

July 6, 2018

The Honorable Thomas V. Mike Miller
Maryland State Senate
H-107 State House
100 State Circle
Annapolis, Maryland 21401

The Honorable Michael E. Busch
Maryland House of Delegates
H-101 State House
100 State Circle
Annapolis, Maryland 21401

Re: **Annual Report** – *Prince George's County Public Schools, Youth Wellness Leadership Pilot Program*

Education Article 7-415.1(g); HB 197/Ch. 406, 2015

Dear President Miller and Speaker Busch,

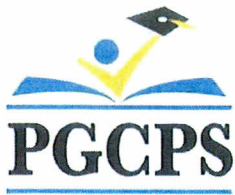
On behalf of the Prince George's County Board of Education, I am submitting the attached interim report regarding the HB 197/Ch. 406 (2015), *Prince George's County - Education - Youth Wellness Leadership Pilot Program*. Under the law, the Board of Education is required to provide an annual update on the effectiveness of the program to the Senate Education, Health and Environmental Affairs Committee, and the House Committee on Ways and Means. A final report for the program is expected by September 30, 2018 and will be provided to you.

If you have any questions regarding the attached submission, please do not hesitate to contact me.

Sincerely,

Demetria T. Tobias, Esq.
Associate General Counsel –
Legislative Programs

cc: Segun C. Eubanks, Ed.D.
Kevin M. Maxwell, Ph.D.
Department of Legislative Services



WELLNESS AMBASSADORS

HB 197-Youth Wellness Leadership Program

HB197 – Youth Wellness Leadership Pilot Program
A Three-Year Pilot Program – October 1, 2015 – Sept 30, 2018
HB197 END OF FISCAL YEAR (3rd Year) INTERIM REPORT
June 30, 2018

To: Board of Education (BOE)
Prince George's County Public Schools (PGCPS)
Attn: Mr. Christian Rhodes

From: Reverend Gail A. Addison
President/CEO
End Time Harvest Ministries

End Time Harvest Ministries (ETHM), Inc. is submitting its 3rd Year Interim HB197- Youth Wellness Leadership Pilot Program report, due June 30, 2018, to the Prince George's County Public Schools (PGCPS) Board of Education (BOE) as required. Rev. Gail A. Addison, ETHM President/CEO, the Director of the Youth Wellness Leadership Institute (YWLI) at Bladensburg High School (BHS) is also the developer of the YWLI's programs at BHS and in the Port Towns Community. These programs were designed and are continuing to prove that:

1. When students' performance is linked to health (Healthy Eating, Active Living, and Environmental Health and Safety) their academic and career outcomes improve, which ETHM has consistently demonstrated since 2010 through its Pathways to Career Success Program / Wellness Ambassadors Leadership Program. Since ETHM started producing its Quick Facts data in 2014, the data reveals that ETHM's program graduates at BHS average GPA is 3.1; average suspension rate is 5% and below, dropout rate is zero, and average BMI (Body Mass Index) is 28 or less.

There are **27** students (26-11th graders & 1-10th grader) enrolled in ETHM's FY2018 HB197-YWL "Model" Program at BHS. Eleven (11) chose to work this summer with ETHM's Jobs For Youth (JFY) program.

Demographic for **27** BHS HB197 population: AA=12; LA=13; API=1; White=0; Other=1

Demographic for **11** BHS HB197 population employed with ETHM's Jobs For Youth (JFY) program: AA=7; LA=3; API=1; White=0; Other=0

2. Parents (with their children) play a significant role in the academic, career, and health success of their children by attending all program components, except when students intern or volunteer at their summer job sites.
3. The YWL Program component(s) that a school chooses can be replicated in other PGCPS if the school commits adequate school resources to support the program component(s) selected. The optimum way in which the YWL Program can work in a school is to be integrated into the

school's science/health/careers program or academy. ETHM's YWL Program at **Parkdale High School (PHS)** launched in April 2017, and was unique to Parkdale. The Principal chose the JFY component as Parkdale's YWL "pilot" program. This component empowers students and their families economically and gives families an immediate payoff.

A total of **45** HB197 YWL "Pilot" Program students are enrolled at Parkdale HS.

Demographic for **45** PHS HB197 population: AA=25; LA=19; API=0; White=0; Other=1

Demographic for **25** PHS HB197 population employed with ETHM's Jobs For Youth (JFY)

program: AA=16; LA=9; White=0; API=0; Other=0

Program & Selection Criteria

1. Students must have at least a 2.0 GPA
2. Students must want to participate
3. Students must have very few tardies and absences
4. Parent / guardian must enroll in the program with their child (required)
5. Students must attend Bladensburg High School or Parkdale High School
6. Program must have the Principal's and staff's support and participation

3rd Year Goals & Accomplishments

Goal 1 Receive full funding (\$87,500) as outlined in MOU between PGCPs-BOE and ETHM.

Accomplishment: Received final (3rd year) funding, November 2017.

Goal 2 Expand HB197 initiative at Parkdale High School.

