

**MARYLAND
STATE COUNCIL ON CHILD
ABUSE AND NEGLECT**

ANNUAL REPORT

January 1, 2006 - December 31, 2006

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INTRODUCTION

The 1999 General Assembly passed legislation codifying the Governor's Council on Child Abuse and Neglect and renaming it the *State Council on Child Abuse and Neglect (SCCAN)*.

Maryland Family Law Article § 5-7A-06 (a) establishes that SCCAN "shall, by examining the policies and procedures of State and local agencies and specific cases that the Council considers necessary to perform its duties under this section, evaluate the extent to which State and local agencies are effectively discharging their child protection responsibilities" (See **Appendix A**). This language is identical to that which establishes the legal basis for Citizen Review Panels in the Federal Child Abuse and Prevention Act (See **Appendix B**).

In addition, the Maryland law article provides that SCCAN will operate with three standing committees: the Conference Committee, the Legislative Committee and the Children's Justice Act Committee (CJAC).

ORGANIZATIONAL CHANGES

For budgetary and administrative purposes, SCCAN has historically been part of the Governor's Office for Children, Youth, and Families (GOCYF). In the fall of 2005, the newly constituted Governor's Office for Children (GOC) no longer had the capacity to provide continued support for SCCAN activities. Based on an agreement between Maryland Department of Human Resources (DHR) Secretary Christopher McCabe and GOC Executive Director Arlene Lee, DHR assumed the administrative responsibility for SCCAN.

During this same time, budgetary and administrative support for CJAC was transferred to the Governor's Office of Crime, Control, and Prevention (GOCCP).

A bill to formalize the transfer of SCCAN from GOC to DHR was introduced at the end of the 2006 Legislative Session, but the bill was not voted out of committee. DHR intends to introduce similar legislation in the 2007 Legislative Session.

QUARTERLY MEETINGS

Secretary McCabe assigned specific responsibility for staff support for SCCAN to the DHR Office of Planning. The Office of Planning has facilitated two SCCAN Quarterly Meetings to date on February 13, 2006 and on May 8, 2006 (See **Appendices C and D**).

MEMBERSHIP

SCCAN is composed of up to 23 members—legislators, State agencies or associations designate eight (8) members and the Governor appoints fifteen (15). There were fourteen (14) vacancies to be filled by Governor's appointment. Secretary McCabe recommended to the Governor's Appointments Office eleven (11) candidates, and the Maryland Chapter of the American Academy of Pediatrics recommended three (3) candidates, from which the Governor must choose one.

During the Mid-Atlantic Conference on Child Abuse and Neglect held in Ocean City in October 2006, Secretary McCabe announced that Governor Robert L. Ehrlich appointed 12 members to the State Council on Child Abuse and Neglect. Ms. Claudia Remington Conroy, a Montgomery County attorney, professional mediator and long-time child welfare volunteer and advocate agreed to serve as Council Chair.

Two positions to be appointed by the Governor for individuals who have personal experience with child abuse and neglect within their own families or who have been clients of the child protective services system remain vacant along with a Senator position that must be designated by the President of the Senate of Maryland (See **Appendix E** for a list of all current SCCAN members).

STRATEGIC PLANNING RETREAT

Due to recent SCCAN inactivity and the prospect of having more than 50% new members on the Council, a strategic planning retreat was proposed to allow SCCAN to clarify its role and function. In preparation for this retreat, the SCCAN members at the May meeting (See **Appendix D**) identified stakeholders that could be contacted for input on the most important strategic issues that should be covered at the retreat.

The State Council on Child Abuse and Neglect held its strategic planning retreat on Wednesday, December 13th, 2006 at the Howard County Department of Social Services. A total of 29 attendees were present that included 19 SCCAN members, a children's advocate, 7 representatives from the Department of Human Resources' (DHR) and the DHR Office of Planning, and 2 facilitators from the Mediation and Conflict Resolution Office (MACRO).

The day's activities were split into morning and afternoon sessions. The morning activities focused on breaking the ice by everyone getting to know one another a little better. Attendees spent a short amount of time interviewing and then introducing the person next to them. This was followed by an exercise where everyone could get up and write portions of their own personal history along a timeline. A separate historical timeline was also available to list one's professional experiences and/or Maryland's history or goals for child welfare.

The morning session ended with a review of SCCAN's legal mandates, copies of which were displayed on the walls throughout the room, and the Council was informed of DHR's pending legislation to transfer SCCAN to DHR and eliminate Section 5-7A-05 of the current law regarding committees. As the afternoon session began, participants were asked to select one of the five topics, displayed at separate areas around the room, to

begin small group discussions. It was explained that each small group discussion would last 12 minutes. At the end of each 12 minute session, a gong would be rung to let each group know it was time to move to one of the remaining topic areas (See **Appendix F** for further details regarding the five topic areas).

Following the completion of the small group discussions and a short break, each participant was given a set of red dots to signify “important” and a set of blue dots to indicate “do-able”, and tasked with the job of identifying their top three “important” and “do-able” activities for each of the five topic areas (See **Appendix F** for detailed results). A final task involved each participant signing-up to serve on at least one of the five task groups to be formed for each topic area as well as a task group for the Conference Committee. A “convener” for each task group was identified whenever possible.

As the next quarterly SCCAN meeting was scheduled at the beginning of the day’s activities for March 5th, 2007, SCCAN chair Claudia Conroy charged each Task Group to identify one to three issues for SCCAN to review and work on over the next year, and develop and submit a detailed action plan to all committee members no later than February 19th, 2007. The Council as a whole, would subsequently decide which “action plans” it would pursue for the coming year.

Finally, the attendees were thanked for their participation and enthusiasm throughout the day’s activities. Following a quick evaluation of the day, SCCAN’s strategic planning retreat ended on a positive note with a renewed commitment from all the participants.

