



MARYLAND GENERAL ASSEMBLY

OFFICE OF POLICY ANALYSIS

LIBRARY AND INFORMATION SERVICES

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# Maryland Ongoing and Annual Reporting Requirements

OCTOBER 2014

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## Introduction

Each year the Maryland Legislature mandates reports and studies to be completed by state agencies or other governmental entities. Some mandates are for one-time studies while others are for ongoing reports. Anything required to be submitted to, or received by the MGA or DLS is deemed a *Mandated Report*. Although the statement of “in accordance with State Government § 2-1246” is helpful, it is not required to be in the legislation to make it a mandated report. State Government Article § 2-1246 defines a mandated report to include: “any report, study, or notification” further it states that:

“For each publication that an official or unit of the State Government intends to distribute or submit to the **General Assembly or to any Committee, staff agency, or employee of the General Assembly**, the official or unit shall:

(1) Submit one copy to the President and one copy to the Speaker in the format requested by the President and the Speaker;

**(2) Submit five printed copies to the Library of the Department.”**

The information contained in this document is derived from a database constructed to track reports mandated by legislation to be submitted to the Governor, the Maryland General Assembly, Legislative Committees and the Department of Legislative Services. Reports established by Executive Order and the Code of Maryland Regulations that require reports to the Governor or the Maryland General Assembly can also be found. Each report record is assigned a Mandated State Agency Report (MSAR) number, which is unique, to assist with the identification of reporting requirements and the changes to those reports.

With the popularity of electronic documents, a submission policy has evolved to authenticate these documents as exact representations of what is submitted to the Maryland General Assembly. There has been an alarming increase of reports placed on internet sites, which are different than the version that is submitted to the General Assembly or the Department of Legislative Services. Every effort is made to rectify this situation. The only source of authenticated electronic documents which are exact replicas of what is on the library's shelves are found in the Library's on-line catalog. <http://mlsd.ent.sirsi.net>

This document contains the annual and ongoing reporting requirements that are current as of the date the report is generated.

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## Adjutant General for the Maryland Army National Guard

Citation MSAR #	How Often Due	Topic
HB 1439/Ch. 485(2), 2007 MSAR # 6591	Quarterly quarterly basis	That the Adjutant General for the Maryland Army National Guard, in consultation with the Assistant Adjutants General, shall report to the General Assembly on a quarterly basis beginning on January 1, 2008, in accordance with § 2-1246 of the State Government Article, on the number of Maryland National Guard members killed or injured while on active duty and the circumstances of the deaths or injuries.

## Administrative Hearings, Office of

Citation MSAR #	How Often Due	Topic
SG § 9-1610(a)(6) HB 187/Ch. 30, 1993 MSAR # 321	Annual Unspecified	(a) The [State Advisory] Council [on Administrative Hearing] shall: ... (6) Submit an annual report, which may be prepared in conjunction with the report required under § 9-1604 of this subtitle and is subject to § 2-1246 of this article, to the Legislative Policy Committee of the General Assembly, including a list of the agencies that are exempted from this subtitle under § 9-1601 (c) of this subtitle and the reasons for the exemptions.
SG § 9-1604(c) HB 1325/Ch. 662, 1994 MSAR # 135	Annual Unspecified	(1) The Chief Administrative Law Judge shall submit an annual report on the activities of the Office to the Governor and, subject to § 2-1246 of this article, to the General Assembly. (2) This report may be prepared in conjunction with the annual report required under § 9-1610 of this subtitle.
SB 92/Ch. 96(2), 1996 MSAR # 1383	Annual Oct 1	Section 2, ch. 96, Acts 1996, provides that "the Office of Administrative Hearings shall report, in accordance with § 2-1312 [now § 2-1246] of the State Government Article, the following information to the Senate Judicial Proceedings Committee and the House Commerce and Government Matters Committee [now Health & Government Operations Committee] before October 1 of each year: (1) The number of hearings that were conducted by telephone or video conferencing during the preceding fiscal year; (2) The types of cases in which hearings were conducted by telephone or video conferencing; (3) The number of cases in which a party objected to the holding of a hearing by telephone or video conferencing, the grounds for those objections, and the disposition of each objection; (4) The outcome of each case in which a hearing was conducted by telephone or video conferencing, including the outcome on appeal, if applicable; and (5) The outcome of cases in the same category which were not heard by telephone or video conferencing, including the outcome on appeal, if applicable.
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	[Review of account of providers of care.] (c) Examination required.- (1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider. (2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs. (d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget. (e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or

Citation MSAR #	How Often Due	Topic
		<p>independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

## Administrative Office of the Courts

Citation MSAR #	How Often Due	Topic
CJ § 10-409(c) MSAR # 303	Annual February of each year	<p>Subject to § 2-1246 of the State Government Article, in February of each year, the State Court Administrator shall transmit to the General Assembly a full and complete report concerning the number of applications for orders authorizing or approving the interception of wire or oral communications and the number of orders and extensions granted or denied during the preceding calendar year. The report shall include a summary and analysis of the data required to be filed with the Administrative Office by subsections (a) and (b) of this section. The State Court Administrator is authorized to issue binding regulations dealing with the content and form of the reports required to be filed by subsections (a) and (b) of this section.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
CJ § 3-8C-12 SB 469/Ch. 71, 2010 MSAR # 8524	Annual Nov 1	On or before November 1 of each year, the Chief Judge of the Court of Appeals shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on each Truancy Reduction Pilot Program established under this subtitle.
SPP § 27-406(c) HB 635/Ch. 688, 2010 MSAR # 8454	Annual Sep 1	On or before September 1 of each year, the Chief Judge of the Court of Appeals shall submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that provides: (1) the number of rehired retirees under subsection (a) of this section; (2) the employer rehiring a retiree under subsection (a) of this section; (3) the annual salary of each rehired retiree at the time of retirement; and (4) the current annual salary of each rehired retiree.
CJ § 13-101(d)(9) MSAR # 872	Annual Unspecified	(d) Duties of Administrator.- The State Court Administrator, under the supervision and direction of the Chief Judge of the Court of Appeals of Maryland, shall: ... (9) Make and publish an annual report of the affairs of his office.
CJ § 3-830(b)(3)(ii) SB 746/Ch. 507, 2005 MSAR # 2774	Annual Unspecified	(3) The Administrative Office of the Courts: (i) Shall administer the [Court-Appointed Special Advocate] Program; (ii) Shall report annually to the Chief Judge of the Court of Appeals and, subject to § 2-1246 of the State Government Article, to the General Assembly regarding the operation of the Program
SB 11/Ch. 10, 1996 MSAR # 936	Annual Jan 15	Section 2, ch. 566, Acts 1995, as amended by § 1, ch. 10, Acts 1996, approved Apr. 9, 1996, and effective from date of enactment, provides that "the State Court Administrator shall report to the Senate Budget and Taxation Committee, the Senate Judicial Proceedings Committee, the House Appropriations Committee, and the Department of Legislative Reference Library [now Department of Legislative Services] before January 15 of each year, in accordance with § 2-1312 [now § 2-1246] of the State Government Article, on current and projected expenditures from the [Circuit Court Real Property Records Improvement] Fund."
CJ § 7-301(f)(3)(vii) SB 172/Ch. 464, 2014 MSAR # 10130	Annual Sep 1	On or before September 1 of each year until \$20,000,000 has been distributed to the Volunteer Company Assistance Fund, the State Court Administrator shall submit a report to the Senate Budget and Taxation Committee and the House Appropriations Committee, in accordance with § 2-1246 of the State Government Article, on the amount of revenue distributed to the volunteer company assistance fund under this paragraph.
HB 331/Ch. 234(3), 2007 MSAR # 6168	Trigger Report Upon termination of the pilot program	That this [Real Property - Electronic Recording Pilot Program] Act shall take effect June 1, 2007. Section 1 of this Act shall remain effective for the period that the plan for the [Electronic Recording Pilot Program] pilot program is authorized by the Court of Appeals under Maryland Rule 16-307. Upon termination of the pilot program, with no further action required by the General Assembly, Section 1 of this Act shall be abrogated and of no further force and effect. The Administrative Office of the Courts shall notify the Department of Legislative Services of the termination date. [Real Property § 3-502.]

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 7-208.1(c)(2) MSAR # 1916	Trigger Report LPC approval	(2) The Chief Judge of the Court of Appeals may approve an amendment that increases a salary so that it exceeds the limitation of this subsection if the Chief Judge finds that the salary increase is needed because an inability to obtain or to keep an essential career employee who is performing an administrative function or an essential professional or technical employee has created an acute emergency, and the finding is documented. This paragraph does not apply to salaries of positions that are included in an executive pay plan for the Judicial Branch. Adjustments to those salaries beyond the amount included in the most recently enacted State budget shall be submitted to the Legislative Policy Committee for approval.

## African American Museum Corporation, Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 9-2606(2) SB 75/Ch. 26(2), 2004 MSAR # 2391	Annual Unspecified	The [Maryland African American Museum] Corporation shall: <ul style="list-style-type: none"> <li>(1) prepare a strategic plan at least once every 5 years that establishes short-range and long-range goals, objectives, and priorities for the museum in support of its mission;</li> <li>(2) report annually to the Governor and, subject to § 2-1246 of this Article, to the General Assembly on the Corporation's activities during the preceding year, including: <ul style="list-style-type: none"> <li>(i) the number of students and other types of visitors served;</li> <li>(ii) the number of volunteers and total hours contributed to the operation of the museum;</li> <li>(iii) the amount and type of private and nonstate money donated, pledged, or otherwise provided; and</li> <li>(iv) any recommendations or requests the corporation considers appropriate to further the mission of the museum; and</li> </ul> </li> <li>(3) publish reports and any other material it considers necessary.</li> </ul>
SG § 9-2610(f) SB 75/Ch. 26, 2004 MSAR # 2390	Annual 90th day of FY	Annual Financial Report. <ul style="list-style-type: none"> <li>(1) Within the first 90 days of each fiscal year, the [Maryland African American Museum] Corporation shall submit a report to the Governor and, subject to § 2-1246 of this Article, to the General Assembly.</li> <li>(2) The report shall include: <ul style="list-style-type: none"> <li>(i) a complete operating and financial statement covering the corporation's operations during the preceding fiscal year; and</li> <li>(ii) a summary of the corporation's activities during the preceding fiscal year.</li> </ul> </li> </ul>

## Aging, Department of

Citation MSAR #	How Often Due	Topic
<p>HU § 10-206(a) HB 957/Ch. 657, 2013 MSAR # 9539</p>	<p>Annual Jan 1</p>	<p>(1) With the advice and recommendation of the Commission on Aging, the Secretary shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on or before January 1 of each year.</p> <p>(2) The report shall include:</p> <ul style="list-style-type: none"> <li>(i) a description of the senior citizen activities centers in each county;</li> <li>(ii) the allocation and use of funds made available for senior citizen activities centers;</li> <li>(iii) the results of any studies; and</li> <li>(iv) any recommendations for legislation.</li> </ul>
<p>HU § 10-306(b) SB 6/Ch. 3(2), 2007 MSAR # 6508</p>	<p>Annual on or before a date that the Governor sets</p>	<p>(b) Annually on or before a date that the Governor sets, the Interagency Committee [Committee on Aging Services] shall develop and present to the Governor and the General Assembly a consolidated operating budget for services to seniors that:</p> <ul style="list-style-type: none"> <li>(1) sets forth the relevant portions of the operating budget of any unit responsible for services to seniors; and</li> <li>(2) is consistent with the plan developed under subsection (a) of this section.</li> </ul> <p><b>Staffing Statement:</b> 10-304 (a)(1) an Executive Director shall serve as the principal staff of the Interagency Committee.</p> <p>(2) the Executive Director shall be an employee of the Department [of Aging].</p>
<p>HU § 10-606 SB 6/Ch. 3(2), 2007 MSAR # 6506</p>	<p>Annual annually</p>	<p>The Secretary [of the Department of Aging] shall report annually to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the evaluations of programs funded under this section [Innovations in Aging Services Program].</p>
<p>HU § 10-603(a) SB 346/Ch. 236, 2013 MSAR # 9889</p>	<p>Annual Unspecified</p>	<p>(a) (1) With the advice of the Commission [on Aging], the Secretary [of Aging] shall:</p> <ul style="list-style-type: none"> <li>(i) develop annually a Program plan; and</li> <li>(ii) submit the plan to the Governor and General Assembly for approval as part of the annual State budget.</li> </ul> <p>(2) The plan shall set forth priorities for:</p> <ul style="list-style-type: none"> <li>(i) funding grants for innovative services to seniors; and</li> <li>(ii) training personnel who provide services to seniors in the State.</li> </ul> <p>(3) The plan shall include provisions for evaluating any program funded under the plan.</p> <p>(b) The Secretary may accept money from any public or private source to fund grants awarded under this subtitle.</p>
<p>HU § 10-705(3) SB 6/Ch. 3(2), 2007 MSAR # 6504</p>	<p>Annual Unspecified</p>	<p>The Secretary [of the Department of Aging] shall:</p> <ul style="list-style-type: none"> <li>(1) adopt regulations to implement the program;</li> <li>(2) work in cooperation with the Department of Disabilities, the Department of Health and Mental Hygiene, and the Maryland Caregivers Support Coordinating Council to promote the program to family caregivers throughout the State; and</li> <li>(3) report annually to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on: <ul style="list-style-type: none"> <li>(i) the number of grant requests received;</li> <li>(ii) the value of grants provided to family caregivers;</li> <li>(iii) the purposes for which the grants were provided; and</li> <li>(iv) the number of grant requests that the program was unable to fund and the reason why those requests were not funded.</li> </ul> </li> </ul>

Citation MSAR #	How Often Due	Topic
HG § 19-1409(h) HB 893/Ch. 400, 2005 MSAR # 2824	Annual Dec 1	<p>The Oversight Committee [on Quality of Care in Nursing Homes and Assisted Living Facilities] shall report its findings and recommendations to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on or before December 1 of each year.</p> <p><b>Staffing Statement:</b> (i) The Department of Aging, with assistance from the Department of Health and Mental Hygiene, the Department of Human Resources, and the Department of Legislative Services, shall provide staff support for the Oversight Committee [on Quality of Care in Nursing Homes and Assisted Living Facilities].</p>
HU § 10-206(b) HB 957/Ch. 657, 2013 MSAR # 9540	Annual Jan 1	<p>On or before January 1 of each year, the Secretary [of the Department of Aging] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the operation and performance of accessible housing services counseling provided by the Aging and Disability Resource Center Program.</p>
HU § 10-310 SB 6/Ch. 3(2), 2007 MSAR # 6505	Annual before each legislative session	<p>Subject to § 2-1246 of the State Government Article, the Interagency Committee [on Aging Services] shall present a report before each legislative session to the General Assembly on:</p> <ol style="list-style-type: none"> <li>(1) the plan developed under § 10-306(a) of this subtitle;</li> <li>(2) the activities of the interagency Committee; and</li> <li>(3) the status of services to seniors in the State.</li> </ol> <p><b>Staffing Statement:</b> Human Services § 10-304. (a)(1) An Executive Director shall serve as principal staff of the Interagency Committee. (2) The Executive Director shall be an employee of the Department [of Aging]. (b) Each member agency shall designate an employee as liaison with the Executive Director to implement policies of the Committee and to monitor the expenditures of funds to serve the elderly.</p>
HU § 10-909 HB 536/Ch. 155, 2010 MSAR # 8077	Annual Unspecified	<p>The State Long-Term Care Ombudsman shall submit an annual report to the Governor and the General Assembly, in accordance with § 2-1246 of the State Government Article, on the activities of the Program that includes recommendations of the State Long-Term Care Ombudsman for improving services for residents.</p> <p><b>Staffing Statement:</b> HU § 10-902. (a) There is a Long-Term Care Ombudsman Program in the Department [of Aging].</p>
HU § 10-208(f) SB 6/Ch. 3(2), 2007 MSAR # 6509	Annual Unspecified	<p>(f) The Commission [on Aging] shall: ...</p> <ol style="list-style-type: none"> <li>(4) prepare and submit an annual report to the Governor and the Secretary that includes recommendations for legislative or other actions to strengthen statewide programs and activities for seniors.</li> </ol>
HG § 13-1604(4) HB 1141/Ch. 265, 2002 MSAR # 1630	Other	<p>The Advisory Council [on Quality Care at the End of Life] shall: ...</p> <ol style="list-style-type: none"> <li>(4) Advise the Maryland General Assembly on legislative proposals affecting the provision of care at the end of life.</li> </ol> <p><b>Staffing Statement:</b> Health General § 13-1603 (e) Staffing.- The Department of Aging and the Office of the Attorney General shall jointly provide staff support and technical assistance for the Advisory Council.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 6719	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 7448	Trigger Report any unit of State government that has five or more repeat audit findings	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <p>(i) the corrective actions taken; or</p> <p>(ii) a schedule for when specific corrective actions will be implemented.</p> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 3-602(f)(2) MSAR # 7449	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 10256	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	<p>(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing.</p> <p>(c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year.</p> <p>(d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.</p>

## Agricultural and Resource-Based Industry Development Corporation, Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EC § 10-527 HB 1050/Ch. 306, 2008 MSAR # 7141	Annual Oct 1	<p>(a) Required. on or before October 1 of each year, the [Maryland Agricultural and Resource-Based Industry Development] Corporation shall report on its status to the Governor, the Maryland Agricultural Commission, the Maryland Economic Development Commission, and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</p> <p>(b) contents. the report shall include a complete operating and financial statement and a summary of the Corporation's activities during the preceding fiscal year.</p>

## Agriculture, Department of

Citation MSAR #	How Often Due	Topic
AG § 2-1601(i) SB 820/Ch. 561, 2013 HB 767/Ch. 562, 2013 MSAR # 9750	Annual Aug 31	By August 31, 2014, and each year thereafter, the Department [of Agriculture] shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly that describes the activities financed by the fund in the previous fiscal year, including: <ul style="list-style-type: none"> <li>(1) a description of all grant proposals selected for funding and grant programs implemented;</li> <li>(2) a statement of the number of spay and neuter surgeries performed under each grant proposal selected;</li> <li>(3) a description of and accounting for any public education and outreach efforts made for the benefit of fund programs; and</li> <li>(4) a summary of the information reported to the Department by local animal control shelters and organizations</li> </ul> that contract with local governments for animal control under subsection (h) of this section.
AG § 8-1010(e) SB 1029/Ch. 339, 2013 MSAR # 9852	Annual Dec 31	On or before December 31, 2014, and each December 31 thereafter, the Department [of Agriculture] shall submit an annual report to the Governor and, in accordance with § 2-1246 of the State Government Article, the Senate Education, Health, and Environmental Affairs Committee and the House Environmental Matters Committee on: <ul style="list-style-type: none"> <li>(1) participation in the [Maryland Agricultural Certainty] Program; and</li> <li>(2) recommendations of the oversight Committee established in § 8-1013 of this subtitle.</li> </ul>
AG § 8-804(a)(2) HB 468/Ch. 522, 2002 MSAR # 1641	Annual Jul 1	(a)(2)(i) The Nutrient Management Advisory Committee shall report to the Governor and the General Assembly, in accordance with § 2-1246 of the State Government Article, by July 1 of each year on the implementation of the requirements of the Water Quality Improvement Act of 1998. (ii) The report required under subparagraph (i) of this paragraph shall include information regarding: <ol style="list-style-type: none"> <li>1. The level of participation in the nutrient management plan program;</li> <li>2. Additional resources that may be needed to meet the requirements of § 8-803.1 of this subtitle;</li> <li>3. The effectiveness of nutrient application education programs; and</li> <li>4. The effectiveness of the manure Transportation Project set forth in § 8-704.2 of this title.</li> </ol>
AG § 10-1206(5) SB 565/Ch. 319, 2005 MSAR # 2768	Annual Unspecified	The Commission [on Maryland Wine and Grape Growing] shall: ... (5) Issue an annual report to the Governor on the Commission [on Maryland Wine and Grape Growing]'s findings and recommendations.  <b>Staffing Statement:</b> § 10-1204 (e) The Department [of Agriculture] shall provide staff services and support for the Commission [on Maryland Wine and Grape Growing].
EN § 9-1605.2(j)(6)(ix) HB 628/Ch. 666, 2008 MSAR # 7038	Annual Jan 1	(6) [The Bay Restoration Fund Advisory] Committee shall: ... (ix) Beginning January 1, 2006, and every year thereafter, report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on its findings and recommendations.  <b>Staffing Statement:</b> Environment § 9-1605.2(j)(8) the Department of the Environment, Department of Agriculture, Department of Planning, Department of Natural Resources, and Department of Budget and Management shall provide staff support for the Committee.

Citation MSAR #	How Often Due	Topic
EC § 13-506 HB 1050/Ch. 306, 2008 MSAR # 7142	Annual Unspecified	<p>The Rural Maryland Council shall:</p> <p>(1) provide staff support to the [Maryland Rural Broadband Coordination] Board; and</p> <p>(2) report on the activities of the Board in the preceding fiscal year in the Council's annual report under § 13-416 of this title.</p> <p><b>Staffing Statement:</b> (d) the Rural Maryland Council shall:</p> <p>(1) provide staff support to the [Rural Broadband Coordination] Board.</p>
EC § 13-416 HB 1050/Ch. 306, 2008 MSAR # 7144	Annual Unspecified	<p>The [Rural Maryland] Council shall publish and submit an annual report of its activities to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</p> <p><b>Staffing Statement:</b> EC § 13-404. The Council is an independent unit in the Executive Branch of State Government that is placed under the state Department of Agriculture for administrative and budgetary purposes.</p>
EX ORD 01.01.2006.06 MSAR # 6028	Annual Oct 1	<p>F. Reporting. The [Governor's Intergovernmental] Commission [for Agriculture] shall report to the Governor by October 1 of each year with recommendations to support a coordinated State agricultural strategy.</p> <p><b>Staffing Statement:</b> C. Staffing.</p> <p>1. The Department of Agriculture shall provide primary staff support and resources to the Commission, with additional assistance as needed being furnished by other State agencies named in this Executive Order.</p> <p>2. The Governor shall designate a person from his office to assist in the implementation of this Executive Order.</p>
AG § 5-704(i) MSAR # 1888	Annual Unspecified	<p>(i) The [Pest Control] Insurance Fund annually shall make to the Governor and legislature of each party state a report covering its activities for the preceding year. Reports made to the General Assembly shall be made subject to § 2-1246 of the State Government Article. The Insurance Fund may make such additional reports as it may deem desirable.</p> <p><b>Staffing Statement:</b> AG § 5-714 The compact administrator for Maryland shall be the Maryland Secretary of Agriculture and his duties as compact administrator shall be deemed a regular part of the duties of his office.</p>
SB 370/Ch. 46(2), 2006 MSAR # 5699	Annual Oct 1	<p>SB 532/Ch. 103, Sec. 11, 2001 as amended by SB 370/Ch. 46, Sec. 2, 2006 to be Sec. 12: That the Department of Agriculture shall report to the General Assembly on or before October 1 of each year, in accordance with § 2-1246 of the State Government Article, on the implementation and effects of the Southern Maryland Regional Strategy-Action Plan for Agriculture, including the use of general obligation bonds authorized by this [Creation of State Debt - Southern Maryland Regional Strategy-Action Plan for Agriculture] Act.</p>

Citation MSAR #	How Often Due	Topic
SF § 2-206(f)(2) SB 744/Ch. 266, 2003 MSAR # 2176	Annual Jun 30	<p>On or before June 30 of each year, the [Rural Maryland] Council shall submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, a written report that includes:</p> <ul style="list-style-type: none"> <li>(i) the number of grants made during the fiscal year;</li> <li>(ii) the names of the recipients of the grants;</li> <li>(iii) the specific purpose of each grant awarded; and</li> <li>(iv) documentation of how the grant recipient spent or otherwise used the grant.</li> </ul> <p><b>Staffing Statement:</b> Article 41 § 15-107(a) The Council is an independent unit in the Executive Branch of State government that for administrative and budgetary purposes shall be placed under the Maryland Department of Agriculture.</p>
SF § 5-408(k) HB 1354/Ch. 476, 2007 MSAR # 6496	Annual Jan 15	<p>In accordance with § 2-1246 of the State Government Article, the Department [of Planning] and the [Maryland Agricultural Land Preservation] Foundation jointly shall report on the certification program by January 15 of each year to:</p> <ul style="list-style-type: none"> <li>(1) The Governor;</li> <li>(2) The Secretary of Agriculture and the Secretary of Planning;</li> <li>(3) The Senate Budget and Taxation Committee and the Senate Education, Health, and Environmental Affairs Committee; and</li> <li>(4) the House Appropriations Committee, the House Environmental Matters Committee, and the House Committee on Ways and Means.</li> </ul> <p><b>Staffing Statement:</b> (a) There is within the Department [of Planning] a program for certification of effective county agricultural land preservation programs. Agriculture Article § 2-502 There is a Maryland Agricultural Land Preservation Foundation in the Department [of Agriculture].</p>
AG § 2-506 SB 95/Ch. 36, 2010 MSAR # 8352	Annual Jan 15	<p>The [Maryland Agricultural Land Preservation] Foundation on or before January 15 of each year, shall transmit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly a report of the Foundation's proceedings and activity for the preceding fiscal year, including an inventory of all easements or other interests in agricultural land and woodland acquired during that time, and including a report on the condition of the Maryland Agricultural Land Preservation Fund.</p> <p><b>Staffing Statement:</b> Agriculture Article § 2-502 There is a Maryland Agricultural Land Preservation Foundation in the Department [of Agriculture].</p>
AG § 2-901(b)(2)(ii) HB 1389/Ch. 479, 2007 MSAR # 6502	Annual Aug 1	<p>The Secretary [of the Department of Agriculture] shall submit an annual report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before August 1 of each year that provides an estimate of the amount of funds needed to pay 8% of the net book premium for qualifying federal crop insurance products expected to be purchased by farmers in the State in the following crop year.</p>

Citation MSAR #	How Often Due	Topic
AG § 11-202(4) MSAR # 1908	Annual Sep 30	<p>The Secretary [of the Department of Agriculture] shall: ... Submit a report of all the activities of his office during the previous fiscal year to the Governor and Legislative Policy Committee by September 30.</p> <p><b>Staffing Statement:</b> State Government Article § 2-1246 (a) "Publication" defined.- In this section, "publication" includes any report, study, or notification. (b) Lists of officials and units.- For each publication that an official or unit of the State government intends to distribute or submit to the General Assembly or to any committee, staff agency, or employee of the General Assembly, the official or unit shall: (1) submit one copy to the President and one copy to the Speaker in the format requested by the President and the Speaker; (2) submit five printed copies to the library of the Department.</p>
AG § 5-102(d) MSAR # 265	Annual Jan 1	The Secretary shall issue a report on the comprehensive pesticide data program to the General Assembly in accordance with § 2-1246 of the State Government Article, by January 1, 1990 and by January 1 of each subsequent year.
EX ORD 01.01.2006.07 MSAR # 6029	Annual Oct 1	<p>F. Reporting. The [Maryland Dairy Industry Oversight and Advisory] Council shall report to the Governor by October 1 of each year with recommendations to support a coordinated State strategy for the dairy industry.</p> <p><b>Staffing Statement:</b> C. Staffing. The Department of Agriculture and Department of Health and Mental Hygiene shall jointly provide staff support and resources to the Council, with additional assistance from other State agencies as requested.</p>
AG § 8-807 SB 178/Ch. 324(3), 1998 HB 599/Ch. 325(3), 1998 MSAR # 806	Annual Dec 31	On or before December 31 of each year, the Department of Agriculture shall report to the Governor, and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on the farm acreage covered by nutrient management plans and the implementation and evaluation of those plans.
EX ORD 01.01.2003.49 E MSAR # 9015	Annual unspecified	E. Reports. The Secretary [Department of Agriculture] shall report annually to the Governor on the activities of the Committee.
SF § 2-207(i) SB 137/Ch. 469, 2014 HB 1024/Ch. 470, 2014 MSAR # 10209	Annual Oct 1	<p>(1) on or before October 1 of each year, the [Rural Maryland] Council shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</p> <p>(2) the report shall summarize the activities of the [Rural Maryland Prosperity Investment] Fund during the preceding fiscal year, including: (i) the number of grants made during the fiscal year; (ii) the names of the recipients of the grants; (iii) the specific purpose of each grant awarded; and (iv) documentation of how the grant recipient spent or otherwise used the grant.</p> <p><b>Staffing Statement:</b> Economic Development § 13-404. The [Rural Maryland] is an independent unit in the Executive Branch of State government that is placed under the State Department of Agriculture for administrative and budgetary purposes.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 7381	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

Citation MSAR #	How Often Due	Topic
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 7433	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
HB 760/Ch. 114(2), 1994 MSAR # 6036	Trigger Report on request	The Department of Agriculture, the Office of the Comptroller, and the Department of the Environment shall study and report to the Environmental Matters Committee and the Economic and Environmental Affairs Committee [now Education, Health & Environmental Affairs Committee] no later than August 1, 1994, and thereafter on request, on the implementation of coordinated inspection programs for gasoline service stations and for any other consumer and environmental inspections performed by these and other units of State government.
AG § 2-517(e)(6) HB 214/Ch. 581, 2011 MSAR # 8590	Trigger Report If the Governor's appropriation increases the Fund to more than \$16 million	If the Governor's appropriation increases the [Critical Farms] Fund to more than \$16 million, the [Maryland Agricultural Land Preservation] Foundation shall submit a report to the General Assembly, in accordance with § 2-1246 of the State Government Article, that adequately documents the additional need.

## Archives, Maryland State

Citation MSAR #	How Often Due	Topic
SG § 9-3001(g) SB 1067/Ch. 603, 2013 MSAR # 9621	Annual Dec 31	On or before December 31, 2014, and annually thereafter for the following 5 years, the Commission [on the Commemoration of the 100th Anniversary of the Passage of the 19th Amendment to the United States Constitution] shall report its activities, findings, and recommendations to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.  <b>Staffing Statement:</b> (d) the Maryland State Archives shall provide staff for the Commission.
SG § 9-1007(d) HB 345/Ch. 405, 2010 MSAR # 8389	Annual Unspecified	The State Archivist shall submit to the Governor and, subject to § 2-1246 of this article, to the General Assembly an annual report on the activities of the Archives and the Commission during the preceding fiscal year.

## Assessments & Taxation, Department of

Citation MSAR #	How Often Due	Topic
TP § 2-202(12) MSAR # 122	Annual Jan 1	In addition to the powers and duties set forth elsewhere, the Director has the following powers and duties: ... (12) to direct that the Department [of Assessment and Taxation] provide for annual surveys, conducted in the manner required by the Director, to determine the assessment ratios in each county.
TP § 2-202(10) MSAR # 923	Annual Unspecified	In addition to the powers and duties set forth elsewhere, the Director has the following powers and duties: ... (10) subject to § 2-1246 of the State Government Article, to submit to the General Assembly an annual report and any legislation that the Department [of Assessments & Taxation] may recommend for enactment;
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
TP § 9-102(d) SB 354/Ch. 492, 2014 MSAR # 10214	Unspecified	(3) the Department [of Assessments and Taxation] shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the promotion of the property tax relief program under paragraph (1) of this subsection. [Maryland Renters Tax Credit Program - Marketing Campaign]

## Attorney General, Office of

Citation MSAR #	How Often Due	Topic
<p>SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280</p>	<p>Annual Dec 31</p>	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2–1246 of the State Government Article, on the Council’s activities and recommendations regarding the procurement of health, educational, and social services by state agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor’s Grants Office;</li> <li>(x) the Executive Director of the Governor’s Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor’s Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the state budget.</li> </ul>
<p>SG § 6-406(c) SB 360/Ch. 499, 2007 MSAR # 6185</p>	<p>Annual Nov 30</p>	<p>Beginning in 2006, on or before November 30 of each year, the [Juvenile Justice Monitoring] Unit shall report to the Special Secretary [for Children, Youth and Family, now the Governor's Office for Children], the Secretary [of Juvenile Services], the advisory boards established under article 83C, § 2-119 of the Code, the Governor, and, in accordance with § 2-1246 of this Article, the General Assembly, on all the activities of the office and the actions taken by the Department in response to findings and recommendations of the unit.</p> <p><b>Staffing Statement:</b> State Government § 6-301(i) "unit" means the Juvenile Justice Monitoring unit of the Office of the Attorney General.</p>
<p>SB 1008/Ch. 480(2), 2008 HB 1557/Ch. 481(2), 2008 MSAR # 7126</p>	<p>Annual Nov 1</p>	<p>SB 380/Ch. 522, Sec. 4, 2000 as amended by SB 1008/Ch. 480, Sec. 2, 2008 and HB 1557/Ch. 481, Sec. 2, 2008: That on or before November 1, 2001 and annually thereafter, the Consumer Protection Division of the Office of the Attorney General shall submit an annual report of its activities regarding home builders, the Home Builder Registration Fund, and the Home Builder Guaranty Fund and provide copies of the report to the Governor, and, subject to § 2–1246 of the State Government Article, the General Assembly.</p>
<p>SG § 6-308 SB 904/Ch. 25, 2005 MSAR # 2974</p>	<p>Annual Jan 1</p>	<p>On or before January 1 of each year, the [People's Insurance Counsel] Division shall report to the Governor and, subject to § 2-1246 of this Article, to the General Assembly on the activities of the Division during the prior fiscal year.</p>
<p>CL § 13-4A-04 SB 401/Ch. 111(2), 1998 HB 3/Ch. 112(2), 1998 MSAR # 1434</p>	<p>Annual Nov 1</p>	<p>The Unit shall prepare each annual and quarterly report required under Title 15, Subtitle 10A of the Insurance Article.</p>

Citation MSAR #	How Often Due	Topic
IN § 15-10A-08(a) SB 401/Ch. 111(2), 1998 HB 3/Ch. 112(2), 1998 MSAR # 4	Annual Nov 1	<p>(a) On or before November 1, 1999, and each November 1 thereafter, the Health Advocacy Unit shall publish an annual summary report and provide copies of the report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly.</p> <p>(b) (1) The annual summary report required under subsection (a) of this section shall be on the grievances and complaints filed with or referred to a carrier, the Commissioner, the Health Advocacy Unit, or any other federal or State government agency or unit under this subtitle during the previous fiscal year.</p> <p>(2) In consultation with the Commissioner and any affected State government agency or unit, the Health Advocacy Unit shall:</p> <p>(i) evaluate the effectiveness of the internal grievance process and complaint process available to members; and</p> <p>(ii) include in the annual summary report the results of the evaluation and any proposed changes that it considers necessary.</p>
HG § 2-611(a) SB 279/Ch. 4, 2010 MSAR # 8264	Annual Oct 1	<p>Beginning October 1, 2010, the Inspector General of the Department and the Director of the Medicaid Fraud Control Unit in the Office of the Attorney General shall report annually to the General Assembly, in accordance with § 2-1246 of the State Government Article, the following information for the previous fiscal year:</p> <p>(1) the number of civil actions filed under this subtitle;</p> <p>(2) the number of civil actions under this subtitle in which a judgment was entered, whether by settlement or adjudication; and</p> <p>(3) the number of claims made by the state based on alleged violations of § 2-602(a) of this subtitle that are settled without the filing of a civil action under this subtitle.</p>
HG § 13-1604(4) HB 1141/Ch. 265, 2002 MSAR # 1630	Other	<p>The Advisory Council [on Quality Care at the End of Life] shall: ...</p> <p>(4) Advise the Maryland General Assembly on legislative proposals affecting the provision of care at the end of life.</p> <p><b>Staffing Statement:</b> Health General § 13-1603 (e) Staffing.- The Department of Aging and the Office of the Attorney General shall jointly provide staff support and technical assistance for the Advisory Council.</p>
SG § 6-406(b) SB 360/Ch. 499, 2007 MSAR # 6184	Quarterly Unspecified	<p>(1) the [Juvenile Justice Monitoring] Unit shall report quarterly to the Special Secretary [for Children, Youth and Family, now the Executive Director of the Governor's Office for Children] and the Secretary [of Juvenile Services].</p> <p>(2) a copy of the report shall be provided to the State Advisory Board for Juvenile Services and, in accordance with § 2-1246 of this Article, the General Assembly.</p> <p>(3) the report shall include:</p> <p>(i) all activities of the unit;</p> <p>(ii) actions taken by the Department resulting from the findings and recommendations of the unit, including the Department's response; and</p> <p>(iii) a summary of any violations of the standards and regulations of the Department that remained unabated for 30 days or more during the reporting period.</p> <p><b>Staffing Statement:</b> State Government § 6-301(i) "unit" means the Juvenile Justice Monitoring unit of the Office of the Attorney General.</p>

Citation MSAR #	How Often Due	Topic
SG § 2-1225(c)(3) MSAR # 681	Trigger Report shall respond, in writing, to a report received from the Legislative Auditor	<p>(c) Response by Attorney General.-</p> <p>(1) The Office of the Attorney General shall respond, in writing, to a report received from the Legislative Auditor under this section.</p> <p>(2) The response of the Attorney General shall include what actions, if any, were taken as a result of the findings of the Legislative Auditor.</p> <p>(3) The response of the Attorney General shall be submitted to:</p> <ul style="list-style-type: none"> <li>(i) the Joint Audit Committee;</li> <li>(ii) the Executive Director;</li> <li>(iii) the unit or body that is the subject of the report; and</li> <li>(iv) the Legislative Auditor.</li> </ul>
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <ul style="list-style-type: none"> <li>(i) the full amount of the excess; or</li> <li>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</li> </ul> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <ul style="list-style-type: none"> <li>(1) a copy of a report of each examination under this section; and</li> <li>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</li> </ul>

Citation MSAR #	How Often Due	Topic
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SB 360/Ch. 499(3), 2007 MSAR # 6186	Trigger Report within 5 days of receiving a transfer under	<p>The Juvenile Justice Monitoring Unit of the Office of the Attorney General, within 5 days of receiving a transfer [transfer two regular positions and \$120,000 for those positions from the Department of Juvenile Services to the Juvenile Justice Monitoring Unit of the Office of the Attorney General. The Attorney General may transfer one regular position to the Juvenile Justice Monitoring Unit of the Office of the Attorney General] under Section 2 of this Act, shall forward notice of the transfer to the Department of Legislative Services, 90 State Circle, Annapolis, Maryland 21401.</p> <p><b>Staffing Statement:</b> State Government § 6-301(i) "unit" means the Juvenile Justice Monitoring unit of the Office of the Attorney General.</p>
SG § 6-406(a) SB 360/Ch. 499, 2007 MSAR # 6183	Trigger Report Unspecified, in a timely manner	<p>The [Juvenile Justice Monitoring] Unit shall report in a timely manner to the Special Secretary [for Children, Youth and Family, now the Executive Director of the Governor's Office for Children], the Secretary [of Juvenile Services], and, in accordance with § 2-1246 of this Article, the Speaker of the House of Delegates and the President of the Senate:</p> <p>(1) knowledge of any problem regarding the care, supervision, and treatment of children in facilities;</p> <p>(2) findings, actions, and recommendations, related to the investigations of disciplinary actions, grievances, incident reports, and alleged cases of child abuse and neglect; and</p> <p>(3) all other findings and actions related to the monitoring required under this subtitle.</p> <p><b>Staffing Statement:</b> State Government § 6-301(i) "unit" means the Juvenile Justice Monitoring unit of the Office of the Attorney General.</p>

## Automobile Insurance Fund, Maryland

Citation MSAR #	How Often Due	Topic
IN § 20-303(c)(4) SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9204	Annual Sep 1	On or before September 1 each year, the Financial Management Committee [of the Maryland Automobile Insurance Fund] shall submit a report to the Governor's Office of Minority Affairs and, subject to § 2-1246 of the State Government Article, the General Assembly on: <ul style="list-style-type: none"> <li>(i) The identity of the minority business enterprise brokerage and investment management services firms used by the Financial Management Committee in the immediately preceding fiscal year;</li> <li>(ii) The percentage and dollar value of the fund assets that are under the investment control of minority business enterprise brokerage and investment management services firms in each allocated asset class; and</li> <li>(iii) The measures the financial management committee undertook in the immediately preceding fiscal year in accordance with paragraph (2)(ii) of this subsection.</li> </ul>

## Bainbridge Development Corporation

Citation MSAR #	How Often Due	Topic
EC § 11-421 HB 1050/Ch. 306, 2008 MSAR # 7340	Annual Oct 1	(a) Required. On or before October 1 of each year, the [Bainbridge Development] Corporation shall submit a report to: <ul style="list-style-type: none"> <li>(1) the Governor;</li> <li>(2) the County Commissioners;</li> <li>(3) the Department; and</li> <li>(4) in accordance with § 2-1246 of the State Government Article, the General Assembly</li> </ul> (b) Contents. The report shall include a complete operating and financial statement covering the operations of the corporation during the preceding fiscal year and a summary of the activities of the Corporation during the preceding fiscal year.

## Baltimore, City of

Citation MSAR #	How Often Due	Topic
TP § 7-506(c) MSAR # 1944	Annual Feb 1	Subject to § 2-1246 of the State Government Article, annually on or before February 1, Baltimore City shall report to the General Assembly on the effect and operation of all agreements adopted during the previous year under this section. [Governmentally subsidized housing in Baltimore City]
EC § 10-645(l) SB 183/Ch. 44, 2014 MSAR # 10089	Annual Oct 1	On October 1, 2013, and each October 1 thereafter, the [Maryland Stadium] Authority, Baltimore City, the Baltimore City Board of School Commissioners, and the Interagency Committee on School Construction jointly shall report to the Governor, the Board of Public Works and, in accordance with § 2-1246 of the State Government Article, the Fiscal Committees of the General Assembly, on the progress of replacements, renovations, and maintenance of Baltimore City Public School Facilities, including actions: <ul style="list-style-type: none"> <li>(1) taken during the previous fiscal year; and</li> <li>(2) planned for the current fiscal year.</li> </ul>

Citation MSAR #	How Often Due	Topic
ART II § 65(s) The Charter of Baltimore City SB 901/Ch. 624(2), 2009 MSAR # 7930	Annual Unspecified	The [Land Bank] Authority [of Baltimore City] shall report annually to the Mayor and City Council of Baltimore City and, in accordance with § 2–1246 of the State Government Article of the Annotated Code of Maryland, the General Assembly on the activities of the [Baltimore City Land Bank] Authority.
HG § 24-806(d) HB 354/Ch. 396, 2014 MSAR # 10186	Annual Dec 31	On or before December 31 of each year, the Baltimore City Health Department shall report to the Oversight Committee, the Governor, and, in accordance with § 2–1246 of the State Government Article, the General Assembly, on the number of hypodermic needles and syringes exchanged as part of the [AIDS Prevention Sterile Needle and Syringe Exchange] Program.
HG § 18-214.1(f) HB 162/Ch. 136, 2010 MSAR # 8393	Annual Dec 31	On or before December 31, 2007, and each year thereafter, the Baltimore City Health Department shall report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly, on the operation and performance of the Expedited Partner Therapy Pilot Program.
COMAR 10.06.01.17-1G MSAR # 8182	Annual Dec 31	G. Annual Report. On or before December 31, 2007, and each year thereafter up to and including December 31, 2010, the Baltimore City Health Department shall report in writing on the operation and performance of the Expedited Partner Therapy Pilot Program to: (1) The Governor; (2) The General Assembly in accordance with State Government Article, 2-1246, Annotated Code of Maryland; and (3) The Secretary.
TP § 7-504.3(d) HB 599/Ch. 643, 1999 MSAR # 494	Annual Jan 1	On or before January 1 of each year, the City of Baltimore or its designated agency shall report to the President of the City Council of Baltimore and, subject to § 2-1246 of the State Government Article, to the General Assembly of Maryland: (1) a description of each project for which the City entered into a payment in lieu of taxes agreement under this section during the prior fiscal year, including a statement of: (i) the basis on which each project met the requirements set forth in subsection (a) (3) of this section; and (ii) the analysis of the project described in subsection (b) (1) of this section; and (2) for those projects that have a payment in lieu of taxes agreement and for which construction or rehabilitation has been completed: (i) the number and types of jobs created during the preceding fiscal year and estimated to be created during the following fiscal year; (ii) the total taxes that the project is estimated to have generated, directly and indirectly, for the City of Baltimore during the preceding fiscal year and estimated to be generated during the following fiscal year; and (iii) any other economic benefits of the project.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
TP § 7-504.3(d) SB 900/Ch. 573, 2013 HB 335/Ch. 574, 2013 MSAR # 9618	Annual Jan 1	<p>On or before January 1 of each year, the City of Baltimore or its designated agency shall report to the President of the City Council of Baltimore and, subject to § 2-1246 of the State Government Article, to the General Assembly of Maryland:</p> <p>(1) a description of each project for which the City entered into a payment in lieu of taxes agreement under this section during the prior fiscal year, including a statement of the analysis of the project described in subsection (b)(1) of this section; and</p> <p>(2) for those projects that have a payment in lieu of taxes agreement and for which construction or rehabilitation has been completed:</p> <p>(i) the number and types of jobs created during the preceding fiscal year and estimated to be created during the following fiscal year;</p> <p>(ii) the total taxes that the project is estimated to have generated, directly and indirectly, for the City of Baltimore during the preceding fiscal year and estimated to be generated during the following fiscal year; and</p> <p>(iii) any other economic benefits of the project.</p>
BR § 11-405 MSAR # 210	Annual Nov 1	<p>The fiscal officer of each subdivision that is eligible to receive money under § 11-404 of this subtitle shall submit a written certification to the Comptroller and, subject to § 2-1246 of the State Government Article, the Department of Legislative Services on or before November 1 of each year.</p> <p>(b) Contents.- The fiscal officer's certification shall state:</p> <p>(1) the purposes for which Special Fund money received under § 11-404 of this subtitle was spent or committed during the fiscal year that ends on the June 30 before the report is submitted; and</p> <p>(2) that the subdivision will hold Special Fund money in a special account and use the money only to help services and facilities within 2 miles of the Pimlico Race Course or 3 miles of the Laurel Race Course.</p> <p>(c) Penalty for failure to submit timely report.-</p> <p>(1) The Comptroller may not pay Special Fund money to a subdivision unless the fiscal officer of the subdivision submits a timely certification required under subsection (a) of this section.</p> <p>(2) The Comptroller shall place Special Fund money withheld under paragraph (1) of this subsection in a special account and add it to the money available for payment to the subdivision in the next fiscal year.</p>
TR § 8-412 HB 104/Ch. 13, 1977 MSAR # 6544	Annual Jan 1	<p>On or before January 1 of each year, Baltimore City shall give to the Governor and to the Administration an accounting report that:</p> <p>(1) Shows the actual costs of the preceding fiscal year;</p> <p>(2) Shows the expenditure budget of the current fiscal year; and</p> <p>(3) As to each, accurately identifies the costs enumerated in § 8-408 (a) of this subtitle.</p>
SG § 9-1A-31(a)(4) SB 172/Ch. 464, 2014 MSAR # 9980	Quarterly	<p>Baltimore City shall:</p> <p>(i) establish a schedule for the distribution and expenditure of funds provided under this section; and</p> <p>(ii) provide a quarterly report to the Legislative Policy Committee on the distribution of the funds provided under this section.</p> <p>[SUBTITLE 1A. VIDEO LOTTERY TERMINALS]</p>

Citation MSAR #	How Often Due	Topic
LG § 9-306(d) HB 472/Ch. 119, 2013 MSAR # 9915	Trigger Report After the adoption or rejection of code home rule	<p>Notice of Adoption or Rejection of Code Home Rule. After the adoption or rejection of code home rule, the County Commissioners promptly shall send notification as follows:</p> <ul style="list-style-type: none"> <li>(1) five copies to the Department of Legislative Services;</li> <li>(2) one copy to the Secretary of State;</li> <li>(3) one copy to the State Archives; and</li> <li>(4) one copy to the Maryland State Law Library.</li> </ul> <p><b>Staffing Statement:</b> Anne Arundel County, Baltimore City, Baltimore County, Calvert County, Carroll County, Cecil County, Dorchester County, Frederick County, Garrett County, Harford County, Howard County, Montgomery County, Prince George's County, St. Mary's County, Somerset County, Talbot County, Washington County, &amp; Wicomico County</p>
SB 141/Ch. 471(2), 2014 MSAR # 10210	Trigger Report may not offer real property at a tax sale solely for nonpayment of environmental citations until after the report required is submitted.	<p>(a) Baltimore City shall submit a report to the Senate Budget and Taxation Committee and the House Committee on Ways and Means, in accordance with § 2-1246 of the State Government Article, on its plans for implementing this [Baltimore City - Tax Sales - Nonpayment of Environmental Citations] Act, including the types of unpaid environmental citations that would be subject to collection through a tax sale.</p> <p>(b) Baltimore City may not offer real property at a tax sale solely for nonpayment of environmental citations until after the report required under subsection (a) of this section is submitted.</p>
TR § 8-412 HB 1059/Ch. 638, 2014 MSAR # 10185	Trigger Report Annual, Jan 1, if received highway user revenues in the preceding fiscal year	<p>On or before January 1 of each year, Baltimore City, each county, and each eligible municipality that received highway user revenues in the preceding fiscal year shall submit to the Administration, the Governor, and, in accordance with § 2-1246 of the State Government Article, the Senate Budget and Taxation Committee, the House Appropriations Committee, and the House Ways and Means Committee an accounting report that:</p> <ul style="list-style-type: none"> <li>(1) Shows the actual costs of the preceding fiscal year;</li> <li>(2) Shows the expenditure budget of the current fiscal year; and</li> <li>(3) As to each, accurately identifies the costs enumerated in § 8-408 or § 8-409 of this subtitle.</li> </ul>
HB 1181/Ch. 692(2), 1999 MSAR # 490	Annual Dec 1	<p>That, the Mayor of the City of Baltimore shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on or before December 1, 2000, and on or before December 1 of each year thereafter, on the number of homeowners and the number of tenants displaced from occupied dwellings under this Act and the cost and success of relocating persons displaced in alternative, more suitable housing.</p>

## Baltimore City Board of School Commissioners

Citation MSAR #	How Often Due	Topic
ED § 4-309(c)(16) HB 853/Ch. 545, 2002 MSAR # 1868	Annual Oct 1	<p>(c) Same - Necessary actions.- The master plan shall identify the actions necessary to:</p> <ol style="list-style-type: none"> <li>(1) Incorporate the key recommendations of the 1992 Towers Perrin/Cresap Management Study report, the 1994 and 1995 MGT of America, Inc. reports, and the report on the December, 2001 final evaluation of the City-State Partnership prepared by Westat;</li> <li>(2) Address both the compliance efforts as well as the system's efforts to achieve full organizational and instructional integration of special education and general education including the quality indicators that will be used to evaluate the extent of integration and its impact on student performance;</li> <li>(3) Provide a balanced and efficient allocation of qualified staff to support the necessary educational and managerial functions of the school system and include in an annual status report on the implementation of the master plan a qualitative and fiscal analysis of the staffing of key central and area office functions;</li> <li>(4) Provide effective curriculum and instructional programs for the Baltimore City Public School System including the development and dissemination of:               <ol style="list-style-type: none"> <li>(i) A citywide curriculum framework reflecting State learning outcomes, including Maryland School Performance Program standards, and an appropriate developmental sequence for students;</li> <li>(ii) An effective program that involves school-based practitioners including teachers, mentors, master teachers, and instructional support teachers, as well as the exclusive employee organization representatives in the design and implementation of high quality, differentiated professional development activities derived from analysis of student performance needs and that complies with the National Staff Development Council Standards for content, context, and process; and</li> <li>(iii) An effective educational program for meeting the needs of students at risk of educational failure;</li> </ol> </li> <li>(5) Review the requirement of a demonstrated student achievement portfolio for the performance-based evaluation system for teachers and principals and incorporate design modifications that will enhance teacher and principal investment in the evaluation instrument;</li> <li>(6) Provide effective management information systems for the Baltimore City Public School System, including the capacity to accurately track student enrollment, attendance, academic records, discipline records, and compliance with the provisions of the federal Individuals with Disabilities Education Act;</li> <li>(7) Provide an effective financial management and budgeting system for the Baltimore City Public School System to ensure the maximization and appropriate utilization of all available resources;</li> <li>(8) Provide effective hiring and assignment of teachers and staff;</li> <li>(9) Develop an effective system of providing instructional materials and support services;</li> <li>(10) Develop and evaluate model school reform initiatives;</li> <li>(11) Develop a process with timelines to govern the distribution of student test data to area executive officers and to principals, as well as the central office resources that will be provided to school level practitioners to validate and analyze the student test data;</li> <li>(12) Provide appropriate methods for student assessment and remediation;</li> <li>(13) Develop and implement a student code of discipline as required in § 7-306 of this article;</li> <li>(14) Incorporate the school system's facilities master plan including information about projects currently underway as well as those planned pursuant to the capital improvement program and update this information annually as the master plan is updated;</li> </ol>