Accomplishment: After successfully launching HB197 at Parkdale High School in April 2017, program enrollment more than doubled in April 2018, increasing program enrollment to 45 students (and parents).

Goal 3 Hire a qualified ETHM staff to support Parkdale's program as the YWL "Pilot" Program coordinator who will receive a stipend from ETHM.

Accomplishment: A Summer Employment Program Job Coach was retained as the HB197 Coordinator/Job Coach. Also, the Principal retained the same school administrator to oversee and coordinate HB197 within the school.

Goal 4 Expand business partners in the Riverdale / Kenilworth (Parkdale HS) area.

Accomplishment: ETHM has a total of 27 business partners. Thirteen (13) of these businesses are hosting 25 Parkdale HB197 student interns.

Goal 5 Place at least 30 HB197 students from Parkdale and Bladensburg High School with local and county businesses.

Accomplishment: A total of 36 HB197 student-interns were placed in various businesses—25 (6-10th graders returned) Parkdale; 11 Bladensburg.

Job Placements

NOTE: ETHM desire is to place all qualified students who are interested in summer jobs according to job availability and funding availability. Students are ranked considering their GPAs, SLHs, attendance record, etc. Students must 1) first state that they are interested in working during the summer, 2) attend the JSW with a parents, and 3) attend the JFY Employer/Parent/Student Orientation. The key thing that ETHM does when matching students to jobs is to consider students' job/career interests as much as possible. However, 9th graders usually begin their employment journey with ETHM at ECO City Farms, where they gain, environmental health, nutrition, and organic food production knowledge. Students are also physically active throughout each workday. Healthy Eating , Active Living (HEAL) and environmental health continue to be ETHM recurring themes throughout ETHM's yearlong programming. The YWLI Education Program bridges students' academic, social, and economic gaps even when students engage in only one program module such as ETHM's Jobs For Youth (JFY) Program.

Program Progress (Chronology of events)

2016

- October 3 Began collaborating with Parkdale administration.
November 17 Met with Mr. Rhodes and Maryland 47th Legislative District Representatives to discuss ETHM's need for program implementation at Parkdale.
December 27 ETHM received year two funding from PGPCS-BOE.

2017

- January ETHM met with community, county, and state stakeholders to provide status report and to confirm their support for launching program at Parkdale.
February 6 Collaborative meeting with Parkdale Principal and School Board Representative
March 2 Port Towns, county, and state officials signed a collective letter showing support that was sent to the business community encouraging their partnership with this economic empowerment summer employment program.
April 11 HB197 officially launched at Parkdale with a student/parent Orientation Workshop.
April 20 *Bridging the Gap* Conflict Resolution forum between PTYC youth & municipal and county law enforcement officials, developed and sponsored by ETHM.
April 25 HB197 students (3) and their parents (3), with their HB197 Parkdale coordinator, participated in their first community outreach activity.
June 10 **21 HB197** students attended ETHM's Job Skills Workshop (14 Parkdale and 7 BHS students with their parents).
June 23 Wellness Ambassadors Environmental Health Summer Employment Brochure produced.
June 26 Summer Program began and ETHM met with employers, parents, and students for a Wellness Ambassadors Environmental Health Summer Employment Program orientation. Everyone reviewed ETHM's program requirements together and all pertinent forms were collected. **21 HB197 students** (14 Parkdale and 7 Bladensburg) were employed as summer interns.
Aug 4 Summer program concluded, and students were paid their stipends.

2018

- Feb 9 Collaborative planning meeting was held between PHS' administration and ETHM's staff.
March 13 Year 2 of the HB197 program officially launched at Parkdale with a student/parent Orientation Workshop.
June 16 **37 HB197 students** attended ETHM's Job Skills Workshop (25 Parkdale and 12 BHS students with their parents).
June 25 Wellness Ambassadors Environmental Health Summer Employment Brochure produced.
June 27 Summer Program began and ETHM met with employers, parents, and students for the Wellness Ambassadors Environmental Health Summer Employment Program Orientation. Everyone reviewed ETHM's program requirements together and most pertinent forms were collected. **36 HB197 students** (25 Parkdale and 11 Bladensburg) are currently employed as summer interns.
Aug 3 Summer program ends and students are paid their stipend checks.

FY 2018 HB197 Pilot Program funding allocation for 36 interns

\$87,500.00

FY 2018 Total HB197 Expenses for 36 interns

\$143,983.62*

*PGPCS-BOE funding is leveraged with funds from other community, county, corporate and foundation funds. Supporting documentation and receipts are available upon request.

