Oland Squires attended a reception at Government House in celebration of Black History Month.

February 28: Rob Schoeberlein attended a meeting of the Maryland Center for the History and Culture Publications Committee.

March 1: Jeni Spamer attended a meeting of the Baltimore City Legislative Reference Department.

March 1: Hannah Lane attended a meeting of the Maryland Truth and Reconciliation Commission Reconciliation Committee.

March 1: Robin Gower attended *Improving the Visitor Experience for Visitors with Physical Disabilities* workshop, presented by Chesapeake Crossroads.

March 1: Rachel Frazier gave a presentation on researching equity and probate records at the Maryland Society of Surveyors' Spring Technical Conference.

March 4: Corey Lewis provided a tour of the Rolling Run facility to the Black Leadership Circle.

March 4: Chris Haley attended a meeting of the Maryland Truth and Reconciliation Commission Research Committee.

March 4: Rob Schoeberlein met with John Baner, Chair, Maryland Center for History and Culture's Board of Trustees to discuss MCHC Library renovations and future planning.

March 5: Corey Lewis met with the Venice Beach Citizens Association Archives and Historical Committee to discuss the MD Archives Project.

March 5: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative's Education and Programming Committee.

March 6: Elaine Rice Bachmann, Robin Gower, Owen Lourie, and Chris Kintzel provided a tour with Deputy Secretary of State Michael Lore for a French group of The Society of the Cincinnati.

March 6: Owen Lourie attended the Lafayette Reception, hosted by The Society of the Cincinnati.

March 7: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Roles and Definitions of Records Management, and Records Inventories*.

March 7: Wei Yang attended the Dell Technologies IT Summit 2024.

March 7: Robin Gower and Elaine Rice Bachmann provided a tour of the State House and dome to the Yale Whiffenpoofs.

March 7: Elaine Rice Bachmann attended a meeting of the Council of State Archivists.

March 8: Elaine Rice Bachmann and Robin Gower met with First Lady Dawn Moore to discuss Government Houses' public rooms.

March 8: Robin Gower and Chris Kintzel met with Department of Legislative Services staff to coordinate tours of Government House.

March 9: Chris Haley attended the unveiling of a series of stamps showcasing *Heroes of the Underground Railroad* at the Harriet Tubman Underground Railroad Center in Dorchester County.

March 12: Rachel Frazier was interviewed by University of Maryland graduate student Sarah Elizabeth Nachtman on leadership in the archives profession.

March 13: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Steering Committee.

March 13: Corey Lewis, Emily Oland Squires, and Elaine Rice Bachmann gave a presentation on *Public Records: Accessibility, Privacy, and Challenges for Archives* at a meeting of the Metro Maryland Chapter of the American Records Management Association.

March 13: Rob Schoeberlein toured the Enoch Pratt Library Special Collections Department with two German archival students, Felix Zimmerman and Annalena Hoffmann, from the University of Applied Sciences, Potsdam.

March 14: Rachel Frazier attended a meeting of the Society of American Archivists.

March 14: Wei Yang attended a meeting of the advisory board of the 2024 MD Digital Government Summit.

March 14: The Archives hosted a Lunch and Learn program on *A Maryland Mosaic for the U.S. 250th Anniversary: Finding the Historical Pieces to Create a Dynamic Picture of Maryland*, presented by Burt Kummerow.

March 14: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Retention Schedules*.

March 18: Chris Haley attended a meeting of the Chesapeake Crossroads Heritage Area African American Preservation Committee.

March 18: Rob Schoeberlein gave a virtual presentation on his article *When Harry Met Elsey: Madness, Power and Justice in Federal Era Baltimore* to the Institute of Retired Persons.

March 19: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Records Initiative Education and Programming Committee.

March 20: Elaine Rice Bachmann presented the First Citizen awards in the Senate Chamber.

March 20: Robin Gower attended a meeting of the Annapolis Friends of Lafayette.

March 21: Elaine Rice Bachmann attended a meeting of the Maryland Public Art Commission.

March 21: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Disposal of Non-Permanent Records and Transfer of Non-Permanent and Permanent Records, and Special Collections*.

March 22: Robin Gower attended a meeting of the Maryland Center for History and Culture Museum Committee.

March 23: Corey Lewis attended a Fairmont Heights High School Association open house, where he gave remarks on the importance of preserving personal records.

March 23: Danielle Smith gave a virtual presentation on genealogical resources at the Archives to the Monmouth County Genealogy Society, New Jersey.

March 25: Elaine Rice Bachmann attended a meeting of Anne Arundel Women Giving Together, where she and Dr. Terry Anne Scott presented on *Civil Rights Then and Now: Empowering Women and Families in Anne Arundel County*.

March 25: Corey Lewis attended the 2024 Women's History Month 'Michelle Obama' Awards at Maryland Hall.

March 27: Rhys Burns and Rachel Frazier gave a tour of the Archives to members of Preservation Maryland.

March 28: Robin Gower attended the Maryland Historical Trust Architectural Fieldwork Symposium.

March 28: Chris Haley moderated a panel on *Sticks and Stones: (De)humanizing Words? Considering the Language of Slavery, Race, and Marginalized Communities*, sponsored by the Chesapeake Crossroads Heritage Area.

March 29: Elaine Rice Bachmann and Robin Gower installed two new cases on the Senate Rostrum.

March 30: Corey Lewis met with John Ziemann concerning the Raven's Marching Band Collection and gave him a tour of the Rolling Run facility.

April 1: Owen Lourie and Elaine Rice Bachmann met with the New York state historian and the New York Office of Parks, Recreation, and Historic Preservation to explore a joint event with both Governors and both State Commissions at the site of the Battle of Brooklyn.

April 1: Maria Day, Megan Craynon, and Drew Shuptar-Rayvis attended a public meeting of the Maryland Commission on Indian Affairs, where Ms. Day spoke about support for community archiving projects and outreach for preservation projects.

April 3: Rob Schoeberlein attended the Maryland Center for History and Culture Board of Trustees Committee meeting.

April 3: Emily Oland Squires attended a meeting of the Chesapeake Crossroads Heritage Area Education Committee.

April 3: Megan Craynon and Maria Day attended former Archives intern Autumn Powell's UMBC thesis presentation on *A State that Leaves No One Behind? Erasure of Native Peoples in Maryland and how this limits inclusive environmental action*.

April 4: Chris Haley provided an interview to journalist Rick Hutzell on the subject of representation of artists of different racial backgrounds.

April 4: Jeni Spamer hosted a Johns Hopkins University writing course at the Baltimore City Archives.

April 4: Elaine Rice Bachmann, Rob Schoeberlein, Chris Schini, and Jen Abbott participated in a meeting of interested organizations concerning coordination of collection efforts to document the Key Bridge disaster.

April 5: Jen Abbott and Chris Haley hosted DSCI filming on site. Service Year participant Kendall Hahn was interviewed about her ongoing experience as part of the first year of this program.

April 5: Jeni Spamer attended a meeting of the Baltimore City Legislative Reference Department.

April 5: Hannah Lane attended a meeting of the Maryland Lynching Truth and Reconciliation Commission Reconciliation Committee.

April 6: Maria Day and Drew Shuptar-Rayvis, Keynote speaker, attended the Maryland Council for the Social Studies Conference and presented on *The Mayis Website. Teaching Resources for Local Indigenous Communities*, along with Dr. Ryan Koons.

April 6: Rachel Frazier gave a presentation on *Highlights of Chesapeake Bay History* to the sailing club Singles on Sailboats, at Anne Arundel Community College.

April 8: The Archives hosted a film crew from 1895 Films during the production of a documentary on genealogical research.

April 8: Owen Lourie gave a presentation on the Maryland 400 to the Women Descendants of the Ancient and Honorable Artillery Company.

April 8: Robin Gower and Chris Kintzel gave a tour of Government House to new Banneker-Douglass Museum staff

April 8: Kathryn Baringer and Joe Leizear met with Prince George's County Public Schools staff to discuss the school system's records management plans, especially in reference to archiving permanent records and the digitization of records.

April 9: Corey Lewis attended a meeting of the Carr's and Sparrow's Beach Project.

April 9: Robin Gowers gave a tour of Government House to the winners of the Highlands' Poetry Contest.

April 10: Maria Day and Owen Lourie met with staff of the Boonsborough Museum of History to discuss their collection.

April 10: Rachel Rabinowitz met with the Society of American Archivists Digital Design Records Committee to discuss her paper on digital deeds of gift paperwork.

April 10: Elaine Rice Bachmann, Robin Gower, and Chris Kintzel attended an Old Treasury Building exhibit planning meeting with C&G Partners.

April 12: Danielle Smith represented the Archives at the Mattawoman Middle School Career Day.

April 12: Elaine Rice Bachmann and Corey Lewis joined the Archivist of the United States Dr. Colleen Shogan for the official ribbon-cutting for the new Digitization Center at the National Archives at College Park.

April 12: Kathryn Baringer met with Victoria (Tori) H. Hall, Principal Evaluator, Office of Program Evaluation and Government Accountability, Department of Legislative Services to discuss records management requirements in connection with an evaluation Legislative Services is conducting.

April 15: Chris Haley, Hannah Lane, and Emily Oland Squires attended a meeting of the Maryland Lynching Truth and Reconciliation Commission Logistics Committee.

April 16: Robin Gower, Chris Kintzel, and Elaine Rice Bachmann met with C&G Partners to discuss Old Treasury Building exhibits content.

April 16: Elaine Rice Bachmann attended a meeting of the Maryland 250 Commission.

April 16: Kathryn Baringer attended a meeting of the Council of State Archivist State Electronic Records Initiative Education and Programming Committee.

April 17: Emily Oland Squires attended a meeting of the Community College Historical Association.

April 17: Robin Gower provide a tour of the State House to interns in the Comptroller's Office

April 17: Chris Kintzel attended a meeting of the Annapolis Friends of Lafayette.

April 22: Maria Day and Drew Shuptar-Rayvis hosted MPT/MD Humanities Council filming in the Archives' Search Room.

April 22: Hayden Kramer, Appraisal volunteer, provided the Archives with a presentation on his work digitizing and creating transcriptions for the "Annapolis I Remember" oral history project.

April 25: Robin Gower and Chris Kintzel provided a tour of the State House to staffers from the National Security Agency.

April 26: Robin Gower and Chris Kintzel provided a tour of the State House to a group from Shenandoah Tours.