Citation MSAR #	How Often Due	Topic
		<p>(15) Develop a program to train principals and assistant principals in methods of increasing parental involvement at the school level, including strategies for connecting parents to the instructional program of the school and for measuring the level of parental involvement through meaningful indicators;</p> <p>(16) Include measurable outcomes and time lines for the implementation and evaluation of the reforms made in accordance with the master plan and the reporting of this information to the Governor, the Mayor of Baltimore City, and, in accordance with § 2-1246 of the State Government Article, the General Assembly;</p> <p>(17) Improve the status of schools that are subject to a State reconstitution notice;</p> <p>(18) Develop an effective system of teacher input regarding implementation of school reform initiatives, curriculum, instruction, and professional development that includes active and ongoing consultation with classroom teachers at the elementary, middle, and high school levels; and</p> <p>(19) Institute a formal procedure by which the directors of each of the school system's mentoring programs, including React, Blum, and Peer Mentoring, will provide semi-annual reports to the Board and senior management concerning the perspectives of the mentoring programs.</p>
<p>EC § 10-645(l) SB 183/Ch. 44, 2014 MSAR # 10089</p>	<p>Annual Oct 1</p>	<p>On October 1, 2013, and each October 1 thereafter, the [Maryland Stadium] Authority, Baltimore City, the Baltimore City Board of School Commissioners, and the Interagency Committee on School Construction jointly shall report to the Governor, the Board of Public Works and, in accordance with § 2–1246 of the State Government Article, the Fiscal Committees of the General Assembly, on the progress of replacements, renovations, and maintenance of Baltimore City Public School Facilities, including actions:</p> <p>(1) taken during the previous fiscal year; and</p> <p>(2) planned for the current fiscal year.</p>
<p>ED § 7-10A-08 SB 848/Ch. 276, 2006 MSAR # 5883</p>	<p>Trigger Report within 2 years from the date the State Superintendent awards a grant</p>	<p>In the counties in which the pilot program is implemented, each county board shall issue a report on the status of, and the benefits accrued from, the pilot program, to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly within 2 years from the date the State Superintendent awards a grant to the County Board under this subtitle.</p> <p><b>Staffing Statement:</b> Counties in which the pilot program is implemented:</p> <ul style="list-style-type: none"> <li>Baltimore City</li> <li>Dorchester County</li> <li>Prince George's County</li> <li>Somerset County</li> <li>St. Mary's County</li> </ul>
<p>EC § 10-645(l) HB 860/Ch. 647, 2013 MSAR # 9767</p>	<p>Trigger Report before any bonds are issued to finance improvements to a Baltimore City Public School Facility</p>	<p>(a) before any bonds are issued to finance improvements to a Baltimore City Public School Facility:</p> <p>(1) a four-party memorandum of understanding that meets the requirements of this section shall be entered into and signed by the Authority, Baltimore City, the Baltimore City Board of School Commissioners, and the Interagency Committee on School Construction; and</p> <p>(2) the Baltimore City Board of School Commissioners shall submit a long-term educational facilities master plan to the Joint Audit Committee and the Budget Committees, in accordance with § 2–1246 of the State Government Article.</p>

## Baltimore City Community College

Citation MSAR #	How Often Due	Topic
ED § 16-505(h)(4)(iv) SB 313/Ch. 244, 2006 MSAR # 5705	Annual Sep 1	(iv) By September 1 of each year, the [Baltimore City Community College] Board of Trustees shall submit an annual position accountability report to the Department of Budget and Management, in accordance with § 2-1246 of the State Government Article, the Department of Legislative Services, and the [Maryland Higher Education] Commission reporting the total positions created and the cost and the funding source for any positions created by the College in the previous fiscal year.
HB 162/Ch. 592(4), 2007 MSAR # 6662	Annual Unspecified	(a) The Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall identify all nonmerit and at-will positions in the personnel systems of the University System of Maryland and its constituent institutions, Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College.  (b) On an annual basis, the Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall report the information on nonmerit and at-will positions required under subsection (a) of this section to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.
ED § 19-102(e)(2)(ii) SB 455/Ch. 65, 2011 MSAR # 8039	Annual Dec 1	(e)(1) A system [Baltimore City Community College] shall maintain records identifying the sources and amounts of payments used to support: <ul style="list-style-type: none"> <li>(i) The auxiliary facilities; and</li> <li>(ii) The academic facilities authorized under the requirements of this subtitle.</li> </ul> (2) A system shall report: <ul style="list-style-type: none"> <li>(i) By September 1 to the Board of Public Works and, subject to 2-1246 of the State Government Article, to the Department of Legislative Services, the information for the prior fiscal year required under paragraph (1) of this subsection; and</li> <li>(ii) By December 1, subject to 2-1246 of the State Government Article, to the Department of Legislative Services, the anticipated sources and amounts of payments required for the next fiscal year for:               <ul style="list-style-type: none"> <li>1. Auxiliary facilities; and</li> <li>2. Academic facilities authorized under the requirements of this title.</li> </ul> </li> </ul> <p><b>Staffing Statement:</b> Education § 19-101(m) System.- "System" means the University System of Maryland, Morgan State University, St. Mary's College of Maryland, or Baltimore City Community College.</p>
ED § 19-102(e)(2)(i) SB 455/Ch. 65, 2011 MSAR # 8036	Annual Sep 1	(1) A system [Baltimore City Community College] shall maintain records identifying the sources and amounts of payments used to support: <ul style="list-style-type: none"> <li>(i) The auxiliary facilities; and</li> <li>(ii) The academic facilities authorized under the requirements of this subtitle.</li> </ul> (2) A system shall report: <ul style="list-style-type: none"> <li>(i) By September 1 to the Board of Public Works and, subject to § 2-1246 of the State Government Article, to the Department of Legislative Services, the information for the prior fiscal year required under paragraph (1) of this subsection.</li> </ul> <p><b>Staffing Statement:</b> Education § 19-101(m) System.- "System" means the University System of Maryland, Morgan State University, St. Mary's College of Maryland, or Baltimore City Community College.</p>

Citation MSAR #	How Often Due	Topic
SG § 15-523(g) SB 542/Ch. 406, 1996 MSAR # 6664	Quarterly Unspecified	<p>Each governing board [Baltimore City Community College] shall report quarterly to the Governor, the Legislative Policy Committee of the General Assembly, and the Ethics Commission the number of approvals granted under subsection (c) of this section and how the conflict of interest policies and procedures adopted pursuant to this section have been implemented in the preceding year.</p> <p><b>Staffing Statement:</b> Education Article § 10-101(d) Governing board.- "Governing board" means:</p> <ol style="list-style-type: none"> <li>(1) The Board of Regents of the University System of Maryland;</li> <li>(2) The Board of Regents of Morgan State University;</li> <li>(3) The Board of Trustees of St. Mary's College of Maryland; and</li> <li>(4) The Board of Trustees of Baltimore City Community College.</li> </ol>
GP § 5-525(g) HB 270/Ch. 94, 2014 MSAR # 10257	Quarterly Unspecified	<p>Each Governing Board shall report quarterly to the Governor, the Legislative Policy Committee of the General Assembly, and the Ethics Commission:</p> <ol style="list-style-type: none"> <li>(1) the number of approvals granted under subsection (c) of this section; and</li> <li>(2) how the conflict of interest policies and procedures adopted under this section have been implemented in the preceding year.</li> </ol> <p><b>Staffing Statement:</b> GP § 5-525(a)(4) "Governing Board" has the meaning provided in § 10–101 of the Education Article. Education Article § 10-101</p> <p>(a) In general.- In this division the following words have the meanings indicated. ...</p> <p>(d) Governing board.- "Governing board" means:</p> <ol style="list-style-type: none"> <li>(1) The Board of Regents of the University System of Maryland;</li> <li>(2) The Board of Regents of Morgan State University;</li> <li>(3) The Board of Trustees of St. Mary's College of Maryland; and</li> <li>(4) The Board of Trustees of Baltimore City Community College.</li> </ol>
SF § 10A-201(a)(1)(i) HB 560/Ch. 5, 2013 MSAR # 9901	Trigger Report may not issue a public notice of solicitation	<p>Except as provided in subparagraph (ii) of this paragraph, a reporting agency [Baltimore City Community College] may not issue a public notice of solicitation for a public–private partnership until a presolicitation report concerning the proposed public–private partnership is submitted to the Comptroller, the State Treasurer, the Budget Committees, and the Department of Legislative Services, in accordance with § 2–1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) "Reporting agency" means:</p> <ol style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary's College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ol>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9958	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency [Baltimore City Community College] shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article:</p> <ul style="list-style-type: none"> <li>(i) a report concerning each public-private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</li> <li>(ii) a status report concerning each existing public-private partnership in which the reporting agency is involved.</li> </ul> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public-private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>
SF § 10A-201(a)(1)(ii) HB 560/Ch. 5, 2013 MSAR # 9731	Trigger Report may not issue a public notice of solicitation	<p>A reporting agency may not issue a public notice of solicitation for a public-private partnership for a transportation facilities project, as defined in § 4-101(h) of the transportation Article, until a presolicitation report concerning the proposed public-private partnership is submitted to the Budget Committees and the Department of Legislative Services, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(g) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>

## Baltimore County Council

Citation MSAR #	How Often Due	Topic
<p>LG § 16-304 SB 83/Ch. 273, 2014 MSAR # 10159</p>	<p>Annual Oct 31</p>	<p>(a) Required.                      (1) Except as provided in paragraph (2) of this subsection, on or before October 31 after the close of its fiscal year, each county, municipality, and special taxing district shall file with the Department of Legislative Services a financial report for that fiscal year.                      (2)(i) A county, municipality, or special taxing district with a population of over 400,000 may file its financial report on or before December 31 after the close of its fiscal year.                      (ii) unless subparagraph (i) of this paragraph applies, Howard County may file its financial report on or before November 30 after the close of its fiscal year.                      (iii) Calvert County, Caroline County, Frederick County, Queen Anne’s County, St. Mary’s County, Talbot County, and Wicomico County may file the county’s financial report on or before December 31 after the close of the county’s fiscal year.</p> <p>(b) Procedure.                      The financial report required under subsection (a) of this section shall be:                      (1) prepared on the form established by the Department of Legislative Services; and                      (2) verified by the chief executive officer of the county, municipality, or special taxing district.</p> <p>(c) Penalty for noncompliance.                      If a county, municipality, or special taxing district does not comply with subsection (a) of this section, the Comptroller, on notice from the Executive Director of the Department of Legislative Services, may order the discontinuance of all money, grants, or State aid that the county, municipality, or special taxing district is entitled to receive under State law, including money from:                      (1) the income tax;                      (2) the tax on racing;                      (3) the recordation tax;                      (4) the admissions and amusement tax; and                      (5) the license tax.</p>
<p>LG § 9-102 HB 472/Ch. 119, 2013 MSAR # 9911</p>	<p>Trigger Report when published</p>	<p>Copies of Public Local Laws.                      If the County Commissioners or County Council of a county publishes a code or compilation that contains all or part of the public local laws of the County, the County Commissioners or County Council shall provide without charge:                      (1) one printed copy to the State Archives;                      (2) one printed copy to the State Law Library; and                      (3) five printed copies to the Department of Legislative Services.</p>
<p>LG § 9-203 HB 472/Ch. 119, 2013 MSAR # 9912</p>	<p>Trigger Report After the adoption or rejection of charter home rule</p>	<p>Notice of Adoption or Rejection of Charter.                      After the adoption or rejection of charter home rule, a county promptly shall notify and provide copies of the adopted or rejected charter to the following:                      (1) five copies to the Department of Legislative Services;                      (2) one copy to the Secretary of State;                      (3) one copy to the State Archives; and                      (4) one copy to the Maryland State Law Library.</p>

Citation MSAR #	How Often Due	Topic
LG § 9-306(d) HB 472/Ch. 119, 2013 MSAR # 9915	Trigger Report After the adoption or rejection of code home rule	<p>Notice of Adoption or Rejection of Code Home Rule.            After the adoption or rejection of code home rule, the County Commissioners promptly shall send notification as follows:</p> <ul style="list-style-type: none"> <li>(1) five copies to the Department of Legislative Services;</li> <li>(2) one copy to the Secretary of State;</li> <li>(3) one copy to the State Archives; and</li> <li>(4) one copy to the Maryland State Law Library.</li> </ul> <p><b>Staffing Statement:</b> Anne Arundel County, Baltimore City, Baltimore County, Calvert County, Carroll County, Cecil County, Dorchester County, Frederick County, Garrett County, Harford County, Howard County, Montgomery County, Prince George's County, St. Mary's County, Somerset County, Talbot County, Washington County, &amp; Wicomico County</p>
LG § 9-206 HB 472/Ch. 119, 2013 MSAR # 9913	Trigger Report Whenever the county council of any county in this State publishes	<p>Annual Duties Regarding Local Laws — Charter Counties.</p> <p>(a) in general.</p> <ul style="list-style-type: none"> <li>(1) at the end of each calendar or fiscal year, each charter county shall compile a complete set of all local laws enacted during that year under the Express Powers Act, Title 10 of this Article.</li> <li>(2) the laws in the compilation shall be in numerical order, beginning with no. 1, and in a separate series for each year.</li> </ul> <p>(b) public inspection of copies of compilation.</p> <ul style="list-style-type: none"> <li>(1) subject to paragraph (3) of this subsection, copies of the compilation shall be:               <ul style="list-style-type: none"> <li>(i) kept on permanent record at the office of the County Council, County Executive, or County Manager;</li> <li>(ii) made available for inspection during regular business hours at that office; and</li> <li>(iii) provided in printed form without charge to the State Archives and the Maryland State Law Library.</li> </ul> </li> <li>(2) annually, each charter county shall provide each member of the General Assembly representing any part of the county with:               <ul style="list-style-type: none"> <li>(i) notice that a digital copy of the compilation is available on the internet; or</li> <li>(ii) a printed copy of the compilation without charge.</li> </ul> </li> <li>(3) the charter county may make other copies of the compilation available at a reasonable cost to any person.</li> </ul> <p>(c) providing copies of compilation to Department of Legislative Services.            On or before March 1 of each year, the Charter County shall provide without charge four printed copies of the compilation to the Department of Legislative Services.</p> <p>(d) statement on referendum on proposed law.            Each Charter County shall provide to the Department of Legislative Services a statement that includes information on:</p> <ul style="list-style-type: none"> <li>(1) the results of any referendum on a proposed local law held during the year; and</li> <li>(2) any actual or potential pending referendum that had not been held by the end of the year.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>LG § 16-306 HB 472/Ch. 119, 2013 MSAR # 9872</p>	<p>Trigger Report Set by Legislative Auditor</p>	<p>(a) Form and Date Due. The county, municipality, or special taxing district shall report the results of the audit required under § 16–305 of this subtitle to the Legislative Auditor:  (1) on the form and in the manner that the Legislative Auditor requires; and  (2) on or before the date the financial report of the county, municipality, or special taxing district must be filed under § 16–304(a) of this Subtitle.  (b) Financial Statements Required.  An audit report filed by a county, municipality, or special taxing district with the Legislative Auditor shall include financial statements of the county, municipality, or special taxing district that are:  (1) prepared in accordance with generally accepted accounting principles; and  (2) audited in accordance with generally accepted auditing standards.  (c) Public Record.  An audit report filed with the Legislative Auditor is a public record.  (d) Penalty for Noncompliance.  If a county, municipality, or special taxing district does not comply with subsection (a) or (b) of this section, the comptroller, on notice from the executive director of the Department of Legislative Services, may order the discontinuance of all money, grants, or state aid that the county, municipality, or special taxing district is entitled to receive under state law that are distributed by the Comptroller, the Clerks of the Court, or any other unit of State Government.</p>
<p>TR § 8-412 HB 1059/Ch. 638, 2014 MSAR # 10185</p>	<p>Trigger Report Annual, Jan 1, if received highway user revenues in the preceding fiscal year</p>	<p>On or before January 1 of each year, Baltimore City, each county, and each eligible municipality that received highway user revenues in the preceding fiscal year shall submit to the Administration, the Governor, and, in accordance with § 2–1246 of the State Government Article, the Senate Budget and Taxation Committee, the House Appropriations Committee, and the House Ways and Means Committee an accounting report that:  (1) Shows the actual costs of the preceding fiscal year;  (2) Shows the expenditure budget of the current fiscal year; and  (3) As to each, accurately identifies the costs enumerated in § 8–408 or § 8–409 of this subtitle.</p>

## Baltimore County Executive

Citation MSAR #	How Often Due	Topic
<p>LG § 16-306 HB 472/Ch. 119, 2013 MSAR # 9872</p>	<p>Trigger Report Set by Legislative Auditor</p>	<p>(a) Form and Date Due. The county, municipality, or special taxing district shall report the results of the audit required under § 16–305 of this subtitle to the Legislative Auditor: (1) on the form and in the manner that the Legislative Auditor requires; and (2) on or before the date the financial report of the county, municipality, or special taxing district must be filed under § 16–304(a) of this Subtitle. (b) Financial Statements Required. An audit report filed by a county, municipality, or special taxing district with the Legislative Auditor shall include financial statements of the county, municipality, or special taxing district that are: (1) prepared in accordance with generally accepted accounting principles; and (2) audited in accordance with generally accepted auditing standards. (c) Public Record. An audit report filed with the Legislative Auditor is a public record. (d) Penalty for Noncompliance. If a county, municipality, or special taxing district does not comply with subsection (a) or (b) of this section, the comptroller, on notice from the executive director of the Department of Legislative Services, may order the discontinuance of all money, grants, or state aid that the county, municipality, or special taxing district is entitled to receive under state law that are distributed by the Comptroller, the Clerks of the Court, or any other unit of State Government.</p>
<p>TR § 8-412 HB 1059/Ch. 638, 2014 MSAR # 10185</p>	<p>Trigger Report Annual, Jan 1, if received highway user revenues in the preceding fiscal year</p>	<p>On or before January 1 of each year, Baltimore City, each county, and each eligible municipality that received highway user revenues in the preceding fiscal year shall submit to the Administration, the Governor, and, in accordance with § 2–1246 of the State Government Article, the Senate Budget and Taxation Committee, the House Appropriations Committee, and the House Ways and Means Committee an accounting report that: (1) Shows the actual costs of the preceding fiscal year; (2) Shows the expenditure budget of the current fiscal year; and (3) As to each, accurately identifies the costs enumerated in § 8–408 or § 8–409 of this subtitle.</p>

## Baltimore Metropolitan Council

Citation MSAR #	How Often Due	Topic
<p>EC § 13-307(b) SB 547/Ch. 519, 2014 HB 172/Ch. 520, 2014 MSAR # 10217</p>	<p>Annual Unspecified</p>	<p>The [Baltimore Metropolitan] Council shall report annually to the General Assembly, in accordance with § 2–1246 of the State Government Article, on: (1) the status of the council’s efforts; and (2) recommended policy goals, strategies, and statutory changes to improve regional cooperation and the long–term health of the region.</p>

## Blind Industries & Services of Maryland

Citation MSAR #	How Often Due	Topic
HU § 7-703(h)(6) SB 6/Ch. 3, 2007 MSAR # 6071	Annual Unspecified	<p>(h) Duties. The [Blind Industries and Services of Maryland] Board shall:</p> <p>(1) Maintain in Baltimore City a training and employment center for blind individuals;</p> <p>(2) Operate the blind industries and services of Maryland for the labor and manufactures of all blind adult residents of the State who give satisfactory evidence of character and ability to do the work required;</p> <p>(3) Use the profits arising from the operation of the blind industries and services of Maryland to further its mission;</p> <p>(4) Acquire suitable quarters in the State;</p> <p>(5) Keep proper records of its funds and accounts; and</p> <p>(6) Report annually to the Governor, and subject to § 2-1246 of the State Government Article, the General Assembly, and the Chair of the Joint Audit Committee on the condition and operations of the Blind Industries and Services of Maryland, including a thorough discussion of its programs and the participation of the blind community in these programs.</p>

## Board of Public Works

Citation MSAR #	How Often Due	Topic
SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280	Annual Dec 31	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the Council's activities and recommendations regarding the procurement of health, educational, and social services by state agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor's Grants Office;</li> <li>(x) the Executive Director of the Governor's Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor's Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the state budget.</li> </ul>
SF § 14-303(a)(1)(iii) SB 120/Ch. 253, 2011 HB 456/Ch. 252, 2011 MSAR # 8978	Annual Oct 1	<p>The Board [of Public Works] shall keep a record of the aggregate number and the identity of Minority Business Enterprises that receive certification under the process established by the Board under subsection (b)(1) of this section and submit a copy of the record to the General Assembly on or before October 1 of each year, in accordance with § 2-1246 of the State Government Article.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 14-208(b) MSAR # 877	Annual Within 60 days after receipt of all reports required under subsection (a) of this section	(a) Within 90 days after the end of each fiscal year, the Secretary of General Services, the Secretary of Transportation, and the Chancellor of the University System of Maryland each shall submit a report on the operation and effectiveness of the Small Business Preference Program to the Board [of Public Works]. (b) Within 60 days after receipt of all reports required under subsection (a) of this section, the Board shall compile the information and report on the entire Small Business Preference Program to the Legislative Policy Committee, subject to § 2-1246 of the State Government Article.
COMAR 21.13.01.01 C MSAR # 9975	Annual 90 days following the close of the fiscal year	C. Report of the Board--Expedited Procurements. Subject to State Government Article, 2-1246, Annotated Code of Maryland, the Governor shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the General Assembly of each expedited procurement approved by the Board during the preceding fiscal year.
SF § 15-111(c) MSAR # 624	Annual 90 days from end of FY	Within 90 days after the end of each fiscal year, the Governor shall submit to the General Assembly a report on each expedited procurement approved under § 13-108 (b) of this article.
SF § 12-102(a)(2)(x) SB 188/Ch. 200, 2013 HB 1353/Ch. 201, 2013 MSAR # 9749	Annual Unspecified	(1) The Board [Board of Public Works] shall appoint a Procurement Advisor, who serves at the pleasure of the Board. (2) The Procurement Advisor shall: ...  (x) produce and submit to the Board of Public Works and the General Assembly, in accordance with § 2-1246 of the State Government Article, an annual report of the activities of the Procurement Advisor, including: 1. all findings and recommendations for improvements to the procurement system; and 2. the identification of barriers to effective broad-based competition in State procurement and recommendations for the elimination of these barriers.
SF § 12-102(a)(2)(x) MSAR # 558	Annual Unspecified	(1) The Board [Board of Public Works] shall appoint a Procurement Advisor, who serves at the pleasure of the Board. (2) The Procurement Advisor shall: ...  (x) produce and submit to the Board of Public Works and the General Assembly, in accordance with § 2-1246 of the State Government Article, an annual report of the activities of the Procurement Advisor, including: 1. all findings and recommendations for improvements to the procurement system; and 2. the identification of barriers to effective broad-based competition in State procurement and recommendations for the elimination of these barriers.
SF § 12-101(b)(7) HB 440/Ch. 503, 2008 MSAR # 7421	Annual Unspecified	The Board [of Public Works] shall develop and submit to the General Assembly, in accordance with § 2-1246 of the State Government Article, an annual report on the procurement system that includes information on actions necessary to improve effective broad-based competition in procurement.
SF § 14-505(b) SB 71/Ch. 22, 2010 MSAR # 8167	Annual within 60 days after receipt of all reports required under subsection (a) of this section	(b) Within 60 days after receipt of all reports required under subsection (a) of this section, the Board of Public Works shall compile the information and report on the operation and effectiveness of the entire Small Business Reserve Program to the Legislative Policy Committee, subject to § 2-1246 of the State Government Article.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
COMAR 21.13.01.03 B(2) MSAR # 8878	Annual Within 60 days after receipt of the reports required in B(1) "within 90 days after the end of each fiscal year"	B. Small Business Reserve Program. (1) Each designated procurement unit shall submit a report on the operation and effectiveness of the small business reserve program to the Board of Public Works within 90 days after the end of each fiscal year. The format of the report shall be determined by the Board of Public Works. (2) Within 60 days after receipt of the reports required in B(1) of this regulation, the Board of Public Works shall compile the information and report to the Legislative Policy Committee subject to State Government Article, 2-1246, Annotated Code of Maryland.
SF § 14-604(a)(3) SB 171/Ch. 507, 2010 HB 359/Ch. 508, 2010 MSAR # 8398	Annual Dec 1	(a) the Board [of Public Works] shall: ... (3) on or before December 1 of each year, report to the Legislative Policy Committee on: (i) the number and amount of contracts awarded to veteran-owned small business enterprises under this [Veteran-Owned Small Business Enterprise Participation] subtitle; and (ii) the effectiveness of the program under this subtitle.
COMAR 21.11.03.11 G(2) MSAR # 6017	Annual Oct 1	The Board shall: (1) Retain a copy of the Annual Report of Waivers Requested and Waivers Granted for each agency; and (2) Forward a copy to the General Assembly, the Governor's Office of Minority Affairs, and each control agency, before October 1 of each year.
SF § 14-303(a)(1)(ii) SB 379/Ch. 66, 2012 MSAR # 9363	Annual Oct 1	(a)(1)(i) In accordance with Title 10, Subtitle 1 of the State Government Article, the Board [of Public Works] shall adopt regulations consistent with the purposes of this Division II to carry out the requirements of this subtitle. (ii) The Board shall keep a record of information regarding any waivers requested in accordance with § 14-302(A)(6)(I) of this subtitle and subsection (b)(8) of this section and submit a copy of the record to the General Assembly on or before October 1 of each year, in accordance with 2-1246 of the State Government Article.
SF § 7-209(e)(3) SB 904/Ch. 25, 2005 MSAR # 2992	Periodically	(i) Subject to the State Budget Bill, an amendment may transfer part of an appropriation of special or federal funds between any of the principal Departments or any of the units in the Executive Branch that are not assigned to a principal Department if: 1. funds are available to the Department or unit from which the funds are to be transferred through a federal grant or contract or other restricted grant or contract; 2. the use of funds by the department or unit to which the funds are to be transferred is directly related to the purposes of the grant or contract and the statutory duties of that department or unit; and 3. the transferring department or unit and the receiving Department or unit submit a schedule of funds to be transferred to the Department of Budget and Management. (ii) funds transferred under this paragraph may not be expended by the recipient department or unit until each proposed budget amendment has been approved by: 1. the Secretary of Budget and Management; 2. the Governor; and 3. the Board of Public Works. (iii) a copy of each approved budget amendment under this paragraph shall be provided to the Department of Legislative Services.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

Citation MSAR #	How Often Due	Topic
SF § 10A-203(a)(1) HB 560/Ch. 5, 2013 MSAR # 9732	Trigger Report may not issue a public notice of solicitation	<p>Except as provided in paragraph (2) of this subsection, the Board of Public Works may not approve a public-private partnership agreement until:</p> <p>(i) a copy of the proposed agreement is submitted simultaneously to the Comptroller, the State Treasurer, the Budget Committees, and the Department of Legislative Services, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary’s College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>
SF § 10A-203(a)(2) HB 560/Ch. 5, 2013 MSAR # 9733	Trigger Report The Board of Public Works may not approve a public-private partnership agreement for a transportation facilities project	<p>The Board of Public Works may not approve a public-private partnership agreement for a transportation facilities project, as defined in § 4-101(h) of the Transportation Article, until the proposed agreement is submitted to the Budget Committees and the Department of Legislative Services, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary’s College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>
SB 811/Ch. 554, 2013 HB 877/Ch. 555, 2013 MSAR # 9866	Trigger Report shall notify the Department of Legislative Services within 5 days after the occurrence of an event described in subsection (a) of this section	<p>HB 440/Ch. 447, Sec. 5, 2012 and SB 235/Ch. 446, Sec. 5, 2012 as amended by HB 877/Ch. 555, 2013 and SB 811/Ch. 554, 2013:</p> <p>(a) This [Procurement - Investment Activities in Iran] Act or any other legislation the General Assembly passes that amends this Act shall remain in effect until:</p> <p>(1) the Congress or the President of the United States affirmatively and unambiguously declares, by means including, but not limited to, legislation, executive order, or written certification from the President to Congress that Iran is no longer seeking a nuclear weapons capability and no longer supports international terrorism; or</p> <p>(2) federal law no longer authorizes the states to adopt and enforce provisions of the type authorized in this Act or any other legislation the General Assembly passes that amends this Act.</p> <p>(b) The Board of Public Works shall notify the Department of Legislative Services within 5 days after the occurrence of an event described in subsection (a) of this section and, as of the date the event occurred, with no further action required by the General Assembly, this Act or any other legislation the General Assembly passes that amends this Act shall be abrogated and of no further force and effect.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>SF § 12-204(c)(2) SB 984/Ch. 478, 2008 HB 1596/Ch. 479, 2008 MSAR # 7329</p>	<p>Trigger Report b/f lease or lease renewal</p>	<p>(a) This section does not apply to a lease entered into on or before May 31, 1967, unless the lease is renewed after that date.</p> <p>(b)(1) Except as otherwise provided in this section and § 13–108 of this Article, before a unit executes or renews a lease of land, buildings, or office space, the Board shall approve the lease or lease renewal.</p> <p>(2) After review by the Secretary of General Services, the Board may designate the location of any unit.</p> <p>(c)(1) Subject to paragraph (2) of this subsection, the Board may adopt regulations, in accordance with Title 10, Subtitle 1 of the State Government Article, that allow a unit to execute or renew a lease without Board approval.</p> <p>(2) These regulations are subject to the approval of:</p> <ul style="list-style-type: none"> <li>(i) the General Assembly; or</li> <li>(ii) while the General Assembly is not in session, the Legislative Policy Committee.</li> </ul> <p>(3) Regulations adopted under this section shall:</p> <ul style="list-style-type: none"> <li>(i) establish an expenditure or use classification to determine which leases or lease renewals may be entered into without Board approval;</li> <li>(ii) set an amount for each classification and require a unit to obtain approval if a lease or lease renewal exceeds that amount; and</li> <li>(iii) require a unit to establish a reporting system approved by the Board to inform the Board about leases or lease renewals entered into without Board approval.</li> </ul> <p>(d)(1) Subject to paragraph (2) of this subsection, the Board may not approve a lease that:</p> <ul style="list-style-type: none"> <li>(i) transfers ownership of the property to the lessee on or before the termination of the lease;</li> <li>(ii) allows the lessee to purchase the property below fair market value or for a fixed amount;</li> <li>(iii) is for a term that is 75% or more of the estimated useful economic life of the property; or</li> <li>(iv) has payments with a present value that is 90% or more of the fair market value of the property.</li> </ul> <p>(2) The Board may approve a lease described in paragraph (1) of this subsection if:</p> <ul style="list-style-type: none"> <li>(i) the Capital Debt Affordability Committee has certified to the Governor and the General Assembly that the total amount of new state debt to be incurred by the lease may prudently be authorized; or</li> <li>(ii) the General Assembly has approved the lease in the budget for the requesting unit.</li> </ul>
<p>SF § 10-305(b)(2)(ii) SB 306/Ch. 473, 2005 MSAR # 2937</p>	<p>Trigger Report may not approve the sale, transfer, exchange, or grant of property until</p>	<p>(2) The Board [of Public Works] may not approve the sale, transfer, exchange, or grant of property until: ...</p> <p>(ii) The following information has been submitted, by electronic mail or facsimile and by certified mail, to the Senate Budget and Taxation Committee, the House Appropriations Committee, and, for property that meets both criteria of paragraph (1)(i) of this subsection, the Legislative Policy Committee:</p> <ol style="list-style-type: none"> <li>1. A description of the property; and</li> <li>2. If applicable, any justification for not selling, transferring, exchanging, or granting the property in a manner that generates the highest return for the State.</li> </ol>

## Budget & Management, Department of

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.08 MSAR # 8848	Annual within 90 days following the close of the fiscal year	<p>Each department [Department of Budget &amp; Management] shall prepare and submit an annual report within 90 days following the close of the fiscal year to the Governor, and subject to State Government Article, § 2-1246, Annotated Code of Maryland, to the General Assembly, of each procurement contract within its jurisdiction awarded during the preceding fiscal year that was exempt from the notice requirements of State Finance and Procurement Article, §§ 13-103(c) and 13-104(c), Annotated Code of Maryland, because the procurement contract reasonably was expected to be performed entirely outside the State or the District of Columbia. The report shall, at a minimum, include:</p> <ul style="list-style-type: none"> <li>A. The name of each contractor;</li> <li>B. The amount and type of each contract;</li> <li>C. A description of the procurement; and</li> <li>D. The basis of the award and reasons why the contract required performance outside the State or the District of Columbia.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B. (33) Department means the State Treasurer, the Departments of General Services, Transportation, Information Technology, Budget and Management, Public Safety and Correctional Services in connection with procurements for State correctional facilities within the Departments jurisdiction, and the Maryland Port Commission.</p>
SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280	Annual Dec 31	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2–1246 of the State Government Article, on the Council’s activities and recommendations regarding the procurement of health, educational, and social services by state agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor’s Grants Office;</li> <li>(x) the Executive Director of the Governor’s Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor’s Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the state budget.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SPP § 2-203(e) SB 4/Ch. 160(2), 2013 MSAR # 9429	Annual Oct 1	(e) the Department [of Budget & Management] shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, by October 1 of each year for the previous fiscal year on: (1) the total number of positions that have been filled in the state personnel management system; and (2) the number of positions that have been designated as exceptions by the secretary under subsection (c) of this section, by agency and position classification.
SPP § 2-203(e) SB 4/Ch. 160(2), 2013 MSAR # 10036	Annual Oct 1	(e) the Department [of Budget & Management] shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, by October 1 of each year for the previous fiscal year on: (1) the total number of positions that have been filled in the state personnel management system; and (2) the number of positions that have been designated as exceptions by the secretary under subsection (c) of this section, by agency and position classification.
SPP § 4-302(b)(1)(i)-(v) & (3) & (5) HB 735/Ch. 690, 2009 MSAR # 8061	Annual Jan 1	(b) The Secretary [of Budget and Management] shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual report covering all units of the executive branch of State Government, including a unit with an independent personnel system, for each fiscal year that: (1) provides information about (i) employee performance and efficiency; (ii) use of leave by State employees; (iii) incentive awards; (iv) whistleblower proceedings; (v) each denial of a pay increase, each disciplinary suspension, each grievance, each involuntary demotion, and each rejection on probation; and (vi) a summary of the equal employment opportunity report required under § 5-204 of this Article, including hiring, firing, promotions, terminations, and rejections on probation, by race, sex, and age; (2) provides statistics and rankings that compare minority group State employees to all State employees in all job categories; (3) provides information about part-time work and, in the Secretary's discretion, alternate work schedules, work days, and work locations; (4) provides information on the total number of positions designated as special appointments, including special appointments designated with regard to political affiliation, belief, or opinion; and (5) makes any recommendations about conditions in State employment that the Secretary considers advisable. (c) The report required by this section shall be submitted on or before January 1 following the fiscal year to which it applies.

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.02 MSAR # 6660	Annual 90 days following the close of the fiscal year	<p>Each department [Department of Budget &amp; Management] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts for services, construction-related services, architectural services, and engineering services that exceed \$100,000 during the preceding fiscal year. The report shall, at a minimum:</p> <ul style="list-style-type: none"> <li>A. Name each contractor;</li> <li>B. State the amount and type of each contract; and</li> <li>C. Describe the work procured.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>
SF § 15-111(a) MSAR # 557	Annual Within 90 days after the end of each fiscal year	<p>(a) Within 90 days after the end of each fiscal year, each primary procurement unit shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <ul style="list-style-type: none"> <li>(1) was exempt from the notice requirements of § 13-103 (c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</li> <li>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</li> <li>(3) was awarded on the basis of: <ul style="list-style-type: none"> <li>(i) § 13-107 ("Sole source procurement");</li> <li>(ii) § 13-108 (a) ("Emergency procurement"); or</li> <li>(iii) § 13-108 (b) ("Expedited procurement").</li> </ul> </li> </ul> <p>(b)(1) A report required under subsection (a) (2) or (3) of this section shall include:</p> <ul style="list-style-type: none"> <li>(i) the name of each contractor;</li> <li>(ii) the type and cost of the procurement contract; and</li> <li>(iii) a description of the procurement.</li> </ul> <p>(2) A report required under subsection (a) (3) of this section also shall describe the basis for the award.</p> <p>....</p> <p>(e) A report to the General Assembly under this section is subject to § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 11-101(l) Primary procurement units.- "Primary procurement units" means:</p> <ul style="list-style-type: none"> <li>(1) the State Treasurer;</li> <li>(2) the Department of Budget and Management;</li> <li>(3) the Department of General Services;</li> <li>(4) the Department of Transportation;</li> <li>(5) the Department of Information Technology;</li> <li>(6) the University System of Maryland;</li> <li>(7) the Maryland Port Commission;</li> <li>(8) the Department of Public Safety and Correctional Services;</li> <li>(9) the Morgan State University; and</li> <li>(10) the St. Mary's College of Maryland.</li> </ul>

Citation MSAR #	How Often Due	Topic
SF § 15-111(d) MSAR # 179	Annual 90 days from end of FY	<p>Within 90 days after the end of each fiscal year, the Department of Budget and Management shall submit to the Board and the General Assembly a report on each class of procurement for which the procedure for noncompetitive negotiated procurement has been approved under § 13-106 of this article.</p> <p>....</p> <p>(e) A report to the General Assembly under this section is subject to § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 11-101(l) Primary procurement units.- "Primary procurement units" means:</p> <ol style="list-style-type: none"> <li>(1) the State Treasurer;</li> <li>(2) the Department of Budget and Management;</li> <li>(3) the Department of General Services;</li> <li>(4) the Department of Transportation;</li> <li>(5) the Department of Information Technology;</li> <li>(6) the University System of Maryland;</li> <li>(7) the Maryland Port Commission;</li> <li>(8) the Department of Public Safety and Correctional Services;</li> <li>(9) the Morgan State University; and</li> <li>(10) the St. Mary's College of Maryland.</li> </ol>
EX ORD 01.01.2007.16 MSAR # 6693	Annual Jan 1	B. The Secretary of Budget and Management shall, by January 1 of each year, submit to the Governor an annual report on statewide equal employment opportunity practices. The Secretary of Budget and Management shall provide copies of the report to each department and unit, the General Assembly, and the Maryland Commission on Human Relations.
SPP § 4-302(b)(1)(v)-(vi) & (2) HB 735/Ch. 690, 2009 MSAR # 8062	Annual Jan 1	<p>(b) The Secretary [of Budget and Management] shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual report covering all units of the executive branch of State Government, including a unit with an independent personnel system, for each fiscal year that:</p> <ol style="list-style-type: none"> <li>(1) provides information about <ol style="list-style-type: none"> <li>(i) employee performance and efficiency;</li> <li>(ii) use of leave by State employees;</li> <li>(iii) incentive awards;</li> <li>(iv) whistleblower proceedings;</li> <li>(v) each denial of a pay increase, each disciplinary suspension, each grievance, each involuntary demotion, and each rejection on probation; and</li> <li>(vi) a summary of the equal employment opportunity report required under § 5-204 of this Article, including hiring, firing, promotions, terminations, and rejections on probation, by race, sex, and age;</li> </ol> </li> <li>(2) provides statistics and rankings that compare minority group State employees to all State employees in all job categories;</li> <li>(3) provides information about part-time work and, in the Secretary's discretion, alternate work schedules, work days, and work locations;</li> <li>(4) provides information on the total number of positions designated as special appointments, including special appointments designated with regard to political affiliation, belief, or opinion; and</li> <li>(5) makes any recommendations about conditions in State employment that the Secretary considers advisable.</li> </ol> <p>(c) The report required by this section shall be submitted on or before January 1 following the fiscal year to which it applies.</p>

Citation MSAR #	How Often Due	Topic
SPP § 2-302(e)(1) SB 212/Ch. 474, 2014 MSAR # 10211	Annual Unspecified	(1) At least annually, the Secretary [of Budget and Management] shall report on the Equal Employment Opportunity Program established in § 5–202 of this Article to the Joint Committee on Fair Practices and State Personnel Oversight. (2) The head of a personnel system in the Legislative and Judicial branches may report periodically on equal employment opportunity programs and policies in effect in that personnel system to the Joint Committee on Fair Practices and State Personnel Oversight.
SPP § 5-204(5) HB 774/Ch. 347, 1996 MSAR # 694	Annual unspecified	The Secretary [of the Department of Budget and Management] shall: (1) administer the Program in compliance with all applicable State and federal laws governing equal employment opportunity; (2) adopt regulations, policies, and directives to implement the Program; (3) evaluate the equal employment efforts in each unit in the Program; (4) take any action necessary and permitted by law to enforce this subtitle; and (5) at least annually report on the [Equal Employment Opportunity] Program to the Governor.
SPP § 4-302(b) HB 735/Ch. 690, 2009 MSAR # 7927	Annual Jan 1	(b) The Secretary [of Budget and Management] shall submit to the Governor and, subject to § 2–1246 of the State Government Article, to the General Assembly an annual report covering all units of the executive branch of State Government, including a unit with an independent personnel system, for each fiscal year that: (1) provides information about (i) employee performance and efficiency; (ii) use of leave by State employees; (iii) incentive awards; (iv) whistleblower proceedings; (v) each denial of a pay increase, each disciplinary suspension, each grievance, each involuntary demotion, and each rejection on probation; and (vi) a summary of the equal employment opportunity report required under § 5–204 of this Article, including hiring, firing, promotions, terminations, and rejections on probation, by race, sex, and age; (2) provides statistics and rankings that compare minority group State employees to all State employees in all job categories; (3) provides information about part–time work and, in the Secretary’s discretion, alternate work schedules, work days, and work locations; (4) provides information on the total number of positions designated as special appointments, including special appointments designated with regard to political affiliation, belief, or opinion; and (5) makes any recommendations about conditions in State employment that the Secretary considers advisable. (c) The report required by this section shall be submitted on or before January 1 following the fiscal year to which it applies.
EN § 9-1605.2(j)(6)(ix) HB 628/Ch. 666, 2008 MSAR # 7038	Annual Jan 1	(6) [The Bay Restoration Fund Advisory] Committee shall: ... (ix) Beginning January 1, 2006, and every year thereafter, report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on its findings and recommendations.  <b>Staffing Statement:</b> Environment § 9-1605.2(j)(8) the Department of the Environment, Department of Agriculture, Department of Planning, Department of Natural Resources, and Department of Budget and Management shall provide staff support for the Committee.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EX ORD 01.01.1998.07 (b)(2) MSAR # 1425	Annual Nov 1	By November 1, the Department [of Budget and Management] shall report to the General Assembly, subject to the provisions of Section 2-1312 [now 2-1246] of the State Government Article, and to the Board on the transactions, the level of outstanding debt, and the levels of debt issued and redeemed in the preceding fiscal year.
SF § 3-609(h) SB 60/Ch. 351, 2001 MSAR # 1252	Annual Jan 1	By January 1 of each year, the Secretaries of Budget and Management and General Services shall submit a report, subject to § 2-1246 of the State Government Article, to the General Assembly on the moneys: (1) appropriated to the [Construction Contingency] Fund; (2) authorized for expenditure from the Fund; and (3) expended from the Fund.
SF § 7-236(b) MSAR # 673	Annual 1st day of each regular session	(b) On the 1st day of each regular session of the General Assembly, the Secretary of Budget and Management shall submit, subject to § 2-1246 of the State Government Article, to the appropriate committees of the General Assembly a report that: (1) states the total number of additional staff positions for which the Board of Public Works has given approval since the last regular session; and (2) for each position, states: (i) the type; (ii) the salary or wages; and (iii) the reasons for the approval.
SF § 3-503(c) MSAR # 203	Annual Unspecified	Subject to § 2-1246 of the State Government Article, the Secretary [of Budget and Management] shall submit to the General Assembly an annual report that includes, in detail: (1) the text of any regulations that have been adopted under this section and are currently in effect; and (2) a statement of any problems involved in ensuring compliance with this subtitle.
SF § 7-317(h)(2) SB 334/Ch. 172, 1999 HB 751/Ch. 173, 1999 MSAR # 325	Annual Oct 1	(h) For each program, project or activity receiving funds appropriated under subsection (g) (3) of this section, the Governor shall: (1) develop appropriate statements of vision, mission, key goals, key objectives, and key performance indicators and report these statements in a discrete part of the State budget submission, which shall also provide data for key performance indicators; and (2) report annually, subject to § 2-1246 of the State Government Article, to the General Assembly no later than October 1 on: (i) total funds expended, by program and subdivision, in the prior fiscal year from the [Cigarette Restitution] Fund established under this section; and (ii) the specific outcomes or public benefits resulting from that expenditure.

Citation MSAR #	How Often Due	Topic
SF § 14-305(a)(1) HB 1370/Ch. 154, 2012 MSAR # 9408	Annual Within 90 days after the end of the fiscal year	<p>(1) Within 90 days after the end of the fiscal year, each unit [Department of Budget &amp; Management] shall report to the Governor’s Office of Minority Affairs, the certification agency, and, subject to § 2–1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight.</p> <p>(2) A report under this subsection shall for the preceding fiscal year:</p> <ul style="list-style-type: none"> <li>(i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise;</li> <li>(ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts; and</li> <li>(iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit;</li> <li>(iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and</li> <li>(v) contain other such information as required by the Governor’s Office of Minority Affairs and the certification agency and approved by the Board.</li> </ul> <p>(3) A report under this subsection shall be in a form prescribed by the Governor’s Office of Minority Affairs and the certification agency and approved by the Board.</p> <p><b>Staffing Statement:</b> § 11-101(x)</p> <ul style="list-style-type: none"> <li>(1) "Unit" means an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement contract.</li> <li>(2) "Unit" does not include: <ul style="list-style-type: none"> <li>(i) a bistate, multistate, bicounty, or multicounty governmental agency; or</li> <li>(ii) a special tax district, sanitary district, drainage district, soil conservation district, water supply district, or other political subdivision of the State.</li> </ul> </li> </ul>
HB 935/Ch. 203, 2003 MSAR # 2249	Annual Unspecified	<p>SB 197/Ch. 453, Sec. 3, 2002 as amended by HB 935/Ch. 203, 2003:</p> <p>(1) Beginning in fiscal year 2007 and each fiscal year thereafter, each county and Baltimore City shall use the savings resulting from this [Circuit Courts - Rental of Space for Clerks of Court] Act solely to increase local expenditures for the circuit courts or related public safety purposes;</p> <p>(2) In fiscal years 2007 through 2014, each county and Baltimore City shall report to the Department of Budget and Management on or before November 1 on circuit court or related public safety expenditures to which the savings resulting from this Act have been applied. The Department of Budget and Management shall report these expenditures to the Chief Judge of the Court of Appeals and, subject to § 2-1246 of the State Government Article, to the General Assembly; and</p> <p>(3) Circuit court or related public safety expenditures required under this section shall be used to supplement and may not supplant existing local expenditures for the same purpose.</p>

