

**2018 REPORT ON THE ACTIVITIES OF THE NUTRITION ASSISTANCE PROGRAM**

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MARYLAND DEPARTMENT OF HUMAN SERVICES

*Completed pursuant to Chapter 3 (Senate Bill 6), Acts of 2007*

January 1, 2019

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The Honorable Nancy J. King  
Chairman, Senate Budget and Taxation Committee  
3 West Miller Senate Building  
Annapolis, Maryland 21401-1991

The Honorable Maggie McIntosh  
Chairman, House Appropriations Committee  
131 Lowe House Office Building  
Annapolis, Maryland 21401-1991

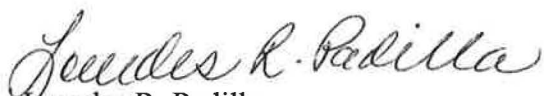
**RE: 2018 Joint Chairmen's Report – Activities of the Nutrition Assistance Program**  
*Completed pursuant to Chapter 3 (Senate Bill 6), Acts of 2007*

Dear Madam Chairs King and McIntosh:

The Department of Human Services (DHS) is required to submit a report to the Joint Chairmen of the Senate Budget and Taxation and the House Appropriations Committees on Activities of the Nutrition Assistance Program completed pursuant to Chapter 3 (Senate Bill 6), Acts of 2007. In accordance with this reporting requirement, DHS is pleased to provide you with the enclosed report.

If you should require additional information please contact the Office of Government Affairs at 410-767-8966.

Sincerely,

  
Lourdes R. Padilla  
Secretary



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## REPORT REQUIREMENT

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This report is hereby submitted in response to the following reporting requirement found under Chapter 3 (Senate Bill 6), Acts of 2007 and Human Services Article § 6-406:

*“The Department of Human Services shall annually report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, on the activities of the Nutrition Assistance Program, including:*

- 1) financial reports;*
- 2) distribution of funds;*
- 3) community participation; and*
- 4) overall effectiveness of the Program in fulfilling its stated purpose.”*

*Source: Senate Bill 6 (2007), page 165*

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## INTRODUCTION

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The Statewide Nutrition Assistance Equipment Program (SNAEP) was established by Maryland law under Human Services Article § 6-401 through 6-406. The stated legislative purpose of the program is to provide funding to distribution organizations to enable the distribution organizations and emergency food organizations to obtain necessary equipment. *Distribution organizations* are non-profit entities that distribute food or equipment to emergency food organizations; *emergency food organizations* are non-profit entities that provide emergency food services and include soup kitchens and food pantries. Grant funding is provided for capital food preparation, storage or distribution equipment that is critical to the operation of running a food pantry, soup kitchen, food bank, shelter or other facility that provides food or meals to those in need.

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## FY 2017 FINANCIAL REPORT

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In Fiscal Year 2018, the Maryland legislature appropriated \$282,530 in State general funds for SNAEP. Grant funds were awarded to 51 separate entities serving as distribution organizations and emergency good organizations in 18 jurisdictions throughout the state.

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**DISTRIBUTION OF FUNDS**

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The table below details the distribution of SNAEP funds by organization and jurisdiction.

Table 1- Distribution SNAEP of Funds

Jurisdiction	Organization	Award Amount
<b>ALLEGANY</b>	Allegany County Human Resources Development Commission	\$904.98
	<b>Allegany County Total</b>	<b>\$904.98</b>
<b>ANNE ARUNDEL</b>	Anne Arundel County Food Bank	\$1,398.50
	First Baptist Church of Annapolis, Inc.	\$6,040.00
	YWCA of Annapolis & Anne Arundel County	\$4,653.80
	<b>Anne Arundel County Total</b>	<b>\$12,092.30</b>
<b>BALTIMORE CITY</b>	The Baltimore Station	\$3,087.17
	Bea Gaddy Family Center	\$1,300.00
	Cornerstone Church of Christ	\$3,400.00
	Fishes & Loaves Pantry, Inc.	\$1,600.00
	Franciscan Center	\$6,759.00
	Fulton Baptist Church (Food Pantry)	\$1,250.00
	Maryland Food Bank	\$20,000.00
	Meals on Wheels of Central Maryland, Inc.	\$5,702.00
	Moveable Feast - Home Delivered Meals Program	\$30,000.00
	Mt. Moriah Baptist Church	\$5,000.00
	Project PLASE, Inc. - Men's Shelter/Women's Facility	\$3,626.28
	Soul Harvest Church and Ministries	\$1,735.98
	St. Edwards Roman Catholic Church	\$2,490.65
	<b>Baltimore City Total</b>	<b>\$85,951.08</b>
<b>BALTIMORE COUNTY</b>	Mosaic Community Services Food Services	\$3,533.33
	Mosaic Community Services Food Services	\$1,016.00
	Mosaic Community Services Food Services	\$2,083.34
	Mosaic Community Services Food Services	\$660.00
	Pleasant Zion Youth Outreach Center, Helping Hand Program	\$1,297.17
	Woman's Missionary Outreach of Grace A.M.E Church	\$1,229.62