April 26: Kathryn Baringer and Rachel Frazier led a tour of the Archives for Isaac Vineyard, executive director for Wiley H. Bates Legacy Center, followed by a presentation on Archives resources by Rachel Frazier.

April 27: Elaine Rice Bachmann provided remarks at the opening breakfast of the Maryland Sons of the American Revolution Annual Meeting.

April 30: Rachel Rabinowitz and Jenn Cruickshank visited the Kent County Circuit Court to inspect records for possible exposure to water, mold, mildew, and insects.

May 3: Corey Lewis provided a tour of the Rolling Run facility to the Baltimore Ravens' historical curator.

May 3: Elaine Rice Bachmann attended a meeting of the Maryland 250 Commission concerning Frederick Douglass event planning.

May 3: Hannah Lane attended a meeting of the Maryland Lynching Truth and Reconciliation Commission.

May 5: Elaine Rice Bachmann attended a meeting of the Winterthur Museum Collections Committee.

May 6: Elaine Rice Bachmann, Chris Kintzel, Emily Oland Squires, Corey Lewis, Robin Gower, and Liz Coelho attended the portrait unveiling of Chief Judge Joseph Getty.

May 6: Jeni Spamer attended a Bmore Historic 2024 Unconference planning meeting.

May 7: Emily Oland Squires hosted a meeting and tour of the Archives for Department of Budget and Management classification staff.

May 7: Robin Gower provided a tour of the State House to The University of Baltimore Schaefer Center for Public Policy's NextGen Leaders program.

May 7: Kathryn Baringer attended a meeting of the Council of State Archivists State Electronic Record Initiative Education and Programming Sub-Committee.

May 7: Elaine Rice Bachmann hosted a meeting with representatives of the Department of General Services and the Governor's Office to discuss a proposed City of Annapolis park project adjacent to the Archives' grounds.

May 9: The Archives hosted a Lunch and Learn program on *Writing the Biography of Frederick Douglass and the Bailey/Douglass Family: Scenes from the Archives*, presented by Ezra Greenspan.

May 9: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Roles and Definitions of Records Management, and Records Inventories*.

May 10: Corey Lewis provided a tour of the Archives to the Fairmount Heights Alumni Association.

May 13: Emily Oland Squires attended a meeting of the Maryland Lynching Truth and Reconciliation Commission.

May 14: Archives staff and Maryland Service Year members toured the Thurgood Marshall Law Library.

May 14: Ian Smith and Mike James of the IT Department were onsite to assist in election night coverage for the State Board of Elections.

May 14: Robin Gower, Chris Kintzel, and Elaine Rice Bachmann attended a kick-off meeting to discuss the development of a Black Patriot Monument.

May 15: Chris Kintzel and Robin Gower provided a tour of the State House to a delegation of museum leaders from Ghana.

May 15: Chris Kintzel attended the dedication ceremony and reception at the Museum of Baltimore Legal History in the Clarence M. Mitchell, Jr. Courthouse in Baltimore City in honor of Judge James F. Schneider.

May 15: Rachel Frazier gave a presentation on *Genealogical Resources at the Maryland State Archives* to the Family Historians group.

May 16: Robin Gower attended the opening reception of *Mary Cassatt at Work* at the Philadelphia Museum of Art.

May 16: Rachel Rabinowitz and V. Joyce Phelps attended the State Electronic Records Initiative Un-conference.

May 16: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Retention Schedules*.

May 16: Chris Kintzel attended the Bonsai Fine Arts Dinner as part of the American Alliance of Museums Conference.

May 17 - 19: Robin Gower attended the American Alliance of Museums Annual Conference in Baltimore.

May 19: Corey Lewis gave a presentation on preservation to the East Baltimore Historical Library.

May 20: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Disposal of Non-Permanent Records and Transfer of Non-Permanent and Permanent Records, and Special Collections*.

May 22: Chris Kintzel attended a meeting of the Baltimore Courthouse Foundation and Law Museum Board.

May 23: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for government staff in the training webinar *Disposal of Non-Permanent Records and Transfer of Non-Permanent and Permanent Records, and Special Collections*.

May 23: Jen Abbott, Owen Lourie, and Chris Haley hosted Howard University and other Historical Black Colleges and Universities journalism professors for a presentation on research strategies journalism students might follow in an effort to uncover slavery-related aspects of banking, real estate, etc.

May 24: Chris Schini, Camille DiMarco, Chris Kintzel, Jen Abbott, and senior Archives leadership attend a meeting at Pimlico Race Course with representatives of the Maryland Stadium Authority to assess collections throughout the property.

May 26: Maria Day attended a screening of the documentary *A Portrait of A Man: Lonnie C. Brown*.

May 28: Owen Lourie attended the dedication of the Bruceville Encampment historical marker.

May 29: Darby Nisbett, Maria Day, and Emily Oland Squires provided a tour of the Archives to St. John's College Greenfield Library staff.

June 3: Robin Gower gave a presentation on the USS Maryland silver service.

June 4 - 5: Archives staff processed records located on the Crownsville Hospital campus to appraise value and assess conservation needs.

June 5: Emily Oland Squires attended a meeting of the Chesapeake Crossroads Heritage Area Education Committee.

June 7: Hannah Lane attended a meeting of the Maryland Lynching Truth and Reconciliation Commission Reconciliation Committee.

June 10: Elaine Rice Bachmann, Chris Kintzel, and Robin Gower attended the Spring meeting of the Maryland Commission on Artistic Property.

June 10: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for in-person government staff training on *Records Management*.

June 10: The Archives hosted the Annapolis History Consortium roundtable.

June 12: Kathryn Baringer joined Department of General Services Records Management staff as an instructor for in-person government staff training on *Records Management*.

**Maryland State Archives
Records Retention Schedules Approved
Since Hall of Records Commission Meeting
on 11/7/2023**

Caroline County, Information Technology

Rec.: 1/31/2024 Appr.: 2/13/2024 RM Sch. #:C1572 MSA S1521-1550 Supersedes: None

City of Frederick, Department of Parks and Recreation

Rec.: 7/14/2022 Appr.: 4/16/2024 RM Sch. #:M464 MSA S1522-466 Supersedes: M153

City of Frederick, Water Quality Department

Rec.: 2/9/2024 Appr.: 4/2/2024 RM Sch. #:M619 MSA S1522-465 Supersedes: None

City of Frostburg, Finance

Rec.: 3/14/2023 Appr.: 2/13/2024 RM Sch. #:M501 MSA S1522-462 Supersedes: None

City of Frostburg, Grants

Rec.: 3/14/2023 Appr.: 2/13/2024 RM Sch. #:M502 MSA S1522-463 Supersedes: None

City of Salisbury, Arts, Business and Culture, Events

Rec.: 9/22/2023 Appr.: 12/19/2023 RM Sch. #:M561 MSA S1522-459 Supersedes: None

City of Salisbury, Arts, Business and Culture, Zoo

Rec.: 9/22/2023 Appr.: 12/19/2023 RM Sch. #:M563 MSA S1522-460 Supersedes: M221-8

City of Salisbury, Finance, Accounts Receivable, Billing and Collections

Rec.: 9/22/2023 Appr.: 12/19/2023 RM Sch. #:M521 MSA S1522-453 Supersedes: M218-3

City of Salisbury, Finance, Payroll

Rec.: 9/22/2023 Appr.: 12/19/2023 RM Sch. #:M519 MSA S1522-452 Supersedes: M218-2

City of Salisbury, Human Resources, Recruitment

Rec.: 9/22/2023 Appr.: 12/19/2023 RM Sch. #:M530 MSA S1522-454 Supersedes: M224

City of Salisbury, Human Resources, Training and Development

Rec.: 9/22/2023 Appr.: 12/19/2023 RM Sch. #:M532 MSA S1522-455 Supersedes: M224

City of Salisbury, Police, Training

Rec.: 9/22/2023 Appr.: 12/19/2023 RM Sch. #:M544 MSA S1522-456 Supersedes: M344-D

City of Salisbury, Water Works, Operations

Rec.: 9/22/2023 Appr.: 12/19/2023 RM Sch. #:M548 MSA S1522-458 Supersedes: M221-4

City of Salisbury, Water Works, WTP-Administrative

Rec.: 9/22/2023 Appr.: 12/19/2023 RM Sch. #:M547 MSA S1522-457 Supersedes: M221-4

**Maryland State Archives
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Frederick County Government (FCG), Emergency Management Division

Rec.: 12/28/2022 Appr.: 12/8/2023 RM Sch. #:C1542 MSA S1521-1547 Supersedes: None

Frederick County Government (FCG), Parks and Recreation Division

Rec.: 12/28/2022 Appr.: 1/4/2024 RM Sch. #:C1547 MSA S1521-1548 Supersedes: None

Frederick County Government (FCG), County Attorney's Office

Rec.: 12/28/2022 Appr.: 12/8/2023 RM Sch. #:C1541 MSA S1521-1546 Supersedes: None

Frederick County Government, Office of Risk Management

Rec.: 8/23/2023 Appr.: 1/23/2024 RM Sch. #:C1558 MSA S1521-1549 Supersedes: None

Maryland Department of Budget Management, Office of Personnel Services and Benefits, Employee and Labor Relations Division

Rec.: 9/5/2023 Appr.: 5/8/2024 RM Sch. #:3027 MSA S1468-4265 Supersedes: 2674

Maryland Department of Transportation (MDOT), Maryland Transit Administration (MTA), Information Technology (IT)

Rec.: 11/21/2023 Appr.: 3/4/2024 RM Sch. #:3034 MSA S1468-4262 Supersedes: None

Maryland Department of Transportation (MDOT), The Secretary's Office (TSO), Office of Minority Business Enterprise (OMBE)

Rec.: 6/27/2023 Appr.: 11/7/2023 RM Sch. #:3021 MSA S1468-4258 Supersedes: 2694

Maryland National Capital Park and Planning Commission, All Agency Offices and Units

Rec.: 9/6/2023 Appr.: 10/3/2023 RM Sch. #:3025 MSA S1468-4257 Supersedes: 1229

Maryland State Department of Education (MSDE), Office of the State Superintendent, Office of Audits

Rec.: 3/27/2024 Appr.: 5/16/2024 RM Sch. #:3041 MSA S1468-4266 Supersedes: 2373-3

Maryland State Police, 98-Police Communications and Support Division (PCSD)

Rec.: 5/3/2023 Appr.: 3/7/2024 RM Sch. #:971-98-1 MSA S1468-4263 Supersedes: 971-98