Citation MSAR #	How Often Due	Topic
SB 323/Ch. 440(8), 2002 MSAR # 1871	Annual Unspecified	<p>HB 716/Ch. 677, Sec. 2, 2001 as amended by SB 323/Ch. 440, Sec. 8, 2002:</p> <p>(1) Beginning in fiscal year 2003 and each fiscal year thereafter, each county and Baltimore City shall use the local fiscal savings resulting from this [Circuit Courts - Funding of Law Clerks ] Act solely to increase local expenditures for circuit court or related public safety purposes;</p> <p>(2) In fiscal years 2003 through 2010, each county and Baltimore City shall report to the Department of Budget and Management on or before November 1 on circuit court or related public safety expenditures to which the savings resulting from this Act have been applied. The Department of Budget and Management shall report these expenditures to the Chief Judge of the Court of Appeals and, subject to § 2-1246 of the State Government Article, to the General Assembly; and</p> <p>(3) Circuit court or related public safety expenditures required under this section shall be used to supplement and may not supplant existing local expenditures for the same purpose.</p>
SF § 3-1002(e) HB 137/Ch. 7, 2007 MSAR # 6094	Annual Jan	<p>(e)(1) The Department [of Budget and Management] shall provide a report to the Senate Budget and Taxation Committee and House Appropriations Committee in January of each year on the contents of the State [State Agencies -- Managing for Results] comprehensive plan and the State's progress toward the goals outlined in the plan.</p> <p>(2) The report shall include details on each agency's progress.</p> <p>(3) The Senate Budget and Taxation Committee and House Appropriations Committee may hold hearings after receiving the report.</p> <p>(4) The first report shall be submitted on or before January 31, 2005 and shall include a presentation of the first managing for results state comprehensive plan.</p>
SPP § 8-105(e) MSAR # 1507	Annual b/f 15th day of session	<p>(1) Subject to § 2-1246 of the State Government Article, the Secretary [of Budget and Management] shall report all amendments to the Standard Pay Plan to the General Assembly on or before the 15th day of the next regular legislative session.</p> <p>(2) If the General Assembly rejects an amendment, the appropriate reduction in pay rates takes effect as of the next fiscal year.</p>
HU § 5-304(b)(3)(ii) HB 268/Ch. 385, 2009 MSAR # 7906	Annual Nov 1	<p>In consultation with the Secretary [of Human Resources], the Secretary of Budget and Management shall report, subject to § 2–1246 of the State Government Article, to the Senate Finance Committee and the House Appropriations Committee of the General Assembly:</p> <p>...</p> <p>(ii) on or before November 1 of each year, on the number of recipients, children of current or former recipients, foster youth, and obligors hired and retained by the principal Departments within the executive branch of State Government.</p>
HU § 8-507(c) SB 566/Ch. 79(2), 2012 HB 699/Ch. 80(2), 2012 MSAR # 9107	Biennial Dec 1, 2013, and at least every 2 years thereafter	<p>On or before December 1, 2013, and at least every 2 years thereafter, the Governor’s Office for Children and the agencies of the Children’s Cabinet shall submit a report to the Governor and, in accordance with § 2–1246 of the State Government Article, the Senate Finance Committee, the House Ways and Means Committee, and the Joint Committee on Children, Youth, and Families on the implementation and outcomes of state–funded home visiting programs.</p> <p><b>Staffing Statement:</b> From Fiscal Note: “Agencies of the Children’s Cabinet” includes the Department of Budget and Management, Department of Disabilities, Department of Health and Mental Hygiene, Department of Human Resources, Department of Juvenile Service, and the Maryland State Department of Education.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 7-118(a) MSAR # 132	Biennial Feb 1	Subject to § 2-1246 of the State Government Article, the Secretary [of Department of Budget and Management] shall provide to the General Assembly on a biennial basis by no later than February 1 of the fiscal year preceding the fiscal year the report covers, a report that contains a statement of the estimated amount by which exemptions from taxation reduce, for the year: (1) State revenues; and (2) revenues that the State collects for local governments.
HB 72/Ch. 397(30), 2011 MSAR # 8922	Biennial Jan 1	The Secretary of the Department of Budget and Management shall report biennially, beginning on January 1, 2013, to the Governor and the General Assembly, in accordance with § 2-1246 of the State Government Article, on the financial health of the several systems. The Secretary's report shall reflect the State system's progress towards achieving the statutory funding goals, and shall include recommendations concerning modifications to the funding methods or benefits structure.
SB 721/Ch. 403(3(b)), 2003 MSAR # 2160	Other Dec 31- and every 4 years thereafter	(a) Beginning September 1, 2004, and every 4 years thereafter, the Department of Budget and Management shall conduct, or hire an independent third party not affiliated with the Department of Budget and Management or the State Retirement Agency to conduct, a peer benefits study of the several systems. (b) The findings of either the Department of Budget and Management or the independent third party shall be submitted to the Chairman of the Joint Committee on Pensions on or before December 31 of that year.
SG § 10-132.1 SB 383/Ch. 380, 2001 MSAR # 8044	Periodically Once every 8 years	(a) Submission.- (1) Subject to subsection (b) of this section, the adopting authority for each unit shall every 8 years, beginning on or after October 1, 2001, submit to the Governor and to the [Joint Committee on Administrative, Executive, and Legislative Review] Committee a schedule of regulations to be reviewed under this part during the following 8 years. (2) (i) To the extent possible and reasonable, an adopting authority shall schedule related regulations to be reviewed concurrently. (ii) Unless good cause exists for publishing a larger group of regulations concurrently, the largest group of regulations that an adopting authority may schedule for review concurrently shall be a subtitle. (b) Certificate of exemption.- (1) At the time that a unit's regulations are scheduled for review under this part, an adopting authority may certify to the Committee and the Governor that the review of a regulation or group of related regulations would not be effective or cost-effective and is exempt from the review process under this subtitle because the regulation or group of related regulations was: (i) adopted to implement a federally mandated or federally approved program; or (ii) initially adopted or comprehensively amended during the preceding 8 years. (2) An adopting authority issuing a certificate of exemption shall provide the Governor and Committee with written justification for the certificate of exemption. (3) If there is more than one adopting authority for a regulation or group of related regulations for which an exemption is to be certified, each adopting authority shall sign the certificate of exemption and written justification required under this subsection. (c) Review of exempt regulations.- At any time during a review cycle, the Governor or Committee may ask that an adopting authority review a regulation or group of regulations for which a certificate of exemption has been issued, notwithstanding the claim of exemption.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 8-3A-02(c) HB 735/Ch. 690, 2009 MSAR # 7928	Periodically Dec 31 of each gubernatorial election year	In accordance with § 2–1246 of this Article, on or before December 31 of each gubernatorial election year, the Secretary of Budget and Management shall submit a report to the Governor, the President of the Senate, and the Speaker of the House of Delegates on the total number of state employees employed with regard to political affiliation, belief, or opinion under this section.
SPP § 8-103(b) HB 458/Ch. 274, 2008 MSAR # 6893	Quarterly Jul 15/Oct 15/Jan 15/Apr 15	(b)(1) Subject to § 2–1246 of the State Government Article, the Secretary [of the Department of Budget & Management] shall submit to the Department of Legislative Services, on or before July 15, October 15, January 15, and April 15 of each fiscal year: <ul style="list-style-type: none"> <li>(i) a list of the position, pay grade and step, title, name, and pay rate of each employee who was included in the Executive Pay Plan as of the last day of the preceding fiscal quarter; and</li> <li>(ii) the details of any lump–sum increases given to employees in the Executive Pay Plan during the preceding fiscal quarter.</li> </ul> (2)(i) the quarterly reports required under paragraph (1) of this subsection shall include each flat–rate employee position in the Executive Pay Plan. <ul style="list-style-type: none"> <li>(ii) each flat–rate employee position included in the quarterly reports under subparagraph (i) of this paragraph shall be assigned a unique identifier that: <ol style="list-style-type: none"> <li>1. describes the program to which the position is assigned for budgetary purposes; and</li> <li>2. corresponds to the position identification number used in the budget data provided annually by the secretary to the Department of Legislative Services.</li> </ol> </li> </ul>
SF § 3-609(g)(1) MSAR # 627	Trigger Report Prior to seeking approval from the Board of Public Works	Prior to seeking approval from the Board of Public Works, the Department of General Services and the Department of Budget and Management shall: <ul style="list-style-type: none"> <li>(i) provide written notice to the budget committees on the planned use of the funds; and</li> <li>(ii) allow 45 days for review and comment by the budget committees.</li> </ul>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: <ul style="list-style-type: none"> <li>(i) the corrective actions taken; or</li> <li>(ii) a schedule for when specific corrective actions will be implemented.</li> </ul> (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-103(c) MSAR # 668	Trigger Report upon completion of study	<p>(a) In general.-</p> <p>(1) The Secretary shall continually conduct studies on the needs of units of the Executive Branch of the State government and of private entities to which the State appropriates money.</p> <p>(2) To obtain the information that the Secretary wants in estimating the needs of the unit or entity, the Secretary may:</p> <p>(i) question any officer or employee of the unit or entity; and</p> <p>(ii) examine the records of the unit or entity.</p> <p>(b) Revenue estimates.- The Secretary shall:</p> <p>(1) continually compare the needs of the units of the Executive Branch of the State government and of the private entities with the revenues that are collected;</p> <p>(2) prepare estimates of revenues that will be available for the State budget;</p> <p>(3) prepare any other estimates of revenues that the Governor requests;</p> <p>(4) study the revenue structure of the State;</p> <p>(5) evaluate the sources of State revenues; and</p> <p>(6) recommend to the Governor:</p> <p>(i) appropriate changes in the revenue structure of the State; and</p> <p>(ii) new sources of State revenues.</p> <p>(c) Recommendations on State units.-</p> <p>(1) The studies of the units of the Executive Branch of the State government shall include:</p> <p>(i) program analyses; and</p> <p>(ii) careful consideration of the administration, organization, functions, and duties of the units, to identify duplication or overlap.</p> <p>(2) On the basis of the studies, the Secretary shall report to the Governor on changes that the Secretary believes would result in economy or efficiency or otherwise would be in the State's best interest, including:</p> <p>(i) elimination or reduction of State programs;</p> <p>(ii) abolition of positions;</p> <p>(iii) changes in procedures; and</p> <p>(iv) reorganization or consolidation of units.</p> <p>(3) The Secretary shall send a copy of each report under this subsection, subject to § 2-1246 of the State Government Article, to the Executive Director of the Department of Legislative Services.</p>
SF § 3-602(h)(ii) MSAR # 1915	Trigger Report request for total project funding	<p>(h) A request for total project funding may be authorized jointly by the Secretaries of Budget and Management and General Services if:</p> <p>(1) (i) the planning, design, construction, and equipment funds for the project have been authorized and itemized in the State budget bill or a supplementary appropriation bill; or</p> <p>(ii) the Secretaries make a determination, supported in writing and submitted to the Legislative Policy Committee of the General Assembly and the Board of Public Works, that:</p> <p>1. total project funding is time critical and will result in significant cost savings;</p> <p>2. there is compelling reason why the procedure required in this paragraph cannot be adopted; and</p> <p>3. circumstances necessitate that consideration of the total project funding occur during the legislative interim, rather than during the legislative session; and</p> <p>(2) (i) the total project funding request has been submitted to the Legislative Policy Committee for its review and comment;</p> <p>(ii) written comment from the Legislative Policy Committee has been received or 45 days have elapsed after the Legislative Policy Committee has received the request and all supporting information; and</p> <p>(iii) the request has been approved by the Board of Public Works.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 688/Ch. 302(2), 2004 MSAR # 2425	Trigger Report within 30 calendar days of delegation of duties	That, if the Secretary [of Budget and Management] delegates the Secretary's duties under this [State Employees - Unused Annual Leave - Special Pay Plan] Act to any other agency or unit of State government, the Secretary shall notify the Senate Budget and Taxation Committee and the House Appropriations Committee in writing within 30 calendar days.
SF § 3-602(f)(2) MSAR # 8046	Trigger Report request for an appropriation	(f) Submission to General Assembly.- (1) This subsection applies only to capital projects that involve construction of permanent or long-time duration. (2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly: (i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and (ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project. (g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as: (1) design/build which involves a single solicitation to design and build the facility; or (2) "fast track" in which design and construction are implemented concurrently.
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
GP § 4-501(c)(6) HB 270/Ch. 94, 2014 MSAR # 10247	Trigger Report If the Secretary of Budget and Management adopts regulations under paragraph (5)(v) of this subsection adopts regulations	If the Secretary of Budget and Management adopts regulations under paragraph (5)(v) of this subsection, the Secretary shall report, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the personal records exempted from the requirements of this subsection.
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 8526	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 6668	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>

## Business & Economic Development, Department of

Citation MSAR #	How Often Due	Topic
<p>EC § 11-324 HB 1050/Ch. 306, 2008 MSAR # 7173</p>	<p>Annual Oct 1</p>	<p>(a) Required. On or before October 1 of each year, the Authority shall submit a report to:</p> <ol style="list-style-type: none"> <li>(1) the Governor;</li> <li>(2) the governing body of each county in which the facility is located;</li> <li>(3) the Department; and</li> <li>(4) in accordance with § 2-1246 of the State Government Article, the General Assembly.</li> </ol> <p>(b) Contents. The report shall include a complete operating and financial statement and a summary of the activities of the Authority during the preceding fiscal year.</p> <p><b>Staffing Statement:</b> Economic Development § 11-303 This subtitle is self-executing and fully authorizes the Secretary [of the Department of Business and Economic Development] to create a local redevelopment authority.</p> <p>§ 11-304. Incorporation. (a) Filing of articles.- The Secretary shall execute and file proposed articles of incorporation of an authority with the State Department of Assessments and Taxation.</p> <p>(b) Required contents.- The proposed articles of incorporation shall state:</p> <ol style="list-style-type: none"> <li>(1) the name of the authority;</li> <li>(2) that the authority is formed under this subtitle;</li> <li>(3) the names, addresses, and terms of office of the first members of the Board of the authority;</li> <li>(4) the location of the principal office of the authority;</li> <li>(5) the purposes for which the authority is formed; and</li> <li>(6) the powers of the authority, subject to the restrictions or limitations on the powers of the authority under this subtitle.</li> </ol> <p>(c) Effect of filing.- Acceptance of the articles for record by the State Department of Assessments and Taxation is conclusive evidence of the formation of the authority.</p>
<p>EC § 14-102 SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9200</p>	<p>Annual Unspecified</p>	<p>The Department [of Business and Economic Development], the Maryland State Office of Minority Business Enterprise, the Division of Labor and Industry of the Department of Labor, Licensing, and Regulation, and the Public Service Commission shall summarize their efforts to promote the policies related to broadening the ownership of capital in their respective annual reports as required by law.</p>
<p>EC § 5-1407(b) SB 600/Ch. 530, 2014 HB 742/Ch. 531, 2014 MSAR # 10218</p>	<p>Annual Dec 15</p>	<p>On or before December 15 of each year, the Department [of Business &amp; Economic Development] and the Comptroller shall submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the Senate Budget and Taxation Committee, the House Committee on Ways and Means, and the Tax Credit Evaluation Committee a report outlining the findings of the Department and the comptroller and any other information of value in determining the effectiveness of the tax incentives authorized under this subtitle.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EC § 6-623 SB 601/Ch. 532, 2014 HB 741/Ch. 533, 2014 MSAR # 10220	Annual Jan 1	<p>(a)(1) on or before January 1, 2016, and January 1 of each subsequent year, the Department [of Business &amp; Economic Development] shall submit a report on the implementation of the [Maryland E-Nnovation Initiative] Program to the Governor and, in accordance with § 2-1246 of the State Government Article, the Senate Budget and Taxation Committee and the House Ways and Means Committee.</p> <p>(2) the Department shall publish the report on the Department's web site in a publicly available format.</p> <p>(3) the report published on the web site may not include any proprietary or confidential information.</p> <p>(b) the report shall include, with respect to each nonprofit institution of higher education that has received an allocation of funds from the Fund:</p> <p>(1) the name and address of the institution;</p> <p>(2) the names of the individuals making decisions on behalf of the institution regarding expenditure of the funds allocated;</p> <p>(3) the amount of funds received during the previous fiscal year;</p> <p>(4) the cumulative amount of funds received; and</p> <p>(5) the amount of funds remaining unspent at the end of the previous fiscal year.</p>
SB 323/Ch. 449(3), 2004 HB 806/Ch. 206(3), 2004 MSAR # 2402	Annual Sep 1	<p>That the Department of Business and Economic Development shall report, on or before September 1 of each year, in accordance with § 2-1246 of the State Government Article to the Legislative Policy Committee on the results of the implementation of the provisions of this [Economic Development Financial Assistance - Minority Business Enterprise Procurement Goals] Act.</p>
SF § 7-314(j) HB 147/Ch. 444, 2005 MSAR # 2958	Annual Jan 1	<p>(1) The Department of Business and Economic Development shall submit to the Legislative Policy Committee by January 1 of each year a list of guidelines for the kinds of performance requirements that may be negotiated with a loan or grant applicant.</p> <p>(2) The Department of Business and Economic Development may modify these guidelines as needed, upon approval of the Legislative Policy Committee .</p> <p>(3) An executive agency may depart from these guidelines as needed, upon approval of the Legislative Policy Committee.</p>
HB 685/Ch. 471, 1997 MSAR # 640	Annual Dec 1	<p>Section 5, chs. 111 and 112, Acts 1994, as amended by § 1, ch. 471, Acts 1997: That on or before December 1 of each year, the Maryland Tourism Development Board, together with the Secretary of Business and Economic Development, shall submit to the Legislative Policy Committee of the General Assembly a report addressing the following:</p> <p>(1) The specific use of the tourism advertising funds provided by this Act;</p> <p>(2) Data quantifying the success of Maryland's increased tourism marketing efforts;</p> <p>(3) Tourism marketing strategies used by other states in Maryland's primary market and their impact on Maryland's market share;</p> <p>(4) Efforts by the Board to generate additional revenues for the Maryland Tourism Development Board Fund; and</p> <p>(5) Other short- and long-term strategies for tourism development that, if adopted, could help improve Maryland's competitive position with its neighboring states.</p>

Citation MSAR #	How Often Due	Topic
EC § 5-419 HB 1050/Ch. 306, 2008 MSAR # 7345	Annual Dec 31	<p>On or before December 31 of each year, the [Maryland Industrial Development Financing] Authority shall submit a report on its conditions and operations to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly and the Chair of the Joint Audit Committee.</p> <p><b>Staffing Statement:</b> § 5-406 There is a Maryland Industrial Development Financing Authority in the Department [of Business and Economic Development].</p>
EC § 5-512(c)(4) HB 1050/Ch. 306, 2008 MSAR # 7167	Annual Dec 31	<p>(c) The [Maryland Small Business Development Financing] Authority shall:</p> <p>(4) on or before December 31 of each year, submit a report on its condition and operations to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</p> <p><b>Staffing Statement:</b> § 5-505 There is a Maryland Small Business Development Financing Authority in the Department [of Business and Economic Development].</p>
EC § 5-555(h) HB 1050/Ch. 306, 2008 MSAR # 7343	Annual Dec 31	<p>Annual report. On or before December 31 of each year, the [Maryland Small Business Development Financing] Authority shall submit a report on the [Equity Participation Investment] Program to the General Assembly in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> § 5-505 There is a Maryland Small Business Development Financing Authority in the Department [of Business and Economic Development].</p>
EC § 3-404(e) HB 1050/Ch. 306, 2008 MSAR # 7260	Annual Dec 1	<p>The Secretary [of the Department of Business and Economic Development] shall submit a report each year on the operation and performance of the [Partnership for Workforce Quality] Program to the Governor, the Maryland Economic Development Commission, the Governor's Workforce Investment Board, and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</p> <p><b>Staffing Statement:</b> § 3-402 There is a Partnership for Workforce Quality Program within the Department of Business and Economic Development.</p>
EC § 2-207(a) HB 1051/Ch. 307, 2008 MSAR # 7252	Annual Jan 15	<p>(a) On or before January 15 of each year, the [Maryland Economic Development] Commission shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on its activities during the previous year.</p> <p>(b) The report shall include a review of initiatives taken by the Commission and the Department to implement the economic development strategic plan.</p> <p><b>Staffing Statement:</b> § 1-201 There is a Maryland Economic Development Commission in the Department of Business and Economic Development.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-314(g)(1) SB 508/Ch. 430, 2004 MSAR # 2456	Annual Jan 1	<p>(1) The Department of Business and Economic Development shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly before January 1 of each year:</p> <p>(i) the financial status of the program and a summary of its operations for the preceding fiscal year;</p> <p>(ii) for the previous 3 fiscal years, the status of account disbursements for economic development projects reviewed by the Legislative Policy Committee under this section; and</p> <p>(iii) for the previous 3 fiscal years, the status of job creation, capital investment, and other measures of economic development for each economic development project reviewed by the Legislative Policy Committee under this section.</p> <p>(2) If the job creation, capital investment, and other measures of economic development described in paragraph (1) of this subsection are lower than negotiated according to subsection (h) (1) of this section, the report shall contain an explanation.</p> <p>(3) Upon receipt of the report, the Legislative Policy Committee shall have 60 days to review and comment on the report, during which time the Department of Business and Economic Development shall provide any additional information regarding this Fund as requested by the Legislative Policy Committee.</p>
EC § 4-216(d) SB 458/Ch. 181, 2008 MSAR # 7305	Annual Oct 1	On or before October 1 of each year beginning in 2012, in cooperation with the Board and the Maryland Association of Destination Marketing Organizations, the Department [of Business & Economic Development] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the effectiveness of the funding provided under subsections (b) and (c) of this section in increasing visitor attendance and visitor spending in Maryland.
EX ORD 01.01.2010.13 F(4) MSAR # 8884	Annual Jun 30	<p>By June 30 of each year, the [Governor's] Commission [on Small Business] shall submit an annual report to the Governor detailing its activities in the preceding calendar year, along with any appropriate recommendations.</p> <p><b>Staffing Statement:</b> H. Operational Support. The Commission will be staffed by the Department of Business and Economic Development.</p>
EC § 3-205 HB 1050/Ch. 306, 2008 MSAR # 7169	Annual Dec 15	<p>(a) The [Maryland Life Sciences] Advisory Board shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on or before December 15 of each year.</p> <p>(b) The report shall include any recommendations from the advisory board and a summary of the activities of the Advisory Board during the preceding year.</p> <p><b>Staffing Statement:</b> Economic Development § 3-202(a) there is a Maryland Life Sciences Advisory Board in the Department [of Business and Economic Development].</p>
EC § 6-307 HB 1050/Ch. 306, 2008 MSAR # 7336	Annual Dec 31	On or before December 31 of each year, the Department [of Business and Economic Development] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the business entities certified as eligible for job creation tax credits in the preceding fiscal year.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>TG § 10-725(h)(1) HB 723/Ch. 518, 2008 MSAR # 6926</p>	<p>Annual Jan 10</p>	<p>(h)(1) On or before January 10 of each year, the Department [of Business &amp; Economic Development] shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, on the initial tax credit certificates awarded under this section for the prior calendar year.</p> <p>(2) The report required under paragraph (1) of this subsection shall include for each initial tax credit certificate awarded:</p> <ul style="list-style-type: none"> <li>(i) the name of the qualified investor and the amount of credit awarded or allocated to each investor;</li> <li>(ii) the name and address of the qualified Maryland biotechnology company that received the investment giving rise to the credit under this section and the county where the qualified Maryland biotechnology company is located; and</li> <li>(iii) the dates of receipt and approval by the Department of all applications for initial tax credit certificates.</li> </ul> <p>(3) The report required under paragraph (1) of this subsection shall summarize for the category of qualified investors:</p> <ul style="list-style-type: none"> <li>(i) the total number of applicants for initial tax credit certificates under this section in each calendar year;</li> <li>(ii) the number of applications for which initial tax credit certificates were issued in each calendar year; and</li> <li>(iii) the total initial tax credit certificates authorized under this section for all calendar years under this section.</li> </ul>
<p>EC § 5-1307(b) SB 206/Ch. 338, 2008 MSAR # 7306</p>	<p>Annual Dec 15</p>	<p>On or before December 15 of each year, the Department [of Business &amp; Economic Development] shall:</p> <ul style="list-style-type: none"> <li>(1) assess the effectiveness of the benefits provided to the BRAC revitalization and incentive zones in attracting and retaining businesses within BRAC revitalization and incentive zones; and</li> <li>(2) submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly a report outlining the findings of the Department and any other information of value in determining the effectiveness of the benefits under this subtitle.</li> </ul>
<p>TG § 10-733(i) HB 803/Ch. 390, 2013 MSAR # 9537</p>	<p>Annual Jan 10</p>	<p>(1) on or before January 10 of each year, the Department [of Business &amp; Economic Development] shall report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly, on the initial tax credit certificates awarded under this section for the prior calendar year.</p> <p>(2) the report required under paragraph (1) of this subsection shall include for each initial tax credit certificate awarded:</p> <ul style="list-style-type: none"> <li>(i) the name of the qualified investor and the amount of credit awarded or allocated to each qualified Maryland cybersecurity company;</li> <li>(ii) the name and address of the qualified Maryland cybersecurity company that received the credit under this section and the county where the qualified Maryland cybersecurity company is located; and</li> <li>(iii) the dates of receipt and approval by the Department of all applications for initial tax credit certificates.</li> </ul> <p>(3) the report required under paragraph (1) of this subsection shall summarize for the categories of qualified investors and qualified Maryland cybersecurity companies:</p> <ul style="list-style-type: none"> <li>(i) the total number of applicants for initial tax credit certificates under this section in each calendar year;</li> <li>(ii) the number of applications for which initial tax credit certificates were issued in each calendar year; and</li> <li>(iii) the total initial tax credit certificates authorized under this section for all calendar years under this section.</li> </ul>

Citation MSAR #	How Often Due	Topic
SG § 9-1A-35(d) SB 3/Ch. 4, 2007 Special Session MSAR # 6670	Annual Unspecified	<p>(d) fund managers receiving grants under this section shall:</p> <ol style="list-style-type: none"> <li>(1) keep proper records of funds and accounts;</li> <li>(2) provide an annual report to the Governor and, in accordance with § 2-1246 of this Article, the General Assembly on investment capital and loans made pursuant to subsection (c) of this section; and</li> <li>(3) be subject to audit by the Office of Legislative Audits of the Department of Legislative Services.</li> </ol> <p><b>Staffing Statement:</b> SG § 9-1A-35 (c)(1) in this subsection, “eligible fund manager” means an entity that has:</p> <ol style="list-style-type: none"> <li>(i) invested in small, minority, and women-owned businesses in the state for at least a 5-year period; and</li> <li>(ii) at least 75% of its entire investment portfolio in debt and equity and near equity types of investments made for the purpose of investing in small, minority, and women-owned businesses for the purpose of creating and retaining jobs in the state.</li> </ol> <p>(2) subject to the provisions of paragraph (3) of this subsection, the Board of Public Works shall make grants to eligible fund managers to provide investment capital and loans to small, minority, and women-owned businesses in the state.</p> <p>(3) the Board of Public Works shall ensure that eligible fund managers allocate at least 50% of the funds from this account to small, minority, and women-owned businesses in the jurisdictions and communities surrounding a video lottery facility.</p>
SB 359/Ch. 4, 1994 MSAR # 240	Annual Unspecified	Section 2, ch. 555, Acts 1993, as reenacted without change by § 1, ch. 4, Acts 1994, approved Feb. 28, 1994, and effective from date of enactment, provides that "the Department of Economic and Employment Development [now Department of Business and Economic Development] shall submit an annual report to the General Assembly, subject to § 2-1312 [now § 2-1246] of the State Government Article, that summarizes the details of its activities under this Act, including the nonproprietary details of the activities of the private sector participants."
EC § 5-709(b) HB 1050/Ch. 306, 2008 MSAR # 7339	Annual Dec 15	On or before December 15 of each year, the Department [of Business and Economic Development] and the Comptroller shall submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly a report outlining the findings of the Department and the comptroller and any other information of value in determining the effectiveness of the tax credits provided under § 5-707(b) of this [Enterprise Zones] subtitle.
EC § 14-103(e) SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9201	Annual Sep 1	On or before September 1 each year, the Department [of Business & Economic Development] shall submit a report to the Governor’s Office of Minority Affairs and, subject to § 2-1246 of the State Government Article, the General Assembly on: <ol style="list-style-type: none"> <li>(1) the identity of the Minority Business Enterprise brokerage and investment management services firms used by any fund established under this Article in the immediately preceding fiscal year;</li> <li>(2) the percentage and dollar value of the assets under the custody of each entity that are under the investment control of Minority Business Enterprise brokerage and investment management services firms in each allocated asset class; and</li> <li>(3) the measures the entity undertook in the immediately preceding fiscal year in accordance with subsection (c)(2) of this section.</li> </ol>

Citation MSAR #	How Often Due	Topic
EC § 5-315 HB 1050/Ch. 306, 2008 MSAR # 7338	Annual Jan 1	Before January 1 of each year, the Department [of Business and Economic Development] shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, to the General Assembly on the number, amount, use, and economic benefits of financial assistance provided under this subtitle [Maryland Economic Development Assistance Authority and Fund]
EC § 6-529(a) SB 70/Ch. 175, 2013 MSAR # 9809	Annual Jan 1	<p>(1) On or before January 1, 2013, and January 1 of each subsequent year, the Department [of Business &amp; Economic Development] shall submit a report on the implementation of the [Invest Maryland] Program to the Governor and, in accordance with § 2–1246 of the State Government Article, to the Senate Budget and Taxation Committee and the House Ways and Means Committee.</p> <p>(2) the Department shall publish the report on the Department’s web site in a publicly available format.</p> <p>(3) the report published on the web site may not include any proprietary or confidential information.</p>
EC § 3-109 HB 1050/Ch. 306, 2008 MSAR # 7259	Annual Unspecified	<p>The [Maryland Advisory] Commission [on Manufacturing Competitiveness] shall submit a report each year to the Governor and, in accordance with § 2–1246 of the State Government Article, to the General Assembly on the progress of the Commission in implementing policies to assist manufacturing in the State.</p> <p><b>Staffing Statement:</b> § § 3-101 Establishment.- There is a Maryland Advisory Commission on Manufacturing Competitiveness in the Department [of Business and Economic Development].</p>
TG § 10-732(f) SB 296/Ch. 478, 2012 MSAR # 9101	Annual Dec 31	On or before December 31 of each year, the Department [of Business & Economic Development] shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on the number of credits certified issued in the previous calendar year. [Income Tax Credit – Security Clearance Expenses]
TG § 10-730(e) SB 183/Ch. 28, 2013 MSAR # 9820	Annual Jan 1	<p>On or before January 1 of each year, the Department [of Business and Economic Development] shall report to the Governor and, subject to § 2–1246 of the State Government Article, the General Assembly, on:</p> <p>(1) the number of film production entities submitting applications under subsection (c) of this section;</p> <p>(2) the number and amount of tax credit certificates issued under subsection (d) of this section;</p> <p>(3) the number of local technicians, actors, and extras hired for film production activity during the reporting period;</p> <p>(4) a list of companies doing business in the State, including hotels, that directly provided goods or services for film production activity during the reporting period; and</p> <p>(5) any other information that indicates the economic benefits to the State resulting from film production activity during the reporting period.</p>

Citation MSAR #	How Often Due	Topic
EC § 2-123(c) HB 1315/Ch. 150, 2013 MSAR # 9525	Annual Dec 31	<p>On or before December 31, 2013, and each year thereafter, the Department [of Business &amp; Economic Development] shall submit a report on the economic development programs that were administered by the Department during the previous fiscal year to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</p> <p>(d)(1) the report required under this section shall include the following data, if applicable, on the economic development programs administered by the Department:</p> <ul style="list-style-type: none"> <li>(i) the number of jobs created;</li> <li>(ii) the number of jobs retained;</li> <li>(iii) the estimated amount of state revenue generated; and</li> <li>(iv) any additional information required by the Department through regulations.</li> </ul> <p>(2) the report required under this section shall include data in the aggregate and disaggregated by:</p> <ul style="list-style-type: none"> <li>(i) each economic development program; and</li> <li>(ii) each recipient of assistance from an Economic Development Program.</li> </ul>
EC § 11-207 SB 55/Ch. 15, 2010 MSAR # 8163	Annual Dec 31	<p>On or before December 31 of each year, the [Maryland Military Installation] Council shall report its findings and recommendations to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly.</p> <p><b>Staffing Statement:</b> Economic Development § 11-205 The Department [of Business and Economic Development] shall provide staff support to the Council.</p>
TG § 10-721(g)(1) HB 1197/Ch. 90, 2007 MSAR # 6460	Annual Jan 10	<p>(1) On or before January 10 of each year, the Department [of Business and Economic Development] shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, on the credits approved under this section. [Research and Development Tax Credit]</p> <p>(2) The report required under paragraph (1) of this subsection shall include for each individual or corporation approved to receive a credit under subsection (b)(1) and (2) of this section in the prior calendar year:</p> <ul style="list-style-type: none"> <li>(i) the individual's or corporation's name and address; and</li> <li>(ii) the amount of the credit approved.</li> </ul> <p>(3) The report required under paragraph (1) of this subsection shall include the name of the individual or corporation and the aggregate amount of credits approved in all calendar years for each individual or corporation under subsection (b)(1) and (2) of this section.</p> <p>(4) The report required under paragraph (1) of this subsection shall summarize for the credits approved under subsection (b)(1) of this section and for the credits approved under subsection (b)(2) of this section:</p> <ul style="list-style-type: none"> <li>(i) the total number of applicants for credits under this section in each calendar year;</li> <li>(ii) the number of applications for which a tax credit was approved in each calendar year; and</li> <li>(iii) the total credits authorized under this section for all calendar years under this section.</li> </ul>
EC § 4-510(b) HB 1050/Ch. 306, 2008 MSAR # 7262	Annual Unspecified	<p>The [Maryland State Arts] Council:</p> <ul style="list-style-type: none"> <li>(1) shall publish an annual report; and</li> <li>(2) may publish other material.</li> </ul> <p><b>Staffing Statement:</b> § 4-503 There is a Maryland State Arts Council in the Department [of Business &amp; Economic Development].</p>

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2011.07 K MSAR # 9005	Annual Nov 1	<p>Reporting. By November 1 of each year, the [Maryland War of 1812 Bicentennial] Commission shall submit a report to the Governor and General Assembly including an update on the Plan of Action, implementation timetables and benchmarks, and recommendations for any legislative, administrative, or other action the Commission deems necessary to further its mission.</p> <p><b>Staffing Statement:</b> I. Staff Coordination. The Governor shall appoint an Executive Director within the Division of Tourism, Film and the Arts to provide and coordinate staff for the Commission. The Maryland Historical Trust, the Maryland State Archives and other agencies shall assist when requested by the Commission.</p>
ED § 24-801(l) SB 286/Ch. 191, 2010 MSAR # 8399	Annual Dec 15	<p>(1) the [Governor's P-20 Leadership] Council shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(2) the report shall set forth any recommendations from the Council and summarize the Council's activities during the preceding year.</p> <p><b>Staffing Statement:</b> (g)(1) there is an Executive Committee of the [Governor's P-20 Leadership] Council that shall Direct the Council in its work.</p> <p>(2) the Executive Committee shall include the following members:</p> <ul style="list-style-type: none"> <li>(iii) the Secretary of Labor, Licensing, and Regulation;</li> <li>(iv) the Secretary of Business and Economic Development;</li> <li>(v) the Chancellor of the University System of Maryland; and</li> <li>(vi) the State Superintendent of Schools</li> </ul> <p>...</p> <p>(j) members of the Executive Committee shall provide the primary staff support necessary for the Council.</p>
EC § 4-210 HB 1050/Ch. 306, 2008 MSAR # 7991	Annual Publish	<p>The Board shall:</p> <ul style="list-style-type: none"> <li>(1) protect, preserve, promote, and restore the natural, historical, scenic, and cultural resources in the State;</li> <li>(2) generate revenue through the sale of goods and services related to tourism in accordance with § 4-215 of this subtitle; and</li> <li>(3) publish and submit to the Maryland Economic Development Commission and the Secretary an annual report and other material that the Board considers appropriate.</li> </ul> <p><b>Staffing Statement:</b> § 4-208(a) Staff.- The Office shall provide staff for the Board.</p> <p>(b) Facilities, equipment, and supplies.- The Board shall use the facilities, equipment, and supplies of the Office to conduct its business.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 6823	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6799	Trigger Report any unit of State government that has five or more repeat audit findings	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <p>(i) the corrective actions taken; or</p> <p>(ii) a schedule for when specific corrective actions will be implemented.</p> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 8527	Trigger Report any unit of State government that has five or more repeat audit findings	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <p>(i) the corrective actions taken; or</p> <p>(ii) a schedule for when specific corrective actions will be implemented.</p> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public-private partnership	<p>(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing.</p> <p>(c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year.</p> <p>(d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 7-314(l) SB 508/Ch. 430, 2004 MSAR # 2465	Trigger Report Upon submission to the LPC to request for approval for the transfer of funds	Upon submission to the Legislative Policy Committee of a proposed budget amendment to transfer money from the [Revenue Stabilization] Account provide, subject to § 2-1246 of the State Government Article, to the Legislative Policy Committee: <ol style="list-style-type: none"> <li>(1) a detailed description of: <ol style="list-style-type: none"> <li>(i) the proposed use of the funds;</li> <li>(ii) the manner in which the proposed use meets the criteria as set forth in this section;</li> <li>(iii) the degree to which the proposed use of funds will advance statewide or local economic development strategies and objectives; and</li> <li>(iv) the degree to which available sources of federal, State, local, and private financial support has been sought and will be utilized;</li> </ol> </li> <li>(2) the terms, conditions, and performance requirements of any grant or loan for which the funds are to be used;</li> <li>(3) a comprehensive economic analysis of the proposed use of the funds which estimates: <ol style="list-style-type: none"> <li>(i) the economic impact to the State and the local jurisdictions affected;</li> <li>(ii) a minimum level of net economic benefits to the public sector;</li> <li>(iii) the number of jobs expected to be created as a result of the proposed economic development project and the percentage of those jobs that are expected to be held by Maryland residents;</li> <li>(iv) the wage rates and benefit packages for the jobs expected to be created as a result of the proposed economic development project; and</li> <li>(v) any other appropriate financial or economic benefits;</li> </ol> </li> <li>(4) any other analysis or information that is requested by the Legislative Policy Committee; and</li> <li>(5) the date on which the executive agency expects to disburse the funds to the proposed recipient.</li> </ol>

### Capital Debt Affordability Committee

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-102(d) SB 979/Ch. 640, 2010 HB 1370/Ch. 641, 2010 MSAR # 8487	Annual Oct 1	The annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of Public-Private Partnership operating leases agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year
SF § 8-112(b) HB 766/Ch. 695, 2010 MSAR # 8410	Annual Oct 1	On or before October 1 of each year, the [Capital Debt Affordability] Committee shall submit to the Governor and the General Assembly the Committee's estimate of the total amount of new State debt that prudently may be authorized for the next fiscal year.
SF § 8-112(e)(3) HB 766/Ch. 695, 2010 MSAR # 8411	Annual Oct 1	At the same time that the [Capital Debt Affordability] Committee makes its report as required under subsection (b) of this section, the Committee shall submit to the Governor and the General Assembly the Committee's estimate of the amount of new bonds for academic facilities that prudently may be authorized in the aggregate for the next fiscal year by the University System of Maryland, Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College.

## Chesapeake Bay Commission

Citation MSAR #	How Often Due	Topic
NR § 8-301 MSAR # 844	Annual Jul 1	The [Chesapeake Bay] Commission shall collect, analyze, and disseminate information pertaining to the region and its resources for the respective legislative bodies. The Commission shall prepare an annual report indicating the status of environmental and economic issues involving the Chesapeake Bay and the progress of coordinative efforts by the member states.

## Chesapeake Bay Trust

Citation MSAR #	How Often Due	Topic
NR § 8-1924 SB 311/Ch. 275(2), 2010 HB 943/Ch. 276(2), 2010 MSAR # 8330	Annual Oct 1	<p>(a) on or before October 1 of each year, the [Chesapeake Bay] Trust, in consultation with the Corps Board shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</p> <p>(b) the report shall include a complete operating and financial statement covering the operations of the Corps Board and a summary of the activities of the Corps Board during the preceding fiscal year.</p> <p><b>Staffing Statement:</b> NR § 8-1916 (b) the [Chesapeake Bay] Trust shall provide staff support for the Corps Board.</p>
NR § 8-1906(11) SB 62/Ch. 10, 2014 MSAR # 10076	Annual Unspecified	<p>The [Chesapeake Bay] Trust shall have the powers and duties to: ...</p> <p>(11) Report annually to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, its activities during the preceding year together with any recommendations or requests deemed appropriate to further the purposes of the Trust.</p>
SB 311/Ch. 275(4), 2010 HB 943/Ch. 276(4), 2010 MSAR # 8331	Trigger Report at least 30 days prior to the adoption	<p>That the Chesapeake Bay Trust, in consultation with the Advisory Board of the Chesapeake Conservation Corps Program, shall:</p> <p>(a) develop a plan for the recruitment of volunteers to participate in the Chesapeake Conservation Corps Program that incorporates direct volunteer recruitment with focus on young individuals from disadvantaged backgrounds, as well as recruitment through qualified organizations;</p> <p>(b) develop a plan to centrally administer volunteer stipend payments;</p> <p>(c) develop a plan that establishes mechanisms that are intended to assist in team building among volunteer participants and increase the understanding and sense of commitment to the overall Chesapeake Conservation Corps Program by volunteer participants, including measures that uniformly identify Chesapeake Conservation Corps Program volunteer participants to the public while a project is carried out; and</p> <p>(d) provide a draft of the plans required under this section to the Senate Education, Health, and Environmental Affairs Committee and the House Environmental Matters Committee for review and comment at least 30 days prior to the adoption and implementation of the plans by the Chesapeake Bay Trust.</p> <p><b>Staffing Statement:</b> NR § 8-1916 (b) the [Chesapeake Bay] Trust shall provide staff support for the Corps Board.</p>

## Chesapeake Employers' Insurance Company

Citation MSAR #	How Often Due	Topic
IN § 24-310(e) SB 745/Ch. 570, 2012 MSAR # 9130	Annual Sep 1	On or before September 1 each year, the Board [for the Chesapeake Employers' Insurance Company] shall submit a report to the Governor's Office of Minority Affairs and, in accordance with § 2-1246 of the State Government Article, the General Assembly on: (1) the identity of the minority business enterprise brokerage and investment management services firms used by the Board in the immediately preceding fiscal year; (2) the percentage and dollar value of the company assets that are under the investment control of minority business enterprise brokerage and investment management services firms; and (3) the measures the board undertook in the immediately preceding fiscal year in accordance with subsection (c)(2) of this section.

## Civil Rights, Maryland Commission on

Citation MSAR #	How Often Due	Topic
SG § 20-207(c) HB 211/Ch. 580, 2011 MSAR # 9049	Annual Jan 1	On or before January 1 of each year, the Commission [on Civil Rights] shall submit a report on the work of the Commission to the Governor and, subject to § 2-1246 of this Article, to the General Assembly.

## Clean Energy Center, Maryland

Citation MSAR #	How Often Due	Topic
EC § 10-826(a) HB 1337/Ch. 137, 2008 MSAR # 7012	Annual Oct 1	(a) On or before October 1 of each year, the [Maryland Clean Energy] Center shall report to the Governor, the Administration, and, in accordance with § 2-1246 of the State Government Article, the General Assembly. (b) The report shall include a complete operating and financial statement covering the Center's operations and a summary of the Center's activities during the preceding fiscal year.

## College Savings Plan of Maryland Board

Citation MSAR #	How Often Due	Topic
<p>ED § 18-19A-07(b)&amp;(c) HB 447/Ch. 47, 2004 MSAR # 2483</p>	<p>Annual Within 120 days after the close of each fiscal year</p>	<p>(b)(1) Within 120 days after the close of each fiscal year, the [College Savings Plan of Maryland] Board shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly a report including:</p> <ul style="list-style-type: none"> <li>(i) A financial accounting of the Plan, including: <ul style="list-style-type: none"> <li>1. An annual review of the Plan which shall include: <ul style="list-style-type: none"> <li>A. The status of the investment program;</li> <li>B. The assets held in each class of investment;</li> <li>C. The percentage and dollar value of assets placed with outside managers;</li> <li>D. The income produced by each class of investment;</li> <li>E. The income produced by each investment manager;</li> <li>F. The total deposits into the Plan for the past year; and</li> <li>G. The total withdrawals from the Plan for the past year; and</li> </ul> </li> <li>2. A detailed account of the operating and administrative budget for the Plan, which shall include a complete list of revenue sources and expenditures detailing the line item expenditures for: <ul style="list-style-type: none"> <li>A. Salaries, wages, and fringe benefits</li> <li>B. Technical and special fees;</li> <li>C. Communication;</li> <li>D. Travel;</li> <li>E. Contractual services;</li> <li>F. Supplies and materials;</li> <li>G. Equipment;</li> <li>H. Fixed charges; and</li> <li>I. Other expenses;</li> </ul> </li> </ul> </li> <li>(ii) The number of new account holders during the previous fiscal year;</li> <li>(iii) Efforts in marketing the Plan; and</li> <li>(iv) Any recommendations of the Board concerning the operation of the Plan.</li> </ul> <p>(2) The Board shall make available to each account holder a copy of a summary of the report and the option to purchase the full report at a nominal charge.</p> <p>(c) The audit required by subsection (a)(2) of this section and the report required by subsection (b) of this section, at the Board's discretion, may be combined with any other audit or report for the same fiscal year required to be submitted by the Board to the Governor and the General Assembly.</p>

Citation MSAR #	How Often Due	Topic
ED § 18-1916(b)&(c) HB 447/Ch. 47, 2004 MSAR # 2507	Annual Within 120 days after the close of each fiscal year	<p>(b)(1) Within 120 days after the close of each fiscal year, the [College Savings Plan] Board shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly a report including:</p> <ul style="list-style-type: none"> <li>(i) The audit of the outside independent auditor;</li> <li>(ii) A financial accounting of the Trust, including: <ul style="list-style-type: none"> <li>1. The annual review of the comprehensive investment plan which shall include: <ul style="list-style-type: none"> <li>A. The status of the investment program, including investment income matched to projected enrollment costs under the existing prepaid contracts;</li> <li>B. The assets held in each class of investment, the amount of funds held in any cash pool, the amount of funds held in fixed assets investments, and the amount of funds held in equity investments;</li> <li>C. The percentage and dollar value of assets placed with outside managers;</li> <li>D. The income produced by each class of investment; and</li> <li>E. The income produced by each investment manager; and</li> </ul> </li> <li>2. A detailed account of the operating and administrative budget for the Trust, which shall include a complete list of revenue sources and expenditures detailing the line item expenditures for: <ul style="list-style-type: none"> <li>A. Salaries, wages, and fringe benefits;</li> <li>B. Technical and special fees;</li> <li>C. Communication;</li> <li>D. Travel;</li> <li>E. Contractual services;</li> <li>F. Supplies and materials;</li> <li>G. Equipment;</li> <li>H. Fixed charges; and</li> <li>I. Other expenses.</li> </ul> </li> </ul> </li> <li>(iii) The number of prepaid contracts entered into during the previous fiscal year;</li> <li>(iv) Efforts by the Board in marketing the Trust of prepaid contracts; and</li> <li>(v) Any recommendations of the Board concerning the operation of the Trust.</li> </ul> <p>(2) The Board shall make available to each account holder a copy of a summary of the report and the option to purchase the full report at a nominal charge.</p> <p>(c) The audit required by subsection (a)(2) of this section and the report required by subsection (b) of this section may be combined with any other audit or report for the same fiscal year required to be submitted by the Board to the Governor and the General Assembly.</p>

## Comptroller of the Treasury

Citation MSAR #	How Often Due	Topic
SG § 20-904(b)(2)(ii) HB 51/Ch. 120(2), 2009 MSAR # 7550	Annual Unspecified	<p>(a) If the State has sufficient money available at the time an award is made against the State under this article, the State shall pay the award as soon as practicable within 20 days after the award is final.</p> <p>(b)(1) If sufficient money is not available at the time an award is made against the State under this article, the affected State unit or officer shall report the outstanding award to the State Comptroller.</p> <p>(2) the Comptroller shall:</p> <ul style="list-style-type: none"> <li>(i) keep an accounting of all outstanding awards; and</li> <li>(ii) report the accounting annually to the Governor.</li> </ul>

Citation MSAR #	How Often Due	Topic
ART 2B § 14-203 MSAR # 1448	Annual Unspecified	<p>The Comptroller shall include in his annual reports statements giving statistical information as to the alcoholic beverages business in this State, which, in his opinion, shall be of interest to the public and industry; it being the intent and purpose of this section to furnish a basis for annual comparison as to the scope of the industry in Maryland, and the consuming habits of Maryland residents.</p> <p>Annual Report required by State Finance and Procurement Article § 2-102 States:</p> <p>(a) On or before the 10th day of each regular session of the General Assembly, the Comptroller shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual report on the fiscal operations of the State.</p> <p>(b) The report shall state:</p> <p>(1) for the fiscal year in which the report is made:</p> <p>(i) the estimated State revenues; and</p> <p>(ii) the estimated State expenditures; and</p> <p>(2) for the preceding fiscal year:</p> <p>(i) the total State funds;</p> <p>(ii) the total State revenues;</p> <p>(iii) the amount of revenues that the State received from each source;</p> <p>(iv) the total State expenditures;</p> <p>(v) the purposes of the expenditures;</p> <p>(vi) each amount that the State claims is due from a political subdivision;</p> <p>(vii) each amount that the State claims is due from an officer of a political subdivision who, by law, collects revenues for the State;</p> <p>(viii) the total funds, from all State sources, that the State transferred to each political subdivision; and</p> <p>(ix) the amount of those transferred funds, as calculated for each \$100 of assessed value of property in a political subdivision.</p>
TG § 10-804.1(e)(1)(iii) SB 444/Ch. 177, 2008 HB 664/Ch. 178, 2008 MSAR # 6833	Annual Mar 1	<p>(1) The Comptroller shall: ...</p> <p>(iii) on or before March 1 of each year, based on information provided in income tax returns and the data submitted under this subsection, submit a report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, concerning the corporate income tax.</p> <p>(2) The report required under this subsection shall:</p> <p>(i) summarize the information submitted under this section; and</p> <p>(ii) provide detailed analyses of the characteristics of corporate taxpayers, including:</p> <p>1. historical series of data and detailed reports for the reported year; and</p> <p>2. the distribution of Maryland taxable income, income tax liability, and other elements of the corporate income tax such as tax credits, modifications to income, and net operating loss carryovers.</p> <p>(3) The information provided in the report shall be provided by various categories, including: business category; and</p> <p>(i) business category; and</p> <p>(ii) various measures of size, such as taxable income, in-state and worldwide payroll, and in-state and worldwide gross receipts.</p> <p>(g) The Comptroller shall adopt appropriate regulations to implement the provisions of this section.</p>

Citation MSAR #	How Often Due	Topic
TG § 10-718(f) HB 280/Ch. 459, 2001 MSAR # 1198	Annual Dec 1	(f) On or before December 1, 2005 and each December 1 thereafter, the Comptroller shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, regarding the credit allowed under this section, including: (1) the number of individuals who have claimed the credit, the amount allowed as credits, and the additional number of individuals covered by long-term care insurance as a result of the credit; and (2) the savings under the State's Medical Assistance Program as a result of additional individuals being covered by long-term care insurance as a result of the credit.
EC § 5-709(b) HB 1050/Ch. 306, 2008 MSAR # 7339	Annual Dec 15	On or before December 15 of each year, the Department [of Business and Economic Development] and the Comptroller shall submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly a report outlining the findings of the Department and the comptroller and any other information of value in determining the effectiveness of the tax credits provided under § 5-707(b) of this [Enterprise Zones] subtitle.
HB 1391/Ch. 692(3), 2008 MSAR # 7308	Annual Jan 1	That: (a) The Maryland Health Care Commission and the Office of the Comptroller annually shall study: (1) the number of Maryland families, by income level, claiming the State income tax exemption for dependent children; (2) the value to a family of the State income tax exemption for dependent children, by income level; and (3) the effect of the provisions of § 10-211.1 of the Tax – General Article, as enacted by Section 1 of this [Kids First] Act, on the number and percentage of children in the State who are uninsured; (b) The Commission and the Office shall report on their findings from the study required under this section to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before January 1 of each year.
TG § 10-720(e)(2)(i) HB 464/Ch. 493, 2010 MSAR # 8400	Annual Oct 1	On or before October 1, 2007 and each year thereafter, the Comptroller and the [Energy] Administration jointly shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly a written report regarding: 1. the number of certifications and taxpayers claiming the credit under this section; 2. the name and physical location of each taxpayer issued an initial credit certificate; 3. the maximum credit amount approved for each taxpayer; 4. the geographical distribution of the credits claimed; and 5. any other available information the administration determines to be meaningful and appropriate. (ii) the Comptroller shall ensure that the information is presented and classified in a manner consistent with the confidentiality of tax return information.
EC § 4-216(c)(3)(ii) SB 458/Ch. 181, 2008 MSAR # 7304	Annual Aug 1	(3) the Comptroller shall: (i) determine the classification codes that shall be included in tourism tax revenues under this subsection after consulting with the Department; and (ii) on or before August 1 of each year, report the amount of the qualifying tourism tax increment to the Governor, the Department, the Department of Budget and Management, and, in accordance with § 2-1246 of the State Government Article, the General Assembly.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
TG § 13-940 HB 313/Ch. 594, 2014 MSAR # 10227	Annual Dec 1, 2013-2019	On or before December 1 of each year, the Office of the Comptroller shall report to the House Ways and Means Committee and the Senate Budget and Taxation Committee, in accordance with § 2-1246 of the State Government Article, on the implementation of §§ 13-935 through 13-939 of this part [PART VII. INCOME TAX REFUND WITHHOLDING -WARRANTS].
TG § 10-402(c)(2)(vii) SB 444/Ch. 177, 2008 HB 664/Ch. 178, 2008 MSAR # 6831	Annual Mar 1	<p>On or before March 1, 2009, and March 1 of each year thereafter, and notwithstanding any confidentiality requirements, the Comptroller shall prepare and submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, a comprehensive report on the use of single sales factor apportionment by manufacturing corporations that provides, at a minimum:</p> <ol style="list-style-type: none"> <li>1. the number of corporations filing tax returns for the taxable year that ended during the second preceding calendar year that use single sales factor apportionment and the number of such corporations having a Maryland income tax liability for that taxable year;</li> <li>2. the number of corporations paying less in Maryland income tax for that taxable year as a result of using single sales factor apportionment and the aggregate amount of Maryland income tax savings for all such corporations for that taxable year as a result of using single sales factor apportionment; and</li> <li>3. the number of corporations paying more in Maryland income tax for the taxable year as a result of using single sales factor apportionment and the aggregate amount of additional Maryland income tax owed by those corporations for the taxable year as a result of using single sales factor apportionment.</li> </ol>
TG § 10-223(c) SB 79/Ch. 18, 1998 MSAR # 60	Annual Jan 1	<p>(a) Beginning with individual tax returns for the 1986 tax year, and for all subsequent tax years, the Comptroller shall collect and compile information from income tax returns regarding the various elements of the State income tax and, for the State and for each county and the City of Baltimore, the impact of those various elements on various classes of Maryland taxpayers and on revenues.</p> <p>(b) Contents of database.- The data base shall be comprehensive and shall include the following:</p> <ol style="list-style-type: none"> <li>(1) component items of federal adjusted gross income, including loss items and preference income;</li> <li>(2) components of itemized deductions;</li> <li>(3) components of Maryland addition and subtraction modifications; and</li> <li>(4) the number of taxpayers reporting each of the elements contained in items (1), (2), and (3) of this subsection.</li> </ol> <p>(c) Annual reports.- On or before January 1 of the second year after returns are received for a tax year, the Comptroller shall submit to the Governor and, subject to § 2-1246 of the State Government Article, the President of the Senate and the Speaker of the House of Delegates a report providing the information compiled for that tax year.</p>

Citation MSAR #	How Often Due	Topic
SF § 2-102 MSAR # 244	Annual Jan (10 days into session)	<p>(a) On or before the 10th day of each regular session of the General Assembly, the Comptroller shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual report on the fiscal operations of the State.</p> <p>(b) Contents.- The report shall state:</p> <p>(1) for the fiscal year in which the report is made:</p> <p>(i) the estimated State revenues; and</p> <p>(ii) the estimated State expenditures; and</p> <p>(2) for the preceding fiscal year:</p> <p>(i) the total State funds;</p> <p>(ii) the total State revenues;</p> <p>(iii) the amount of revenues that the State received from each source;</p> <p>(iv) the total State expenditures;</p> <p>(v) the purposes of the expenditures;</p> <p>(vi) each amount that the State claims is due from a political subdivision;</p> <p>(vii) each amount that the State claims is due from an officer of a political subdivision who, by law, collects revenues for the State;</p> <p>(viii) the total funds, from all State sources, that the State transferred to each political subdivision; and</p> <p>(ix) the amount of those transferred funds, as calculated for each \$100 of assessed value of property in a political subdivision.</p>
SF § 2-107(b) SB 108/Ch. 361, 2003 MSAR # 2101	Biennial Dec 1	<p>(a) As provided by the Comptroller by regulation, each unit of State government that imposes fees of any kind shall maintain and make available to the Comptroller up-to-date data regarding:</p> <p>(1) the services or functions for which fees are imposed and the associated levels of the fees; and</p> <p>(2) a comparison of the actual revenues generated by the fees and the total costs of providing the service or performing the function for which the fees are imposed.</p> <p>(b) The Comptroller shall prepare and submit to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly, on a biennial basis on or before December 1 of every other year, a report compiling the data made available to the Comptroller under subsection (a) of this section.</p>
SF § 6-106(b) SB 1/Ch. 2(8), 2007 Special Session HB 1/Ch. 2(8), 2007 Special Session MSAR # 7153	Periodically Dec/Mar/Sep	<p>(1) In December, March, and September of each year, the Board [of Revenue Estimates] shall submit to the Governor and, in accordance with 2-1246 of the State Government Article, to the General Assembly, a report that:</p> <p>(i) contains an itemized statement of the estimated State revenues from all sources for the fiscal year following the fiscal year in which the report is made; and</p> <p>(ii) includes any recommendations of the Board.</p> <p>(2)(i) Subject to subparagraph (ii) of this paragraph, the Governor shall state the most recent estimates of revenues reported by the Board in the proposed budget and any supplemental budget submitted to the General Assembly.</p>
SF § 6-104(c) SB 1/Ch. 2(8), 2007 Special Session HB 1/Ch. 2(8), 2007 Special Session MSAR # 7152	Triennially Dec 1, 2008, and every third year thereafter	<p>(1) On or before December 1, 2008, and December 1 of every third year thereafter, the Bureau [of Revenue Estimates] shall submit to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly a tax incidence study measuring the burden of all the major taxes imposed by the State and how that burden is shared among taxpayers of different income levels.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 785/Ch. 497(5), 2007 MSAR # 6187	Trigger Report promptly forward notice of the adoption of a federal reduced cigarette ignition propensity standard	The Comptroller shall monitor federal actions regarding the establishment of fire safety standards for cigarettes and promptly forward notice of the adoption of a federal reduced cigarette ignition propensity standard to the Department of Legislative Services, 90 State Circle, Annapolis, Maryland 21401.
TG § 11-106(b)(3) HB 694/Ch. 513, 2004 MSAR # 2435	Trigger Report within 90 days after enactment of legislation by US Congress.	<p>Within 90 days after the enactment of legislation by the U.S. Congress consenting to the agreement and authorizing States that are parties to the agreement to require remote sellers to collect and remit the sales and use taxes of those states, the Comptroller shall prepare and submit to the Governor and, subject to § 2-1246 of the State Government Article, the Senate Budget and Taxation Committee and the House Committee on Ways and Means proposed regulations and draft legislation that:</p> <ul style="list-style-type: none"> <li>(i) identify and implement: <ul style="list-style-type: none"> <li>1. any changes to state statutes, regulations, or policies that need to be made in order to bring the state into compliance with the agreement; and</li> <li>2. any other changes to state laws that would not be required but that the comptroller recommends should reasonably be made in connection with implementing the agreement; and</li> </ul> </li> <li>(ii) for each change identified under item (i) of this paragraph: <ul style="list-style-type: none"> <li>1. estimates the impact of that change on state sales and use tax revenue; and</li> <li>2. identifies and explains any fiscal or policy issues that would be associated with the change.</li> </ul> </li> </ul>
HB 760/Ch. 114(2), 1994 MSAR # 6036	Trigger Report on request	The Department of Agriculture, the Office of the Comptroller, and the Department of the Environment shall study and report to the Environmental Matters Committee and the Economic and Environmental Affairs Committee [now Education, Health & Environmental Affairs Committee] no later than August 1, 1994, and thereafter on request, on the implementation of coordinated inspection programs for gasoline service stations and for any other consumer and environmental inspections performed by these and other units of State government.
TG § 10-108(b) SB 323/Ch. 440(16), 2002 MSAR # 1729	Trigger Report w/i 60 days after an amendment	<p>Within 60 days after an amendment of the Internal Revenue Code is enacted, the Comptroller shall prepare and submit to the Governor and, subject to § 2-1246 of the State Government Article, the President of the Senate and the Speaker of the House a report that outlines:</p> <ul style="list-style-type: none"> <li>(1) the changes in the Internal Revenue Code; and</li> <li>(2) the impact of those changes on State revenue and on various classes and types of taxpayers.</li> </ul>
HB 380/Ch. 617(3), 2013 MSAR # 9867	Trigger Report Within 5 days after the federal government recognizes same-sex marriage for purposes of the federal income tax	That Section 2 of this [Income Tax - Joint Returns - Married Couples] Act shall take effect on the recognition by the federal government of same-sex marriage for purposes of the federal income tax. Within 5 days after the federal government recognizes same-sex marriage for purposes of the federal income tax, the Office of the Comptroller shall notify the Department of Legislative Services. If Section 2 of this Act takes effect, Section 1 of this Act shall be abrogated and of no further force and effect.

