



**CHARLES COUNTY  
PUBLIC SCHOOLS**

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**Maria V. Navarro, Ed.D.**  
*Superintendent of Schools*

**Kevin E. Lowndes**  
*Chief of Teaching and Learning*

**Office of Teaching and Learning**  
301-934-7377  
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December 1, 2022

The Honorable Larry Hogan  
State House  
100 State Circle  
Annapolis, Maryland 21401

The Honorable Bill Ferguson  
Senate of Maryland  
H-107, State House  
100 State Circle  
Annapolis, Maryland 21401

The Honorable Adrienne A. Jones  
Speaker  
H-101 State Circle  
100 State Circle  
Annapolis, Maryland 21401

Re: Report required by Education Article § 5-111.1 (MSAR #11320)

Dear Governor Hogan, President Ferguson, and Speaker Jones:

Pursuant to Section § 5-111.1 of the Education Article, Annotated Code of Maryland, each local school system (LSS) is required to report the Maryland State Department of Education and the General Assembly of Maryland the number of students receiving specialized intervention services. This report includes the grades in which specialized intervention services were provided and budget information, including all federal, state, and local funds for specialized intervention services, including screenings, evaluations, materials, professional development, and staffing.

The report on specialized intervention services for Charles County Public Schools is enclosed for your review. Should you have questions or need additional information, please contact Meighan F. Hungerford, Director of Elementary Schools, by phone at 301-392-7500 or email at [mhungerford@ccboe.com](mailto:mhungerford@ccboe.com)

Sincerely,

Maria V. Navarro, Ed.D.  
Superintendent of Schools

cc: Sarah Albert, Department of Legislative Services (pdf of report and 5 hard copies)  
Mary Gable, Assistant State Superintendent, Maryland State Department of Education  
Division of Student Support, Academic Enrichment, and Educational Policy

# Specialized Intervention Services Data Collection Report FY 2021-2022 *Updated 2020*

Due to the Maryland legislature and the Maryland State Department of Education **December 1, 2022**

## Section § 5-111 of the Education Article, Annotated Code of Maryland

In 2017, the Maryland General Assembly enacted Section § 5-111 of the Education Article, Annotated Code of Maryland, which requires local Boards of Education to report information relating to the provision of specialized intervention services beginning with the 2018-2019 school year. The Maryland State Department of Education was required to establish guidelines for the report that each county board is required to submit to the General Assembly. The following format is provided for that use.

**Specialized intervention services are services provided to students in Kindergarten through Grade 3 who meet all the following criteria:**


**(1) are not currently identified as needing special education or related services;**

**(2) need additional academic and (or) behavioral supports to succeed in a core curriculum and differentiated instruction general education environment;  
and**

**(3) receive additional academic and behavioral support in small groups or individual settings at least three times each week for at least 90 minutes each week for a period of at least ten weeks during a school year.**

Local School System (LSS) Charles County Public Schools

MSAR# 11320

Name of Contact person completing this report: Maureen Cassidy 

Contact person phone number 301-934-7382

e-mail: mcassidy@ccboe.com

Superintendent's Signature \_\_\_\_\_



Date \_\_\_\_\_

11/28/22

### STUDENT COUNTS

	Number of <b>Kindergarten</b> students receiving specialized intervention services	Number of <b>Grade 1</b> students receiving specialized intervention services	Number of <b>Grade 2</b> students receiving specialized intervention services	Number of <b>Grade 3</b> students receiving specialized intervention services
Number of students <b>ONLY</b> receiving <b>ACADEMIC</b> services	144	543	507	433
Number of students <b>ONLY</b> receiving <b>BEHAVIORAL</b> services	6	7	6	7
Number of students receiving <b>BOTH</b> academic and behavioral services	3	1	1	3
<b>TOTAL number</b> of students receiving specialized academic and/or specialized behavioral services or both per grade level	153	551	514	443

<b>Grand total of number of students receiving any specialized intervention services</b>	<b>1661</b>
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## Specialized Intervention Services School System Budget

Please identify expenditures related to the provision of specialized intervention services to students in grades K-3 who are not currently identified as needing special education services and who are included in your student count. Include Title I funded supports and interventions.