Maryland State Police, Electronic Services Division (32)

Rec.: 7/19/2023 Appr.: 11/15/2023 RM Sch. #:971-32-4 MSA S1468-4259 Supersedes: 971-32-3

Maryland State Police, Office of the Department Prosecutor (47)

Rec.: 5/2/2023 Appr.: 11/22/2023 RM Sch. #:971-47-2 MSA S1468-4260 Supersedes: 971-47-1

Office of the Attorney General

Rec.: 3/20/2024 Appr.: 4/16/2024 RM Sch. #:2576A MSA S1468-4264 Supersedes: None

**Maryland State Archives
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State Highway Administration (SHA), Office of Policy and Research (OPR)

Rec.: 8/10/2023 Appr.: 12/8/2023 RM Sch. #:3024 MSA S1468-4261 Supersedes: 925

Town of Rising Sun Maryland

Rec.: 8/10/2023 Appr.: 2/13/2024 RM Sch. #:M509 MSA S1522-464 Supersedes: None

Village of Chevy Chase, Section 5

Rec.: 11/29/2023 Appr.: 1/11/2024 RM Sch. #:M414A MSA S1522-461 Supersedes: None

Village of Friendship Heights

Rec.: 3/27/2024 Appr.: 5/16/2024 RM Sch. #:M304A MSA S1522-467 Supersedes: None

**Maryland State Archives
Records Retention Schedules Approved
Since Hall of Records Commission Meeting
on 11/7/2023**

Retention Schedule Summary

State agency schedules approved - 10

County agency schedules approved - 5

Municipal agency schedules approved - 16

Total number of State Archives schedules approved - 31

Images of all approved State Archives schedules are available online at

https://msa.maryland.gov/msa/intromsa/html/record_mgmt1/approved_schedules.html

Disposal Certificate Summary
Total number of digital certificates - 663
Total number of paper certificates - 103
Total number of certificates - 766
Images of disposal certificates are available online at https://guide.msa.maryland.gov/pages/series.aspx?ID=SE55

Maryland State Archives
Digital Disposal Certificates Approved
Since Hall of Records Meeting
On 11/7/2023

Date Approved	Agency	Certificate Number
10/2/2023	Howard County Circuit Court	SE55-7388
10/2/2023	Maryland State Police North East Barrack	SE55-7389
10/3/2023	Kent County Department of Social Services	SE55-7390
10/5/2023	Queen Anne's County Circuit Court	SE55-7397
10/5/2023	Queen Anne's County Circuit Court	SE55-7398
10/5/2023	Queen Anne's County Circuit Court	SE55-7399
10/6/2023	Maryland State Police Berlin Barrack	SE55-7401
10/10/2023	Maryland Department of Transportation Maryland Port Administration - Procurement	SE55-7402
10/10/2023	Maryland Department of Transportation Maryland Port Administration - Finance/Accounting	SE55-7403
10/10/2023	Maryland Department of Transportation Maryland Port Administration - Human Resources Office	SE55-7404
10/11/2023	Carroll County Detention Center	SE55-7405
10/11/2023	City of College Park Department of Public Services	SE55-7406
10/11/2023	City of College Park Department of Public Services	SE55-7407
10/11/2023	Maryland Department of Transportation The Secretary's Office of Human Resources	SE55-7409
10/18/2023	Montgomery County Register of Wills	SE55-7410
10/18/2023	Montgomery County Register of Wills	SE55-7411
10/18/2023	Maryland Department of the Environment	SE55-7412
10/19/2023	City of College Park Department of Public Services	SE55-7413
10/19/2023	Maryland State Police Leonardtown Barrack	SE55-7414
10/19/2023	Maryland State Police Executive Protection Division (33)	SE55-7415
10/20/2023	Carroll County Detention Center	SE55-7416
10/20/2023	Anne Arundel County Detention Center	SE55-7417
10/24/2023	Maryland State Police Quartermaster Division	SE55-7418
10/30/2023	Carroll County Detention Center	SE55-7433
10/30/2023	Carroll County Detention Center	SE55-7434
10/30/2023	Carroll County Detention Center	SE55-7435

11/3/2023	Maryland State Police North East Barrack	SE55-7441
11/12/2023	Garrett Park	SE55-7461
11/14/2023	Maryland State Police Berlin Barrack	SE55-7462
11/14/2023	Baltimore City Circuit Court	SE55-7463
11/14/2023	Baltimore City Circuit Court	SE55-7464
11/14/2023	Baltimore City Circuit Court	SE55-7465
11/14/2023	Baltimore City Circuit Court	SE55-7466
11/14/2023	Baltimore City Circuit Court	SE55-7467
11/15/2023	Carroll County Detention Center	SE55-7468
11/15/2023	Carroll County Detention Center	SE55-7469
11/15/2023	Carroll County Detention Center	SE55-7470
11/15/2023	Carroll County Detention Center	SE55-7471
11/17/2023	County Commissioners of Calvert County County Attorney	SE55-7472
11/17/2023	Carroll County Detention Center	SE55-7473
11/20/2023	Maryland State Police Golden Ring Barrack	SE55-7474
11/20/2023	Maryland State Police Golden Ring Barrack	SE55-7475
11/21/2023	City of College Park Department of Public Services	SE55-7476
11/22/2023	Kent County Department of Social Services	SE55-7477
11/27/2023	Carroll County Detention Center	SE55-7478
11/27/2023	Anne Arundel County Detention Center	SE55-7479
11/27/2023	Charles County State's Attorney Office	SE55-7480
11/29/2023	City of College Park Department of Public Services	SE55-7491
12/1/2023	Maryland State Police North East Barrack	SE55-7492
12/4/2023	Chevy Chase Village Government	SE55-7493
12/4/2023	Aberdeen Police Department	SE55-7494
12/4/2023	Aberdeen Police Department	SE55-7495
12/4/2023	Aberdeen Police Department	SE55-7496
12/4/2023	Aberdeen Police Department	SE55-7497
12/4/2023	Aberdeen Police Department	SE55-7498
12/4/2023	Aberdeen Police Department	SE55-7499
12/4/2023	Aberdeen Police Department	SE55-7500
12/4/2023	Aberdeen Police Department	SE55-7501
12/4/2023	Aberdeen Police Department	SE55-7502
12/4/2023	Aberdeen Police Department	SE55-7503
12/4/2023	Aberdeen Police Department	SE55-7504
12/7/2023	Carroll County Detention Center	SE55-7520
12/7/2023	Carroll County Detention Center	SE55-7521
12/7/2023	Carroll County Detention Center	SE55-7522
12/11/2023	Maryland Department of Transportation The Secretary's Office of Procurement and Project Quality Assurance	SE55-7523
12/12/2023	Maryland Office of the Attorney General Consumer Protection - Desiree DeVoe	SE55-7524
12/12/2023	Maryland Department of Health Allegany County Health Department	SE55-7533

12/15/2023	Carroll County Detention Center	SE55-7534
12/15/2023	Carroll County Detention Center	SE55-7535
12/18/2023	Maryland Department of Health Kent County Health Department	SE55-7536
12/18/2023	Maryland Department of Health Maryland Board of Physicians	SE55-7537
12/19/2023	Maryland Department of Health Prevention and Health Promotion Administration	SE55-7538
12/19/2023	Maryland Department of Health Charles County Health Department	SE55-7539
12/19/2023	Maryland Department of Health Allegany County Health Department	SE55-7540
12/19/2023	Baltimore County Circuit Court	SE55-7541
12/19/2023	Maryland Department of Health Division of Recoveries and Financial Services	SE55-7542
12/19/2023	Maryland Department of Health Allegany County Health Department	SE55-7543
12/19/2023	Maryland Department of Health Labs Administration	SE55-7544
12/19/2023	Maryland Department of Health Kent County Health Department	SE55-7545
12/20/2023	Cecil County Circuit Court Court Administration	SE55-7546
12/20/2023	Maryland Department of Health Allegany County Health Department	SE55-7547
12/21/2023	Anne Arundel County Community College Document Services/Records Retention	SE55-7548
12/21/2023	Maryland Department of Health Prevention and Health Promotion Administration	SE55-7549
12/22/2023	Maryland Department of Health Somerset County Health Department	SE55-7550
12/22/2023	Maryland Department of Health Somerset County Health Department	SE55-7551
12/26/2023	Anne Arundel County Detention Center	SE55-7552
12/26/2023	Maryland Department of Health Somerset County Health Department	SE55-7553
12/27/2023	Maryland Department of Health Harford County Health Department	SE55-7554
12/27/2023	Carroll County Detention Center	SE55-7555
12/28/2023	Maryland Office of the Attorney General Central Files & Civil (done by CF)	SE55-7556
12/28/2023	Maryland Department of Health Somerset County Health Department	SE55-7557
12/28/2023	Maryland Department of Health Allegany County Health Department	SE55-7558
12/29/2023	County Commissioners of Calvert County County Attorney	SE55-7559
1/2/2024	Maryland Department of Health Labs Administration	SE55-7560

1/2/2024	Maryland Department of Health Labs Administration	SE55-7561
1/3/2024	Dorchester Circuit Court	SE55-7562
1/3/2024	Worcester County Sheriff's Office Expungement Unit	SE55-7563
1/3/2024	Maryland Department of Health Somerset County Health Department	SE55-7564
1/3/2024	City of College Park Administration	SE55-7565
1/4/2024	Maryland Department of Health Frederick County Health Department	SE55-7566
1/4/2024	City of Cumberland Finance - Utility Billing	SE55-7567
1/4/2024	Salisbury Government CLERK'S OFFICE	SE55-7568
1/4/2024	Maryland Department of Health Labs Administration	SE55-7569
1/5/2024	City of Cumberland City Clerk	SE55-7570
1/5/2024	Maryland Department of Health Somerset County Health Department	SE55-7571
1/8/2024	Maryland Department of Health Somerset County Health Department	SE55-7572
1/8/2024	Maryland Department of Health Harford County Health Department	SE55-7573
1/8/2024	Carroll County Detention Center	SE55-7574
1/8/2024	Maryland Department of Health Allegany County Health Department	SE55-7575
1/8/2024	Maryland Department of Health Harford County Health Department	SE55-7576
1/8/2024	Maryland Department of Health Allegany County Health Department	SE55-7577
1/9/2024	Carroll County Detention Center	SE55-7578
1/10/2024	Maryland State Police Centreville Barrack	SE55-7579
1/10/2024	City of College Park Department of Public Services	SE55-7580
1/10/2024	Maryland State Police Inspection and Compliance Division (04)	SE55-7582
1/10/2024	Montgomery County Circuit Court	SE55-7583
1/10/2024	Montgomery County Circuit Court	SE55-7584
1/10/2024	Montgomery County Circuit Court	SE55-7585
1/11/2024	Maryland State Police North East Barrack	SE55-7587
1/12/2024	Maryland Department of Transportation Maryland Transportation Authority - Police	SE55-7588
1/12/2024	Maryland Department of Transportation Maryland Transportation Authority - Policy, Innovation and Performance	SE55-7589
1/17/2024	Montgomery County Circuit Court	SE55-7590
1/17/2024	Maryland Office of the Comptroller General Accounting	SE55-7591
1/18/2024	Maryland Department of Transportation State Highway Administration - Office of Audits	SE55-7592
1/19/2024	Maryland Department of Health Washington County Health Department	SE55-7593