## Court of Appeals

Citation MSAR #	How Often Due	Topic
CJ § 3-8C-12 SB 469/Ch. 71, 2010 MSAR # 8524	Annual Nov 1	On or before November 1 of each year, the Chief Judge of the Court of Appeals shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on each Truancy Reduction Pilot Program established under this subtitle.
SPP § 27-406(c) HB 635/Ch. 688, 2010 MSAR # 8454	Annual Sep 1	On or before September 1 of each year, the Chief Judge of the Court of Appeals shall submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that provides: (1) the number of rehired retirees under subsection (a) of this section; (2) the employer rehiring a retiree under subsection (a) of this section; (3) the annual salary of each rehired retiree at the time of retirement; and (4) the current annual salary of each rehired retiree.

## Criminal Sentencing Policy, State Commission on

Citation MSAR #	How Often Due	Topic
CP § 6-209(a) SB 59/Ch. 14, 2012 HB 117/Ch. 15, 2012 MSAR # 9278	Annual Jan 31	The [State] Commission [on Criminal Sentencing Policy] shall review annually sentencing policy and practice and, on or before January 31 of each year, report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the activities of the preceding calendar year. (b) (1) The report shall: (i) include any changes to the sentencing guidelines made during the preceding year; (ii) review judicial compliance with the sentencing guidelines, including compliance by crime and by judicial circuit; (iii) review reductions or increases in original sentences that have occurred because of reconsiderations of sentences imposed under § 14-101 of the Criminal Law Article; and (iv) categorize information on the number of reconsiderations of sentences by crimes as listed in § 14-101(a) of the Criminal Law Article and by judicial circuit. (2) The Commission shall consider a sentence to a corrections options program to be within the sentencing guidelines if the sentence falls within a corrections options zone shown on the matrix.

## Cybersecurity, Information Technology, and Biotechnology, Joint Committee on

Citation MSAR #	How Often Due	Topic
SG § 2-10A-13(f) SB 172/Ch. 464, 2014 MSAR # 10131	Annual Dec 1	The [Joint] Committee [on Cybersecurity, Information Technology and Biotechnology] shall report its findings and recommendations to the Governor and, in accordance with § 2-1246 of this title, the Legislative Policy Committee, the Senate Finance Committee, and the House Economic Matters Committee on or before December 1 of each year.

## Deaf & Hard of Hearing, Office of the

Citation MSAR #	How Often Due	Topic
SG § 9-2407 HB 1187/Ch. 537, 2001 MSAR # 1947	Annual Jan 1	On or before January 1, 2002, and annually thereafter, the Director [of the Office of the Deaf and Hard of Hearing] shall submit to the Governor and, in accordance with § 2-1246 of this Article, to the members of the General Assembly, a report on: (1) the activities of the Office; (2) the status of programs and services facilitated by the Office; (3) statistics on compliance with State and federal laws related to deaf and hard of hearing individuals; and (4) recommendations for improved delivery of services for deaf and hard of hearing individuals.

## Disabilities, Maryland Department of

Citation MSAR #	How Often Due	Topic
HU § 7-616 SB 6/Ch. 3, 2007 MSAR # 6074	Annual Jan 1	On or before January 1 of each year, the Board [of Directors of the Assistive Technology Guaranteed Loan Fund], through the Secretary [of the Department of Disabilities], shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, on the number, amount, and use of loans and subsidies for which the program has provided guarantees of loans and subsidies of loan interest under this subtitle.  <b>Staffing Statement:</b> § 7-613. Assistive Technology Guaranteed Loan Fund. (a) established. There is an Assistive Technology Guaranteed Loan Fund in the Department [of Disabilities].
HU § 7-113(f) SB 52/Ch. 207, 2010 MSAR # 8202	Annual Oct 1	The Secretary [of the Department of Disabilities] shall submit an annual analysis of the State's progress in implementing the State Disabilities Plan and related performance objectives to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on or before October 1 of each year.
EX ORD 01.01.2007.13 MSAR # 6692	Annual Sep 30	F. Reports. The Interagency Transition Council shall annually report to the Governor about the goals and progress of the Interagency State Plan for Transitioning Youth with Disabilities on or before September 30 of each year.  <b>Staffing Statement:</b> D. Procedures. The following procedures apply to the Council: (1) Staffing. Staff support shall be provided by the Division of Rehabilitation Services of the Maryland State Department of Education.

Citation MSAR #	How Often Due	Topic
HG § 13-2105(6) SB 903/Ch. 236, 2008 MSAR # 7137	Annual Nov 30	<p>The [State Traumatic Brain Injury] Advisory Board shall: ...</p> <p>(6) Issue an annual report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before November 30, 2005, and each November 30 thereafter summarizing the actions of the Advisory Board and containing recommendations for:</p> <p>(i) Providing oversight in acquiring and utilizing state and federal funding dedicated to services for individuals with traumatic brain injuries;</p> <p>(ii) Building provider-capacity and provider-training that address the needs of individuals with traumatic brain injuries; and</p> <p>(iii) Improving the coordination of services for individuals with traumatic brain injuries; and</p> <p>(7) Disseminate copies of the annual report to the President of the Senate, Speaker of the House, and the Secretary of each Department represented on the Advisory Board.</p> <p><b>Staffing Statement:</b> § 13-2104(f) the Department of Health and Mental Hygiene and the Department of Disabilities shall jointly provide staff support and technical assistance for the [State Traumatic Brain Injury] Advisory Board.</p>
HG § 7-1006(c)(4)(i) SB 465/Ch. 501, 2010 HB 900/Ch. 502, 2010 MSAR # 8519	Annual Jul 1	<p>(i) On or before July 1 of each year, the Developmental Disabilities Administration and the Department of Disabilities shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, summarizing the statewide and regional information provided by the state residential centers in paragraph (3) of this subsection.</p> <p>(ii) The data shall be incorporated in the State's Olmsted plan, with recommendations to address the barriers that prevent individuals from living in the most integrated setting appropriate to meet the individual's needs.</p>
HU § 8-507(c) SB 566/Ch. 79(2), 2012 HB 699/Ch. 80(2), 2012 MSAR # 9107	Biennial Dec 1, 2013, and at least every 2 years thereafter	<p>On or before December 1, 2013, and at least every 2 years thereafter, the Governor's Office for Children and the agencies of the Children's Cabinet shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, the Senate Finance Committee, the House Ways and Means Committee, and the Joint Committee on Children, Youth, and Families on the implementation and outcomes of state-funded home visiting programs.</p> <p><b>Staffing Statement:</b> From Fiscal Note: "Agencies of the Children's Cabinet" includes the Department of Budget and Management, Department of Disabilities, Department of Health and Mental Hygiene, Department of Human Resources, Department of Juvenile Service, and the Maryland State Department of Education.</p>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <p>(i) the corrective actions taken; or</p> <p>(ii) a schedule for when specific corrective actions will be implemented.</p> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.

## Economic Development Corporation, Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EC § 10-132 HB 1050/Ch. 306, 2008 MSAR # 7342	Annual Oct 1	(a) Required. On or before October 1 of each year, the [Maryland Economic Development] Corporation shall submit a report to the Governor, the Maryland Economic Development Commission, and, in accordance with § 2-1246 of the State Government Article, the General Assembly. (b) Contents. The report shall include a complete operating and financial statement and summarize the activities of the corporation during the preceding fiscal year.
SB 1072/Ch. 3(2), 2009 MSAR # 7958	Monthly Unspecified	That the Maryland Economic Development Corporation, in accordance with § 2-1246 of the State Government Article, shall report monthly to the Senate Budget and Taxation Committee, the House Environmental Matters Committee, and the Legislative Policy Committee on the status of the State's business plan regarding the management and disposition of any assets acquired under this [Pimlico and Laurel Park Racetracks, Bowie Race Course Training Center, and Preakness Stakes - State Purchase or Condemnation] Act.
SB 1072/Ch. 3(2), 2009 MSAR # 7959	Trigger Report That if the Maryland Economic Development Corporation acquires property/Monthly	That if the Maryland Economic Development Corporation acquires property under this [Pimlico and Laurel Park Racetracks, Bowie Race Course Training Center, and Preakness Stakes - State Purchase or Condemnation] Act, the Corporation shall, before disposing of the property, consult with the Governor, the President of the Senate, the Speaker of the House of Delegates, the State Comptroller, the State Treasurer, and the Minority Leaders of the Senate and the House of Delegates concerning the disposition of the property.

## Education, Maryland State Board of

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 490/Ch. 433, 2003 MSAR # 2232	Annual Dec 31	HB 825/Ch. 685, Sec. 2, 2001 as amended by HB 490/Ch. 433, 2003: That, on or before December 31 of each year, the State Board of Education shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the implementation of this [Juvenile Justice [now Services] Alternative Education Pilot Program - Suspended and Expelled Students] Act.

## Education, Maryland State Department of

Citation MSAR #	How Often Due	Topic
ED § 7-101.2(h) SB 332/Ch. 2, 2014 MSAR # 10073	Annual Nov 1	In accordance with § 2–1246 of the State Government Article, the Department [of Education] shall report to the General Assembly by November 1 of each year on the implementation of the [Prekindergarten Expansion Grant] Program.
ED § 7-205.2(g) SB 876/Ch. 568, 2014 HB 811/Ch. 569, 2014 MSAR # 10223	Annual Dec 1	<p>On or before December 1 of the years 2015 through 2017, the Department shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly, regarding the effectiveness of the [Summer Career Academy Pilot] Program including:</p> <ul style="list-style-type: none"> <li>(1) the number of students participating in the Program from each eligible school system;</li> <li>(2) wage information regarding payments disbursed to students participating in the Program;</li> <li>(3) feedback from students participating in the program on ways to improve the Program;</li> <li>(4) the types of workforce skills and training that the students participating in the Program were able to acquire; and</li> <li>(5) recommendations to expand or discontinue the Program.</li> </ul>
SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280	Annual Dec 31	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2–1246 of the State Government Article, on the Council’s activities and recommendations regarding the procurement of health, educational, and social services by State agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor’s Grants Office;</li> <li>(x) the Executive Director of the Governor’s Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor’s Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the State budget.</li> </ul>
EX ORD 01.01.2006.02 MSAR # 6025	Annual Oct 1	<p>D. Reports. The [Maryland Child Care Subsidy Coordinating] Council shall report to the Governor by October 1, 2006 and annually thereafter.</p> <p><b>Staffing Statement:</b> A. 3. The Maryland State Department of Education and the Maryland Department of Human Resources shall provide the primary staff support necessary for the completion of the Council’s duties.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
ED § 7-119(d) SB 990/Ch. 638, 2009 HB 379/Ch. 639, 2009 MSAR # 7475	Annual Jan 31	On or before January 31 of each year, the Department [of Education] shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the data obtained under subsection (c)(2) of this section. [Education - Reporting Requirement - Class Size]
ED § 5-401(h)(2) SB 74/Ch. 25, 2010 MSAR # 8341	Annual Dec 31	The State Superintendent [of Schools] annually shall report the results of the budget review by December 31 to the Governor, the county governing body, and, subject to § 2-1246 of the State Government Article, the General Assembly.
ED § 22-307 HB 1139/Ch. 535, 2004 MSAR # 2538	Annual Unspecified	The Department [of Education] shall submit an annual report to the State Superintendent, the Governor, and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the aggregate educational outcomes of the [Juvenile Services] educational program for each residential facility.
ED § 7-424(f)(1) HB 1209/Ch. 687, 2008 MSAR # 7196	Annual Mar 31	<p>(1) the Department [of Education] shall submit a report on or before March 31 each year to the Senate Education, Health, and Environmental Affairs Committee and the House Ways and Means Committee, in accordance with 2-1246 of the State Government Article, consisting of a summary of the information included in the victim of bullying, harassment, or intimidation report forms filed with the county boards the previous year.</p> <p>(2) The report submitted by the Department shall include, to the extent feasible:</p> <ul style="list-style-type: none"> <li>(i) A description of the act constituting the bullying, harassment, or intimidation;</li> <li>(ii) The age of the victim and alleged perpetrator;</li> <li>(iii) The allegation of the alleged perpetrator's motive;</li> <li>(iv) A description of the investigation of the complaint and any corrective action taken by the appropriate school authorities;</li> <li>(v) The number of days a student is absent from school, if any, as a result of the incident; and</li> <li>(vi) The number of false allegations reported.</li> </ul>
SB 32/Ch. 207(4), 2003 MSAR # 2085	Annual Dec 31	<p>That each county board of education, including the Baltimore City Board of School Commissioners, shall report to the Maryland State Department of Education on or before October 1 of each year regarding:</p> <ul style="list-style-type: none"> <li>(1) the number of family hardship waivers that have been granted as a result of this [Children in – Informal Kinship Care Relationships] Act;</li> <li>(2) the fiscal impact on the local education agency of this Act including both a dollar amount and an assessment of future implications of this dollar amount on the local education agency; and</li> <li>(3) the amount of money that a local education agency received from other sources (i.e. other states, other counties) for a child placed in that county as the result of an informal kinship care relationship.</li> </ul> <p>The Maryland State Department of Education shall compile the reports from the county boards of education and the Baltimore City Board of School Commissioners and, subject to § 2-1246 of the State Government Article, shall submit a report that presents all of the data collected from the county boards in a comprehensive manner to the Senate Education, Health, and Environmental Affairs Committee and the House Ways and Means Committee on or before December 31 of each year.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 580/Ch. 617(4), 1998 MSAR # 93	Annual Sep 1	The State Department of Education shall report to the budget committees, the House Ways and Means Committee, and the Senate Finance Committee on or before September 1 of each year on the number of students enrolled in the enhanced program described in § 8-315 of the Education Article [Maryland School for the Blind] and the annual costs of the program. In addition, the Department shall report on any anticipated enrollment growth and future costs related to the enhanced program.
ED § 7-910(d)(3)(ii) SB 226/Ch. 457, 2002 MSAR # 1569	Annual Dec 31	(3) The Department [of Education] shall: (i) Monitor compliance with the requirements of accessibility of technology-based instructional products set forth in COMAR 13.A.05.02; and (ii) Report its findings, in accordance with § 2-1246 of the State Government Article, to the General Assembly on or before December 31 of each year.
ED § 7-4B-05(d) SB 87/Ch. 33, 2010 MSAR # 8351	Annual August 1	On or before August 1 of each year, the Department [of Education] shall, subject to § 2-1246 of the State Government Article, submit to the General Assembly a report of compliance with the provisions of this subtitle. [Fitness and Athletics Equity for Students with Disabilities Act]
ED § 7-424.2(k) HB 1160/Ch. 188, 2010 MSAR # 8476	Annual Jan 1	On or before January 1, 2011, and each year thereafter, the Department [of Education] shall submit a report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the implementation of State and local policies and regulations to address gangs, gang activity, and similar destructive or illegal group behavior described in this section.
EX ORD 01.01.2007.13 MSAR # 6692	Annual Sep 30	F. Reports. The Interagency Transition Council shall annually report to the Governor about the goals and progress of the Interagency State Plan for Transitioning Youth with Disabilities on or before September 30 of each year.  <b>Staffing Statement:</b> D. Procedures. The following procedures apply to the Council: (1) Staffing. Staff support shall be provided by the Division of Rehabilitation Services of the Maryland State Department of Education.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>SPP § 22-406(m)            SB 477/Ch. 479, 2013            HB 494/Ch. 480, 2013            MSAR # 9863</p>	<p>Annual            Oct 1</p>	<p>On or before October 1 of each year, the State Superintendent of Schools shall submit a report for the previous school year, to the Joint Committee on Pensions, in accordance with § 2-1246 of the State Government Article, that provides:</p> <p>(1) the number of rehired retirees under subsection (c)(4)(v) and (vi) and (8) of this section;</p> <p>(2)(i) the school and school system where each retiree was rehired; and            (ii) whether the school:</p> <ol style="list-style-type: none"> <li>1. was not making adequate yearly progress or was a school in need of improvement as defined under the Federal No Child Left Behind Act of 2001 and as implemented by the State Department of Education;</li> <li>2. was receiving funds under title 1 of the Federal No Child Left Behind Act of 2001; or</li> <li>3. has more than 50% of the students attending that school who are eligible for free and reduced-price meals established by the United States Department Of Agriculture; or</li> <li>4. provided an alternative education program for adjudicated youths or students who have been expelled, suspended, or identified for suspension or expulsion from a public school;</li> </ol> <p>(3) a copy of the annual staffing report generated by the State Superintendent of Schools in accordance with § 18-703(g)(1) of the Education Article certifying areas of critical shortage for the previous school year as evidenced by projected employment vacancies substantially exceeding projected qualified graduates;</p> <p>(4) the subject matter that each rehired retiree is was teaching;</p> <p>(5) the salary of each rehired retiree; and</p> <p>(6) the total number of years each retiree has been reemployed at the school where the retiree was rehired for the previous school year.</p> <p>(7) the percentage of student population composed of children in poverty that is required to be present in a school in that school system in order for that school to qualify as a Title 1 school.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SPP § 23-407(m) SB 477/Ch. 479, 2013 HB 494/Ch. 480, 2013 MSAR # 9926	Annual Oct 1	<p>On or before October 1 of each year, the State Superintendent of Schools shall submit a report for the previous school year, to the Joint Committee on Pensions, in accordance with § 2-1246 of the State Government Article, that provides:</p> <ul style="list-style-type: none"> <li>(1) the number of rehired retirees under subsection (c)(4)(iv) and (v) and (8) of this section;</li> <li>(2)(i) the school and school system where each retiree was rehired; and <ul style="list-style-type: none"> <li>(ii) whether the school: <ul style="list-style-type: none"> <li>1. was not making adequate yearly progress or was a school in need of improvement as defined under the Federal No Child Left Behind Act of 2001 and as implemented by the State Department of Education;</li> <li>2. was receiving funds under Title 1 of the Federal No Child Left Behind Act of 2001; or</li> <li>3. has more than 50% of the students attending that school who are eligible for free and reduced-price meals established by the United States Department of Agriculture; or</li> <li>4. provided an alternative education program for adjudicated youths or students who have been expelled, suspended, or identified for suspension or expulsion from a public school;</li> </ul> </li> </ul> </li> <li>(3) a copy of the annual staffing report generated by the State Superintendent of schools in accordance with § 18-703(g)(1) of the Education Article area certifying areas of critical shortage for the previous school year as evidenced by projected employment vacancies substantially exceeding projected qualified graduates;</li> <li>(4) the subject matter that each rehired retiree was teaching;</li> <li>(5) the salary of each rehired retiree;</li> <li>(6) the total number of years each retiree has been reemployed at the school where the retiree was rehired for the previous school year; and</li> <li>(7) the percentage of student population composed of children in poverty that is required to be present in a school in that school system in order for that school to qualify as a Title 1 school.</li> </ul>
ED § 6-120(f) HB 794/Ch. 474, 2006 MSAR # 5735	Annual Oct 1	<p>On October 1, 2008, and each year thereafter, the Department [of Education] shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, a report regarding:</p> <ul style="list-style-type: none"> <li>(1) the school systems participating in the program and the number of per diem stipends awarded;</li> <li>(2) the teaching assignments of resident teachers participating in the [Maryland Alternative Teaching Opportunity] Program; and</li> <li>(3) the retention rate of resident teachers participating in the program during their first 5 years of teaching.</li> </ul>
HB 490/Ch. 433, 2003 MSAR # 2232	Annual Dec 31	HB 825/Ch. 685, Sec. 2, 2001 as amended by HB 490/Ch. 433, 2003: That, on or before December 31 of each year, the State Board of Education shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the implementation of this [Juvenile Justice [now Services] Alternative Education Pilot Program - Suspended and Expelled Students] Act.

Citation MSAR #	How Often Due	Topic
ED § 7-506(b) MSAR # 540	Annual Unspecified	<p>The Department [of Education] shall submit an annual report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly regarding the current status and effectiveness of the Programs established under this subtitle. [Youth Suicide Prevention School Program]</p> <p><b>Staffing Statement:</b> Education Article § 7-503(a) Authority to establish.-  (1) There is a statewide Youth Suicide Prevention School Program administered by the Department [of Education] in cooperation with:  (i) Participating local education agencies;  (ii) Local community agencies involved in suicide prevention;  (iii) Local community mental health programs; and  (iv) Youth services bureaus.</p>
ED § 23-510(g) SB 633/Ch. 512, 2013 MSAR # 9531	Annual Oct 1	The State Board [of Education] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on or before October 1 of each year, on State grants awarded for County Public Library Capital projects for the prior fiscal year.
ED § 7-1303 SB 257/Ch. 501, 2009 HB 306/Ch. 502, 2009 MSAR # 7598	Annual Unspecified	<p>Article X: The Interstate Commission [on Educational Opportunity for Military Children] shall have the following powers: ...</p> <p>O. To report annually to the Legislatures, Governors, Judiciary, and state councils of the member states concerning the activities of the interstate Commission during the preceding year. Such reports shall also include any recommendations that may have been adopted by the Interstate Commission.</p>
ED § 23-104(d) HB 1380/Ch. 494, 2006 MSAR # 9010	Annual	Each year the State Board shall report to the Governor and the people of this State on the support, condition, progress, and needs of libraries.
ED § 5-202(d)(13) SB 848/Ch. 6, 2012 MSAR # 9232	Annual Dec 31	On or before December 31 of each year the Department [of Education] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on all waiver requests, maintenance of effort calculations made by the Department and the county, the Department's decisions regarding waiver requests, the Department's certification of whether a county has met the requirement, and any other information relating to a county's request for a waiver and the Department's maintenance of effort decisions.
ED § 7-203(f) SB 293/Ch. 476, 2012 HB 1227/Ch. 477, 2012 MSAR # 9100	Annual Jan	<p>The State Superintendent shall send the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly a report each January that includes:</p> <p>(1) Documentation of the progress of the Department, the county boards, and each public school in this State towards their respective goals and objectives; and  (2) Recommendations for legislation that the State Board and the State Superintendent consider necessary to improve the quality of education in this State.</p> <p><b>Staffing Statement:</b> SECTION 2. AND BE IT FURTHER ENACTED, That if funding is not provided in the fiscal year 2013 State budget bill (Chapter 148 (S.B. 150) of the Acts of the General Assembly of 2012) in an amount sufficient to administer the Maryland High School Assessment for Government to meet the requirements of this Act, the Governor shall include an appropriation in the fiscal year 2014 State budget bill in an amount sufficient to administer the Maryland High School Assessment for Government to meet the requirements of this Act.</p>

Citation MSAR #	How Often Due	Topic
ED § 18-703(g)(1) MSAR # 7464	Annual project annually	<p>Annual certification of areas of critical or geographic shortage.-</p> <p>(1) The State Superintendent of Schools shall project annually the number of vacancies for employment expected in each of the subsequent 5 years in areas of critical or geographic shortage and the number of students expected to graduate from programs qualifying them to teach in these fields during the same period. The State Superintendent of Schools shall certify annually to the Office those programs that continue to be areas of critical or geographic shortage as evidenced by projected employment vacancies substantially exceeding projected qualified graduates.</p> <p>(2) In any year in which an area is determined by the State Superintendent of Schools to no longer be an area of critical or geographic shortage, the Office shall discontinue making new awards in that area.</p> <p>(3) Deletion of any academic field as an area of critical or geographic shortage does not:</p> <p>(i) Terminate the right of existing recipients to renew awards under § 18-704(d) of this subtitle; or</p> <p>(ii) If the recipient continues to teach in a public school in this State in that academic field, invoke the provisions of § 18-701(d)(1) of this subtitle or disqualify the recipient under the provisions of § 18-701(d)(2) of this subtitle.</p>
ED § 7-10B-06(c) SB 689/Ch. 290, 2012 HB 745/Ch. 291, 2012 MSAR # 9088	Annual Dec 1	<p>On or before December 1 of each year, the council shall report its recommendations to the state superintendent and, in accordance with § 2-1246 of the State Government Article, the House Committee on Ways and Means and the Senate Education, Health, and Environmental Affairs Committee.</p> <p><b>Staffing Statement:</b> ED § 7-10B-02</p> <p>(a) there is a Maryland advisory council for virtual learning in the Department [of Education].</p> <p>(b) the Department shall provide staff support for the Council.</p>
ED § 8-606 SB 754/Ch. 539, 2011 HB 1013/Ch. 540, 2011 MSAR # 8672	Annual Dec 31	<p>(a) Beginning in 2011, no later than December 31 each year, the State Superintendent [of Schools] shall submit a report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly regarding the implementation of this [Hearing Aid Loan Bank Program] subtitle.</p> <p>(b) The annual report shall include the following information:</p> <p>(1) the number and ages of children who received hearing aids through the program that year;</p> <p>(2) the number of children who received hearing aids through the program that year and subsequently received hearing aids through Medicaid, the Maryland children's health program, or private insurance;</p> <p>(3) the length of each original loan;</p> <p>(4) the number of times that each original loan was extended and the length of each extension;</p> <p>(5) the number of times that hearing aids were not properly returned to the loan bank; and</p> <p>(6) any other information that the state superintendent believes is relevant to evaluating the costs and benefits of the program.</p>

Citation MSAR #	How Often Due	Topic
ED § 8-708(b)(2) HB 1432/Ch. 397, 2006 MSAR # 5869	Annual Dec 1	<p>(a) The Board shall submit to the Department on or before July 1 of each year:</p> <ol style="list-style-type: none"> <li>(1) The name of each student who participated in the program during the preceding year;</li> <li>(2) The name of each student projected to participate in the program during the upcoming year;</li> <li>(3) The county in which each student who participated in the program during the preceding year was domiciled;</li> <li>(4) The county in which each student projected to participate in the program during the upcoming year is domiciled;</li> <li>(5) The total number of students that participated in the program during the preceding year;</li> <li>(6) The total number of students projected to participate in the program during the upcoming year;</li> <li>(7) The actual operation budget for the preceding year; and</li> <li>(8) The projected operating budget for the upcoming year.</li> </ol> <p>(b) the Department [of Education] shall report:</p> <p>...</p> <p>(2) on or before December 1 of each year, to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly regarding:</p> <ol style="list-style-type: none"> <li>(i) the information provided under subsection (a) of this section [Residential Boarding Education Programs - At-Risk Youth]; and</li> <li>(ii) whether the funds appropriated under § 8-710 of this subtitle should be increased or decreased.</li> </ol>
HB 465/Ch. 496(4), 2010 MSAR # 8449	Annual Dec 31	<p>(a) On or before December 31 of each year through 2013, the Early Learning Programs Section of the Maryland State Department of Education shall report to the Senate Finance Committee and the House Economic Matters Committee, in accordance with § 2-1246 of the State Government Article, on the status of the Maryland Child Care Subsidy Program as it relates to family child care providers.</p> <p>(b) The report shall include:</p> <ol style="list-style-type: none"> <li>(1) the number of child care providers and children participating in the Maryland Child Care Subsidy Program;</li> <li>(2) the number of family child care providers who join the collective bargaining unit established under this Act and the number of children served by each of the providers;</li> <li>(3) the number of family child care providers who have used the fund required to be established under § 5-595.3(e) of the Family Law Article, as enacted by Section 1 of this [Collective Negotiations by Family Child Care Providers] Act, and the terms of eligibility for payments from the fund;</li> <li>(4) recommendations on how to safeguard the funds in the fund required to be established under § 5-595.3(e) of the Family Law Article, as enacted by Section 1 of this Act, in the event that management of the fund is transferred or the fund is terminated; and</li> <li>(5) an analysis of any positive or negative trends resulting from the implementation of this Act.</li> </ol>

Citation MSAR #	How Often Due	Topic
ED § 24-705(a) SB 275/Ch. 190, 2010 MSAR # 8274	Annual Dec 15	<p>(a) the [Maryland Longitudinal Data System Center] Governing Board shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(b) the report shall include:</p> <ul style="list-style-type: none"> <li>(1) an update on the implementation of the Maryland longitudinal data system and the center’s activities;</li> <li>(2) a list of all studies performed by the center during the reporting period;</li> <li>(3) a list of currently warehoused data that is determined to be no longer necessary to carry out the mission of the center;</li> <li>(4) any proposed or planned expansion of data maintained in the database; and</li> <li>(5) any other recommendations made by the Governing Board.</li> </ul> <p><b>Staffing Statement:</b> (a) Established.- The State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary’s College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>
ED § 22-306(c) HB 1139/Ch. 535, 2004 MSAR # 8054	Annual Oct 1	On or before October 30 of each year, the [Coordinating] Council [for Juvenile Services Educational Programs] shall report its activities to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.
ED § 24-801(l) SB 286/Ch. 191, 2010 MSAR # 8399	Annual Dec 15	<p>(1) the [Governor's P-20 Leadership] Council shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(2) the report shall set forth any recommendations from the Council and summarize the Council’s activities during the preceding year.</p> <p><b>Staffing Statement:</b> (g)(1) there is an Executive Committee of the [Governor's P-20 Leadership] Council that shall Direct the Council in its work.</p> <p>(2) the Executive Committee shall include the following members:</p> <ul style="list-style-type: none"> <li>(iii) the Secretary of Labor, Licensing, and Regulation;</li> <li>(iv) the Secretary of Business and Economic Development;</li> <li>(v) the Chancellor of the University System of Maryland; and</li> <li>(vi) the State Superintendent of Schools</li> </ul> <p>...</p> <p>(j) members of the Executive Committee shall provide the primary staff support necessary for the Council.</p>
ED § 5-217(k)(1) SB 332/Ch. 2, 2014 MSAR # 10071	Annual Nov 1	<p>The Department [of Education] shall submit to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly:</p> <p>(1) On or before November 1 of each year, a report on the implementation of the [Judith P. Hoyer Early Childhood Education Enhancement] Program and the participating agencies and programs, including a description of the Program’s and the participating agencies’ and programs’ expenditures, enrollment, and statewide performance data, including school readiness data disaggregated by program and by jurisdiction.</p>

Citation MSAR #	How Often Due	Topic
ED § 8-416(e)(2) HB 133/Ch. 298, 2006 MSAR # 5606	Annual Unspecified	<p>(a)(1) There is a Maryland Infants and Toddlers Program in the Department [of Education].</p> <p>(2) The purpose of the Program is to provide a statewide, community-based interagency system of comprehensive early intervention services to eligible infants and toddlers, birth through age 2, and their families.</p> <p>(b) The Department [of Education] shall be the lead agency for supervising and monitoring the Program.</p> <p>(c) The Program shall include the early intervention services provided or supervised by the Department and the State Departments of Health and Mental Hygiene including the Program for Hearing-Impaired Infants established under Title 13, Subtitle 6 of the Health - General Article and Human Resources, and the Governor's Office for Children.</p> <p>(d) The Program shall be administered in accord with the applicable requirements of Part C of the Individuals with Disabilities Education Act and other applicable federal and State laws.</p> <p>(e) An interagency coordinating council shall be appointed by the Governor, with the advice and consent of the Senate, and shall:</p> <p>(1) Advise and assist the Department in the supervision and monitoring of the Program; and</p> <p>(2) Submit an annual report to the Governor and the federal government.</p>
EX ORD 01.01.2010.09 L(8) MSAR # 8880	Biannual January 12, 2011 and biannually thereafter	<p>(8) The recommendations and plan shall be submitted to the Governor by January 12, 2011 and biannually thereafter. Any interim updates to the recommendations and plan also shall be submitted to the Governor. [The Maryland State Council on Educational Opportunity for Military Children]</p> <p><b>Staffing Statement:</b> I. Staff Coordination. The Council [on Educational Opportunity for Military Children] shall be staffed by the Maryland State Department of Education.</p>
HU § 8-507(c) SB 566/Ch. 79(2), 2012 HB 699/Ch. 80(2), 2012 MSAR # 9107	Biennial Dec 1, 2013, and at least every 2 years thereafter	<p>On or before December 1, 2013, and at least every 2 years thereafter, the Governor's Office for Children and the agencies of the Children's Cabinet shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, the Senate Finance Committee, the House Ways and Means Committee, and the Joint Committee on Children, Youth, and Families on the implementation and outcomes of state-funded home visiting programs.</p> <p><b>Staffing Statement:</b> From Fiscal Note: "Agencies of the Children's Cabinet" includes the Department of Budget and Management, Department of Disabilities, Department of Health and Mental Hygiene, Department of Human Resources, Department of Juvenile Service, and the Maryland State Department of Education.</p>
ED § 22-303(b) SB 118/Ch. 33, 2014 MSAR # 10082	Biennial Feb 1, 2006, and every other year thereafter	<p>On or before February 1, 2006, and every other year thereafter until 2014, the Department [of Education] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the Department's implementation of this subtitle [Juvenile Services Educational Programs], including:</p> <p>(1) the identification of all residential facilities for which the Department has assumed responsibility for the educational services; and</p> <p>(2) all facilities for which the Department plans to assume responsibility during the next calendar year.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
ED § 4-111.1 SB 867/Ch. 604, 2012 HB 1401/Ch. 605, 2012 MSAR # 9168	Ongoing Dec 1, 2015, and every 5 years thereafter	The Department [of Education] shall: (1) support and facilitate oral health education, including oral disease prevention and dental health promotion, in every county; and (2) develop a process to monitor implementation of oral health education; and (3) on or before December 1, 2015, and every 5 years thereafter, submit to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly a summary of the information reported by the Department to the State Superintendent during the certification of the health education state curriculum.
ED § 4-111.1(3) SB 867/Ch. 604, 2012 HB 1401/Ch. 605, 2012 MSAR # 9219	Ongoing Dec 1, 2015, every 5 years thereafter	The Department [of Education] shall: (1) support and facilitate oral health education, including oral disease prevention and dental health promotion, in every county; (2) develop a process to monitor implementation of oral health education; and (3) on or before December 1, 2015, and every 5 years thereafter, submit to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly a summary of the information reported by the Department to the State Superintendent during the certification of the health education state curriculum.
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 7270	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
ED § 5-114(d)(2) SB 448/Ch. 544, 2009 HB 623/Ch. 545, 2009 MSAR # 7784	Trigger Report If a local school system has a deficit must notify MGA	<p>If a local school system has a deficit, the State Superintendent shall immediately notify the Governor, the General Assembly, the Department of Legislative Services, and county governing body and shall require the local school system to:</p> <p>(i) Develop and submit for approval a corrective action cost containment plan within 15 days;</p> <p>(ii) File monthly status reports with the State Superintendent and county governing body demonstrating actions taken to close the deficit and the effect of the actions taken on the deficit; and</p> <p>(iii) Include information on the corrective action cost containment plan, actions taken to close the deficit, and status of the deficit in the biannual financial status reports filed with the State Superintendent and county governing body.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
ED § 2-107 HB 1001/Ch. 630, 2014 MSAR # 10239	Trigger Report If the Department intends to request a waiver	(a) If the Department intends to request a waiver from the United States Department of Education from specific provisions of the federal elementary and secondary education act , before submitting the request to the United States Department of Education, the Department shall: (1) submit the proposed waiver request to the Legislative Policy Committee; and (2) allow the Legislative Policy Committee at least 30 days after the Committee receives the proposed waiver request to review and comment on the proposed waiver request. (b) the Department shall provide any additional information regarding the proposed waiver request if requested by the Legislative Policy Committee.
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public–private partnership shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article, a list that includes each public–private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8–112 of this Article shall include an analysis of the aggregate impact of public–private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public–private partnerships and any public–private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
ED § 5-401(j) SB 894/Ch. 148, 2004 MSAR # 6548	Trigger Report when a county fails to make progress toward improving student achievement	The State Superintendent shall advise the Governor and the General Assembly concerning the distribution of State funds to a county that fails to make progress toward improving student achievement and meeting state performance standards in each segment of the student population.
SF § 3-602(f)(2) MSAR # 7994	Trigger Report request for an appropriation	(f) Submission to General Assembly.- (1) This subsection applies only to capital projects that involve construction of permanent or long-time duration. (2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly: (i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and (ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project. (g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as: (1) design/build which involves a single solicitation to design and build the facility; or (2) "fast track" in which design and construction are implemented concurrently.

Citation MSAR #	How Often Due	Topic
SB 275/Ch. 190(2), 2010 MSAR # 8450	Trigger Report before the incorporation of any individual data in the Maryland Longitudinal Data System	<p>That before the incorporation of any individual data in the Maryland Longitudinal Data System, the Governing Board of the Maryland Longitudinal Data Center shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on:</p> <ul style="list-style-type: none"> <li>(1) the inventory of individual student data proposed to be maintained in the system;</li> <li>(2) the policies of the Center to comply with the federal Family Educational Rights and Privacy Act, and other privacy measures required by law or the Governing Board; and</li> <li>(3) a data security and safeguarding plan for the Center.</li> </ul> <p><b>Staffing Statement:</b> 24-702(a) the State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary's College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>
ED § 5-114(c) SB 448/Ch. 544, 2009 HB 623/Ch. 545, 2009 MSAR # 7782	Trigger Report If a local school system does not file the annual audit results in a timely manner must notify DLS	<p>If a local school system does not file the annual audit results in a timely manner with the State Superintendent as required by § 5-109 of this title, the State Superintendent shall:</p> <ul style="list-style-type: none"> <li>(1) Immediately notify: <ul style="list-style-type: none"> <li>(i) The Department of Legislative Services;</li> <li>(ii) The county governing body; and</li> <li>(iii) The local board and local superintendent or chief executive officer of the local school system; and</li> </ul> </li> <li>(2) Order that the audit report be filed within 10 days.</li> </ul>
ED § 5-114(d)(3) SB 448/Ch. 544, 2009 HB 623/Ch. 545, 2009 MSAR # 7785	Trigger Report in a quarterly report	<p>The State Superintendent shall include information on any local school system deficit, corrective action cost containment plan, actions taken to close a local school system deficit, and status of any local school system deficit in a quarterly report to the Governor and the General Assembly, in accordance with § 2-1246 of the State Government Article.</p>

Citation MSAR #	How Often Due	Topic
ED § 7-203(e) SB 293/Ch. 476, 2012 HB 1227/Ch. 477, 2012 MSAR # 9226	Unspecified	<p>(1) the Department [of Education] shall survey a statewide, representative sample of public schools and public school teachers annually to measure:</p> <ul style="list-style-type: none"> <li>(i) the amount of instructional time spent on social studies and science instruction in elementary schools;</li> <li>(ii) the availability and use of appropriate instructional resources and teaching technology in social studies and science classrooms;</li> <li>(iii) the availability and use of appropriate professional development for social studies and science teachers; and</li> <li>(iv) the number of secondary school social studies and science classes that are taught by teachers who are:               <ul style="list-style-type: none"> <li>1. certified in the subject being taught; and</li> <li>2. not certified in the subject being taught.</li> </ul> </li> </ul> <p>(2) the Department shall:</p> <ul style="list-style-type: none"> <li>(i) compile the results of the survey conducted under paragraph (1) of this subsection; and</li> <li>(ii) publish the results on the Department’s web site.</li> </ul> <p><b>Staffing Statement:</b> SECTION 2. AND BE IT FURTHER ENACTED, That if funding is not provided in the fiscal year 2013 State budget bill (Chapter 148 (S.B. 150) of the Acts of the General Assembly of 2012) in an amount sufficient to administer the Maryland high school assessment for government to meet the requirements of this Act, the Governor shall include an appropriation in the fiscal year 2014 State budget bill in an amount sufficient to administer the Maryland high school assessment for government to meet the requirements of this Act.</p>
ED § 7-401(d) HB 9/Ch. 347, 2012 MSAR # 9269	Ongoing Dec 1, 2015, and every 5 years thereafter	On or before December 1, 2015, and every 5 years thereafter, the Department [of Education] shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly a summary of the information reported to the State Superintendent during the COMAR certification process.
ED § 4-111.1 HB 9/Ch. 347, 2012 MSAR # 9268	Ongoing Dec 1, 2012, and every 5 years thereafter	On or before December 1, 2012, and every 5 years thereafter, the Department [of Education] shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly a summary of the information reported to the State Superintendent during the financial literacy COMAR certification process.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>ED § 23-105(b)(4)(iii)            HB 1380/Ch. 494, 2006            MSAR # 1547</p>	<p>Other            Publish and            distribute findings            in these areas</p>	<p>(a) In general.- In addition to any other powers granted and duties imposed by this title, and subject to the authority of the State Board, the Division of Library Development and Services has the powers and duties set forth in this section.</p> <p>(b) General powers and duties.- The Division of Library Development and Services shall:</p> <p>(1) Provide leadership and guidance for the planning and coordinated development of library and information service in this State;</p> <p>(2) Develop statewide public and school library services and networks, resource centers, and other arrangements to meet the library and information needs of this State;</p> <p>(3) Provide professional and technical advice on improving library services in this State to:</p> <p>(i) Public and school library officials;</p> <p>(ii) State government agencies; and</p> <p>(iii) Any other person;</p> <p>(4)(i) Collect library statistics and other data;</p> <p>(ii) Identify library needs and provide for needed research and studies of them;</p> <p>(iii) Publish and distribute findings in these areas; and</p> <p>(iv) Coordinate library services with other information and education services and agencies;</p> <p>(5) Administer federal and State funds appropriated to it by the State for library purposes;</p> <p>(6)(i) Develop and recommend professional standards and policies for libraries; and</p> <p>(ii) Establish requirements and procedures for the certification of librarians and library personnel;</p> <p>(7) Provide:</p> <p>(i) Specialized library service to the blind and other physically handicapped individuals in this State; and</p> <p>(ii) Other desirable specialized library services;</p> <p>(8) Encourage, advise, and assist in establishing, operating, and coordinating libraries at State institutions and agencies and administer the operation of library and information services for the Department;</p> <p>(9) Adopt guidelines for the administration of public libraries and recommend to the State Board rules and regulations to implement this title;</p> <p>(10) Cooperate with national library agencies and those of any other state; and</p> <p>(11) Perform any other duty necessary for its proper operation.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 10-132.1 SB 383/Ch. 380, 2001 MSAR # 8995	Periodically Once every 8 years	<p>(a) Submission.-</p> <p>(1) Subject to subsection (b) of this section, the adopting authority for each unit shall every 8 years, beginning on or after October 1, 2001, submit to the Governor and to the [Joint Committee on Administrative, Executive, and Legislative Review] Committee a schedule of regulations to be reviewed under this part during the following 8 years.</p> <p>(2) (i) To the extent possible and reasonable, an adopting authority shall schedule related regulations to be reviewed concurrently.</p> <p>(ii) Unless good cause exists for publishing a larger group of regulations concurrently, the largest group of regulations that an adopting authority may schedule for review concurrently shall be a subtitle.</p> <p>(b) Certificate of exemption.-</p> <p>(1) At the time that a unit's regulations are scheduled for review under this part, an adopting authority may certify to the Committee and the Governor that the review of a regulation or group of related regulations would not be effective or cost-effective and is exempt from the review process under this subtitle because the regulation or group of related regulations was:</p> <p>(i) adopted to implement a federally mandated or federally approved program; or</p> <p>(ii) initially adopted or comprehensively amended during the preceding 8 years.</p> <p>(2) An adopting authority issuing a certificate of exemption shall provide the Governor and Committee with written justification for the certificate of exemption.</p> <p>(3) If there is more than one adopting authority for a regulation or group of related regulations for which an exemption is to be certified, each adopting authority shall sign the certificate of exemption and written justification required under this subsection.</p> <p>(c) Review of exempt regulations.- At any time during a review cycle, the Governor or Committee may ask that an adopting authority review a regulation or group of regulations for which a certificate of exemption has been issued, notwithstanding the claim of exemption.</p>
SB 1/Ch. 2(13), 2007 Special Session HB 1/Ch. 2(13), 2007 Special Session MSAR # 7154	Periodically every 3 years beginning September 2009	<p>(a) The Geographic Cost of Education Index (GCEI) Adjustment established in § 5-202(f) of the Education Article shall be updated every 3 years beginning September 2009 using the most current data available and the same methodology set forth in the report entitled "Adjusting for Geographic Differences in the Cost of Education Provision in Maryland (December 31, 2003)."</p> <p>(b) The State Department of Education shall:</p> <p>(1) submit the proposed updated GCEI Adjustment to the Governor and General Assembly, in accordance with § 2-1246 of the State Government Article, by September 1 of the year in which it is updated; and</p> <p>(2) recommend legislation in the first legislative session following submission of the updated GCEI Adjustment that codifies the adjustment and requires that the GCEI adjustment be used to adjust State aid in the fiscal year that begins on July 1 of that year.</p>
ED § 5-401(k)(2) SB 74/Ch. 25, 2010 MSAR # 8342	Periodically Unspecified	<p>(1) The State Superintendent shall review academic intervention programs and behavior modification programs to identify best practices.</p> <p>(2) The State Superintendent shall periodically report on the best practices to the State Board, the county boards, the Governor, and, subject to § 2-1246 of the State Government Article, the General Assembly.</p>

## Elections, State Board of

Citation MSAR #	How Often Due	Topic
EL § 2-303(e)(2) SB 1/Ch. 291, 2002 MSAR # 1607	Trigger Report upon receipt of the written description and map relating to a precinct boundary	Upon receipt of the written description and map relating to a precinct boundary established during the period described in paragraph (1) of this subsection, the State Administrator shall immediately forward the documents to the Secretary of the Department of Planning and the Executive Director of the Department of Legislative Services.
HB 893/Ch. 428(2), 2009 MSAR # 7990	Trigger Report no later than 15 days after the first election in which voting machines are used	(1) The State Board of Elections shall notify the Department of Legislative Services no later than 15 days after the first election in which voting machines are used that: <ul style="list-style-type: none"> <li>(i) produce a voter-verifiable paper record; and</li> <li>(ii) were examined by an independent testing laboratory this that is approved by the U.S. Election Assistance Commission and shown by the testing laboratory to meet the requirements of § 9-102(f)(3) and (h)(1) of the Election Law Article.</li> </ul> (2) Five days after the Department of Legislative Services receives notice under paragraph (1) of this section, this Act shall be abrogated and of no further force and effect.

## Ending Homelessness, Joint Committee on

Citation MSAR #	How Often Due	Topic
SG § 2-10A-15(k) HB 813/Ch. 427, 2014 MSAR # 10195	Annual Dec 1	(1) subject to § 2-1246 of this title, the [Joint] Committee [on Ending Homelessness] shall submit a report to the General Assembly on or before December 1 each year. (2) the report shall include: <ul style="list-style-type: none"> <li>(i) a description of the work of the Committee; and</li> <li>(ii) any recommendations of the Committee.</li> </ul> <p><b>Staffing Statement:</b> (f) The Department of Legislative Services shall provide staff assistance to the Committee.</p>

## Energy Administration, Maryland

Citation MSAR #	How Often Due	Topic
TG § 10-720(e)(2)(i) HB 464/Ch. 493, 2010 MSAR # 8400	Annual Oct 1	On or before October 1, 2007 and each year thereafter, the Comptroller and the [Energy] Administration jointly shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly a written report regarding: <ol style="list-style-type: none"> <li>1. the number of certifications and taxpayers claiming the credit under this section;</li> <li>2. the name and physical location of each taxpayer issued an initial credit certificate;</li> <li>3. the maximum credit amount approved for each taxpayer;</li> <li>4. the geographical distribution of the credits claimed; and</li> <li>5. any other available information the administration determines to be meaningful and appropriate.</li> </ol> (ii) the Comptroller shall ensure that the information is presented and classified in a manner consistent with the confidentiality of tax return information.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 12-302 MSAR # 9943	Annual annually	The Maryland Energy Administration shall be responsible for monitoring the status of active energy performance contracts and reporting that status to the Board annually.
SG § 9-20B-12 SB 268/Ch. 127, 2008 HB 368/Ch. 128, 2008 MSAR # 7285	Annual Jan 1	<p>(a) On or before January 1 of each year, the [Maryland Energy] Administration shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the uses and expenditures of the [Maryland Strategic Energy Investment] Fund from the prior fiscal year.</p> <p>(b) The report shall include:</p> <ol style="list-style-type: none"> <li>(1) a detailed accounting of all amounts received by and disbursed from the fund;</li> <li>(2) all amounts used by the administration for administrative purposes;</li> <li>(3) programs, projects, and activities included in each category under § 9-20B-05(g) of this subtitle;</li> <li>(4) the status of programs, projects, activities, and investments implemented with funds from the fund, including an evaluation of the impact of the programs, projects, activities, and investments that are directed to low-income or moderate-income residential sectors or to other particular classes of ratepayers;</li> <li>(5) an estimate of electricity savings from the programs, projects, activities, and investments;</li> <li>(6) the number of allowances sold in each auction;</li> <li>(7) the average allowance price from each auction;</li> <li>(8) an estimate of revenue from future auctions; and</li> <li>(9) recommendations for changes to the allocation of funds under § 9-20B-05(g) of this subtitle.</li> </ol>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 9-20B-05(1) SB 268/Ch. 127, 2008 HB 368/Ch. 128, 2008 MSAR # 8968	Trigger Report An expenditure by budget amendment may be made under subsection (k) of this section only after submission to budget committees	Expenditures - Prerequisites.- An expenditure by budget amendment may be made under subsection (k) of this section only after: (1) the Administration has submitted the proposed budget amendment and supporting documentation to the Senate Budget and Taxation Committee, Senate Finance Committee, House Appropriations Committee, and House Economic Matters Committee; and (2) the committees have had 45 days for review and comment.