### Guidance:

- Include each item listed below. If any item does not pertain to your school system, please insert N/A.
- Complete Charts I, II, and II

### Chart I Screenings Budget

**Screenings**-include the name of screening tools used and the number of students screened.

**Evaluations**-include the name of the evaluation tools used and number of students evaluated.

**Materials**-Include the name of the materials used and the number of students using the materials.

### Chart II Professional Development Budget

Include the title of the professional development and number of people attending each event. Included costs should cover outside speakers/consultants, materials, and other costs.

No costs should be included for local school staff if the PD is provided as part of the school day. For example, if teachers are being paid for their regular workday and attend a professional development, no costs should be included for stipends. If Central Office staff present as part of a workday for which they are being paid, no costs should be included for their presentation since this is part of the regular school day.

### Chart III Staffing Budget

Include **both salary and benefits** in staffing costs. Include the percent of time staff used for specialized intervention services. For example, if your behavior specialist worked with a student for 30 minutes three times a week for a total of 10 weeks, you should report the salary and benefits for the percent of the behavior specialist's time spent on specialized intervention services.

### Chart 1 Screenings Budget

Screenings-include the name of screening tools used and the number of students screened.

Evaluations-include the name of the evaluation tools used and number of students evaluated.  
 Materials-Include the name of the materials used and the number of students using the materials.

<b>CHART I SCREENING, EVALUATION, MATERIALS</b>								
<b>Budget Item</b> Include the name of screening tools, evaluation tools, and/or materials)	<b>Total number of students by grade level</b>				<b>Budget Amount</b>	<b>Source of Funds (check all that apply)</b>		
	<b>Federal</b>	<b>State</b>	<b>Local</b>	<b>K</b>		<b>Grade 1</b>	<b>Grade 2</b>	<b>Grade 3</b>
Fundations Student Notebook					\$56.00	X		
ELO Materials					\$353.02		X	
Leveled Literacy Materials					\$570.00	X		
Do the Math					\$10,310.84	X		X
Number Worlds					\$713.80	X		
Fundations Materials					\$2453.50	X		
Heggerty					\$1199.77	X		X
Wilson					\$5756.80	X		
Phonics for Reading					\$452.00			X
Relex Math					\$3000.00	X		
<b>Total by Grade Level</b>	<i>57</i>	<i>112</i>	<i>145</i>	<i>128</i>	<i>\$26,865.73</i>			

<b>Total number of students all grade levels</b>	442
<b>Total Budget for all screenings, evaluations, and materials</b>	\$26, 865.73

**Chart II-Professional Development Budget**

Include the title of the professional development and number of people attending each event. Included costs should cover outside speakers/consultants, materials, and other costs.

No costs should be included for local school staff if the PD is provided as part of the school day. For example, if teachers are being paid for their regular workday and attend a professional development, no costs should be included for stipends. If Central Office staff present as part of a workday for which they are being paid, no costs should be included for their presentation since this is part of the regular school day.

CHART II Professional Development					
Budget Item (Include the title of the professional development and number of people attending each event.) Add budget details that explain expenses.			Source of Funds (check all that apply)		
Title of Professional Development	Number of staff attending event	Budget Amount	Federal	State	Local
ELO program training PD winter session	8	\$225.00		X	
ELO program training spring session	11	\$315.00		X	
Do the Math	4	\$68.00	X		
Leveled Literacy intervention	6	\$128.00	X		
Number Worlds	1	\$17.00	X		
Do the Math PD and coaching	24	\$24,000	X		
Supporting The Literacy Instructional Needs of Teachers (Strategies Unlimited, Inc)	7f	\$18,000	X		
Kathy Bumgardner - consultant	4	\$10,000	X		X
Jean Ann West Heinemann	29	\$10,200			X
Foundational Skills PD	13	\$455.00	X		
Essential Teaching Techniques for Foundational Skills	8	\$8000.00	X		

<b>Totals</b>	<i>102</i>	<b>\$62, 953</b>			
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**Chart III Staffing Budget**

Include **both salary and benefits** in staffing costs. Include the percent of time staff used for specialized intervention services. For example, if your behavior specialist worked with a student for 30 minutes three times a week for a total of 10 weeks, you should report the salary and benefits for the percent of the behavior specialist’s time spent on specialized intervention services.