Job Skills Workshop Outcomes: Students gained the following employability skills while enhancing their literacy by the end of the Job Skills Workshop:

- 1) Professionalism: Making Healthy Choices & Maintaining a Positive Attitude
- 2) Grooming & Proper Attire (Practicing Good Hygiene & Job Safety)
- 3) Résumé Writing & Job Application Completion
- 4) Interviewing Techniques
- 5) Work Telephone Etiquette
- 6) Critical and creative thinking skills
 - a. Communications: Oral, reading, writing, and body language
 - b. Decision making
 - c. Problem Solving & Conflict management
 - d. Organization & Planning

Program Outcomes: By the end of the summer employment program, students will:

1. Evaluate and write about their Wellness Ambassadors Environmental Health Summer Employment experience (tell their story).
2. Orally share the impact of their summer employment & education experience during students' last day when their (with their parents) checks are distributed to them.

Roles & Responsibilities as outlined in the PGCPs-BOE & ETHM HB197 MOU:

Maryland's 47 th Legislative Team:	Provides ongoing advocacy for HB197 by ensuring that: <ol style="list-style-type: none">1) Funding is committed to the HB197 at the beginning of each subsequent fiscal year2) Partners are engaged, and other resources are in place to provide the best education & support possible for students of this Pilot program
PGCPs-BOE	<ol style="list-style-type: none">1) Program HB197 oversight and annual funding as agreed to by all parties2) A separate PGCPs-BOE MOU was executed specifically for this Pilot program
ETHM	<ol style="list-style-type: none">1) Fully implement and direct the HB197 "Pilot" Program2) Annually report program outcomes to BOE and the Maryland Legislative Affairs Committee
Port Towns & County Leaders	<ol style="list-style-type: none">1) Establish an advisory committee to ensure that appropriate community sectors and other resources are provided2) Port Towns & PG County businesses are engaged and are committed to providing summer internships for HB197 program

Attachments:

List of HB197 BHS & PHS Student Participants
2018 Wellness Ambassadors Environmental Health Summer Employment Brochure with pictures
2018 Job Skills Workshop Agenda
FY 2018 Program Budget and Expenses

Links to Program Pictures of [HB197 2018 Job Skills Workshop](#) and [HB197 2018 Summer Employment Program Orientation](#)

*ETHM wishes to give a **special note of appreciation** to Bladensburg High School: Ms. B. Aisha Mahoney, Principal, and staff; Parkdale High School: Ms. Tasha Graves-Henderson, Principal, Mr. David Mugerwa, Vice-Principal and HB197 program overseer, and Pastor Michael Dickson, PTSA President and HB197 Coordinator/Job Coach; and ETHM's staff. Our students and parents have had phenomenal outcomes educationally, socially, morally, and economically because of the human and financial support we receive from our PGCPs, local, county and state representative. For this, we are grateful.*

**HB 197 Bladensburg High School & PTYC
Wellness Ambassadors**



**HB 197 Parkdale High School
Wellness Ambassadors**



FY 2018 YWLI Program Expenses

6/28/18

Funding Allocations	FY 2016: \$55,000		FY 2017: \$87,500			FY 2018: \$87,500		
Number of Participants	58 Students	21 Students	21 Students	54 Students	21 Students	36 Students	71 Students	36 Students
Budget Line Item	Total FY 2016 Expenses Jan - Sept 2016	FY 2016 HB197 Expenses Jan - Sept 2016	FY 2017 HB-197 Budget Expenses	Total FY 2017 Budget Oct 2016 - Sept 2017	FY 2017 HB197 Actual Expenses Oct 2016 - Sept 2017	FY 2018 HB197 Budget Expenses	Total FY 2018 Budget Oct 2017 - Sept 2018	FY 2018 HB197 Actual Expenses Oct 2017 - Sept 2018
Student Internship Stipends	\$62,047.73	\$22,302.00	\$25,000.00	\$75,181.89	\$27,092.76	\$26,000.00	\$97,944.00	\$49,098.00
Staff Salaries	\$121,694.86	\$47,175.55	\$56,500.00	\$112,557.19	\$56,278.60	\$56,500.00	\$179,628.58	\$89,814.29
Total Salary/Stipends	\$183,742.59	\$69,477.55	\$81,500.00	\$187,739.08	\$83,371.36	\$82,500.00	\$277,572.58	\$138,912.29
Awards	\$0.00	\$0.00	\$0.00	\$214.31	\$83.58	\$0.00	\$0.00	\$0.00
Facilities Use (Parkdale HS)	\$601.00	\$263.40	\$300.00	\$799.55	\$104.29	\$300.00	\$745.20	\$253.37
Food	\$480.00	\$240.00	\$240.00	\$261.88	\$102.13	\$240.00	\$1,125.00	\$328.95
Printing	\$1,188.00	\$500.00	\$500.00	\$1,450.18	\$502.82	\$500.00	\$3,002.25	\$875.80
Professional Evaluation (Contract)	\$15,000.00	\$3,000.00	\$3,000.00	\$15,000.00	\$3,000.00	\$3,000.00	\$15,000.00	\$3,000.00
Professional Services (Graphic Design)	\$560.00	\$560.00	\$560.00	\$0.00	\$0.00	\$560.00	\$50.00	\$25.50
Professional Services (Enviromental Health Educators)	\$6,500.00	\$0.00	\$0.00	\$5,000.00	\$1,950.00	\$0.00	\$0.00	\$0.00
Professional Services (Photography)*	\$0.00	\$0.00	\$0.00	\$1,171.15	\$316.35	\$0.00	\$1,250.00	\$484.50
Supplies	\$959.48	\$400.00	\$400.00	\$109.27	\$42.62	\$400.00	\$242.83	\$103.21
Transportation	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses/Budget	\$209,031.07	\$74,440.95	\$87,500.00	\$211,745.42	\$89,473.15	\$87,500.00	\$298,987.86	\$143,983.62