## Environmental Service, Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
NR § 3-126(h) SB 14/Ch. 183, 2009 MSAR # 7727	Annual Within the first 90 days of each fiscal year	Within the first 90 days of each fiscal year, the [Maryland Environmental] Service shall make a report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly of its activities for the preceding fiscal year. Each such report shall set forth the complete operating and financial statement covering the Service's activities during such year, the salaries for each position of the Service, and a summary of energy activities undertaken by the service during such year.
EN § 5-1001(g) MSAR # 296	Annual Unspecified	Subject to § 2-1246 of the State Government Article, the Department [of the Environment] shall prepare and submit an annual report to the General Assembly that: (1) Summarizes information on used oil collection and recycling; (2) Analyzes the effectiveness of this subtitle's provisions and their implementation; and (3) Makes recommendations for any necessary changes in the provisions or their administration.

## Environment, Maryland Department of the

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EN § 9-351 SB 903/Ch. 635(9), 1997 HB 1450/Ch. 636(9), 1997 MSAR # 267	Annual Jan 15	(a) The Secretary [of the Department of Environment] shall report on or before January 15 of each year to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on the status of the Water Pollution Control Fund. (b) Contents of report.- The Secretary's report shall include: (1) The total amounts of funds expended; (2) The total amounts of funds committed; (3) The total amount of funds remaining; (4) A list of projects for which funds have been expended or are committed; (5) A projection of projects to be constructed in the near future for which grants, loans, or loan guarantees will be made; (6) An evaluation of the program's effectiveness; and (7) Projections as to future funding requirements.

Citation MSAR #	How Often Due	Topic
EN § 1-301(d) HB 1425/Ch. 469, 2010 MSAR # 8381	Annual Oct 1	(1)(i) On or before October 1 of each year, the Secretary [of the Department of Environment], in consultation with the Attorney General, shall submit to the Legislative Policy Committee, in accordance with § 2-1246 of the State Government Article, a report on enforcement activities conducted by the Department during the previous fiscal year.
EN § 9-1605.2(k) HB 628/Ch. 666, 2008 MSAR # 7037	Annual Jan 1, 2009, and every year thereafter	<p>(1) Beginning January 1, 2009, and every year thereafter, the Department [of the Environment] and the Department of Planning shall jointly report on the impact that a wastewater treatment facility that was upgraded to enhanced nutrient removal during the previous calendar year with funds from the Bay Restoration Fund had on:</p> <p>(i) growth within the municipality in which the wastewater treatment facility is located, including:</p> <ol style="list-style-type: none"> <li>1. the number of permits issued for residential and commercial development; and</li> <li>2. whether the number of permits issued for residential and commercial development has increased or decreased as a result of the upgraded wastewater treatment facility; and</li> </ol> <p>(ii) schools, hospitals, and any other public facilities in the municipality in which the wastewater treatment facility is located.</p> <p>(2) the report required under paragraph (1) of this subsection shall also contain the municipality's plan, if any, for accommodating additional growth as a result of the upgraded wastewater treatment facility.</p> <p>(3) the Department and the Department of planning shall submit the report required under paragraph (1) of this subsection to the President of the Senate, the Speaker of the House, the Senate Budget and Taxation Committee, the Senate Education, Health, and Environmental Affairs Committee, the House Appropriations Committee, the House Environmental Matters Committee, and the Governor, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> Environment § 9-1605.2(j)(8) the Department of the Environment, Department of Agriculture, Department of Planning, Department of Natural Resources, and Department of Budget and Management shall provide staff support for the Committee.</p>
EN § 9-1605.2(j)(6)(ix) HB 628/Ch. 666, 2008 MSAR # 7038	Annual Jan 1	<p>(6) [The Bay Restoration Fund Advisory] Committee shall: ...</p> <p>(ix) Beginning January 1, 2006, and every year thereafter, report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on its findings and recommendations.</p> <p><b>Staffing Statement:</b> Environment § 9-1605.2(j)(8) the Department of the Environment, Department of Agriculture, Department of Planning, Department of Natural Resources, and Department of Budget and Management shall provide staff support for the Committee.</p>

Citation MSAR #	How Often Due	Topic
EN § 6-905.5(j) HB 1263/Ch. 713, 2009 MSAR # 7950	Annual Oct 1	<p>(1) on or before October 1 each year, the Department of the Environment shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on:</p> <ul style="list-style-type: none"> <li>(i) the number of mercury switches and mercury switch assemblies recovered from vehicles;</li> <li>(ii) the capture rate of switch recovery achieved;</li> <li>(iii) the number of switches projected to be recovered;</li> <li>(iv) the amount and use of funds paid into the state recycling trust fund for the administration of this act; and</li> <li>(v) any recommendations to improve the provisions of this act or to increase the capture rate of mercury switches from vehicles.</li> </ul> <p>(2) the Department shall also inform the General Assembly if the Department determines that mercury switches in end-of-life vehicles no longer pose a significant risk to the environment or to public health.</p>
EX ORD 01.01.2007.07 MSAR # 6688	Annual Nov 1	<p>H. Reporting. The Commission [on Climate Change] shall report to the Governor and General Assembly on or before November 1 of each year including November 1, 2007 on the Plan of Action, including an update on development of the Plan of Action, implementation timetables and benchmarks, and preliminary recommendations, including draft legislation , if any, for consideration by the General Assembly.</p> <p><b>Staffing Statement:</b> E. Staff Coordination. The Department of Natural Resources and Department of the Environment shall jointly staff the Commission in coordination with other State agencies as directed by the Chair.</p>
SJR 25/JR 5, 1985 SJR 25/JR 5, 1985 MSAR # 195	Annual Jul 1	<p>(1) The Department of Health and Mental Hygiene shall report on or before July 1, 1986 and annually there after by July 1 of each year on the development and implementation of a comprehensive groundwater protection strategy and on the coordinated efforts by the State agencies in groundwater protection and supply; and</p> <p>(2) This annual report contain an analysis of any contamination or substantial depletion of ground water supplies and the potential for contamination or depletion of groundwater supplies and the potential for contamination of groundwater in the future.</p> <p><b>Staffing Statement:</b> The Departments of Agriculture and Natural Resources and any other appropriate units of State Government work cooperatively with the Department of Health and Mental Hygiene which is the lead agency for groundwater protection in the State, in the development, coordination, and planning of ground water protection policies, programs, and strategies in the State.</p>
EN § 6-810(c) HB 760/Ch. 114, 1994 MSAR # 193	Annual Jan 1	<p>The [Lead Poisoning Prevention] Commission shall review the implementation and operation of this subtitle and, on or before January 1 of each year, starting in 1996, submit a report to the Governor and, subject to the provisions of § 2-1246 of the State Government Article, the General Assembly on the results of the review, and the Commission's recommendations concerning this subtitle, other lead poisoning issues, and the need for further action that the Commission determines to be necessary.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EN § 14-124 HB 72/Ch. 383, 2010 MSAR # 8150	Annual Nov 1	Beginning November 1, 2010, the Department [of the Environment] shall report each year to the General Assembly, in accordance with § 2-1246 of the State Government Article, on: (1) the status of the [Oil and Gas] Fund; (2) revenues of and expenditures from the Fund; (3) the efficiency of the regulatory program under this subtitle; (4) compliance rates within the regulatory program under this subtitle; and (5) based on the factors listed in items (1) through (4) of this section, the necessity to review and adjust the fee in accordance with § 14-105(d) of this subtitle.
HB 1133/Ch. 358(3), 1993 MSAR # 199	Annual Oct 1	Each year, the Department of the Environment shall prepare a report detailing the revenues raised by the fees issued under the authority of § 2 of this Act, the expenditures of those funds, and any relevant information regarding the federal approval process, the effectiveness of the permitting program, and any other issue of importance to the operation of this permitting program. The report shall be distributed to the General Assembly, subject to § 2-1312 [now § 2-1246] of the State Government Article, and to the Department of Fiscal Services [now Department of Legislative Services] no later than October 1 of each year, to detail the operations of the program during the preceding fiscal year.
EN § 2-107(c)(3) SB 442/Ch. 141, 2008 MSAR # 7416	Annual At the end of the fiscal year	(3) At the end of the fiscal year, the Department [of Environment] shall prepare an annual report on the Maryland Clean Air Fund that includes an accounting of all financial receipts and expenditures to and from the Fund and shall: (i) Provide a copy of the report to the General Assembly, as provided under § 2-1246 of the State Government Article; and (ii) Upon request, make the report available to permit holders under this title.
EN § 2-1107 SB 103/Ch. 111, 2007 HB 131/Ch. 112, 2007 MSAR # 6588	Annual Oct 1	On or before October 1 of each year, the Department [of the Environment] shall submit, to the Administrative, Executive, and Legislative Review Committee for the Committee's Review, a list and summary of all changes to the California motor vehicle emissions standards and compliance requirements proposed or adopted by the California Air Resources Board in the prior 12 months.
HB 1202/Ch. 640(4), 1991 MSAR # 5534	Annual Unspecified	The Department of Environment shall provide the General Assembly with an annual report, in accordance with § 2-1312 [now § 2-1246] of the State Government Article, on the cumulative environmental impact of the incineration or burning of tires.
EN § 9-275(c) HB 101/Ch. 487, 2009 MSAR # 7899	Annual Nov 1	Subject to § 2-1246 of the State Government Article, the Department shall provide the standing committees of the Maryland General Assembly with primary jurisdiction over this section with a status report on the [State Used Tire Cleanup and Recycling] Fund on or before November 1 of each year. The report shall include an accounting of all moneys expended for each of the purposes specified in subsection (a) of this section.
EN § 9-204(n)(5) SB 553/Ch. 161, 2007 MSAR # 6581	Annual Sep 1	Beginning September 1, 2000, the Department [of the Environment] shall annually submit, in accordance with § 2-1246 of the State Government Article, a report of the activities undertaken and the progress made in accordance with this [installing, altering, or extending water supply systems, sewerage systems, or refuse disposal systems] section to: (i) The House Environmental Matters Committee; and (ii) The Senate Education, Health, and Environmental Affairs Committee.

Citation MSAR #	How Often Due	Topic
EN § 1-701(i) SB 60/Ch. 211, 2010 MSAR # 8164	Annual Oct 1	On or before October 1 of each year, the Commission [on Environmental Justice and Sustainable Communities] shall report its findings and recommendations to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly.  <b>Staffing Statement:</b> (F) The Department [of Environment] shall provide staff for the Commission.
EN § 5-1001(g) MSAR # 296	Annual Unspecified	Subject to § 2-1246 of the State Government Article, the Department [of the Environment] shall prepare and submit an annual report to the General Assembly that: <ul style="list-style-type: none"> <li>(1) Summarizes information on used oil collection and recycling;</li> <li>(2) Analyzes the effectiveness of this subtitle's provisions and their implementation; and</li> <li>(3) Makes recommendations for any necessary changes in the provisions or their administration.</li> </ul>
EN § 5-909(c)(5) SB 809/Ch. 488, 1995 MSAR # 208	Annual End of FY	At the end of the fiscal year, the Department [of the Environment] shall prepare an annual report on the Nontidal Wetland Compensation Fund that includes an accounting of all financial receipts and expenditures to and from the Fund and shall provide a copy of the report to the General Assembly, as provided under § 2-1246 of the State Government Article.
HB 11/Ch. 80(3), 2014 MSAR # 10095	Annual Dec 1	That beginning December 1, 2015, the Department of the Environment shall submit a report each year, in accordance with § 2–1246 of the State Government Article, to the House Environmental Matters Committee and the Senate Education, Health, and Environmental Affairs Committee, on: <ul style="list-style-type: none"> <li>(1) each project funded under § 9–1605.2(h)(5) (iv)2 of the Environment Article, as enacted by Section 1 of this Act; and</li> <li>(2) a summary of any impacts that the funding used for these projects had on overall funding for upgrading individual on–site sewage disposal systems with best available technology for nitrogen removal.</li> </ul>
EN § 9-320(h) SB 575/Ch. 502, 2013 MSAR # 9841	Annual Jan 15	On or before January 15 of each year, the Department [of the Environment] shall report to the Senate Education, Health, and Environmental Affairs Committee and the House Environmental Matters Committee, in accordance with § 2–1246 of the State Government Article, on the status of the Maryland Clean Water Fund, including a detailed description of all revenues and expenditures of the [Maryland Clean Water] Fund for the previous year.
EN § 4-411(h) SB 678/Ch. 325, 2014 MSAR # 10168	Annual Jan 1	The Department [of the Environment] shall provide the standing Committees of the Maryland General Assembly with primary jurisdiction over this section with a status report on the [Maryland Oil Disaster Containment, Clean-Up and Contingency] Fund on or before January 1 of each year in accordance with § 2–1246 of the State Government Article. The report shall include an accounting of all moneys expended for each of the purposes specified in subsection (g) of this section.
EN § 4-708(b) SB 649/Ch. 465, 1993 MSAR # 291	Annual Jan 1	Beginning January 1, 1995, the Department [of Environment] shall annually report to the General Assembly, subject to § 2-1246 of the State Government Article, on the status of the Fund and on the revenues to and expenditures from the [Oil Contaminated Site Environmental Cleanup] Fund.

Citation MSAR #	How Often Due	Topic
EN § 9-285 HB 1556/Ch. 480, 2009 MSAR # 7642	Annual Nov 1	Beginning November 1, 2010, the Department [of the Environment] shall report each year to the General Assembly, in accordance with § 2-1246 of the State Government Article, on: (1) the status of the [State Coal Combustion By-Products Management] Fund; (2) revenues of and expenditures from the Fund; (3) the efficiency of the regulatory program under this part; (4) compliance rates within the regulatory program under this part; and (5) based on the factors listed in items (1) through (4) of this section, the necessity to review and adjust the fee in accordance with § 9-283(g) of this subtitle.
EN § 5-203.1(d) HB 1411/Ch. 722, 2012 MSAR # 9334	Annual Dec 31	On December 31 of each year and, in accordance with § 2-1246 of the State Government Article, the Department [of the Environment] shall prepare and submit an annual report to the House Environmental Matters Committee, the House Appropriations Committee, the Senate Education, Health, and Environmental Affairs Committee, and the Senate Budget and Taxation Committee on the Wetlands and Waterways Program Fund, including an accounting of financial receipts deposited into the Fund and expenditures from the Fund.
EN § 9-1702(e) MSAR # 253	Biannual Jan 1/Jul 1	Beginning on January 1, 1990, and biannually thereafter, the Office [of Recycling] shall, in coordination with the Maryland Environmental Service, study and report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on: (1) The availability of local, national, and international markets for recycling materials; (2) The identification and location of recycling centers, including an analysis of existing recycling centers and the need to expand these facilities or construct new recycling centers; (3) Programs necessary to educate the public on the need to participate in recycling efforts; (4) The economics and financing of existing and proposed systems of waste disposal and recycling; (5) State procurement policies for the purchase of recycled materials; (6) Programs necessary to reduce the amount of solid waste generated for disposal by a State agency or unit; (7) The liaison role with local governments, the federal government, and the private sector; (8) The percentage reduction in the amount of solid waste that has been achieved by each county; and (9) Economically feasible methods for the recycling of scrap automobile tires, batteries, and white goods.  <b>Staffing Statement:</b> (a) There is an Office of Recycling created within the Department [of Environment].
EN § 9-321 MSAR # 865	Biennial	The Secretary of the Environment and the Secretary of Natural Resources jointly shall: (1) Develop and implement a comprehensive program to monitor the quality of the waters and living resources of the Chesapeake Bay; (2) Cooperate with other states in the Chesapeake Bay region and with the United States Environmental Protection Agency and other state and federal agencies, as appropriate; and (3) Report every 2 years to the General Assembly on the results of this monitoring program and the status of the resources of the Chesapeake Bay.

Citation MSAR #	How Often Due	Topic
NR § 3-3A-04 MSAR # 884	Biennial Jan 1	<p>(a) Required.- Not later than January 1, 1987, and biennially thereafter, the departments [Department of Natural Resources and Department of Environment], with the advice of the participating agencies and interested private parties, shall prepare and submit a report to the Governor, and subject to § 2-1246 of the State Government Article, to the General Assembly.</p> <p>(b) Contents.- The report shall include:</p> <ol style="list-style-type: none"> <li>(1) A description of activities undertaken in accordance with this subtitle;</li> <li>(2) The costs of the activities undertaken in accordance with this subtitle;</li> <li>(3) The findings of the research and monitoring program, including the current levels and anticipated significant adverse effects and future trends of acid deposition in the State;</li> <li>(4) Recommended State responses, when appropriate, to federal legislative or regulatory initiatives; and</li> <li>(5) Potential options to evaluate acid deposition and its potential adverse effects in the State.</li> </ol> <p><b>Staffing Statement:</b> NR § 3-3A-01(a) In general.- In this subtitle the following words have the meanings indicated. ...</p> <p>(e) Departments.- "Departments" means the Department of Natural Resources and the Department of the Environment.</p>
EN § 2-1211 SB 278/Ch. 172(3), 2009 HB 315/Ch. 171(3), 2009 MSAR # 7691	Periodically Oct 1, 2020, and every 5 years thereafter	<p>The Department [of the Environment] shall monitor implementation of the plan required under § 2-1205 of this subtitle and shall submit a report, on or before October 1, 2020, and every 5 years thereafter, to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly that describes the State's progress toward achieving:</p> <ol style="list-style-type: none"> <li>(1) the reduction in greenhouse gas emissions required under this subtitle, or any revisions conducted in accordance with § 2-1210 of this subtitle; and</li> <li>(2) the greenhouse gas emissions reductions needed by 2050 in order to avoid dangerous anthropogenic changes to the earth's climate system, based on the predominant view of the scientific community at the time of the latest report.</li> </ol>
EN § 15-203 MSAR # 7375	Periodically at reasonable times to keep the laws and rules and regulations current	<p>(b) Publication and distribution of mining laws, rules, and regulations.- The Bureau shall compile, publish, and distribute to interested persons, the mining laws and rules and regulations. The publication shall be made at reasonable times to keep the laws and rules and regulations current. The Bureau shall keep a record of any inspection or investigation and a copy of any official communication or record of work to be done. It shall preserve any report, statistics, and information received relating to the development of coal or other mining, or the enforcement of the provisions of this title.</p>
EN § 2-1203 SB 278/Ch. 172, 2009 HB 315/Ch. 171, 2009 MSAR # 7689	Periodically Jun 1, 2011, and for every third calendar year thereafter	<p>(a) on or before June 1, 2011, the Department [of the Environment] shall publish:</p> <ol style="list-style-type: none"> <li>(1) an inventory of statewide greenhouse gas emissions for calendar year 2006; and</li> <li>(2) based on existing greenhouse gas emissions control measures, a projected "business as usual" inventory for calendar year 2020.</li> </ol> <p>(b) the Department shall review and publish an updated statewide greenhouse gas emissions inventory for calendar year 2011 and for every third calendar year thereafter.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.
EN § 2-103.1 MSAR # 5535	Trigger Report within 30 days after the date Congress modifies the provisions of the federal Clean Air Act	Subject to § 2-1246 of the State Government Article, the Secretary [of Maryland Department of Environment], in conjunction with the Secretary of Transportation, shall furnish a joint report, within 30 days after the date Congress modifies the provisions of the federal Clean Air Act, to the Legislative Policy Committee, the Senate Judicial Proceedings Committee, and the House Environmental Matters Committee outlining the status of changes in the federal Clean Air Act as of that date and all other related and pertinent information.
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	(f) Submission to General Assembly.- (1) This subsection applies only to capital projects that involve construction of permanent or long-time duration. (2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly: (i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and (ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project. (g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as: (1) design/build which involves a single solicitation to design and build the facility; or (2) "fast track" in which design and construction are implemented concurrently.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 7430	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
HB 760/Ch. 114(2), 1994 MSAR # 6036	Trigger Report on request	The Department of Agriculture, the Office of the Comptroller, and the Department of the Environment shall study and report to the Environmental Matters Committee and the Economic and Environmental Affairs Committee [now Education, Health & Environmental Affairs Committee] no later than August 1, 1994, and thereafter on request, on the implementation of coordinated inspection programs for gasoline service stations and for any other consumer and environmental inspections performed by these and other units of State government.
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	<p>(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing.</p> <p>(c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year.</p> <p>(d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.</p>

## Ethics Commission, State

Citation MSAR #	How Often Due	Topic
GP § 5-205(f) HB 270/Ch. 94, 2014 MSAR # 10248	Annual Unspecified	Subject to § 2–1246 of the State Government Article, the Ethics Commission shall submit to the General Assembly: (1) an annual report on its activities; and (2) based on its investigations and studies, other special reports with recommendations.

## Federal Relations, Joint Committee on

Citation MSAR #	How Often Due	Topic
SG § 2-906(b)(1) MSAR # 981	Annual within 15 days after the General Assembly convenes for a regular session	(b) Subject to § 2-1246 of this title, the [Joint] Committee [on Federal Relations] shall submit to the General Assembly: (1) an annual report, within 15 days after the General Assembly convenes for a regular session; and (2) any other report that the [Legislative Policy] Committee considers appropriate.
SG § 2-906(b)(2) MSAR # 1927	Unspecified within 15 days after the General Assembly convenes for a regular session	(b) Subject to § 2-1246 of this title, the [Joint] Committee [on Federal Relations] shall submit to the General Assembly: (1) an annual report, within 15 days after the General Assembly convenes for a regular session; and (2) any other report that the [Legislative Policy] Committee considers appropriate.

## Firemen’s Association, Maryland State

Citation MSAR #	How Often Due	Topic
PS § 8-206(a) HB 1515/Ch. 622, 2006 MSAR # 5942	Annual Aug 30	(a) On or before August 30 of each fiscal year, the [Maryland State Firemen's] Association shall submit to the Department [of Budget and Management], the Legislative Auditor, and to the Board of Public Works an annual report that includes: (1) the number and total amount of grants and the number and total amount of loans made in the previous fiscal year; (2) for each grant or loan made: (i) the volunteer company that received the grant or loan; (ii) the amount of the grant or loan; and (iii) the specific purpose of making the grant or loan; (3) for each volunteer company that received a grant or loan: (i) the financial statement of the volunteer company for the previous fiscal year or the year in which the grant or loan was received, whichever is available; and (ii) documentation of the volunteer company's actual expenditures from the grant or loan; (4) for each loan made, the terms of the loan, including origination date, loan term, payment terms, payment amount, payments made to date, outstanding balance, and loan status; and (5) summary listings of grants and loans made during the previous fiscal year and outstanding loans, by county.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
PS § 8-206(a) HB 1193/Ch. 158, 2011 MSAR # 8627	Annual Aug 30	(a) On or before August 30 of each fiscal year, the [Maryland State Firemen's] Association shall submit to the [Military] Department, the Legislative Auditor, and to the Board of Public Works an annual report that includes: (1) the number and total amount of grants and the number and total amount of loans made in the previous fiscal year; (2) for each grant or loan made: (i) the volunteer company that received the grant or loan; (ii) the amount of the grant or loan; and (iii) the specific purpose of making the grant or loan; (3) for each volunteer company that received a grant or loan: (i) the financial statement of the volunteer company for the previous fiscal year or the year in which the grant or loan was received, whichever is available; and (ii) documentation of the volunteer company's actual expenditures from the grant or loan; (4) for each loan made, the terms of the loan, including origination date, loan term, payment terms, payment amount, payments made to date, outstanding balance, and loan status; and (5) summary listings of grants and loans made during the previous fiscal year and outstanding loans, by county.

### Financial Education and Capability Commission

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 9-804(b)(1) SB 476/Ch. 519, 2012 HB 515/Ch. 520, 2012 MSAR # 9089	Annual Dec 1	Subject to paragraph (2) of this subsection, on or before December 1 each year, the [Financial Education and Capability] Commission shall report to the Governor and, in accordance with § 2-1246 of this Article, the General Assembly on its recommendations and the status of efforts undertaken by state agencies or in partnership with state agencies to improve the financial education and capability of residents of the state. Staffing Statement: (d) Maryland CASH Campaign shall provide staff for the Commission.
SG § 9-804(b)(2) SB 476/Ch. 519, 2012 HB 515/Ch. 520, 2012 MSAR # 9090	Triennially Every 3 years	Every 3 years, the report of the [Financial Education and Capability] Commission required under paragraph (1) of this subsection shall include a comprehensive discussion of statewide efforts to improve the financial education and capability of residents of the state, including initiatives funded by the state or a local government and those undertaken in the private sector by nonprofit organizations, financial institutions, and other persons. Staffing Statement: (d) Maryland CASH Campaign shall provide staff for the Commission.

### Food Center Authority, Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EC § 10-228 HB 1050/Ch. 306, 2008 MSAR # 7145	Annual Each year	(a) Required. Each year, the [Maryland Food Center] Authority shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly. (b) Contents. The report shall include a financial statement covering the operations of developments during the preceding fiscal year.

Citation MSAR #	How Often Due	Topic
EC § 10-212 HB 1050/Ch. 306, 2008 MSAR # 7140	Trigger Report construction of a development may not begin unless	<p>(a) Powers of Authority. The [Maryland Food Center] Authority may:</p> <p>(1) Develop, establish, acquire, improve, own, operate, and maintain developments and projects in the State; and</p> <p>(2) Pay the cost of developments or projects, including improvements to any waterways at a development or project, from:</p> <p>(i) the proceeds of bonds;</p> <p>(ii) other money available under this subtitle; or</p> <p>(iii) money from the state or federal government or any of their units or instrumentalities.</p> <p>(b) Construction of development — required study. Construction of a development may not begin unless a comprehensive study establishes that the construction and operation of the development would be economically and environmentally sound.</p> <p>(c) Construction of development — required analysis. Except for the Center, construction of a development may not begin unless:</p> <p>(1) An analysis of the economic benefits of the proposed development is submitted to the Legislative Policy Committee, in accordance with § 2–1246 of the State Government Article; and</p> <p>(2) The Legislative Policy Committee is given 45 days after receipt to comment on the proposal.</p>

### Gaming Oversight, Joint Committee on

Citation MSAR #	How Often Due	Topic
SG § 9-1A-38(h) SB 1/Ch. 1(2nd), 2012 Special Session MSAR # 9564	Annual Dec 31	<p>On or before December 31 of each year, the [Joint] Committee [on Gaming Oversight] shall report its findings and recommendations to the Governor and, in accordance with § 2–1246 of this article, the General Assembly.</p> <p><b>Staffing Statement:</b> (f) The Department of Legislative Services shall provide staffing for the Committee.</p>

### General Assembly, Maryland

Citation MSAR #	How Often Due	Topic
SG § 2-10A-15(k) HB 813/Ch. 427, 2014 MSAR # 10195	Annual Dec 1	<p>(1) subject to § 2–1246 of this title, the [Joint] Committee [on Ending Homelessness] shall submit a report to the General Assembly on or before December 1 each year.</p> <p>(2) the report shall include:</p> <p>(i) a description of the work of the Committee; and</p> <p>(ii) any recommendations of the Committee.</p> <p><b>Staffing Statement:</b> (f) The Department of Legislative Services shall provide staff assistance to the Committee.</p>
SG § 2-10A-07 SB 237/Ch. 509, 2000 MSAR # 2295	Annual Dec 31	The Committee [Joint Committee on the Port of Baltimore] shall report to the Governor and the Legislative Policy Committee on or before December 31 of each year.

Citation MSAR #	How Often Due	Topic
SG § 2-506(b) MSAR # 297	Annual At least once a year	(b)(1) At least once a year, the Committee [on Administrative, Executive, and Legislative Review] shall submit a report to the Legislative Policy Committee and, subject to § 2-1246 of this title, to the General Assembly. (2) The report shall: (i) describe the studies and other work of the Committee; and (ii) include any recommendations of the Committee on: 1. more effective operation of the branches of the State Government, in accordance with the laws of the State; and 2. legislative action that is needed to change or reverse a regulation of a unit of the Executive Branch of the State government.
SG § 2-10A-06(l) SB 413/Ch. 63, 2009 HB 244/Ch. 64, 2009 MSAR # 7468	Annual Dec 1	(l) Annual report.- (1) Subject to § 2-1246 of this title, the [Joint] Committee [on Children, Youth, and Families] shall submit an annual report to the General Assembly on or before December 1 of each year. (2) The report shall include: (i) a description of the work of the Committee; and (ii) any recommendations of the Committee.  <b>Staffing Statement:</b> DLS shall Provide Staff for Committee
SG § 2-10A-02(g) MSAR # 977	Annual Jan 1	(g) The [Joint] Committee [on Health Care Delivery & Finance] shall submit an annual report to the General Assembly on or before January 1 of each year.  <b>Staffing Statement:</b> (e) The Department of Legislative Services shall provide staff assistance to the Committee.
SG § 2-10A-14(f)(1) SB 172/Ch. 464, 2014 MSAR # 10132	Annual Dec 1	(1) subject to § 2–1246 of this title, the [Joint] Committee [on Legislative Information Technology and Open Government] shall submit a report to the Legislative Policy Committee on or before December 1 each year. (2) the report shall include: (i) a description of the work of the Committee; and (ii) any recommendations of the Committee.
SG § 2-10A-14(i)(1) SB 644/Ch. 508, 2011 HB 766/Ch. 509, 2011 MSAR # 8700	Annual Dec 1	(1) subject to § 2–1246 of this title, the Committee [on Transparency and Open Government] shall submit a report to the General Assembly on or before December 1 each year. (2) the report shall include: (i) a description of the work of the Committee; and (ii) any recommendations of the Committee.
SG § 2-10A-11(h) SB 34/Ch. 515, 2010 HB 267/Ch. 516, 2010 MSAR # 8151	Annual Dec 31	The Committee [on Unemployment Insurance Oversight] shall report its findings and recommendations to the Governor and, subject to § 2-1246 of this article, the General Assembly on December 31 of each year.  <b>Staffing Statement:</b> SG § 2-10A-11(f)(1) the Department of Legislative Services shall provide staffing for the Committee.
SG § 2-10A-13(f) SB 172/Ch. 464, 2014 MSAR # 10131	Annual Dec 1	The [Joint] Committee [on Cybersecurity, Information Technology and Biotechnology] shall report its findings and recommendations to the Governor and, in accordance with § 2–1246 of this title, the Legislative Policy Committee, the Senate Finance Committee, and the House Economic Matters Committee on or before December 1 of each year.

Citation MSAR #	How Often Due	Topic
SG § 2-10A-13(f) HB 438/Ch. 140, 2009 MSAR # 7488	Annual Dec 1	The [Joint Information Technology and Biotechnology] Committee shall report its findings and recommendations to the Governor and, in accordance with § 2-1246 of this title, the Legislative Policy Committee, the Senate Finance Committee, and the House Economic Matters Committee on or before December 1 of each year.
SG § 2-906(b)(1) MSAR # 981	Annual within 15 days after the General Assembly convenes for a regular session	(b) Subject to § 2-1246 of this title, the [Joint] Committee [on Federal Relations] shall submit to the General Assembly: (1) an annual report, within 15 days after the General Assembly convenes for a regular session; and (2) any other report that the [Legislative Policy] Committee considers appropriate.
SG § 2-806(b) MSAR # 980	Annual 1st day of each regular session	Subject to § 2-1246 of this title, on or before the 1st day of each regular session, the [Joint] Committee [on the Management of Public Funds] shall submit an annual report to the General Assembly on any recommendations as to the office of Treasurer.
SG § 9-1A-38(h) SB 1/Ch. 1(2nd), 2012 Special Session MSAR # 9564	Annual Dec 31	On or before December 31 of each year, the [Joint] Committee [on Gaming Oversight] shall report its findings and recommendations to the Governor and, in accordance with § 2-1246 of this article, the General Assembly.  <b>Staffing Statement:</b> (f) The Department of Legislative Services shall provide staffing for the Committee.
SG § 9-2701 SB 463/Ch. 69, 2009 HB 485/Ch. 70, 2009 MSAR # 7915	Annual on or before the last day of the Youth Members' Terms (August 30)	On or before the last day of the Youth Members' Terms, the [Maryland Youth Advisory] Council shall report its activities, to the Governor and, in accordance with § 2-1246 of this Article, to the General Assembly. ... (d)(1) the term of a Youth Member of the Council is 9 months, from September 1 to June 1 of the following year.  <b>Staffing Statement:</b> (e)(1) The term of a youth member of the Council is 1 year, from September 1 through August 30 of the following year.  (g) The Governor's Office for Children, in addition to the member from the Senate, or the member from the House, or both, shall provide staff support for the Council.
SG § 2-1005 MSAR # 618	Annual Dec 1	On or before December 1 of each year, the [Spending Affordability] Committee shall submit, subject to § 2-1246 of this article, to the Legislative Policy Committee and the Governor a report with recommendations on fiscal goals for the State budget to be considered at the next regular session of the General Assembly, including: (1) a recommended level of State spending; (2) a recommended level of new debt authorization; (3) a recommended level of State personnel; (4) a recommended use of any anticipated surplus; and (5) other findings or recommendations that the Committee considers appropriate. (b) Analysis.- If the report recommends expenditures in excess of the annual increase in personal income, gross State product, or other data that the Committee used to measure the growth of the State's economy, the Committee shall provide the Senate and the House with an analysis as to the extent the recommendation exceeds those economic indicators.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-409(b)(3) MSAR # 763	Annual Before that session of the General Assembly	<p>(a) Subject to § 2-1246 of this title, the [Legislative Policy] Committee shall submit to the General Assembly periodic reports to keep the members of the General Assembly fully informed about matters that come before the Committee.</p> <p>(b)(1) The Committee shall compile the bills, joint resolutions, and other recommendations that are submitted to it by its special committees and by the committees of the General Assembly and are intended for submission to the General Assembly at its next session.</p> <p>(2) Before that session of the General Assembly, the Committee shall prepare a report that includes those bills, resolutions, and recommendations and the reports that relate to them.</p> <p>(3) The Committee shall:</p> <ul style="list-style-type: none"> <li>(i) subject to § 2-1246 of this title, submit this report to the General Assembly; and</li> <li>(ii) send this report to each other elected State officer and to the State Law Library.</li> </ul>
SG § 2-10A-03(g) SB 1/Ch. 5, 2011 MSAR # 8717	Annual Dec 31	The [Workers' Compensation Benefit and Insurance Oversight] Committee shall report to the Governor and the Legislative Policy Committee on December 31 of each year.
SPP § 21-125.1(c) SB 480/Ch. 408, 2008 HB 554/Ch. 409, 2008 MSAR # 7248	Other Sep 1, 2008, every 5 years	<p>(a) beginning on or before September 1, 2008, and every 5 years thereafter, the Joint Committee on Pensions shall commission an actuarial consulting firm to conduct a study of the several systems in addition to the actuarial investigation and valuation performed by the actuary under § 21-125 of this subtitle and a comparison of the several systems with other similarly situated public pension plans.</p> <p>(b) the actuarial consulting firm shall consider the following issues with regard to the several systems and other similarly situated public pension plans:</p> <ul style="list-style-type: none"> <li>(1) the funding status of the State retirement and pension system, including its current unfunded accrued liability;</li> <li>(2) the composition of the several systems, including: <ul style="list-style-type: none"> <li>(i) the number of active members, retirees, disability retirees, and beneficiaries of all retirees;</li> <li>(ii) the average annual salaries of the active members in the various plans in the State Retirement and Pension System;</li> <li>(iii) the average annual benefits of the retirees and beneficiaries of the State Retirement and Pension System; and</li> <li>(iv) the average age, life expectancy, and years of service of active members retiring from the various plans in the State Retirement and Pension System; and</li> </ul> </li> <li>(3) the benefit levels provided by the various State systems, including a comparison of member contribution rates and the accrual rates.</li> </ul> <p>(c) the findings of the actuarial consulting firm shall be submitted to the Joint Committee on Pensions on or before December 31, of the year of study, in accordance with § 2-1246 of the State Government Article.</p>
TR § 23-203(f)(2) MSAR # 1934	Periodically regularly	<p>(f) Special committee.-</p> <p>(1) The President of the Senate and the Speaker of the House of Delegates shall appoint a special committee composed of 3 Senators and 3 Delegates who shall regularly consult with the Secretary of Transportation and the Secretary of the Environment on the administration of the emissions control program and any contract in accordance with the terms of these provisions.</p> <p>(2) The special committee shall regularly report to the Legislative Policy Committee of the Maryland General Assembly on the administration of the emissions control program and any contract awarded in accordance with the provisions of this section.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-605 MSAR # 979	Periodically Unspecified	In addition to any powers and duties set forth elsewhere, the [Joint Audit] Committee shall: (1) review audit reports issued by the Legislative Auditor and submit findings and recommendations to the General Assembly with respect to issues in audit reports; and (2) review the audit process and procedures and provide comment and recommendations to the President and the Speaker, the Executive Director of the Department of Legislative Services, and the Legislative Auditor.
TG § 1-309(a) SB 739/Ch. 568, 2012 HB 764/Ch. 569, 2012 MSAR # 9127	Trigger Report on or before the 20th day of the regular session of the General Assembly in the year of the evaluation date of a tax credit	(a) Subject to § 2-1246 of the State Government Article, on or before the 20th day of the regular session of the General Assembly in the year of the evaluation date of a tax credit, the Evaluation Committee for the tax credit shall submit a report to the General Assembly. (b)(1) The report required under subsection (a) of this section shall recommend whether the tax credit should be continued, with or without changes, or terminated. (2) the report shall be accompanied by any legislation that is needed to accomplish the recommendations in the report.
SG § 2-906(b)(2) MSAR # 1927	Unspecified within 15 days after the General Assembly convenes for a regular session	(b) Subject to § 2-1246 of this title, the [Joint] Committee [on Federal Relations] shall submit to the General Assembly: (1) an annual report, within 15 days after the General Assembly convenes for a regular session; and (2) any other report that the [Legislative Policy] Committee considers appropriate.

## General Assembly Compensation Commission

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
CONST III 15(3) MSAR # 1499	Other every 4 years	Within 15 days after the beginning of the regular session of the General Assembly in 1974 and within 15 days after the beginning of the regular session in each fourth year thereafter, the [General Assembly Compensation] Commission by formal resolution shall submit its determinations for compensation and allowances to the General Assembly. The General Assembly may reduce or reject, but shall not increase any item in the resolution. The resolution, with any reductions that shall have been concurred in by joint resolution of the General Assembly, shall take effect and have the force of law as of the beginning of the term of office of the next General Assembly. Rates of compensation and pensions shall be uniform for all members of the General Assembly, except that the officers of the Senate and the House of Delegates may receive higher compensation as determined by the General Assembly Compensation Commission. The provisions of the Compensation Commission resolution shall continue in force until superseded by any succeeding resolution.

## General Services, Department of

Citation MSAR #	How Often Due	Topic
SF § 14-110 SB 1066/Ch. 343, 2013 HB 48/Ch. 605, 2013 MSAR # 9638	Annual Annual, within 60 days after receipt of all of the reports required under subsections (c) and (d) (within 60 days after the enactment of the budget bill by the General Assembly)	(e) within 60 days after receipt of all of the reports required under subsections (c) and (d) of this section, the Department of General Services shall submit a summary of the information to: (1) the Board of Public Works; and (2) in accordance with § 2-1246 of the State Government Article, the Senate Education, Health, and Environmental Affairs Committee, the House Health and Government Operations Committee, and the Legislative Policy Committee.
SG § 10-608(b) HB 120/Ch. 493, 2004 MSAR # 2355	Annual Sep 1	On or before September 1 of each year, the Division [of Records Management] shall submit, subject to § 2-1246 of this Article, to the General Assembly an annual report that consolidates the reports of the departments and independent units.
SF § 3-609(h) SB 60/Ch. 351, 2001 MSAR # 1252	Annual Jan 1	By January 1 of each year, the Secretaries of Budget and Management and General Services shall submit a report, subject to § 2-1246 of the State Government Article, to the General Assembly on the moneys: (1) appropriated to the [Construction Contingency] Fund; (2) authorized for expenditure from the Fund; and (3) expended from the Fund.
COMAR 21.11.03.08 MSAR # 8030	Annual	Within 30 days following the first day of the fiscal year, each procurement agency shall forward to the Office of Minority Affairs a complete listing of all known regularly recurring procurement solicitations reasonably expected to be of \$100,000 or more. The list shall include the subject of the contract, where the work is to be performed or delivery made, the approximate solicitation date, and the name and telephone number of the procurement officer. The Office of Minority Affairs shall compile a master list containing this information, and distribute it to the Department of Business and Economic Development, Office of Small Business Assistance, appropriate minority business associations, minority business assistance agencies, and trade organizations, and to each designated department and procurement agency which shall post the list on all bid boards for the remainder of the fiscal year. The Office of Minority Affairs may, upon approval of the Joint Standing Committee on Administrative, Executive and Legislative Review (AELR), also publish the list in the Maryland Contract Weekly or eMaryland Marketplace. Effective July 1, 2006, Contract Weekly ceases publication and notices that were previously published in Contract Weekly will be published in eMaryland Marketplace.

Citation MSAR #	How Often Due	Topic
COMAR 21.11.03.17A(3) & B MSAR # 8553	Annual within 90 days following the close of the fiscal year	<p>A. Each procurement agency shall make a report annually within 90 days following the close of the fiscal year to the Office of Minority Affairs, the Department of Transportation, and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the Joint Committee on Fair Practices that includes:</p> <ul style="list-style-type: none"> <li>(1) The total number and value of its procurements from State-certified MBEs as prime contractors, and separately as subcontractors, by specific MBE classification;</li> <li>(2) The percentages, by specific classification of minority business enterprise, that purchases under A (1) and (2) of this regulation represent of the total number and value of its procurements for the fiscal year just ended;</li> <li>(3) The number of waivers granted pursuant to Regulation .11 of this chapter; and</li> <li>(4) An evaluation by the procurement agency of the success of its MBE program.</li> </ul> <p>B. Each procurement agency shall submit to the Board of Public Works and the Governor's Office of Minority Affairs by July 31 of each year the report of waivers required under Regulation .11E of this chapter.</p> <p>C. Each procurement agency shall furnish any other information or periodic reports requested by the Office of Minority Affairs or the Department of Transportation in connection with MBE certification and procurement, or any other matters related to the administration, effectiveness, or continuation of the Minority Business Enterprise Program.</p> <p>D. The Office of Minority Affairs shall prepare an annual report summarizing certified MBE participation throughout the State, for submission by the end of each calendar year to the Board of Public Works, the Legislative Policy Committee of the Maryland General Assembly, and to each procurement agency.</p>
COMAR 21.13.01.13 MSAR # 9932	Annual Dec 1	<p>A. On or before December 1 of each year, each agency procuring construction shall report to the Board of Public Works on the use of the design-build and construction management at risk project delivery methods for the prior fiscal year.</p> <p>B. The report format shall be determined by the Board of Public Works.</p> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B.(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>

Citation MSAR #	How Often Due	Topic
SF § 15-111(a)(2)&(3) SB 904/Ch. 25(13), 2005 MSAR # 202	Annual 90 days from end of FY	<p>(a) Within 90 days after the end of each fiscal year, each primary procurement unit shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <p>(1) was exempt from the notice requirements of § 13-103(c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</p> <p>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</p> <p>(3) was awarded on the basis of:</p> <p>(i) § 13-107 ("Sole source procurement");</p> <p>(ii) § 13-108(a) ("Emergency procurement"); or</p> <p>(iii) § 13-108(b) ("Expedited procurement").</p> <p>(b) Same - Contents.-</p> <p>(1) A report required under subsection (a)(2) or (3) of this section shall include:</p> <p>(i) the name of each contractor;</p> <p>(ii) the type and cost of the procurement contract; and</p> <p>(iii) a description of the procurement.</p> <p>(2) A report required under subsection (a)(3) of this section also shall describe the basis for the award.</p> <p>....</p> <p>(e) A report to the General Assembly under this section is subject to § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 11-101(1) Primary procurement units.- "Primary procurement units" means:</p> <p>(1) the State Treasurer;</p> <p>(2) the Department of Budget and Management;</p> <p>(3) the Department of General Services;</p> <p>(4) the Department of Transportation;</p> <p>(5) the Department of Information Technology;</p> <p>(6) the University System of Maryland;</p> <p>(7) the Maryland Port Commission;</p> <p>(8) the Department of Public Safety and Correctional Services;</p> <p>(9) the Morgan State University; and</p> <p>(10) the St. Mary's College of Maryland.</p>
COMAR 21.13.01.02 MSAR # 2283	Annual within 90 days following the close of the fiscal year	<p>Each department [Department of General Services] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts for services, construction-related services, architectural services, and engineering services that exceed \$100,000 during the preceding fiscal year. The report shall, at a minimum:</p> <p>A. Name each contractor;</p> <p>B. State the amount and type of each contract; and</p> <p>C. Describe the work procured.</p> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.15 A MSAR # 9933	Annual Oct 1	<p>A. On or before October 1 of each year, each agency shall report to the Board of Public Works on the number and amount of contracts awarded to VSBEs and the effectiveness of the VSBE program.</p> <p>B. The report format shall be determined by the Board of Public Works.</p> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>
COMAR 21.13.01.01 B MSAR # 8873	Annual 90 days following the close of the fiscal year	<p>B. Annual Report of Sole Source, Emergency, and Expedited Procurements. Each department [Department of General Services] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts awarded during the preceding fiscal year under sole source, emergency, or expedited procurement procedures (COMAR 21.05.05 and 21.05.06). The report shall, at a minimum:</p> <ol style="list-style-type: none"> <li>(1) Name each contractor;</li> <li>(2) State the amount and type of each contract;</li> <li>(3) Describe the supplies, services, maintenance, construction or construction-related services procured or real property leased; and</li> <li>(4) Describe the basis for the award.</li> </ol> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>
COMAR 21.13.01.08 MSAR # 8847	Annual within 90 days following the close of the fiscal year	<p>Each department [Department of General Services] shall prepare and submit an annual report within 90 days following the close of the fiscal year to the Governor, and subject to State Government Article, § 2-1246, Annotated Code of Maryland, to the General Assembly, of each procurement contract within its jurisdiction awarded during the preceding fiscal year that was exempt from the notice requirements of State Finance and Procurement Article, §§ 13-103(c) and 13-104(c), Annotated Code of Maryland, because the procurement contract reasonably was expected to be performed entirely outside the State or the District of Columbia. The report shall, at a minimum, include:</p> <ol style="list-style-type: none"> <li>A. The name of each contractor;</li> <li>B. The amount and type of each contract;</li> <li>C. A description of the procurement; and</li> <li>D. The basis of the award and reasons why the contract required performance outside the State or the District of Columbia.</li> </ol> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B. (33) Department means the State Treasurer, the Departments of General Services, Transportation, Information Technology, Budget and Management, Public Safety and Correctional Services in connection with procurements for State correctional facilities within the Departments jurisdiction, and the Maryland Port Commission.</p>

Citation MSAR #	How Often Due	Topic
SF § 15-111(a)(1) SB 904/Ch. 25(13), 2005 MSAR # 9002	Annual 90 days from end of FY	<p>Within 90 days after the end of each fiscal year, each primary procurement unit shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <p>(1) was exempt from the notice requirements of § 13-103(c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</p> <p>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</p> <p>(3) was awarded on the basis of:</p> <p>(i) § 13-107 ("Sole source procurement");</p> <p>(ii) § 13-108(a) ("Emergency procurement"); or</p> <p>(iii) § 13-108(b) ("Expedited procurement").</p> <p>(b) Same - Contents.-</p> <p>(1) A report required under subsection (a)(2) or (3) of this section shall include:</p> <p>(i) the name of each contractor;</p> <p>(ii) the type and cost of the procurement contract; and</p> <p>(iii) a description of the procurement.</p> <p>(2) A report required under subsection (a)(3) of this section also shall describe the basis for the award.</p> <p>....</p> <p>(e) A report to the General Assembly under this section is subject to § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 11-101(I) Primary procurement units.- "Primary procurement units" means:</p> <p>(1) the State Treasurer;</p> <p>(2) the Department of Budget and Management;</p> <p>(3) the Department of General Services;</p> <p>(4) the Department of Transportation;</p> <p>(5) the Department of Information Technology;</p> <p>(6) the University System of Maryland;</p> <p>(7) the Maryland Port Commission;</p> <p>(8) the Department of Public Safety and Correctional Services;</p> <p>(9) the Morgan State University; and</p> <p>(10) the St. Mary's College of Maryland.</p>
COMAR 21.13.01.11 MSAR # 8544	Annual within 90 days following the close of the fiscal year	<p>21.13.01.11 Individual Surety Report.</p> <p>A. Through fiscal year 2014, each department and procurement agency shall report to the Board of Public Works on the use of individual surety bonds within 60 days following the close of each fiscal year.</p> <p>B. The report format shall be determined by the Board of Public Works.</p> <p><b>Staffing Statement:</b> COMAR (21.01.02.01(B)(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>
SF § 14-405 MSAR # 9918	Annual Sep 1	<p>(f) Report on procurement of recycled materials.- On or before September 1 of each year, each State unit shall report to the Department of the Environment on the unit's procurement of recycled materials during the preceding fiscal year, including the types and quantities of materials procured and the percentage of recycled materials in the unit's gross purchases.</p>

Citation MSAR #	How Often Due	Topic
SF § 12-302 MSAR # 9943	Annual annually	The Maryland Energy Administration shall be responsible for monitoring the status of active energy performance contracts and reporting that status to the Board annually.
SF § 14-505(a) SB 71/Ch. 22, 2010 MSAR # 8555	Annual within 60 days after receipt of all reports required under subsection (a) of this section	(a) Within 90 days after the end of each fiscal year, each designated procurement unit [Department of General Services] shall submit a report on the operation and effectiveness of the Small Business Reserve Program that complies with subsection (d)(2) of this section to the Board of Public Works. (b) Within 60 days after receipt of all reports required under subsection (a) of this section, the Board of Public Works shall compile the information and report on the operation and effectiveness of the entire Small Business Reserve Program to the Legislative Policy Committee, subject to § 2-1246 of the State Government Article.
COMAR 21.13.01.03 B(1) MSAR # 8999	Annual Within 60 days after receipt of all reports required under subsection (a) of this section	B. Small Business Reserve Program. (1) Each designated procurement unit shall submit a report on the operation and effectiveness of the small business reserve program to the Board of Public Works within 90 days after the end of each fiscal year. The format of the report shall be determined by the Board of Public Works. (2) Within 60 days after receipt of the reports required in B(1) of this regulation, the Board of Public Works shall compile the information and report to the Legislative Policy Committee subject to State Government Article, 2-1246, Annotated Code of Maryland.
SF § 4-204(f) HB 1/Ch. 11(2), 1985 MSAR # 878	Annual Dec 1	On or before December 1 of each year, the Secretary [of the Department of General Services] shall send a report to the Governor on the activities of the Department during the previous fiscal year.
SF § 4-809(g) SB 212/Ch. 224, 2009 HB 154/Ch. 225, 2009 MSAR # 7731	Annual Nov 1	On or before November 1 of each year, the [Green Building] Council shall report to the Governor and the General Assembly, in accordance with § 2-1246 of the State Government Article, as to recommendations for the implementation plan for a higher performance building program in the State and any progress that has been made during the preceding year.  <b>Staffing Statement:</b> (e) staff support to the council shall be provided by the Department of General Services, with assistance as necessary to be furnished by other involved agencies and units of State Government.
SF § 14-410(e) HB 629/Ch. 604, 2014 MSAR # 10230	Annual Oct 1	On or before October 1 of each year, the [Maryland Green Purchasing] Committee shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the Committee's activities and the progress made as a result of the implementation of this section.  <b>Staffing Statement:</b> SF § 14-410(b)(3) The Secretary of General Services, or the Secretary's designee, shall serve as the Chair of the Committee.

Citation MSAR #	How Often Due	Topic
COMAR 21.11.03.17 A MSAR # 8029	Annual within 90 days following the close of the fiscal year	<p>A. Each procurement agency shall make a report annually within 90 days following the close of the fiscal year to the Office of Minority Affairs, the Department of Transportation, and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the Joint Committee on Fair Practices that includes:</p> <ul style="list-style-type: none"> <li>(1) The total number and value of its procurements from State-certified MBEs as prime contractors, and separately as subcontractors, by specific MBE classification;</li> <li>(2) The percentages, by specific classification of minority business enterprise, that purchases under A (1) and (2) of this regulation represent of the total number and value of its procurements for the fiscal year just ended;</li> <li>(3) The number of waivers granted pursuant to Regulation .11 of this chapter; and</li> <li>(4) An evaluation by the procurement agency of the success of its MBE program.</li> </ul> <p>B. Each procurement agency shall submit to the Board of Public Works and the Governor's Office of Minority Affairs by July 31 of each year the report of waivers required under Regulation .11E of this chapter.</p>
SF § 14-305(a)(1) SB 849/Ch. 619, 2010 MSAR # 8531	Annual Within 90 days after the end of the fiscal year	<p>(1) Within 90 days after the end of the fiscal year, each unit [Department of General Services] shall report to the Governor's Office of Minority Affairs, the certification agency, and, subject to § 2-1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight.</p> <p>(2) A report under this subsection shall for the preceding fiscal year:</p> <ul style="list-style-type: none"> <li>(i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise;</li> <li>(ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts; and</li> <li>(iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit;</li> <li>(iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and</li> <li>(v) contain other such information as required by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</li> </ul> <p>(3) A report under this subsection shall be in a form prescribed by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</p> <p><b>Staffing Statement:</b> § 11-101(x)</p> <ul style="list-style-type: none"> <li>(1) "Unit" means an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement contract.</li> <li>(2) "Unit" does not include: <ul style="list-style-type: none"> <li>(i) a bistate, multistate, bicounty, or multicounty governmental agency; or</li> <li>(ii) a special tax district, sanitary district, drainage district, soil conservation district, water supply district, or other political subdivision of the State.</li> </ul> </li> </ul>
SF § 14-208(a) SB 903/Ch. 635(9), 1997 HB 1450/Ch. 636(9), 1997 MSAR # 204	Annual Within 90 days after the end of each fiscal year	Within 90 days after the end of each fiscal year, the Secretary of General Services, the Secretary of Transportation, and the Chancellor of the University System of Maryland each shall submit a report on the operation and effectiveness of the Small Business Preference Program to the Board [of Public Works].

