

TABLE OF CONTENTS

INTRODUCTION 1
MEMBERSHIP 2
ORGANIZATION 3
ACCOMPLISHMENTS 4
CONTINUING CHALLENGES 5
RECOMMENDATIONS 6
APPENDICES 7
A. SCAN and Maryland Law 7
B. SCAN and 10
C. State Council on Child Abuse and Neglect Members 13
D. Meeting Notes 14

**MARYLAND
STATE COUNCIL ON CHILD
ABUSE AND NEGLECT**

ANNUAL REPORT

January 1, 2008 - December 31, 2008

TABLE OF CONTENTS

INTRODUCTION	3
MEMBERSHIP	3
ORGANIZATIONAL HISTORY	3
ACCOMPLISHMENTS	4
CONTINUING CHALLENGES	5
RECOMMENDATIONS	6
APPENDICES	7
A. SCCAN and Maryland Law	7
B. SCCAN and CAPTA.....	10
C. State Council on Child Abuse and Neglect Members.....	12
D. Meeting Notes	14

INTRODUCTION

The 1999 General Assembly passed legislation codifying the Governor's Council on Child Abuse and Neglect and renaming it the *State Council on Child Abuse and Neglect (SCCAN)*.

Maryland Family Law Article § 5-7A-06 (a) establishes that SCCAN “shall, by examining the policies and procedures of State and local agencies and specific cases that the Council considers necessary to perform its duties under this section, evaluate the extent to which State and local agencies are effectively discharging their child protection responsibilities” (See **Appendix A**). This language is identical to that which establishes the legal basis for Citizen Review Panels in the Federal Child Abuse and Prevention Act (See **Appendix B**).

In addition, the Maryland law article provides that SCCAN will operate with three standing committees: the Conference Committee, the Legislative Committee and the Children's Justice Act Committee (CJAC).

MEMBERSHIP

SCCAN is composed of up to 23 members—legislators, State agencies or associations designate eight (8) members and the Governor appoints fifteen (15). By year end, one position to be appointed by the Governor for an individual who has personal experience with child abuse and neglect within their own family or who has been a client of the child protective services system remains vacant along with a Senator position that must be designated by the President of the Senate of Maryland (See **Appendix C** for a list of all current SCCAN members).

ORGANIZATIONAL HISTORY

For budgetary and administrative purposes, SCCAN had historically been part of the Governor's Office for Children, Youth, and Families (GOCYF). In the fall of 2005, the newly constituted Governor's Office for Children (GOC) no longer had the capacity to provide continued support for SCCAN activities. Based on an agreement between Maryland Department of Human Resources (DHR) Secretary Christopher McCabe and GOC Executive Director Arlene Lee, DHR assumed the administrative responsibility for SCCAN. Secretary McCabe assigned specific responsibility for staff support for SCCAN to the DHR Office of Planning and Performance.

During this same time, budgetary and administrative support for CJAC was transferred to the Governor's Office of Crime, Control, and Prevention (GOCCP).

ACCOMPLISHMENTS

Structure/Function

- Held annual retreat
- Set goals and priorities for 2008
- Brought on new SCCAN members
- Endorsed new CJAC members
- Drafted By Laws

Prevention Initiative

- Continued to review other states' prevention plans and prevention plan models
- Compiled list of prevention plan topics
- Posted video and information materials on the Child Maltreatment Prevention Plan at the Mid-Atlantic Child Abuse and Neglect Conference
- Heard and discussed presentations on shaken baby syndrome and drug affected new born programs
- Maryland Team attended PREVENT Institute and developed logic model

Relationships

- Networking with DHR Secretary
- Identification of potential partners and building of data base
- Built relationships with CRBC, State Fatality Review Team, CJAC, GOC and the Children's Cabinet
- Met with Innovations Institute to benefit from their experience in developing the Interagency Plan for the Children's Cabinet

CONTINUING CHALLENGES

Structure/Function

- Need perpetual funding source
- Details between SCCAN and CRBC
- Integration of subcommittee work
- Keeping SCCAN identity
- Keeping members engaged
- Recruit new members including a consumer of services
- **Move to new home**
- Recruit Senator member
- Mechanism for producing an annual report
- Political support

Prevention Initiative

- Making it happen – how, how much, when and who?
- Deciding on and recruiting leadership to make this a statewide effort
- Lack of research to support the plan; need for more research
- Changing social norms
- Identify funders, money in times of budget crisis
- Measure results of prevention initiative
- Considering changes in law and policy

Relationships

- Forming new un-identified relationships
- Managing relationships
- Including a broad array of potential partners while maintaining a (smaller) functional group
- Increase public awareness and support for SCCAN.
- Finding common goals with like-minded groups and stakeholders; avoiding turf battles
- Lack of time; concrete plan by prioritizing stakeholders
- What do changes mean for financial and legislative relationship with DHR?

Other areas

- Need more equal member commitment and attendance
- Get all members involved, sharing in the work
- Competing priorities for participating agencies, branches
- Data collection and integration

RECOMMENDATIONS

1. **It is the consensus of the Council that the administrative responsibility for SCCAN should ultimately move to a research-based institution that would promote a public-private partnership and make multi-disciplinary collaboration possible.** Specifically, responsibility for the administrative support for SCCAN should be transferred from the Department of Human Resources to the University of Maryland, School of Social Work or possibly to another researched-based institution. Although lack of funding will not permit such a move in the near term, SCCAN retains it as a long-term organizational goal.
2. **SCCAN recommends that State Executive and Legislative Leadership endorse development of a statewide, comprehensive Child Abuse and Neglect Prevention Plan.** The plan should take a broad view of child abuse prevention by focusing on individual, relational, community and societal factors that either contribute to child maltreatment (risk factors) or lessen the risk of child maltreatment (protective factors), rather than focusing solely on the child protection system. This may include looking at child and family well-being, housing, jobs, education, the media and other factors that affect the health of Maryland families. In general, the process should follow a public health model mirrored in part on the North Carolina/Duke plan. **The plan should be launched by the Governor with the collaboration and support of Cabinet Secretaries and the support of the Judicial and Legislative branches.**
3. **SCCAN recommends that provisions be made for SCCAN as a permanent line item in the State Budget as referenced in the Family Law Article § 5-7A-04 (c).**

Appendix A

SCCAN and Maryland Law Family Law Article

§ 5-7A-01.

- (a) There is a State Council on Child Abuse and Neglect.
- (b) The Council is part of the Office for Children, Youth, and Families for budgetary and administrative purposes.

§ 5-7A-02.

- (a) The Council consists of up to 23 members including:
 - (1) a Senator designated by the President of the Senate of Maryland;
 - (2) a Delegate designated by the Speaker of the Maryland House of Delegates;
 - (3) a representative of the Department of Human Resources, designated by the Secretary;
 - (4) a representative of the Department of Health and Mental Hygiene, designated by the Secretary;
 - (5) a representative of the Maryland State Department of Education, designated by the Superintendent;
 - (6) a representative of the Department of Juvenile Services, designated by the Secretary;
 - (7) a representative of the Judicial Branch, designated by the Chief Judge of the Maryland Court of Appeals;
 - (8) a representative of the State's Attorneys' Association, designated by the Association;
 - (9) a pediatrician with experience in diagnosing and treating injuries and child abuse and neglect, who shall be appointed by the Governor from a list submitted by the Maryland chapter of the American Academy of Pediatrics;
 - (10) members of the general public with interest or expertise in the prevention or treatment of child abuse and neglect who shall be appointed by the Governor and who shall include representatives from professional and advocacy groups, private social service agencies, and the medical, law enforcement, education, and religious communities; and
 - (11) at least two individuals who have personal experience with child abuse and neglect within their own families or who have been clients of the child protective services system who shall be appointed by the Governor.
- (b)
 - (1) The term of a member appointed under subsection (a) (9), (10), or (11) of this section is 3 years.
 - (2) An appointed member may serve up to two consecutive 3-year terms.
 - (3) This section does not affect the term of any person who is a member of the Governor's Council on Child Abuse and Neglect on July 1, 1999.
 - (4) In case of a vacancy, the Governor shall appoint a successor for the remainder of the unexpired term.

(c) All other members of the Council shall continue in office so long as they hold the required qualification and designation specified in subsection (a)(1) through (8) of this section.

§ 5-7A-03.

The Governor shall select a chairperson from among the members of the Council.

§ 5-7A-04.

- (a) The Council shall meet not less than once every 3 months.
- (b) Members of the Council shall serve without compensation, but may be reimbursed for reasonable expenses incurred in the performance of their duties in accordance with the Standard State Travel Regulations and as provided in the State budget.
- (c) The Council may employ a staff in accordance with the State budget.

§ 5-7A-05.

- (a) The Council shall operate with three standing committees.
- (b) The Conference Committee shall be responsible for planning and implementing the Council's annual statewide conference on child abuse and neglect. It shall include representation from the public and private sectors.
- (c) The Legislative Committee shall be responsible for reviewing and making recommendations concerning legislation to improve the State's response to the problem of child abuse and neglect.
- (d) The Federal Children's Justice Act Committee is established in accordance with the requirements of the Federal Children's Justice Act, Public Law 100-294. It shall review and evaluate State investigative, administrative, and judicial handling of child abuse and neglect cases, and make policy and training recommendations to improve system response and intervention. The Committee shall include representatives of the State judiciary with criminal and civil trial court docket experience, law enforcement agencies, the Maryland Public Defender's Office, State's Attorneys, the Court Appointed Special Advocate (CASA) Program, health and mental health professions, child protective services programs, programs that serve children with disabilities, parent groups, and attorneys who represent children.
- (e) In addition to the three standing committees, the Council may establish other ad hoc committees as necessary to carry out the work of the Council.