*Cost was previously reflected under "Professional Services" line item

End Time Harvest Ministries
2018 BHS & PHS HB197 Participant List
June 30, 2018

Bladensburg HS HB197

Current Enrollment in HB197 Prgm: 27

Current Employed in Summer Employment Program: 11

BHS HB197 10th Grade (Current Enrollment - 1; Employed - 1)

No.	No.	Grade	First Name	Last Name	HB197 Program Enrollment Status	Enrolled in ETHM's Summer Employment Prgm?
1	1	10	Isaac	Ojo	1	1
				TOTAL	1	1

BHS HB197 11th Grade (Current Enrollment - 26; Employed - 10)

No.	No.	Grade	First Name	Last Name	HB197 Program Enrollment Status	10 / 11th graders Employed in ETHM's Summer Employment Program
2	1	11	Abigail	Ofori	1	0
3	2	11	Alan	Macal	1	1
4	3	11	Alexandra	Caballero Ramirez	1	0
5	4	11	Benjamin	Zheng	1	1
6	5	11	Blazion	Gathogo	1	1
7	6	11	Britney	Nwamara	1	0
8	7	11	Carlos	Turcios	1	0
9	8	11	Chenelle	Davis	0	0
10	9	11	Daniela	Luna	0	0
11	10	11	Daryn	Boden	1	1
12	11	11	Fernando	Cisneros	0	0
13	12	11	Isaac	Mendez	1	0
14	13	11	Jallesia	Brinkley	1	0
15	14	11	Jasmine	Johnson	1	0
16	15	11	Jose	Garcia Chavez	1	0
17	16	11	Julie	Odiaka	1	1
18	17	11	Karen	Rovira	1	0
19	18	11	Karen	Campos	0	0
20	19	11	Kevin	Escobar	1	0
21	20	11	Lesly	Martinez	1	0
22	21	11	Major	Cameron, IV	1	0
23	22	11	Marcela	Diaz-Zurita	1	1

No.	No.	Grade	First Name	Last Name	HB197 Program Enrollment Status	Enrolled in ETHM's Summer Employment Prgm?
24	23	11	Michelle	Bonilla	1	0
25	24	11	Michelle	Ortez	1	1
26	25	11	Nusrat	Sarwahrdy	1	1
27	26	11	Shane	Bennett-White	1	1
28	27	11	Shaun	Davis	1	1
29	28	11	Skei	Wrenn	1	0
30	29	11	Stephanie	Zelaya	1	0
31	30	11	Tone	Bates	1	0
32	31	11	Yenis	Avalos-Romero	0	0
				TOTAL	26	10

Parkdale HS HB197

Current Enrollment in HB197 Prgm: 45

Current Employed in Summer Employment Program: 25

PHS HB197 9th Grade (Current Enrollment - 32; Employed - 19)

No.	No.	Grade	First Name	Last Name	HB197 Program Enrollment Status	Enrolled in ETHM's Summer Employment Prgm?
33	1	9	Ajia L.	Whitehurst	1	1
34	2	9	Alina M.	Tapia	1	0
35	3	9	Andrew E.	Asante	1	1
36	4	9	Aniyah M.	Jeter	1	1
37	5	9	Aridel	Joaquin	1	0
38	6	9	Ashley P.	Lopez	1	1
39	7	9	Christian	Reyes-Perez	1	1
40	8	9	Colin R.	Brown	1	0
41	9	9	David	Landaverde	1	0
42	10	9	Fathi A.	Beshir	1	0
43	11	9	Foday B.	Nabbie	1	0
44	12	9	Glenda F.	Ramos	1	1
45	13	9	Hiram E.	Mbulu	1	1
46	14	9	Hulber A.	Chevez	1	0
47	15	9	Ibrahim A.	Bah	1	1
48	16	9	Jacob	Odedirah	1	1
49	17	9	Jasmine	Blanco	1	1
50	18	9	Kaitlyn Y.	Gonzalez Ruiz	1	0
51	19	9	Kamari S.	Willis	1	1
52	20	9	Mariana	Vasquez	1	1
53	21	9	Michelle	Hernandez	1	0
54	22	9	Mordecai O.	Ethapemi	1	1
55	23	9	Noelle A.	Roberts	1	0
56	24	9	Obiechna E.	Ike	1	1
57	25	9	Precious O	Agary	1	0