CHART III Staffing					
			Source of Funds (check all that apply)		
Salary of staff member (includes both salary and benefits )	Percent of time spent on specialized intervention services	Budget Amount	Federal	State	Local
Various Staff members (see attached)	varies	\$539,851.89	X		
Various staff members (see attached)	varies	\$34,305.00		X	
Various staff members (see attached)	Varies	\$2,968,251.92			X
<b>Total</b>		<i>3,542,408.81</i>			

<b>Grand Total Budget amounts. (Budget totals from Charts I, II and III)</b>	\$3,632,227.54
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Position	Percent	EMPID	School	Salary	Cost based on %
Reading Interventionist	100%	39269	Craik	\$27,571.00	\$27,571.00
1st Grade Teacher	7%	40641	Brown	\$51,629.00	\$3,614.03
1st Grade Teacher	7%	40008	Brown	\$57,357.00	\$4,014.99
1st Grade Teacher	7%	38025	Brown	\$57,357.00	\$4,014.99
2nd Grade Teacher	7%	36658	Brown	\$59,745.00	\$4,182.15
2nd Grade Teacher	7%	36019	Brown	\$59,130.00	\$4,139.10
2nd Grade Teacher	7%	23516	Brown	\$75,232.00	\$5,266.24
3rd Grade Teacher	33%	37043	Brown	\$53,049.00	\$17,506.17
Admin Assistant	25%	28461	Mitchell	\$34,233.00	\$8,558.25
Early Literacy Intervention Tutor	50%	41508	Barnhart	\$14,940.00	\$7,470.00
ELO IA	100%	16747	Malcolm	\$1,062.50	\$1,062.50
ELO Teacher	100%	18024	Malcolm	\$1,050.00	\$1,050.00
ELO Teacher	100%	13621	Malcolm	\$0.00	\$0.00
ELO Teacher	100%	38556	Malcolm	\$4,150.00	\$4,150.00
ELO Teacher	100%	41029	Malcolm	\$1,950.00	\$1,950.00
ELO Teacher	100%	38376	Malcolm	\$3,720.00	\$3,720.00
ELO Tutor	25%	20165	Billingsley		\$0.00
ELO Tutor	60%	19077	Matula	\$7,425.00	\$4,455.00
ELO Tutor	75%	14370	Matula	\$3,960.00	\$2,970.00
ELO Tutor	100%	38728	Ryon	\$2,295.00	\$2,295.00
ELO Tutor	100%	40573	Ryon	\$1,260.00	\$1,260.00
ELO Tutor	100%	40678	Ryon	\$2,070.00	\$2,070.00
ELO Tutor	100%	40667	Ryon	\$1,419.90	\$1,419.90
ELO Tutor	100%	13579	Middleton	\$7,627.50	\$7,627.50
Instructional Resource Teacher	7%	37968	Brown	\$84,151.00	\$5,890.57
Instructional Resource Teacher	10%	28796	Craik	\$85,438.00	\$8,543.80
Instructional Resource Teach	25%	29676	Neal	\$84,295.00	\$21,073.75
Instructional Resource Teach	10%	16291	Mudd	\$90,203.00	\$9,020.30
Instructional Specialist	50%	30110	Gale-Bailey	\$102,163.00	\$51,081.50
Intructional Resource Teacher	7%	13182	Barnhart	\$101,540.00	\$7,107.80
Reading Interventionist	100%	23356	Barnhart	\$44,744.00	\$44,744.00