1/19/2024	Maryland Department of Health Washington County Health Department	SE55-7594
1/19/2024	Maryland Department of Health Office of Health Care Quality	SE55-7595
1/22/2024	Anne Arundel County Community College Document Services/Records Retention	SE55-7596
1/23/2024	Maryland State Police Executive Protection Division (33)	SE55-7597
1/24/2024	Maryland Department of Transportation Maryland Transportation Authority - Asset Control and Damage Recovery	SE55-7598
1/24/2024	Maryland Office of the Comptroller General Accounting Division	SE55-7599
1/25/2024	Carroll County Detention Center	SE55-7600
1/25/2024	Carroll County Detention Center	SE55-7601
1/26/2024	Maryland State Police Leonardtown Barrack	SE55-7602
1/26/2024	Howard County Circuit Court	SE55-7603
1/26/2024	Howard County Circuit Court	SE55-7604
1/26/2024	Howard County Circuit Court	SE55-7605
1/29/2024	Maryland State Police LaPlata Barrack (57)	SE55-7606
1/30/2024	Maryland State Police LaPlata Barrack (57)	SE55-7607
1/30/2024	Maryland State Police LaPlata Barrack (57)	SE55-7608
1/30/2024	Maryland State Police LaPlata Barrack (57)	SE55-7609
1/30/2024	Maryland State Police LaPlata Barrack (57)	SE55-7610
1/30/2024	Maryland State Police LaPlata Barrack (57)	SE55-7611
1/30/2024	Maryland State Police LaPlata Barrack (57)	SE55-7612
1/31/2024	Maryland State Police LaPlata Barrack (57)	SE55-7619
1/31/2024	Maryland State Police LaPlata Barrack (57)	SE55-7620
1/31/2024	Maryland State Police LaPlata Barrack (57)	SE55-7621
1/31/2024	Maryland State Police LaPlata Barrack (57)	SE55-7622
2/1/2024	Maryland Department of Health Carroll County Health Department	SE55-7623
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5/6/2024	Maryland Department of General Services, Records Management Division OFFICE OF THE PUBLIC DEFENDER - DISTRICT FOUR - ST. MARY'S COUNTY	SE55-8061
5/6/2024	Maryland Department of General Services, Records Management Division MARYLAND AVIATION ADMINISTRATION - DIVISION OF CONTRUCTION	SE55-8062
5/6/2024	Maryland Department of General Services, Records Management Division MARYLAND TRANSIT ADMINISTRATION - OFFICE OF THE ATTORNEY GENERAL	SE55-8063

5/6/2024	Maryland Department of General Services, Records Management Division MARYLAND PORT ADMINISTRATION - OFFICE OF THE ATTORNEY GENERAL / EXECUTIVE	SE55-8064
5/6/2024	Maryland Department of General Services, Records Management Division MDTA - LEGAL	SE55-8065
5/6/2024	Maryland Department of General Services, Records Management Division MDTA- CIVIL RIGHTS AND FAIR PRACTICES - EQUAL EMPLOYMENT OPPORTUNITY	SE55-8066
5/7/2024	Maryland Department of General Services, Records Management Division DIVISION OF PAROLE/ PROBATION - BRECKENRIDGE	SE55-8067
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - DIVISION OF PAROLE AND	SE55-8068
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - DIVISION OF PAROLE AND	SE55-8069
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - PAROLE AND PROBATION	SE55-8070
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - DIVISION OF PAROLE AND	SE55-8071
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - DIVISION OF PAROLE AND	SE55-8072
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - PAROLE & PROBATION	SE55-8073
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - DIVISION OF PAROLE AND	SE55-8074
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY & CORRECTIONAL SERV. - DIVISION OF PAROLE AND PROBATION	SE55-8075
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY & CORRECTIONAL SERVICES - COMMUNITY SUPERVISION (DDMP)	SE55-8076
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - DIVISION OF PAROLE AND	SE55-8077
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - DIVISION OF PAROLE AND	SE55-8078
5/7/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE AND PROBATION	SE55-8079

5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - PAROLE AND PROBATION	SE55-8080
5/7/2024	Maryland State Police LaPlata Barrack (57)	SE55-8081
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY & CORRECTIONAL SERVICES - DIVISION OF PAROLE & PROBATION	SE55-8082
5/7/2024	Maryland Department of General Services, Records Management Division DPSCS - RECORDS UNIT	SE55-8083
5/7/2024	Maryland Department of General Services, Records Management Division DIVISION OF PAROLE & PROBATION - MD INTERSTATE	SE55-8084
5/7/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION - #84, #15, #02, #23, #25	SE55-8085
5/7/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION UNIT #84	SE55-8086
5/7/2024	Maryland Department of General Services, Records Management Division DPSCS - DIVISION OF PAROLE & PROBATION	SE55-8087
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY & CORRECTIONAL SERVICES - DIVISION OF PAROLE & PROBATION	SE55-8088
5/7/2024	Maryland Department of General Services, Records Management Division DPSCS - DIVISION OF PAROLE & PROBATION	SE55-8089
5/7/2024	Maryland Department of General Services, Records Management Division DIVISION OF PAROLE & PROBATION - GENERAL #15	SE55-8090
5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - DIVISION OF PAROLE & PROBATION	SE55-8091
5/7/2024	Maryland Department of General Services, Records Management Division DPSCS - DIVISION OF PAROLE & PROBATION	SE55-8092
5/7/2024	Maryland Department of General Services, Records Management Division MD DEPT OF PUBLIC SAFETY & CORRECTIONAL SERV. - PAROLE & PROBATION - UNIT #06	SE55-8093
5/7/2024	Maryland Department of General Services, Records Management Division MD DEPT OF PUBLIC SAFETY & CORRECTIONAL SERV. - PAROLE & PROBATION - UNIT #10	SE55-8094
5/7/2024	Maryland Department of General Services, Records Management Division PAROLE & PROBATION - CLINICAL SERVICES	SE55-8095

5/7/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY & CORRECTIONAL SERV. - PAROLE AND PROBATION	SE55-8096
5/7/2024	Maryland Department of General Services, Records Management Division DPSCS OFFICE #38 - DIVISION OF PAROLE & PROBATION	SE55-8097
5/9/2024	Baltimore County Circuit Court	SE55-8102
5/9/2024	Maryland State Police LaPlata Barrack (57)	SE55-8103
5/9/2024	Calvert Circuit Court Administrative Records	SE55-8104
5/9/2024	Maryland State Police LaPlata Barrack (57)	SE55-8105
5/9/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - DIVISION OF PAROLE AND	SE55-8106
5/9/2024	Maryland Department of General Services, Records Management Division DEPT OF NATURAL RESOURCES - OFFICE OF THE ATTORNEY GENERAL	SE55-8107
5/9/2024	Maryland Department of General Services, Records Management Division Division of Parole and Probation	SE55-8108
5/9/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY & CORRECTIONAL SERVICES - PAROLE & PROBATION	SE55-8109
5/9/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY & CORRECTIONAL SERVICES - CENTRAL REGION ESSEX - DDMP	SE55-8110
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS -DDMP -DIVISION OF PAROLE & PROBATION	SE55-8111
5/9/2024	Maryland Department of General Services, Records Management Division PUBLIC SAFETY & CORRECTIONAL SERVICES - DIVISION OF PAROLE & PROBATION	SE55-8112
5/9/2024	Maryland Department of General Services, Records Management Division PUBLIC SAFETY & CORRECTIONAL SERVICES - DOMESTIC VIOLENCE UNIT #23 EAST - PAROLE &	SE55-8113
5/9/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES - PAROLE & PROBATION	SE55-8114
5/9/2024	Maryland Department of General Services, Records Management Division DEPT OF PUBLIC SAFETY & CORRECTIONAL SERVICES - PAROLE & PROBATION	SE55-8115
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PRAOLE & PROBATION	SE55-8116
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION - DDMP	SE55-8117

5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - DPP - SNOW HILL FIELD OFFICE	SE55-8118
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION	SE55-8119
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION	SE55-8120
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION - DDMP	SE55-8121
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION - VPU#84	SE55-8122
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION	SE55-8123
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION - DDMP	SE55-8124
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION	SE55-8125
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION - DDMP	SE55-8126
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION	SE55-8127
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION	SE55-8128
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION - SOUTH REGION - WALDORF OFFICE	SE55-8129
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION	SE55-8130
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - PAROLE & PROBATION	SE55-8131
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - #53 LEONARDTOWN	SE55-8132
5/9/2024	Maryland Department of General Services, Records Management Division DPSCS - CRIMINAL INJURIES COMPENSATION BOARD	SE55-8133
5/9/2024	Bowie Government City Manager's Office/City Clerk	SE55-8134
5/10/2024	Calvert Circuit Court Criminal	SE55-8135
5/10/2024	Dorchester Circuit Court	SE55-8136
5/10/2024	Howard County Circuit Court	SE55-8137