No.	No.	Grade	First Name	Last Name	HB197 Program Enrollment Status	Enrolled in ETHM's Summer Employment Prgm?
58	26	9	Roxana Y.	Torres-Blanco	1	0
59	27	9	Sadat	Rahman	1	0
60	28	9	Salim M.	Camara	1	1
61	29	9	Shantell A.	Brown	1	1
62	30	9	Sidia R.	Duarte Rodriguez	1	1
63	31	9	Victor O.	Kalu	1	1
64	32	9	Xavier F.	Medy	1	1
				TOTAL	32	19

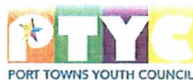
PHS HB197 10th Grade (Current Enrollment - 14; Employed - 6)

No.	No.	Grade	First Name	Last Name	HB197 Program Enrollment Status	Enrolled in ETHM's Summer Employment Prgm?
65	1	10	Adekansola	Adewami	1	0
66	2	10	Alondra	Lopez	1	1
67	3	10	Angelina	Pelham	0	0
68	4	10	Dariel	Parra	1	0
69	5	10	Emely	Gonzalez	1	0
70	6	10	Isaac	Ojo	0 *Transferred to BHS	0
71	7	10	Jade	Henry	1	1
72	8	10	Jordan	Cooper	0	0
73	9	10	Khadija	Fofanah	1	0
74	10	10	Lesly	Martinez	1	1
75	11	10	Lydia	Kuyeteh	0	0
76	12	10	Marlon	Cruz	1	1
77	13	10	Mary	Grob	0	0
78	14	10	Maya	Gomez	1	0
79	15	10	Mia	Anderson	1	0
80	16	10	Pierce	Medy	1	1
81	17	10	Precious	Nwokorie	1	1
82	18	10	Promise	Maidoh	1	0
83	19	10	Tania	Fuentes	1	0

WELLNESS AMBASSADORS JOB SKILLS WORKSHOP

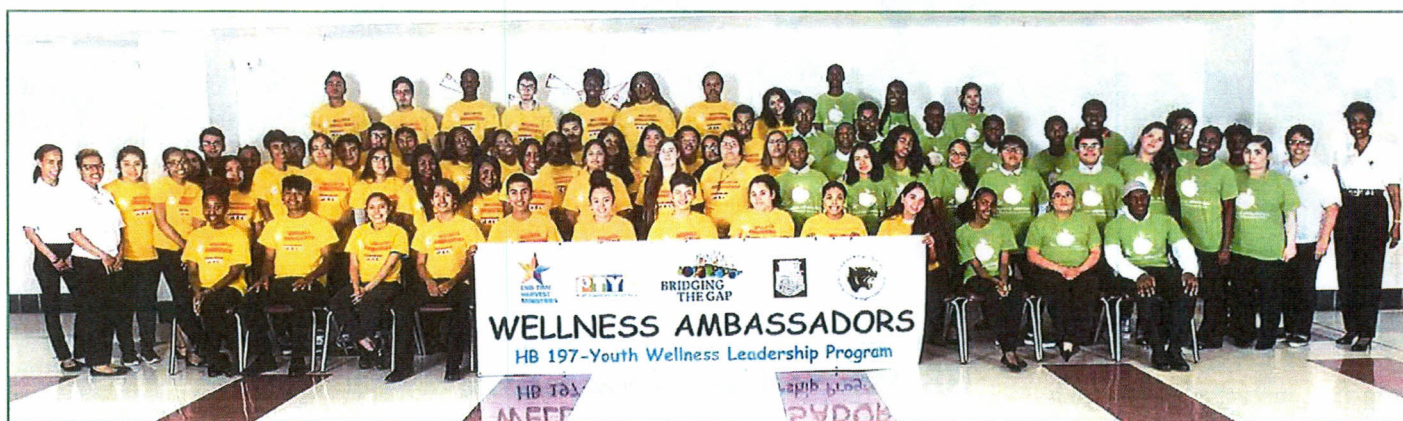
AGENDA

- 8:00 AM** **REGISTRATION & CONTINENTAL BREAKFAST**
T-SHIRT DISTRIBUTION AND TABLE ASSIGNMENTS
TABLE FACILITATORS BRIEFED
- 8:30** **Pre-tests**
ENVIRONMENTAL HEALTH PRE-TEST
WORK PROTOCOL AND LIFE SKILLS PRE-TEST
- WELCOME (PTYC Leaders and Rev. Addison)**
- 8:45** **GROUP PICTURES**
- 9:15** **ANACOSTIA WATERSHED SOCIETY: YOUR**
ENVIRONMENT AND YOUR HEALTH
- 9:35** **PROFESSIONALISM, GROOMING & PROPER WORK**
ATTIRE, WORK EXPECTATIONS, RÉSUMÉ WRITING
& JOB APPLICATION, INTERVIEWING TECHNIQUES,
MOCK INTERVIEWS, TELEPHONE ETIQUETTE
- 10:05** **STRETCH AND AEROBIC BREAK**
- 10:15** **SITUATIONAL ROLE PLAYS**
 > *LIFE SKILLS (COMPETENCIES) APPLICATION*
- 11:15** **WRAP-UP & WORKSHOP EVALUATIONS**
 > *ENVIRONMENTAL HEALTH POST-TEST*
 > *WORK PROTOCOL & LIFE SKILLS POST-TEST*
 > *JOB SKILLS WORKSHOP EVALUATION*
- 12:00 PM** **WORKSHOP ENDS**



