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**MARYLAND
STATE COUNCIL ON CHILD
ABUSE AND NEGLECT**

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ANNUAL REPORT

January 1, 2009 - December 31, 2009

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INTRODUCTION

The 1999 General Assembly passed legislation codifying the Governor's Council on Child Abuse and Neglect and renaming it the *State Council on Child Abuse and Neglect (SCCAN)*.

Maryland Family Law Article § 5-7A-06 (a) establishes that SCCAN “shall, by examining the policies and procedures of State and local agencies and specific cases that the Council considers necessary to perform its duties under this section, evaluate the extent to which State and local agencies are effectively discharging their child protection responsibilities” (See **Appendix A**). This language is identical to that which establishes the legal basis for Citizen Review Panels in the Federal Child Abuse and Prevention Act (See **Appendix B**).

In addition, the Maryland Family Law Article § 5-7A-09 provides that SCCAN “shall annually prepare and make available to the public a report containing a summary of its activities under § 5-7A-05 of this subtitle”.

MEMBERSHIP

SCCAN is composed of up to 23 members—legislators, State agencies or associations designate eight (8) members and the Governor appoints fifteen (15). By year end, one position to be appointed by the Governor for an individual who has personal experience with child abuse and neglect within their own family or who has been a client of the child protective services system remains vacant along with a Senator position that must be designated by the President of the Senate of Maryland (See **Appendix C** for a list of all current SCCAN members).

ORGANIZATIONAL HISTORY

For budgetary and administrative purposes, SCCAN had historically been part of the Governor's Office for Children, Youth, and Families (GOCYF). In the fall of 2005, the newly constituted Governor's Office for Children (GOC) no longer had the capacity to provide continued support for SCCAN activities. Based on an agreement between Maryland Department of Human Resources (DHR) Secretary Christopher McCabe and GOC Executive Director Arlene Lee, DHR assumed the administrative responsibility for SCCAN. Secretary McCabe assigned specific responsibility for staff support for SCCAN to the DHR Office of Planning and Performance.

During this same time, budgetary and administrative support for CJAC was transferred to the Governor's Office of Crime, Control, and Prevention (GOCCP).

ACCOMPLISHMENTS

Structure/Function

April Voted to use available CAPTA funds set aside by Secretary Donald in the DHR budget to hire a full-time staff person.

June Brought on two new Council members.

Prevention

May Maryland Team consisting of 3 SCCAN members completed the second PREVENT Institute training and mentoring session, including a final report outlining the process for developing the Maryland Child Maltreatment Prevention Plan. The final report included:

- Goals, outcomes and action steps
- Review of prevention plans in other states
- Organizational foundation
- Theory of change and logic model
- Core components of a Maryland Plan
- Cross referencing core components with other Maryland plans
- Next steps in Plan development

June Received agreement from the Governor's Office for Children to back a request that the Children's Cabinet be the sponsor or champion for the proposed Prevention Plan.

Oct. – Dec. Completed individual interviews with nine key informants for their advice and opinions on the process and content for the Prevention Plan.

November Drafted an Executive Order for the Prevention Plan to be submitted for consideration by the Governor.

Drafted an outline of an environmental scan that will describe the child maltreatment problem and preventive programs in effect in Maryland:

CONTINUING CHALLENGES

Structure/Function

- Get all members involved, sharing in the work
- Recruit new members including a consumer of services
- Recruit Senator member
- Political and financial support for a move to a new home

Prevention Initiative

- Making it happen – how, how much, when and who?
- Deciding on and recruiting leadership to make this a statewide effort
- Changing social norms
- Identify funders, money in times of budget crisis
- Measure results of prevention initiative
- Considering changes in law and policy

Relationships

- Forming new un-identified relationships
- Managing relationships
- Including a broad array of potential partners while maintaining a (smaller) functional group
- Increase public awareness and support for SCCAN.
- Finding common goals with like-minded groups and stakeholders; avoiding turf battles

Other areas

- Need more equal member commitment and attendance
- Competing priorities for participating agencies, branches
- Data collection and integration

RECOMMENDATIONS

1. **It is the consensus of the Council that the administrative responsibility for SCCAN should ultimately move to a research-based institution that would promote a public-private partnership and make multi-disciplinary collaboration possible.** Specifically, responsibility for the administrative support for SCCAN should be transferred from the Department of Human Resources to the University of Maryland, School of Social Work or possibly to another researched-based institution. Although lack of funding will not permit such a move in the near term, SCCAN retains it as a long-term organizational goal.
2. **SCCAN recommends that State Executive and Legislative Leadership endorse development of a statewide, comprehensive Child Abuse and Neglect Prevention Plan.** The plan should take a broad view of child abuse prevention by focusing on individual, relational, community and societal factors that either contribute to child maltreatment (risk factors) or lessen the risk of child maltreatment (protective factors), rather than focusing solely on the child protection system. This may include looking at child and family well-being, housing, jobs, education, the media and other factors that affect the health of Maryland families. In general, the process should follow a public health model mirrored in part on the North Carolina/Duke plan. **The plan should be launched by the Governor with the collaboration and support of Cabinet Secretaries and the support of the Judicial and Legislative branches.**
3. **SCCAN recommends that provisions be made for SCCAN as a permanent line item in the State Budget as referenced in the Family Law Article § 5-7A-04 (c).** SCCAN appreciates the commitment by Secretary Donald to provide an annual allotment to SCCAN from the CAPTA grant to the Department of Human Resources. Inasmuch as the expenditure of these funds requires an annual budget amendment and the commitment can be changed with a change in administration, SCCAN looks forward to establishing a more permanent budgetary arrangement.
4. **SCCAN recommends that all hospitals in Maryland work toward providing infant sleep safety and abusive head trauma prevention education to all parents of newborns.** The program should include a champion, a consistent message, and the systems to track outcomes.
5. **SCCAN recommends that all home visiting programs in Maryland incorporate infant sleep safety and abusive head trauma prevention education to all parents who they visit.** The program and educational messages should be coordinated with and consistent with hospital based efforts.

Appendix A

SCCAN and Maryland Law Family Law Article

§ 5-7A-01.

- (a) There is a State Council on Child Abuse and Neglect.
- (b) The Council is part of the Office for Children, Youth, and Families for budgetary and administrative purposes.

§ 5-7A-02.

- (a) The Council consists of up to 23 members including:
 - (1) a Senator designated by the President of the Senate of Maryland;
 - (2) a Delegate designated by the Speaker of the Maryland House of Delegates;
 - (3) a representative of the Department of Human Resources, designated by the Secretary;
 - (4) a representative of the Department of Health and Mental Hygiene, designated by the Secretary;
 - (5) a representative of the Maryland State Department of Education, designated by the Superintendent;
 - (6) a representative of the Department of Juvenile Services, designated by the Secretary;
 - (7) a representative of the Judicial Branch, designated by the Chief Judge of the Maryland Court of Appeals;
 - (8) a representative of the State's Attorneys' Association, designated by the Association;
 - (9) a pediatrician with experience in diagnosing and treating injuries and child abuse and neglect, who shall be appointed by the Governor from a list submitted by the Maryland chapter of the American Academy of Pediatrics;
 - (10) members of the general public with interest or expertise in the prevention or treatment of child abuse and neglect who shall be appointed by the Governor and who shall include representatives from professional and advocacy groups, private social service agencies, and the medical, law enforcement, education, and religious communities; and
 - (11) at least two individuals who have personal experience with child abuse and neglect within their own families or who have been clients of the child protective services system who shall be appointed by the Governor.
- (b)
 - (1) The term of a member appointed under subsection (a) (9), (10), or (11) of this section is 3 years.
 - (2) An appointed member may serve up to two consecutive 3-year terms.
 - (3) This section does not affect the term of any person who is a member of the Governor's Council on Child Abuse and Neglect on July 1, 1999.
 - (4) In case of a vacancy, the Governor shall appoint a successor for the remainder of the unexpired term.