CONFERENCE ON CHILD ABUSE AND NEGLECT

SCCAN is required by statute to hold an annual statewide conference on child abuse and neglect that was normally held in April of each year. Since it takes approximately ten months to plan and prepare for the annual conference, it was already too late to begin planning to meet this timeline when the Council re-convened in February 2006.

At the February meeting, representatives of the Maryland Children’s Alliance (MCA) offered to partner with SCCAN and to co-sponsor the Mid-Atlantic Conference on Child Abuse and Neglect. The Mid-Atlantic Conference is a regional conference which has been held every October in Ocean City, Maryland that attracts participants from surrounding states as well as nationally recognized presenters.

A majority of active members of the Council voted to co-sponsor the Conference scheduled for October 2006. The re-constituted Council will decide whether SCCAN will co-sponsor future conferences with MCA.

Appendix A

SCCAN and Maryland Law Family Law Article

§ 5-7A-01.

- (a) There is a State Council on Child Abuse and Neglect.
- (b) The Council is part of the Office for Children, Youth, and Families for budgetary and administrative purposes.

§ 5-7A-02.

- (a) The Council consists of up to 23 members including:
 - (1) a Senator designated by the President of the Senate of Maryland;
 - (2) a Delegate designated by the Speaker of the Maryland House of Delegates;
 - (3) a representative of the Department of Human Resources, designated by the Secretary;
 - (4) a representative of the Department of Health and Mental Hygiene, designated by the Secretary;
 - (5) a representative of the Maryland State Department of Education, designated by the Superintendent;
 - (6) a representative of the Department of Juvenile Services, designated by the Secretary;
 - (7) a representative of the Judicial Branch, designated by the Chief Judge of the Maryland Court of Appeals;
 - (8) a representative of the State's Attorneys' Association, designated by the Association;
 - (9) a pediatrician with experience in diagnosing and treating injuries and child abuse and neglect, who shall be appointed by the Governor from a list submitted by the Maryland chapter of the American Academy of Pediatrics;
 - (10) members of the general public with interest or expertise in the prevention or treatment of child abuse and neglect who shall be appointed by the Governor and who shall include representatives from professional and advocacy groups, private social service agencies, and the medical, law enforcement, education, and religious communities; and

(11) at least two individuals who have personal experience with child abuse and neglect within their own families or who have been clients of the child protective services system who shall be appointed by the Governor.

(b) (1) The term of a member appointed under subsection (a) (9), (10), or (11) of this section is 3 years.

(2) An appointed member may serve up to two consecutive 3-year terms.

(3) This section does not affect the term of any person who is a member of the Governor's Council on Child Abuse and Neglect on July 1, 1999.

(4) In case of a vacancy, the Governor shall appoint a successor for the remainder of the unexpired term.

(c) All other members of the Council shall continue in office so long as they hold the required qualification and designation specified in subsection (a)(1) through (8) of this section.

§ 5-7A-03.

The Governor shall select a chairperson from among the members of the Council.

§ 5-7A-04.

(a) The Council shall meet not less than once every 3 months.

(b) Members of the Council shall serve without compensation, but may be reimbursed for reasonable expenses incurred in the performance of their duties in accordance with the Standard State Travel Regulations and as provided in the State budget.

(c) The Council may employ a staff in accordance with the State budget.

§ 5-7A-05.

(a) The Council shall operate with three standing committees.

(b) The Conference Committee shall be responsible for planning and implementing the Council's annual statewide conference on child abuse and neglect. It shall include representation from the public and private sectors.

(c) The Legislative Committee shall be responsible for reviewing and making recommendations concerning legislation to improve the State's response to the problem of child abuse and neglect.

(d) The Federal Children's Justice Act Committee is established in accordance with the requirements of the Federal Children's Justice Act, Public Law 100-294. It shall review and evaluate State investigative, administrative, and judicial handling of child abuse and neglect cases, and make policy and training recommendations to improve

system response and intervention. The Committee shall include representatives of the State judiciary with criminal and civil trial court docket experience, law enforcement agencies, the Maryland Public Defender's Office, State's Attorneys, the Court Appointed Special Advocate (CASA) Program, health and mental health professions, child protective services programs, programs that serve children with disabilities, parent groups, and attorneys who represent children.

(e) In addition to the three standing committees, the Council may establish other ad hoc committees as necessary to carry out the work of the Council.

§ 5-7A-06.

(a) In addition to any duties set forth elsewhere, the Council shall, by examining the policies and procedures of State and local agencies and specific cases that the Council considers necessary to perform its duties under this section, evaluate the extent to which State and local agencies are effectively discharging their child protection responsibilities in accordance with:

- (1) the State plan under 42 U.S.C. § 5106a (b);
- (2) the child protection standards set forth in 42 U.S.C. § 5106a (b); and
- (3) any other criteria that the Council considers important to ensure the protection of children, including:
 - (I) a review of the extent to which the State child protective services system is coordinated with the foster care and adoption program established under Part E of Title IV of the Social Security Act; and
 - (ii) a review of child fatalities and near fatalities.

(b) The Council may request that a local citizens review panel established under § 5-539.2 of this title conduct a review under this section and report its findings to the Council.

(c) The Council shall coordinate its activities under this section with the State Citizens Review Board for Children, local citizens review panels, and the child fatality review teams in order to avoid unnecessary duplication of effort.

(d) The chairperson of the Council may designate members of the Children's Justice Act Committee as special members of the Council for the purpose of carrying out the duties set forth in this section.

§ 5-7A-07.

(a) The members and staff of the Council:

- (1) may not disclose to any person or government official any identifying information about any specific child protection case about which the Council is provided information; and

(2) may make public other information unless prohibited by law.