5/14/2024	Maryland Department of Health Talbot County Health Department	SE55-8138
5/14/2024	Maryland Department of Health Prevention and Health Promotion Administration	SE55-8139
5/14/2024	Maryland Department of Health Prevention and Health Promotion Administration	SE55-8140
5/14/2024	Maryland Department of Health Harford County Health Department	SE55-8141
5/14/2024	Maryland Department of Health Cecil County Health Department	SE55-8142
5/14/2024	Maryland Department of Health Talbot County Health Department	SE55-8143
5/14/2024	Maryland Department of Health Talbot County Health Department	SE55-8144
5/14/2024	Maryland Department of Health Office of Human Resources	SE55-8145
5/15/2024	Calvert Circuit Court Juvenile	SE55-8146
5/15/2024	Calvert Circuit Court Administrative Records	SE55-8147
5/15/2024	Maryland State Police Leonardtown Barrack	SE55-8148
5/15/2024	Calvert Circuit Court	SE55-8149
5/15/2024	Maryland State Police LaPlata Barrack (57)	SE55-8150
5/16/2024	Maryland State Police LaPlata Barrack (57)	SE55-8151
5/17/2024	Maryland State Police Berlin Barrack	SE55-8152
5/17/2024	Howard County Circuit Court	SE55-8153
5/17/2024	Howard County Circuit Court	SE55-8154

Maryland State Archives
 Paper Disposal Certificates Approved
 Since Hall of Records Meeting
 On 11/7/2023

Date Approved	Agency	Certificate Number
9/20/2023	Anne Arundel County Detention Center, Administration (S1469-3806)	SE55-7391
8/2/2023	Baltimore County Public School, CORD FORMS 08/02/2023 (S1469-3813)	SE55-7392
8/4/2023	Baltimore County Public School, CORD FORMS 08/04/2023 (S1469-3814)	SE55-7393
8/11/2023	Baltimore County Public School, CORD FORMS 08/11/2023 (S1469-3815)	SE55-7394
8/8/2023	Baltimore County Public School, CORD FORMS 08/08/2023 (S1469-3816)	SE55-7395
8/10/2023	Baltimore County Public School, CORD FORMS 08/10/2023 (S1469-3817)	SE55-7396
10/4/2023	Maryland State Archives, Reference Department (S1469-3818)	SE55-7400
10/2/2023	Anne Arundel County Detention Center, Administration (S1469-3820)	SE55-7408
8/16/2023	Baltimore County Public School, CORD FORMS 08/16/2023 (S1469-3826)	SE55-7419
8/18/2023	Baltimore County Public School, CORD FORMS 08/18/2023 (S1469-3827)	SE55-7420
8/24/2023	Baltimore County Public School, CORD FORMS 08/24/2023 (S1469-3828)	SE55-7421
8/25/2023	Baltimore County Public School, CORD FORMS 08/25/2023 (S1469-3829)	SE55-7422
10/13/2023	Anne Arundel County Detention Center, Administration (S1469-3830)	SE55-7423
9/7/2023	District Court 3 Queen Anne's County (S1469-3797)	SE55-7424
9/7/2023	District Court 3 Queen Anne's County (S1469-3798)	SE55-7425
9/7/2023	District Court 3 Queen Anne's County (S1469-3800)	SE55-7426
9/7/2023	District Court 3 Queen Anne's County (S1469-3801)	SE55-7427
9/7/2023	District Court 3 Kent County (S1469-3803)	SE55-7428
9/7/2023	District Court 3 Kent County (S1469-3804)	SE55-7429
10/12/2023	District Court 12 Allegany County (S1469-3821)	SE55-7430
10/12/2023	District Court 12 Allegany County (S1469-3822)	SE55-7431
7/20/2023	UMB Police Department, Support Services (S1469-3831)	SE55-7432
9/7/2023	District Court 3 Queen Anne's County (S1469-3799)	SE55-7436
9/7/2023	District Court 3 Kent County (S1469-3805)	SE55-7437
10/12/2023	District Court 12 Allegany County (S1469-3823)	SE55-7438

10/12/2023	District Court 12 Allegany County (S1469-3824)	SE55-7439
10/12/2023	District Court 12 Allegany County (S1469-3825)	SE55-7440
6/20/2023	District Court 11 Washington County (S1469-3759)	SE55-7442
6/20/2023	District Court 11 Washington County (S1469-3760)	SE55-7443
6/20/2023	District Court 11 Washington County (S1469-3761)	SE55-7444
8/30/2023	District Court 12 Allegany County (S1469-3787)	SE55-7445
9/8/2023	Frederick County Government, Animal Control - Animal Files (S1469-3834)	SE55-7446
8/21/2023	Frederick County Government, Animal Control - Animal Files (S1469-3835)	SE55-7447
9/1/2023	Frederick County Government, Budget Office (S1469-3836)	SE55-7448
8/3/2023	Frederick County Government, Division of family Services (S1469-3837)	SE55-7449
10/26/2023	Frederick County Government, Division of Family Services (S1469-3838)	SE55-7450
7/5/2023	Division of Parks and Recreation, Frederick County Maryland, Department of Recreation Services (S1469-3839)	SE55-7451
7/15/2023	Frederick County Government, Division of Parks and Recreation (S1469-3840)	SE55-7452
4/25/2023	Frederick County Government, Division of Public Works (S1469-3841)	SE55-7453
4/25/2023	Frederick County Government, Division of Public Works (S1469-3842)	SE55-7454
4/25/2023	Frederick County Government, DPW - Department of Fiscal Services (S1469-3843)	SE55-7455
4/25/2023	Frederick County Government, DPW - Fiscal Services (S1469-3844)	SE55-7456
4/25/2023	Frederick County Government, Division of Public Works - Fiscal Services (S1469-3845)	SE55-7457
4/25/2023	Frederick County Government, Division of Public Works (S1469-3846)	SE55-7458
10/26/2023	Frederick County Government, Division of Solid Waste and Recycling (S1469-3847)	SE55-7459
4/24/2023	Frederick County Government, Division of Water and Sewer Utilities (S1469-3848)	SE55-7460
9/25/2023	Baltimore County Public School, CORD FORMS 09/25/2023 (S1469-3849)	SE55-7481
9/12/2023	Baltimore County Public School, CORD FORMS 09/12/2023 (S1469-3850)	SE55-7482
9/11/2023	Baltimore County Public School, CORD FORMS 09/11/2023 (S1469-3851)	SE55-7483
9/8/2023	Baltimore County Public School, CORD FORMS 09/08/2023 (S1469-3852)	SE55-7484

9/6/2023	Baltimore County Public School, CORD FORMS 09/06/2023 (S1469-3853)	SE55-7485
10/19/2023	Frederick County Circuit Court (S1469-3854)	SE55-7486
11/14/2023	District Court 3 Cecil County (S1469-3860)	SE55-7487
11/14/2023	District Court 3 Cecil County (S1469-3861)	SE55-7488
11/14/2023	District Court 3 Cecil County (S1469-3862)	SE55-7489
11/16/2023	District Court 5 Prince George's County (S1469-3863)	SE55-7490
10/16/2023	Baltimore County Public School, CORD FORMS 10/16/2023 (S1469-3866)	SE55-7505
3/14/2023	District Court 3 Kent County (S1469-3697)	SE55-7506
3/14/2023	District Court 3 Kent County (S1469-3698)	SE55-7507
3/14/2023	District Court 3 Kent County (S1469-3699)	SE55-7508
4/14/2023	Harford County Circuit Court (S1469-3714)	SE55-7509
4/20/2023	Harford County Circuit Court, Licensing Department (S1469-3716)	SE55-7510
6/14/2023	District Court 9 Harford County (S1469-3752)	SE55-7511
6/16/2023	District Court 9 Harford County (S1469-3755)	SE55-7512
8/11/2023	Attorney General Office, Contract Litigation Unit (S1469-3782)	SE55-7513
9/25/2023	Charles County Sheriff's Office, Support Services Division/Records (S1469-3807)	SE55-7514
1/10/2023	Charles County Sheriff's Office, Office of the Sheriff (S1469-3808)	SE55-7515
7/22/2022	Charles County Sheriff's Office, Information Services/Records (S1469-3809)	SE55-7516
5/20/2022	Charles County Sheriff's Office, Special Services Division (S1469-3810)	SE55-7517
11/22/2021	Charles County Sheriff's Office, Information Services/Records (S1469-3811)	SE55-7518
6/11/2021	Charles County Sheriff's Office, Accounting (S1469-3812)	SE55-7519
10/24/2023	Office of the Public Access Ombudsman (S1469-3832)	SE55-7525
10/23/2023	St. Mary's County Government, Office of the County Attorney (S1469-3833)	SE55-7526
10/25/2023	District Court 12 Allegany County (S1469-3855)	SE55-7527
11/6/2023	Charles County Sheriff's Office, Corrcetions (S1469-3856)	SE55-7528
11/9/2023	Attorney General Office, Contract Litigation Unit (S1469-3857)	SE55-7529
11/8/2023	District Court 12 Allegany County (S1469-3858)	SE55-7530
11/8/2023	District Court 12 Allegany County (S1469-3859)	SE55-7531
10/23/2023	Attorney General Office, Open Meetings Compliance Board (S1469-3865)	SE55-7532
9/6/2023	Attorney General Office, Consumer Protection Division (S1469-3864)	SE55-7581

11/16/2023	Baltimore County Public School, CORD FORMS 11/16/2023 (S1469-3869)	SE55-7586
1/3/2024	Frederick County Government, Division of Parks and Recreation (S1469-3873)	SE55-7613
12/14/2023	Frederick County Government, Division of Family Services (S1469-3874)	SE55-7614
12/21/2023	Frederick County Government, Public Works, Transportation Engineering (S1469-3875)	SE55-7615
1/2/2024	Frederick County Government, Finance Division (S1469-3876)	SE55-7616
7/12/2023	Frederick County Government, Division of Solid Waste and Recycling (S1469-3877)	SE55-7617
1/11/2024	Frederick County Government, Division of Aging and Independence (S1469-3878)	SE55-7618
2/5/2024	Anne Arundel County, Department of Detention Facilities (S1469-3881)	SE55-7666
2/6/2024	Department of Environment, Air and Radiation Administration (S1469-3882)	SE55-7667
1/26/2024	Frederick County Government, Division of Solid Waste and Recycling (S1469-3883)	SE55-7668
1/30/2024	Frederick County Government, Transit Services (S1469-3884)	SE55-7669
2/2/2024	Frederick County Government, Budget Office (S1469-3885)	SE55-7670
12/13/2023	Baltimore County Public School, CORD FORMS 12/13/2023 (S1469-3886)	SE55-7671
2/26/2024	Baltimore County Public School, CORD FORMS 02/26/2024 (S1469-3887)	SE55-7673
3/1/2024	Wicomico County Circuit Court (S1469-3888)	SE55-7683
3/1/2024	Frederick County Circuit Court (S1469-3889)	SE55-7684
2/27/2024	Westminster Police Department, Records (S1469-3892)	SE55-7685
3/12/2024	District Court 1 Baltimore City (S1469-3897)	SE55-7717
3/27/2024	District Court 5 Prince George's County (S1469-3901)	SE55-7729
4/3/2024	Baltimore County Public School, CORD FORMS 01/31/2024 (S1469-3907)	SE55-8098
5/2/2024	Wicomico County Circuit Court (S1469-3920)	SE55-8099
3/13/2024	Baltimore County Public School, CORD FORMS 03/13/2024 (S1469-3922)	SE55-8100
4/19/2024	District Court 3 Caroline County (S1469-3923)	SE55-8101