Jurisdiction	Organization	Award Amount
	<b>Baltimore County Total</b>	<b>\$9,819.46</b>
<b>CALVERT</b>	Chesapeake Cares Food Pantry	\$2,829.20
	End Hunger Calvert County	\$5,149.14
	Mosaic Community Services Food Services	\$6,832.00
	Mt. Olive United Methodist Church	\$6,399.00
	St. John Vianney Food Pantry	\$9,000.00
	<b>Calvert County Total</b>	<b>\$30,209.34</b>
<b>CECIL</b>	Deep Roots	\$1,707.50
	<b>Cecil County Total</b>	<b>\$1,707.50</b>
<b>GARRETT</b>	Garrett County Community Action Committee, Meals On Wheels	\$4,751.48
	<b>Garrett County Total</b>	<b>\$4,751.48</b>
<b>HARFORD</b>	Bel Air United Methodist Food Ministries	\$3,607.28
	Harford Community Action Agency	\$34,000.00
	Inner County Outreach, Inc.	\$5,957.57
	St. Matthew Lutheran Church	\$1,772.50
	<b>Harford County Total</b>	<b>\$45,337.35</b>
<b>HOWARD</b>	Community Action Council Howard County Food Bank	\$16,274.82
	<b>Howard County Total</b>	<b>\$16,274.82</b>
<b>KENT</b>	Adventist Food Pantry	\$347.49
	<b>Kent County Total</b>	<b>\$347.49</b>
<b>MONTGOMERY</b>	Adventist Community Services of Greater Washington	\$5,099.30
	Food for Families/ Manna House	\$3,300.00
	<b>Montgomery County Total</b>	<b>\$8,399.30</b>
<b>PRINCE GEORGE'S</b>	Community Support Systems, Inc.- Baden Food Pantry	\$149.96
	Shabach Ministries, Inc.	\$4,484.40
	The True Vine Center	\$3802.90
	<b>Prince George's County Total</b>	<b>\$8,437.26</b>

Jurisdiction	Organization	Award Amount
<b>QUEEN ANNE'S</b>	Our Mother of Sorrows	\$5,997.75
	<b>Queen Anne's County Total</b>	<b>\$5,997.75</b>
<b>SOMERSET</b>	Catholic Charities /Seton Center	\$359.73
	<b>Somerset County Total</b>	<b>\$359.73</b>
<b>TALBOT</b>	Easton Church of God	\$7,066.10
	Neighborhood Service Center (Food Pantry)	\$780.00
	Society of St. Vincent de Paul	\$16,498.92
	CASA, Inc. (Citizens Assisting and Sheltering the Abused)	\$1,477.94
	<b>Talbot County Total</b>	<b>\$25,822.96</b>
<b>WICOMICO</b>	Maryland Food Bank (Eastern Shore)	\$16,000.00
	Little Sisters of Jesus and Mary/ Joseph House Crisis Center	\$2,019.46
	<b>Wicomico County Total</b>	<b>\$18,019.46</b>
<b>WORCESTER</b>	Samaritan Ministries, Inc.	\$3,938.00
	<b>Worcester County Total</b>	<b>\$3,938.00</b>

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### COMMUNITY PARTICIPATION

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The Department of Human Services (DHS) provided SNAEP funding to organizations that host feeding programs. All funded entities offered services to individuals and families in need regardless of race, gender, religion, sexual orientation, or age and were able to accommodate those with a disability or limited English proficiency. DHS leverages its partners including other state agencies such as the Department on Aging; the Department of Labor, Licensing and Regulation; the Maryland Department of Health; and Supplemental Nutrition Assistance Program (SNAP) Outreach vendors to disseminate information about the availability of SNAEP funds. DHS also posts SNAEP applications and related instructions on its website every year between March and May.