Reading Interventionist	100%	35533	Berry	\$28,951.00	\$28,951.00
Reading Interventionist	100%	33659	Billingsley	\$33,920.00	\$33,920.00
Reading Interventionist	100%	35039	Brown	\$38,963.00	\$38,963.00
Reading Interventionist	100%	31647	Eva Turner	\$27,866.00	\$27,866.00
Reading Interventionist	100%	29585	Gale-Bailey	\$27,866.00	\$27,866.00
Reading Interventionist	100%	38527	Higdon	\$24,745.00	\$24,745.00
Reading Interventionist	100%	30800	Martin	\$28,686.00	\$28,686.00
Reading Interventionist	100%	37353	Matula	\$27,280.00	\$27,280.00
Reading Interventionist	100%	29290	Mitchell	\$28,123.00	\$28,123.00
Reading Interventionist	100%	38497	Ryon	\$28,951.00	\$28,951.00
Reading Interventionist	100%	32125	Wade	\$27,031.00	\$27,031.00
Reading Interventionist	100%	33459	Jenifer	\$31,963.00	\$31,963.00
Reading Interventionist	100%	36568	Mt. Hope	\$26,501.00	\$26,501.00
Reading Interventionist	100%	21365	Neal	\$34,917.00	\$34,917.00
Reading Interventionist	100%	no longer em	Middleton	\$43,386.00	\$43,386.00
Reading Interventionist	80%	37122	Parks	\$37,054.00	\$29,643.20
Reading Interventionist	100%	36368	Mudd	\$34,281.00	\$34,281.00
Reading Recovery	100%	20814	Mt. Hope	\$90,965.00	\$90,965.00
Reading Recovery	100%	35433	Barnhart	\$90,965.00	\$90,965.00
Reading Recovery	27%	21792	Brown	\$87,355.00	\$23,585.85
Reading Recovery	100%	30463	Diggs	\$63,931.00	\$63,931.00
Reading Recovery	100%	28401	Higdon	\$90,965.00	\$90,965.00
Reading Recovery	100%	29111	Indian Head	\$77,301.00	\$77,301.00
Reading Recovery	100%	21366	Martin	\$89,182.00	\$89,182.00
Reading Recovery	90%	15383	Matula	\$79,427.00	\$71,484.30
Reading Recovery	100%	30120	Mitchell	\$75,232.00	\$75,232.00
Reading Recovery	100%	20585	Wade	\$95,753.00	\$95,753.00
Reading Recovery	100%	26592	Neal	\$86,161.00	\$86,161.00
Reading Recovery	100%	(no longer a CCPS employee)	Billingsley	\$87,161.00	\$87,161.00
Reading Recovery	100%	14818	Craik	\$81,927.00	\$81,927.00
Reading Recovery	100%	26226	Gale-Bailey	\$89,182.00	\$89,182.00
Reading Recovery	80%	13621	Malcolm	\$90,965.00	\$72,772.00
Reading Recovery Teacher	100%	28918	Ryon	\$77,301.00	\$77,301.00

Reading Recovery Teacher	100%	22371	Middleton	\$79,427.00	\$79,427.00
Reading Recovery Teacher	100%	39994	Parks	\$65,689.00	\$65,689.00
Reading Recovery	100%	32156	Mudd	\$65,689.00	\$65,689.00
Reading Resource teacher	7%	23730	Barnhart	\$78,760.00	\$5,513.20
Reading Resource teacher	20%	13456	Berry	\$100,540.00	\$20,108.00
Reading Resource Teacher	10%	21720	Billingsley	\$87,788.00	\$8,778.80
Reading Resource Teacher	10%	27674	Craik	\$98,570.00	\$9,857.00
Reading Resource Teacher	50%	19334	Gale-Bailey	\$100,540.00	\$50,270.00
Reading Resource Teacher	13%	18024	Malcolm	\$87,788.00	\$11,412.44
Reading Resource Teacher	33%	40669	Martin	\$91,203.00	\$30,096.99
Reading Resource Teacher	10%	14220	Mitchell	\$73,603.00	\$7,360.30
Reading Resource Teacher	15%	13282	Ryon	\$96,541.00	\$14,481.15
Reading Resource Teacher	50%	19675	Neal	\$87,788.00	\$43,894.00
Reading Resource Teacher	20%	28808	Parks	\$85,438.00	\$17,087.60
Reading Resource Teacher	10%	31276	Mudd	\$74,601.00	\$7,460.10
Reading Resource Teacher	10%	25881	Mt. Hope	\$87,788.00	\$8,778.80
School Counselor	50%	38167	Mudd	\$75,232.00	\$37,616.00
School Psychologist	10%	38875	Mudd	\$82,034.00	\$8,203.40
Special Education IA	20%		Mt. Hope	\$32,305.00	\$6,461.00
Special Education IA	50%	40812	Mudd	\$26,501.00	\$13,250.50
Special Educator	100%	38930	Gale-Bailey	\$90,965.00	\$90,965.00
Special Educator	50%	12844	Mt. Hope	\$89,182.00	\$44,591.00
Special Educator	21%	35885	Barnhart	\$56,008.00	\$11,761.68
Special Educator	7%	29886	Barnhart	\$80,520.00	\$5,636.40
Special Educator	50%	38043	Mt. Hope	\$58,934.00	\$29,467.00
Special Educator 3 <sup>rd</sup> - 4 <sup>th</sup>	75%	33344	Mudd	\$51,508.00	\$38,631.00