(c) All other members of the Council shall continue in office so long as they hold the required qualification and designation specified in subsection (a)(1) through (8) of this section.

§ 5-7A-03.

The Governor shall select a chairperson from among the members of the Council.

§ 5-7A-04.

(a) The Council shall meet not less than once every 3 months.

(b) Members of the Council shall serve without compensation, but may be reimbursed for reasonable expenses incurred in the performance of their duties in accordance with the Standard State Travel Regulations and as provided in the State budget.

(c) The Council may employ a staff in accordance with the State budget.

§ 5-7A-05.

(a) The Council shall operate with three standing committees.

(b) The Conference Committee shall be responsible for planning and implementing the Council's annual statewide conference on child abuse and neglect. It shall include representation from the public and private sectors.

(c) The Legislative Committee shall be responsible for reviewing and making recommendations concerning legislation to improve the State's response to the problem of child abuse and neglect.

(d) The Federal Children's Justice Act Committee is established in accordance with the requirements of the Federal Children's Justice Act, Public Law 100-294. It shall review and evaluate State investigative, administrative, and judicial handling of child abuse and neglect cases, and make policy and training recommendations to improve system response and intervention. The Committee shall include representatives of the State judiciary with criminal and civil trial court docket experience, law enforcement agencies, the Maryland Public Defender's Office, State's Attorneys, the Court Appointed Special Advocate (CASA) Program, health and mental health professions, child protective services programs, programs that serve children with disabilities, parent groups, and attorneys who represent children.

(e) In addition to the three standing committees, the Council may establish other ad hoc committees as necessary to carry out the work of the Council.

§ 5-7A-06.

(a) In addition to any duties set forth elsewhere, the Council shall, by examining the policies and procedures of State and local agencies and specific cases that the Council considers necessary to perform its duties under this section, evaluate the extent to which State and local agencies are effectively discharging their child protection responsibilities in accordance with:

- (1) the State plan under 42 U.S.C. § 5106a (b);
- (2) the child protection standards set forth in 42 U.S.C. § 5106a (b); and
- (3) any other criteria that the Council considers important to ensure the

protection of children, including:

(i) a review of the extent to which the State child protective services system is coordinated with the foster care and adoption program established under Part E of Title IV of the Social Security Act; and

(ii) a review of child fatalities and near fatalities.

(b) The Council may request that a local citizens review panel established under § 5-539.2 of this title conduct a review under this section and report its findings to the Council.

(c) The Council shall coordinate its activities under this section with the State Citizens Review Board for Children, local citizens review panels, and the child fatality review teams in order to avoid unnecessary duplication of effort.

(d) The chairperson of the Council may designate members of the Children's Justice Act Committee as special members of the Council for the purpose of carrying out the duties set forth in this section.

§ 5-7A-07.

(a) The members and staff of the Council:

(1) may not disclose to any person or government official any identifying information about any specific child protection case about which the Council is provided information; and

(2) may make public other information unless prohibited by law.

(b) In addition to any other penalties provided by law, the Special Secretary for Children, Youth, and Families may impose on any person who violates subsection (a) of this section a civil penalty not exceeding \$500 for each violation.

§ 5-7A-08.

A unit of State or local government shall provide any information that the Council requests to carry out the Council's duties under § 5-7A-06 of this subtitle.

§ 5-7A-09.

(a) The Council shall report and make recommendations annually to the Governor and the General Assembly on matters relating to the prevention, detection, prosecution, and treatment of child abuse and neglect, including policy and training needs that require the attention and action of the Governor or the General Assembly.

(b) The Council shall annually prepare and make available to the public a report containing a summary of its activities under § 5-7A-05 of this subtitle.

Appendix B

SCCAN and CAPTA

SEC. 106. GRANTS TO STATES FOR CHILD ABUSE AND NEGLECT PREVENTION AND TREATMENT PROGRAMS [42 U.S.C. 5106a]

a. CITIZEN REVIEW PANELS.--

1. ESTABLISHMENT.--

A. IN GENERAL.--Except as provided in subparagraph (B), each State to which a grant is made under this section shall establish not less than 3 citizen review panels.

B. EXCEPTIONS.--

i. ESTABLISHMENT OF PANELS BY STATES RECEIVING MINIMUM ALLOTMENT.--A State that receives the minimum allotment of \$175,000 under section 203(b) (1) (A) for a fiscal year shall establish not less than 1 citizen review panel.

ii. DESIGNATION OF EXISTING ENTITIES.--A State may designate as panels for purposes of this subsection one or more existing entities established under State or Federal law, such as child fatality panels or foster care review panels, if such entities have the capacity to satisfy the requirements of paragraph (4) and the State ensures that such entities will satisfy such requirements.

2. MEMBERSHIP.--Each panel established pursuant to paragraph (1) shall be composed of volunteer members who are broadly representative of the community, in which such panel is established, including members who have expertise in the prevention and treatment of child abuse and neglect.

3. MEETINGS.--Each panel established pursuant to paragraph (1) shall meet not less than once every 3 months.

4. FUNCTIONS.--

A. IN GENERAL.--Each panel established pursuant to paragraph (1) shall, by examining the policies and procedures of State and local agencies and where appropriate, specific cases, evaluate the extent to which the agencies are effectively discharging their child protection responsibilities in accordance with--

- i. the State plan under subsection (b);
- ii. the child protection standards set forth in subsection (b)²; and
- iii. any other criteria that the panel considers important to ensure the protection of children, including--
 - I. a review of the extent to which the State child protective services system is coordinated with the foster care and adoption programs established under part E of title IV of the Social Security Act; and
 - II. a review of child fatalities and near fatalities (as defined in subsection (b) (4)).

B. CONFIDENTIALITY.--

i. **IN GENERAL.--**The members and staff of a panel established under paragraph (1)--

I. shall not disclose to any person or government official any identifying information about any specific child protection case with respect to which the panel is provided information; and

II. shall not make public other information unless authorized by State statute.

ii. **CIVIL SANCTIONS.--**Each State that establishes a panel pursuant to paragraph (1) shall establish civil sanctions for a violation of clause (I).

5. **STATE ASSISTANCE.--**Each State that establishes a panel pursuant to paragraph (1)--

A. shall provide the panel access to information on cases that the panel desires to review if such information is necessary for the panel to carry out its functions under paragraph (4); and

B. shall provide the panel, upon its request, staff assistance for the performance of the duties of the panel.

6. **REPORTS.--**Each panel established under paragraph (1) shall prepare and make available to the public, on an annual basis, a report containing a summary of the activities of the panel.

