

March 1, 2018

The Honorable Thomas V. Mike Miller, Jr.
President of Senate
State House, H-107
100 State Circle
Annapolis, MD 21401

The Honorable Michael E. Busch
Speaker of the House
State House, H101
100 State Circle
Annapolis, MD 21401

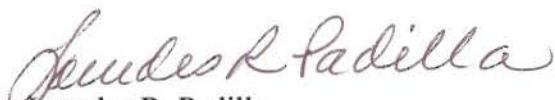
RE: 2013 – 2017 State Nutrition Assistance Equipment Report – MSAR #6513

Dear President Miller and Speaker Busch:

The Department of Human Services is required to submit to the Maryland General Assembly as well as the Department of Legislative Services the State Nutrition Assistance Equipment Report. This requirement is in accordance with Human Services Article § 6-406.

If you should require additional information please contact the Office of Government Affairs at 410-767-8543.

Sincerely,


Lourdes R. Padilla
Secretary



2017 REPORT ON THE ACTIVITIES OF THE NUTRITION ASSISTANCE PROGRAM

MARYLAND DEPARTMENT OF HUMAN SERVICES

Completed Pursuant to Human Services Article § 6-406, Annotated Code of Maryland

March 1, 2018

REPORT REQUIREMENT

This report is hereby submitted in response to the following reporting:

“The Department of Human Services shall annually report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, on the activities of the Nutrition Assistance Program, including:

- 1) financial reports;*
- 2) distribution of funds;*
- 3) community participation; and*
- 4) overall effectiveness of the Program in fulfilling its stated purpose.”*

Source: Human Services Article § 6-406, Annotated Code of Maryland

INTRODUCTION

The Statewide Nutrition Assistance Equipment Program (SNAEP) is established by Maryland law under Human Services Article §§ 6-401 through 6-406. The stated legislative purpose of the program is to provide funding to distribution organizations to enable the distribution organizations and emergency food organizations to obtain necessary equipment. *Distribution organizations* are non-profit entities that distribute food or equipment to emergency food organizations; *emergency food organizations* are non-profit entities that provide emergency food services and include soup kitchens and food pantries. Grant funding is provided for food preparation, storage or distribution equipment that is critical to the operation of running a food pantry, soup kitchen, food bank, shelter or other facility that provides food or meals to those in need.

FY 2017 FINANCIAL REPORT

In Fiscal Year 2017, the Maryland General Assembly appropriated \$282,530 in State general funds for SNAEP. The Department of Human Services (DHS) awarded these funds to 50 partners in 19 jurisdictions including Anne Arundel, Baltimore County, Calvert, Carroll, Caroline, Cecil, Dorchester, Garrett, Harford, Howard, Kent, Montgomery, Prince George’s, St. Mary’s, Somerset, Talbot, Washington, and Wicomico counties and Baltimore city.

DISTRIBUTION OF FUNDS

The table below details the distribution of SNAEP funds by organization and jurisdiction.

Table 1- Distribution SNAEP of Funds

Jurisdiction	Organization	Award Amount
ANNE ARUNDEL COUNTY	Addiction Recovery	\$5,940.73
	Anne Arundel Food Bank, Inc.	\$1,049.50
	First Baptist Church of Annapolis	\$3,768.55
	Partners in Care	\$6,952.50
	Anne Arundel County Total	\$17,711.28
BALTIMORE CITY	The Baltimore Station	\$1,152.86
	Bea Gaddy Family Center	\$3,250.00
	Franciscan Center	\$6,338.00
	House of Ruth, Maryland, Inc.	\$1,823.34
	Manna House	\$9,567.50
	Marian House	\$2,176.15
	Maryland Center for Veterans Education and Training, Inc. (MCVET)	\$1,492.50
	Maryland Food Bank	\$15,057.48
	Meals on Wheels of Central Maryland, Inc.	\$7,675.00
	Mosaic Community Services Food Services	\$3,687.76
	Movable Feast	\$28,541.56
	Paul's Place	\$4,850.00
	Project Place, Inc. Men's Shelter/Women's Facility	\$9,057.38
	South Baltimore (C.A.P.) Inc.	\$230.00
	St. Edwards Roman Catholic Church	\$2,011.50
Baltimore City Total	\$96,911.03	
BALTIMORE COUNTY	Garden Harvest, Inc.	\$4,250.00
	Helping Hands Food Program/Pleasant Zion Youth Outreach Center	\$1,220.18
	Mosaic Community Services Food Services	\$196.71
	Mosaic Community Services Food Services	\$5,805.54
	Baltimore County Total	\$11,472.43
CALVERT COUNTY	Chesapeake Cares Food Pantry	\$2,226.43
	End Hunger in Calvert County	\$21,344.77
	Calvert County Total	\$23,571.20