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
COMAR 21.13.01.03 A MSAR # 8174	Annual within 90 days following the close of the fiscal year	A. Small Business Preference Program. The Secretary of General Services, the Secretary of Transportation, and Morgan State University shall prepare and submit a written report annually within 90 days following the close of the fiscal year to the Board, and subject to State Government Article, 2-1246, Annotated Code of Maryland, to the Legislative Policy Committee, about the operation and effectiveness of the small business preference program (State Finance and Procurement Article, 14-208, Annotated Code of Maryland).
SF § 3-609(g)(1) MSAR # 627	Trigger Report Prior to seeking approval from the Board of Public Works	Prior to seeking approval from the Board of Public Works, the Department of General Services and the Department of Budget and Management shall: (i) provide written notice to the budget committees on the planned use of the funds; and (ii) allow 45 days for review and comment by the budget committees.
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.
SF § 3-602(f)(2) MSAR # 7276	Trigger Report request for an appropriation	(f) Submission to General Assembly.- (1) This subsection applies only to capital projects that involve construction of permanent or long-time duration. (2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly: (i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and (ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project. (g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as: (1) design/build which involves a single solicitation to design and build the facility; or (2) "fast track" in which design and construction are implemented concurrently.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 7277	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>

Citation MSAR #	How Often Due	Topic
SF § 13-314(b)(2) MSAR # 677	Trigger Report within 30 days after the waiver occurs	<p>(a) The Selection Board shall waive the requirements of §§ 13-304 (b), 13-308, 13-309, 13-311, 13-312 (b), and 13-313 of this subtitle if:</p> <p>(1) the Selection Board determines that:</p> <p>(i) the architectural services or engineering services cannot be defined so completely as to carry out those requirements; or</p> <p>(ii) the specifications require architectural services or engineering services that are available only from a bona fide single source or a proprietary product or process;</p> <p>(2) the Governor declares an emergency;</p> <p>(3) after a natural disaster, public health and safety are endangered; or</p> <p>(4) on the recommendation of the Secretary of General Services or Transportation and a finding by the Governor that extraordinary circumstances exist, the Board of Public Works determines that:</p> <p>(i) for a particular project, urgent circumstances require the selection of a contractor on an expedited basis;</p> <p>(ii) expedited selection best serves the public interest; and</p> <p>(iii) the need for an expedited selection outweighs the benefits of carrying out those requirements.</p> <p>(5) Abrogated.</p> <p>(b) A waiver and the reasons for it shall be documented and:</p> <p>(1) immediately reported to the Contract Weekly for printing in the next available issue; and</p> <p>(2) reported to the Legislative Policy Committee within 30 days after the waiver occurs.</p> <p><b>Staffing Statement:</b> SF § 13-302(a) Established.- There is a General Professional Services Selection Board in the Department of General Services.</p>
SF § 3-602(h)(ii) MSAR # 1915	Trigger Report request for total project funding	<p>(h) A request for total project funding may be authorized jointly by the Secretaries of Budget and Management and General Services if:</p> <p>(1) (i) the planning, design, construction, and equipment funds for the project have been authorized and itemized in the State budget bill or a supplementary appropriation bill; or</p> <p>(ii) the Secretaries make a determination, supported in writing and submitted to the Legislative Policy Committee of the General Assembly and the Board of Public Works, that:</p> <p>1. total project funding is time critical and will result in significant cost savings;</p> <p>2. there is compelling reason why the procedure required in this paragraph cannot be adopted; and</p> <p>3. circumstances necessitate that consideration of the total project funding occur during the legislative interim, rather than during the legislative session; and</p> <p>(2) (i) the total project funding request has been submitted to the Legislative Policy Committee for its review and comment;</p> <p>(ii) written comment from the Legislative Policy Committee has been received or 45 days have elapsed after the Legislative Policy Committee has received the request and all supporting information; and</p> <p>(iii) the request has been approved by the Board of Public Works.</p>

Citation MSAR #	How Often Due	Topic
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9728	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article:</p> <p>(i) a report concerning each public-private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</p> <p>(ii) a status report concerning each existing public-private partnership in which the reporting agency is involved.</p> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public-private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) “Reporting agency” means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary’s College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>
SF § 10A-201(a)(1)(i) HB 560/Ch. 5, 2013 MSAR # 9902	Trigger Report may not issue a public notice of solicitation	<p>Except as provided in subparagraph (ii) of this paragraph, a reporting agency [Department of General Services] may not issue a public notice of solicitation for a public-private partnership until a presolicitation report concerning the proposed public-private partnership is submitted to the Comptroller, the State Treasurer, the Budget Committees, and the Department of Legislative Services, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary’s College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	<p>(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing.</p> <p>(c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year.</p> <p>(d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.</p>

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.07 MSAR # 9925	Trigger Report	<p>Reporting of Protests and Contract Disputes.</p> <p>Each procurement officer shall prepare and submit a written report to his respective agency head concerning all protests and contract disputes. The frequency of this report shall be determined by the procurement agency. The report shall, at a minimum:</p> <ul style="list-style-type: none"> <li>A. Name each bidder/contractor;</li> <li>B. State the amount/estimate and type of each contract; and</li> <li>C. Indicate the reasons for any time extensions in resolving a protest or contract dispute.</li> </ul>
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9951	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency [Department of General Services] shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article:</p> <ul style="list-style-type: none"> <li>(i) a report concerning each public-private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</li> <li>(ii) a status report concerning each existing public-private partnership in which the reporting agency is involved.</li> </ul> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public-private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>
SF § 10A-201(a)(1)(ii) HB 560/Ch. 5, 2013 MSAR # 9731	Trigger Report may not issue a public notice of solicitation	<p>A reporting agency may not issue a public notice of solicitation for a public-private partnership for a transportation facilities project, as defined in § 4-101(h) of the transportation Article, until a presolicitation report concerning the proposed public-private partnership is submitted to the Budget Committees and the Department of Legislative Services, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(g) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>

## Governor's Office

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2007.25 MSAR # 7362	Annual Unspecified	F. Reports. The Governor's Office of Community Initiatives shall report to the Governor annually on its activities.

Citation MSAR #	How Often Due	Topic
SF § 7-328(g)(2) SB 1301/Ch. 1, 2012 Special Session MSAR # 9354	Annual Oct 1 of each year until 2016	<p>For each program, project, or activity under subsection (f)(1) of this section for which funds are appropriated, the Governor shall:</p> <p>(1) develop appropriate statements of vision, mission, key goals, objectives, and performance indicators and report these statements in a discrete part of the state budget submission, which shall also provide data for key performance indicators; and</p> <p>(2) on or before October 1 of each year until 2016, report, subject to § 2-1246 of the State Government Article, to the General Assembly on:</p> <p>(i) total funds expended, by program and subdivision, in the prior fiscal year from the fund established under this section; and</p> <p>(ii) the specific outcomes or public benefits resulting from that expenditure.</p>
EX ORD 01.01.2007.19 MSAR # 6696	Annual June 30 of each year	<p>(4) By June 30 of each year, the Commission [on Asian Pacific American Affairs] shall submit an annual report to the Governor detailing its activities in the preceding calendar year, along with any appropriate recommendations.</p> <p><b>Staffing Statement:</b> F. Operational Support. The Governor's Office of Community Initiatives and the Department of Human Resources shall provide publication, operational, and other support as needed to the Commission.</p>
SF § 7-317(h)(2) SB 334/Ch. 172, 1999 HB 751/Ch. 173, 1999 MSAR # 325	Annual Oct 1	<p>(h) For each program, project or activity receiving funds appropriated under subsection (g) (3) of this section, the Governor shall:</p> <p>(1) develop appropriate statements of vision, mission, key goals, key objectives, and key performance indicators and report these statements in a discrete part of the State budget submission, which shall also provide data for key performance indicators; and</p> <p>(2) report annually, subject to § 2-1246 of the State Government Article, to the General Assembly no later than October 1 on:</p> <p>(i) total funds expended, by program and subdivision, in the prior fiscal year from the [Cigarette Restitution] Fund established under this section; and</p> <p>(ii) the specific outcomes or public benefits resulting from that expenditure.</p>
NR § 8-2A-03(d) SB 382/Ch. 60, 2009 MSAR # 8066	Annual Unspecified	<p>(c) Duties of Subcabinet.- The BayStat Subcabinet shall:</p> <p>(1) Report annually to the public regarding:</p> <p>(i) The health of the Chesapeake Bay tributary basin;</p> <p>(ii) The health of the Atlantic Coastal Bays and their tributaries;</p> <p>(iii) The status of local, State, and federal programs to restore the Chesapeake and Atlantic Coastal Bays; and</p> <p>(iv) Estimated nutrient reductions achieved through projects financed by the Trust Fund; and</p> <p>(2)(i) Develop an annual work plan that identifies the planned work to be funded with money from the Trust Fund for the next fiscal year, including annual nutrient and sediment reduction targets, performance measures, and accountability criteria; and</p> <p>(ii) Develop an annual expenditure plan that identifies planned expenditures for the work plan and includes an accounting of all moneys distributed from the Trust Fund in the previous fiscal year.</p> <p>(d) Work and expenditure plans submitted as part of annual budget.- The Governor shall submit the annual work and expenditure plans to the General Assembly as part of the annual budget submission.</p> <p>(e) Subcabinet to prepare annual work and expenditure plan.- On an annual basis the BayStat Subcabinet shall prepare a final work and expenditure plan based on the budget approved by the General Assembly.</p>

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.01 C MSAR # 9975	Annual 90 days following the close of the fiscal year	C. Report of the Board--Expedited Procurements. Subject to State Government Article, 2-1246, Annotated Code of Maryland, the Governor shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the General Assembly of each expedited procurement approved by the Board during the preceding fiscal year.
SF § 15-111(c) MSAR # 624	Annual 90 days from end of FY	Within 90 days after the end of each fiscal year, the Governor shall submit to the General Assembly a report on each expedited procurement approved under § 13-108 (b) of this article.
ED § 24-801(l) SB 286/Ch. 191, 2010 MSAR # 8399	Annual Dec 15	<p>(1) the [Governor's P-20 Leadership] Council shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(2) the report shall set forth any recommendations from the Council and summarize the Council’s activities during the preceding year.</p> <p><b>Staffing Statement:</b> (g)(1) there is an Executive Committee of the [Governor's P-20 Leadership] Council that shall Direct the Council in its work.</p> <p>(2) the Executive Committee shall include the following members:</p> <ul style="list-style-type: none"> <li>(iii) the Secretary of Labor, Licensing, and Regulation;</li> <li>(iv) the Secretary of Business and Economic Development;</li> <li>(v) the Chancellor of the University System of Maryland; and</li> <li>(vi) the State Superintendent of Schools</li> </ul> <p>...</p> <p>(j) members of the Executive Committee shall provide the primary staff support necessary for the Council.</p>
SG § 10-225(e)(1) MSAR # 1929	Periodically Upon a finding imminent threat of loss of federal funds	<p>(a) In general.- Upon a finding by the Governor that there is an imminent threat within a time certain of a loss or denial of federal funds to the State because of the operation of any section of this subtitle or of Title 9, Subtitle 16 of this article, the Governor by executive order may suspend the applicability of part or all of this subtitle or of Title 9, Subtitle 16 of this article to a specific class of contested cases.</p> <p>(b) Duration.- A suspension under this section is effective only so long as, and to the extent, necessary to avoid a denial or loss of federal funds to the State.</p> <p>(c) Contents of order.- The executive order shall explain the basis for the Governor's finding and state the period of time during which the suspension is to be effective.</p> <p>(d) Termination.- The Governor shall declare the termination of a suspension when it is no longer necessary to prevent the loss or denial of federal funds.</p> <p>(e) Publication of order.- An executive order issued under this section shall be:</p> <ul style="list-style-type: none"> <li>(1) presented to the Legislative Policy Committee; and</li> <li>(2) published in the Maryland Register pursuant to § 7-206 (a) (2) (viii) of this article.</li> </ul>
TR § 10-303 MSAR # 1932	Periodically 30 days b/f enter into agreement	At least 30 days before the Governor of Maryland enters into an agreement under this article [Woodrow Wilson Bridge and Tunnel Compact], the Governor shall submit the agreement to the Legislative Policy Committee for its review and comment.
SF § 7-324(d) HB 147/Ch. 444, 2005 MSAR # 8063	Periodically After notice to and approval by Legislative Policy Committee	(d) Transfers of funds.- After notice to and approval by the Legislative Policy Committee, the Governor may transfer funds by budget amendment from the Account to the expenditure accounts of the appropriate unit of State government.

Citation MSAR #	How Often Due	Topic
SF § 7-314(m) SB 904/Ch. 25, 2005 MSAR # 2967	Trigger Report If an executive agency fails to disburse transferred funds to a recipient within 1 year	If an executive agency fails to disburse transferred funds to a recipient within 1 year after the expected disbursement date presented to the Legislative Policy Committee under subsection (1) of this section, the funds will revert back to the Account and the Governor shall: (1) resubmit the proposed budget amendment to transfer money from the Account to the Legislative Policy Committee; and (2) provide the Legislative Policy Committee with the information required under subsection (1) of this section.
PS § 14-510 SB 1/Ch. 5, 2003 MSAR # 2040	Trigger Report w/I 120 days after the end of a fiscal year when the Administration uses the State set-aside program	(a) Required. Within 120 days after the end of a fiscal year when the Administration uses the State set-aside program, the Administration shall report to the General Assembly, subject to § 2-1246 of the State Government Article, on the use of the State set-aside program.  (b) Contents. The report required under this section shall include a description of the number and types of applications for each State set-aside product received and approved by the Administration during that fiscal year.
EN § 2-1002(g)(6) SB 268/Ch. 127, 2008 HB 368/Ch. 128, 2008 MSAR # 7287	Trigger Report If the State's participation in the Regional Greenhouse Gas Initiative ceases for any reason	(6) If the State's participation in the Regional Greenhouse Gas Initiative ceases for any reason, the Governor shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, regarding: (i) Why participation ceased; and (ii) A plan to reduce carbon dioxide emissions from power plants in the State that considers the use of Maryland grown, native, warm season grasses as a possible method of reducing carbon emissions.
HU § 5-316(a)(2) SB 6/Ch. 3(2), 2007 MSAR # 6512	Trigger Report if funds are less than the amount required under paragraph (1)	The funds provided under this subsection may be less than the amount required under paragraph (1) of this subsection if the Governor reports to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the reasons for the reduced funding for temporary cash assistance and food stamps.
SF § 5-605(b)(2) MSAR # 663	Trigger Report from time to time, on completion	(a) On completion, the Secretary shall send to the Governor the [State Development] Plan, any substantial part of the Plan, or any revision to the Plan. (b) The Governor shall file with the Secretary of State the Plan, part of the Plan, or revision to the Plan, together with any comments made by the Governor, and, in that event: (1) the Department shall make copies of the material filed available for general distribution or sale; and (2) the Governor shall send copies of the material filed: (i) to the head of each unit of the State Government; and (ii) subject to § 2-1246 of the State Government Article, to the General Assembly.

Citation MSAR #	How Often Due	Topic
SF § 2-202(d) MSAR # 659	Trigger Report upon each proposal for the adoption of State policy on a block grant	<p>(b) Statement of policy.- It is the policy of the State that the General Assembly and the Governor should consult before the Executive Branch of the State government adopts State policy on block grants.</p> <p>(c) Scope of section.-</p> <p>(1) This section is in addition to and not in derogation of any other power or duty of the General Assembly.</p> <p>(2) This section applies to the adoption of State policy to:</p> <p>(i) participate in a block grant;</p> <p>(ii) set a date on which the State will accept responsibility for a block grant; or</p> <p>(iii) transfer money between block grants.</p> <p>(d) Submission of proposal.- The Governor shall send, subject to § 2-1246 of the State Government Article, to the Legislative Policy Committee each proposal for the adoption of State policy on a block grant.</p> <p>(e) Action by Legislative Policy Committee.- Within 60 days after the Legislative Policy Committee receives the proposal or, if the Committee sets a shorter period, within that period, the Committee:</p> <p>(1) may hold a public hearing on the proposal;</p> <p>(2) may refer the proposal to another committee for review; and</p> <p>(3) for the General Assembly, may send the Governor comments on the proposal.</p>
SF § 7-314(l) SB 508/Ch. 430, 2004 MSAR # 2465	Trigger Report Upon submission to the LPC to request for approval for the transfer of funds	<p>Upon submission to the Legislative Policy Committee of a proposed budget amendment to transfer money from the [Revenue Stabilization] Account provide, subject to § 2-1246 of the State Government Article, to the Legislative Policy Committee:</p> <p>(1) a detailed description of:</p> <p>(i) the proposed use of the funds;</p> <p>(ii) the manner in which the proposed use meets the criteria as set forth in this section;</p> <p>(iii) the degree to which the proposed use of funds will advance statewide or local economic development strategies and objectives; and</p> <p>(iv) the degree to which available sources of federal, State, local, and private financial support has been sought and will be utilized;</p> <p>(2) the terms, conditions, and performance requirements of any grant or loan for which the funds are to be used;</p> <p>(3) a comprehensive economic analysis of the proposed use of the funds which estimates:</p> <p>(i) the economic impact to the State and the local jurisdictions affected;</p> <p>(ii) a minimum level of net economic benefits to the public sector;</p> <p>(iii) the number of jobs expected to be created as a result of the proposed economic development project and the percentage of those jobs that are expected to be held by Maryland residents;</p> <p>(iv) the wage rates and benefit packages for the jobs expected to be created as a result of the proposed economic development project; and</p> <p>(v) any other appropriate financial or economic benefits;</p> <p>(4) any other analysis or information that is requested by the Legislative Policy Committee; and</p> <p>(5) the date on which the executive agency expects to disburse the funds to the proposed recipient.</p>

## Governor's Office for Children

Citation MSAR #	How Often Due	Topic
<p>SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280</p>	<p>Annual Dec 31</p>	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2–1246 of the State Government Article, on the Council’s activities and recommendations regarding the procurement of health, educational, and social services by state agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor’s Grants Office;</li> <li>(x) the Executive Director of the Governor’s Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor’s Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the state budget.</li> </ul>
<p>HB 151/Ch. 216, 2014 MSAR # 9972</p>	<p>Annual Jul 1</p>	<p>HB 1339/Ch. 601, Sec. 2, 2005 as amended by HB 788/Ch. 420, 2009 as amended by HB 1320/Ch. 413, 2013, as amended by HB 151/Ch. 216, 2014:</p> <p>(a) On or before December 31, 2006, and annually thereafter, the Department of Juvenile Services and the Governor’s Office for Children shall jointly report to the General Assembly in accordance with § 2–1246 of the State Government Article on the implementation of this Act.</p> <p>(b) Beginning in 2014, the report required under subsection (a) of this section shall include an evaluation of the ability of the Department of Juvenile Services to expand the Child In Need of Supervision Pilot Program to additional counties in the State.</p>
<p>HU § 8-1105 SB 524/Ch. 530(2), 2012 HB 886/Ch. 531(2), 2012 MSAR # 9098</p>	<p>Annual Dec 31</p>	<p>Subject to § 2-1246 of the State Government Article, The Executive Committee [of the Advisory Board, of the Maryland After-School Opportunity Fund Program] shall report by December 31 of each year to the General Assembly on the implementation of the Program, including an evaluation of the effectiveness of the after-school and summer opportunity programs funded by grants under the Program.</p> <p><b>Staffing Statement:</b> HU § 8–1104.</p> <p>(a) The Office [for Children] shall administer the Fund as directed by the Executive Committee.</p>
<p>SB 882/Ch. 445(3), 2006 MSAR # 5886</p>	<p>Annual Dec 31</p>	<p>That the Governor's Office for Children shall report to the General Assembly on or before December 31 of each year, in accordance with § 2-1246 of the State Government Article, on the implementation and effectiveness of At-Risk Youth Prevention and Diversion Programs funded under this subtitle.</p>

Citation MSAR #	How Often Due	Topic
HU § 8-305 SB 6/Ch. 3(2), 2007 MSAR # 6520	Annual Oct 1	On or before October 1 of each year, the Maryland Association of Local Management Board Directors shall, in accordance with § 2-1246 of the State Government Article, submit to the Senate Finance Committee, the House Committee on Ways and Means, and the Joint Committee on Children, Youth, and Families, a report summarizing, with respect to the programs implemented under § 8-505(d) of this title: (1) each local management board's activities; (2) the amount of money spent on the programs; and (3) the effectiveness of the programs.
SG § 9-2701 SB 463/Ch. 69, 2009 HB 485/Ch. 70, 2009 MSAR # 7915	Annual on or before the last day of the Youth Members' Terms (August 30)	On or before the last day of the Youth Members' Terms, the [Maryland Youth Advisory] Council shall report its activities, to the Governor and, in accordance with § 2-1246 of this Article, to the General Assembly. ... (d)(1) the term of a Youth Member of the Council is 9 months, from September 1 to June 1 of the following year.  <b>Staffing Statement:</b> (e)(1) The term of a youth member of the Council is 1 year, from September 1 through August 30 of the following year.  (g) The Governor's Office for Children, in addition to the member from the Senate, or the member from the House, or both, shall provide staff support for the Council.
EX ORD 01.01.2006.03 B(6) MSAR # 6026	Annual Unspecified	B. 6. Reports. The Governor's Office for Children shall report to the Governor annually on the status of children in Maryland and the efforts to meet the policy goals of the State for services to children and families.
FL § 5-7A-09 SB 464/Ch. 355, 1999 HB 958/Ch. 356, 1999 MSAR # 5519	Annual Unspecified	The Council [on Child Abuse and Neglect] shall report and make recommendations annually to the Governor and the General Assembly on matters relating to the prevention, detection, prosecution, and treatment of child abuse and neglect, including policy and training needs that require the attention and action of the Governor or the General Assembly.  <b>Staffing Statement:</b> In February 2006, the Council transferred to the Department of Human Resources by agreement between the Secretary of Human Resources and the Executive Director of the Governor's Office for Children.
HU § 8-703(e) SB 6/Ch. 3(2), 2007 MSAR # 6523	Annual Jan 1	On or before January 1 of each year, the [Governor's] Office [for Children] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the Senate Finance Committee and the House Health and Government Operations Committee on the [State Resource Plan for Residential Child Care Program] plan's findings and recommendations.
HU § 8-1004(g) SB 690/Ch. 591, 2009 HB 713/Ch. 592, 2009 MSAR # 7521	Annual Oct 1	On or before October 1 of each year, the [Governor's] Office [for Children], in coordination with the cooperating Departments, shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the progress of implementing the system for outcomes evaluation.

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2006.03 MSAR # 6647	Annual Unspecified	C. 2 (c) Prepare and annually update a 3-year Plan establishing priorities and strategies for the coordinated delivery of State interagency services for children and families. The Plan should include best practices for implementation of systems of care that are child centered and family focused, based on individual strengths and needs, and focused on providing such services in the least restrictive setting. This Plan, and all updates, shall be coordinated with any other approved State plans relating to services for children and families.
HU § 8-507(c) SB 566/Ch. 79(2), 2012 HB 699/Ch. 80(2), 2012 MSAR # 9107	Biennial Dec 1, 2013, and at least every 2 years thereafter	<p>On or before December 1, 2013, and at least every 2 years thereafter, the Governor’s Office for Children and the agencies of the Children’s Cabinet shall submit a report to the Governor and, in accordance with § 2–1246 of the State Government Article, the Senate Finance Committee, the House Ways and Means Committee, and the Joint Committee on Children, Youth, and Families on the implementation and outcomes of state–funded home visiting programs.</p> <p><b>Staffing Statement:</b> From Fiscal Note: “Agencies of the Children’s Cabinet” includes the Department of Budget and Management, Department of Disabilities, Department of Health and Mental Hygiene, Department of Human Resources, Department of Juvenile Service, and the Maryland State Department of Education.</p>

### Governor's Office of Crime Control & Prevention

Citation MSAR #	How Often Due	Topic
SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280	Annual Dec 31	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2–1246 of the State Government Article, on the Council’s activities and recommendations regarding the procurement of health, educational, and social services by state agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor’s Grants Office;</li> <li>(x) the Executive Director of the Governor’s Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor’s Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the state budget.</li> </ul>

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2013.04 I MSAR # 9960	Annual Dec 3	(4) The Commission [Governor's Commission for Effective Community Inclusion of Individuals with Intellectual and Developmental Disabilities] shall issue an annual report addressing the purposes listed in Section H to the Governor, the President of the Senate, and the Speaker of the House of Delegates, on December 3rd of each year starting in 2014, and it may issue additional reports and recommendations as appropriate.
HB 589/Ch. 412, 2014 MSAR # 10080	Annual Dec 1	<p>(a) On or before December 1 of each year, the Governor's Office of Crime Control and Prevention shall report the Juvenile Charged as Adult Population Forecast to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly:</p> <p>(b)(1) The forecast shall include the expected population of each prison, State and local detention facility for the next calendar year and the methodology and assumptions used in developing the projection.</p> <p>(2) In calculating the forecast, the Office shall consider the juvenile population statistics listed under subsection (c) of this section.</p> <p>(c) The juvenile population statistics shall include:</p> <p>(1) the total number of juveniles charged as adults in the State;</p> <p>(2) the average daily population of juveniles charged as adults detained in each State and local detention facility; and</p> <p>(3) the average length of stay of juveniles charged as adults detained in each State and local detention facility.</p> <p>(d)(1) Each State and local detention facility shall provide juvenile population data to the Governor's Office of Crime Control and Prevention as requested by the Office to complete the annual report.</p> <p>(2) The Governor's Office of Crime Control and Prevention shall develop a standardized format that each State and local detention facility must use in reporting data to the Office.</p> <p>(3) The data reported to the Governor's Office of Crime Control and Prevention shall include the following information for each juvenile charged as an adult:</p> <p>(i) the facility identification number for the detention facility where the juvenile was held;</p> <p>(ii) the name of the juvenile;</p> <p>(iii) the date of birth of the juvenile;</p> <p>(iv) the age of the juvenile;</p> <p>(v) the sex of the juvenile;</p> <p>(vi) the race of the juvenile;</p> <p>(vii) the date the juvenile was placed in the facility;</p> <p>(viii) the date the juvenile was released from the facility;</p> <p>(ix) the total time the juvenile was held at the facility;</p> <p>(x) the offense for which the juvenile was being held at the facility;</p> <p>(xi) the offense type for which the juvenile was being held at the facility;</p> <p>(xii) whether there was a federal hold on the juvenile;</p> <p>(xiii) the case status for the juvenile;</p> <p>(xiv) the case number for the juvenile; and</p> <p>(xv) whether the juvenile court has waived its jurisdiction with respect to the juvenile.</p>
CP § 11-1006(g) HB 355/Ch. 223, 2014 MSAR # 10145	Annual Unspecified	The Executive Director of the Governor's Office of Crime Control and Prevention shall include a report on the programs for survivors of homicide victims in the annual report submitted by the Governor's Office of Crime Control and Prevention to the General Assembly, in accordance with § 2-1246 of the State Government Article.

Citation MSAR #	How Often Due	Topic
CP § 4-101.1(g)(2) SB 422/Ch. 504(5), 2012 HB 261/Ch. 505(5), 2012 MSAR # 9195	Annual Sep 1	<p>(g)(1) The Maryland Statistical Analysis Center shall analyze the annual reports submitted under subsection (f) of this section based on a methodology developed in consultation with the Police Training Commission.</p> <p>(2) The Maryland Statistical Analysis Center shall submit a report of the findings to the Governor, the General Assembly, as provided in § 2-1246 of the State Government Article, and each law enforcement agency before September 1 of each year beginning on September 1, 2014.</p> <p><b>Note:</b> While not cross filed Chapters 504 and 505 created the same report. Moved SB 422 to MSAR # 9230 under # 9195.</p>
CP § 2-404 SB 76/Ch. 359, 2008 HB 6/Ch. 360, 2008 MSAR # 7174	Annual Dec 31	On or before December 31, 2009, and annually thereafter, the Governor's Office of Crime Control and Prevention shall report to the House Judiciary Committee and the Senate Judicial Proceedings Committee, in accordance with § 2-1246 of the State Government Article on the progress of jurisdictions and the Department of State Police in establishing interrogation rooms capable of creating audiovisual recordings of custodial interrogations.
EX ORD 01.01.2010.06 E MSAR # 8879	Annual Jun 1	<p>E. Reporting. The [Juvenile Grant Planning and Review] Council shall report annually to the Governor, by way of the Executive Director of GOCCP, on its activities and recommendations on or before June 1 of each year.</p> <p><b>Staffing Statement:</b> C. Staffing.</p> <p>(1) GOCCP shall provide such staff and technical assistance to the Council as necessary and appropriate, including staff to serve as the designated Juvenile Justice Specialist required under federal law and regulations.</p> <p>(2) The Governor shall designate a State employee to serve as the Compliance Monitor. The Compliance Monitor shall perform the required functions to ensure compliance with federal standards regarding detention of juveniles in secure detention facilities, secure correctional facilities, non-secure facilities, secure adult lockup facilities and court holding facilities.</p> <p>(3) The Department of Juvenile Services shall designate a full-time position to be a Disproportionate Minority Contact (DMC) Coordinator. This position will be designated as the States DMC Coordinator as required under the Act.</p> <p>(4) The DMC Coordinator shall be an appointed member of the Council and provide technical assistance as necessary and appropriate. The coordinators primary focus shall be the disproportionate minority youth within the States juvenile justice system.</p>

Citation MSAR #	How Often Due	Topic
CP § 11-914(1) SB 922/Ch. 205, 2014 MSAR # 10140	Annual Unspecified annual written report	<p>Subject to the authority of the Executive Director, the Board [of Victim Services] shall:</p> <ol style="list-style-type: none"> <li>(1) submit to the Governor an annual written report of its activities, including its administration of the [Victim and Witness Protection and Relocation] Fund;</li> <li>(2) monitor the service needs of victims;</li> <li>(3) advise the Governor on the needs of victims;</li> <li>(4) recommend the appointment of the Victim Services Coordinator to the Executive Director;</li> <li>(5) review and approve the Victim Services Coordinator's plans and annual reports, and the Victim Services Coordinator's implementation, operation, and revision of programs;</li> <li>(6) approve or disapprove each grant application submitted by the Governor's Office of Crime Control and Prevention;</li> <li>(7) advise the State's Attorneys' Coordination Council on the adoption of regulations governing the administration of the Victim and Witness Protection and Relocation Program established under § 11-902 of this subtitle;</li> <li>(8) advise the State's Attorneys' Coordinator on the administration of the Victim and Witness Protection and Relocation Program;</li> <li>(9) develop pamphlets to notify victims and victim's representatives of the rights, services, and procedures provided under Article 47 of the Maryland Declaration of Rights or State law, including: <ol style="list-style-type: none"> <li>(i) one pamphlet relating to the MDEC system protocol registration process and the time before and after the filing of a charging document other than an indictment or information in circuit court; and</li> <li>(ii) a second pamphlet relating to the time after the filing of an indictment or information in circuit court; and</li> </ol> </li> <li>(10) develop a notification request form and an MDEC system protocol in consultation with the Administrative Office of the Courts, through which a victim or victim's representative may request to be notified under § 11-104 of this title.</li> </ol> <p><b>Staffing Statement:</b> CP § 11-911 There is a State Board of Victim Services in the Governor's Office of Crime Control and Prevention created by Executive Order 01.01.1995.18.</p>
CP § 11-923(h)(5) HB 739/Ch. 356, 2011 MSAR # 8610	Annual Jan 1	On or before January 1 each year, the Governor's Office of Crime Control and Prevention shall submit an annual report, in accordance with § 2-1246 of the State Government Article, on child advocacy centers to the General Assembly.
EX ORD 01.01.2012.05 MSAR # 9421	Annual Dec 1	<p>F. Reporting. The [Governor's Family Violence] Council shall issue an annual report to the Governor by December 1, which provides the status of family violence in Maryland and recommends improvements to the State's activities to prevent family violence.</p> <p><b>Staffing Statement:</b> E. Staffing. (1) The Governor's Office of Crime Control and Prevention shall provide staff for the Council.</p>
PS § 3-508(e)(2) SB 652/Ch. 78, 2011 HB 507/Ch. 79, 2011 MSAR # 8735	Annual Sep 1	<p>The Governor's Office of Crime Control and Prevention shall submit a report of the analyses and summaries of the reports of law enforcement agencies described in paragraph (1) of this subsection to the Governor, the General Assembly, as provided in § 2-1246 of the State Government Article, and each law enforcement agency before September 1 of each year.</p> <p>[Public Safety - Use of Electronic Control Devices - Reports]</p>

Citation MSAR #	How Often Due	Topic
PS § 3-507(e)(2) SB 447/Ch. 542, 2009 HB 1267/Ch. 543, 2009 MSAR # 7790	Annual Sep 1	The Governor's Office of Crime Control and Prevention shall submit a report of the analyses and summaries of the reports of law enforcement agencies described in paragraph (1) of this subsection to the Governor, the General Assembly as provided in § 2-1246 of the State Government Article, and each law enforcement agency before September 1 of each year.
PS § 4-304 SB 1/Ch. 5, 2003 MSAR # 2032	Annual Sep 1	On or before September 1 of each year, the Executive Director [of the Governor's Office of Crime Control and Prevention] shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the distribution of [Law Enforcement Equipment Fund] money under this subtitle.
FL § 4-516(a) HB 739/Ch. 356, 2011 MSAR # 8611	Annual Unspecified	Subject to § 2-1246 of the State Government Article, the Executive Director [of the Office of Crime Control & Prevention] shall submit to the General Assembly a report on the domestic violence program annually.
HB 681/Ch. 445(2), 1999 MSAR # 334	Annual Oct 1	<p>That on or before October 1 of each year, the Office of Crime Control and Prevention shall provide a report to the General Assembly, in accordance with § 2-1246 of the State Government Article, that lists and describes all programs receiving grants from the Maryland Drug and Alcohol Grants Program Fund during the preceding fiscal year.</p> <p><b>Staffing Statement:</b> Criminal Law § 5-1002(d)(2) The Governor's Office of Crime Control and Prevention shall administer the fund in accordance with this section and all other applicable law.</p>
EX ORD 01.01.2005.36 D(3) MSAR # 7461	Annual Dec 1	<p>D. Duties. The Office shall have the following duties: ...</p> <p>With the cooperation and collaboration of appropriate State agencies, prepare a three-year Comprehensive State Crime Control and Prevention Plan. The Plan shall be annually updated; the first plan after the signing of this Executive Order shall be submitted to the Governor by December 1, 2005.</p>
PS § 4-107 HB 325/Ch. 311, 2006 MSAR # 5650	Annual Sep 1	<p>On or before September 1 of each year, the Executive Director [of the Governor's Office of Crime Control and Prevention] shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on:</p> <ul style="list-style-type: none"> <li>(1) the distribution of money under this subtitle; and</li> <li>(2) the ratio of protective body armor to police officers in each local jurisdiction of the state that applied for money from the [Protective Body Armor] Fund.</li> </ul>
PS § 4-204 HB 705/Ch. 87, 2008 MSAR # 6922	Annual Sep 1	<p>On or before September 1 of each year, the Executive Director [of the Office of Crime Control and Prevention] shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on:</p> <ul style="list-style-type: none"> <li>(1) The status of the [school bus safety enforcement] fund;</li> <li>(2) The grants made under this subtitle;</li> <li>(3) The costs of administering this subtitle; and</li> <li>(4) The effect of this subtitle in reducing the problem of drivers illegally failing to stop for school vehicles.</li> </ul>
PS § 4-404 HB 999/Ch. 106, 2014 MSAR # 10112	Annual Sep 1	On or before September 1 of each year, the Executive Director [of the Governor's Office of Crime Control & Prevention] shall report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on the distribution of money under this [DNA Technology Fund] subtitle.

Citation MSAR #	How Often Due	Topic
CP § 11-923(g) HB 739/Ch. 356, 2011 MSAR # 8609	Annual Unspecified	The Executive Director of the Governor’s Office of Crime Control and Prevention shall include a report on the sexual assault crisis programs in the annual report submitted by the Governor’s Office of Crime Control and Prevention to the General Assembly, in accordance with § 2–1246 of the State Government Article.
TR § 25-113(f)(2) SB 14/Ch. 172, 2011 HB 130/Ch. 173, 2011 MSAR # 8801	Annual Sep 1	<p>(f)(1) The Maryland Statistical Analysis Center shall analyze the annual reports of law enforcement agencies submitted under subsection (e) of this section based on a methodology developed in consultation with the police training Commission.</p> <p>(2) the Maryland Statistical Analysis Center shall submit a report of the findings to the Governor, the General Assembly as provided in § 2–1246 of the State Government Article, and each law enforcement agency before September 1 of each year.</p> <p><b>Staffing Statement:</b> Transportation § 25-113(a)(4) “Maryland Statistical Analysis Center” means the research, development, and evaluation component of the Governor’s Office of Crime Control and Prevention.</p>
PS § 4-504 HB 999/Ch. 106, 2014 MSAR # 10111	Periodically Unspecified	<p>Administration of [State Aid for Police Protection] Fund.</p> <p>(a) in general. The Executive Director [of the Governor's Office of Crime Control &amp; Prevention] shall administer the Fund.</p> <p>(b) certification of grants. The Executive Director shall:</p> <p>(1) certify to the comptroller, counties, and qualifying municipalities the amount of payments under this subtitle to the counties and qualifying municipalities; and</p> <p>(2) adopt regulations and require reports that are necessary to certify the amounts.</p> <p>(c) standards of police protection. In administering the Fund, the Executive Director shall:</p> <p>(1) make a continuing effort to establish standards of police protection adequate to the various local situations; and</p> <p>(2) subject to § 2–1246 of the State Government Article, report periodically to the General Assembly on progress in establishing and meeting those standards, including the payment amounts certified under subsection (b) of this section and any other relevant fiscal information.</p>

Citation MSAR #	How Often Due	Topic
CP § 10-219(b)(6) HB 943/Ch. 252, 2002 MSAR # 1601	Semiannual Dec 31/Jan 30	<p>[Criminal Justice Information System Central Repository]</p> <p>(a) Disseminate consistent with federal laws and regulations.- Except in accordance with applicable federal law and regulations, a criminal justice unit and the Central Repository may not disseminate criminal history record information.</p> <p>(b) Information concerning child charged as adult; Maryland Justice Analysis Center [now the Maryland Statistical Analysis Center].-</p> <p>(1) The Central Repository shall disseminate on a monthly basis information concerning a child charged as an adult to the Maryland Justice Analysis Center of the Institute of Criminal Justice and Criminology of the University of Maryland.</p> <p>(2) In addition to any reportable event, as defined in § 10-215 of this subtitle, the Central Repository shall include in its dissemination of information to the Maryland Justice Analysis Center the age, race, and gender of the child.</p> <p>(3) The Central Repository may disseminate to the Maryland Justice Analysis Center unique identifiers relating to the child, including the name of the child, fingerprint identification numbers, and record or file numbers.</p> <p>(4) The information disseminated to the Maryland Justice Analysis Center in accordance with this subsection shall be used only for the purposes of research, evaluation, and statistical analysis.</p> <p>(5) Except as otherwise required under State law, the Maryland Justice Analysis Center may not disseminate criminal history record information received from the Central Repository.</p> <p>(6) By June 30 and December 31 of each year, the Maryland Justice Analysis Center [now the Maryland Statistical Analysis Center] shall report to the Governor, and, subject to § 2-1246 of the State Government Article, the General Assembly, on the results of its research, evaluation, and statistical analysis.</p>
PS § 3-508(f)(3) SB 652/Ch. 78, 2011 HB 507/Ch. 79, 2011 MSAR # 8736	Trigger Report if the law enforcement agency fails to comply with the required reporting provisions of this section within 30 days	<p>If the law enforcement agency fails to comply with the required reporting provisions of this section within 30 days after being contacted by the Police Training Commission with a request to comply, the Governor's Office of Crime Control and Prevention and the Police Training Commission jointly shall report the noncompliance to the Governor and the Legislative Policy Committee of the General Assembly.</p> <p>[Public Safety - Use of Electronic Control Devices - Reports]</p>
TR § 25-113(h)(3) SB 14/Ch. 172, 2011 HB 130/Ch. 173, 2011 MSAR # 8891	Trigger Report within 30 days after being contacted by the Police Training Commission	<p>If the law enforcement agency fails to comply with the required reporting provisions within 30 days after being contacted by the Police Training Commission, the Maryland Statistical Analysis Center and the Police Training Commission jointly shall report the noncompliance to the Governor and the Legislative Policy Committee of the General Assembly.</p> <p><b>Staffing Statement:</b> Transportation § 25-113(a)(4) "Maryland Statistical Analysis Center" means the research, development, and evaluation component of the Governor's Office of Crime Control and Prevention.</p>

## Governor's Office of Community Initiatives

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2007.25 MSAR # 7362	Annual Unspecified	F. Reports. The Governor's Office of Community Initiatives shall report to the Governor annually on its activities.

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2012.11 C(4) MSAR # 9624	Annual Jun 30	By June 30 of each year, the Commission [on Caribbean Affairs] shall submit an annual report to the Governor detailing its activities in the preceding calendar year, along with any appropriate recommendations.
EX ORD 01.01.2007.19 MSAR # 7364	Annual Jun 30	<p>C.(4) By June 30 of each year, the Commission [on Hispanic Affairs] shall submit an annual report to the Governor detailing its activities in the preceding calendar year, along with any appropriate recommendations.</p> <p><b>Staffing Statement:</b> A. There is a Governor's Commission on Hispanic Affairs in the Governor's Office of Community Initiatives as described in Executive Order 01.01.2007.18.</p> <p>E. The Governor's Office of Community Initiatives and the Department of Human Resources shall provide support as needed to the Commission.</p>
EX ORD 01.01.2007.22 MSAR # 7363	Annual Jun 30	<p>C. (4) By June 30 of each year, the Commission [on Middle Eastern American Affairs] shall submit an annual report to the Governor detailing its activities in the preceding calendar year, along with any appropriate recommendations.</p> <p><b>Staffing Statement:</b> A. There is a Governor's Commission on Middle Eastern American Affairs in the Governor's Office of Community Initiatives.</p>
EX ORD 01.01.2012.17 B(4) MSAR # 9625	Annual Jun 30	By June 30 of each year, the Commission [on South Asian American Affairs] shall submit an annual report to the Governor detailing its activities in the preceding calendar year, along with any appropriate recommendations.
EX ORD 01.01.2007.21 C(4) MSAR # 8887	Annual June 30 of each year	<p>By June 30 of each year, the [Governor's] Commission [on Hispanic Affairs] shall submit an annual report to the Governor detailing its activities in the preceding calendar year, along with any appropriate recommendations.</p> <p><b>Staffing Statement:</b> E. Operational Support. The Governor's Office of Community Initiatives and the Department of Human Resources shall provide support as needed to the Commission.</p>
SG § 9.5-307 HB 782/Ch. 521, 2008 MSAR # 7420	Annual Unspecified	<p>The Commission [on Indian Affairs] shall:</p> <p>(7) Publish an annual report and any other material the Commission considers necessary.</p> <p><b>Staffing Statement:</b> State Government § § 9.5-302: There is a Commission on Indian Affairs in the Governor's Office of Community Initiatives.</p>
SG § 9.5-407(5) HB 1253/Ch. 162, 2011 MSAR # 8662	Annual Unspecified	<p>The Commission [on African American History and Culture] shall: ...</p> <p>(5) Publish an annual report and any other material that the Commission considers necessary.</p>

## Governor's Office of Homeland Security

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>

## Governor's Office of Minority Affairs

Citation MSAR #	How Often Due	Topic
<p>SF § 12-110(g)(5) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280</p>	<p>Annual Dec 31</p>	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the Council's activities and recommendations regarding the procurement of health, educational, and social services by state agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor's Grants Office;</li> <li>(x) the Executive Director of the Governor's Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor's Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the state budget.</li> </ul>
<p>SG § 9-303.2(c) SB 903/Ch. 74, 2004 MSAR # 6049</p>	<p>Annual Jan 1</p>	<p>(a) In addition to any duties set forth elsewhere, the Office [of Minority Affairs] shall conduct necessary and appropriate research to determine the nature and extent of the problems concerning black males and offer recommendations exclusively pertinent to black males in the areas of:</p> <ul style="list-style-type: none"> <li>(1) unemployment;</li> <li>(2) criminal justice;</li> <li>(3) education; and</li> <li>(4) health.</li> </ul> <p>(b) As authorized by the Governor, the Special Secretary may create an Advisory Committee on Black Males to assist and advise the Office in developing recommendations in accordance with subsection (a) of this section.</p> <p>(c) The Office shall submit its findings and recommendations in accordance with this section to the Governor and, subject to § 2-1246 of this article, the General Assembly on or before January 1, 1995 and annually thereafter.</p>
<p>COMAR 21.11.03.17 D MSAR # 2008</p>	<p>Annual w/i 90 days of FY</p>	<p>D. The Office of Minority Affairs shall prepare an annual report summarizing certified MBE participation throughout the State, for submission by the end of each calendar year to the Board of Public Works, the Legislative Policy Committee of the Maryland General Assembly, and to each procurement agency.</p>
<p>SG § 9-306 SB 903/Ch. 74, 2004 MSAR # 6050</p>	<p>Annual 15th day of session</p>	<p>(a) On or before the 15th day of each regular session of the General Assembly, the Special Secretary [of the Office of Minority Affairs] shall send an annual report on the Office of Minority Affairs:</p> <ul style="list-style-type: none"> <li>(1) to the Governor; and</li> <li>(2) subject to § 2-1246 of this article, to the General Assembly.</li> </ul> <p>(b) The annual report may be prepared in conjunction with the report required under § 14-305(b) of the State Finance and Procurement Article</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 8-117(g)(3) HB 209/Ch. 398, 2010 MSAR # 8262	Annual Jul 1	On or before July 1 of each year, the Governor's Office of Minority Affairs shall report to the Senate Education, Health, and Environmental Affairs Committee and the House Health and Government Operations Committee, in accordance with § 2-1246 of the State Government Article, on the information submitted to the Governor's Office Of Minority Affairs under this subsection [General Obligation Bonds for Capital Projects].
SF § 14-305(b) HB 757/Ch. 138, 2013 MSAR # 9747	Annual Dec 31	(1) On or before December 31 of each year, the Governor's Office of Minority Affairs shall submit to the Board of Public Works and, subject to § 2-1246 of the State Government Article, to the Legislative Policy Committee a report summarizing the information the Office receives under subsection (a) of this section [MINORITY BUSINESS PARTICIPATION]. (2) This report may be prepared in conjunction with the annual report required under § 9-306 of the State Government Article.
SF § 14-505(e) SB 71/Ch. 22, 2010 MSAR # 8168	Annual Dec 31	On or before December 31 of each year, the Governor's Office of Minority Affairs shall submit to the Board of Public Works and, subject to § 2-1246 of the State Government Article, to the Legislative Policy Committee a report summarizing the information the Office receives under subsection (b) of this section.
COMAR 21.13.01.03 B(5) MSAR # 8177	Annual Dec 31	(5) By December 31 of each year, the Governor's Office of Minority Affairs shall summarize the information required in § B(4) of this regulation and report to the Board of Public Works and, subject to State Government Article, § 2-1246, Annotated Code of Maryland, the Legislative Policy Committee.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

## Governor's StateStat Office

Citation MSAR #	How Often Due	Topic
SG § 10-1404(b) SB 644/Ch. 69, 2014 MSAR # 10093	Annual Jan 10	<p>On or before January 10 of each year, the Council [on Open Data] shall report to the Governor and the General Assembly, in accordance with § 2-1246 of the State Government Article, on the activities of the Council for the previous year and any recommendations for legislation.</p> <p><b>Staffing Statement:</b> SG § 10-1402(h) the staffing responsibilities of the council shall be shared by the Department of Information Technology, the Governor's StateStat Office, and any other staff designated by the Governor.</p>

## Governor's Office of the Business Ombudsman

Citation MSAR #	How Often Due	Topic
EC § 14-204(a) HB 1118/Ch. 641, 2014 MSAR # 10006	Annual Unspecified	<p>(1) each year, the Office [of the Business Ombudsman] shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, the standing Committees of the General Assembly having jurisdiction over economic development matters.</p> <p>(2) the report shall contain:</p> <ul style="list-style-type: none"> <li>(i) information regarding the performance of the office, including data indicating the effectiveness of programs and procedures regarding permitting;</li> <li>(ii) data specifying the number of businesses and individuals that have contacted the office or used the services of the office; and</li> <li>(iii) recommendations regarding improvements to existing laws relating to economic development.</li> </ul> <p><b>Staffing Statement:</b> EC § 14-202: (a) there is an Office of the Business Ombudsman in the Office of the Governor.</p>

## Governor's Workforce Investment Board

Citation MSAR #	How Often Due	Topic
ED § 16-106(d)(5) MSAR # 8053	Annual Jan 1	<p>Before January 1 of each year, the State Council for the Maryland Workforce Investment Act shall prepare a report on the [Displaced Homemakers] Program for the General Assembly.</p> <p><b>Staffing Statement:</b> For administrative and budgetary purposes, since 2003, the Board has been housed in the Department of Labor, Licensing, and Regulation.</p>

Citation MSAR #	How Often Due	Topic
TR § 8-508(d)(1) HB 457/Ch. 664, 2012 MSAR # 9264	Annual Feb 1	<p>By February 1 of each year, the Department [of Transportation] and [the Governor's Workforce Investment] Board shall submit to the Senate Budget and Taxation Committee, Senate Finance Committee, House Appropriations Committee, and House Committee on ways and means, in accordance with § 2-1246 of the State Government Article, a report on the Department's and Board's compliance with subsections (b) and (c) of this section with respect to each of the 2 previous calendar years.</p> <p>(2) the report shall:</p> <p>(i) describe the highway or capital transit construction training, supportive services, and skill improvement programs the Department and Board have conducted and administered in each workforce investment area, including a description of:</p> <ol style="list-style-type: none"> <li>1. any entities, institutions, or organizations used by the Department and board to provide the training and services; and</li> <li>2. the individuals and organizations that have received training and services;</li> </ol> <p>(ii) analyze the results of the training programs in each workforce investment area;</p> <p>(iii) state the amount of federal funds available to the state under 23 U.S.C. § 140(b); and (iv) identify the amount spent in each workforce investment area to conduct and administer the programs.</p> <p><b>Staffing Statement:</b> For administrative and budgetary purposes, since 2003, the Board has been housed in the Department of Labor, Licensing, and Regulation.</p>
LE § 11-505(f) HB 1251/Ch. 315, 2001 MSAR # 1022	Annual Jan 1	<p>As soon after January 1 of each year as reasonably possible, the State Board [Governor's Workforce Investment Board] shall submit an annual report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly.</p> <p><b>Staffing Statement:</b> For administrative and budgetary purposes, since 2003, the Board has been housed in the Department of Labor, Licensing, and Regulation.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>LE § 11-505.1(b) HB 757/Ch. 359, 2011 MSAR # 8768</p>	<p>Annual Jun 1</p>	<p>(a) In general.-  (1) The Governor's Workforce Investment Board shall establish an advisory committee to:  (i) identify the workforce needs and the education and training requirements of employment fields with available or growing opportunities;  (ii) identify the workforce and education and training needs of regions of the State that have high levels of unemployment;  (iii) examine the use of individual educational training accounts by other states that assist state residents in paying for education and training programs;  (iv) make recommendations regarding an individual educational training account pilot program; and  (v) recommend a pathways for academic career and employment program to provide grants to community colleges for the development of projects in coordination with:  1. institutions of postsecondary education located in the State;  2. the Department of Labor, Licensing, and Regulation;  3. the Department of Business and Economic Development; and  4. the Governor's Workforce Investment Board.  (2) The advisory committee shall include representatives from:  (i) the Governor's Workforce Investment Board;  (ii) institutions of postsecondary education located in the State, including community colleges and private career schools;  (iii) the Department of Labor, Licensing, and Regulation;  (iv) the Department of Business and Economic Development;  (v) businesses and industries located in the State, including at least one representative from the biotechnology industry; and  (vi) labor organizations located in the State.  (3) The Governor's Workforce Investment Board shall provide staff for the advisory committee.  (b) Reports.- On or before June 1 of each year, the Governor's Workforce Investment Board shall submit a report on its findings and recommendations to the Governor and, in accordance with § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee and the House Committee on Ways and Means on the implementation of this subtitle.</p>