WELLNESS AMBASSADORS

HB 197-Youth Wellness Leadership Program



Bladensburg and Parkdale High Schools Summer Interns with ETHM Staff

**2018 WELLNESS AMBASSADORS ENVIRONMENTAL HEALTH
6-WEEK SUMMER EMPLOYMENT PROGRAM**

June 27 - August 3, 2018

End Time Harvest Ministries (ETHM) of Prince George's County, Maryland

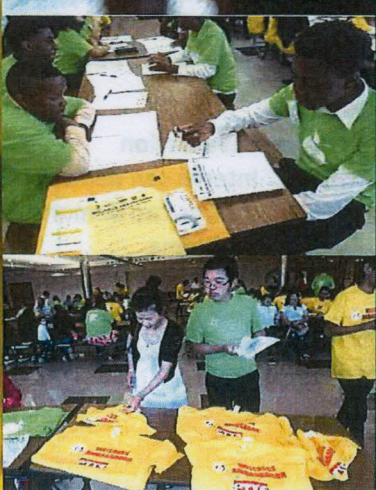
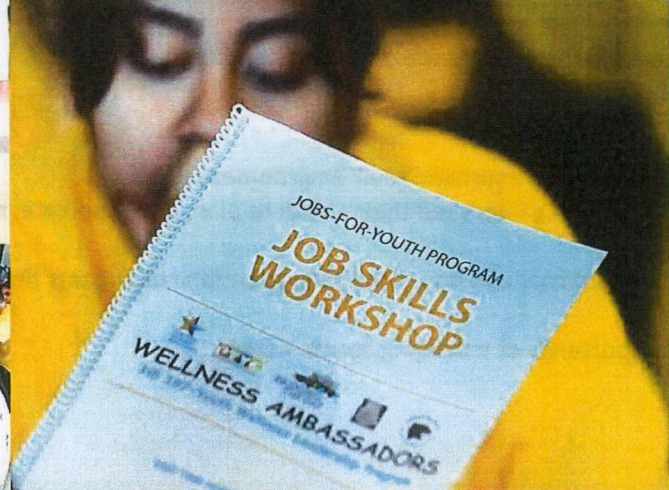
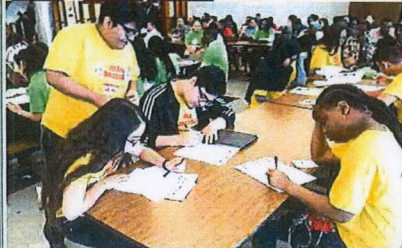
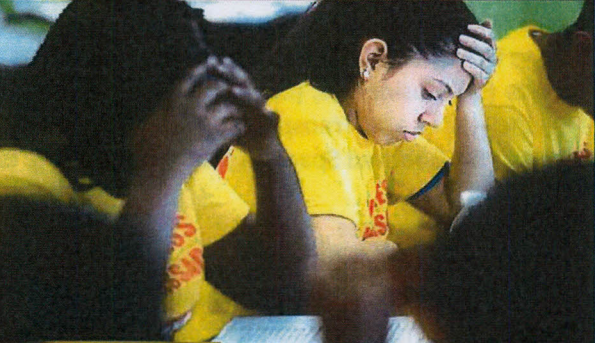
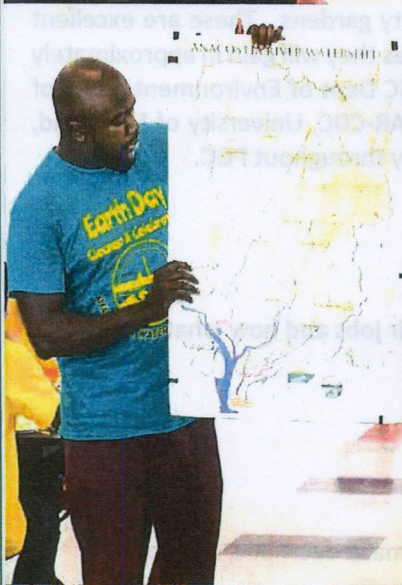
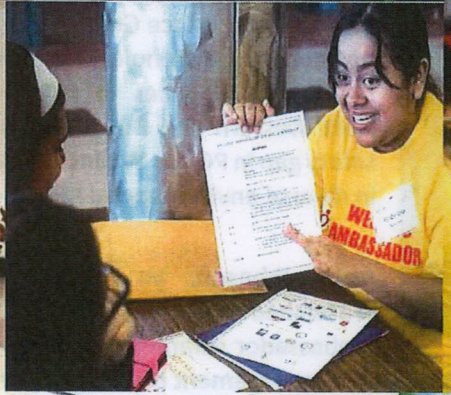
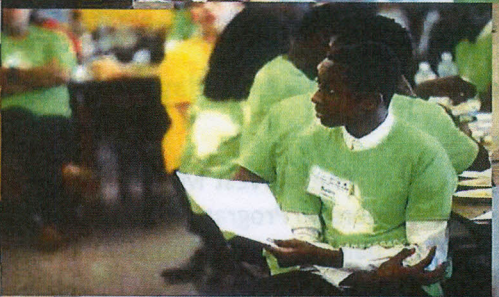
www.ethm.org (301) 220-4333