<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>	<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>
<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>	<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>
<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>	<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>
<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>	<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>
<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>	<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>
<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>	<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>
<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>	<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>
<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>	<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>
<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>	<p>301-552-3200 301-552-3405</p>	<p>West Virginia Hospital Program Coordinator West Virginia County</p>

Appendix C

State Council on Child Abuse and Neglect Members

15 MEMBERS APPOINTED BY THE GOVERNOR

Name	Representing	Jurisdiction	Phone	Email
Cronin, Patricia K. (SCCAN Chair)	Executive Director The Family Tree	Baltimore County	Office: 410-889-2300 Cell: 443-858-2405	pcronin@familytreemd.org
Alison J. D'Alessandro	Director, Office of Child and Youth Protection, Archdiocese of Baltimore	Baltimore County	Office: 410-547-5348	adalessandro@archbalt.org
Robin Davenport	Executive Director, CASA of Talbot County, Inc.	Talbot County	Office: 410-822-2866 ext. 1	rd@casaoftalbot.org
Kaye Gibson	Private citizen	Harford County	Home: 410-838-1824 Cell: 443-987-4442	kayegayuso@yahoo.com
Pamela Holtzinger	Forensic Nurse Examiner SAFE Program Coordinator Washington County Hospital	Washington County	WC Hospital: 301-790-8352 CAC: 301-600-1795 Cell: 301-606-3431	cenfne@aol.com pholtzin@wchsys.org
Liliana Janssen- Checa	Healthy Families Program Manager, Prince George's Child Resource Ctr.	Prince George's County	Office: 301-431-6210 Mobile: 301-728-3722	ljanssen-checha@pgcrc.org
Scott D. Krugman, M.D.	Chairman of Pediatrics Franklin Square Hospital	Baltimore County	Office: 443-777-7128 Direct (VM): 443-777-7730	scott.krugman@medstar.net
Claudia Remington, Esq.	Attorney, mediator and CASA volunteer	Montgomery County	Office: 240-506-3050 Home: 301-229-2310	cconroylaw@yahoo.com claudia@collaborativepractices.net
Adam C. Rosenberg, Esq.	Executive Director, Baltimore Child Abuse Center	Baltimore County	Office: 410-396-6147 Mobile: 410-961-6946	arosenberg@bcaci.org

Name	Representing	Jurisdiction	Phone	Email
Margaret Williams	Chief Executive Officer, Maryland Family Network	Baltimore City	Office: 410- 659-7701 x121 Cell: 410-980-1276	mwilliams@friendsofthefamily.org
5 VACANCIES				

8 POSITIONS FILLED BY DESIGNATION OF THEIR ORGANIZATIONS

Name	Representing	Phone	Email
Steven K. Berry	Child Protective and Family Services Social Services Administration Maryland Department of Human Resources	Office: 410-767-7018 Pager: 410-307-7662	SBerry@dhr.state.md.us
Stephanie Porter, Esq.	State's Attorney Association	Office: 410-887-6610	sxporter@baltimorecountymd.gov
Delegate Susan K.C. McComas	Maryland House of Delegates	Office: 410-841-3289 Mobile: 301-858-3202	susan_mccomas@house.state.md.us
Ralph Jones	Maryland Department of Juvenile Services	Office: 410-663-8812 Cell: 443-865-6146	jonesr@dis.state.md.us
Connie Kratovil-Lavelle, Esq.	Executive Director Family Administration Administrative Office of the Courts	Office: 410-260-1262 Direct: 410-260-1296	Connie.Kratovil-Lavelle@mdcourts.gov
John McGinnis	Maryland Department of Education Student Services Branch	Office: 410-767-0295	jmcginnis@msde.state.md.us
Joan Stine	Center for Health Promotion Maryland Department of Health and Mental Hygiene	Office: 410-767-1365 Mobile: 443-604-7047	stinej@dhmh.state.md.us
VACANT	Maryland Senate		

Appendix D

Meeting Notes

January 15, 2009

SCCAN Members:

Steve Berry
 Claudia Conroy
 Pat Cronin, Interim Chair
 Liliana Janssen-Checa
 Ralph Jones
 Stephanie Porter
 Nick Ricciuti
 Sue Song
 Joan Stine
 Margaret Williams

Guest: Ellen Mugmon

Staff: Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>Welcome and Note Review – Pat Cronin Pat identified Connie Kratovil-Lavelle, Executive Director, Family Administration, Administrative Office of the Courts, replacing Pam Ortiz as the newest designated member of SCCAN. Members reviewed and agreed upon the meeting notes of December 4, 2008.</p>	
<p>Structure and Function The group discussed the response to the Children’s Cabinet questions on the SCCAN budgetary request, and the following points were suggested as additional justification that should be provided in support of the request (not necessarily in this order):</p> <ul style="list-style-type: none"> o The Prevention Plan will address child abuse as a public health issue. o The existence of SCCAN is a CAPTA requirement for the State. o CAPTA makes Maryland eligible for Federal funds, which, in the current environment, Maryland cannot afford to lose. o SCCAN is the appropriate coordinating body for the Plan as the scope of the Plan covers more than one State agency. o The Cabinet or any State agency are apparently unable to undertake the Prevention Plan, so it is appropriate to be delegated to SCCAN. o There currently has not been sufficient emphasis placed on prevention in any of the existing State plans. o At least a dozen other states have prevention plans. 	<p>Jim will send out these notes and the previous justification to SCCAN members to use for drafting additional justification for the Cabinet.</p>

Discussion/Comments/Proposals	Agreement /Consensus
<ul style="list-style-type: none"> ○ SCCAN has a long-term vision of creating a major university-hospital child abuse prevention center modeled after the Chadwick Center in California. ○ Moving to UMB offers SCCAN the opportunity to make use of research assistants to help with prevention planning. ○ Hand out the brochure prepared by MICA students as an example of what SCCAN can do at a very low cost working with academic institutions such as MICA and UMB. <p>Recalling an earlier question from the Cabinet on how will we know that prevention planning has been effective, the group offered the followed ideas:</p> <ul style="list-style-type: none"> ○ Illustrate the demonstrated effectiveness of similar social norm changes in Maryland such as smoking cessation and the use of seat belts. ○ Check out results from plans and initiatives Florida, North Carolina and Vermont, particularly in the area of the shaken baby syndrome. ○ Follow up with news from Ed Kilcullen on changes in CAPTA that are under consideration (mandating prevention plans?). ○ Check out the U.S. Advisory Reports on child abuse and neglect. ○ Cite costs associated with child abuse and neglect that the Maryland Team received at the PREVENT Institute. ○ Use specific examples of restitution costs associated with the shaken baby syndrome in two cases cited by Stephanie Porter (\$50,000 and \$34,000 respectively) 	<p>Joan will research this data.</p> <p>Pat will contact these states for supporting information.</p> <p>Claudia will contact Ed to retrieve this information.</p> <p>Jim will look up these reports.</p> <p>Jim will follow up with Stephanie for the appropriate language with which to make this case, and also check the Victim's Compensation Board for data on compensation associated with child abuse.</p>
<p>Relationships The Relationships Committee consisting of Jessica Hill, Steve Berry and Sue Song will schedule a conference call look over potential candidates. Recommendations will come back to the full Council for recommendations to Secretary Donald.</p>	<p>Need to include consideration of the following as candidates:</p> <ul style="list-style-type: none"> ○ A (retired) judge ○ Two local DSS directors in Western Maryland ○ Someone from GOC
<p>Prevention On behalf of the Maryland Team consisting of Claudia Conroy, Pat Cronin, Kaye Gibson, Nick Ricciuti and herself, Joan Stine reported on the Team's work to date on the Maryland's Child Maltreatment Prevention Plan using the Logic Model. The Logic Model filled with notes was distributed to the Council.</p> <p>The members viewed a (flawed) version of the child abuse prevention video prepared by MICA students that was shown at the Mid-Atlantic Conference in October.</p>	<p>Reaction to the video was generally positive. The consensus was that the video may continue to be useful for other venues provided it can be amended to:</p>

Discussion/Comments/Proposals	Agreement /Consensus
	<ul style="list-style-type: none"> o Run smoothly o Feature audio o Streamline to an appropriate length o Correct any factual errors o Conclude positively with a clear call to action
<p>CJAC The group discussed the CJAC fact sheet entitled "Extracts from HHS Requirements for 3-Year Report by State CJA groups" in terms of an appropriate role for SCCAN in preparing the report.</p>	<p>SCCAN should play a role in reviewing the draft report.</p> <p>Jim will check with Jessica Winpiger on the time frame for preparing the 3-Year Report.</p>
<p>SCCAN By Laws The group discussed the draft prepared by Ralph Jones and Katrina Moore.</p>	<ul style="list-style-type: none"> o Include provisions for how the By Laws will be changed. o Get reaction to the By Laws from Jessica Hill. o Share the latest draft with CJAC.
<p>Future meetings The group discussed the frequency of meetings and recalled that monthly meetings were instituted because of volume and urgency of the work that needed to be accomplished with the idea that less frequent meetings might be possible after SCCAN finds a permanent home.</p>	<p>First, develop a work plan for the year based upon what needs to be accomplished. Then SCCAN can decide on meeting frequency.</p>