§ 5-7A-06.

- (a) In addition to any duties set forth elsewhere, the Council shall, by examining the policies and procedures of State and local agencies and specific cases that the Council considers necessary to perform its duties under this section, evaluate the extent to which State and local agencies are effectively discharging their child protection responsibilities in accordance with:
 - (1) the State plan under 42 U.S.C. § 5106a (b);
 - (2) the child protection standards set forth in 42 U.S.C. § 5106a (b); and
 - (3) any other criteria that the Council considers important to ensure the protection of children, including:

(i) a review of the extent to which the State child protective services system is coordinated with the foster care and adoption program established under Part E of Title IV of the Social Security Act; and

(ii) a review of child fatalities and near fatalities.

(b) The Council may request that a local citizens review panel established under § 5-539.2 of this title conduct a review under this section and report its findings to the Council.

(c) The Council shall coordinate its activities under this section with the State Citizens Review Board for Children, local citizens review panels, and the child fatality review teams in order to avoid unnecessary duplication of effort.

(d) The chairperson of the Council may designate members of the Children's Justice Act Committee as special members of the Council for the purpose of carrying out the duties set forth in this section.

§ 5-7A-07.

(a) The members and staff of the Council:

(1) may not disclose to any person or government official any identifying information about any specific child protection case about which the Council is provided information; and

(2) may make public other information unless prohibited by law.

(b) In addition to any other penalties provided by law, the Special Secretary for Children, Youth, and Families may impose on any person who violates subsection (a) of this section a civil penalty not exceeding \$500 for each violation.

§ 5-7A-08.

A unit of State or local government shall provide any information that the Council requests to carry out the Council's duties under § 5-7A-06 of this subtitle.

§ 5-7A-09.

(a) The Council shall report and make recommendations annually to the Governor and the General Assembly on matters relating to the prevention, detection, prosecution, and treatment of child abuse and neglect, including policy and training needs that require the attention and action of the Governor or the General Assembly.

(b) The Council shall annually prepare and make available to the public a report containing a summary of its activities under § 5-7A-05 of this subtitle.

Appendix B

SCCAN and CAPTA

SEC. 106. GRANTS TO STATES FOR CHILD ABUSE AND NEGLECT PREVENTION AND TREATMENT PROGRAMS [42 U.S.C. 5106a]

a. CITIZEN REVIEW PANELS.--

1. ESTABLISHMENT.--

A. IN GENERAL.--Except as provided in subparagraph (B), each State to which a grant is made under this section shall establish not less than 3 citizen review panels.

B. EXCEPTIONS.--

i. ESTABLISHMENT OF PANELS BY STATES RECEIVING MINIMUM ALLOTMENT.--A State that receives the minimum allotment of \$175,000 under section 203(b) (1) (A) for a fiscal year shall establish not less than 1 citizen review panel.

ii. DESIGNATION OF EXISTING ENTITIES.--A State may designate as panels for purposes of this subsection one or more existing entities established under State or Federal law, such as child fatality panels or foster care review panels, if such entities have the capacity to satisfy the requirements of paragraph (4) and the State ensures that such entities will satisfy such requirements.

2. MEMBERSHIP.--Each panel established pursuant to paragraph (1) shall be composed of volunteer members who are broadly representative of the community, in which such panel is established, including members who have expertise in the prevention and treatment of child abuse and neglect.

3. MEETINGS.--Each panel established pursuant to paragraph (1) shall meet not less than once every 3 months.

4. FUNCTIONS.--

A. IN GENERAL.--Each panel established pursuant to paragraph (1) shall, by examining the policies and procedures of State and local agencies and where appropriate, specific cases, evaluate the extent to which the agencies are effectively discharging their child protection responsibilities in accordance with--

- i. the State plan under subsection (b);
- ii. the child protection standards set forth in subsection (b)²; and
- iii. any other criteria that the panel considers important to ensure the protection of children, including--

- I. a review of the extent to which the State child protective services system is coordinated with the foster care and adoption programs established under part E of title IV of the Social Security Act; and
- II. a review of child fatalities and near fatalities (as defined in subsection (b) (4)).

B. CONFIDENTIALITY.--

- i. **IN GENERAL.--**The members and staff of a panel established under paragraph (1)--
 - I. shall not disclose to any person or government official any identifying information about any specific child protection case with respect to which the panel is provided information; and
 - II. shall not make public other information unless authorized by State statute.
 - ii. **CIVIL SANCTIONS.--**Each State that establishes a panel pursuant to paragraph (1) shall establish civil sanctions for a violation of clause (I).
5. **STATE ASSISTANCE.--**Each State that establishes a panel pursuant to paragraph (1)--
- A. shall provide the panel access to information on cases that the panel desires to review if such information is necessary for the panel to carry out its functions under paragraph (4); and
 - B. shall provide the panel, upon its request, staff assistance for the performance of the duties of the panel.
6. **REPORTS.--**Each panel established under paragraph (1) shall prepare and make available to the public, on an annual basis, a report containing a summary of the activities of the panel.

Name	Address	City	County	Phone	Other
William J.
Edward T.
Good D.
Robert
...
...
...
...

Appendix C

State Council on Child Abuse and Neglect Members 15 MEMBERS APPOINTED BY THE GOVERNOR

Name	Representing	Jurisdiction	Phone	Email
Claudia Remington Conroy, Esq.	Attorney, mediator and CASA volunteer	Montgomery County	Office: 240-506-3050 Home: 301-229-0830	cconroylaw@yahoo.com claudia@collaborativepractices.net
Cronin, Patricia K. (Interim SCCAN Chair)	Executive Director The Family Tree	Baltimore County	Office: 410-889-2300 Cell: 443-858-2405	pcronin@familytreemd.org
Alison J. D'Alessandro	Director Office of Child and Youth Protection, Archdiocese of Baltimore	Baltimore County	Office: 410-547-5348	adalessandro@archbalt.org
Kaye Gibson	Executive Director, Harford County Local Management Board	Harford County	Office: 410-638-3166 Cell: 410-652-7525	Kgibson@harfordcountylmb.org
Jessica Hill	Wicomico County Child Advocacy Center	Wicomico County	Office: 410-713-3492 Mobile: 410-430-5781	jhill@dhr.state.md.us
Liliana Janssen-Checa	Healthy Families Program Manager, Prince George's Child Resource Center	Prince George's County	Office: 301-431-6210 Mobile: 301-728-3722	ljanssen-checa@pgcrc.org
Edward T. Kilcullen, Jr.	State Director, Maryland CASA Association	Baltimore County	Office: 410-828-6761 Mobile: 410-241-9042	ed@marylandcasa.org
Scott D. Krugman, M.D.	Chairman of Pediatrics Franklin Square Hospital	Baltimore County	Office: 443-777-7128	scott.krugman@medstar.net
Moore, Katrina D., Esq.	Attorney Legal Aid Bureau	Baltimore City	Office: 410-951-7657 Cell: 443-257-4065 Home: 410-444-1560	Kari0514Moore@yahoo.com
Nicholas Ricciuti	Director, Cecil County DSS	Cecil County	Office: 410- 996-0307	NRicciut@dhr.state.md.us
Sue Song, R.N.	Adjunct Professor, University of Maryland School of Nursing	Howard County	Office: 410-277-8910 Mobile: 443-878-6628	ssong001@umaryland.edu

Name	Representing	Jurisdiction	Phone	Email
Margaret Williams	Chief Executive Officer, Friends of the Family	Baltimore City	Office: 410- 659-7701 x121 Cell: 410-980-1276	mwilliams@friendsofthefamily.org
3 VACANCIES				

8 POSITIONS FILLED BY DESIGNATION OF THEIR ORGANIZATIONS

Name	Representing	Phone	Email
Steven K. Berry	Child Protective and Family Services Social Services Administration Maryland Department of Human Resources	Office: 410-767-7018 Pager: 410-307-7662	SBerry@dhr.state.md.us
Stephanie Porter, Esq.	State's Attorney Association	Office: 410-887-6610	sxporter@baltimorecountymd.gov
Delegate Susan K.C. McComas	Maryland House of Delegates	Office: 410-841-3289 Mobile: 301-858-3202	susan_mccomas@house.state.md.us
Mary Louise Orth Ralph Jones	Maryland Department of Juvenile Services	Office: 410-230-3219 Office: 410-230-3126 Cell: 443-865-6146	orthml@djs.state.md.us jonesr@djs.state.md.us
Connie Kratovil-Lavelle, Esq.	Executive Director Family Administration Administrative Office of the Courts	Office: 410-260-1262	Connie.Kratovil-Lavelle@mdcourts.gov
Richard Scott John McGinnis	Maryland Department of Education Student Services Branch	Office: 410-767-0288 Office: 410-767-0295	rscott@msde.state.md.us jmcginnis@msde.state.md.us
Joan Stine	Center for Health Promotion Maryland Department of Health and Mental Hygiene	Office: 410-767-1365 Mobile: 443-604-7047	stinej@dhhm.state.md.us
VACANT	Maryland Senate		

Appendix D

Meeting Notes

January 5, 2008

SCCAN Members:

- Claudia Conroy, Chair
- Pat Cronin
- Carolyn Winfield-Harris
- Sally Hellane
- Jessica Hill
- Ed Kilcullen
- Scott Krugman
- Susan McComas
- Rosalind McDaniel (for Steve Berry)
- Katrina Moore
- Alex Obeahon
- Pam Ortiz
- Joan Stine

Facilitators: Ramona Buck, Mediation and Conflict Resolution Office (MACRO)

Karen Pell, Anne Arundel County Conflict Resolution Center

Staff: Jim Witherspoon

Discussion/Comments	Agreements
Joint Session with CRBC Presentation - Cathy Mols, Executive Director, SSA	(See attached "Place Matters" Power Point)
Opening Round - "One thing I like about doing this work for SCCAN"	
Accomplishments	Structure/Function <ul style="list-style-type: none"> ▪ Clear mission ▪ Established functioning sub-committees ▪ Leadership in contributing to structure ▪ Alliance with University of Maryland School of Social Work ▪ Progress in finding new home for SCCAN ▪ Dollars from DHR ▪ Good principles for meeting structure ▪ Recruited new members Prevention Initiative <ul style="list-style-type: none"> ▪ Identified need for prevention plan at last retreat. ▪ Reviewed prevention plans from other states, and began look at prevention plan models ▪ Prepared prevention plan needs assessment / statement of work. Relationships <ul style="list-style-type: none"> ▪ Networking with DHR Secretary ▪ Identification of potential partners and building of data base ▪ CRBC, SCCAN now talking and planning to strengthen collaboration ▪ Built relationships with for ongoing work with Secretary Donald, Cathy Mols and Diane Depanfilis.