Maryland State Archives
Records Received
Since Last Hall of Records Commission Meeting
on 11/7/2023

DEPARTMENT OF LABOR LICENSING AND REGULATION BOARD OF PUBLIC
ACCOUNTANCY

(Minutes)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
5/3/2024	T351	11/1969- 12/1975, 01/1980- 12/2005, 05/2006- 08/2007, 10/2007- 06/2011, 08/2011- 06/2012, 08/2012- 05/2017, 08/2017- 12/2019	14 Boxes

DEPARTMENT OF NATURAL RESOURCES MARYLAND ENVIRONMENTAL
TRUST

(Aerial Photographs, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/26/2023	TE176	1972, 1974- 2023	1 xls

**(Amendments, Assignments, Confirmatory
Deeds)**

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/24/2024	T4702	2009-2022	3 Boxes

**(Amendments, Assignments, Confirmatory
Deeds, Index)**

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/24/2024	TE180	1972, 1974- 2023	1 xls

Maryland State Archives
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Since Last Hall of Records Commission Meeting
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DEPARTMENT OF TRANSPORTATION STATE HIGHWAY ADMINISTRATION
(Right of Way Plats)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T2048		62 Maps/Plats
11/30/2023	T2048		12 Maps/Plats
1/31/2024	T2048		25 Maps/Plats
2/29/2024	T2048		2 Maps/Plats

GENERAL ASSEMBLY HOUSE OF DELEGATES
(Bill and Resolution File)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/11/2024	T290	01/2023- 04/2023	18 Boxes

GENERAL ASSEMBLY SENATE
(Bill and Resolution File)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/9/2024	T293	2023	18 Boxes

(Journal and Roll Calls)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/9/2024	T294	2023	18 Boxes

MARYLAND DEPARTMENT OF TRANSPORTATION, THE SECRETARY'S OFFICE,
OFFICE OF PLANNING AND CAPITAL PROGRAMMING

(Annual Attainment Report on Transportation
System Performance)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/11/2024	T5260	2020-2023	0.3 Boxes

(Consolidated Transportation Program)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/11/2024	T5259	2020-2023	1 Boxes

(Other State Plans Produced By Office of
Planning and Capital Programming)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/11/2024	T5263	2005	0.3 Boxes

Maryland State Archives
Records Received
Since Last Hall of Records Commission Meeting
on 11/7/2023

MARYLAND STATE COMMISSION ON CRIMINAL SENTENCING POLICY
(Annual Reports)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
2/8/2024	TE48	2023	0.3 Boxes

SECRETARY OF STATE

(Executive Orders)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
2/1/2024	T892	2018-2024	0.5 Volumes

(Governor's Orders)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
2/1/2024	T5470	2020-2022	1 Volumes

(Proclamations)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
2/1/2024	T876	03/05/2020- 10/06/2020, 10/29/2020- 07/21/2023	0.5 Volumes

THURGOOD MARSHALL STATE LAW LIBRARY

(Records and Briefs, Court of Appeals)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
3/27/2024	T5463	1880-1976, 1979-1980, 1982, 2002	439 Volumes, 3 Boxes

(Records and Briefs, Court of Special Appeals)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
3/27/2024	T5464	1966-1984, 1990, 1992, 2001	943 Volumes, 11 Boxes

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ALLEGANY COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Allegany)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1896	2023	3 Maps/Plats
12/29/2023	T1896	2023	6 Maps/Plats
1/31/2024	T1896	2024	3 Maps/Plats
3/29/2024	T1896	2024	4 Maps/Plats
4/30/2024	T1896	2024	8 Maps/Plats

Maryland State Archives
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ANNE ARUNDEL COUNTY CIRCUIT COURT

(Civil Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/6/2023	T1067	1991-2001, 2011	137 Boxes
1/4/2024	T1067	1993-2001, 2012	156 Boxes

(Criminal Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/6/2023	T1066	1989-1994, 1997-1998, 2000, 2004, 2006-2007, 2010, 2012	36 Boxes
1/4/2024	T1066	1989, 1992- 1996	25 Boxes

(Marriage Applications and Returns)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/4/2024	T2647	04/1990- 07/1992	8 Boxes

(Marriage Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/6/2023	T5394	07/1992- 01/1996	11 Boxes

(Paternity Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/6/2023	T1411	1990-1991, 2004-2005	13 Boxes
1/4/2024	T1411	2005-2006	6 Boxes

(URESAs Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/6/2023	T1410	1969-1978	1 Boxes

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ANNE ARUNDEL COUNTY MARYLAND STATE ARCHIVES
(Subdivision Plats, Anne Arundel)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1897	2023	36 Maps/Plats
11/30/2023	T1897	2023	86 Maps/Plats
12/29/2023	T1897	2023	9 Maps/Plats
1/31/2024	T1897	2024	95 Maps/Plats
2/29/2024	T1897	2024	12 Maps/Plats
3/29/2024	T1897	2024	25 Maps/Plats
4/30/2024	T1897	2024	37 Maps/Plats

BALTIMORE CITY CIRCUIT COURT
(Adoption Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/27/2023	T1421	2007	9 Boxes

(Civil Papers, Equity and Law)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/27/2023	T2691	2004-2005, 2008	382 Boxes

(Criminal Docket)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/27/2023	T3900	2003-2018 (not 01/2012)	382 Boxes

(URESAs Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/27/2023	T3354	2002	14 Boxes

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BALTIMORE CITY MARYLAND STATE ARCHIVES

(Subdivision Plats, Baltimore City)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1898	2023	2 Maps/Plats
11/30/2023	T1898	2023	6 Maps/Plats
12/29/2023	T1898	2023	6 Maps/Plats
2/29/2024	T1898	2024	6 Maps/Plats
3/29/2024	T1898	2024	2 Maps/Plats
4/30/2024	T1898	2024	4 Maps/Plats

BALTIMORE COUNTY CIRCUIT COURT

(Civil Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/3/2023	T697	1987-2001	78 Boxes
3/19/2024	T697	1993	166 Boxes

(Criminal Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/3/2023	T1769	1973-1978, 1980-1999	21 Boxes

(Marriage Applications)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/3/2023	T5406	2010-2012	6 Boxes

(Marriage Certificates)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/3/2023	T5405	1993-1995	2 Boxes

(Marriage Return of Service)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/3/2023	T5431	2010-2012	6 Boxes

(Paternity Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/3/2023	T1767	1969-1991	4 Boxes

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BALTIMORE COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Baltimore)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1899	2023	3 Maps/Plats
11/30/2023	T1899	2023	8 Maps/Plats
12/29/2023	T1899	2023	16 Maps/Plats
1/31/2024	T1899	2024	1 Maps/Plats
2/29/2024	T1899	2024	10 Maps/Plats
3/29/2024	T1899	2024	21 Maps/Plats
4/30/2024	T1899	2024	18 Maps/Plats

Maryland State Archives
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BALTIMORE COUNTY REGISTER OF WILLS

(Estate Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
11/13/2023	T679	2007-2015	96 Boxes

(Estate Papers, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/30/2023	TE178	1956-2016	1 pdf

(Guardianship Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
11/13/2023	T1203	2007-2014	1 Boxes

(Guardianship Papers, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/30/2023	TE179	2007-2014	1 pdf

(Wills and Codicils)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
11/13/2023	T5194	2015-2016	11 Boxes

(Wills and Codicils, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/30/2023	TE177	1968-69, 1972-74, 1976, 1980-2016	1 pdf

CALVERT COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Calvert)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1900	2023	4 Maps/Plats
11/30/2023	T1900	2023	10 Maps/Plats
12/29/2023	T1900	2023	5 Maps/Plats
1/31/2024	T1900	2024	6 Maps/Plats
3/29/2024	T1900	2024	14 Maps/Plats
4/30/2024	T1900	2024	7 Maps/Plats

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CAROLINE COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Caroline)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1901	2023	15 Maps/Plats
11/30/2023	T1901	2023	7 Maps/Plats
12/29/2023	T1901	2023	57 Maps/Plats
1/31/2024	T1901	2024	4 Maps/Plats
2/29/2024	T1901	2024	10 Maps/Plats
3/29/2024	T1901	2024	2 Maps/Plats
4/30/2024	T1901	2024	16 Maps/Plats

CAROLINE COUNTY REGISTER OF WILLS

(Estate Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/29/2024	TE173	7/31/1980- 7/11/1988	1 pdf
4/19/2024	TE173	07/19/1988- 06/28/1994	1 pdf

(Estate Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/29/2024	T2888	7/31/1980- 7/11/1988	25 Boxes
4/17/2024	T2888	7/19/1988- 6/28/1994	25 Boxes

CARROLL COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Carroll)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1902	2023	14 Maps/Plats
12/29/2023	T1902	2023	44 Maps/Plats
2/29/2024	T1902	2024	9 Maps/Plats
3/29/2024	T1902	2024	18 Maps/Plats
4/30/2024	T1902	2024	3 Maps/Plats

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CECIL COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Cecil)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1903	2023	5 Maps/Plats
11/30/2023	T1903	2023	4 Maps/Plats
12/29/2023	T1903	2023	2 Maps/Plats
1/31/2024	T1903	2024	8 Maps/Plats
2/29/2024	T1903	2024	6 Maps/Plats
3/29/2024	T1903	2024	8 Maps/Plats
4/30/2024	T1903	2024	6 Maps/Plats

CHARLES COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Charles)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1904	2023	6 Maps/Plats
11/30/2023	T1904	2023	18 Maps/Plats
12/29/2023	T1904	2023	4 Maps/Plats
1/31/2024	T1904	2024	6 Maps/Plats
2/29/2024	T1904	2024	14 Maps/Plats
3/29/2024	T1904	2024	5 Maps/Plats
4/30/2024	T1904	2024	22 Maps/Plats