The variance in number of organizations applying for and/or receiving SNAEP funding is reflective of the program regulations requiring that applicants raise funds to match state funding, which has historically limited the ability of smaller and less resourced providers to access SNAEP. It is also reflective of the allowable purchases under this Program, which typically constitute the purchase of freezers, refrigerators, ovens, large scale appliances and cookware, and improvements to increase handicap accessibility, such as ramps.

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## OVERALL EFFECTIVENESS OF THE PROGRAM IN FULFILLING ITS STATED PURPOSE

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SNAEP funds enabled receiving organizations to purchase new equipment such as freezers, refrigerators, appliances, cookware, food carts, tableware, grocery bags and boxes in order to increase their capacity to serve those in need. In some cases, applicants requested funding to replace defective equipment. This funding also enabled recipients to improve emergency food accessibility to underserved populations by building much-needed safety equipment such as ramps and handrails.

In Fiscal Year 2018, SNAEP funds paid for the following: 8 steam pans, 11 bench scales, a forklift scales and batteries, 18 shelving units, 1 pressure washer, 3 steam pans, 2 food slicers, 3 basket fryers, 2 aluminum walk ramps, 2 kettles, 3 food slicers, 3 toasters, 17 pallet frames, 1 pallet jack, 9 utility carts, 41 insulated food carriers, 4 stainless steel tongs, 74 tables and chairs, 26 kitchen pans, 4 double-door freezers, 4 upright freezers, 2 chest freezers, 1 under counter freezer, 2 refrigerators, 1 hot dog grill, 5 steel hand trucks, 4 hand trucks, 1 2012 Ford truck for deliveries, 1 electric fork truck, 50 plastic bins, 5 ovens, 5 dishwashers, 7 tables, 15 storage bins, 1 pallet jack, 2 microwave ovens, 1 hot food buffet table/ 3 servers, 1 serveware table, 700 grocery totes, 94 cases of paper/Styrofoam containers and cups, 6 dozen plastic tableware – tumblers and plates, 4 cases of freezer bags, 6 cases of plastic bags, 3 vinyl basket trucks (24 bushels), 26 cases of disposable paper and plastic products (forks, spoons, knives, trash bags, grocery bags), 2 cutting boards, 3 work tables, 1 stove, 5 vollraths, 1 food processor, 2 cases of tin foil, wax paper, sealable plastic bags, 2 commercial soup pots, 8 food carrier dollies, and 1 hand mixer (5 speed).

SNAEP funds supplemented other food distribution grants and expanded ongoing efforts to provide food and supportive services for people in need. All organizations receiving these funds provide additional resources, including information on Earned Income Tax Credit and regular SNAP benefits. DHS leveraged contacts from its other state agencies including, the Department on Aging and the Department of Health, to ensure that SNAEP application announcement was disseminated widely among the emergency food provider community. The partner application and related instructions were also posted on the DHS website.

DHS conducts monitoring visits as part of its program oversight process. During these visits, the Program Coordinator reviews recipients' organizational structure, mission, and receipts verifying equipment purchases and capacity to effectively achieve its stated mission. These visits also enable DHS to provide technical assistance to SNAEP recipients as needed.

## Report Approval Form

**Report Name:** SNAEP REPORT

**Type of Action:** Notice of Final Report

*CRF*

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Lourdes R. Padilla  
Secretary

Date

**Craig F Eichler, Chief of Staff  
on behalf of  
Secretary Lourdes R. Padilla**



## Report Approval Form

**Report Name:** SNAEP REPORT

**Type of Action:** Notice of Final Report



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Craig F. Eichler  
Chief of Staff  
Deputy Secretary of Strategy and Administration



Date