Discussion/Comments	Agreements
	<ul style="list-style-type: none"> ▪ Diversity of the group ▪ Commitment of members ▪ Designation of sub-committee to look at relationships ▪ Communication plan <p>Other areas</p> <ul style="list-style-type: none"> ▪ Filled slot for member with personal experience with the system ▪ Group cohesiveness
<p>Continuing Challenges</p>	<p>Structure/Function</p> <ul style="list-style-type: none"> ▪ Need perpetual funding source; full funding for SCCAN ▪ Details between UM, SCCAN and CRBC ▪ Integration of subcommittee work ▪ Keeping SCCAN's identity ▪ Keeping members engaged ▪ Recruit new member, a consumer of services ▪ Recruit Senator member ▪ Move to new home ▪ Mechanism for producing and annual report ▪ Political support <p>Prevention Initiative</p> <ul style="list-style-type: none"> ▪ Making it happen – how, how much, when and who? ▪ Deciding on and recruiting leadership to make this a statewide effort ▪ Lack of research to support the plan; need for more research ▪ Changing social norms ▪ Identify funders, money in times of budget crisis ▪ Measure results of prevention initiative ▪ Considering changes in law and policy <p>Relationships</p> <ul style="list-style-type: none"> ▪ Forming new un-identified relationships ▪ Managing relationships ▪ Including a broad array of potential partners while maintaining a (smaller) functional group ▪ Increase public awareness and support for SCCAN. ▪ Finding common goals with like-minded groups and stakeholders; avoiding turf battles ▪ Lack of time; concrete plan by prioritizing stakeholders ▪ What do changes mean for financial and legislative relationship with DHR? <p>Other areas</p> <ul style="list-style-type: none"> ▪ Need more equal member commitment and attendance ▪ Get all members involved, sharing in the work ▪ Competing priorities for participating agencies, branches ▪ Data collection and integration ▪ Annual report

Prioritized Goals for 2008

Key: ● **Mandatory**
 ● **Really important**
 ● **Nice to do**

● ● ● **Score***

Structure and Function Goals				
Hire a person	8			24
Work out agreement with University of Maryland (integrate, details)	7			21
Launch plan for formal collaboration among three CRP's	6			18
Create customized one-pager for education of delegates	4	1		14
Get (Senate) appropriations representative to Council	4	1		14
Create annual report through annual report committee	3			9
Prepare on-going list of recommendations ready when needed (hip-pocket plan)	2	1		8
Lobby local delegates (face time)		1	3	5
Keep items on regular agenda to compile for annual report		2	1	5
Dovetail report with state expectations	1			3
Calculate cost of child abuse and neglect; track data into justice system		1	1	3
Develop an outreach plan for annual recommendations/accomplishments		1		2
Retro-fit SCCAN committees to align with outcomes for Maryland's children		1		2
Track county-specific data on costs, savings and prevention			1	1
Prevention Goals				
Get it started, seek funding for prevention plan	7	1	1	24
Determine how to support parents early in lives of children; get involved early on	5			15
Survey resources (what we have operating already for prevention)	4	1		14
Do mini-plan from Council – use public health framework, include cost savings	1	4		11
How will we evaluate? What to measure? Give to data collection group		2	3	7
Focus on <u>primary</u> prevention		2	1	5
Keep in focus by answering the “so what” question	1			3
Research wrap-around services for children (esp. mental health)		1		2
Do resource assessment – strengths, weaknesses, opportunities, threats (SWOT)			1	1
Rename as “initiative” with inter-agency collaboration				0
Tie data into savings, how re-investment saves / has value				0
Align goals with DSS outcomes for kids				0
Make services more consistent across schools – tie in with mental health				0
Relationships Goals				
Develop media partner to begin social norm understanding – answer “so what?”	1	6		15
Convene a summit to inform across professions and issues		2	1	5
Identify a marketing partnership			4	4
Facilitate work of relationships to ally with efforts to work together			1	1
Other Goals				
Research on prevention pertaining to early diagnosis and intervention of mental health professionals for all children consistently, i.e., wrap around services in school (other states are already doing this).				

* Score in right hand column was determined by adding the number of dots in each category times 3 for each red dot, 2 for each green dot and 1 for each blue dot.

Discussion/Comments	Agreements
<p>SCCAN/CRP Coordinator - steps in selection process:</p> <ul style="list-style-type: none"> ▪ Refine job description (SCCAN) ▪ Publish job description and recruit for coordinator (UM) ▪ Review submitted resumes and select interviewees (UM) ▪ Interview finalists (SCCAN) ▪ Check references (UM) ▪ Make selection (SCCAN) ▪ Inform selected candidates and others not selected (UM) 	<ul style="list-style-type: none"> ▪ Form Selection Committee (Members: Jessica Hill, Pat Cronin, Jim Witherspoon) ▪ Committee to revise job description ▪ Committee to conduct interviews and make recommendation to full Council ▪ Estimated time frame: 3 months

SCCAN / CRBC Joint Session	
Suggestions on how to work together (Grouped thematically after the Retreat)	
<p><u>Structure and Function</u></p> <ul style="list-style-type: none"> ▪ Collaborate on mission and vision ▪ Sharing common location ▪ Regular staff inter-action ▪ Frequent joint meetings to discuss issues ▪ CRBC share staff with SCCAN ▪ Determine common needs from UM, such as student interns ▪ Exchange resources, including volunteers ▪ Volunteer recruitment for both agencies ▪ Include both agencies in volunteer training ▪ Manage independently a joint committee that State Board approves coordinator to assist in a systematic form <p><u>Prevention</u></p> <ul style="list-style-type: none"> ▪ Include Board and panels in prevention efforts ▪ One simple primary prevention initiative that all three could get behind ▪ SCFRT bring fatalities data to SCCAN – collaborate on how to reduce fatalities – use as a PR event to raise awareness ▪ CRBC and SCFRT exchange information on child deaths and child history ▪ Share data ▪ SCFRT and CRBC feed data to SCCAN ▪ Developing prevention plan; will lead to summit; coordinate with community forums; let voices of those involved be heard <p><u>Relationships</u></p> <ul style="list-style-type: none"> ▪ Collaborate on recommendations/findings; insure follow-through ▪ Annual reports for both agencies; find a way to collaborate findings and recommendations to present to government/legislature ▪ Joint annual report ▪ Maryland Institute College of Art students are interested in marketing of social issues ▪ Marketing, conferences, visibility ▪ Legislative agenda ▪ Three CRP's collaborate to push legislation on fatality-history link ▪ SCCAN members attend CRBC Legislation Committee meetings ▪ SCCAN look at CRBC list of 5 priorities ▪ Prioritize common issues 	

SCCAN / CRBC Joint Session	
Questions	Initial answers (Completed after the Retreat)
1. How are fatality cases chosen? 2. How are members of the Fatality Team selected?	Refer to State Child Fatality Review Team
3. Are there other statutes that encourage collaboration?	The Family Law Article that establishes SCCAN states that “the Council shall coordinate its activities under this section with the State Citizen’s Review Board for Children, local citizens review panels and the child fatality review teams in order to avoid unnecessary duplication of effort.”
4. How does SCCAN set its agenda?	At this retreat SCCAN set its agenda by setting goals for the coming year, and prioritizing the goals through a voting process.
5. Do SCCAN members sign confidentiality agreements?	The Family Law Article requires that “members and staff of the Council may not disclose to any person or any government official any identifying information about any child protection case about which the Council is provided information...” However, SCCAN members and staff have not signed confidentiality agreements primarily because no such identifying information has been received or used by SCCAN.
6. Does CFRT have access to information or history of deceased child?	Refer to State Child Fatality Review Team
7. Does SCCAN have subcommittees?	SCCAN subcommittees are: <ul style="list-style-type: none"> ▪ Structure and Function ▪ Prevention ▪ Relationships

NEXT STEPS		
Action	By whom?	By when?
1. Convene Coordinator Selection Committee	Jim Witherspoon	2 weeks
2. Prepare Annual Report	Committee to be selected	End of January
3. Convene next regular meeting of SCCAN	SCCAN Chair	TBD
4. Re-group priorities in separate document (work plan) for approval at next SCCAN meeting	Jim Witherspoon	2 weeks
5. Meet with GOC Executive Director	Structure and Function	End of January

February 14, 2009

SCCAN Members:

- Steve Berry
- Claudia Conroy, Chair
- Kaye Gibson
- Sue Hazlett
- Ed Kilcullen
- John McGinnis
- Katrina Moore
- Nick Ricciuti

Guest: Jessica Winpigler

Staff: Jim Witherspoon

Discussion/Comments/Proposals	Agreements
<p>Welcome: Confirm remaining SCCAN meeting dates for 2008</p>	<ul style="list-style-type: none"> ▪ Remaining SCCAN meetings in 2008 will be held from 1:00 to 3:00pm on 3/6, 4/3, 5/1, 6/12, 7/10, 9/4, 10/2, 11/6 and 12/4. ▪ Claudia will contact CRBC and the Fatality Review Team to coordinate this year's joint annual retreat. ▪ John indicated he will not be available on 3/6.
<p>Enabling Legislation Subcommittee: Ed Kilcullen</p> <ul style="list-style-type: none"> ▪ Ed, Claudia and Jim met with the Governor's Office for Children (GOC) Director Delores Briones, Scott Finkelson and Karen Finn on 2/11 to bring them up to date on SCCAN, the process of linking with the University of Maryland School of Social Work (UM) and the need form additional funds to supplement the \$75,000 committed by DHR Secretary Donald. We were surprised that GOC staff was not very aware of SCCAN, and that Director asked for a SCCAN fundraising plan. ▪ Kaye said this was consistent with GOC wanting to see sustainability in grant proposals. ▪ Nick indicated that as a state entity SCCAN cannot legally do fund-raising. ▪ Director Briones also requested "data" or some description of how the other Children's Cabinet agencies will benefit from financial contributions to SCCAN. ▪ Claudia spoke with Diane DePanfilis. Diane does not know of any Maryland-specific data showing the financial impact/effects of child abuse or what might be saved by putting effective prevention measures in place. ▪ We do know how much it costs per child in out-of-home placement. 	