## Health Benefit Exchange, Maryland

Citation MSAR #	How Often Due	Topic
IN § 31-119(d) HB 228/Ch. 159, 2013 MSAR # 9717	Annual Dec 1	<p>(d)(1) On or before December 1 of each year, the Board [of the Maryland Health Benefit Exchange] shall forward to the Secretary, the Governor, and, in accordance with § 2–1246 of the State Government Article, the General Assembly, a report on the activities, expenditures, and receipts of the Exchange.</p> <p>(2) The report shall:</p> <ul style="list-style-type: none"> <li>(i) be in the standardized format required by the Secretary;</li> <li>(ii) include data regarding: <ul style="list-style-type: none"> <li>1. health plan participation, ratings, coverage, price, quality improvement measures, and benefits;</li> <li>2. consumer choice, participation, and satisfaction information to the extent the information is available;</li> <li>3. financial integrity, fee assessments, and status of the Fund; and</li> <li>4. any other appropriate metrics related to the operation of the Exchange that may be used to evaluate Exchange performance, assure transparency, and facilitate research and analysis;</li> </ul> </li> <li>(iii) assess and, to the extent feasible and permitted by law, include data to identify disparities related to gender, race, ethnicity, geographic location, language, disability, gender identity, sexual orientation, or other attributes of special populations; and</li> <li>(iv) include information on its fraud, waste, and abuse detection and prevention program.</li> </ul>
IN § 14-504(d)(5) HB 228/Ch. 159, 2013 MSAR # 9716	Annual Dec 31	<p>On or before December 31, 2013, and on or before December 31 of each year thereafter until the [Maryland Health Insurance] Plan no longer has any liability for claims submitted by Plan enrollees and the State Reinsurance Program is terminated, the Board of Trustees of the Maryland Health Benefit Exchange and the Board shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on:</p> <ul style="list-style-type: none"> <li>(i) the transition of plan enrollees out of the plan, including: <ul style="list-style-type: none"> <li>1. how enrollees are made aware of changes in their insurance options;</li> <li>2. how enrollees will be assisted through the transition; and</li> <li>3. whether any funding will be required to support the transition; and</li> </ul> </li> <li>(ii) the use of the fund for the State Reinsurance Program.</li> </ul>

## Health & Mental Hygiene, Department of

Citation MSAR #	How Often Due	Topic
HG § 13-21A-02(i) SB 632/Ch. 511, 2013 MSAR # 9530	Annual Dec 1	<p>On or before December 1 of each year, the Secretary [of the Department of Health &amp; Mental Hygiene] or the Secretary’s designee shall submit a report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on the number of individuals served and the services provided in the preceding fiscal year using the [State Brain Injury Trust] Fund.</p>
HG § 20-904 SB 234/Ch. 3(2), 2012 MSAR # 9026	Annual Dec 1	<p>(a) on or before December 1 of each year, each institution of higher education in the State that offers a program necessary for the licensing of health care professionals in the State shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on the actions taken by the institution to reduce health disparities.</p> <p>(b) the Secretary may set standards for the form of the report required under this section.</p>

Citation MSAR #	How Often Due	Topic
SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280	Annual Dec 31	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the Council's activities and recommendations regarding the procurement of health, educational, and social services by state agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor's Grants Office;</li> <li>(x) the Executive Director of the Governor's Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor's Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the state budget.</li> </ul>
SB 234/Ch. 3(4), 2012 MSAR # 9346	Annual Dec 1, 2013	<p>That:</p> <p>(1) The Maryland Health Quality and Cost Council shall:</p> <ul style="list-style-type: none"> <li>(i) Convene a workgroup to examine appropriate standards for cultural and linguistic competency for medical and behavioral health treatment and the feasibility and desirability of incorporating these standards into reporting by health care providers and tiering of reimbursement rates by payors;</li> <li>(ii) Assess the feasibility of and develop recommendations for criteria and standards establishing multicultural health care equity and assessment programs for the Maryland Patient Centered Medical Home program and other health care settings; and</li> <li>(iii) Recommend criteria for health care providers in the State to receive continuing education in multicultural health care, including cultural competency and health literacy training.</li> </ul> <p>(2) The workgroup established under this section may include representatives from:</p> <ul style="list-style-type: none"> <li>(i) The Maryland Health Care Commission;</li> <li>(ii) The Maryland Office of Minority Health and Health Disparities;</li> <li>(iii) Academic centers of health literacy and academic centers for health disparities research;</li> <li>(iv) The Department of Health and Mental Hygiene;</li> <li>(v) Health Occupations Boards in the State;</li> <li>(vi) A wide range of health care professionals and providers;</li> <li>(vii) Experts on health disparities and health literacy;</li> <li>(viii) Accreditation entities, including the National Committee for Quality Assurance and URAC;</li> <li>(ix) Members of the Maryland Patient Centered Medical Home Program Learning Collaborative; and</li> <li>(x) The Maryland Advisory Council on Mental Hygiene/Cultural Competence Advisory Group.</li> </ul>

Citation MSAR #	How Often Due	Topic
		<p>(3) The academic centers of health literacy and the academic centers for health disparities research shall assist the Maryland Health Care Commission and the Department of Health and Mental Hygiene in staffing and leading the workgroup.</p> <p>(4) The workgroup shall submit a report to the Maryland Quality and Cost Council on or before December 1, 2013, on its findings and recommendations.</p>
SF § 10-309(h) SB 577/Ch. 305, 2014 MSAR # 10166	Annual Jan 1	Beginning January 1, 2015, and on or before January 1 of each succeeding year, the Department of Health and Mental Hygiene shall report, in accordance with § 2-1246 of the State Government Article, to the Senate Finance Committee and the House Health and Government Operations Committee on the implementation of this section [State Facilities - Cemeteries].
IN § 15-605(c)(8) SB 484/Ch. 74, 2012 HB 286/Ch. 75, 2012 MSAR # 9091	Annual for each year during the most recent 3-year period	<p>(8) the Secretary of Health and Mental Hygiene shall publish in a conspicuous manner on the web site of the Department of Health and Mental Hygiene:</p> <p>(i) the loss ratio, as determined by the Department of Health and Mental Hygiene for each managed care organization participating in the medical assistance program, for each year during the most recent 3-year period;</p> <p>(ii) for each year during the 3-year period, the amount to be returned to the medical assistance program, if any, from a managed care organization for failing to meet the loss ratio requirement under paragraph (4) of this subsection; and</p> <p>(iii) any amount due to or received by the Department of Health and Mental Hygiene from a managed care organization for each year during the 3-year period.</p>
HG § 19-207(b)(8) SB 380/Ch. 48, 2006 MSAR # 5696	Annual Unspecified	<p>(b) In addition to the duties set forth elsewhere in this subtitle, the [Health Services Cost Review] Commission shall: ...</p> <p>(8) in consultation with the Maryland Health Care Commission, annually publish each acute care hospital's severity-adjusted average charge per case for the 15 most common inpatient diagnosis-related groups.</p>
HG § 19-207(b)(9) HB 298/Ch. 263, 2014 MSAR # 10266	Biannual Oct 1/May 1	<p>(b) In addition to the duties set forth elsewhere in this subtitle, the [Health Services Cost Review] Commission shall: ...</p> <p>(9) Beginning October 1, 2014, and, subject to item (10)(ii) of this subsection, every 6 months thereafter, submit to the Governor, the Secretary, and, subject to § 2-1246 of the State Government Article, the General Assembly an update on the status of the State's compliance with the provisions of Maryland's all-payer model contract, including:</p> <p>(i) The State's:</p> <ol style="list-style-type: none"> <li>1. Performance in limiting inpatient and outpatient hospital per capita cost growth for all payers to a trend based on the State's 10-year compound annual gross State product;</li> <li>2. Progress toward achieving aggregate savings in Medicare spending in the State equal to or greater than \$330,000,000 over the 5 years of the contract, based on lower increases in the cost per Medicare beneficiary;</li> <li>3. Performance in shifting from a per-case rate system to a population-based revenue system, with at least 80% of hospital revenue shifted to global budgeting;</li> <li>4. Performance in reducing the hospital readmission rate among Medicare beneficiaries to the national average; and</li> <li>5. Progress toward achieving a cumulative reduction in the State hospital-acquired conditions of 30% over the 5 years of the contract;</li> </ol> <p>(ii) A summary of the work conducted, recommendations made, and Commission action on recommendations made by the following groups created to provide technical input and advice on implementation of Maryland's all-payer model contract:</p> <ol style="list-style-type: none"> <li>1. Payment Models Workgroup;</li> <li>2. Physician Alignment and Engagement Workgroup;</li> <li>3. Performance Measurement Workgroup;</li> </ol>

Citation MSAR #	How Often Due	Topic
		<p>4. Data and Infrastructure Workgroup;</p> <p>5. HSCRC Advisory Council; and</p> <p>6. Any other workgroups created for this purpose;</p> <p>(iii) Actions approved and considered by the Commission to promote alternative methods of rate determination and payment of an experimental nature, as authorized under § 19–219(c) (2) of this subtitle;</p> <p>(iv) Reports submitted to the federal Center for Medicare and Medicaid Innovation relating to the all–payer model contract; and</p> <p>(v) Any known adverse consequences that implementing the all–payer model contract has had on the State, including changes or indications of changes to quality or access to care, and the actions the Commission has taken to address and mitigate the consequences.</p>
<p>HG § 19-207(b)(10) HB 298/Ch. 263, 2014 MSAR # 10267</p>	<p>Trigger Report within 15 days after the issuance of the notice</p>	<p>(b) In addition to the duties set forth elsewhere in this subtitle, the [Health Services Cost Review] Commission shall: ...</p> <p>(10) If the Centers for Medicare and Medicaid Services issues a warning notice related to a “triggering event” as described in the all–payer model contract:</p> <p>(i) Provide written notification to the Governor, the Secretary, and, subject to § 2–1246 of the State Government Article, the General Assembly within 15 days after the issuance of the notice; and</p> <p>(ii) Submit the update required under item (9) of this subsection every 3 months.</p>
<p>HG § 19-109(d)(2)(ii) HB 105/Ch. 83, 2014 MSAR # 10096</p>	<p>Annual Unspecified</p>	<p>The [Maryland Health Care] Commission shall:</p> <p>(i) Provide on its web site information that is easily accessible to the general public about funds to be awarded under subsection (a)(5) of this section and how to submit a proposal; and</p> <p>(ii) Submit, in accordance with § 2–1246 of the State Government Article, an annual report to the General Assembly listing all funds awarded under subsection (a)(5) of this section.</p>
<p>HG § 19-108.3 HB 779/Ch. 614, 2014 MSAR # 10232</p>	<p>Annual Jan 1</p>	<p>(k) [Maryland Health Care] Commission staff shall: ...</p> <p>(4) on or before January 1, 2016, and each year thereafter, submit a report to the Commission and, in accordance with § 2–1246 of the State Government Article, the Senate Finance Committee and the House Health and Government Operations Committee regarding the issues considered by the [Health Care Provider–Carrier] Workgroup during the preceding year and the outcome of the workgroup’s consideration of each issue.</p>
<p>HG § 19-134(d) HB 58/Ch. 450, 2006 MSAR # 5586</p>	<p>Annual Unspecified</p>	<p>(1) The Commission, in consultation with the Department of Health and Mental Hygiene and the Department of Aging, shall:</p> <p>(i) On or before July 1, 2001, develop and implement a system to comparatively evaluate the quality of care and performance of nursing facilities on an objective basis; and</p> <p>(ii) Annually publish the summary findings of the evaluation.</p>
<p>EX ORD 01.01.2008.08 MSAR # 7441</p>	<p>Annual Unspecified</p>	<p>F. Reports. The [Maryland State Drug and Alcohol Abuse] Council shall report annually to the Governor on a date set by the Governor and prepare and submit any other reports as may be required by the Governor or the General Assembly.</p> <p><b>Staffing Statement:</b> E. Staffing. The Office of the Governor shall designate the primary staff support for the Council.</p>

Citation MSAR #	How Often Due	Topic
HG § 13-3308 SB 923/Ch. 256, 2014 HB 881/Ch. 240, 2014 MSAR # 10150	Annual Jan 1	On or before January 1 each year, the [Natalie M. LaPrade Medical Marijuana] Commission shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on : (1) Programs approved to operate under this subtitle; and (2) Physicians certified under this subtitle.
HO § 5-205(b)(3) HB 1145/Ch. 382, 2006 MSAR # 5912	Annual Sep 30	(b) In addition to the duties set forth elsewhere in this subtitle, the Board [of Dietetic Practice] shall: ... (3) Submit an annual report of its transactions for the previous fiscal year to the Governor by September 30 of each year.  <b>Staffing Statement:</b> § 5-201 There is a State Board of Dietetic Practice in the Department [of Health and Mental Hygiene].
HO § 5-205(b)(3) HB 1115/Ch. 404, 2013 MSAR # 9444	Annual Sep 30	(b) In addition to the duties set forth elsewhere in this subtitle, the Board [of Dietetic Practice] may: ... (3) Submit an annual report of its transactions for the previous fiscal year to the Governor by September 30 of each year.  <b>Staffing Statement:</b> § 5-201 There is a State Board of Dietetic Practice in the Department [of Health and Mental Hygiene].
IN § 15-12A-05 SB 974/Ch. 244, 2008 HB 1587/Ch. 245, 2008 MSAR # 7268	Annual Jan 1	On or before January 1, 2009, and annually thereafter, the [Maryland Health Care] Commission shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on: (1) the implementation of the Program; and (2) the uncompensated care savings derived from the program and the methodology used by the commission to track the uncompensated care savings.
HG § 19-134(c)(1)(ii) SB 56/Ch. 11, 2011 MSAR # 8918	Annual	(c)(1) The [Maryland Health Care] Commission shall: (i) Establish and implement a system to comparatively evaluate the quality of care and performance of categories of health benefit plans as determined by the Commission on an objective basis; and (ii) Annually publish the summary findings of the evaluation.
EX ORD 01.01.2008.08 MSAR # 7442	Annual Aug 1	(2) To prepare and annually update a 2-year plan establishing priorities and strategies for the organization, delivery and funding of State drug and alcohol abuse prevention, intervention and treatment services in coordination with the identified needs of the citizens of the State, both the general public and the criminal justice population, and the strategies and priorities identified in the plans established by the local drug and alcohol abuse councils. The plan and all updates shall be submitted to the Governor and shall include recommendations for coordination and collaboration among State agencies in the funding of drug and alcohol abuse prevention, intervention and treatment services, promising practices and programs, and emerging needs for State substance abuse prevention, intervention and treatment services. The plan and its updates shall be submitted to the Governor by August 1 of each year beginning in 2009.  <b>Staffing Statement:</b> E. Staffing. The Office of the Governor shall designate the primary staff support for the Council.

Citation MSAR #	How Often Due	Topic
SG § 9-2805(3) HB 219/Ch. 661, 2010 MSAR # 8442	Annual Aug 1	<p>The [State Drug and Alcohol Abuse] Council shall: ...</p> <p>(3) submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on or before August 1 of each year the 2-year plan and all updates and include recommendations for the coordination and collaboration among State agencies in the funding of drug and alcohol abuse prevention, intervention, and treatment services, promising practices and programs, and emerging needs for State substance abuse prevention, intervention, and treatment services.</p> <p><b>Staffing Statement:</b> SG § 9-2806: The Alcohol and Drug Abuse Administration [now the Behavioral Health Administration] shall provide staff for the Council.</p>
EX ORD 01.01.2008.08 MSAR # 7442	Annual Aug 1	<p>(2) To prepare and annually update a 2-year plan establishing priorities and strategies for the organization, delivery and funding of State drug and alcohol abuse prevention, intervention and treatment services in coordination with the identified needs of the citizens of the State, both the general public and the criminal justice population, and the strategies and priorities identified in the plans established by the local drug and alcohol abuse councils. The plan and all updates shall be submitted to the Governor and shall include recommendations for coordination and collaboration among State agencies in the funding of drug and alcohol abuse prevention, intervention and treatment services, promising practices and programs, and emerging needs for State substance abuse prevention, intervention and treatment services. The plan and its updates shall be submitted to the Governor by August 1 of each year beginning in 2009.</p> <p><b>Staffing Statement:</b> E. Staffing. The Office of the Governor shall designate the primary staff support for the Council.</p>
HG § 18-204(b)(6) HB 636/Ch. 251, 2001 MSAR # 5544	Annual Unspecified	<p>The Secretary [of the Department of Health and Mental Hygiene], in accordance with § 2-1246 of the State Government Article, shall submit an annual report to the Governor and General Assembly on the activities of the cancer registry, including utilization of cancer registry data.</p>
COMAR 10.14.01.06 D MSAR # 8181	Annual Unspecified	<p>D. The Secretary, in accordance with State Government Article, 2-1246, Annotated Code of Maryland, shall submit an annual report to the Governor and General Assembly on the activities of the cancer registry, including use of cancer registry data.</p> <p>E. Nothing in this chapter is intended to limit or otherwise restrict the Secretary from obtaining cancer report information on Maryland residents from sources located either inside or outside the State.</p>
HO § 17-205(b)(2) HB 459/Ch. 505(2), 2008 MSAR # 7101	Annual Unspecified	<p>(b) In addition to the duties set forth elsewhere in this title, the Board [of Professional Counselors and Therapists] shall: ...</p> <p>(2) Submit an annual report to the Governor and the Secretary.</p>

Citation MSAR #	How Often Due	Topic
HB 1325/Ch. 662(6), 1994 MSAR # 1414	Annual Oct 1	<p>Section 5, ch. 109, Acts 1988, as amended by § 1, ch. 271, Acts 1992, and by § 6, ch. 662, Acts 1994, effective Oct. 1, 1994, provides that "the Department [of Health and Mental Hygiene], on or before October 1 of each year, shall report to the Legislative Policy Committee for the previous fiscal year regarding:</p> <p>(1) Relevant disciplinary indicators, which may include:</p> <p>(i) The number of physicians investigated under each of the disciplinary grounds enumerated under § 14-404 of the Health Occupations Article;</p> <p>(ii) The number of physicians who were reprimanded or placed on probation or who had their licenses suspended or revoked;</p> <p>(iii) The number of cases prosecuted and dismissed and on what grounds;</p> <p>(iv) The criteria used to accept and reject cases for prosecution; and</p> <p>(v) The number of unresolved allegations pending before the Board;</p> <p>(2) The average length of the time spent investigating allegations brought against physicians under each of the disciplinary grounds enumerated under § 14-404 of the Health Occupations Article;</p> <p>(3) The number of cases not completed within 18 months and the reasons for the failure to complete the cases in 18 months;</p> <p>(4) The number and nature of allegations filed with the Board concerning cardiac rescue technicians, aviation trauma technicians, emergency medical technicians, medical radiation technicians, and physician assistants; and</p> <p>(5) The adequacy of current Board staffing in meeting the workload of the Board.</p>
HG § 13-2205(d) SB 782/Ch. 334, 2005 MSAR # 6039	Annual Dec 1	<p>On or before December 1 of each year, the Panel [on Child Abuse and Neglect Relating to Research and Data Collection] shall submit a report on or before December 1 of each year, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the data collected on child abuse and neglect diagnosis and treatment and the activities of the initiative.</p> <p><b>Staffing Statement:</b> § 13-2105 The Secretary [of Health and Mental Hygiene] shall appoint and convene an expert Panel on Child Abuse and Neglect Relating to Research and Data Collection at least one time each year.</p>
HG § 13-1506(8) HB 313/Ch. 585, 2000 MSAR # 1460	Annual Dec 1	<p>The [Children's Environmental Health and Protection] Advisory Council shall:</p> <p>...</p> <p>(8) Report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on or before December 1, 2001 and each December 1 thereafter describing the activities of the Children's Environmental Health and Protection Advisory Council.</p> <p><b>Staffing Statement:</b> (d) Staffing.-</p> <p>(1) The Department of Health and Mental Hygiene shall coordinate with the Department of the Environment and other State agencies to provide for staffing of the [Children's Environmental Health and Protection] Advisory Council.</p> <p>(2) The Advisory Council may employ consultants subject to the State budget.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 13-809 SB 379/Ch. 66, 2012 MSAR # 9362	Annual Oct 1	<p>On or before October 1 of each year, the [Community Services Reimbursement Rate] Commission shall issue a report to the Governor, the Secretary, and, subject to § 2-1246 of the State Government Article, the General Assembly that:</p> <ul style="list-style-type: none"> <li>(1) Describes its findings regarding: <ul style="list-style-type: none"> <li>(i) The changes in wages paid by providers to Direct Care Workers;</li> <li>(ii) The financial condition of providers and the ability of providers to operate on a solvent basis in the delivery of effective and efficient services that are in the public interest;</li> <li>(iii) The incentives and disincentives incorporated in the rate-setting methodologies utilized and proposed by the Mental Hygiene Administration and the Developmental Disabilities Administration and how the methodologies might be improved;</li> <li>(iv) How incentives to provide quality of care can be built into a rate-setting methodology;</li> <li>(v) The recommended methodologies for the calculation of rate update factors and the rate update factors recommended for the next succeeding fiscal year;</li> </ul> </li> <li>(2) Recommends the need for any formal executive, judicial, or legislative action;</li> <li>(3) Describes issues in need of future study by the Commission; and</li> <li>(4) Discusses any other matter that relates to the purposes of the Commission under this subtitle.</li> </ul>
HG § 18-1002 HB 641/Ch. 669, 2012 MSAR # 9310	Annual Dec 1	<p>On or before December 1, 2006, and annually thereafter, the Department [of Health and Mental Hygiene] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee and the House Health and Government Operations Committee on the activities of the Department in implementing § 18-1001 of this subtitle.</p>
HG § 19-308(b)(4) SB 102/Ch. 232, 2006 MSAR # 5624	Annual during session	<ul style="list-style-type: none"> <li>(a) The Secretary shall adopt reasonable rules and regulations that set standards of services for related institutions, accredited hospitals, nonaccredited hospitals, accredited residential treatment centers, and nonaccredited residential treatment centers in the following areas: <ul style="list-style-type: none"> <li>(1) The care of patients;</li> <li>(2) The medical supervision of patients;</li> <li>(3) The physical environment;</li> <li>(4) Disease control;</li> <li>(5) Sanitation;</li> <li>(6) Safety; and</li> <li>(7) Dietary matters.</li> </ul> </li> <li>(b)(1) To assure compliance with the standards adopted under this subtitle, the Secretary [of the Department of Health and Mental Hygiene] shall have an inspection made: <ul style="list-style-type: none"> <li>(i) Of each related institution, each accredited hospital or nonaccredited hospital, and each accredited residential treatment center or nonaccredited residential treatment center for which a license is sought; and</li> <li>(ii) Periodically of each related institution, each accredited hospital or nonaccredited hospital, and each accredited residential treatment center or nonaccredited residential treatment center for which a license has been issued.</li> </ul> </li> <li>(2) At least 2 inspections a year of each related institution shall be unannounced.</li> <li>(3) The part of a building that contains part of a hospital, residential treatment center, or related institution and any outbuilding are considered part of the facility and are subject to inspection to determine occupancy status for licensing purposes.</li> <li>(4) Subject to § 2-1246 of the State Government Article, during each regular session of the General Assembly, the Department shall submit to the General Assembly a report on the inspections.</li> </ul>

Citation MSAR #	How Often Due	Topic
SPP § 23-407(l) HB 962/Ch. 443, 2007 MSAR # 6607	Annual Sep 1	On or before September 1 of each year, the Secretary of Health and Mental Hygiene shall submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that provides: (1) The number of rehired retirees under subsection (b)(4)(iv) of this section; (2) The annual salary of each rehired retiree at the time of retirement and the current annual salary of each rehired retiree; (3) The number of health care practitioners hired who are not retirees; and (4) The annual salary of each health care practitioner who is hired.
SPP § 22-406(l) HB 962/Ch. 443, 2007 MSAR # 6608	Annual Sep 1	On or before September 1 of each year, the Secretary of Health and Mental Hygiene shall submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that provides: (1) The number of rehired retirees under subsection (b)(4)(vi) of this section; (2) The annual salary of each rehired retiree at the time of retirement and the current annual salary of each rehired retiree; (3) The number of health care practitioners hired who are not retirees; and (4) The annual salary of each health care practitioner who is hired.
HG § 13-307(b) HB 1211/Ch. 439, 1991 MSAR # 2005	Annual Unspecified	The Commission [on Kidney Disease] shall: (1) Evaluate annually the Kidney Disease Program under this subtitle; and (2) Submit an annual report of the evaluation to the Governor.
SJR 25/JR 5, 1985 SJR 25/JR 5, 1985 MSAR # 195	Annual Jul 1	(1) The Department of Health and Mental Hygiene shall report on or before July 1, 1986 and annually there after by July 1 of each year on the development and implementation of a comprehensive groundwater protection strategy and on the coordinated efforts by the State agencies in groundwater protection and supply; and (2) This annual report contain an analysis of any contamination or substantial depletion of ground water supplies and the potential for contamination or depletion of groundwater supplies and the potential for contamination of groundwater in the future.  <b>Staffing Statement:</b> The Departments of Agriculture and Natural Resources and any other appropriate units of State Government work cooperatively with the Department of Health and Mental Hygiene which is the lead agency for groundwater protection in the State, in the development, coordination, and planning of ground water protection policies, programs, and strategies in the State.
HG § 19-134(f)(2)(ii) HB 58/Ch. 450, 2006 MSAR # 5587	Annual	The Commission shall: (i) Provide the racial and ethnic information compiled under this subsection to the Office of Minority Health and Health Disparities; and (ii) Analyze the information jointly with the Office of Minority Health and Health Disparities for publication in the "Health Care Disparities Policy Report Card" required under 20-1004(22) of this article.
HG § 19-133(g)(1) SB 786/Ch. 565(2), 2001 MSAR # 6539	Annual Oct 1	(g)(1) By October 1, 1995 and each year thereafter, the [Maryland Health Care] Commission shall publish an annual report on those health care services selected by the Commission that: (i) Describes the variation in fees charged by health care practitioners and office facilities on a statewide basis and in each health service area for those health care services; and (ii) Describes the geographic variation in the utilization of those health care services.

Citation MSAR #	How Often Due	Topic
HG § 19-103(c)(8) HB 933/Ch. 386, 2004 MSAR # 8539	Annual	(c) The purpose of the [Maryland Health Care] Commission is to: ... (8) Ensure utilization of the medical care data base as a primary means to compile data and information and annually report on trends and variances regarding fees for service, cost of care, regional and national comparisons, and indications of malpractice situations.
HG § 20-1407 SB 234/Ch. 3, 2012 MSAR # 9344	Annual Dec 15	On or before December 15 of each year, the [Community Health Resources] Commission and the Secretary [of the Department of Health & Mental Hygiene] shall submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, a report that includes: (1) the number and types of incentives granted in each Health Enterprise Zone; (2) evidence of the impact of the tax and loan repayment incentives in attracting Health Enterprise Zone practitioners to Health Enterprise Zones; (3) evidence of the impact of the incentives offered in health enterprise zones in reducing health disparities and improving health outcomes; and (4) evidence of the progress in reducing health costs and hospital admissions and readmissions in Health Enterprise Zones.
HG § 20-1006 SB 904/Ch. 25, 2005 MSAR # 2973	Annual on or before the 15th day of each regular session	(a) On or before the 15th day of each regular session of the General Assembly, the Department [of Health and Mental Hygiene] shall submit an annual report on the Office of Minority Health and Health Disparities to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly. (b) the report shall include the projects and services developed and funded by the Office and the health care problems that the grant funds are intended to ameliorate. (c) the report may include any recommendations for administrative or legislative action that it deems appropriate.
HG § 15-407(3) SB 44/Ch. 8, 2011 HB 226/Ch. 9, 2011 MSAR # 8834	Annual Jan 1	The Department [of Health and Mental Hygiene] and the [Insurance] Commissioner shall jointly: ... (3) Beginning January 1, 2009, and on or before January 1 of each year thereafter, report to the General Assembly, in accordance with § 2-1246 of the State Government Article on: (i) the effectiveness of the [Maryland Partnership for Long-Term] Program; (ii) the impact of the Program on State expenditures for medical assistance; (iii) the number of enrollees in the Program; and (iv) the number of long-term care policies offered in the State under the Program.
HG § 18-214(k) HB 411/Ch. 672(2), 2010 MSAR # 8248	Annual Dec 15	On or before December 15 of each year, the [Statewide Advisory] Commission [on Immunizations] shall submit a report on its findings and recommendations to the Governor and, in accordance with § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee and the Health and Government Operations Committee.  <b>Staffing Statement:</b> Health General § 18-214(g) Staffing.- The Department of Health and Mental Hygiene shall provide the staffing for the Commission.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 7-205(f) HB 70/Ch. 656, 2009 MSAR # 7818	Annual Jan 1	<p>On or before January 1 of each year the Secretary [of the Department of Health and Mental Hygiene] shall prepare a report to be submitted to the General Assembly and the Department of Legislative Services on the Waiting List Equity Fund.</p> <p>(2) The report shall include:</p> <ul style="list-style-type: none"> <li>(i) An accounting of all receipts and expenditures to and from the Fund;</li> <li>(ii) The number of individuals who left and entered State residential centers during the previous year;</li> <li>(iii) The number of additional persons who were on the waiting list for developmental disabilities services during the previous year; and</li> <li>(iv) An accounting of each of the factors used in determining the cost of providing services to an individual in a State residential center in accordance with the provisions of subsection (d) (2) of this section.</li> </ul>
HG § 13-810 HB 58/Ch. 94, 2011 MSAR # 8817	Annual within 30 days after the report required in § 13- 809 of this subtitle has been issued due Oct 1	<p>(a) The findings and recommendations of the [Community Services Reimbursement Rate] Commission shall be considered each year in the development of the budgets of the Department, the Developmental Disabilities Administration, and the Mental Hygiene Administration.</p> <p>(b)(1) The Mental Hygiene Administration and the Developmental Disabilities Administration shall respond to the recommendations of the Commission in writing within 30 days after the report required in § 13-809 of this subtitle has been issued.</p> <p>(2) The written response of the Mental Hygiene Administration and the Developmental Disabilities Administration shall include:</p> <ul style="list-style-type: none"> <li>(i) An explanation of the actions being taken to implement the recommendations of the Commission; or</li> <li>(ii) An explanation of why no action has been taken on the recommendations of the Commission.</li> </ul>
HG § 19-214(e) HB 72/Ch. 397, 2011 MSAR # 8888	Annual Jan 1	<p>On or before January 1 each year, the [Health Services Cost Review] Commission shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly the following information:</p> <ul style="list-style-type: none"> <li>(1) The aggregate reduction in hospital uncompensated care realized from the expansion of health care coverage under Chapter 7 of the Acts of the General Assembly of the 2007 Special Session and Public Law No. 111-148 (The Patient Protection And Affordable Care Act); and</li> <li>(2) The number of individuals who enrolled in Medicaid as a result of the change in eligibility standards under § 15-103(a)(2)(ix) and (x) of this article and the expenses associated with the utilization of hospital inpatient care by these individuals.</li> </ul>
HB 1391/Ch. 692(3), 2008 MSAR # 7308	Annual Jan 1	<p>That:</p> <p>(a) The Maryland Health Care Commission and the Office of the Comptroller annually shall study:</p> <ul style="list-style-type: none"> <li>(1) the number of Maryland families, by income level, claiming the State income tax exemption for dependent children;</li> <li>(2) the value to a family of the State income tax exemption for dependent children, by income level; and</li> <li>(3) the effect of the provisions of § 10-211.1 of the Tax – General Article, as enacted by Section 1 of this [Kids First] Act, on the number and percentage of children in the State who are uninsured;</li> </ul> <p>(b) The Commission and the Office shall report on their findings from the study required under this section to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before January 1 of each year.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 19-310.1(f) SB 101/Ch. 503, 2007 MSAR # 6641	Annual Mar 1	On or before March 1, 2008, and each year thereafter, the Department [of Health and Mental Hygiene] shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the implementation of this [Quality assessment of nursing facilities; Medicare reimbursement] section, including: (1) the percentage and amount of the assessment charged to each nursing facility subject to this section; (2) the number of nursing facilities subject to this section with a net loss; and (3) a comparison of the total amount provided in the Medicaid budget for nursing home reimbursement in the current fiscal year to the amount proposed for the upcoming fiscal year.
HG § 10-208(d) SB 686/Ch. 675, 1996 HB 1084/Ch. 646, 1996 MSAR # 290	Annual Jan 1	On or before January 1 of each year, the Secretary [of the Department of Health and Mental Hygiene] shall prepare a report to be submitted to the General Assembly and the Department of Legislative Services on the Mental Hygiene Community-Based Services Fund.
IN § 15-1705 SB 661/Ch. 585, 2009 HB 585/Ch. 586, 2009 MSAR # 7918	Annual Dec 1	On or before December 1 of each year, the [Maryland Insurance Administration] Commissioner and the [Maryland Health Care] Commission shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly, on: (1) the number and types of appeals that have been filed by physicians under this subtitle and the outcome of the appeals; and (2) the number of entities that have been approved by the Commission as ratings examiners under title 19, subtitle 1, part iv of the Health – General Article.
HO § 1-212(e)(2) SB 495/Ch. 130, 1998 MSAR # 90	Annual Dec 31	(e)(1) Each year, each Health Occupation Board shall submit a statistical report to the Secretary, indicating the number of complaints of sexual misconduct received and the resolution of each complaint. The report shall cover the period beginning October 1 and ending the following September 30 and shall be submitted by the board not later than the November 15 following the reporting period. (2)The Secretary [of the Department of Health and Mental Hygiene] shall compile the information received from the health occupation boards and submit an annual report to the General Assembly, in accordance with § 2-1246 of the State Government Article, not later than December 31 of each year.
SB 463/Ch. 583(4), 2008 MSAR # 6844	Annual Dec 1	That, on or before December 1, 2008, and each year thereafter, the Board of Morticians and Funeral Directors shall report to the Senate Education, Health, and Environmental Affairs Committee and the House Health and Government Operations Committee, in accordance with § 2–1246 of the State Government Article, regarding effectiveness of pre–need regulations.

Citation MSAR #	How Often Due	Topic
HB 72/Ch. 350(2), 2012 MSAR # 9271	Annual Oct 1, 2013, final report to be submitted to both committees within 90 days after residential child and youth care practitioners have been certified for a full biennial certification cycle	<p>(a) Beginning on or before October 1, 2013, and annually thereafter until the certification of residential child and youth care practitioners has been implemented for a full biennial certification cycle, the State Board for Certification of Residential Child Care Program Professionals shall submit a report to the Senate Education, Health, and Environmental Affairs Committee and the House Health and Government Operations Committee in accordance with § 2-1246 of the State Government Article.</p> <p>(b) Each report required under subsection (a) of this section shall update both committees on the Board's progress in implementing the certification of residential child and youth care practitioners.</p> <p>(c) The Board's final report, to be submitted to both committees within 90 days after residential child and youth care practitioners have been certified for a full biennial certification cycle, shall address:</p> <ul style="list-style-type: none"> <li>(1) the need, if any, for changes to Board membership based on the number of residential child and youth care practitioners certified by the Board; and</li> <li>(2) the outlook for the Board to become self-supporting (special funded) in the future based on: <ul style="list-style-type: none"> <li>(i) the number of residential child and youth care practitioners certified by the Board;</li> <li>(ii) the number of full-time equivalent or contractual personnel hired by the Board; and</li> <li>(iii) the Board's actual and projected revenues and expenditures.</li> </ul> </li> </ul>
HG § 13-1013(h) SB 896/Ch. 18, 2000 HB 1425/Ch. 17, 2000 MSAR # 365	Annual Sep 1	<p>On or before September 1 of each year, the Department [of Health and Mental Hygiene] shall submit an annual report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on the results of the Counter-Marketing and Media Component.</p> <p><b>Staffing Statement:</b> "Counter-Marketing and Media Component" means the component of the [Tobacco Use Prevention and Cessation] Program that is established under § 13-1013 of this subtitle.</p>
HG § 2-611(a) SB 279/Ch. 4, 2010 MSAR # 8264	Annual Oct 1	<p>Beginning October 1, 2010, the Inspector General of the Department and the Director of the Medicaid Fraud Control Unit in the Office of the Attorney General shall report annually to the General Assembly, in accordance with § 2-1246 of the State Government Article, the following information for the previous fiscal year:</p> <ul style="list-style-type: none"> <li>(1) the number of civil actions filed under this subtitle;</li> <li>(2) the number of civil actions under this subtitle in which a judgment was entered, whether by settlement or adjudication; and</li> <li>(3) the number of claims made by the state based on alleged violations of § 2-602(a) of this subtitle that are settled without the filing of a civil action under this subtitle.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 20-117(d) HB 1000/Ch. 392, 2004 MSAR # 2480	Annual Aug 31	<p>(d) (1) on or before August 31 of each year, the Secretary [of the Department of Health and Mental Hygiene] shall submit a report to the General Assembly, pursuant to § 2-1246 of the State Government Article, on the administration of the Maryland Cancer Fund.</p> <p>(2) the report required under this subsection shall include:</p> <p>(i) the gross amount of donations to the fund through the income tax checkoff system and otherwise;</p> <p>(ii) the costs of administration by the Comptroller of the income tax checkoff system;</p> <p>(iii) a description of promotional efforts undertaken with money from the fund; and</p> <p>(iv) a detailed accounting of the use of the fund.</p> <p>(e) the Secretary shall adopt regulations to implement a Maryland Cancer Grant program under this section.</p>
HG § 13-1102(h) SB 74/Ch. 25, 2004 MSAR # 2347	Annual Jan 15	<p>No later than January 15 of each year, the Department [of Health and Mental Hygiene] shall report to the Governor and, subject to § 2-1246 of the State Government Article, Senate Budget and Taxation Committee, Senate Finance Committee, House Appropriations Committee, and House Health and Government Operations Committee:</p> <p>(1) The amount of money that was allocated to each component of the Program during:</p> <p>(i) The prior fiscal year that remained unspent and unobligated at the end of that year; and</p> <p>(ii) The current fiscal year that remained unspent and unobligated as of December 31 of the preceding calendar year; and</p> <p>(2) The amount of money that was distributed to a county as a Local Public Health Cancer Grant during:</p> <p>(i) The prior fiscal year that remained unspent and unobligated at the end of that year; and</p> <p>(ii) The current fiscal year that remained unspent and unobligated as of December 31 of the preceding calendar year.</p>
HG § 13-1002(g) SB 74/Ch. 25, 2004 MSAR # 2346	Annual Jan 15	<p>No later than January 15 of each year, the Department [of Health and Mental Hygiene] shall report to the Governor and, subject to § 2-1246 of the State Government Article, the Senate Budget and Taxation Committee, Senate Finance Committee, House Appropriations Committee, and House Health and Government Operations Committee:</p> <p>(1) The amount of money that was allocated to each component of the Program during:</p> <p>(i) The prior fiscal year that remained unspent and unobligated at the end of that year; and</p> <p>(ii) The current fiscal year that remained unspent and unobligated as of December 31 of the preceding calendar year; and</p> <p>(2) The amount of money that was distributed to a county as a Local Public Health Tobacco Grant during:</p> <p>(i) The prior fiscal year that remained unspent and unobligated at the end of that year; and</p> <p>(ii) The current fiscal year that remained unspent and unobligated as of December 31 of the preceding calendar year.</p>

Citation MSAR #	How Often Due	Topic
HB 171/Ch. 171(4), 2011 MSAR # 8802	Annual Dec 31	<p>(a) On or before December 31 of each year through 2014, the Department of Health and Mental Hygiene shall report to the Senate Finance Committee and the House Appropriations Committee, in accordance with § 2-1246 of the State Government Article, on the status of the independent home care providers participating in the programs specified in § 15-901(b) of the Health – General Article as enacted by Section 1 of this Act.</p> <p>(b) The report shall include:</p> <ul style="list-style-type: none"> <li>(1) the number of independent home care providers participating in the programs and the number of consumers served by the programs;</li> <li>(2) the number of independent home care providers who join the collective bargaining unit established under this Act and the number of consumers served by each of the providers; and</li> <li>(3) an analysis of any positive or negative trends resulting from the implementation of this [Collective Bargaining - Independent Home Care Providers] Act.</li> </ul>
HG § 13-1405(a)(4) SB 287/Ch. 512, 2000 HB 300/Ch. 513, 2000 MSAR # 746	Annual Jan 1	<p>On or before January 1 of each year beginning in 2002, submit a report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly concerning:</p> <ul style="list-style-type: none"> <li>(i) The activities of the Board [of Spinal Cord Injury Research] in administering the grant program specified in this subtitle, including the status of moneys in the Fund;</li> <li>(ii) The status of spinal cord injury neurological research projects that are funded by grants issued by the Board; and</li> <li>(iii) Any other matter determined by the Board.</li> </ul> <p>(b) Voting by General Assembly members.- A member of the Board who is a member of the General Assembly may not vote on matters before the Board relating to the exercise of the sovereign powers of the State.</p> <p><b>Staffing Statement:</b> § 13-1407. Duties of Secretary. The Secretary [of the Department of Health and Mental Hygiene]:</p> <p>(1) May:</p> <ul style="list-style-type: none"> <li>(i) Approve an application for a grant for the purpose specified in § 13-1406 (c) of this subtitle, if the Board has recommended approval of that application; and</li> <li>(ii) On recommendation by the Board, adopt any regulation necessary to carry out this subtitle; and</li> </ul> <p>(2) Shall:</p> <ul style="list-style-type: none"> <li>(i) Ensure that recipients of grant funds under this subtitle use the funds for the purposes authorized by this subtitle; and</li> <li>(ii) Designate the staff necessary to assist the Board in carrying out its functions under this subtitle.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HO § 8-205(a)(8) SB 921/Ch. 621, 2012 MSAR # 9257	Annual Unspecified	(a) In addition to the powers and duties set forth elsewhere in this title, the Board [of Nursing] has the following powers and duties: ... (8) to submit to the Governor, the Secretary, and, in accordance with § 2-1246 of the State Government Article, the General Assembly, an annual report that includes the following data calculated on a fiscal year basis: (i) the number of initial and renewal licenses and certificates issued; (ii) the number of positive and negative criminal history records checks results received; (iii) the number of individuals denied initial or renewal licensure or certification due to positive criminal history records checks results; (iv) the number of individuals denied licensure or certification due to reasons other than a positive criminal history records check; (v) the number of new complaints received; (vi) the number of complaints carried over from year to year; (vii) the most common grounds for complaints; and (viii) the number and types of disciplinary actions taken by the Board;
HG § 21-2A-05(f)(3) HB 255/Ch. 92, 2014 MSAR # 10100	Annual Unspecified	Provide annually to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly a report that includes: (i) the number of prescribers registered with and using the [Prescription Drug Monitoring] Program; (ii) the number of dispensers registered with and using the Program; (iii) the number of disclosures made to federal law enforcement agencies or state or local law enforcement agencies; (iv) an analysis of the impact of the program on patient access to pharmaceutical care and on curbing prescription drug diversion in the state; and (v) any recommendations related to modification or continuation of the program.
HG § 13-2504(b) HB 70/Ch. 656, 2009 MSAR # 7890	Annual Sep 30	(b) the Department [of Health & Mental Hygiene], in conjunction with the Office of Oral Health, shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before September 30 of each year on: (1) the results of the Program; (2) findings and recommendations for the oral health program and any other oral health programs established under title 18, subtitle 8 of this Article; (3) the availability and accessibility of dentists throughout the state participating in the Maryland Medical Assistance Program; (4) the outcomes that managed care organizations and dental managed care organizations under the Maryland Medical Assistance Program achieve concerning the utilization of targets required by the five year oral health care plan, including: (i) loss ratios that the managed care organizations and dental managed care organizations experience for providing dental services; and (ii) corrective action by managed care organizations and dental managed care organizations to achieve the utilization targets; and (5) the allocation and use of funds authorized for dental services under the Maryland Medical Assistance Program.
HB 420/Ch. 366(2), 2002 MSAR # 1594	Annual Dec 1	That the Secretary of Health and Mental Hygiene shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee and, the House Environmental Matters Committee, and the Children's Environmental Health and Protection Advisory Council on or before December 1, 2005 and each December 1 thereafter describing the activities of the Asthma Control Program created by Section 1 of this Act.

Citation MSAR #	How Often Due	Topic
HG § 15-609(b)(3) SB 1059/Ch. 287, 2006 MSAR # 5841	Annual Jan 1	(b) To Determine Compliance with the requirements of this subtitle, the Board [of Pharmacy] shall: ... (3) beginning January 1, 2007, and each January 1 thereafter, report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the operation of the program.
HO § 12-6C-13 SB 759/Ch. 352, 2007 HB 1030/Ch. 353, 2007 MSAR # 6598	Annual Jan 1	On or before January 1, 2008, and on or before January of each subsequent year, the Board [of Pharmacy] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the implementation of this subtitle. [Wholesale Distributor Permitting and Prescription Drug Integrity Act.]
HG § 19-2107(b)(4) SB 1040/Ch. 368, 2014 MSAR # 10179	Annual Oct 1	In addition to the duties set forth elsewhere in this subtitle, the [Maryland Community Health Resources] Commission shall: (1) Adopt rules and regulations that relate to its meetings, minutes, and transactions; (2) Keep minutes of each meeting; (3) Prepare annually a budget proposal that includes the estimated income of the Commission and proposed expenses for its administration and operation; and (4) On or before October 1 of each year, submit to the Governor, to the Secretary, and, in accordance with § 2-1246 of the State Government Article, to the General Assembly an annual report on the operations and activities of the Commission during the preceding fiscal year.  <b>Staffing Statement:</b> (b) the [Maryland Community Health Resources] Commission is an independent commission that operates within the Department [of Health and Mental Hygiene].
EX ORD 01.01.2011.09 P MSAR # 8992	Annual Jan 1	On or before January 1 of each year, the [Maryland Health Quality and Cost] Council shall submit a report to the Governor and the General Assembly, in accordance with Section 2-1246 of the State Government Article, Annotated Code of Maryland, describing: (1) The activities of the Council during the year, including performance data where applicable; and (2) Findings and recommendations for improving health care quality, increasing health equity, and reducing health care costs in the State.  <b>Staffing Statement:</b> K. The Secretary [of the Department of Health and Mental Hygiene] shall designate the staff necessary to provide support for the Council.
HG § 19-303(d) SB 74/Ch. 25, 2004 MSAR # 2349	Annual Unspecified	(1) The [Health Services Cost Review] Commission shall compile the reports required under subsection (c) of this section and issue an annual Nonprofit Hospital Community Health Benefit Report. (2) In addition to the information required under paragraph (1) of this subsection, the Nonprofit Hospital Community Health Benefit Report shall contain a list of the unmet community health care needs identified in the most recent community needs assessment prepared by the Department or local health department for each county. (3) The Nonprofit Hospital Community Health Benefit Report shall be made available to the public free of charge. (4) The Commission shall submit a copy of the annual Nonprofit Hospital Community Health Benefit Report, subject to § 2-1246 of the State Government Article to the House Health and Government Operations Committee and the Senate Finance Committee.

Citation MSAR #	How Often Due	Topic
IN § 19-808(b) SB 230/Ch. 196, 2012 MSAR # 9223	Annual Mar 15	On or before March 15 of each year, the Secretary of Health and Mental Hygiene shall report to the Legislative Policy Committee, in accordance with § 2-1246 of the State Government Article, on: (1) the amount of money disbursed to the Maryland Medical Assistance Program under § 19-807 of this subtitle; (2) the amount of increase in fee-for-service health care provider rates; and (3) the amount of increase in capitation payments to managed care organizations.
HG § 13-1207 SB 688/Ch. 262, 2003 MSAR # 2181	Annual Dec 1	On or before December 1 of each year, the Secretary [of the Department of Health and Mental Hygiene] shall submit a report on findings, recommendations, and [Maternal Mortality Review] Program actions to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly.
HG § 15-144 SB 302/Ch. 542, 2007 HB 325/Ch. 543, 2007 MSAR # 6636	Annual Jan 1	(a) on or before January 1 of each year, the Department [of Health and Mental Hygiene] shall report to the Senate Budget and Taxation Committee, the Senate Finance Committee, the House Appropriations Committee, and the House Health and Government Operations Committee, in accordance with § 2-1246 of the State Government Article, on the status of the State's Money Follows the Person Grant. (b) the report required under subsection (a) of this section shall include: (1) an update on communications between the Department and the centers for Medicare and Medicaid services related to the grant; (2) information on funding received from the centers for Medicare and Medicaid services under the grant; (3) the number of individuals moved out of institutional settings under the grant, by type of institution; and (4) any plans or policies developed by the Department to move individuals out of institutional settings.
HG § 5-704(b)(12) SB 862/Ch. 107, 2009 HB 705/Ch. 108, 2009 MSAR # 7575	Annual Unspecified	(b) To achieve its purpose, the State Team shall: (12) Provide the Governor, the public, and subject to § 2-1246 of the State Government Article, the General Assembly, with annual written reports, which shall include the State [Child Fatality Review] Team's findings and recommendations; and (13) In consultation with local teams: (i) Define "near fatality"; and (ii) Develop procedures and protocols that local teams and the State Team may use to review cases of near fatality.  <b>Staffing Statement:</b> HG § 5-702 (a) There is a State Child Fatality Review Team. (b) The State Team is part of the Department [of Health and Mental Hygiene] for budgetary and administrative purposes.