(b) In addition to any other penalties provided by law, the Special Secretary for Children, Youth, and Families may impose on any person who violates subsection (a) of this section a civil penalty not exceeding \$500 for each violation.

§ 5-7A-08.

A unit of State or local government shall provide any information that the Council requests to carry out the Council's duties under § 5-7A-06 of this subtitle.

§ 5-7A-09.

(a) The Council shall report and make recommendations annually to the Governor and the General Assembly on matters relating to the prevention, detection, prosecution, and treatment of child abuse and neglect, including policy and training needs that require the attention and action of the Governor or the General Assembly.

(b) The Council shall annually prepare and make available to the public a report containing a summary of its activities under § 5-7A-05 of this subtitle.

SCCAN and CAPTA

SEC. 106. GRANTS TO STATES FOR CHILD ABUSE AND NEGLECT PREVENTION AND TREATMENT PROGRAMS [42 U.S.C. 5106a]

a. CITIZEN REVIEW PANELS.--

1. ESTABLISHMENT.--

A. IN GENERAL.--Except as provided in subparagraph (B), each State to which a grant is made under this section shall establish not less than 3 citizen review panels.

B. EXCEPTIONS.--

- i. ESTABLISHMENT OF PANELS BY STATES RECEIVING MINIMUM ALLOTMENT.--A State that receives the minimum allotment of \$175,000 under section 203(b) (1) (A) for a fiscal year shall establish not less than 1 citizen review panel.
- ii. DESIGNATION OF EXISTING ENTITIES.--A State may designate as panels for purposes of this subsection one or more existing entities established under State or Federal law, such as child fatality panels or foster care review panels, if such entities have the capacity to satisfy the requirements of paragraph (4) and the State ensures that such entities will satisfy such requirements.

2. MEMBERSHIP.--Each panel established pursuant to paragraph (1) shall be composed of volunteer members who are broadly representative of the community, in which such panel is established, including members who have expertise in the prevention and treatment of child abuse and neglect.

3. MEETINGS.--Each panel established pursuant to paragraph (1) shall meet not less than once every 3 months.

4. FUNCTIONS.--

A. IN GENERAL.--Each panel established pursuant to paragraph (1) shall, by examining the policies and procedures of State and local agencies and where appropriate, specific cases, evaluate the extent to which the agencies are effectively discharging their child protection responsibilities in accordance with--

- i. the State plan under subsection (b);
- ii. the child protection standards set forth in subsection (b)²; and
- iii. any other criteria that the panel considers important to ensure the protection of children, including--
 - I. a review of the extent to which the State child protective services system is coordinated with the foster care and adoption programs established under part E of title IV of the Social Security Act; and
 - II. a review of child fatalities and near fatalities (as defined in subsection (b) (4)).

- B. CONFIDENTIALITY.--
- i. IN GENERAL.--The members and staff of a panel established under paragraph (1)--
 - I. shall not disclose to any person or government official any identifying information about any specific child protection case with respect to which the panel is provided information; and
 - II. shall not make public other information unless authorized by State statute.
 - ii. CIVIL SANCTIONS.--Each State that establishes a panel pursuant to paragraph (1) shall establish civil sanctions for a violation of clause (I).
5. STATE ASSISTANCE.--Each State that establishes a panel pursuant to paragraph (1)--
- A. shall provide the panel access to information on cases that the panel desires to review if such information is necessary for the panel to carry out its functions under paragraph (4); and
 - B. shall provide the panel, upon its request, staff assistance for the performance of the duties of the panel.
6. REPORTS.--Each panel established under paragraph (1) shall prepare and make available to the public, on an annual basis, a report containing a summary of the activities of the panel.

Appendix C

**State Council on Child Abuse and Neglect
Meeting Notes
February 13, 2006
Columbia Gateway Business Training Center**

Members/Designees Present: Ed Kilcullen, Jr., Sgt. Jessica M. Hill, Linda Davis, Delegate Susan K.C. McComas, Richard Scott, Alex Obeahon,

Staff: Deborah Harburger (GOC), Shirley Chase (DHR), Roxanne Scott (DHR), James Witherspoon (DHR)

Guests: David Betz (Harford County CAC), Angela Bancroft (Family & Children's Services), Ellen Mugmon (Coalition to Protect MD's Children)

Members/Designees Absent: Senator Sharon Grosfeld, Leslie Shedlin, Steve Berry, Matthew Dolan, Sue Hazlett, Pamel Ortiz, Joan Stine

Move to DHR:

Jim Witherspoon and Deborah Harburger discussed SCCAN's move to DHR. SCCAN formerly resided in the Governor's Office for Children, Youth and Families. However, the newly constituted Governor's Office for Children (formerly GOCYF) does not have the capacity to support SCCAN. Secretary McCabe of the Department of Human Resources (DHR) volunteered to administratively house SCCAN, and that function was transferred during the fall of 2005 from GOC to DHR. The Children's Justice Act Committee (CJAC), a subcommittee of SCCAN, was transferred to the Governor's Office of Crime Control and Prevention (GOCCP), along with Finding Words Maryland, in the fall of 2005.

Secretary McCabe has assigned the DHR Office of Planning (OP) responsibility for staff support for SCCAN. OP has facilitated strategic planning sessions for DHR's local departments and central offices. OP is moving toward being a data repository and using that information to complete data analysis. The Social Services Administration (SSA) has responsibility for child welfare programs. OP reviews the data and advises SSA on examining data and creating meaningful performance measures.

Secretary McCabe wants SCCAN to continue as before as an independent council, and does not wish to impose the Department upon the Council. SCCAN is housed within DHR for administrative purposes only.