Discussion/Comments/Proposals	Agreements
<p>Memorandum of Understanding – Ed</p> <ul style="list-style-type: none"> ▪ The MOU will be drafted by SCCAN and sent to the other parties – DHR, UM and GOC – for review. ▪ Target date for completing and implementing the MOU is 7/1/08. ▪ Claudia spoke with Diane DePanfilis about Diane’s concern that the CRP/SCCAN Coordinator as a UM employee not publicly espouse a position contrary to the Governor’s position on a given issue. 	<ul style="list-style-type: none"> ▪ The draft MOU will be vetted by the Legislative Committee and then by the Council before forwarding to the other parties. ▪ The draft will address the UM concerns in a way that permits SCCAN as a Council (as opposed to the Coordinator) to assume policy positions contrary to the Governor’s position on a given issue.
<p>2008 PREVENT Child Maltreatment Institute: Claudia</p> <ul style="list-style-type: none"> ▪ This is an opportunity for SCCAN to send a team of 5 people to be trained and mentored in implementing a project around the statewide child abuse and neglect prevention plan. ▪ Need to confirm availability of the \$750 tuition fee to cover the whole Team by the application deadline of 2/20/08. ▪ Also need to explore the availability of about \$8,000 to cover Team travel expenses by 3/7 deadline. 	<ul style="list-style-type: none"> ▪ Consensus of SCCAN members present is to make application this year rather than next year. ▪ Send out the information to all SCCAN members to solicit interest in participating as members of the Team.
<p>Relationships Committee – Jim Witherspoon</p> <ul style="list-style-type: none"> ▪ Jessica was unable to make the SCCAN meeting due to weather on the Eastern Shore. ▪ Jessica was disappointed in the lack of Committee member participation in the 2/7 conference call meeting. ▪ The Committee will explore ways to tackle the first priority identified for Relationships at the January retreat: “Develop media partner to begin social norm understanding”. 	<p>Claudia will contact Jessica to discuss how to improve participation, not only for this Committee, but across the Council.</p>
<p>Coordinator Position Selection Committee - Jim</p> <ul style="list-style-type: none"> ▪ Committee met by conference call on 1/16/08 ▪ Although the Committee felt that the strategy of funding staff support for only SCCAN was the priority, the approach to GOC taken by Claudia, Ed and Jim was to assume that the case should be made to adequately fund the Coordinator position to take on the role of coordinating all the CRP’s. 	
<p>CJAC</p> <ul style="list-style-type: none"> ▪ Sue Hazlett spoke on behalf of the “Finding Words” Training Team, expressing concern that the Team is not being heard by GOCCP. In particular, the Team has requested that training not be scheduled at PCTC. The Team recommends that the responsibility for administering funding and scheduling Finding Words training be transferred to the Anne Arundel County State’s Attorney’s Office. ▪ Jessica Winpigler passed indicated the categories of CJAC members that are still needed: 	<p>Don’t remember if there were decisions made on this item.</p>

Discussion/Comments/Proposals	Agreements
<ul style="list-style-type: none"> o Law enforcement o Civil court judges o Child protective services o Parent organizations o Research 	

NEXT STEPS
<p>The next SCCAN meeting will be held on Thursday, March 6, 2008, 1:00-3:00 pm. at a location to be determined.</p>

Discussion/Comments/Proposals	Agreements
	<p>Without and interventions - Child abuse and neglect is a national problem and needs to be included in the Prevention Plan and not just for a future generation to the Council</p> <p>Prevention Plan Issues</p> <ul style="list-style-type: none"> o Schools need to better train the eyes of child abuse and neglect (CAN), especially neglect o Identify all parties and prevent entities involved in early prevention and intervention o Substance abuse (identified multiple times) o especially lack of resources, impact on child rights/abilities, law to ensure minimum standards o treatment programs, effectiveness in teaching parenting skills o identify independent children from to abusive parents o Public health approach - look at other systems - what do we need to get into? o Evaluation component o How to engage communities, not just the government o Mental health issues (identified multiple times) o Family Team reviewing the work of case review boards

April 3, 2008

SCCAN Members:

- Claudia Conroy, Chair
- Pat Cronin
- Sue Hazlett
- Sally Hellane
- Liliana Janssen-Checa
- Ed Kilcullen
- Scott Krugman
- Rosalind McDaniel (for Steve Berry)
- John McGinnis
- Alex Obeahon
- Pam Ortiz
- Joan Stine

Guests:

- Charlie Cooper, Citizen's Review Board for Children (CRBC)
- Lisa Dameron, CRBC
- Rev. James Kirk, The Juvenile Council
- Janice Marquez, Governor's Office on Crime Control and Prevention (GOCCP)
- Ellen Mugmon, Advocate
- Jessica Winpigler, GOCCP

Staff:

Jim Witherspoon

Discussion/Comments/Proposals	Agreements
<p>Welcome and Introductions – Claudia asked each person to introduce themselves and identify one topic to be included in the Prevention Plan and one topic for a future presentation to the Council.</p> <p>Prevention Plan Topics</p> <ul style="list-style-type: none"> ○ Schools need to better read the signs of child abuse and neglect (CAN), especially neglect. ○ Identify all public and private entities involved in early prevention and intervention. ○ Substance abuse (identified multiple times), especially lack of resources, impact on child injuries/fatalities, how to measure substance abuse treatment programs' effectiveness in teaching parenting skills. ○ Identify subsequent children born to abusive parents. ○ Public health approach – look at other systems – what do we need to tap into? ○ Evaluation component ○ How to engage communities, not just the government. ○ Mental health issues (identified multiple times) ○ Fatality Teams informing the work of case review panels 	

Discussion/Comments/Proposals	Agreements
<ul style="list-style-type: none"> ○ Connections between child welfare and juvenile services populations / data collection (identified multiple times) ○ How to keep families from spiraling into welfare culture; pregnant teens (wanting to have someone to love), getting them help ○ Sexual abuse ○ Non-mandated reporters working in the areas of substance abuse and domestic violence ○ Ramifications of federal funding on the State; inflexible funding goes mostly to foster care programs ○ How to prevent abuse and neglect by drug-abusing parents ○ Implementation ○ Public information campaign ○ Corporal punishment issue ○ Repository for CAN literature ○ Principle of human rights/children's rights ○ Accurate efficient multi-system Data Collection system to inform program and funding decisions <p>Future presentation topics</p> <ul style="list-style-type: none"> ○ CPS – let us know what to look for and how to report. ○ Best practices – What works? What is an evidenced based program? (San Diego model) ○ What is the lifetime effect of CAN in terms of morbidity and mortality? ○ Court Improvement Project ○ Dependency Drug Court ○ Adoption and Same Families Act ○ Child Fatality Review Team – What do they do to determine accidental death versus homicide and maltreatment? ○ Substance abuse issues ○ Family Support Centers ○ Children's Cabinet (DHR/DJS) Strategic Planning Plan ○ Parents in prison and effect on their children ○ Federal funding streams ○ CHESSIE-what info is it meant to tell us? -what info can it currently tell us? 	
<p>Presentations</p> <ul style="list-style-type: none"> ○ Prevent Child Abuse America Initiative Pat Cronin (see attached Power Point) ○ The Ideal Child Protection System Scott Krugman (see attached Power Point) ○ PREVENT INSTITUTE Modules Claudia Conroy (view at http://www.prevent.unc.edu/education/distance_lear_n.htm click modules :Orientation to Violence Prevention: click on Parts 1, 2 & 3; Scope of the Problem: click on Part 3: Child Maltreatment 	

Discussion/Comments/Proposals	Agreements
<ul style="list-style-type: none"> ○ PREVENT INSTITUTE Research Tutorial in finding evidence-based prevention programs: <u>Finding Evidence for Sexual Violence Prevention Programs</u> - tutorial provides list of academic research collaboratives that may be resources for Maryland's CAN Prevention Planning Initiative. 	
<p>Work Plan Development The full group reviewed list of priorities and identified more immediate tasks for Committee or individual assignment.</p>	<p>Prevention Committee projects:</p> <ul style="list-style-type: none"> ○ Do mini-plan from Council – use public health framework, include cost savings ○ Prepare for a survey of resources (what we have operating already for prevention) by drafting a set of questions to include in the survey. ○ Invite someone from the Annie E. Casey Foundation to participate/sit in on the Prevention Committee meeting.
<p>Enabling Legislation Committee Ed Kilcullen</p> <ul style="list-style-type: none"> ○ Draft MOA ○ Status of Children's Justice Act Committee (CJAC) 	<ul style="list-style-type: none"> ○ Last call for comments on the MOA draft before we send out for review by the other partners. ○ Consider amending the MOA to allow one or two parties to agree on MOA changes that only affect them and not the others. ○ Add determination of the permanent status of CJAC as a project in the Work Plan ○ Send MOA to other parties for input.
<p>Appointments</p> <ul style="list-style-type: none"> ○ SCCAN members (Rhonda Lipkin-Public Justice Center; Foster Youth, Inc. ; Linda Holmes-Child Advocacy Centers) ○ Senate appointment ○ Juvenile Council-GOCCP-(recommendations re: federal grant \$) (Chaired by Reverend Kirk who also chairs the State Advisory Council to Juvenile Services-DJS) ○ Child Welfare representative ○ Child Welfare advocate representative ○ Discuss how SCCAN should go about selecting organizations on which it should have representation. 	<ul style="list-style-type: none"> ○ Defer discussion of how SCCAN should go about selecting organizations on which it should have representation until a future meeting. ○ SCCAN should be involved in the development of the Children's Cabinet strategic Plan.