NEXT STEPS
<p>1. The next SCCAN meeting is scheduled for Thursday, 2/26/09, 1:00-3:00pm at the Judiciary Education and Conference Center. Dr. Peter Cohen, Medical Director, Alcohol and Drug Abuse Administration, will join SCCAN at that meeting.</p>

<p>Word to include contributors of the following as candidates:</p> <ul style="list-style-type: none"> o A (pending) judge o Two local DDM directors or Western Maryland o Director from DDC 	<p>The Relationship Committee consisting of Justice Hill, Judge Perry and the judge will select a candidate and look over potential candidates. Recommendations will come back to the full Council. The recommendations to Secretary Hill.</p>
<p>Members to the roles was generally positive. The committee was that the roles may continue to be filled by other persons provided it can be managed.</p>	<p>On behalf of the Maryland Team consisting of Charles County, the Council, State District, and District, this brief report on the Team's work is submitted to the Maryland Child Maintenance Commission. The Logic Model will be sent to the Council. The members viewed a (draft) version of the Logic Model prepared by MICA students that was shown to the Mid-Atlantic Conference in October.</p>

February 26, 2009

SCCAN Members:

- | | |
|---------------------------|-------------------|
| Steve Berry | Ed Kilcullen |
| Claudia Conroy | Scott Krugman |
| Pat Cronin, Interim Chair | John McGinnis |
| Alison D'Alessandro | Katrina Moore |
| Kaye Gibson | Nick Ricciuti |
| Jessica Hill | Margaret Williams |
| Ralph Jones | |

Guests: Peter Cohen, M.D., ADAA Medical Director
 Virgil Boysaw, ADAA Community Services Administrator

Staff: Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>Presentation – Dr. Peter Cohen and Virgil Boysaw “Child Abuse Prevention and Parenting Skills Efforts Supported by ADAA” (Please see Dr. Cohen’s and Mr. Boysaw’s PP presentation for details):</p> <ol style="list-style-type: none"> 1. How does drug exposure affect the brain of child or mother? Kind of “imprinting” occurs. Brain circuits that are not used are lost. 2. ADAA has strong database / system of electronic medical records. However, ADAA cannot do outcome studies because state databases do not talk to each other. DHR cannot find out treatment outcomes for its child welfare customers. 3. One of the most significant needs for the ADAA population is stable housing. 4. Women don’t want to stay long in residential programs. They need a safe harbor in their own communities. 5. State Epidemiology Outcomes Workgroup (SEOW) looks at effective practices. DARE does not work. Reference SAMSA website for more information. 6. Strengthening Families Program (SFP) <ul style="list-style-type: none"> o Very structured o Operates in several locations in AA County, including the Detention Center on Ordinance Road. o Focus on child with parent incarcerated or in substance abuse treatment. o Must remove barriers to success such as transportation 	<p>SCCAN will stay in contact with ADAA as an important collaborator on the Child Maltreatment Prevention Plan.</p>
<p>Meeting notes approval - Pat Cronin</p> <ul style="list-style-type: none"> o Pat asked for consensus that 1/15 meeting notes were complete and accurate. o Pat introduced new SCCAN member Alison D'Alessandro, Director of Child and Youth Protection, Archdiocese of Baltimore, who has just been appointed by the Governor. 	<p>Members agreed that 1/15 meeting notes were complete and accurate.</p>

Discussion/Comments/Proposals	Agreement /Consensus
<p>CJAC – Ed Kilcullen</p> <ul style="list-style-type: none"> ○ Three year assessment is due in May. ○ SCCAN members will receive survey to provide input ○ CJAC does not receive enough good applications for CJAC funds in Ed’s opinion. ○ Go to the GOCCP website for more information on CJAC funds eligibility and availability. 	
<p>Relationships – Jessica Hill</p> <ul style="list-style-type: none"> ○ Jessica has volunteered to have her membership category changed from law enforcement to a member who has “personal experience with child abuse and neglect”, to accommodate the needs of SCCAN membership. ○ Relationships Committee (Jessica, Sue Song and Steve Berry) conference calls resulted in recommendations for the Governor to fill two vacant positions on the Council. This would leave one remaining vacancy for a second member with “personal experience” to be filled. ○ The Committee does not believe appointing additional DSS directors would be a good match with “members of the General Public with interest or expertise in the prevention or treatment of child abuse” including “representatives from professional and advocacy groups, private social service agencies, and the medical, law enforcement, education, and religious communities”. ○ In addition, the Committee recommends appointment of Allen Wolf to fill the vacancy on CJAC created by the resignation of May Jo Livingston. ○ The question of SCCAN’s responsibility/authority to recommend SCCAN members and endorse CJAC appointments was raised. Is there any potential liability? This is not a board with officer’s insurance. 	<p>In the interest of broad representation, members asked the Committee to consider the following as possible nominees (some names received subsequent to the meeting):</p> <ul style="list-style-type: none"> ○ Angela M. Eaves, Associate Judge, District Court of Maryland, District 9, Harford County ○ Pam Holsinger, Washington County Hospital and Frederick County CAC. ○ Michael Cohen, Maryland Network Against Domestic Violence ○ Shantel Randolph, Public Justice Center (and in foster care as a child) <p>The Committee should also consider a way to engage additional stakeholders in SCCAN meetings on a less formal basis than Governor appointment.</p> <p>SCCAN endorsed appointment of Allen E. Wolf to CJAC.</p> <p>Relationships Committee will re-consider these issues.</p>
<p>Structure and Function - Jim Witherspoon</p> <ul style="list-style-type: none"> ○ The Children’s Cabinet was unable to provide funding to supplement the SCCAN budget. ○ The Cabinet continues to support the Child Maltreatment Prevention Plan initiative and will offer technical assistance by the Governor’s Office for Children (GOC). ○ Formal communication on the decision from GOC has not yet been received. 	<ul style="list-style-type: none"> ○ Request a formal proclamation from the Children’s Cabinet for the State Child Maltreatment Prevention Plan. ○ Investigate availability of state funds in the Governor’s supplemental budget. ○ Seek funding from private sources.
<p>Prevention – Claudia Conroy</p> <ol style="list-style-type: none"> 1. Claudia distributed the graphic “Child Abuse Prevention Theory of Change and Logic Model” 	<ul style="list-style-type: none"> ○ Send out dates for future PREVENT Team meetings and invite participation in person or by conference call.

Discussion/Comments/Proposals	Agreement /Consensus
<p>2. The PREVENTION Team has developed 5 objectives:</p> <ul style="list-style-type: none"> o Identify prevention plan advisory group o Conduct environmental scan o Develop child abuse prevention theory of change o Outline core components of the plan o Identify potential sources of funding <p>3. Next meeting of the PREVENT Team will be Tuesday, 3/10 at 9:30 am at The Family Tree.</p>	
<p>SCCAN By Laws – Ralph Jones</p> <ul style="list-style-type: none"> o Council reviewed 3 additions to the By-laws, including how they should be amended in the future. Two thirds requirement seems high, but AG has advised that SCCAN can make decisions by email if necessary. o Discussion of need for additional information under Purpose and CONSENSUS DECISION MAKING. 	<ul style="list-style-type: none"> o Add under AMENDMENTS that, provided written notice and quorum requirements are met, amendment requirement of 2/3 may be met through email confirmation by members not in attendance. o By Laws Committee to consider these suggestions.