Jurisdiction	Organization	Award Amount
CAROLINE COUNTY	Trinity/Goldsboro United Methodist Church-Giving Grace Food Pantry	\$5,609.50
	Caroline County Total	\$5,609.50
CARROLL COUNTY	Mosaic Community Services Food Services	\$2,250.00
	Carroll County Total	\$2,250.00
CECIL COUNTY	Deep Roots, Inc.	\$864.44
	Cecil County Total	\$864.44
DORCHESTER COUNTY	Delmarva Community Services	\$480.00
	Dorchester County Total	\$480.00
GARRETT COUNTY	Meals on Wheels (MOW), Garrett County Community Action Committee, Inc.	\$3,867.50
	Western MD Food Connect - Associated Catholic Charities	\$474.50
	Garrett County Total	\$4,342.00
HARFORD COUNTY	Bel Air United Methodist Church	\$18,324.00
	Harford Community Action Agency	\$1,301.92
	Mason-Dixon Community Service, Inc.	\$1,250.00
	Harford County Total	\$20,875.92
HOWARD COUNTY	Community Action Council of Howard County, MD Howard County Food Bank	\$18,797.00
	Howard County Total	\$18,797.00
KENT COUNTY	Adventist Food Pantry	\$342.98
	Kent County Total	\$342.98
MONTGOMERY COUNTY	Adventist Community Service of Greater Washington, Inc.	\$2,748.44
	Food for Families/Manna House	\$4,407.50
	Nations United Food Pantry/Nations United Baptist Church	\$21,200.00
	Montgomery County Total	\$28,355.94

Jurisdiction	Organization	Award Amount
PRINCE GEORGE'S COUNTY	Community Outreach and Development, Community Development Corporation's Labor of Love Human Service Center	\$568.26
	Community Support Systems, Inc. Baden Food Pantry	\$235.00
	Galilee Community Development Corp.	\$1,504.52
	SHABACH Emergency Empowerment Center SHABACH Ministries	\$966.88
	Prince George's County Total	\$3,274.66
ST. MARY'S COUNTY	Three Oaks Homeless Shelter, Inc.	\$6,587.50
	St. Mary's County Total	\$6,587.50
TALBOT COUNTY	Easton Church of God	\$16,181.00
	Talbot County Total	\$16,181.00
SOMERSET COUNTY	Catholic Charities, Inc. Seton Center	\$852.26
	Christian Stronghold Community Church	\$507.19
	Somerset County Total	\$1,359.45
WASHINGTON COUNTY	The Interfaith Service Coalition Inc. (Martha's House Youth Center & Feeding Site)	\$5,762.00
	Washington County Total	\$5,762.00
WICOMICO COUNTY	Salisbury Urban Ministries/Lazarus Food Pantry	\$538.66
	The Little Sister's of Jesus and Mary, Inc.	\$1,502.00
	Wicomico County Total	\$2,040.66

COMMUNITY PARTICIPATION

DHS provided SNAEP funding to organizations that host feeding programs. All funded entities offered services to individuals and families in need regardless of race, gender, religion, sexual orientation or age and were able to accommodate those with a disability or limited English proficiency. DHS leverages its partners including other State agencies such as the Department on Aging; the Department of Labor, Licensing and Regulation; the Department of Health; and SNAP Outreach vendors to disseminate information about the availability of SNAEP funds. DHS also posts SNAEP applications and related instructions on its website every year between the months of March through May.

The variance in the number of organizations applying for and/or receiving SNAEP funding is reflective of the program regulations requiring that applicants raise funds to match state funding, which has historically limited the ability of smaller and less resourced providers to access SNAEP.

**OVERALL EFFECTIVENESS OF THE PROGRAM
IN FULFILLING ITS STATED PURPOSE**

SNAEP funds enabled receiving organizations to purchase new equipment such as freezers, refrigerators, appliances, cookware, food carts, tableware, grocery bags and boxes in order to increase their capacity to serve those in need. In some cases, applicants requested funding to replace defective equipment. This funding also enabled recipients to improve accessibility to underserved populations by building much-needed safety equipment such as ramps and handrails.

SNAEP funds supplemented other food distribution grants and expanded ongoing efforts to provide food and supportive services for people in need. All organizations receiving these funds provide additional resources, including information on Earned Income Tax Credit and regular SNAP benefits. DHS leveraged contacts from its sister state agencies including the Department on Aging and the Department of Health to ensure that the SNAEP application announcement was disseminated widely among the emergency food provider community. The partner application and related instructions were also posted on the DHS website.

DHS conducts monitoring visits as part of its program oversight process. During these visits, the Program Coordinator reviews each recipient's organizational structure, mission, and receipts verifying equipment purchases and capacity to effectively achieve its stated mission. These visits also enable DHS to provide technical assistance to SNAEP recipients as needed.