NEXT STEPS
<ul style="list-style-type: none"> ○ The next SCCAN meeting will be held on Thursday, May 1, 2008, 1:00-3:00 pm. at the Judiciary Education and Conference Center. ○ In preparation for the May meeting, SCCAN members are requested to go to the PREVENT Child Maltreatment Institute web site: http://www.prevent.unc.edu/education/distance_learning/modules.htm Those who want a clearer understanding of the Public Health approach and the Socio-ecological theories to violence prevention see Module 1: Orientation to Violence Prevention: Part 1, 2, & 3. Module 2 Scope of the Problem: Part 3. Child Maltreatment deals with this topic and its prerequisites. Consider whether any of this information should be part of Maryland's Prevention Plan.

NEXT STEPS

- o The next Prevention Plan Committee meeting will be held on check with Pam on this April 23 at a time and place to be determined. Determine who should invite the Annie E. Casey representative to the meeting.
- o Jim will send out notice to all Council members of their term end dates and ask those who are eligible if they are interested in renewing for another term.

Claudia E. Casey, Chair
 Pat Cronin
 Kaye Gibson
 Carolyn Hamer
 Sue Haxton
 L. J. James-Clegg
 Ed Kitchin
 Scott Krumm
 John McGinnis
 Katrina Moore
 Alex Oshon
 Nick Rocco
 Cate Wolfow (for Susan McGinnis)

Guests:
 Deborah Arnold, GOCCP
 Martha Clark, SSA
 Rosalind McDaniel, SSA
 Ellen Mangan, Advocate
 Rachel Pinsky, GOCCP
 Jessica Wungler, GOCCP

Task	Status
Add special needs provisions to the list of Prevention Plan Topics. Approval will be the list of agencies by sending an email to the	Wisconsin - Claudia Casey o Reviewed the meeting agenda o Reviewed the 4/23 meeting (date and asked for additional information)
	o "Drug Exposed Newborns" Presentation - Martha Clark (see attached Power Point document) o The next substance abuse is considered involvement in some states, but not in Maryland o The focus now for the Maryland pilot project legislation is "CINA Drug Exposed Infants" o Seven jurisdictions have participated in the Maryland pilot project from the beginning - Baltimore City and Baltimore County, Georgia, Kansas, Washington, Wisconsin and Wisconsin County, Howard County recently joined o Revisions were added to the original list of pilot drugs - barbiturate and benzodiazepine o In 2008, these drugs are specifically cited in CINA and TPR policies o The differences between the Maryland pilot program and 2008 CINA legislation is the Federal law does not deal with infants but Maryland does

May 1, 2008

SCCAN Members:

- Steve Berry
- Claudia Conroy, Chair
- Pat Cronin
- Kaye Gibson
- Carolyn Harris
- Sue Hazlett
- Liliana Janssen-Checa
- Ed Kilcullen
- Scott Krugman
- John McGinnis
- Katrina Moore
- Alex Obeahon
- Nick Ricciuti
- Cathe Wolhowe (for Susan McComas)

Guests:

- Debra Arnold, GOCCP
- Martha Clark, SSA
- Rosalind McDaniel, SSA
- Ellen Mugmon, Advocate
- Rachel Philofsky, GOCCP
- Jessica Winpigler, GOCCP

Staff:

Jim Witherspoon

Discussion/Comments/Proposals	Agreements
<p>Welcome - Claudia Conroy</p> <ul style="list-style-type: none">o Reviewed the meeting agendao Reviewed the 4/3/08 Meeting Notes and asked for additions or corrections	<p>Add special needs population to the list of Prevention Plan Topics. Anyone may add to the list at anytime by sending an email to Jim.</p>
<p>“Drug Exposed Newborn Infants” Presentation – Martha Clark (See attached Power Point document)</p> <ul style="list-style-type: none">o Pre-natal substance abuse is considered maltreatment in some states, but not in Maryland.o The formal name for the Maryland pilot project legislation is “CINA Drug Addicted Babies”.o Seven jurisdictions have participated in the Maryland pilot project from the beginning – Baltimore City and Dorchester, Prince George’s, Somerset, Washington, Wicomico and Worcester Counties. Howard County recently joined.o Methamphetamine was added to the original list of illegal drugs - heroine, cocaine and crack cocaine – in 2006. These drugs are specifically cited for CINA and TPR petitions.o Big difference between the Maryland pilot program and 2003 CAPTA legislation is that Federal law does not deal with mothers but Maryland does.	

Discussion/Comments/Proposals	Agreements
<ul style="list-style-type: none"> ○ More hospitals across the country are moving toward universal screening of infants. ○ There are only 51 state-funded residential drug treatment beds available for women in Maryland. In FY 2006, approximately 22,000 women entered treatment for alcohol and substance abuse problems. Many women are unable to get medical assistance. <p>Questions and Comments:</p> <ul style="list-style-type: none"> ○ Is there any data on partners of the birth mothers, whether they are the fathers or not? ANSWER: There is very little data of any kind available. ○ There are no inter-locking data streams. Cannot tell whether the mom went to or completed treatment for example. It is possible to provide initials, date of birth, and last 4 digits of SSN to the Alcohol and Drug Abuse Administration (ADAA) to get this information, but currently there is no mechanism at the State level to evaluate the effectiveness of policy by sharing data and measuring outcomes. ○ There is collaboration and information sharing at the case level but not at the macro-level. ○ HB7 established and funded positions of addictions specialists in Baltimore City DSS and Prince George's County DSS to assess the substance abuse treatment needs of families involved with child welfare. Twelve small jurisdictions use addictions specialists whose primary focus is on Temporary Cash Assistance (TCA) customers. The general procedure is that the Addictions Specialist assesses the parent's substance abuse problems, refers to treatment, and then lets the child welfare caseworker follow-up on treatment progress. ○ Specialists can refer moms for treatment, but there are not enough slots available. ○ There are about 180 drug courts in the nation. Such a program was set up in Baltimore City called the Family Recovery Program with seed money from the Casey and other foundations. There are similar programs in Harford, Talbot and Worcester Counties. 	<ul style="list-style-type: none"> ○ Add to list of Prevention Plan Topics the need for health insurance for new mothers with substance abuse, depression, etc. ○ Add to list of Prevention Plan Topics the need for a cross-agency data repository or clearing house for child welfare cases. ○ Child welfare needs a comparable group as the Criminal Justice Information Advisory Board on which Nick Ricciuti is the designated SCCAN representative.
<p>Prevention Plan Committee – Scott Krugman</p> <ul style="list-style-type: none"> ○ Committee met with Claudia, Scott and Pam participating. Pam is preparing meeting notes. ○ Committee discussed developing a skeleton of the Prevention Plan to use in helping to illustrate for stakeholders what the Plan will be about. 	<p>Jim to contact Pam for notes from the committee meeting.</p>
<p>MOA follow-up / SCCAN Coordinator position – Claudia Conroy</p> <ul style="list-style-type: none"> ○ The draft MOA has been shared with DHR Deputy Secretary Stacy Rodgers. 	

Discussion/Comments/Proposals	Agreements
<ul style="list-style-type: none"> ○ Deputy Rodgers conveyed to Claudia the offer by DHR Secretary Donald to provide full funding for Jim Witherspoon to serve as the SCCAN Coordinator under the administration of the UM School of Social Work. Claudia asked if Council members in attendance had any concerns or reservations about this. ○ Deputy Rodgers will discuss the MOA and the coordinator position with Diane DePanfilis at UM. ○ Could the coordinator position be “detailed” to UM and remain a DHR position in order to ensure that benefits would remain the same? 	<ul style="list-style-type: none"> ○ Council members unanimously endorsed Jim Witherspoon as the full-time SCCAN Coordinator with the position to be funded by DHR. ○ This question will be raised with DHR.
<p>Governor’s Office for Children – Jim Witherspoon</p> <ul style="list-style-type: none"> ○ There will be a return visit to GOC to present the draft MOA and the case for support for SCCAN and the Prevention Plan. ○ Although there is national data regarding the impact of child maltreatment on society there seems to be no comparable data for Maryland. This has been confirmed so far by agency representatives serving on SCCAN. ○ What are the data systems called in the respective agencies? GOC – SYFIS DHR - CHESSIE DJS – ASSIST DHMH-? MSDE-? GOCCP-Grants Management System + ? Circuit Court- QUEST NCCANS-MD. Conscious decision not to provide data in 2006; not confident in the available state data ● Nick Ricciutti and Ellen Mugman are involved in the Criminal Justice Information Advisory Board which addresses integrated data systems around Public Safety issues. They are finding the process innovative and suggested a Human Services Information Advisory Board to address the overlapping data needs of all child & family serving agencies (DHR, DHMH, DJS, MSDE, GOC, etc.) 	
<p>CRP Coordination – Claudia Conroy</p> <ul style="list-style-type: none"> ○ We will be scheduling a meeting with CFRT on the subject of near fatalities. 	<ul style="list-style-type: none"> ○ Reserve on your calendars 12/4 and 12/9/08 as possible joint retreat dates pending agreement with CFRT and CRBC.
<p>PREVENT Follow-up - Claudia Conroy</p> <ul style="list-style-type: none"> ○ The PREVENT Institute is still interested and very positive about the SCCAN application. ○ Currently November 16-19, 2008 are the scheduled dates for on-site coursework and team-based activities. 	