Issues Related to the Move:

- Budget and staff support – DHR has committed to providing a full-time person, but needs to identify funds to support the annual conference. All OCYF funds not expended for SCCAN were returned to the General Fund.

- Legislation – Under direction from the Governor's Office, when SCCAN was housed at OCYF, SCCAN could initiate legislation and submit it to the Governor's Office for

first right of refusal to sponsor. If the Governor's Office declined sponsorship, SCCAN could find its own sponsor. However, if the legislation that SCCAN was initiating *or* any legislation that SCCAN wanted to take a position on was in opposition to the position of the Governor, staff support would cease except for providing information on protocol and procedure. SCCAN has always been able to take its own position on legislation. While this has been the policy of the Governor's Office for all independent councils and committees administratively housed in State Agencies, there has been disagreement over the years amongst Council members over the ability of the Council to take a position on legislation.

Action Needed:

- OP staff to put proposal through to Secretary McCabe for a formalized agreement regarding staff support for legislation.
- OP staff to determine if SCCAN has established operating procedures.
- OP staff to check to see if a bill was introduced to change/correct agency names/responsibility for SCCAN.
- OP staff to investigate where SCCAN Annual Report goes. Should get into hands of people who can use information to make decisions.

SCCAN Membership: Need to fill vacancies. Anyone whose membership has expired may continue to be involved until their replacement has been appointed. Governor appoints chairperson.

Currently designated nominees (Curriculum Vitae received):

- David Allen Betz
- Angela Fay Bancroft
- Wendy Gwartzman Lane (fill pediatrician vacancy—required to be filled)

Additional vacancies that must be filled:

2 representatives/individuals who have a personal experience with child abuse and neglect within own families or who have been clients of the child protective services system

Potential sources of additional nominees to fill other vacancies (max 23 members)

- Foster Parents' Association (Secretary McCabe)
- Representative from Faith-based Community (Father Ray Chase)
- Educator
- Family Tree (Pat Cronin)
- Franklin Square Hospital (Dr. Scott Krugman)
- State's Attorney's Association
- Public Justice Center and/or Legal Aid Bureau (Jane Walker)
- NASW (Judith Shagrin)
- CWLA (Dana Wilson) & ACY (Sharon Rubenstein)
- Betsy Offernan (Kennedy Krieger)
- Individual with research background (Heather Girvin)

Action Needed:

- Members should submit any additional nominations to Ed Kilcullen. Make sure nominated individuals have expertise in child abuse and neglect.

Governor's Conference on Child Abuse and Neglect:

SCCAN is required by statute to hold an annual conference. Dave Betz discussed the following proposal.

Proposal: Maryland Children's Alliance (includes all child advocacy centers in Maryland) is offering SCCAN the opportunity to co-sponsor the Mid-Atlantic Conference on Child Abuse and Neglect that is in the final planning stages. Details follow:

- 3-day conference to be held October 3, 4 and 5, 2006
- Cost is \$175 per person, but can offer a 1-day price for those who cannot attend all 3 days
- Held at the Princess Royale Hotel in Ocean City; overnight stay at the hotel is \$74 per night.
- Anticipate over 500 attendees this year (552 paid registrants last year).
- CEUs provided (except for law enforcement).
- All handouts are put on a CD and given to registrants.

Advantages to co-sponsorship proposal:

- Mid-Atlantic Conference is regional so it attracts participants from surrounding states as well as nationally recognized presenters.
- To maintain the Maryland focus of the Governor's Conference, Maryland Children's Alliance would add a Maryland track to the planned workshops.
- Avoids duplication. In the past there was a good deal of overlap between the two conferences.
- With joint conference planning, SSCAN conserves staff time and resources. Ocean City location is cheaper than Baltimore City.

Potential disadvantages:

- Ocean City location not as convenient for some.
- There is a conflict with Statewide Youth Suicide Prevention Conference sponsored by MSDE and scheduled for October 4th.
- Mid-Atlantic has not marketed to foster care professionals in the past.

Action Needed: February 28th is drop dead date for decision.

- Maryland Children's Alliance (Dave Betz) to provide estimate of dollar amount SCCAN will need in order to co-sponsor the conference.
- DHR (Jim Witherspoon) to determine funding source for the SSCAN share of conference cost.
- OP staff to determine from SCCAN protocol what quorum is needed to make an official decision and whether members can vote on this proposal through email.
- Check with potential attendee organizations on their interest/concerns – DHR and CRB child welfare staff (Jim Witherspoon), CASA (Ed Kilcullen), Children's Cabinet (Deborah Harburger), DJS (Alex Obeahon), CRBC (Ed Kilcullen).
- OP staff? To check with GOCCP to determine whether there is any funding available from CJAC.
- Tentative joint meeting of Mid-Atlantic Conference planners and SCCAN members (Richard Scott, Linda Davis, and Jessica Hall) for:

10 am on February 27, 2006

18 Office St. (David Betz's office - 410-638-4979 or cell 443-807-8818)

Bel Air, MD.

Clarify SCCAN Role and Function:

One full day for strategic planning scheduled for May 8th at location TBD. Appointments and assignment of chairperson need to be final by then.

New Business:

The Children's Justice Act Committee has introduced legislation – 4 bills coming up next week: SB 659 / HB 798, SB660 / HB 796, SB 661 / HB797, and SB662 / HB872 dealing with multi-disciplinary teams, training, videotaping, and a combination of all three.

Announcement:

GOC and LMBs are sponsoring an Ice Cream Social (Meet and Greet) in Annapolis. Deborah will send flyer to Jim to distribute. There will be children there and some performances.