NEXT STEPS	
<p>2. The next SCCAN meeting is scheduled for Thursday, 4/9/09, 1:00-3:00 pm at the Judiciary Education and Conference Center.</p> <p>3. PREVENT Team will meet at The Family Tree as follows. All members are invited to either attend or conference-call into the meeting.</p> <ul style="list-style-type: none"> o Tuesday, 3/10, 9:30-11:00 am o Tuesday, 4/7, 1:00-3:00 pm o Tuesday, 4/21, 9:30-11:00 am o Tuesday, 5/5, 1:00-3:00 pm <p>4. Cherish the Child Symposium, Mountain Christian Church – New Life Center, 1802 Mountain Road Joppa, MD 21085 - April 24, 2009, 9:00 a.m. – 4:15 pm</p>	

April 9, 2009

SCCAN Members:

- Steve Berry
- Claudia Conroy
- Pat Cronin, Interim Chair
- Ed Kilcullen
- Ralph Jones
- John McGinnis
- Joan Stine
- Margaret Williams

Guests: Denise Wheeler, CRBC

Staff: Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>Welcome – Pat Cronin</p> <ul style="list-style-type: none"> o February Meeting Notes were reviewed. o SCCAN Annual Report – The report which had been emailed to members in advance was discussed. 	<ul style="list-style-type: none"> o Approve the 2-26-09 meeting notes o Approve the Annual Report. The Annual Report will continue to include the recommendation that SCCAN have a permanent home with a research institution. o As a quorum was not in attendance, decisions will be confirmed by email to all members.
<p>DHHS Child Abuse and Neglect Conference – Steve Berry and Claudia Conroy</p> <ul style="list-style-type: none"> o Claudia received the DHHS Commissioner’s Award for outstanding service at the Conference. o PCA studies on how to mobilize prevention efforts say that the focus should be on child development and should stay clear of the more sensational aspects of child abuse. o “Child Builders” has been operating in 300 Houston schools for 17 years, explaining how a child develops to children at all grade levels. Houston has seen a drop in the rate of teen pregnancy. The program may be similar to the Baltimore City “New Birth Strategy”. May be difficult to replicate in Maryland due to very decentralized school system. 	<ul style="list-style-type: none"> o John McGinnis will check on the potential for initiating a “Child Builders” in Maryland.
<p>Budget Discussion - Pat Cronin</p> <ul style="list-style-type: none"> o The group reviewed a draft budget and draft job description for a coordinator to provide on-going staff support for the Council. o One unanswered question is whether SCCAN can carry over the un-expended balance of \$70,000+ in CAPTA funds from FY 2009 to FY 2010. Two options were discussed: <ol style="list-style-type: none"> 1. Obligate the FY 2009 unexpended balance before the end of the fiscal year. 2. With Secretary Donald’s endorsement and subsequent approvals, implement a budget amendment to carry over the funds. 	<ul style="list-style-type: none"> o Steve Berry and Jim Witherspoon will investigate the options to make the FY 2009 remaining CAPTA funds available to SCCAN in FY 2010.

Discussion/Comments/Proposals	Agreement /Consensus
<ul style="list-style-type: none"> ○ Regardless of the outcome efforts to carry over funds, there are two options for the FY 2010 budget for SCCAN to consider: <ol style="list-style-type: none"> 1. Pay approximately \$27,000 for a part-time coordinator to provide staff support for SCCAN with the bulk of the remaining funds to partially fund the prevention plan efforts. 2. Pay \$50,000+ for a full-time Coordinator whose job description would include searching for grant funding for the prevention plan. 	<ul style="list-style-type: none"> ○ The consensus of the group was to pay for a full-time Coordinator. Place the remaining funds in line item 0819.
<p>Relationships – Jim Witherspoon</p> <ul style="list-style-type: none"> ○ The group reviewed materials distributed at the meeting: Membership Diversity and Appointment History, Distribution of Current and Prospective members and Prospective Applicants for SCCAN Membership. ○ There is a need to follow-up on the recommendation from the last SCCAN meeting to establish a broader advisory group for which membership could be offered to those not initially nominated to SCCAN and from which potential future SCCAN members could be identified. 	<ul style="list-style-type: none"> ○ Determine the interest in SCCAN membership of Adam Rosenberg, Judge Angela Eaves, Shantel Randolph and Pam Holsinger and recruit any and all who are interested. ○ If successfully recruited, move Adam Rosenberg to the Law enforcement/Legal membership category. ○ Invite Michaele Cohen to make a presentation to SCCAN on domestic violence. Initiate a series of such presentations from which SCCAN might select those most appropriate for future presentations to the Prevention Plan Advisory Group.
<p>Prevention – Claudia Conroy, Pat Conroy and Joan Stine</p> <ul style="list-style-type: none"> ○ The PREVENT Team will return to Chapel Hill and complete the prevention plan project in mid-May. ○ The Maryland Child Maltreatment Prevention Plan work plans were distributed at the meeting. 	<ul style="list-style-type: none"> ○ SCCAN members are encouraged to review the work plans and complete Action Steps to which they feel they can make significant contributions.
<p>Structure and Function – Jim Witherspoon</p> <ul style="list-style-type: none"> ○ Pat will respond to the recent letter from GOC Executive Director Rose May King Johnston and propose a meeting to identify specific assistance that GOC and the Children’s Cabinet might provide SCCAN regarding prevention efforts. 	<ul style="list-style-type: none"> ○ Jim Witherspoon will coordinate scheduling the GOC meeting and send out the dates to those SCCAN members who can attend. He will initially consider the availability of Claudia, Pat, Joan and Margaret.
<p>By Laws – Pat Cronin</p> <ul style="list-style-type: none"> ○ Deferred. 	<ul style="list-style-type: none"> ○ As there are more critical matters to attend to, action on the draft By Laws is postponed.
<p>Coming Events – Pat Cronin and Joan Stine</p> <ul style="list-style-type: none"> ○ Cherish the Child Symposium ○ Al Zachik, Director, Child and Adolescent Services, DHMH will be invited to present at a future SCCAN meeting. 	<ul style="list-style-type: none"> ○ SCCAN members interested in attending and desiring registration payment should contact Jim Witherspoon as soon as possible.

Discussion/Comments/Proposals	Agreement /Consensus
<p>New Business – Pat Cronin</p> <ul style="list-style-type: none"> o Pat proposes holding a SCCAN in June for the members to consider the following: <ul style="list-style-type: none"> – Priorities for FY 2010 – Committee structure and leadership – Meeting evaluation 	

NEXT STEPS	
<ol style="list-style-type: none"> 5. The next SCCAN meeting is scheduled for Thursday, 5/14/09, 1:00-3:00 pm at the Judiciary Education and Conference Center. 6. PREVENT Team will meet at The Family Tree as follows. All members are invited to either attend or conference-call into the meeting. <ul style="list-style-type: none"> o Tuesday, 4/21, 9:30-11:00 am o Tuesday, 5/5, 1:00-3:00 pm 7. Cherish the Child Symposium, Mountain Christian Church – New Life Center, 1802 Mountain Road Joppa, MD 21085 - April 24, 2009, 9:00 a.m. – 4:15 pm 	

<p>SCCAN members are encouraged to review the work plans and complete Action Plans to which they feel they can make significant contributions.</p>	<p>The PREVENT Team will meet at Chapel Hill and complete the prevention plan project to mid-May.</p> <p>The Maryland Child Maltreatment Prevention Plan work plans were distributed to the meeting.</p>
<p>SCCAN members will coordinate scheduling for the OGC meeting and send out the date to those SCCAN members who are invited. The date will certainly consider the availability of Charles, Pat, Joan and Margaret.</p>	<p>Prevention and Research – Jan Winters</p> <p>Pat will respond to the recent letter from OGC.</p> <p>Prevention Director Joan Hill, Joan Johnson and program a meeting to identify specific activities the OGC and the Children's Cabinet might provide SCCAN regarding prevention efforts.</p>
<p>As there are more critical matters to attend to, action on the draft BY Laws is postponed.</p>	<p>BY Laws – Pat Cronin</p> <p>Deferred</p>
<p>SCCAN members interested in attending and starting registration payments should contact the Wintersgroup as soon as possible.</p>	<p>Creating Events – Pat Cronin and Joan Hill</p> <ul style="list-style-type: none"> o Charis the Child Symposium o At-Home, Director, CCM and Adjunctive Services, DHRM will be invited to present at a future SCCAN meeting.