Discussion/Comments/Proposals	Agreements
<p>Draft SCCAN Meeting Schedule – Jim Witherspoon</p> <ul style="list-style-type: none"> ○ The draft schedule is a planning tool for seeing the big picture of events for the current year. ○ Should SCCAN begin drafting a bill to submit for the next session of the General Assembly that would create/amend the SCCAN enabling legislation? ○ Should SCCAN co-sponsor the next Maryland Children’s Alliance conference? 	<ul style="list-style-type: none"> ○ SCCAN Committees should amend the draft schedule as necessary in their respective areas. ○ The consensus was <u>not</u> to submit a bill for the upcoming session. Members feel that a signed MOA will be sufficient for the near future. Experience operating under the MOA will inform all parties on what should be included in the legislation when drafted. ○ We will contact the MCA to determine what would be involved in co-sponsoring the Conference. ○ Add to the draft schedule for consideration by the Committees: Prevention (June) – Collect Service Arrays, draft survey questions to ask stakeholders and providers what prevention programs currently exist.
<p>Victor Veith to speak to SCCAN</p> <ul style="list-style-type: none"> ○ Sue Hazlett has confirmed his willingness to speak to SCCAN for some time on 9/18 or 9/19 when he will be in College Park for a conference. The date, time and location must be determined. ○ An appropriate time might be 4-6 PM on 9/18. 	<ul style="list-style-type: none"> ○ Consider inviting CJAC and other stakeholders, possibly making this an event linked to the Prevention Plan. ○ Check with the conference organizers to see if they could assist in arrangements and possibly funding a Prevention Plan event.
<p>Appointments</p> <ul style="list-style-type: none"> ○ Nominees for appointment to CJAC were presented for action by SCCAN. 	<ul style="list-style-type: none"> ○ Council members unanimously endorsed the appointments to CJAC of: Laura Dugan Larnzell Martin Evelyn Shukat Sally Simpson Karla Smith

NEXT STEPS
<ol style="list-style-type: none"> 1. Add to list of Prevention Plan Topics <ul style="list-style-type: none"> ○ Consideration of disabled population ○ Need for health insurance for new mothers with substance abuse, depression, etc. ○ Need for a cross-agency data repository or clearing house for child welfare cases 2. Determine if the SCCAN Coordinator position can be “detailed” to UM and remain a DHR position in order to ensure that benefits would remain the same. 3. Contact the Maryland Children’s Alliance to determine what would be involved in co-sponsoring the upcoming Child Abuse and Neglect Conference. 4. Plan for Victor Veith to address SCCAN members and stakeholders: <ul style="list-style-type: none"> ○ Determine time, date and location ○ Consider inviting CJAC and other stakeholders ○ Making this an event linked to the Prevention Plan ○ Check with the conference organizers to see if they could assist in arrangements and possibly funding a Prevention Plan event. 5. Meet with GOC to discuss MOA and need for additional support. 6. Prepare for Dr. Cohen’s presentation at the 6/12 SCCAN meeting.

June 12, 2008

SCCAN Members:

Claudia Conroy, Chair
 Pat Cronin
 Kaye Gibson
 Tiffany Hancock (for Steve Berry)
 Jessica Hill
 Liliana Janssen-Checa
 Ed Kilcullen

Scott Krugman
 John McGinnis
 Katrina Moore
 Nick Ricciuti
 Sue Song
 Joan Stine

Special Guest:

Brenda Donald, DHR Secretary

Other Guests:

June Bie, Nursing Student
 Katy Lawrick, Nursing Student
 Tiffanie Moran, Nursing Student
 Maria Negron, Nursing Student
 Corey Simmons, Nursing Student

Staff:

Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
Welcome - Claudia Conroy	
Welcome to Secretary Donald - Claudia Conroy welcomed the Secretary and provided a description of her career to date. Council members introduced themselves to the Secretary.	
Presentation to Secretary Donald Scott Krugman narrated the Power Point Presentation on the Prevention Plan to Secretary Donald (attached).	
Secretary Donald's Response <ul style="list-style-type: none"> o Children's Cabinet will establish an evidenced-based practice and training center at the UM School of Social Work. o Children's Cabinet is completing the Inter-Agency Strategic Planning process. Focus is on older children. There is a lot of data available from that process that SCCAN can build on for the Prevention Plan. Cabinet is holding a retreat on Monday 6/16 to finalize the Plan. o Service Arrays are completed for 10 to 12 local jurisdictions. o Children's Cabinet is working on ways to share data across State agencies. 	
Discussion with the Secretary <ul style="list-style-type: none"> o Secretary would like to find funding support but needs to know what developing the Plan would cost. 	<ul style="list-style-type: none"> o We will survey other states on their costs for prevention plans.

Discussion/Comments/Proposals	Agreement /Consensus
<ul style="list-style-type: none"> ○ There was discussion about which should be the lead agency for the Prevention Plan. The Governor's Office for Children was suggested and the Secretary seemed to agree. ○ In response to the Secretary asking how long it would take to develop the Plan, members estimated 18months based on the experience of other states. ○ How will we measure progress? An historical challenge has been how to measure the incidence and prevalence of child abuse and neglect among the general population. ○ Some resources for this data might include the Innovations Institute, consultant for the Interagency Plan; JHU Injury Center; Center for Disease Control. ○ Some data might also be available in such areas as crib deaths, for example. ○ Additional suggestions as to how the Secretary could help in this effort: champion the effort with Children's Cabinet; propose a policy decision that the Plan will be developed; opening doors to data resources. 	<ul style="list-style-type: none"> ○ Council members and Secretary Donald agreed that a quicker turn-around was both desirable and attainable, given the amount of data that may already be available from preparing the Interagency Strategic Plan. ○ Council members and Secretary Donald agreed that accomplishment milestones should be set and achieved along the way toward Plan completion. ○ The Secretary agreed to: (1) facilitate a meeting with GOC and the Innovations Institute to determine what might be learned from their experience in developing the Inter-Agency Strategic Plan; (2) to present and champion developing the Plan to the Children's Cabinet; (3) to use her influence in helping SCCAN secure private funding for the Plan from the Casey and/or Kellogg Foundations.
<p>Immediate actions needed</p> <ul style="list-style-type: none"> ○ Claudia Conroy asked the group to brain-storm a list of specific actions SCCAN needs to take in the immediate future. ○ Claudia then each member present to take responsibility for one or more of these actions. 	<p>Immediate actions needed:</p> <ul style="list-style-type: none"> ○ Get a cost figure: contact PREVENT, North Carolina, other states ○ Look for a quick win. ○ Find out what outcome measures Vermont used. ○ Choose what milestones/benchmarks should be accomplished along the way toward developing the Plan. One might be building partnerships. ○ Set up the meeting with GOC and Innovations. ○ Obtain historic child abuse and neglect incidence data from GOC. ○ Look at how publicly-funded addictions treatment contributes to better parenting (being studied by NCABD) ○ Look at MSDE program of early identification of at risk children. ○ Draft language to be used for an Executive order that a CAN Prevention Plan will be done. ○ Develop a data development agenda. ○ Check out prevention plans completed by the LMB's (Kaye agreed to collect them at LMB Conference scheduled for 6/23 and 6/24). ○ Revise the Power Point presentation for future purposes (Scott volunteered)

Discussion/Comments/Proposals	Agreement /Consensus
	<ul style="list-style-type: none"> ○ Liliانا will contact Dawn Klagholz, an evaluator of home visiting programs in Virginia and Montgomery County, MD. ○ Joan will contact the JHU Injury Center. ○ Katrina will contact the Kansas PREVENT Team. ○ Pat will check with PCAA to get state budgets for prevention plans.

NEXT STEPS	
<ol style="list-style-type: none"> 1. Claudia asked each Council member to suggest three tasks in primary prevention that we can start right now. Email your suggestions to Jim Witherspoon for compiling and future prioritizing into a list of the "Top Ten Things We Will Do Along the Way". 2. The Prevention Committee and all others wishing to participate will hold a conference call meeting on Tuesday July 1 at 3:00 PM. Agenda and conference call numbers will follow. 	