DORCHESTER COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Dorchester)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1905	2023	3 Maps/Plats
11/30/2023	T1905	2023	11 Maps/Plats
12/29/2023	T1905	2023	8 Maps/Plats
1/31/2024	T1905	2024	11 Maps/Plats
2/29/2024	T1905	2024	7 Maps/Plats
3/29/2024	T1905	2024	13 Maps/Plats
4/30/2024	T1905	2024	13 Maps/Plats

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FREDERICK COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Frederick)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1906	2023	73 Maps/Plats
11/30/2023	T1906	2023	36 Maps/Plats
12/29/2023	T1906	2023	45 Maps/Plats
1/31/2024	T1906	2024	64 Maps/Plats
2/29/2024	T1906	2024	48 Maps/Plats
3/29/2024	T1906	2024	57 Maps/Plats
4/30/2024	T1906	2024	81 Maps/Plats

GARRETT COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Garrett)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1907	2023	11 Maps/Plats
11/30/2023	T1907	2023	9 Maps/Plats
12/29/2023	T1907	2023	8 Maps/Plats
1/31/2024	T1907	2024	10 Maps/Plats
2/29/2024	T1907	2024	8 Maps/Plats
3/29/2024	T1907	2024	8 Maps/Plats
4/30/2024	T1907	2024	14 Maps/Plats

Maryland State Archives
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HARFORD COUNTY CIRCUIT COURT

(Adoption and Termination of Parental Rights)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/6/2023	T4784	01/2009- 06/2010	8 Boxes

(Adoption Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/6/2023	T3141	01/2011- 12/2011	2 Boxes

(Criminal Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/6/2023	T3734	2009-2010	16 Boxes

(Guardianship Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/6/2023	T3812	2009-2011	6 Boxes

(Paternity Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/6/2023	T3707	01/2009- 12/2011	37 Boxes

(URESAs Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
12/6/2023	T3803	01/2009- 12/2011	33 Boxes

HARFORD COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Harford)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1908	2023	17 Maps/Plats
11/30/2023	T1908	2023	30 Maps/Plats
12/29/2023	T1908	2023	10 Maps/Plats
1/31/2024	T1908	2024	13 Maps/Plats
2/29/2024	T1908	2024	31 Maps/Plats
3/29/2024	T1908	2024	14 Maps/Plats
4/30/2024	T1908	2024	28 Maps/Plats

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HOWARD COUNTY CIRCUIT COURT

(Criminal Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/25/2024	T3237	1968, 1976-2018	252 Boxes

(Marriage Applications and Returns)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/25/2024	T5454	2005-2019	34 Boxes

(Marriage Applications and Returns, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/25/2024	TE174	2006-2019	1 pdf

(Plat Book)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T2466	2023	18 Maps/Plats
11/30/2023	T2466	2023	17 Maps/Plats
12/29/2023	T2466	2023	11 Maps/Plats
1/31/2024	T2466	2024	9 Maps/Plats
2/29/2024	T2466	2024	55 Maps/Plats
3/29/2024	T2466	2024	13 Maps/Plats
4/30/2024	T2466	2024	59 Maps/Plats

KENT COUNTY CIRCUIT COURT

(Plat Book)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
11/30/2023	T2186	2023	1 Maps/Plats
12/29/2023	T2186	2023	10 Maps/Plats
1/31/2024	T2186	2024	2 Maps/Plats
2/29/2024	T2186	2024	4 Maps/Plats
3/29/2024	T2186	2024	4 Maps/Plats
4/30/2024	T2186	2024	4 Maps/Plats

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MONTGOMERY COUNTY CIRCUIT COURT

(Adoption Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T2482	10/16/2016- 6/14/2018	15 Boxes

(Civil Papers, Family)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T5189	1/28/2000- 5/10/2000	103 Boxes
3/5/2024	TE181	10/22/1999- 11/22/1999	2912 pdfs

(URESAs Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T2385	9/2/1993- 06/26/1996	118 Boxes
3/5/2024	TE182	1/5/1993- 1/13/1993	214 pdfs

MONTGOMERY COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Montgomery)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1911	2023	10 Maps/Plats
11/30/2023	T1911	2023	3 Maps/Plats
12/29/2023	T1911	2023	9 Maps/Plats
1/31/2024	T1911	2024	8 Maps/Plats
2/29/2024	T1911	2024	15 Maps/Plats
3/29/2024	T1911	2024	30 Maps/Plats
4/30/2024	T1911	2024	27 Maps/Plats

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MONTGOMERY COUNTY REGISTER OF WILLS

(Estate Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
3/26/2024	T416	2005-2009, 2011-2014	16 Boxes

(Guardianship Papers)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
3/26/2024	T417	2005-2007, 2012-2014	1 Boxes

(Wills and Codicils)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
3/26/2024	T5163	2014-2023	57 Boxes

(Wills, Original)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
3/26/2024	T418		1 Boxes

PRINCE GEORGE'S COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Prince George's)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1912	2023	59 Maps/Plats
11/30/2023	T1912	2023	27 Maps/Plats
12/29/2023	T1912	2023	78 Maps/Plats
1/31/2024	T1912	2024	88 Maps/Plats
2/29/2024	T1912	2024	63 Maps/Plats
3/29/2024	T1912	2024	17 Maps/Plats
4/30/2024	T1912	2024	42 Maps/Plats

QUEEN ANNE'S COUNTY CIRCUIT COURT

(Assessment Ledger)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/18/2024	T5472	1908-1910	2 Volumes

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QUEEN ANNE'S COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Queen Anne's)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1913	2023	10 Maps/Plats
11/30/2023	T1913	2023	18 Maps/Plats
12/29/2023	T1913	2023	16 Maps/Plats
1/31/2024	T1913	2024	16 Maps/Plats
2/29/2024	T1913	2024	2 Maps/Plats
3/29/2024	T1913	2024	24 Maps/Plats
4/30/2024	T1913	2024	25 Maps/Plats

Maryland State Archives
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SOMERSET COUNTY CIRCUIT COURT

(Bond Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/5/2024	T801	1972-1999	8 Volumes

(Equity Docket)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/5/2024	T5071	1819-1944	9 Volumes

(Equity Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/5/2024	T5184	1898-1989	46 Volumes

(Judicial Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/5/2024	T5466	1930-1961	1 Volumes

(Land Records)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/5/2024	T785	1714-1715, 1797-1799, 1861-1863, 1910-2004	502 Volumes

(Land Records, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/5/2024	T5467	1976-1977	1 Volumes

(Physicians and Surgeons Register)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/5/2024	T5465	1894-1970	1 Volumes

(Sanitary District Lien Docket)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/5/2024	T5452	1963-1983	1 Volumes

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SOMERSET COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Somerset)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1915	2023	2 Maps/Plats
12/29/2023	T1915	2023	12 Maps/Plats
2/29/2024	T1915	2024	6 Maps/Plats
4/30/2024	T1915	2024	5 Maps/Plats

ST. MARY'S COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, St. Mary's)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1914	2023	19 Maps/Plats
11/30/2023	T1914	2023	10 Maps/Plats
12/29/2023	T1914	2023	21 Maps/Plats
1/31/2024	T1914	2024	14 Maps/Plats
2/29/2024	T1914	2024	12 Maps/Plats
3/29/2024	T1914	2024	29 Maps/Plats
4/30/2024	T1914	2024	22 Maps/Plats

TALBOT COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Talbot)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
11/30/2023	T1916	2023	29 Maps/Plats
12/29/2023	T1916	2023	19 Maps/Plats
1/31/2024	T1916	2024	18 Maps/Plats
2/29/2024	T1916	2024	23 Maps/Plats
3/29/2024	T1916	2024	23 Maps/Plats
4/30/2024	T1916	2024	20 Maps/Plats

Maryland State Archives
Records Received
Since Last Hall of Records Commission Meeting
on 11/7/2023

WASHINGTON COUNTY MARYLAND STATE ARCHIVES
(Subdivision Plats, Washington)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1917	2023	23 Maps/Plats
11/30/2023	T1917	2023	29 Maps/Plats
12/29/2023	T1917	2023	35 Maps/Plats
1/31/2024	T1917	2024	8 Maps/Plats
2/29/2024	T1917	2024	16 Maps/Plats
3/29/2024	T1917	2024	12 Maps/Plats
4/30/2024	T1917	2024	32 Maps/Plats

WASHINGTON COUNTY REGISTER OF WILLS
(Wills and Codicils)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
2/21/2024	T5300	2002-2021	76 Boxes

WICOMICO COUNTY CIRCUIT COURT
(Adoption Docket)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T5457	06/15/1947- 04/01/2002	4 Volumes

(Bond Record, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T5460	1908-1991	2 Volumes

(Chancery Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/23/2024	TE115	02/23/1917- 11/16/1966	59 pdfs

(Criminal Docket)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T4254	03/30/1900- 09/19/1929, 09/19/1956- 10/23/2015	7 Volumes

Maryland State Archives
Records Received
Since Last Hall of Records Commission Meeting
on 11/7/2023

(Criminal Docket, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T4255	1900-1975	2 Volumes

(Equity Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T4266	08/06/1919- 10/01/1965	50 Volumes

(Juvenile Docket)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T4288	06/22/1966- 02/22/2002	10 Volumes

(Marriage Applications and Returns)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/23/2024	TE131	1930-1947, 03/26/1981- 05/07/1998	64 pdfs
4/15/2024	T5412	06/22/1980- 05/07/1998	58 Volumes

(Marriage Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T4300	1867- 04/09/1998	19 Volumes

(Military Discharges)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T5458	03/05/1942- 03/24/2022	7 Volumes

(Military Discharges, Index)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T5459	1942-2022	1 Volumes

(State Tax Lien Docket)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T5375	07/09/1973- 12/08/2016	9 Volumes

Maryland State Archives
Records Received
Since Last Hall of Records Commission Meeting
on 11/7/2023

(State Tax Lien Record)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
1/23/2024	TE113	07/09/1973- 12/08/2016	9 pdfs

(Test Book)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T5462	1867-2019	8 Volumes

(Tongers, Crabbers, Crab Packers, Crab Shippers License Book)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
4/15/2024	T5461	09/08/1950- 12/21/1982	1 Volumes

WICOMICO COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Wicomico)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1918	2023	9 Maps/Plats
11/30/2023	T1918	2023	7 Maps/Plats
12/29/2023	T1918	2023	31 Maps/Plats
1/31/2024	T1918	2024	10 Maps/Plats
2/29/2024	T1918	2024	11 Maps/Plats
3/29/2024	T1918	2024	48 Maps/Plats
4/30/2024	T1918	2024	18 Maps/Plats