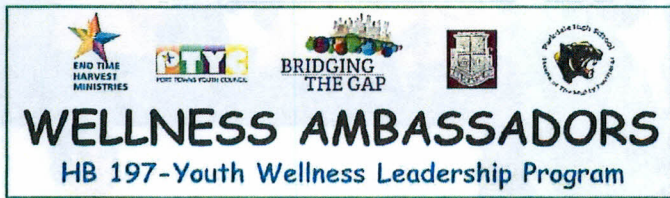
HB 197 Bladensburg High School & PTYC
Wellness Ambassadors



HB 197 Parkdale High School
Wellness Ambassadors







Wellness Ambassadors Environmental Health Summer Employment Program

Connecting Storm Water Management to Health

2018 PROGRAM DESCRIPTION

Six-weeks: Wednesday, June 27 – Friday, August 3, 2018



End Time Harvest Ministries (ETHM) is launching its Youth Wellness Leadership Program model that has placed 75 students who will work as paid summer interns in diverse businesses throughout Prince George's County (PGC). TD Bank, Clean Water Partnership, Kaiser Permanente, Prince George's County Public Schools, and other ETHM partners and stakeholders are making significant investments of time, talent, and finances to ensure that these Bladensburg, Parkdale, Northwestern and Duval High students help bridge the health and safety gap in PGC as Wellness Ambassadors as they acquire experience in diverse environmental health career fields this summer.

Aroni Johnson, an Environmental Educator of the Anacostia Watershed Society (AWS), is instructing ETHM's 2018 Wellness Ambassador summer interns using an enviroscape model regarding

the impact of rain water runoff and various storm water management methodologies that are used such as planting trees, collecting storm water in rain barrels, building rain gardens, and establishing community gardens. These are excellent ways to help mitigate PGC storm water problems. Summer interns will use the experiences they will gain in approximately thirty (30) businesses, (i.e., Community Forklift, ECO City Farms, Dimensions Health, PGC Dept of Environment, Dept of Public Works and Transportation, Port Towns and other municipalities and schools, CKAR-CDC, University of Maryland, and NASA Goddard Space Flight Center) to help improve environmental health and safety throughout PGC.

Program Objectives

1. Interns will be able to improve their environmental literacy.
2. Interns will be able to enhance their critical thinking skills.
3. Interns will be able to explain the connection between what they learned on their jobs and how what they learned impacts the health of our environment.
4. Interns will be able to explain the importance of managing storm water runoff.

Program Evaluation

1. Interns can demonstrate how they improved their environmental literacy.
2. Interns can demonstrate that they improved their ability to plan, communicate, make decisions, and solve problems.
3. Interns can connect their job duties and how what they experienced impacts the health of Prince George's County residents.
4. Interns can explain the importance of managing storm water.

End Time Harvest Ministries
2018 Wellness Ambassadors Environmental Health
6-week Jobs-For-Youth Summer Employment Program

Calendar

Saturday, June 16, 2018 8:00am – 12:00pm	Job Skills Workshop Bladensburg High School Cafeteria ETHM presents its job readiness training for Bladensburg and Parkdale High Schools' Jobs-For-Youth Summer Employment Program candidates.
Wednesday, June 27 9:00am – 11:00am	Wellness Ambassadors Environmental Health Summer Employment Program Orientation Parkdale High School Cafeteria Employers/Parents/Students-meet and greet one another and ETHM staff will provide summer employment program rules and requirements.
Wednesday, June 27 11:00am – end of workday	Summer Program begins Employers will take their summer interns to their worksites. Parents are encouraged to go to interns' jobsites to learn where their children will be working.
Wednesday, July 4	Holiday (nonpaid day for summer interns)
Fridays, June 29, July 6, 13, 20, Thursday, July 26	Timesheets Due every Friday (except Thursday, July 26) Students must turn in their timesheets to their respective coaches. Interns' assigned coaches will pick up time sheets at interns' job sites <u>by 12:00noon</u> . Coaches will process interns' timesheets and bring them to Ms. Irvine at ETHM's business office.
Friday, July 20	Timesheets and Supervisors & Employees Evaluations Due <u>Students must turn in their timesheets & evaluations to their respective coaches.</u> <u>Student Interns will not receive their paychecks on payday if their timesheets with theirs and their supervisors' evaluations are not turned in when due.</u>
Friday, August 3 8:30am - 11:00 am	Payday & Summer Program Ends Colmar Manor Town Hall, 3701 Lawrence Street, Colmar Manor, MD 20722 Students pick up their paychecks with their parents, and <u>both must sign ETHM's check roster for students to receive their paychecks.</u> <u>Parents must attend!</u>