Minutes submitted by:

James Witherspoon

Appendix D

State Council on Child Abuse and Neglect Maryland Department of Agriculture May 8, 2006 Meeting Notes

Members/Designees Present: Ed Kilcullen, Jr., Alex Obeahon, Jim Antal, Joan Stine

Staff: Marsha Howes (DHR), Roxanne Scott (DHR), James Witherspoon (DHR)

Guests: Ellen Mugmon (Coalition to Protect Maryland's Children)

Members/Designees Absent: Sgt. Jessica M. Hill, Linda Davis, Delegate Susan K.C. McComas, Richard Scott, Senator Sharon Grosfeld, Leslie Shedlin, Steve Berry, Matthew Dolan, Sue Hazlett, Pamela Ortiz

I. Update on SCCAN:

Legislation:

- Bill to transfer SCCAN from OCYF to DHR was introduced at the end of the session and did not get through committee. The DHR Office of Planning (OP) will meet with DHR counsel about drafting an Executive Order. The transfer to of the Children's Justice Act Committee (CJAC) to the Governor's Office on Crime Control and Prevention (GOCCP) was done by Executive Order (0101 August 2005 – 36).

Membership:

- Family Law Article sets Council membership at 23. Eight are to be designees of various organizations. Remaining 15 members are to be Governor's appointments, each for a 3-year term and eligible for re-appointment for another 3-year term.
- Pediatrician - Names of 3 pediatricians were sent to the Governor's Appointment Office from the American Academy of Pediatrics.
- It has been difficult to find two members required by the law to have personal experience with child abuse and neglect within their own. *Ellen Mugmon knows people in the court system that deal with child abuse and neglect cases who may be able to recommend someone.* Secretary McCabe would like one of the slots to be filled with a foster parent.

Child Abuse and Neglect Conference for 2006:

- Following February's meeting, the majority of SCCAN members agreed to combine the Governor's Conference with the regional conference sponsored by the Maryland Children's Alliance (MAC). Secretary McCabe agreed to a share of costs to include payment of registrations.
- The Conference Workshop Schedule has been finalized, but additional workshops can be added and posted on the MCA website. *Ed Kilcullen suggested that the medical and legal tracks from the Governor's Conference be included. OP will notify MCA to contact Jim Antal regarding a possible CJAC workshop/roundtable. Also, CJAC may be able to provide scholarship support for the conference.*
- *Need to include CME's for attendees*

- ***OP will find out from MCA if the Conference Workshop Schedules have been mailed out, as neither Ed nor Ellen has received one.***
- Ellen advised that DHR used to have its own CAN Conference in years before it co-sponsored the Governor's Conference.
- Ed noted that the conference in the past had to be cost neutral. Additional money that was made last year had to go back to the state.

Children's Justice Act Committee:

- Jim Antal advised that CJAC is in the process of reapplying for funding, and distributed a list of their priority areas. The application is due in June.
- Shirley Brown is the contact at CJAC
- CJAC now housed within GOCCP, and is considering separating CJAC from SCCAN.
- Medical / health professional member of CJAC has moved on. ***OP agreed to refer to CJAC any pediatricians interested in SCCAN but not nominated.*** CJAC meetings are held every other month in the Columbia area.

II. Strategic Planning Retreat

- OP handed out a description of the strategic planning process (attached).
- ***One issue to be resolved before or during the strategic planning process will be the case review responsibility of SCCAN as may be required by the Child Abuse Prevention and Treatment Act. OP will meet with DHR counsel for clarification.***
- Need to hold an orientation for new members first. Bill Benton previously gave out books for orientation.
- The group brainstormed stakeholders to be contacted, possibly via focus groups, for input into the strategic plan:
 - CASA – Ed Kilcullen
 - Coalition to Protect Maryland's Children – Ellen
 - Justice for Children – Eileen King
 - States Attorneys Association
 - Maryland Alliance for Children – David Betz
 - Foster Care Court Improvement Project
 - Foster Parent Association
 - CJAC – Leslie Shedlin
 - Governor's Office for Children
 - Franklin Square Hospital – Dr. Walker
 - Maryland School of Social Work
 - Sheppard Pratt – Dr. Leon Rosenberg (retired) may be interested or recommend someone
 - Maryland State Department of Education
 - Judges
 - CINA Attorneys
 - Legal Aid – Joan Little
 - Health Department – Mental health issues

III. New Business:

- In the past, attendance was required at least 50% of the meetings in order to continue serving. SCCAN was required to send an annual attendance report to the Governor's Office. ***OP will check with Governor's Office regarding policy for Council member attendance.***

IV. Next Steps:

- ***OP will send out up-to-date Conference information after this Friday's meeting with David Betz of MCA.***
- Appointment of new members by 7/1/06.
- Orientation of new members.
- Strategic planning retreat in September.
- Need for SCCAN meetings in the meantime to be determined by Interim Chair Ed Killcullen.

Maryland Department of Human Resources
State Council on Child Abuse and Neglect

15 MEMBERS APPOINTED BY THE GOVERNOR

Name	Representing	Jurisdiction	Phone	Email
Claudia Remington Conroy (CHAIR)	Attorney and mediator	Montgomery County	Office: 240-506-3050	cconroylaw@yahoo.com
Matthew J. Dolan, Esquire	Attorney in private practice	Montgomery County	Office: 202-861-1690	mdolan@bakerlaw.com
Kaye Gibson-Ayuso	Executive Director, Harford County Partnership for Families	Harford County	Office: 410-692-0829	kayuso@partnershipforfamilies.org
Reverend Alvin C. Hathaway, Sr.	Assistant Pastor, Union Baptist Church of Baltimore	Baltimore City	Home: 410-466-1731 Mobile: 410-905-5110	alhathaway@gmail.com
Sally A. Hellane,	Program Supervisor, Villa Maria Behavioral Health	Washington County	Office: 301-733-5858 Home: 301-393-2930 Mobile: 301-730-6406	shellane@cc-md.org
Jessica Marie Hill	Sergeant, Wicomico County Sheriff's Office	Wicomico County	Office: 410-548-4892 Ext. 243 Home: 410-749-1324 Mobile: 410-430-5781	jhill@wicomicocounty.org
Liliana Janssen-Checa	Healthy Families Program Manager, Prince George's Child Resource Center	Prince George's County	Office: 301-431-6210 Home: 301-515-6438 Mobile: 301-728-3722	ljanssen-checa@pgcrc.org
Edward T. Kilcullen, Jr.	State Director, Maryland CASA Association	Baltimore County	Office: 410-828-6761 Home: 410-583-1438 Mobile: 410-241-9042	ed@marylandcasa.org
Scott D. Krugman, M.D.	Chairman of Pediatrics Franklin Square Hospital	Baltimore County	Office: 443-777-7128	scott.krugman@medstar.net