July 10, 2008

SCCAN Members:

- Claudia Conroy, Chair
- Vernice McKee (for Steve Berry)
- Jessica Hill
- Liliana Janssen-Checa
- Scott Krugman

- John McGinnis
- Alex Obeahon
- Pam Ortiz (by conference call)
- Nick Ricciuti
- Joan Stine

Guests:

- Debra Arnold, GOCCP
- Beverly Byron, Montgomery Co. DHHS
- Cathy Meyers, The Center for Children
- Ellen Mugmon, Child Advocate

Staff:

Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>Welcome - Claudia Conroy</p> <ul style="list-style-type: none"> o Claudia announced that Stephanie Porter will take Sue Hazlett's place on SCCAN representing the State's Attorney's Association. o Alex Obeahon announced that Ralph Jones will replace Alex as the DJS representative on SCCAN. Ralph is Director of the DJS Child Advocacy Unit. Claudia thanked Alex for his commitment and service to SCCAN and expressed the hope that he could continue to participate as he is able. 	
<p>Prevent Child Abuse America Conference</p> <ul style="list-style-type: none"> o Liliana reported on the PCAA conference in Milwaukee whose theme was "Connect the Dots: From Knowledge to Action". o There were 2000 attendees from every state. o Presenters confirmed that the public health/socio-ecological prevention model is best. o They emphasized the need to start early with the family as the basic unit. 	
<p>National CRP Conference</p> <ul style="list-style-type: none"> o Claudia attended this conference whose theme was "The River Rushes On". o One workshop on the Minneapolis Prevention Program emphasized educating the community about prevention. o One program in Chicago provided education for mandated reporters over the Internet. o Claudia found that CRPs' in most states are not statewide. 	
<p>PREVENT Institute (11/16-19) The Maryland PREVENT Team (Currently Claudia, Pat, Kaye, Nick and Joan) can have a sixth member. Should it be someone from GOC, UM or the consultant/convener of the Prevention Plan?</p>	<ul style="list-style-type: none"> o Jim will update the PREVENT application with recent events such as Secretary Donald's endorsement and support.

Discussion/Comments/Proposals	Agreement /Consensus
<p>National Children's Bench Book Project: A Symposium on Improving Judicial Responses to Child Sexual Abuse (9/18-19)</p> <ul style="list-style-type: none"> ○ There is an opportunity for SCCAN to collaborate with the Project on holding a mini-reception on 9/18. ○ Claudia, Pat, Katrina, Pam and Jim are signed up to attend from SCCAN. There are still openings for attendees. 	
<p>Mid-Atlantic Conference on Child Abuse and Neglect (10/28-30)</p> <ul style="list-style-type: none"> ○ Thanks go to Nick Ricciuti for helping to arrange a continuous video and opportunity for feedback on Prevention Plan at the Conference! ○ The presentation may be the Power Point or some audio visual alternative. We are hoping our contact at the Maryland Institute College of Art can help us with this. ○ The presentation needs to be in a central and conspicuous location to entice Conference attendees to take time to see it. ○ Will also need volunteers to be on hand each day to hand out feedback form and answer questions. 	<ul style="list-style-type: none"> ○ Jessica will attend a meeting the Maryland Child Advocacy Centers and try to find out where the SCCAN space is planned for the Conference.
<p>Relationships Committee Report</p> <ul style="list-style-type: none"> ○ Jessica and Committee members will work on facilitating the SCCAN participation at the Bench Book Symposium in September and the Mid-Atlantic Conference in October. 	
<p>Structure and Function Committee Report</p> <ul style="list-style-type: none"> ○ Claudia has been in discussions with GOCCP and CJAC concerning the most useful and appropriate role for SCCAN in supporting CJAC. For example, SCCAN might appoint the CJAC Chair, who should probably be a member of SCCAN. 	<ul style="list-style-type: none"> ○ Assign CJAC issues to the Structure and Function Committee for resolution. Report back at the SCCAN meeting on 9/4 and the CJAC meeting on 9/11. ○ Invite CJAC members to participate with the Committee in resolving the issues.
<p>Prevention Committee Report</p> <ul style="list-style-type: none"> ○ The Prevention Committee met by conference call on July 1 for which meeting notes were shared with all Council members. The primary result of the conference call was the consensus among participants to undertake a Shaken Baby Syndrome prevention initiative. ○ This initiative would serve as a finite and measureable accomplishment that Secretary Donald would like to occur during the course of developing the larger Child Maltreatment Prevention Plan. ○ The participants also envision developing a prevention planning protocol that might serve both the smaller and larger efforts and a mini summit on SBS. 	<ul style="list-style-type: none"> ○ Joan Stine will help in sketching out the planning protocol and possibly enlist the services of Dr. Andrea Gielen of the Johns Hopkins Injury Prevention Center for this purpose.

Discussion/Comments/Proposals	Agreement /Consensus
<p>Healthy Families Presentation - Cathy Myers</p> <ul style="list-style-type: none"> ○ Healthy Families is a home-based initiative of Prevent Child Abuse America that operates in Baltimore City and 13 Maryland Counties through the Maryland State Department of Education and Local Management Boards. ○ The program enrolls mothers, fathers and infants referred by Healthy Start. 90% of the parents are teen parents. Families can decline the services but most who are enrolled stay with it. ○ Parents often do not understand the implications of shaking a baby. ○ Results include high immunization rates and low incidence of child abuse and neglect. ○ Funding for the program varies. Sites include Judy Centers and Family Support Centers throughout the State. 	<ul style="list-style-type: none"> ○ SCCAN needs to make contact with and include the Home Visiting Consortium as a stakeholder/partner in its prevention efforts.
<p>Shaken Baby Syndrome – Beverly Byron</p> <ul style="list-style-type: none"> ○ Beverly is Program Manager/Nurse Educator for Shaken Baby/Family Violence Prevention for the Montgomery County DHHS. ○ She has worked with 350 pregnant and parenting teens in seven high schools in Montgomery County. ○ The medical term for this syndrome is Abusive Head Trauma (AHT) ○ This program operating in New York has shown a 50% reduction in AHT. ○ Scott Krugman created a program to deal with post-partum syndrome at Franklin Square Hospital. ○ Lack of data is a huge issue. 	<ul style="list-style-type: none"> ○ Need community-based intervention program that is permanent. Implementation must be institutionalized to carry over from one administration to the next. ○ Media must be involved at some point – public service announcements, TV, movie theaters, etc. The Wisconsin crying ad seems effective. ○ The National Center on Shaken Baby Syndrome and the DHMH Network of Care are resources we can use.
<p>Other business – Executive Order</p> <ul style="list-style-type: none"> ○ Nick Ricciuti has agreed to draft an Executive Order that would be recommended to Governor as a mandate for a Child Maltreatment Prevention Plan. 	<ul style="list-style-type: none"> ○ The consensus is not to include in the draft the designation of a lead agency for the Prevention Plan.

NEXT STEPS
<ol style="list-style-type: none"> 1. There will be no SCCAN meeting in August. The next meeting is scheduled for Thursday, 9/4, 1:00-3:00pm at the Judiciary Education and Conference Center, 2011 Commerce Park Drive, Training Rooms 5 and 6, Annapolis, MD. 2. Claudia, Scott and Pam will meet on 8/4 with Secretary Donald and GOC Executive Director Briones to discuss how to gain support of the Children’s Cabinet for the Prevention Plan. 3. Relationships Committee: <ul style="list-style-type: none"> ○ Make arrangements for the Victor Veith appearance on behalf of SCCAN in September. ○ Make arrangements for presenting the Prevention Plan at the Mid-Atlantic Conference in October. 4. Structure and Function Committee meet to structure the relationship between SCCAN and CJAC. 5. Prevention Committee: <ul style="list-style-type: none"> ○ Develop a prevention planning protocol for the SBS initiative. ○ Enlist services of Dr. Gielen of the JH Injury Prevention Center (Joan). ○ Draft and come to consensus on a recommended Executive Order (Nick).

September 4, 2008

SCCAN Members:

- Steve Berry
- Claudia Conroy
- Pat Cronin
- Liliana Janssen-Checa
- Ralph Jones
- Ed Kilcullen
- John McGinnis
- Stephanie Porter
- Nick Ricciuti
- Sue Song
- Joan Stine
- Margaret Williams
- Cathe Wolhowe (for Susan McComas)

Guests:

- Lisa Dameron, CRBC
- Alex Obeahon, DJS
- Linda Vorce, child advocate

Staff:

- Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>Joint Meeting of SCCAN and the Children's Justice Act Committee (1:00-3:15pm) The results of the joint meeting are recorded in a separate set of meeting notes.</p>	
<p>Prevention Committee There was a brief discussion of the results of the Prevention Committee conference call recorded in the 8-26-08 conference call notes.</p>	
<p>National Children's Bench Book Project: A Symposium on Improving Judicial Responses to Child Sexual Abuse (9/18-19) SCCAN attendees will meet at the Symposium with Victor Veith informally to describe plans for the Child maltreatment prevention Plan and seek his advice and support. More information to follow for attendees Steve Berry, Claudia Conroy, Katrina Moore, Pam Ortiz and Jim Witherspoon.</p>	
<p>PREVENT Institute (11/16-19) SCCAN has been selected as one of the teams to participate at the Institute. More information to follow for Team members Claudia Conroy, Pat Cronin, Kaye Gibson, Nick Ricciuti and Joan Stine.</p>	

Discussion/Comments/Proposals	Agreement /Consensus
<p>Chair resignation Claudia Conroy announced her resignation as the Chair of SCCAN. Claudia intends to stay on as member of the Council so that she can devote her time and effort to developing the Child Maltreatment Prevention Plan. Claudia cited personal time constraints and the slow pace of finding SCCAN a permanent home, budget and full-time coordinator as reasons for her resignation.</p>	<p>Jim Witherspoon will find out and communicate to the Council members the process for selecting a new Chair.</p>
<p>Move to UMSSW The group discussed the implications of Secretary Donald's 8/6 email to Claudia that clarified options for SCCAN. The Secretary stressed that assigning Jim Witherspoon as full-time SCCAN Coordinator could happen only after DHR had received authorization from DBM to fill Jim's vacated position.</p>	<p>Jim Witherspoon will contact Dr. DePanfilis at the UMSSW for a date to meet with SCCAN representatives and other affected parties to clarify any concerns related to UMSSW providing administrative support for SCCAN.</p>

NEXT STEPS
<p>6. National Children's Bench Book Project: A Symposium on Improving Judicial Responses to Child Sexual Abuse (9/18-19) 7. The next meeting is scheduled for Thursday, 10/2, 1:00-3:00pm at Howard County Department of Social Services.</p>