June 11, 2009

SCCAN Members:

- Steve Berry
- Claudia Conroy
- Pat Cronin, Interim Chair
- Alison D'Alessandro
- Kaye Gibson
- Liliana Janssen-Checa
- Ed Kilcullen
- Connie Kratovil-Lavelle
- Scott Krugman
- Ralph Jones
- Stephanie Porter
- Adam Rosenberg

Liaisons:

- Marina Finnegan, GOC
- Jessica Winpigler, GOCCAP

Staff:

- Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>Welcome – Pat Cronin</p> <ul style="list-style-type: none"> o April Meeting Notes were reviewed. o Pat introduced new members Connie Kratovil-Lavelle, Executive Director, Family Administration, Administrative Office of the Courts and Adam Rosenberg, Executive Director, Baltimore Child Abuse Center. 	<ul style="list-style-type: none"> o Approve the 4-9-09 meeting notes
<p>PREVENT Team Report – Claudia Conroy and Pat Cronin</p> <ul style="list-style-type: none"> o Maryland was the only team focused on a statewide prevention plan. o Claudia made a presentation to the Council using information and visuals that the Team used at the PREVENT Institute. (Members have complete report). 	<ul style="list-style-type: none"> o Pat will make her password available for everyone on SCCAN to view a wealth of information on the PREVENT Blackboard. Blackboard.unc.edu Onyen: PatCronin Password: prevent8143
<p>GOC Meeting - Kaye Gibson</p> <ul style="list-style-type: none"> o The GOC meeting with Executive Director Rosemary King Johnston resulted in GOC agreeing to request that the Children’s Cabinet be the sponsor or champion for the Prevention Plan. o GOC agreed to provide other technical and logistical support, including assistance from Marina Finnegan, Director of Prevention Strategies who joined SCCAN as GOC Liaison today. o SCCAN participants at the meeting agreed to follow up with the LMB Association to explore the LMB role in prevention planning and implementation. Immediate follow-up was not possible due a full LMB agenda regarding funding cuts. 	<ul style="list-style-type: none"> o Kaye will continue to work with the LMB Association on a date for SCCAN to discuss plans for maltreatment prevention, probably in the fall.

Discussion/Comments/Proposals	Agreement /Consensus
<p>Budget and Staff – Steve Berry and Jim Witherspoon</p> <ul style="list-style-type: none"> ○ At the April meeting, SCCAN approved the use of \$52,000 in the FY 2010 SCCAN budget to pay for a full-time staff person. This will be a contracted position for which Jim Witherspoon will have supervision responsibility, but will be under direction of the SCCAN Chair. Target date for filling the position is September 2009. ○ Secretary Donald has agreed that unspent funds from the FY 2009 SCCAN budget may be carried over into FY 2010 for supporting the Prevention Plan. Steve Berry and Jim Witherspoon will continue to work with DHR budget staff to make this happen. 	
<p>Relationships – Pat Cronin and Jim Witherspoon</p> <ul style="list-style-type: none"> ○ Based on suggestions from the April meeting, two new members were recruited: <ul style="list-style-type: none"> – Pam Holtzinger Forensic Nurse Examiner, SAFE Program Coordinator, Washington County Hospital – Adam Rosenberg, Executive Director, Baltimore Child Abuse Center ○ Also suggested at the April meeting was Judge Andrea Eaves, who although very interested, was unable to accept at this time. ○ Ed Kilcullen, whose second term ends 6/30/09, would like one of the Council vacancies to be filled by someone representing CASA. 	<ul style="list-style-type: none"> ○ Pat Cronin and Liliana Janssen-Checa agreed to help review and recommend additional new members to the Council.
<p>Renewal / Planning Session – Pat Cronin</p> <ul style="list-style-type: none"> ○ We would like to schedule time for a retreat in July to strategize the following: <ul style="list-style-type: none"> – Plan and priorities for FY 2010 – Committee structure – Committee leadership – Meeting evaluations 	<ul style="list-style-type: none"> ○ Select either Thursday, 7/23 or Friday, 7/24 from 1:00 to 4:00 PM. ○ Will send out a questionnaire in advance for anonymous responses.
<p>Maltreatment Prevention Plan Decisions</p> <ul style="list-style-type: none"> ○ Stakeholder map needs to be completed. ○ Some stakeholders were added at the meeting. 	<ul style="list-style-type: none"> ○ The map will be emailed out to members requesting them to respond by a definite date with suggested additions to categories and stakeholders. ○ Develop a work flow chart showing the various groups (convening, advisory, etc.) and lines of communication between them.

NEXT STEPS
<p>8. The next SCCAN meeting will be a strategic planning retreat scheduled for either Thursday, 7/23 or Friday, 7/24 from 1:00 to 4:00 PM at the Judiciary Education and Conference Center.</p>

July 23, 2009

SCCAN Members:

- Claudia Conroy
- Pat Cronin, Chair
- Alison D'Alessandro
- Pam Holtzinger
- Liliana Jannsen-Checa
- Scott Krugman
- Ralph Jones
- Stephanie Porter
- Adam Rosenberg
- Joan Stine
- Margaret Williams

Partner:

Rosemary King Johnston, GOC

Facilitators:

- Marsha Howes
- Colleen Robichaud
- Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>Welcome – Pat Cronin</p> <ul style="list-style-type: none"> ◦ The overall product for the meeting is the Framework for Annual Planning. ◦ Based on feedback from the SCCAN Survey, we dropped the part on “structural” issues to make more time for the “substantive issues” around detection, prosecution and treatment. ◦ We want to examine if and how these substantive practices such as detection, prosecution, and treatment confirms our previous agreed upon priority on prevention. ◦ Is Maryland ‘a prevention focused’ state? How do we get there? 	
<p>Activity – Marsha Howes</p> <ul style="list-style-type: none"> ◦ Each SCCAN member (and partner) introduced themselves, described their current position and how they became involved in this work. 	
<p>Where are we now? - Jim Witherspoon</p> <ul style="list-style-type: none"> ◦ Definitions of Terms – There was much discussion around how the terms detection, prosecution and treatment are defined and differentiated. ◦ Results of the SCCAN Survey – One clear conclusion from the Survey is that most respondents have a high interest in prevention. ◦ Maryland’s Results for Child Well Being – Indicators of “Children Safe in Their Families and Communities” were handed out. 	<ul style="list-style-type: none"> ◦ Detection includes reporting, screening and disclosure. ◦ Prosecution includes investigation and determination of findings of child abuse and neglect. (Re-name “Determination”?) ◦ Treatment includes programs that promote safety, permanence and the physical, developmental and mental health needs of abused and neglected children. (Re-name “Intervention”?)

Discussion/Comments/Proposals	Agreement /Consensus
<p>Small Group Work (Detection, Prosecution and Treatment) - Facilitators</p> <ol style="list-style-type: none"> 1) Groups responded to the questions: <ul style="list-style-type: none"> o Of the Substantive Issues from the 12/17/06 Strategic Planning Retreat, what issues are still relevant? o What issues are missing? 2) Prioritized each issue by asking: <ul style="list-style-type: none"> o Is it realistic? o Is it achievable in 2010? 3) Reached consensus on priorities 4) Identified steps to move the priorities forward 5) Identified who will lead /support the steps, including partners <p>Report Out – Spokespersons for each group</p>	<p>See Small Group Results.</p>
<p>Other business – Pat Cronin</p> <ul style="list-style-type: none"> o Evaluations will be emailed to all participants of this meeting who are asked to complete and return them to Ralph Jones to maintain anonymity. o Pat would like to initiate the use of the “consent agenda” for future SCCAN meetings. With consent of the Council members, each meeting might be focused on one area for which there might be a guest presenter and time for discussion and questions. 	<ul style="list-style-type: none"> o Per consensus from the SCCAN Survey, Council meetings will be held every other month and committee meetings held in between.