Name	Representing	Jurisdiction	Phone	Email
Jean Tucker Mann	Clinical management consultant	Baltimore County	Home: 410-415-7257	jeantuckermann@comcast.net
Laura L. Martin, Esquire	Attorney in private practice	Calvert County	Office: 410-414-9817 Home: 410-535-5997 Mobile: 443-624-4975	milamartin@comcast.net
Nicholas Ricciuti	Director, Cecil County DSS	Cecil County	Office: 410- 996-0307	NRicciut@dhr.state.md.us
Sue Song, R.N.	Adjunct Professor, University of Maryland School of Nursing	Howard County	Office: 410-462-3532 Home: 410-461-4425 Mobile: 410-461-4425	soonokong@comcast.net
VACANT				

8 MEMBERS DESIGNATED BY THEIR ORGANIZATIONS

Name	Representing	Phone	Email
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VACANT	Maryland Senate		

Appendix F

**State Council on Child Abuse and Neglect (SCCAN)
Strategic Planning Retreat
Howard County Dept of Social Services
December 13, 2006
10:00 a.m. – 4:00 p.m.**

Attendees:

SCCAN Members: Steve Berry, Claudia Conroy (Chair), Matthew Dolan, Kaye Gibson-Ayuso, Rev. Alvin Hathaway, Sally Hellane, Jessica Hill, Liliana Janssen-Checa, Ed Kilcullen, Michael Linkins, Jean Tucker Mann, Laura Martin, Delegate Susan McComas, John McGinnis, Alexander Obeahon, Pamela Ortiz, Nicholas Ricciuti, Sue Song, Joan Stine

Children's Advocate: Ellen Mugmon

Department of Human Resources (DHR): Robert Johnson (Office of the Secretary), Christopher McCabe (Secretary), Scottie Reid (Office of the Attorney General)

DHR Office of Planning: Marsha Howes, Audrey McLendon, Roxanne Scott, James Witherspoon

Mediation and Conflict Resolution Office (MACRO) Facilitators: Ramona Buck, Lou Gieszl

Claudia Conroy welcomed everyone and expressed her appreciation for their commitment. The next meeting date was set for **March 5, 1:00 p.m. – 3:00 p.m.** at the Howard County Department of Social Services. The Office of Planning will ensure that the meeting date and time are noted in the Maryland Register.

Secretary McCabe gave an overview of the organizational structure of the Department of Human Resources (DHR) and the local departments of social services. He also reviewed some of the challenges facing DHR in regard to child abuse and neglect and the reporting mechanisms.

Lou Gieszl and Ramona Buck revealed the purpose of the timelines (1965 – 2010) on the wall. People were encouraged to write their personal experiences that led them to the child welfare field and their goals for the future on one timeline. The second timeline's purpose was for a listing of professional experiences, Maryland's history of the field, and goals for the field. The timelines were reviewed with a brief discussion after the exercise.

Scottie Reid, attorney from the Office of the Attorney General at DHR reviewed SCCAN's legal mandates. Copies of the mandates were displayed on the walls. Ms. Reid encouraged the committee to send any detailed questions to Jim Witherspoon (point of contact).

Marsha Howes informed the Council of pending legislation sponsored by DHR. The bill would legislatively transfer SCCAN to DHR. It would also eliminate Section 5-7A-05, Committees of the current law.

Everyone rotated through five small groups for the afternoon session. Facilitators asked four of the groups to answer the question: "How shall we determine what matters relating to _____ [Prevention, Detection, Prosecution or Treatment] require the action/attention of the Governor and/or General Assembly?" The fifth facilitator asked the question: "How will/should SCCAN's functions be supported? (What committees, liaisons, resources are needed?)"

Once the groups identified the issues in each category, each person was asked to identify the three "Most Important" and the "Most Doable" issues within the category. The Task Groups for each category were formed as well as one for the Conference Committee. Ms. Conroy charged each Task Group to convene prior to February 19, to identify one to three issues for review and work for next year and to come up with a detailed "action plan" (what, who, when, where, why, how) for each issue. Sub-committee "conveners" were identified when possible. The "action plans" should be sent to the entire committee and made available to interested parties at least 2 weeks prior to the March 5 meeting (February 19). The Council as a whole, after review, will determine which of the "action plans" it will pursue during the coming year.