October 2, 2008

SCCAN Members:

- Pat Cronin, Interim Chair
- Kaye Gibson
- Jessica Hill
- Liliana Janssen-Checa
- Ralph Jones
- Scott Krugman
- Katrina Moore
- Joan Stine

Guests:

- Jeff Merson, CJAC
- Jessica Winpigler, CJAC

Staff:

Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>Welcome and Introductions SCCAN welcomed CJAC member Jeff Merson to the meeting. In light of Claudia Conroy having to step down as SCCAN Chair, Pat Cronin announced her willingness to take the position of Interim Chair until January 2009.</p>	
<p>Re-Cap of 9/4 meetings There was a brief discussion of the SCCAN meeting at which Claudia announced she would be stepping down. The meeting notes most recently sent out included a synopsis of Secretary Donald's 8/6 email to Claudia in which the Secretary listed options that included SCCAN home options other than UM School of Social Work.</p>	<ul style="list-style-type: none"> o Meeting notes were not approved as members in attendance fell short of the required quorum of nine. o The Discovery Café session was reviewed and suggested that some of the key findings be used as the basis for future collaborative work sessions, such as the retreat. o Two or three representatives each from SCCAN and CJAC should meet to develop and coordinate their respective By-laws.
<p>Strategy for the "Move" Secretary Donald has expressed her support for the strategy included in the Strategy Paper just emailed to SCCAN members. The major change involves using funds provided by DHR to UM to attract and hire the most qualified applicant for the SCCAN Coordinator position, rather than transferring a position from DHR to UM. The second key part of the strategy is seeking budget support from the Children's Cabinet and CCRT meetings on 10/23 and 10/20, respectively. Copies of the FY 2009 SCCAN were distributed for review at the meeting. The budget shows \$75,000 committed by DHR for the Coordinator salary and benefits, and \$50,000 to be requested from the Children's Cabinet.</p>	<p>There was no objection by members present to the proposed budget or funding request to be made to the Children's Cabinet.</p>

Discussion/Comments/Proposals	Agreement /Consensus
<p>Pat Cronin and Scott Krugman agreed to represent SCCAN at the 10/20 and 10/23 meetings, respectively. Pat asked for other members who wished to attend.</p>	
<p>Strategy for the "Move" (continued) The SCCAN objectives for the October meetings are:</p> <ol style="list-style-type: none"> 1. To enlist the support of the Children's Cabinet for development of a comprehensive child maltreatment prevention plan for Maryland. 2. To request annual funding for office-related and volunteer support expenses in the SCCAN budget. 	<p>Members who will attend the October meetings will meet or conference call prior to the meetings to be clear on their approach.</p> <p>SCCAN needs to be very clear on how the proposed Child Maltreatment Prevention Plan complements the other plans GOC and Children's Cabinet have developed:</p> <ul style="list-style-type: none"> o Three Year Plan o Interagency Plan o Ready by 21 Plan
<p>National Children's Bench Book Project: A Symposium on Improving Judicial Responses to Child Sexual Abuse (9/18-19) Pat reported on the meeting with Victor Veith. Victor Veith emphasized the need for a local approach. He referenced a number of approaches used in other states:</p> <ul style="list-style-type: none"> o Front Porch Project o Haloes (faith communities "adopt" and provide resources for local case workers) o Darkness to Light <p>Katrina brought home the idea looking at ourselves, our biases and attitudes we bring to the table in our work with children. She will arrange for a trainer to work with Legal Aid staff on this concept.</p>	<p>Explore the idea of idea of prevention "tool kits" for local communities.</p> <p>SCCAN should seek a (retired) judge to serve on the Council.</p> <p>Consider having such training at the SCCAN Retreat.</p>
<p>PREVENT Institute (11/16-19) SCCAN Team members Claudia Conroy, Pat Cronin, Kaye Gibson, Nick Ricciuti and Joan Stine will need help in paying transportation costs.</p>	<p>Jim Witherspoon will work on finding DHR money for transportation.</p>
<p>Maryland Children's Alliance Conference Members present viewed the Power Point version of the Prevention Plan video to be presented continuously at the Conference. The MICA student design team will use the PP as the basis for the video they are creating.</p>	<ul style="list-style-type: none"> o The SCCAN table and video should be located in the Clarion Hotel lobby to get maximum exposure. o The definitions of Primary, Secondary and Tertiary Prevention must be revised. Also, add a reference to the child abuse victims showing up later in life in juvenile detention facilities. o Ask MICA to webcast the video they create for SCCAN review and comment.
<p>SCCAN Retreat Our intent is for the SCCAN Retreat to include CJAC, CRBC and Fatality Review Team members. In the past CRBC volunteers only would meet on Saturdays.</p>	<p>First check with the Fatality Review Team and CJAC to see if they would consider meeting on a Saturday, likely January 2009.</p>

NEXT STEPS

The next SCCAN meeting is scheduled for **Thursday, 11/6, 1:00-3:00pm** at the Judiciary Education and Training Center in Annapolis.

December 4, 2008

SCCAN Members:

- Steve Berry
- Claudia Conroy
- Pat Cronin, Interim Chair
- Ralph Jones
- Ed Kilcullen
- Scott Krugman
- Stephanie Porter
- Nick Ricciuti
- Joan Stine
- Margaret Williams

Guests:

- Lisa Dameron, CRBC

Staff:

- Jim Witherspoon

Discussion/Comments/Proposals	Agreement /Consensus
<p>Welcome and Introductions Jim Witherspoon, sitting in for Pat Cronin, chaired the meeting.</p>	
<p>Structure and Function Committee Ed Kilcullen presented the draft MOA and explained edits made based on the conference call meeting of Ed, Stephanie Porter, John McGinnis and Jim Witherspoon. There was discussion around the last bullet under UMB/SSW REQUIREMENTS AND TASKS proposed for deletion. Scottie Reid from the OAG is researching who would provide legal advice.</p>	<p>Retain the last bullet in the Agreement that states that "Access to legal, financial and promotional advice insofar as it is possible to provide at the discretion of UMB/SSW" to be provided by UMB/SSW. If UMB wants it removed they will say so.</p>
<p>Does the MOA as written impede SCCAN from creating oversight bodies for the Prevention Plan?</p>	<p>The consensus was that the MOA does not impede SCCAN in this regard.</p>
<p>Jim Witherspoon presented the draft budget for SCCAN for FY 2009. Can budgeted funds be moved from one category to another?</p>	<p>The consensus was that budgeted funds could be moved from one category to another.</p>
<p>Jim Witherspoon received a call from DHR Chief of Staff Wendy Chun-Hoon that the Children's Cabinet (CC) just decided to postpone the decision on SCCAN's request for \$50,000 until the 1/29/09 CC meeting. The CC requested additional information that will be enumerated for SCCAN for submission to the CC by the end of December (SEE NOTE BELOW).</p>	<p>Jim will draft a response to the CC request for more information/justification and send it out first to SCCAN members for review and comment before the formal submission to the CC. The response / case for support should be communicated to Cabinet Secretaries for their blessing well in advance of the 1/29 meeting.</p>
<p>Ralph Jones reported results of the conference call on SCCAN By-Laws that included Ralph, Pat Cronin, Katrina Moore and Jim Witherspoon.</p>	<p>SCCAN By-Laws should not mandate the use of Robert's Rules to run SCCAN meetings, but rather should use a consensus model that includes "fallback options" when agreement cannot be reached by consensus.</p>

Discussion/Comments/Proposals	Agreement /Consensus
<p>Relationships Committee Jim Witherspoon, sitting in for Jessica Hill, led a discussion of recruiting / selecting new SCCAN members. Discussion focused on the types of skills and expertise to be sought in new members.</p> <p>There have recently been two requests to be considered for SCCAN membership, both of which are from staff from child advocacy centers.</p> <p>The Relationships Committee consisting of Jessica Hill, Steve Berry and Sue Song will meet to look over potential candidates.</p>	<p>The consensus was that candidates should be recruited for appropriateness to the broad mission of SCCAN over the long term. Skills particularly needed for the Prevention Plan will be needed for those serving on Prevention Plan oversight or advisory groups and not necessarily service on SCCAN.</p> <p>SCCAN membership should be geographically distributed to the extent possible, which means that members are needed from western and southern Maryland. Consider DSS directors from western Maryland Richard Paulman and David Engle.</p> <p>SCCAN membership should be offered to GOC, particularly to Marina Chatoo, GOC Director of Prevention Strategies.</p>
<p>Prevention Committee Team members Claudia Conroy, Pat Cronin (just arrived), Nick Ricciuti and Joan Stine reported on their experience at the PREVENT Institute November 16-19. Teams from other states were very disparate, mostly focusing on smaller projects than Maryland envisions. The Team expects the Logic Model to be very helpful in developing Maryland's Child Maltreatment Prevention Plan.</p>	<p>The Team will meet on their project immediately following the SCCAN meeting.</p>
<p>SCCAN Retreat Jim Witherspoon handed out the Prioritized Goals for 2008 that SCCAN determined last January.</p>	<p>The consensus was that the 2008 goals are still relevant for the coming year and that another retreat is not needed at this time.</p>
<p>CJAC Ed Kilcullen reported on CJAC activities. CJAC will meet in March to finalize its By-Laws. In addition, the committee has been working on a law enforcement survey for some time.</p>	

NEXT STEPS
<ol style="list-style-type: none"> 8. The next SCCAN meeting is scheduled for Thursday, 1/15/09, 1:00-3:00pm at a location to be determined. 9. Jim Witherspoon will draft and distribute for comment the SCCAN response to questions posed by the Children's Cabinet.