NEXT STEPS	
<ol style="list-style-type: none"> 1. The next SCCAN meeting will be scheduled for Thursday, 9/10 from 1:00 to 3:00 PM. Location to be determined. 	

September 10, 2009

SCCAN Members:

- Claudia Conroy
- Pat Cronin, Chair
- Alison D'Alessandro
- Robin Davenport
- Ralph Jones
- Scott Krugman
- John McGinnis
- Stephanie Porter
- Adam Rosenberg
- Margaret Williams

Staff:

Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>1. CDC Webinar - Child Maltreatment Prevention as a Public Health Priority The goals of this webinar were to develop a shared understanding of how the prevention of child maltreatment not only promotes optimal development but also reduces disparities in health and explore the important role public health agencies play in improving the health of children and families by preventing childhood abuse and neglect.</p>	<ul style="list-style-type: none"> ○ Need an economist on the Prevention Committee. Follow-up with Margaret Williams to solicit help from Robert Lynch of Washington College in Chestertown. ○ Need permission to use CDC slides to help make case for Maryland's Child Maltreatment Plan.
<p>2. Consent Agenda Pat Cronin</p> <ul style="list-style-type: none"> ○ Welcome to new SCCAN member Robin Davenport ○ Clarification on Renewal Notes – second bullet under Welcome should read “Based on feedback from the SCCAN Survey, we dropped the part of the Renewal Agenda on “structural issues”... ○ Request for Acceptance of Renewal Notes and Acceptance of Today's Agenda 	<ul style="list-style-type: none"> ○ Renewal Notes and Today's Agenda accepted.
<p>3. Prevention Committee Claudia Conroy</p> <ul style="list-style-type: none"> ○ Discussed webinar and related it to our work ○ Presented graphic showing groups / roles ○ Presented draft committee charge and work plan 	<ul style="list-style-type: none"> ○ All SCCAN members participate in accomplishing activities listed on the prevention work plan. ○ Send out list of what is needed and by when. Ask for response from members as to who wished to work on which activities.
<p>4. Break Outs - SCCAN Members and Chairs Detection Committee Prevention Committee Prosecution Committee Treatment Committee</p>	<ul style="list-style-type: none"> ○ Defer work of listed committees. All hands are needed to move the Child Maltreatment Prevention Plan forward.

Discussion/Comments/Proposals		Agreement /Consensus
5. Coming events	Pat Cronin	<ul style="list-style-type: none"> o SCCAN meetings will occur on first Thursday of every other month. o Committee work can occur on alternate months.

NEXT STEPS
<ol style="list-style-type: none"> 1. The next SCCAN meeting will be scheduled for Thursday, November 5, 2009 at Judiciary Education and Conference Center. 2. Members will receive the prevention work plan activities with request for their participation in completing them. 3. Recruit economist Robert Lynch of Washington College in Chestertown. 4. Gain permission to use CDC slides to help make case for Maryland's Child Maltreatment Plan.

<ul style="list-style-type: none"> o Find an economist on the Prevention Committee Follow-up with Robert Lynch o Willing to assist with Robert Lynch of Washington College in Chestertown o Find permission to use CDC slides to help make case for Maryland's Child Maltreatment Plan 	<p>CDC Website - Child Maltreatment Prevention as a Public Health Strategy</p> <p>The goal of this website was to develop a shared understanding of how the prevention of child maltreatment can only be achieved through a multi-sectoral approach that includes the government, the private sector, and families by preventing children abuse and neglect.</p>
<ul style="list-style-type: none"> o Review notes and today's agenda 	<p>Pat Cronin</p> <ul style="list-style-type: none"> o Welcome to new SCCAN members Robert Cronin o Clarification on Robert's notes - second bullet under "Welcome" should read "Based on feedback from the SCCAN survey, we dropped the part of the National Agenda on "preventive justice" o Report for Appointment of Business Development and Assessment of Today's Agenda
<ul style="list-style-type: none"> o All SCCAN members participate in reviewing and revising the prevention work plan o Send out list of what is needed and by when - Ask for responses from members as to who wanted to work on which activities 	<p>Prevention Committee - Clarified Cronin</p> <ul style="list-style-type: none"> o Discussed website and revised it to our work o Presented graphic showing groups' roles o Presented draft committee charge and work plan
<ul style="list-style-type: none"> o Draft work of listed committees. All books are needed to move the Child Maltreatment Prevention Plan forward. 	<p>Break Out - SCCAN Members and Chairs</p> <ul style="list-style-type: none"> o Prevention Committee o Prevention Committee o Prevention Committee o Prevention Committee

November 5, 2009

SCCAN Members:

- Steve Berry
- Claudia Conroy
- Pat Cronin, Chair
- Robin Davenport
- Pam Holtzinger (by conference call)
- Liliana Janssen-Checa
- Ralph Jones
- Connie Kratovil-Lavelle (by conference call)
- Scott Krugman
- John McGinnis
- Stephanie Porter
- Joan Stine
- Margaret Williams

Guests/partners:

- Michael Dunstan, Admin. Office of the Courts (by conference call)
- Marina Finnegan, Governor's Office for Children (GOC)
- Rosemary King Johnston, Governor's Office for Children (GOC)
- Jeff Merson, Children's Justice Act Committee (CJAC)
- Jessica Winpigler, Governor's Office on Crime Control and Prevention (by conference call)

Staff: Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>1. Welcome Pat Cronin</p> <ul style="list-style-type: none"> o Called for consensus that the revised September meeting notes are accurate. <p>2. Goals for the meeting</p> <ul style="list-style-type: none"> o Hear lessons learned from key informants o Consider abusive head trauma/shaken baby syndrome as a short-term project o Amend and endorse the draft Executive Order for the Maltreatment Prevention Plan o Begin to define the scope of the environmental scan 	<ul style="list-style-type: none"> o September meeting notes are accurate.
<p>3. Key Informant Interviews Claudia Conroy, Pat Cronin and Joan Stine</p> <ul style="list-style-type: none"> o Five interviews completed so far, 2 of which were of SCCAN members Margaret Williams and Scott Krugman. o Howard Dubowitz encouraged SCCAN to focus on <u>primary</u> prevention. o Diane Depanfilis wondered if the proposed scope of the plan was too broad. o Dean Barth emphasized the need to clearly define the scope of the problem which is relevant to today's discussion of the environmental scan. 	