Evaluation of the day by participants follows:

PLUSES (Positives)	DELTAS (Consider changing)
<ul style="list-style-type: none"> - Directions were clear - Timelines - Using dots to vote - Cooperative group - Sensitivity - Diverse group - Energy - Lots of questions / few pat answers - Commitment - Product - Clarity of purpose for the day - Everyone participated - Movement - Spacious room - Clear instructions - Preparation - Gong 	<ul style="list-style-type: none"> - Better chairs to sit on - Acoustics - Heat - More time to discuss personal backgrounds

The Task Groups and issues for each category follow:

Task Group on Prevention:

Liliana Janssen-Checa
 Claudia Conroy
 Joan Stine

How shall we determine what matters relating to Prevention, require the action/attention of the Governor and/or General Assembly?	Important (red dots)	"Doable" (blue dots)
Assessment of what already exists in light of best practices – what works, is there data?	7	4
State Agencies, cultural competency, Local Management Boards (LMB) collaborative groups (keep our eye on LMBs – what if they go away? Identify gaps	3	3
Look at other states – best practices, state's budget on prevention	3	3
Child abuse is a public health issue	3	3
Look at how media is used to educate community regarding abuse	3	1
Evaluation of prevention programs	3	0
Define what we mean by "prevention"	2	3
In case of immigrants – want to remain invisible - how to reconcile increases with child abuse	1	1
Results for well-being (resource) Governor's Office for Children look at trends (Kids Count-Casey Foundation)	1	1
Incoming administration – what is philosophy/view regarding prevention, Child Protective Services (CPS), etc.?	1	1
Do direct surveys once gaps are identified	1	0
Community councils/coalitions – how do we assess what is being done in the community other than agency/law enforcement?	1	0
In order to prevent, target those "at risk"	0	2
Look at nexus/holidays/school conferences regarding abuse	0	2
Needs assessment (national model), community testing (3 rd)	0	1
Over reliance on "deeper" end	0	0
Child Voices (replicating Vermont Program) – new group –Steve Berry, Joan Stine on advisory board (SCCAN could support)	0	0
Focus Groups with commitments regarding prevention	0	0
Ban corporal punishment – look at current law	0	0
Cultural differences/attitudes	0	0
What distinguishes any differences in community environment/behavior? i.e. barriers in community reporting, process of reporting, stigma, ethical behavior	0	0

How shall we determine what matters relating to Prevention, require the action/attention of the Governor and/or General Assembly?	Important (red dots)	“Doable” (blue dots)
Look at Law Enforcement – local police departments in terms of prevention programs	0	0
Any Strategic Planning regarding prevention – look at local levels	0	0

Task Group on Detection

Jessica Hill – Convener

John McGinnis

Sue Song

How shall we determine what matters relating to Detection require the action/attention of the Governor and/or General Assembly?	Important (red dots)	“Doable” (blue dots)
How to identify neglect? Trauma of child witnessing domestic violence	5	1
Conduct focus groups by ethnic group to learn reporting attitudes, concerns and issues. How much maltreatment occurs versus how much is reported? What outreach is needed to these groups?	4	2
What do we know about attitudes, issues and concerns about reporting child maltreatment of workers on the “front lines”, such as doctors, teachers, clergy, etc.?	4	0
What outreach efforts are needed to educate the public and specifically mandated reporters?	3	4
How does Maryland compare to other states? <ul style="list-style-type: none"> – Rates of maltreatment National Data Archive on Child Abuse and Neglect (NCAND) and Governor’s Office for Children (GOC) – Reporting laws – Federal reconciling or analysis? – What accounts for variations across states and jurisdictions in Maryland? 	3	3
Conduct focus groups of mandated reporters such as doctors, licensed social workers and educators	3	2
How can technology help with detection? How do we record past reporting on a family? Do other states have expungement laws similar to Maryland’s law?	2	3
What can SCCAN learn from the Fatality Review Teams? Where are the gaps?	2	0
What are statistics on maltreatment reports versus indicators of actual maltreatment incidence? Consult National Incidence Report, Gallup polls, retrospective and other methodologies.	1	3
How does SCCAN get input, such as data, from the experts, such as former Council members, physicians?	1	2
What data do we have on repeated reports on the same families? Where are the gaps, and what can we do to address repeated reports?	1	0
Are there enough resources to thoroughly investigate and assess reports of maltreatment received?	1	0
What non-government resources exist in communities to detect child maltreatment?	0	1
How do politics and bureaucracy affect the detection		

How shall we determine what matters relating to Detection require the action/attention of the Governor and/or General Assembly?	Important (red dots)	“Doable” (blue dots)
and prosecution of maltreatment?	0	1
Analyze reports to see what signs were missed or ignored by mandated reporters. How could the risk have been picked up earlier?	0	0
What do we know about prosecutions of mandated reporters for not reporting?	0	0
What is the existing Maryland law on mandated reporting? Are clergy included?	0	0
Survey police. Are they reporting as required?	0	0
Without visible evidence, as in mental abuse, may not be able to prove maltreatment. In these cases what are the indicators of future risk of maltreatment and how can they be used to protect the child?	0	0
Who is reporting? Percentages of mandated reporters, neighbors, family, etc.	0	0

Task Group on Prosecution:

Jessica Hill
 Kaye Gibson-Ayuso
 Laura Martin
 Pam Ortiz

How shall we determine what matters relating to Prosecution, require the action/attention of the Governor and/or General Assembly?	Important (red dots)	"Doable" (blue dots)
Consider designating specific court for child abuse cases	8	3
Review cases in which there is limited English proficiency	4	3
Survey Law Enforcement and DSS on how they work together	4	1
Analyze effectiveness of efforts in other states regarding crime control and prosecution to see how they affect child abuse and neglect.	4	0
Look to Child Advocacy Centers for information on Multi-disciplinary teams	2	2
Get Child and Family Services Review Program Improvement Reports	2	1
Look at model programs in Vermont, North Carolina and Florida. What do they do? How did they start? Commonalities? Funding champion?, etc. critical mass	1	5
Work on Legislation and Budget to Mandate Multi-disciplinary teams (National Association for Prosecution of Child Abuse book)	1	1
Review Foster Care Court Improvement project data/findings	1	1
Hold Focus Groups with police	1	1
Look at underlying causes and how to address them in criminal system	1	1
Look at effects of Supreme Court case and other precedents, survey prosecutors on effects of limiting child prosecution testimony (effects national and local)	0	3
Collect Memorandums of Understandings – Law Enforcement and Child Protective Services	0	3
Get Uniform Crime Reports	0	1
Talk to Jessica Hill in Wicomico, re: Multi-disciplinary teams in Maryland	0	1
Look at Legislative Audit 2005 on child welfare	0	1
Review site visit data report on 100s cases in court	0	1
Look at patterns of recidivism	0	1
Gather information on civil prosecution	0	0
Look at rates of successful prosecution and causes of unsuccessful prosecutions	0	0
Look at effectiveness of training – other responses to		