End Time Harvest Ministries

2018 WELLNESS AMBASSADORS ENVIRONMENTAL HEALTH 6-WEEK SUMMER EMPLOYMENT PROGRAM ORIENTATION

RULES & REQUIREMENTS

June 27, 2018

Please adhere to the following rules and requirements to ensure that ETHM summer interns have a safe, fun, and educational program experience:

Summer Interns:

1. Follow all of the job readiness guidelines that you learned during the Job Skills Workshop.
2. **Program Attire:** Wear your green or yellow t-shirts, jeans or pants with belts, and sneakers (lace up tennis shoes, no sandals, no baggy pants, and no shorts) throughout the program. Wear white t-shirts as alternates to your green or yellow t-shirts. Wear company uniforms if the company requires you to wear them, such as a safety vest, steel toe shoes, hard hat, etc. Do not wear your green or yellow t-shirts if the company requires you to wear their uniform or business attire.
3. **Bring a nutritional bag lunch and snacks** unless otherwise instructed by your employer.
4. **Turn off and put away cell phones and all other social media.** Consequences: Employers may store your phone until you leave work or ETHM may dismiss you from the job if you do not comply. Check your phone for calls and call your parents during your lunch if necessary. If you have an emergency, tell your supervisor and they will call your parent and ETHM.

Employers:

1. Call Ms. Brittany Irvine, Jobs-For-Youth Director at (301) 220-4333 or cell (240) 305-8094, when you first note that students are absent. She will in turn notify the appropriate ETHM Summer Employment Coach. ETHM must notify or verify students' absences with students' parents.
2. **ETHM must have a copy of the employers' activity schedule** in which ETHM summer interns will be engaged while working with your company.
3. Do **NOT** engage ETHM summer interns in **water sports**, such as swimming, kayaking, or canoeing. ETHM's insurance allows for ETHM to oversee these activities with summer interns' parents.
4. Call Ms. Brittany if students engage in **anti-social behaviors** such as fighting, cursing, stealing, vandalism, suggestive/sexual activities of any kind and/or disrespect for authority. These behaviors are NOT tolerated by ETHM. Students demonstrating negative attitudes will not be tolerated.
5. Have **students turn off and put away all social media**, (i.e., cell phones, iPods, iPads, ear plugs) while they are in your environment.
6. Students are NOT allowed to **leave the worksite for any reason** once they have arrived to work unless a parent comes to pick students up. (Please verify with ETHM that the person coming to pick up the student is the parent, or someone authorized to do so by students' parents.)

Parents:

1. Ensure that your child eats a substantial BREAKFAST before arriving at their job site.
2. Ensure that your child arrives at their job site at least 15 minutes earlier (8:45am for most job sites) than the start time.
3. Ensure that your child daily packs a nutritional **lunch** that includes such as cold sandwiches that do not require refrigeration or microwaving unless otherwise instructed by the employer. Please pack fruit with each lunch, and include snacks and bottled water.
4. Your **child's cell phone or other social media will be taken from your child** should your child disregard ETHM's social media policy. Employer may exercise the right to store students' phones or ETHM could dismiss students for disregarding this policy. Parents please emphasize that your children must not call you during their work hours. If there is a need, the staff will contact you.

2018 Summer Program Rules and Requirements

ETHM – 6/27/18

5. Ensure that your child adheres to **program dress requirements**. Students must dress appropriately for their respective jobs. Students will dress according to ETHM's dress code unless employers require students to wear their uniforms or other business attire. Remember, no sandals, shorts, low cut or see through blouses. Boys must wear belts in their pants that require belts.
6. Ensure that you provide **transportation** to and from your child's job or assure that your child can arrive to work on time using public transportation. Employers will make transportation arrangements for their interns should they take field trips during their work hours. (Employers will notify ETHM of all field trips prior to summer interns' job experience with their employers.)
7. Parents emphasize to your **children that they must NOT leave their worksites** for any reason unless they ask permission and you speak directly with your children's supervisors. If your child becomes ill, you are to come and pick your child up from their worksite. If you designate another person to pick up your child, you must speak directly to the child's supervisor giving them the name and other identifying information of the person picking up your child. Your child will NOT be released to anyone that ETHM (including your child's supervisor) does not know. **Parents, you must notify ETHM prior to your child's absence.**

WARNING: Your child may be dismissed from the job if they do not comply with the employers and/or ETHM rules and policies.

Thank you for your cooperation and we look forward to an exciting, safe, and educational summer internship experience for our students.

Rev. Gail A. Addison

ETHM President/CEO
(301) 345-7548

Ms. Brittany Irvine

Managing Director / Jobs-For-Youth Director
Office: (301) 220-4333 or cell: (240) 305-8094