Discussion/Comments/Proposals	Agreement /Consensus
<ul style="list-style-type: none"> ○ Dean Barth confirmed the importance of 2 building blocks shown on the “Prevention House” graphic --- Funding Streams and Monitoring and Data Systems. ○ Dean Barth mentioned that he would be open to the idea of a symposium on a universal prevention topic such as abusive head trauma/shaken baby syndrome and/or sleep safety. ○ Dean Barth, Diane Depanfilis and Margaret Williams will be among a group planning implementation of the Harlem Children’s Zone at a site in Baltimore City. 	
<p>4. Executive Order Stephanie Porter</p> <ul style="list-style-type: none"> ○ Draft prepared and amended via conference call by Stephanie, Marina Finnegan, Scott Krugman and Jim Witherspoon. ○ Proposed timeframe was for Governor to release the Executive Order in April 2010 in recognition of Child Abuse Prevention Month. ○ Concern expressed that the Order does not charge any entity with responsibility for developing the Plan. Need to specify who, what, when and how. ○ Concern expressed that timing of the Executive Order may be premature considering current lack of funding to develop the Prevention Plan. ○ Point made that typically funds are not attached to or specified by Executive Orders. ○ State funding would need to come from an appropriation request to the Legislature. Chances are very slim that state funds would be appropriated by this session. ○ The Executive order can be prepared to launch the advance-planning process for how the Prevention Plan should be developed. 	<ul style="list-style-type: none"> ○ Specify a Leadership Team to include SCCAN, Children’s Cabinet agencies and others. ○ State in the Order that funds need to be secured. ○ Include provision for annual progress reports to the Governor and Legislature. ○ Check out potential funding sources --- AARA (stimulus money), Casey, Advocates for Children and Youth ○ Include a reference in item #5 in the WHEREAS column to delinquent and criminal behavior. ○ Insure that all items in the WHEREAS column can be verified with data. ○ Move ahead with the Executive Order. Revise and send out the draft with request to finalize language within a week. ○ Develop a strategy to meet with the Governor and Leadership Team/Key Informants (wide circle) to express support for the Prevention Plan. ○ Consult with Jane Walker (Maryland Coalition for Families) on how to successfully get an Executive Order approved and released.

Discussion/Comments/Proposals	Agreement /Consensus
<p>5. Environmental scan Jim Witherspoon</p> <ul style="list-style-type: none"> ○ Definition of “environmental scan” is similar to “needs assessment”. Answers the question “where are we now?” Describes the current state of affairs using data and opinions of stakeholders, youth and families. ○ Elements need to be prioritized so that the most essential elements can be produced given limited funds. 	<ul style="list-style-type: none"> ○ Hold meeting or conference call of SCCAN members wishing to edit/contribute to the draft and prioritize the elements. ○ Send draft out to expert stakeholders for comment. ○ Send draft to GOC for request of Children’s Cabinet to add to the “Potential Resources” column.
<p>6. Abusive Head Trauma Scott Krugman</p> <ul style="list-style-type: none"> ○ Scott developed an AHT prevention program for parents of newborns. Colleagues are evaluating the effectiveness of this program. To this end, they actually have the only data on incidence of AHT in the metropolitan area. ○ New parents of every child born at Franklin Square Hospital since 2003 have been exposed to these materials. ○ There is evidence of a decrease in abusive head trauma cases among this population exposed to these materials. ○ North Carolina has been successful in this area. ○ Next step is to make this standard operating procedure for all Maryland hospitals ○ Will need the support of the Maryland Hospital Association and the Maryland Patient Safety Center ○ This can be the low cost, quickly implemented type of project that Secretary Donald and Dean Barth have both alluded to. 	<ul style="list-style-type: none"> ○ Convene a small group interested in pursuing this project with Scott on behalf of SCCAN. Group to consider whether scope of the project should include both abusive head trauma and sleep safety. ○ Liliana volunteered to be on the group. Sue Song was suggested as a member if she is available.

NEXT STEPS
<ol style="list-style-type: none"> 1. The next SCCAN meeting is scheduled for 1:00-3:00 PM, Thursday, January 7, 2010 at a location to be determined. 2. Continue key informant interviews. Next interview with Larry Wissow at 3:00 PM, November 19 at The Family Tree. 3. Make interview summaries available to interested Council members once finalized. 4. Revise and send out the draft Executive Order with request to finalize language within a week. Notify the Council of the follow-up conference call for those wishing to participate. 5. Hold meeting or conference call of SCCAN members wishing to edit/contribute to the draft Environmental Scan and prioritize the elements. 6. Send out the draft Environmental Scan to expert stakeholders for comment. 7. Send the draft Environmental Scan to GOC for request of Children’s Cabinet to add to the “Potential Resources” column. 8. Recruit Council members interested in co-leading development of elements to be included in the Environmental Scan. 9. Convene a small group interested in pursuing the abusive head trauma project with Scott on behalf of SCCAN. Group to consider whether the scope of the project should include both abusive head trauma and sleep safety.



STATE COUNCIL ON CHILD ABUSE AND NEGLECT

Maryland Child Maltreatment Prevention Plan

2009 Key Informant Comments

Informant/ Interview date ➔	Howard Dubowitz, UM Medical System, 10-9-09	Diane DePanfilis, UM School of Social Work 10-14-09	Richard Barth, UM School of Social Work 10-15-09	Margaret Williams, Maryland Family Network 10-27-09	Scott Krugman, American Academy of Pediatrics 10-29-09	Charlie Cooper, Advocates for Children and Youth 11-19-09	Larry Wissow, Johns Hopkins Bloomberg School of Public Health 11-19-09
Prevention Theory Logic Model	Suggested that we prioritize efforts; indicators be used so we know can measure success.		Balance primary prevention with resource requirements		Measureable areas that can have impact Identify a road map		Targeting at-risk families may be more efficient but also tends to stigmatize. Be universal but with a range of interventions appropriate for each situation. Big concern is children's exposure to violence in the media
Core Components	Recommended use of primary, secondary and tertiary w/focus on primary prevention.		Critically reviewed these areas; suggested that data be used to focus effort; consider strategy such as crying Baby to demonstrate the benefits of a primary prevention strategy				Link families with family support Set up a regimen that says every family receives this information on the first visit, that on the second, etc.
Environmental Scan	Larry Cohen, Prevent Institute, might be of assistance.	Will forward to her colleagues the scope of SCCAN's plan to determine interest.		Harlem Children's Zone (Jeffrey Canada) --build neighborhood where people want to stay, have a stake in their			Where are the at-risk families? MHA database captures cases referred to



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				community. Birth to Five Plan – What should we do? How do we do it? How to pay for it? Recommended universal Pre-K.			community mental health UMBC --- data mining in Medicaid Match birth records with immunization records. Heritable disease screening – do they follow up? Extent of homelessness, kids being passed around, cared for by different people
Planning Participants	Add social media groups, also early care and education groups more specifically added to the groups	Validated names	Will continue to review	Involve state agency budget people. People in key places who “get it”: ○ Secretary Donald ○ Governor ○ Rosemary King Johnston ○ Katy O’Malley and Lt. Governor ○ Ulysses Curie in Legislature	○ Delegate Brian Frosh ○ Rosemary King Johnston ○ Nancy Grasmick ○ Lt. Governor ○ Governor’s wife ○ Legal community to address confidentiality issue	○ Coalition to Protect Children – Jim Mc Comb and Dawn Musgrove ○ Fiscal staff that advise Legislative leaders ○ Sen. Kelly, Bobby Zirkin, Lisa Gladden, Mike Busch (His aide)	



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					Key informants: ○ Larry Wissow ○ Bronwyn Maiden ○ Charles Shubin	○ Linda Heisner ○ Rosemary Satyshur ○ Judith Schagrin ○ Foster and kinship parents ○ Substance abuse- Ann Seikot	
Executive Order	No comment		Does not know benefits		Need Governor's support		
Funding	No comment		MD missed the opportunity for 4E; FL and NC seized waiver	Early Learning Challenge Grant (Joan Lombardi) Governor's website Grants Office (Eric Bruner) Community-Based Prevention and Family Support (Federal funds)	Casey Foundation Abel Foundation Robert Wood Johnson Foundation		
Next Steps	Wants to be involved	Will be involved	Will be involved			Pressure DHR to put out useful data from CHESSIE.	



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General comments							<p>Vision --- Pediatrician/ Mental Health collaboration. Doctor identifies family in need, calls mental health for help.</p> <p>Larry is chairing a group trying to build pediatric bridge with child psychiatry, writing a grant, working with Parent's Place in Allegany County. Hopes to encourage pediatricians to inquire with patients about mental health issues</p>