Special Educator 5 <sup>th</sup>	75%	35214	Mudd	\$63,075.00	\$47,306.25
Special Educator IA	7%	41218	Brown	\$24,745.00	\$1,732.15
Special Educator IA	100%	27676	Gale-Bailey	\$36,051.00	\$36,051.00
Special Educator IA	50%	33976	Gale-Bailey	\$31,863.00	\$15,931.50
Special Educator IA	100%	38558	Gale-Bailey	\$33,920.00	\$33,920.00
Special Educator IA	7%	25683	Wade	\$43,386.00	\$3,037.02
Special Educator K-2	75%	38995	Mudd	\$57,357.00	\$43,017.75

\$2,968,251.92

Federal

Position	Percent	EMPID	School	Salary	Cost based on %
Math Interventionist	100%	41041	Barnhart	\$39,784.00	\$39,784.00
Math Interventionist	100%	37410	Berry	\$28,423.00	\$28,423.00
Math Interventionist	100%	39646	Billingsley	\$28,382.00	\$28,382.00
Math Interventionist	100%	35879	Brown	\$26,784.00	\$26,784.00
Math Interventionist	100%	41462	Craik	\$40,990.00	\$40,990.00
Math Interventionist	100%	36190	Gale-Bailey	\$21,803.00	\$21,803.00
Math Interventionist	100%	16949	Higdon	\$35,340.00	\$35,340.00
Math Interventionist	100%	41666	Martin	\$27,651.00	\$27,651.00
Math Interventionist	100%	18763	Matula	\$32,305.00	\$32,305.00
Math Interventionist	100%	41667	Mitchell	\$25,472.00	\$25,472.00
Math Interventionist	100%	41269	Parks	\$13,935.34	\$13,935.34
Title 1 Tutor	100%	40428	Jenifer	\$15,097.50	\$15,097.50
Title 1 Tutor	100%	40146		\$4,080.00	\$4,080.00
Title 1 Tutor	100%		Mt. Hope	\$15,323.80	\$15,323.80
Title I Tutor	100%	24335	Brown		\$0.00
Title I Tutor	100%	36880	Brown		\$0.00
Title I Tutor	100%	41247	Indian Head	\$7,763.00	\$7,763.00
Title I Tutor	100%	41371	Indian Head	\$12,915.00	\$12,915.00
Title I Tutor	100%	23318	Indian Head	\$8,640.00	\$8,640.00
Title I Tutor	100%	41509	Ryon	\$14,960.10	\$14,960.10
Title I Tutor	100%	25273	Jenifer	\$15,915.00	\$15,915.00
Title I Tutor	93%	39369	Barnhart	\$15,780.00	\$14,675.40
Title I Tutor	50%	41605	Barnhart	\$7,455.00	\$3,727.50
Title I Tutor	50%	41246	Barnhart	\$12,877.50	\$6,438.75
Title I Tutor Math	100%	34035	Eva Turner	\$23,145.00	\$23,145.00
Title I Tutor Mth/Rdg	100%	28435	Eva Turner	\$16,680.00	\$16,680.00
Title I Tutor Reading	100%	36450	Eva Turner	\$23,987.40	\$23,987.40
Title I Tutor Reading	100%	19164	Eva Turner	\$14,742.60	\$14,742.60
Title I Tutor	100%	21480	Mudd	\$16,541.50	\$16,541.50
Title I Tutor	100%	24375	Mudd	\$4,350.00	\$4,350.00

\$539,851.89

Employee Id	Position	School	Percent	Cost
16511	Judy Center Tutor	Mudd	100%	\$34,305.00

Cost Based on %

\$34,305.00

State