How shall we determine what matters relating to Prosecution, require the action/attention of the Governor and/or General Assembly?	Important (red dots)	“Doable” (blue dots)
unsuccessful prosecutions	0	0
Get the number of incidents, cases, successful prosecution, recidivism (quantitative focus)	0	0
Line up presentation synthesizing data	0	0

Task group on Treatment:

Sally Hellane – Convener

How shall we determine what matters relating to Treatment require the action/attention of the Governor and/or General Assembly?	Important (red dots)	“Doable” (blue dots)
What does good treatment look like – best practices	6	3
What is each of the counties doing? - Contact each of the agencies providing treatment	5	1
What are models of successful treatment around the country?	3	2
Payment for treatment - reimbursement/lack of resources – insurance	2	6
Look at the licensing and monitoring of residential treatment providers	2	2
Good treatment becomes good prevention	2	1
Focus groups for providers, parents and social workers to identify treatment barriers	2	1
Establish a network of treatment providers - government and private	2	0
What kind of services are they providing?	2	0
What is the focus? - children/victim, perpetrator	2	0
Not enough clinics to provide a continuum of care	2	0
Identify gaps and/or overlaps	1	1
Examine how insurance impacts treatment options	1	1
Who is in charge of the money? - Review budget of DHR and related agencies	1	0
Over-reliance on back-end of services and group care instead of family foster care	1	0
Insufficient treatment of physically-abused, mental health, and substance abuse	1	0
How do we identify children who are neglected physically or mentally?	1	0
Need to recruit child psychiatrists and psychologists in Maryland	1	0
Lack of trained people	1	0
Lack of medical benefits/health insurance	1	0
Identify services/treatment available before abuse or neglect occurs – early intervention	1	0
Determine how treatment programs are funded	0	2
How do we determine the appropriate placement?	0	1
What were the outcomes of the treatment? - What worked/didn't work	0	0
How do people get involved in treatment? - voluntary vs. mandatory	0	0
Ask Steve Berry DHR/Social Services Administration	0	0

How shall we determine what matters relating to Treatment require the action/attention of the Governor and/or General Assembly? (SSA) about service array study	Important (red dots)	“Doable” (blue dots)
Focus should be on children	0	0
Need staff resources and budget	0	0
Need coordination of resources and funding	0	0
Inclusion/cooperation of everyone involved - family, school, medical personnel	0	0
Look into the Roper Academy that deals with neglected/abused victims at the University of Baltimore to find out what they do and how they can assist	0	0
What services are not covered	0	0
Develop a simplified road-map	0	0
Examine oversight of group homes and residential treatment centers – ask DHR	0	0
Collect data on facility capacity, number of foster homes	0	0
Children with tremendous, intensive needs - number of available mental health beds	0	0
Medication evaluation gap	0	0
Impact of child welfare system on schools	0	0

Task group members on structure / function and support of SCCAN:

Jean Tucker Mann
 Steve Berry
 Claudia Conroy
 Joan Stine
 Ed Kilcullen
 Alexander Obeahon

How will/should SCCAN [‘s] functions be supported? (What committees, liaisons, resources are needed?)	Important (red dots)	“Doable” (blue dots)
SCCAN needs a budget	6	0
SCCAN should not be a place where the public comes with grievances.	5	1
There needs to be assigned staff	4	0
Ask each SCCAN member to bring reports and resources from their agencies.	3	4
SCCAN should Liaison with [the] State Child Fatality Review Board and Citizens Review Board (CRB)	3	3
Need a clear understanding of members’ roles	3	2
SCCAN should hire their own staff and be provided the infrastructure to do SCCAN’s work.	3	2
Need to know that the new Secretary and Governor have a commitment to SCCAN	2	3
SCCAN needs to be independent of DHR	2	1
Get Senate Representation on SCCAN	1	4
What if SCCAN doesn’t get a budget or staff (plan B)	1	2
Assess results over long term	1	0
SCCAN needs a liaison or information gathering function to get information from the public government and non-profit sectors regarding similar efforts as those of SCCAN	1	0
Children’s Justice Act Committee (CJAC) should remain a subcommittee of SCCAN to avoid duplication of effort	0	2
Need commitment and follow through from members	0	1
Establish a dialog with appropriate Senators	0	1
SCCAN should have regional committees or work groups	0	1
Need to establish procedure for selection Chairs of committees and subcommittees	0	0
SCCAN needs to identify all its stakeholders	0	0
Who in the legislature deals with SCCAN related issues?	0	0
Staff should report to the council, not DHR	0	0
At a minimum SCCAN needs three committees (mandated in statute)	0	0
SCCAN should be an expert panel that people and organizations come to (for information and		

How will/should SCCAN [‘s] functions be supported? (What committees, liaisons, resources are needed?)	Important (red dots)	“Doable” (blue dots)
recommendation on Child Abuse).	0	0
Fund what works and “de-fund” what doesn’t	0	0
Collect and record additional SCCAN related information from each SCCAN member (what they or their organization are doing that relates to SCCAN)	0	0
SCCAN members need to go to local communities and panels	0	0