WORCESTER COUNTY MARYLAND STATE ARCHIVES

(Subdivision Plats, Worcester)

<i>Date Received</i>	<i>Series No</i>	<i>Date Added</i>	<i>New Items</i>
10/31/2023	T1919	2023	27 Maps/Plats
11/30/2023	T1919	2023	17 Maps/Plats
12/29/2023	T1919	2023	15 Maps/Plats
1/31/2024	T1919	2024	12 Maps/Plats
2/29/2024	T1919	2024	28 Maps/Plats
3/29/2024	T1919	2024	14 Maps/Plats
4/30/2024	T1919	2024	22 Maps/Plats

Maryland State Archives
Records Received
Since Last Hall of Records Commission Meeting
on 11/7/2023

Total number of volumes added:	2,133.00
Total number of boxes added:	2,483.00
Total number of maps/plats added:	3,070.00
Total number of digital files added:	3,213.00
We also processed 3,993 digital books as a part of mdlandrec.net	

**Maryland State Archives
Special Collections
Received Since Last Hall of Records Commission Meeting**

Series	Series Title
MSA SC 6399	Herman Moser Collection
MSA SC 6400	Susan Pearl Collection of Harper's Pictorial History
MSA SC 6401	Shirley Donaldson Schmidt Collection
MSA SC 6402	Robinson and Connor Family Papers
MSA SC 6403	Sankofa Dance Theater
MSA SC 6404	Lonnie and Gloria Brown Collection
MSA SC 6405	John Van Horn Collection
MSA SC 6406	Eastport Democratic Club Collection
MSA SC 6407	Rear Adm. Herbert James Ray Collection
MSA SC 6408	AFDF Broadneck Peninsula African American Oral History Collection
MSA SC 6409	Kay Scarborough Collection
MSA SC 6410	Jack L. Shagena, Jr. and Henry C. Peden, Jr. Digital Newspaper Collection
MSA SC 6411	The Deale Area Historical Society Collection
MSA SC 6412	Maryland History of Landscape Architecture Collection
MSA SC 6413	Conowingo Dam Collection
MSA SC 6414	Chief Judge Joseph M. Getty Collection
MSA SC 6415	Marion Quick Collection
MSA SC 6416	John Ziemann Baltimore's Marching Ravens Band Collection
MSA SC 6417	Indigenous Archive Project for the Eastern Shore of Maryland Collection
MSA SC 6418	Dr. Aris T. Allen and Dr. Faye Watson Allen Collection



Commission on Artistic Property

Fall 2023 Meeting (Virtual)

Agenda

December 20, 2023

10:30AM-11:30AM

Attendees

Mark B. Letzer, *Chairman*

Ex officio members

Julia Marciari-Alexander, Director, The Walters Art Museum

Catherine Rogers Arthur, Vice President of Collections & Chief Curator

(representing Katie Caljean, Executive Director, Maryland Center for History & Culture)

Sarah J. Hall, Director, Washington County Museum of Fine Arts

Sammy Hoi, President, Maryland Institute College of Art

Sarah Jesse, Director, Academy Art Museum

Elisabeth Long, Dean of University Libraries, Archives, and Museums.

(representing Fred Bronstein, Dean, The Peabody Institute)

Caitlin Perry-Vogelhut, Registrar, Database Administration and Exhibitions Department Head

(representing, Asma Naeem Director, The Baltimore Museum of Art)

Public Members

Philip Cantelon CEO, History Associates, Inc.

Diane Hutchins, Government Relations Specialist

Sasha Lourie, Associate Curator, Office of Senate Curator, U.S. Capitol

Julie Madden, Former Board Member, Maryland Citizens for the Arts

Joseph Ruzicka, Department of the Treasury

David Terry, Assistant Professor, Morgan State University

Special Guests

Daniel Fulco, Curator, Washington County Museum of Fine Arts

MSA Staff

Elaine Rice Bachmann

Christopher Kintzel
Robin Gower

Opening Remarks, Chairman, Mark B. Letzer.

- Welcome
- Washington County Museum of Fine Arts exhibition, *Treasures of the State* ran from June 22- October 23, 2023. Exhibition was well-received, with 12,677 visitors attending.

Minutes of Previous Meeting:

Proposed Action by the Commission: motion to approve minutes of the June 06, 2023 meeting

Staff Highlights Since Last Meeting:

- Civil Rights Bus Trip, Institute for Common Power/Maryland Lynching Memorial Project, Elaine Rice Bachmann
- Elaine Rice Bachmann and Chris Kintzel attended the unveiling of the portraits of Governor Martin O'Malley and First Lady Judge Catherine Curran O'Malley on July 19, 2023

State Archivist's Report, Elaine Rice Bachmann

- Budget
- Black Patriot monument on State House grounds

Director's Report, Christopher J. Kintzel

- End of *In Freedom's Name* on display in the legislative complex, December 19, 2023
- Conservation Projects (slideshow)
- Exhibition case for Navigator Clock [MSA SC 1545-3507], for USS *MD* Armored Cruiser

Proposed Action by the Commission: motion to approve new accessions into the state-owned art collection.

Works of Art with a value in excess of \$1,000

- Portrait of Governor Martin O'Malley (2)
- Official portrait of Judge Katie O'Malley
- Estate of Richard Adams Nininger (Kate & Florence Mackubin), 17 works of art
- Official portrait of Treasurer Nancy K. Kopp
- *The Ark of Maryland approaching Chesapeake Bay*

Works of Art with a value below \$1,000

- Works by Carl Harris, 5 works of art
- Works by Jack Garver, 2 Works of art
- Works by Tom Miller, 3 work of art

Curator’s Report, Robin Gower

- Government House-Public Rooms Redecorating Plans

Current Loans

- Card table owned by Charles Carroll of Carrollton to Historic Annapolis, William Paca House (September 16, 2021 - September 9, 2024) for “We Hold These Truths: Maryland’s Signers and the Declaration of Independence”
- Iron strong box, to Historic Annapolis, 99 Main Street (November 24, 2021 - November 24, 2024) for “Annapolis: An American Story”

Continuation of Approved Loans

- *Mary Cassat's Portrait of Madame J* [MSA SC 4680-10-0010] on loan to the Philadelphia Museum of Art, for exhibition is entitled “Mary Cassatt at Work” April 17 - August 04, 2024
- *Founding of Maryland* [MSA SC 1545-2551] & *One Who Can Read* [MSA SC 4680-10-0037], Washington County Museum of Fine Arts

Old Business

- Review of Collections Management Policy

New Business

- Ad hoc participation in the Black Patriot monument

Next Meeting: at the call of the Chairman



**Commission on Artistic Property
Spring 2024 Meeting**

Agenda

June 10, 2024

State House Caucus Room

10:30AM-11:30AM

Attendees

Mark B. Letzer, *Chairman*

Ex officio members

Julia Marciari-Alexander, Director, The Walters Art Museum

Catherine Rogers Arthur, Vice President of Collections & Chief Curator

(representing Katie Caljean, Executive Director, Maryland Center for History & Culture)

Jennifer Chrzanowski, Acting Director, Academy Art Museum

Sarah J. Hall, Director, Washington County Museum of Fine Arts

Elisabeth Long, Dean of University Libraries, Archives, and Museums.

(Representing Fred Bronstein, Dean, The Peabody Institute)

Rob Sabal, Provost, Maryland Institute College of Art

Caitlin Perry-Vogelhut, Registrar, Database Administration and Exhibitions Department Head

(representing, Asma Naeem Director, The Baltimore Museum of Art)

Public Members

Diane Hutchins, Government Relations Specialist

Sasha Lourie, Associate Curator, Office of Senate Curator, U.S. Capitol

Joseph Ruzicka, Department of the Treasury

David Terry, Assistant Professor, Morgan State University

MSA Staff

Elaine Rice Bachmann

Christopher Kintzel

Robin Gower

Opening Remarks, Chairman, Mark B. Letzer.

- Welcome
- Julia Marciari-Alexander for her services as an ex-officio member to the Commission
- Introduction of new ex-officio members, Rob Sabal (MICA), Jennifer Chrzanowski (Academy Art Museum)

Minutes of Previous Meeting:

Proposed Action by the Commission: motion to approve minutes of the December 20, 2023 meeting

Staff Highlights: Since Last Meeting:

- Black History Month Exhibition at Government House, February 28, 2024 - RG
- Unveiling of Chief Judge Getty's official state portrait, May 06, 2024 - EB
- Ghana Delegation tour, May 15, 2024 - CK
- Robin Gower attended American Alliance of Museum Conference May 17-19

State Archivist's Report, Elaine Rice Bachmann

- Budget
- MD250 and Black Patriot monument on State House grounds
- Ongoing curator support for the First Lady of Maryland and staff

Director's Report, Christopher J. Kintzel

- Exhibition case for Engine Room Clock [MSA SC 1545-3507], for USS *MD* ARC-8
- Conservation of Pier Mirror
- Annual Inventory
- State House Tour Management

Proposed Action by the Commission: motion to affirm/approve new accession(s) into the state-owned art collection.

Works of Art with a value in excess of \$1,000

- *Official Portrait of Chief Judge Joseph M. Getty*

Works of Art with a value below \$1,000

- *The National Aquarium in Baltimore- Black History Month*

Curator's Report, Robin Gower

- Research on Engine Room Clock, MSA SC 1545-3507
- Old Treasury Building exhibit development
- New USS Maryland Silver Service lecture

Current Loans

- *Card table* owned by Charles Carroll of Carrollton to Historic Annapolis, William Paca House (September 16, 2021 - September 9, 2024) for “We Hold These Truths: Maryland’s Signers and the Declaration of Independence”
- *Iron Strong Box*, to Historic Annapolis, 99 Main Street (November 24, 2021 - November 24, 2024) for “Annapolis: An American Story”

Continuation of Approved Loans

- Mary Cassat's *Portrait of Madame J* [MSA SC 4680-10-0010] on loan to the Philadelphia Museum of Art, for exhibition is entitled “Mary Cassatt at Work” April 17 - August 04, 2024
- *Founding of Maryland* [MSA SC 1545-2551] & *One Who Can Read* [MSA SC 4680-10-0037], Washington County Museum of Fine Arts

Old Business

- Review of Collections Management Policy

New Business

- Ad hoc participation in the Black Patriot monument planning with members of the Maryland Public Art Commission (Maryland State Arts Council)

Next Meeting: At the call of the Chairman