Citation MSAR #	How Often Due	Topic
HG § 13-2105(6) SB 903/Ch. 236, 2008 MSAR # 7137	Annual Nov 30	<p>The [State Traumatic Brain Injury] Advisory Board shall: ...</p> <p>(6) Issue an annual report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before November 30, 2005, and each November 30 thereafter summarizing the actions of the Advisory Board and containing recommendations for:</p> <ul style="list-style-type: none"> <li>(i) Providing oversight in acquiring and utilizing state and federal funding dedicated to services for individuals with traumatic brain injuries;</li> <li>(ii) Building provider-capacity and provider-training that address the needs of individuals with traumatic brain injuries; and</li> <li>(iii) Improving the coordination of services for individuals with traumatic brain injuries; and</li> </ul> <p>(7) Disseminate copies of the annual report to the President of the Senate, Speaker of the House, and the Secretary of each Department represented on the Advisory Board.</p> <p><b>Staffing Statement:</b> § 13-2104(f) the Department of Health and Mental Hygiene and the Department of Disabilities shall jointly provide staff support and technical assistance for the [State Traumatic Brain Injury] Advisory Board.</p>
HO § 1-204(d) SB 651/Ch. 606, 1988 MSAR # 1228	Annual each year	<p>Each year, the Secretary [of the Department of Health and Mental Hygiene] shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, the Governor, and the Maryland Higher Education Commission on the number and types of areas of shortage and the projected statewide employment vacancy rates in hospitals and related institutions.</p> <p><b>Staffing Statement:</b> (j) Secretary.- "Secretary" means the Secretary of Health and Mental Hygiene.</p>
HG § 19-130(f) SB 916/Ch. 238, 2008 MSAR # 7094	Annual Nov 1	<p>On or before November 1 of each year, the [Maryland Health Care] Commission and the Health Services Cost Review Commission shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on:</p> <ul style="list-style-type: none"> <li>(1) The amount of money in the Fund on the last day of the previous fiscal year;</li> <li>(2) The amount of money applied for by trauma physicians and trauma centers during the previous fiscal year;</li> <li>(3) The amount of money distributed in the form of trauma physician and trauma center reimbursements during the previous fiscal year;</li> <li>(4) Any recommendations for altering the manner in which trauma physicians and trauma centers are reimbursed from the Fund;</li> <li>(5) The costs incurred in administering the Fund during the previous fiscal year; and</li> <li>(6) The amount that each hospital that participates in the Maryland trauma system and that has a trauma center contributes toward the subsidization of trauma-related costs for its trauma center.</li> </ul>

Citation MSAR #	How Often Due	Topic
COMAR 10.25.10.13 MSAR # 8180	Annual Sep 1	<p>On or before September 1 of each year, the Commission and the HSCRC shall report to the General Assembly in accordance with State Government Article, 2-1246, Annotated Code of Maryland, on:</p> <p>A. The amount of money in the [Maryland Trauma Physician Services] fund on the last day of the previous fiscal year;</p> <p>B. The amount of money applied for by trauma physicians and trauma centers during the previous fiscal year;</p> <p>C. The amount of money distributed in the form of trauma physician and trauma center disbursements during the previous fiscal year;</p> <p>D. Any recommendations for altering the manner in which trauma physicians and trauma centers are reimbursed from the Fund;</p> <p>E. The costs incurred in administering the Fund during the previous fiscal year; and</p> <p>F. The physician and facility costs of each trauma center and the amount that each trauma center contributes toward these costs.</p>
HG § 19-130(f) SB 916/Ch. 238, 2008 MSAR # 7094	Annual Nov 1	<p>On or before November 1 of each year, the [Maryland Health Care] Commission and the Health Services Cost Review Commission shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on:</p> <p>(1) The amount of money in the Fund on the last day of the previous fiscal year;</p> <p>(2) The amount of money applied for by trauma physicians and trauma centers during the previous fiscal year;</p> <p>(3) The amount of money distributed in the form of trauma physician and trauma center reimbursements during the previous fiscal year;</p> <p>(4) Any recommendations for altering the manner in which trauma physicians and trauma centers are reimbursed from the Fund;</p> <p>(5) The costs incurred in administering the Fund during the previous fiscal year; and</p> <p>(6) The amount that each hospital that participates in the Maryland trauma system and that has a trauma center contributes toward the subsidization of trauma-related costs for its trauma center.</p>
COMAR 10.25.10.13 MSAR # 8180	Annual Sep 1	<p>On or before September 1 of each year, the Commission and the HSCRC shall report to the General Assembly in accordance with State Government Article, 2-1246, Annotated Code of Maryland, on:</p> <p>A. The amount of money in the [Maryland Trauma Physician Services] fund on the last day of the previous fiscal year;</p> <p>B. The amount of money applied for by trauma physicians and trauma centers during the previous fiscal year;</p> <p>C. The amount of money distributed in the form of trauma physician and trauma center disbursements during the previous fiscal year;</p> <p>D. Any recommendations for altering the manner in which trauma physicians and trauma centers are reimbursed from the Fund;</p> <p>E. The costs incurred in administering the Fund during the previous fiscal year; and</p> <p>F. The physician and facility costs of each trauma center and the amount that each trauma center contributes toward these costs.</p>
EX ORD 01.01.2006.07 MSAR # 6029	Annual Oct 1	<p>F. Reporting. The [Maryland Dairy Industry Oversight and Advisory] Council shall report to the Governor by October 1 of each year with recommendations to support a coordinated State strategy for the dairy industry.</p> <p><b>Staffing Statement:</b> C. Staffing. The Department of Agriculture and Department of Health and Mental Hygiene shall jointly provide staff support and resources to the Council, with additional assistance from other State agencies as requested.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 15-135(g) HB 899/Ch. 711, 2010 MSAR # 8421	Annual Jan 1	<p>On or before January 1 of each year, the Department [of Health and Mental Hygiene], and the Department's designee, shall report to the Governor and the General Assembly, in accordance with § 2-1246 of the State Government Article, on:</p> <ol style="list-style-type: none"> <li>(1) The Department's efforts to promote home- and community-based services;</li> <li>(2) The number of nursing facility residents referred or identified under subsections (c) and (d) of this section in the previous year;</li> <li>(3) The number of nursing facility residents who transitioned from nursing facilities to home- and community-based waiver services;</li> <li>(4) Any obstacles the Department confronted in assisting nursing home residents to make the transition from a nursing facility to a community-based residence; and</li> <li>(5) The Department's recommendations for removing the obstacles.</li> </ol>
HG § 5-808(a) SB 1077/Ch. 340, 2012 HB 1455/Ch. 341, 2012 MSAR # 9338	Annual Unspecified	<p>(a)(1) At least once in a calendar year, the [Mortality and Quality Review] Committee shall prepare a report for public distribution.</p> <p>(2) The report shall include aggregate information that sets forth the numbers of deaths reviewed, the ages of the deceased, causes and circumstances of death, a review of aggregate incident data, a summary of the Committee's activities, and summary findings.</p> <p>(3) Summary findings shall include patterns and trends, goals, problems, concerns, final recommendations, and preventative measures.</p> <p>(4) Specific individuals and entities may not be identified in any public report.</p>
SB 261/Ch. 140(2), 2002 MSAR # 1553	Annual Dec 31	That the State Board of Dental Examiners shall report to the General Assembly by December 31, 2003, and by December 31 each year thereafter, the identity of the facilities operating under general supervision under § 4-308 of the Health Occupations Article as enacted by this Act, and the identity of the supervising dentist of those facilities operating under general supervision.
IN § 15-1501(e)(1) SB 893/Ch. 355, 2014 MSAR # 10176	Annual Dec 31	<p>(1) On or before December 31, 1998, and each December 31 thereafter, the [Maryland Health Care] Commission shall submit a report on its findings, including any recommendations, to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly.</p> <p>(2) The annual report prepared by the Commission shall include an evaluation of any mandated health insurance service legislatively proposed or otherwise submitted to the Commission by a member of the General Assembly prior to July 1 of that year.</p>
HG § 19-133(g)(2) SB 786/Ch. 565(2), 2001 MSAR # 1510	Annual October 1	<p>(g) Annual report.-</p> <p>(1) By October 1, 1995 and each year thereafter, the Commission shall publish an annual report on those health care services selected by the Commission that:</p> <ol style="list-style-type: none"> <li>(i) Describes the variation in fees charged by health care practitioners and office facilities on a statewide basis and in each health service area for those health care services; and</li> <li>(ii) Describes the geographic variation in the utilization of those health care services.</li> </ol> <p>(2) (i) On an annual basis, the Commission shall publish:</p> <ol style="list-style-type: none"> <li>1. The total reimbursement for all health care services over a 12-month period;</li> <li>2. The total reimbursement for each health care specialty over a 12-month period;</li> <li>3. The total reimbursement for each code over a 12-month period; and</li> <li>4. The annual rate of change in reimbursement for health services by health care specialties and by code.</li> </ol>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 1096/Ch. 401(2), 2013 MSAR # 9782	Annual Oct 1, 2013, and annually thereafter for the next 5 years	That, on or before October 1, 2013, and annually thereafter for the next 5 years, the State Board of Physicians shall submit a report, in accordance with § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee and the House Health and Government Operations Committee. The report shall provide an update on: <ul style="list-style-type: none"> <li>(1) any changes to the Board’s discipline process that have been implemented and the effect of those changes on the complaint backlog and complaint resolution times;</li> <li>(2) the progress of the Board in procuring and implementing a new information technology system to improve data management;</li> <li>(3) a long-term financial plan;</li> <li>(4) financial data for the preceding fiscal year; and</li> <li>(5) the progress of the Board in implementing the recommendations made by the Department of Legislative Services in the November 2011 publication “Sunset Review: Evaluation of the State Board of Physicians and the Related Allied Health Advisory Committees” and any statutory changes affecting the Board.</li> </ul>
HG § 15-103.5 HB 70/Ch. 656, 2009 MSAR # 7893	Annual Jan 1	(a) for the calendar year prior to the report date under subsection (b) of this section, the Department [of Health & Mental Hygiene] shall review the rates paid to providers under the federal Medicare fee schedule and compare the rates under the Medicare fee schedule to the fee-for-service rates paid to similar providers for the same services under the Maryland Medical Assistance Program and the rates paid to managed care organization providers for the same services under the Maryland Medical Assistance Program. (b) on or before January 1, 2010, and each January 1 thereafter, the Department shall report, in accordance with § 2-1246 of the State Government Article, to the Senate Finance Committee and the House Health and Government Operations Committee on: <ul style="list-style-type: none"> <li>(1) the review and comparison under subsection (a) of this section;</li> <li>(2) whether the fee-for-service rates and managed care organization provider rates will exceed the rates paid under the Medicare fee schedule for the period covered by the review required under subsection (a) of this section;</li> <li>(3) an analysis of the fee-for-service reimbursement rates paid in other states and how those rates compare with those in the state;</li> <li>(4) a schedule for bringing the state’s fee-for-service reimbursement rates to a level that assures that all health care providers are reimbursed adequately to provide access to care; and</li> <li>(5) an analysis of the estimated costs of implementing the schedule and any proposed changes to the fee-for-service reimbursement rates for the Maryland Medical Assistance Program and the Maryland Children’s Health Program.</li> </ul>
HG § 15-124.2(i) HB 1004/Ch. 636, 2007 MSAR # 6163	Annual Dec 1	On or before December 1, 2001, and annually thereafter, the Department [of Health and Mental Hygiene] and Medbank of Maryland, Inc. shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly, on the status of the Maryland Medbank Program established under this section, including: <ul style="list-style-type: none"> <li>(1) the number and demographic characteristics of the State residents served by the Program;</li> <li>(2) the types and retail value of prescription drugs accessed through the Program;</li> <li>(3) the nature and extent of outreach performed to inform State residents of the assistance available through the Program; and</li> <li>(4) the total volume and retail value of each brand name drug, by manufacturer, accessed through the Program.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 19-207(b)(6) HB 298/Ch. 263, 2014 MSAR # 10158	Annual Oct 1	(b) In addition to the duties set forth elsewhere in this subtitle, the [Health Services Cost Review] Commission shall: ... (6) On or before October of each year, submit to the Governor, to the Secretary, and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual report on the operations and activities of the Commission during the preceding fiscal year, including: (i) A copy of each summary, compilation, and supplementary report required by this subtitle; (ii) Budget information regarding the Health Services Cost Review Commission fund, including: 1. any balance remaining in the fund at the end of the previous fiscal year; and 2. the percentage of the total annual costs of the commission that is represented by the balance remaining in the fund at the end of the previous fiscal year; (iii) A summary of the commission's role in hospital quality of care activities, including information about the status of any pay for performance initiatives; and (iv) Any other fact, suggestion, or policy recommendation that the Commission considers necessary.
HG § 19-109(b)(4) SB 470/Ch. 72, 2010 MSAR # 8508	Annual Dec 1	In addition to the duties set forth elsewhere in this subtitle, the [Maryland Health Care] Commission shall: (1) Adopt rules and regulations that relate to its meetings, minutes, and transactions; (2) Keep minutes of each meeting; (3) Prepare annually a budget proposal that includes the estimated income of the Commission and proposed expenses for its administration and operation; (4) Beginning December 1, 2000, and each December 1 thereafter, submit to the Governor, the Secretary, and, subject to § 2-1246 of the State Government Article, the General Assembly an annual report on the operations and activities of the [Maryland Health Care] Commission during the preceding fiscal year, including: (i) A copy of each summary, compilation, and supplementary report required by this subtitle; and (ii) Any other fact, suggestion, or policy recommendation that the Commission considers necessary; and (5) Except for confidential or privileged medical or patient information, make: (i) Each report filed and each summary, compilation, and report required under this subtitle available for public inspection at the office of the Commission during regular business hours; and (ii) Each summary, compilation, and report available to any other State agency on request.
HG § 7-1006(c)(4)(i) SB 465/Ch. 501, 2010 HB 900/Ch. 502, 2010 MSAR # 8519	Annual Jul 1	(i) On or before July 1 of each year, the Developmental Disabilities Administration and the Department of Disabilities shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, summarizing the statewide and regional information provided by the state residential centers in paragraph (3) of this subsection. (ii) The data shall be incorporated in the State's Olmsted plan, with recommendations to address the barriers that prevent individuals from living in the most integrated setting appropriate to meet the individual's needs.
HO § 20-205(b)(2) SB 783/Ch. 218, 2008 MSAR # 7036	Annual Unspecified	(b) In addition to the duties set forth elsewhere in this title, the Board [State Board for Certification of Residential Child Care Program Administrators and Direct Care Workers] shall: ... (2) Submit an annual report to the Governor and Children's Cabinet.

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2002.25 MSAR # 2493	Annual Jan 31	<p>(2) Reports. The Council [on Cancer Control] shall submit an annual report of its activities to the Governor, which includes recommendations for future efforts based on the Council's work. The Annual Report shall be submitted by January 31 of each year.</p> <p><b>Staffing Statement:</b> (8) The Department of Health and Mental Hygiene shall provide the Council with necessary staff and resources.</p>
HO § 12-205(b)(2) SB 371/Ch. 523(3), 2006 MSAR # 5697	Annual Unspecified	<p>(b) In addition to the duties set forth elsewhere in this title, the Board [of Pharmacy] shall: ...</p> <p>(2) Prepare and deliver to the Governor, the Secretary, and the Maryland Pharmacists Association an annual report that:</p> <p>(i) Summarizes the condition of pharmacy in this State; and</p> <p>(ii) Includes a record of the proceedings of the Board [of Pharmacy]; and</p> <p>(3) Disclose any information contained in a record to any health occupations regulatory board or agency of this State or another state if the health occupations regulatory board or agency of this State or another state requests the information in writing.</p>
HG § 24-1205(b) SB 527/Ch. 310, 2010 HB 693/Ch. 311, 2010 MSAR # 8221	Annual Dec 31	<p>(a) The [Health and Human Services Referral] Board shall:</p> <p>(1) maintain public information available from state agencies, programs, and departments that provide health and human services;</p> <p>(2) support projects and activities that further the development of 2-1-1 Maryland;</p> <p>(3) examine and make recommendations to maximize the use of information technology in making 2-1-1 services available throughout the state; and</p> <p>(4) evaluate the performance of each 2-1-1 Maryland Call Center;</p> <p>(5) make recommendations to 2-1-1 Maryland regarding the quality of service provided by call centers or the performance of call centers when issues related to service quality and performance are presented to the board;</p> <p>(6) make recommendations regarding corrective action to be taken by a call center, as appropriate; and</p> <p>(7) develop policies and procedures governing conflict of interest standards for board members.</p> <p>(b) On or before December 31, 2005, and every year thereafter, the Board shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the activities performed under subsection (a) of this section.</p> <p><b>Staffing Statement:</b> § 24-1204 (a) There is a Health and Human Services Referral Board in the Department of Health and Mental Hygiene.</p> <p>(h) Staffing.- The Maryland State Association of United Ways shall provide staff to the Board.</p>
HG § 19-108.2(h) SB 622/Ch. 316, 2014 HB 1233/Ch. 317, 2014 MSAR # 10167	Annual Dec 31, 2013, and on or before Dec 31 in each succeeding year through 2016	<p>On or before December 31, 2013, and on or before December 31 in each succeeding year through 2016, the [Maryland Health Care] Commission shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the attainment of the benchmarks for standardizing and automating the process required by payors for preauthorizing health care services.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 13-509(3) HB 247/Ch. 215, 2002 MSAR # 2588	Annual Unspecified	To submit a report annually to the Governor on the work of the Advisory Council [on Arthritis and Related Diseases].  <b>Staffing Statement:</b> (d) Staff.- The Secretary [of the Department of Health and Mental Hygiene] shall designate the staff necessary to carry out this subtitle.
HG § 24-507(b) SB 91/Ch. 501, 2007 HB 359/Ch. 502, 2007 MSAR # 6090	Annual Sep 30	On or before September 30 of each year, the Department [of Health and Mental Hygiene] shall report, in accordance with § 2-1246 of the State Government Article, to the General Assembly on: (1) the enforcement efforts of the Department to eliminate environmental tobacco smoke in indoor areas open to the public for the prior year; and (2) the results of these enforcement efforts.
EX ORD 01.01.2009.13 E MSAR # 9405	Biannual Unspecified	E. State Plan. (1) The Commission [on Suicide Prevention] shall prepare a 2-year plan that establishes priorities and strategies for the organization, delivery, and funding of State suicide prevention, intervention and post-suicide services. (2) The Commission shall develop the plan taking into account, among other factors: (a) The identified needs of the citizens of the State, including the general public and the criminal justice population; and (b) The strategies and priorities identified in the plans established by local jurisdictions. (3) The plan shall include recommendations for coordination and collaboration among State agencies in the organization, delivery, and funding of suicide prevention, intervention, and post-suicide services; promising practices and programs; training; and emerging needs for State suicide prevention, intervention, and post-suicide services. (4) The plan shall be submitted to the Governor by June 1, 2011 and biannually thereafter. Any interim updates to the plan also shall be submitted to the Governor.  <b>Staffing Statement:</b> C. (2) The Commission will be staffed by the Mental Hygiene Administration [now the Behavioral Health Administration] of the Department of Health and Mental Hygiene.

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2009.13 E MSAR # 9405	Biannual Unspecified	<p>E. State Plan.</p> <p>(1) The Commission [on Suicide Prevention] shall prepare a 2-year plan that establishes priorities and strategies for the organization, delivery, and funding of State suicide prevention, intervention and post-suicide services.</p> <p>(2) The Commission shall develop the plan taking into account, among other factors:</p> <p>(a) The identified needs of the citizens of the State, including the general public and the criminal justice population; and</p> <p>(b) The strategies and priorities identified in the plans established by local jurisdictions.</p> <p>(3) The plan shall include recommendations for coordination and collaboration among State agencies in the organization, delivery, and funding of suicide prevention, intervention, and post-suicide services; promising practices and programs; training; and emerging needs for State suicide prevention, intervention, and post-suicide services.</p> <p>(4) The plan shall be submitted to the Governor by June 1, 2011 and biannually thereafter. Any interim updates to the plan also shall be submitted to the Governor.</p> <p><b>Staffing Statement:</b> C. (2) The Commission will be staffed by the Mental Hygiene Administration [now the Behavioral Health Administration] of the Department of Health and Mental Hygiene.</p>
HG § 13-1104(e) HB 935/Ch. 203, 2003 MSAR # 2251	Biennial Sep 1, of each odd numbered fiscal year	On or before September 1 of each odd numbered fiscal year, beginning in fiscal year 2005, the Department [of Health and Mental Hygiene] shall submit a report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly, on the results of the biennial Cancer Study.
HG § 13-1004(d) HB 147/Ch. 444, 2005 MSAR # 2866	Biennial Sep 1	<p>(a) Beginning in fiscal year 2007 and in every second year thereafter, the Department [of Health and Mental Hygiene] shall conduct a Tobacco Study which shall measure the same factors that are set forth in § 13-1003(c) of this subtitle and use the same methodology or model that was used for the Baseline Tobacco Study.</p> <p>(b) To carry out the evaluation and surveillance functions of this subtitle, the Department may conduct any other tobacco study measuring the factors set forth in § 13-1003(c) of this subtitle and using a methodology or model that is consistent with but need not be identical to that used to conduct the Baseline Tobacco Study.</p> <p>(c)(1) Subject to paragraphs (2) through (4) of this subsection, the Department shall contract with a higher education institution or private entity to conduct the Biennial Tobacco Study.</p> <p>(2) The Department shall issue a request for proposal to select the entity that will conduct the Biennial Tobacco Study.</p> <p>(3) The Department may contract with an entity to conduct one or more biennial tobacco studies.</p> <p>(4) The Department shall use the criteria established in § 13-1003(e)(5) of this subtitle as a guide in administering the request for proposal process.</p> <p>(d) On or before September 1 of each even-numbered fiscal year, beginning in fiscal year 2008, the Department shall submit a report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on the results of the Biennial Tobacco Study.</p>

Citation MSAR #	How Often Due	Topic
HU § 8-507(c) SB 566/Ch. 79(2), 2012 HB 699/Ch. 80(2), 2012 MSAR # 9107	Biennial Dec 1, 2013, and at least every 2 years thereafter	<p>On or before December 1, 2013, and at least every 2 years thereafter, the Governor’s Office for Children and the agencies of the Children’s Cabinet shall submit a report to the Governor and, in accordance with § 2–1246 of the State Government Article, the Senate Finance Committee, the House Ways and Means Committee, and the Joint Committee on Children, Youth, and Families on the implementation and outcomes of state–funded home visiting programs.</p> <p><b>Staffing Statement:</b> From Fiscal Note: “Agencies of the Children’s Cabinet” includes the Department of Budget and Management, Department of Disabilities, Department of Health and Mental Hygiene, Department of Human Resources, Department of Juvenile Service, and the Maryland State Department of Education.</p>
HG § 13-206(c) HB 492/Ch. 238, 2001 MSAR # 2322	Biennial Once every 2 years	<p>Once every 2 years, the Advisory Council [on Heart Disease and Stroke] shall:</p> <ul style="list-style-type: none"> <li>(1) Evaluate heart disease and stroke prevention, education, and treatment programs; and</li> <li>(2) Send the evaluation with a report to the Governor.</li> </ul>
IN § 15-1502(a)(4) HB 800/Ch. 627, 2007 MSAR # 6330	Other Jan 1, 2004, and every 4 years thereafter	<p>(a)(1) The [Maryland Health Care] Commission shall conduct an evaluation of existing mandated health insurance services and make recommendations to the General Assembly regarding decision making criteria for reducing the number of mandates or the extent of coverage.</p> <p>(2) The evaluation shall include:</p> <ul style="list-style-type: none"> <li>(i) an assessment of the full cost of each existing mandated health insurance service as a percentage of the State’s average annual wage and of premiums: <ul style="list-style-type: none"> <li>1. under a typical group and individual health benefit plan in the State;</li> <li>2. under the State employee health benefit plan; and</li> <li>3. under the comprehensive standard health benefit plan;</li> </ul> </li> <li>(ii) an assessment of the degree to which existing mandated health insurance services are covered in self-funded plans; and</li> <li>(iii) a comparison of mandated health insurance services provided by the State with those provided in Delaware, the District of Columbia, Pennsylvania, and Virginia.</li> </ul> <p>(3) The comparison described in paragraph (2)(iii) of this subsection shall include:</p> <ul style="list-style-type: none"> <li>(i) the number of mandated health insurance services;</li> <li>(ii) the type of mandated health insurance services;</li> <li>(iii) the level and extent of coverage for each mandated health insurance service; and</li> <li>(iv) the financial impact of differences in levels of coverage for each mandated health insurance service.</li> </ul> <p>(4) On or before January 1, 2004, and every 4 years thereafter, the Commission shall submit a report of its findings to the General Assembly, subject to § 2-1246 of the State Government Article.</p> <p>(b) The General Assembly may consider the information provided under subsection (a) of this section in determining:</p> <ul style="list-style-type: none"> <li>(1) whether to enact proposed mandated health insurance services; and</li> <li>(2) whether to repeal existing mandated health insurance services.</li> </ul>

Citation MSAR #	How Often Due	Topic
<p>HG § 19-804(b) SB 3/Ch. 4, 2007 Special Session MSAR # 7995</p>	<p>Periodically Jul 1, 2009, and studies shall be conducted not less than every 5 years</p>	<p>(a) In general.-  (1) The Secretary shall make grants from or agreements for the use of State funds, including the funds provided under § 9-1A-33 of the State Government Article, and federal funds to help public agencies or nonprofit organizations operate the network of clinically appropriate services for problem gamblers who reside in the State to provide the following:  (i) Inpatient and residential services;  (ii) Outpatient services;  (iii) Intensive outpatient services;  (iv) Continuing care services;  (v) Educational services;  (vi) Services for victims of domestic violence; and  (vii) Other preventive or rehabilitative services or treatment.  (2) Research and training that are designed to improve or extend these services are proper items of expense.  (b) Prevalence studies in general.- The Secretary shall conduct a prevalence study and replication prevalence studies to measure the rate of problem and pathological gambling in the State.  (c) Independent researcher to conduct prevalence studies.-  (1) Subject to paragraph (2) of this subsection, the Secretary shall contract with an independent researcher to conduct the prevalence studies.  (2) The Secretary shall utilize the most current psychiatric or diagnostic criteria for problem and pathological gambling as the basis for the prevalence studies.  (d) Initial prevalence study.- The initial prevalence study shall be completed on or before July 1, 2009.  (e) Replication prevalence studies.- Replication prevalence studies shall be conducted no less than every 5 years with measures taken to permit comparisons between the initial prevalence study and subsequent replication prevalence studies.  (f) Providers.- Services under this subtitle shall be provided by public agencies or, under contract, by nonprofit organizations.</p> <p><b>Staffing Statement:</b> SG § 9-1A-35 (c)(1) in this subsection, “eligible fund manager” means an entity that has:  (i) invested in small, minority, and women-owned businesses in the state for at least a 5-year period; and  (ii) at least 75% of its entire investment portfolio in debt and equity and near equity types of investments made for the purpose of investing in small, minority, and women-owned businesses for the purpose of creating and retaining jobs in the state.  (2) subject to the provisions of paragraph (3) of this subsection, the Board of Public Works shall make grants to eligible fund managers to provide investment capital and loans to small, minority, and women-owned businesses in the state.  (3) the Board of Public Works shall ensure that eligible fund managers allocate at least 50% of the funds from this account to small, minority, and women-owned businesses in the jurisdictions and communities surrounding a video lottery facility.</p>

Citation MSAR #	How Often Due	Topic
<p>HG § 10-207(c) HB 1129/Ch. 437, 1991 MSAR # 1940</p>	<p>Periodically Unspecified</p>	<p>(a) Plan updated. -- By January 1, 1992, within existing resources, the Director shall update the current Mental Hygiene Administration 3-year plan for mental health, which was submitted to the federal government in response to § 1925 of the Public Health Service Act, in order to plan for those individuals who:</p> <ul style="list-style-type: none"> <li>(1) Have a serious mental disorder as defined in the plan; and</li> <li>(2) Are not receiving the appropriate array of community-based services described in the "total need" section of the 3-year mental health plan that expired on June 30, 1991.</li> </ul> <p>(b) Development of comprehensive plan; evaluation of need for community based services. --</p> <ul style="list-style-type: none"> <li>(1) By October 1, 1993, within existing resources and in concert with local core service agencies, the Director shall prepare a comprehensive mental health plan which identifies the needs of all individuals who have a serious mental disorder and who are targeted for services in the "Comprehensive Mental Health Services Plan" submitted by the State to the federal government in accordance with § 1925 of the Public Health Service Act.</li> <li>(2) The comprehensive mental health plan shall: <ul style="list-style-type: none"> <li>(i) Include annual strategic projections, through the year 2000, of resources needed;</li> <li>(ii) Plan for those individuals who have a serious mental disorder, including those who are presently not being served by the public mental health system, those who are homeless, and those children, adults, and elderly individuals living without services in the community with their families or on their own who are at risk of further institutionalization;</li> <li>(iii) Plan for individuals who have a serious mental disorder and who are presently residing in a State facility, nursing home, or jail who could appropriately be served in the community if the proper community-based services were available to them;</li> <li>(iv) Plan for individuals who have a serious mental disorder and who are unable or unwilling to obtain community-based services from existing State-supported programs or from the private sector and assess their need for additional, flexible, individualized, or otherwise more appropriate services;</li> <li>(v) Plan for the extent of need for the development of additional community-based housing and related support services;</li> <li>(vi) Plan for the extent of the need for additional community-based support services, including rehabilitation, clinical treatment, case management, crisis and emergency services, mobile treatment, in-home intervention services, school-based, after-school services, respite and family support services, and vocational services in order to implement the orderly transfer of institutionalized individuals who can live in the community and to serve those individuals presently in the community who are now underserved or unserved and at risk of institutionalization;</li> <li>(vii) Evaluate the role of existing State hospitals and plan for the reallocation to the community of any funds saved through hospital downsizing, consolidation, or closure; and</li> <li>(viii) Be consistent with the goal of providing comprehensive, coordinated community-based housing and support services for every individual who has a serious mental disorder and who is appropriate for and in need of such services.</li> </ul> </li> </ul> <p>(c) Plan submitted. -- The Director, within existing resources, shall submit each plan and any updates to the Governor and, as provided in § 2-1246 of the State Government Article, to the General Assembly.</p> <p>(d) Implementation. -- The Director shall, in concert with local core service agencies, implement each plan to the extent that resources are available.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 18-908(b) SB 234/Ch. 1, 2002 MSAR # 1679	Periodically every 3 years	The Secretary [of the Department of Health and Mental Hygiene] shall update the report required under subsection (a) of this section every 3 years or when any plan, procedure, or protocol developed under this subtitle or any other provision of this subtitle is used in order to detect a catastrophic health emergency.
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.
SF § 7-404(g) MSAR # 6667	Trigger Report After consultation with the Legislative Auditor	[Review of account of providers of care.] (c) Examination required.- (1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider. (2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs. (d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget. (e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed. (f) Adjustments of accounts.- (1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect: (i) the full amount of the excess; or (ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider. (2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget. (g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor: (1) a copy of a report of each examination under this section; and (2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 429/Ch. 77(4), 2001 MSAR # 1015	Trigger Report when the amount of money in the HealthChoice Performance Incentive Fund reaches \$2.5 million	That the Department of Health and Mental Hygiene shall report to the House Environmental Matters Committee, the House Ways and Means Committee, the Senate Finance Committee, and the Senate Budget and Taxation Committee of the General Assembly, in accordance with § 2-1246 of the State Government Article, when the amount of money in the HealthChoice Performance Incentive Fund reaches \$2.5 million.
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SB 101/Ch. 503(4), 2007 MSAR # 6093	Trigger Report within 5 working days of the date of termination	<p>(a) The assessment on nursing facilities authorized by this [Nursing Facilities – Quality Assessment – Medicaid Reimbursement] Act shall terminate if:</p> <p>(1) the assessment is not permissible under § 1903(w) of the Social Security Act; or with a system that is not cost-based and the Department is unable to obtain the enhanced federal match since the nursing facility assessment as an allowable cost would not be applicable.</p> <p>(b) If the assessment is terminated in accordance with subsection (a) of this section, the Department of Health and Mental Hygiene shall, within 5 working days of the date of termination, notify the Department of Legislative Services in writing at 90 State Circle, Annapolis, Maryland 21401.</p> <p>(c) If the assessment is terminated in accordance with subsection (a) of this section, this Act shall be null and void without the necessity of further action by the General Assembly.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 15-146(b) SB 429/Ch. 144, 2010 HB 278/Ch. 143, 2010 MSAR # 8345	Trigger Report at least 90 days prior to making any change to medical eligibility for program long-term care services	(b) at least 90 days prior to making any change to medical eligibility for program long-term care services, including nursing facility services, home- and community-based waiver services, and other services that require a nursing facility level of care, the Department [of Health and Mental Hygiene] shall provide a report to: (1) the Senate Finance Committee and the House Health and Government Operations Committee, in accordance with § 2-1246 of the State Government Article; and (2) the Medicaid Advisory Committee. (c) the report required under subsection (b) of this section shall include: (1) the details of the intended change in medical eligibility; (2) a description of how the intended change will affect current medical eligibility; (3) the intended effective date of the change; and (4) whether the change will be pursued through Departmental policy, by regulation, or by statute. (d) the Department shall discuss any report submitted to the Medicaid Advisory Committee under subsection (b) of this section at a meeting of the Medicaid Advisory Committee.
HB 897/Ch. 606(2), 2011 MSAR # 8960	Trigger Report within 5 days after receiving notice of the federal or State agency determination	That, if any federal or State agency determines that denatonium benzoate is unsuitable for use due to a danger that it poses to persons, property, or the environment, with no further action required by the General Assembly, this [Engine Coolant and Antifreeze Bittering Agent] Act shall be abrogated and of no further force and effect. The Department of Health and Mental Hygiene shall notify the Department of Legislative Services within 5 days after receiving notice of the federal or State agency determination described under this section.
HB 1238/Ch. 648(4), 2014 MSAR # 10243	Trigger Report Before proposing regulations implementing a payment system as required by § 7-306.2 of the Health – General Article	(a) Before proposing regulations implementing a payment system as required by § 7-306.2 of the Health – General Article, as enacted by Section 2 of this [Developmental Disabilities Administration - Payment of Providers] Act, the Department of Health and Mental Hygiene shall submit a report, in accordance with § 2-1246 of the State Government Article, to the Senate Budget and Taxation Committee, the Senate Finance Committee, the House Appropriations Committee, and the House Health and Government Operations Committee summarizing the new payment system. (b) The committees listed in subsection (a) of this section shall have 60 days to review and comment on the report provided by the Department of Health and Mental Hygiene under subsection (a) of this section.
HB 1238/Ch. 648(5), 2014 MSAR # 10244	Trigger Report Within 5 days after the effective date of the regulations	That Section 1 of this Act shall take effect on the effective date of the regulations adopted by the Developmental Disabilities Administration as required by § 7-306.2 of the Health – General Article, as enacted by Section 2 of this Act. The Secretary of Health and Mental Hygiene, within 5 days after the effective date of the regulations, shall provide written notice of the effective date of the regulations to the Department of Legislative Services, 90 State Circle, Annapolis, Maryland 21401.
HB 1238/Ch. 648(7), 2014 MSAR # 10245	Trigger Report Within 5 days after the effective date of the regulations	That, if Section 3 of this Act becomes effective, Section 3 of this Act shall be abrogated and of no further force and effect on the effective date of the regulations adopted by the Developmental Disabilities Administration as required by § 7-306.2 of the Health – General Article, as enacted by Section 2 of this Act. The Secretary of Health and Mental Hygiene, within 5 days after the effective date of the regulations, shall provide written notice of the effective date of the regulations to the Department of Legislative Services, 90 State Circle, Annapolis, Maryland 21401.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
HB 986/Ch. 397, 2013 MSAR # 9775	Trigger Report within 5 calendar days after taking the action, information relating to a suspension or revocation of a permit	(d) the Board [of Pharmacy] shall report on its web site and make available to the public on request: (1) within 5 calendar days after taking the action, information relating to a suspension or revocation of a permit; and (2) within 30 calendar days after taking the action, information relating to any other formal action against an applicant or permit holder.
HG § 19-130(e)(2)(iv) SB 916/Ch. 238, 2008 MSAR # 7093	Trigger Report Before awarding grants under this subsection in a fiscal year	Before awarding grants under this subsection in a fiscal year, the [Maryland Health Care] Commission shall report to the Senate Finance Committee and the House Health and Government Operations Committee, in accordance with § 2-1246 of the State Government Article, on the process that the Commission has developed for awarding grants in that fiscal year.
SB 723/Ch. 598, 2010 HB 1093/Ch. 599, 2010 MSAR # 8474	Trigger Report within 3 years after the date the agreement takes effect	(a)(1) A clinically integrated organization that enters into an agreement authorized under § 15-1802 of the Insurance Article, as enacted by Section 1 of this Act, within 3 years after the date the agreement takes effect, shall submit an evaluation of its clinical integration program to the Maryland Health Care Commission. (2) Before submitting the evaluation required under this subsection, the clinically integrated organization shall discuss the parameters of the evaluation and its analytical methods with the Commission. (b) On receipt of the evaluation required under subsection (a) of this section, the Maryland Health Care Commission shall prepare a summary of the evaluation, including any recommendations for legislative action, and, in accordance with § 2-1246 of the State Government Article, submit the summary to the House Health and Government Operations Committee and the Senate Finance Committee.
HG § 19-130(d)(4)(iv) SB 464/Ch. 546, 2009 HB 521/Ch. 547, 2009 MSAR # 7987	Trigger Report may establish a payment rate	The [Maryland Health Care] Commission, in consultation with the Health Services Cost Review Commission, may establish a payment rate for uncompensated care incurred by a trauma physician in providing trauma care to trauma patients on the state trauma registry that is above 100% of the Medicare payment for the service if: ... 2. The Commission reports on its intention to increase the payment rate to the Senate Finance Committee and the House Health and Government Operations Committee, in accordance with § 2-1246 of the State Government Article, at least 60 days before any adjustment to the rate.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 923/Ch. 256(2), 2014 HB 881/Ch. 240(2), 2014 MSAR # 10151	Trigger Report Dec 1, of any year in which the results of the Maryland Youth Behavior Survey are published	That, on or before December 1 of any year in which the results of the Maryland Youth Behavior Survey are published, the Natalie M. LaPrade Medical Marijuana Commission shall report to the Senate Judicial Proceedings Committee, the Senate Education, Health, and Environmental Affairs Committee, the House Judiciary Committee, and the House Health and Government Operations Committee, in accordance with § 2-1246 of the State Government Article, on any change in marijuana use by minors in Maryland.
SB 463/Ch. 583(3), 2008 MSAR # 6842	Trigger Report upon resolution in the matter of Charles Brown, et al. v. David Hovatter, et al	(1) The Board of Morticians and Funeral Directors shall notify the Senate, Education, Health, and Environmental Affairs Committee and the House Health and Government Operations Committee of the resolution in the matter of Charles Brown, et al. v. David Hovatter, et al.
SB 463/Ch. 583(3), 2008 MSAR # 6843	Trigger Report Within 6 months after the matter of Charles Brown et al. v. David Hovatter, et al. is resolved	(2) Within 6 months after the matter of Charles Brown et al. v. David Hovatter, et al. is resolved the Board of Morticians and Funeral Directors shall submit a report to the Senate Education, Health, and Environmental Affairs Committee and the House Health and Government Operations Committee, in accordance with § 2-1246 of the State Government Article, on: (i) any proposals to alter the laws or regulations regarding corporate licenses; (ii) whether a surviving spouse or executor license is still necessary; and (iii) whether the requirement that an individual be a licensed mortician to qualify for a funeral establishment license is necessary.
HG § 15-130.1(e) SB 748/Ch. 438, 2006 MSAR # 5874	Trigger Report if application is approved	(1) if the Centers for Medicare and Medicaid Services approve the waiver application required under this section, the Department [of Health and Mental Hygiene] shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on its decision on whether to implement the waiver. (2) the report required under this subsection shall include a summary of the analysis required under subsection (c) of this section.  _____ (c) during the waiver application process, the Department shall conduct an analysis of both the short-term and long-term costs and benefits of implementing the waiver.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 896/Ch. 18(8), 2000 HB 1425/Ch. 17(8), 2000 MSAR # 370	Trigger Report w/i 1 year after the date that the Department approves or disapproves	That the Department of Health and Mental Hygiene shall conduct a study to determine whether all screening programs that are funded through grants that are distributed under the Cancer Prevention, Education, Screening, and Treatment Program created under this Act provide necessary treatment for uninsured individuals, as defined in § 13-1101 of the Health - General Article, who are diagnosed with a targeted or non-targeted cancer as a result of the screening programs. In conducting the study, the Department shall: <ul style="list-style-type: none"> <li>(1) identify the number of uninsured individuals who have participated in the screening programs;</li> <li>(2) identify the number of uninsured individuals who have been diagnosed with a targeted or non-targeted cancer as a result of the screening programs;</li> <li>(3) identify the type of treatment that was received by uninsured individuals who were diagnosed with a targeted or non-targeted cancer as a result of the screening programs; and</li> <li>(4) determine the financial impact of treating these uninsured individuals on hospitals, community clinics, physicians, and other health care providers.</li> </ul> The Department shall submit a report on its findings to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly within 1 year after the date that the Department approves or disapproves all of the Comprehensive Plans for Cancer Prevention, Education, Screening, and Treatment submitted to the Department under this Act by local health departments, statewide academic health centers, or other persons designated by the Department. Any local health department, Statewide academic health center, or other person who receives money to fund a screening program through a grant that is distributed under the Cancer Prevention, Education, Screening, and Treatment Program created under this Act shall submit to the Department any information that is needed by the Department to complete the study required by this section.
HB 483/Ch. 371(2), 2002 MSAR # 1748	Trigger Report w/i 15 days of federal funding	The Mental Hygiene Administration, [now the Behavioral Health Administration] within 15 days after the receipt of federal funding or other sources of funding for the Maryland Mental Health Crisis Response System, shall give written notice to the Department of Legislative Services, 90 State Circle, Annapolis, Maryland, of the receipt of funding. Section 1 of this Act shall take effect 5 days after the date of the written notice from the Administration.
IN § 19-807(d)(2) HB 1522/Ch. 329, 2008 MSAR # 7417	Trigger Report prior to adopting the regulations implementing the increase	The Secretary [of the Department of Health and Mental Hygiene] shall submit the plan for Medicaid health care provider rate increases under paragraph (1) of this subsection to the Senate Budget and Taxation Committee, Senate Finance Committee, House Appropriations Committee, and House Health and Government Operations Committee prior to adopting the regulations implementing the increase.
HG § 15-102.4(e) HB 70/Ch. 656, 2009 MSAR # 7891	Trigger Report If there is money held in Trust under this section/Jun 1	If there is money held in Trust under this section, on or before June 1 of each year, the Secretary [of the Department of Health and Mental Hygiene] shall submit to the General Assembly, in accordance with § 2-1246 of the State Government Article, a report on: <ul style="list-style-type: none"> <li>(1) The number of managed care organizations for which the Secretary has designated money to be held in trust under this section; and</li> <li>(2) The amount of money held in trust by the Secretary that has been paid out in cases of insolvency or impairment of managed care organizations.</li> </ul>
HG § 20-1404(b)(3) SB 234/Ch. 3, 2012 MSAR # 9343	Trigger Report After receiving all applications submitted to the Commission	After receiving all applications submitted to the [Community Health Resources] Commission, the Commission shall report, in accordance with § 2-1246 of the State Government Article, to the Senate Finance Committee and the House Health and Government Operations Committee on the names of applicants and geographic areas in which applicants are located.

## Health Care Delivery & Financing, Joint Committee on

Citation MSAR #	How Often Due	Topic
SG § 2-10A-02(g) MSAR # 977	Annual Jan 1	(g) The [Joint] Committee [on Health Care Delivery & Finance] shall submit an annual report to the General Assembly on or before January 1 of each year.  <b>Staffing Statement:</b> (e) The Department of Legislative Services shall provide staff assistance to the Committee.

## Health and Higher Educational Facilities Authority, Maryland

Citation MSAR #	How Often Due	Topic
EC § 10-301 HB 1050/Ch. 306, 2008 MSAR # 7139	Annual Oct 1	(a) Required. On or before October 1 of each year, the [Maryland Health and Higher Educational Facilities] Authority shall report to the Governor on its activities for the preceding fiscal year. (b) Contents. The report shall include a complete operating and financial statement covering the operations of the authority during the preceding fiscal year.

## Health Insurance Plan, Maryland

Citation MSAR #	How Often Due	Topic
IN § 14-505(f) HB 238/Ch. 259, 2008 MSAR # 6879	Annual Sep 1	(f) on or before September 1 of each year, in accordance with § 2-1246 of the State Government Article, the [Maryland Health Insurance Plan] Board shall report to the House Health and Government Operations Committee and the Senate Finance Committee on: <ul style="list-style-type: none"> <li>(1) the current standard benefit package offered by the plan; and</li> <li>(2) any changes to the standard benefit package implemented during the immediately preceding fiscal year.</li> </ul> <b>Staffing Statement:</b> Insurance Article § 14-502: The [Maryland Health Insurance] Plan is an independent unit of the State Government.
COMAR 31.17.04.06 D MSAR # 8179	Annual Jan 1	On or before January 1 of each year, the Board [of Directors of the Maryland Health Insurance Plan], in accordance with State Government Article, 2-1246, Annotated Code of Maryland, shall report to the General Assembly on: <ul style="list-style-type: none"> <li>(1) The number of individuals on the waiting list for the [Senior Prescription Drug] Program; and</li> <li>(2) To the extent that the Board is able to collect the information: <ul style="list-style-type: none"> <li>(a) The number of enrollees with out-of-pocket prescription drug costs that exceed \$2,250, broken down for each fiscal quarter; and</li> <li>(b) The total annual out-of-pocket prescription drug costs for enrollees.</li> </ul> </li> </ul>

Citation MSAR #	How Often Due	Topic
IN § 14-512(f) HB 106/Ch. 84, 2014 MSAR # 9989	Annual Jan 1	On or before January 1 of each year, the Board [of the Maryland Health Insurance Plan], in accordance with § 2-1246 of the State Government Article, shall report to the General Assembly on: (1) the number of individuals on the waiting list for the [Senior Prescription Drug Assistance] Program; and (2) to the extent that the Board is able to collect the information: (i) the number of enrollees with out-of-pocket prescription drug costs that exceed \$2,250, broken down for each fiscal quarter; and (ii) the total annual out-of-pocket prescription drug costs for enrollees.
IN § 14-504(d)(5) HB 228/Ch. 159, 2013 MSAR # 9716	Annual Dec 31	On or before December 31, 2013, and on or before December 31 of each year thereafter until the [Maryland Health Insurance] Plan no longer has any liability for claims submitted by Plan enrollees and the State Reinsurance Program is terminated, the Board of Trustees of the Maryland Health Benefit Exchange and the Board shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on: (i) the transition of plan enrollees out of the plan, including: 1. how enrollees are made aware of changes in their insurance options; 2. how enrollees will be assisted through the transition; and 3. whether any funding will be required to support the transition; and (ii) the use of the fund for the State Reinsurance Program.
IN § 14-503(m)(1) HB 238/Ch. 259, 2008 MSAR # 6876	Annual Dec 1	The Board [of Maryland Health Insurance Plan] shall report on or before December 1 of each year to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on: (i) the number of members enrolled in the plan; (ii) any increase or decrease in the number of members enrolled in the plan from the previous year; (iii) any actions taken by the board to increase enrollment or benefits offered through the plan; and (iv) the amount of any surplus in the fund at the end of the previous fiscal year.
IN § 14-503(m)(2) HB 238/Ch. 259, 2008 MSAR # 6877	Annual Dec 1	For those members enrolled in the [Maryland Health Insurance] Plan whose eligibility in the Plan is subject to the requirements of the federal tax credit for health insurance costs under section 35 of the internal revenue code, the Board [of Directors of the Maryland Health Insurance Plan] shall report on or before December 1, 2003, and annually thereafter, to the Governor, and subject to § 2-1246 of the State Government Article, to the General Assembly on the number of members enrolled in the Plan and the costs to the Plan associated with providing insurance to those members.  <b>Staffing Statement:</b> Insurance Article § 14-502: The [Maryland Health Insurance] Plan is an independent unit of the State Government.
IN § 14-514(a) HB 67/Ch. 119, 2010 MSAR # 9856	Annual Jun 30	On or before June 30 of each year, the Board [of the Maryland Health Insurance Plan] shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly that includes a summary of [Senior Prescription Drug Assistance] Program activities for the year and any recommendations for consideration by the General Assembly.
IN § 14-514(a) HB 106/Ch. 84, 2014 MSAR # 9988	Annual Jun 30	On or before June 30 of each year, the Board [of the Maryland Health Insurance Plan] shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly that includes a summary of [Senior Prescription Drug Assistance] Program activities for the year and any recommendations for consideration by the General Assembly.

Citation MSAR #	How Often Due	Topic
SB 134/Ch. 1(4), 2014 MSAR # 9985	Monthly Feb 1, 2014	(a) Beginning on February 1, 2014, the Maryland Health Insurance Plan shall submit, in accordance with § 2-1246 of the State Government Article, monthly reports to the Legislative Policy Committee of the General Assembly, the Senate Finance Committee, and the House Health and Government Operations Committee on progress in enrolling bridge eligible individuals into coverage. (b) The reports shall include the number of bridge eligible individuals: (1) enrolled in MHIP Standard; (2) enrolled in MHIP+; and (3) transitioned to coverage in a qualified health plan or other coverage.

## Higher Education Commission, Maryland

Citation MSAR #	How Often Due	Topic
SB 740/Ch. 533(7), 2013 MSAR # 9763	Annual Dec 1	That, by December 1 of each year, the Maryland Higher Education Commission shall submit to the Department of Legislative Services de-identified data in compliance with the federal Family Educational Rights and Privacy Act that is collected from institutions of higher education and submitted to Complete College America.
ED § 11-105(i)(2) HB 1026/Ch. 515, 1999 MSAR # 9986	Annual on or before a date set by the Governor	In consultation with the Department of Budget and Management, the Commission shall present to the Governor, on or before a date set by the Governor, and simultaneously submit a copy to the General Assembly, a consolidated operating and capital budget for higher education that includes the operating and capital budget requests of the governing boards and institutions listed in paragraph (1) of this subsection, the operating budget request of the Commission, a report on the current funding of the adopted sets of peer institutions, and recommendations regarding the funding of higher education
ED § 11-307 MSAR # 709	Annual unspecified	The [Maryland Higher Education] Commission shall: (1) Compile and review the reports of the institutions and system; and (2) Present the reports, together with the comments and recommendations of the Commission, to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly of Maryland.
ED § 11-406(d)(2) SB 288/Ch. 52, 2011 MSAR # 8751	Annual Dec 1	On or before December 1 of each year, the [Maryland Higher Education] Commission shall submit a report, in accordance with § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee, the Senate Budget and Taxation Committee, the House Appropriations Committee, and the House Committee on Ways and Means on the extent to which the institutions of higher education in the State are in compliance with the diversity goals of the State Plan for Higher Education.
ED § 11-503(a)(12) SB 903/Ch. 635(9), 1997 HB 1450/Ch. 636(9), 1997 MSAR # 984	Annual Unspecified	(a) Duties.- Subject to the authority of the Secretary, the [Maryland Fire-Rescue Education and Training] Commission shall: ... (12) Prepare an annual report on the activities of the Commission to the Secretary, the Governor, and, subject to § 2-1246 of the State Government Article, the General Assembly.  <b>Staffing Statement:</b> (b) Staff services.- The Maryland Higher Education Commission shall provide staff services for the Commission.
ED § 11-704 SB 682/Ch. 515, 1999 MSAR # 515	Annual Unspecified	Each year, the [Maryland Higher Education] Commission shall submit a report to the Governor and the General Assembly of Maryland addressing the status of the College Preparation Intervention Program.

Citation MSAR #	How Often Due	Topic
ED § 18-1505 SB 364/Ch. 495, 2012 HB 613/Ch. 496, 2012 MSAR # 9352	Annual Jan 1	Subject to § 2-1246 of the State Government Article, the Office of Student Financial Assistance shall report to the General Assembly by January 1 of each year on the implementation of the Janet L. Hoffman Loan Assistance Repayment Program.
ED § 18-310(b)(7)(ii) SB 54/Ch. 172, 2013 MSAR # 9425	Annual at the end of the fiscal year	(7)(i) At the end of the fiscal year, the [Maryland Higher Education] Commission shall prepare an annual report on the [Educational Excellence] Fund that includes an accounting of all financial receipts and expenditures to and from the Fund. (ii) The Commission shall submit a copy of the report to the General Assembly as provided under 2-1246 of the State Government Article.
ED § 18-604(k)(3)(ii) SB 54/Ch. 172, 2013 MSAR # 9665	Annual At the end of the fiscal year	(i) At the end of the fiscal year, the [Maryland Higher Education] Commission shall prepare an annual report on the [Veterans of the Afghanistan and Iraq Conflicts Scholarship] Fund that includes an accounting of all financial receipts and expenditures to and from the fund. (ii) The Commission shall submit a copy of the report to the General Assembly as provided under § 2-1246 of the State Government Article.  <b>Staffing Statement:</b> (k)(2)(i) There is a Veterans of the Afghanistan and Iraq Conflicts Scholarship Fund in the [Higher Education] Commission.
ED § 18-708(o)(6)(ii) HB 1222/Ch. 647, 2014 MSAR # 10051	Annual at the end of the fiscal year	(6)(i) At the end of the fiscal year, the [Maryland Higher Education] Commission shall prepare an annual report on the [Workforce Shortage Student Assistance Grant] Fund that includes an accounting of all financial receipts and expenditures to and from the Fund. (ii) The Commission shall submit a copy of the report to the General Assembly as provided under § 2-1246 of the State Government Article.
ED § 17-306(2) SB 682/Ch. 515, 1999 MSAR # 517	Annual Unspecified	The Maryland Higher Education Commission shall: (1) Adopt regulations necessary for the administration of this [Private Donation Incentive Program] subtitle; and (2) Submit to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly an annual report summarizing the total amount of funds pledged by eligible private donors and total amount of funds raised.
ED § 11-1001(e) SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9202	Annual Sep 1	On or before September 1 each year, the [Maryland Higher Education] Commission shall submit a report to the Governor's Office of Minority Affairs and, subject to § 2-1246 of the State Government Article, the General Assembly on: (1) the identity of the minority business enterprise brokerage and investment management services firms used by the Commission in the immediately preceding fiscal year; (2) the percentage and dollar value of the Commission's assets in any fund established under this Article that are under the investment control of minority business enterprise brokerage and investment management services firms in each allocated asset class; and (3) the measures the Commission undertook in the immediately preceding fiscal year in accordance with subsection (c)(2) of this section.
ED § 18-603.1(I)(7)(ii) SB 587/Ch. 503, 2013 MSAR # 9450	Annual at the end of the fiscal year	(7)(i) at the end of the fiscal year, the [Maryland Higher Education] Commission shall prepare an annual report on the [Charles W. Riley Firefighter and Ambulance and Rescue Squad Member Scholarship] Fund that includes an accounting of all financial receipts and expenditures to and from the Fund. (ii) the Commission shall submit a copy of the report to the General Assembly in accordance with § 2-1246 of the State Government Article.

Citation MSAR #	How Often Due	Topic
ED § 18-2901(i)(11) HB 526/Ch. 374, 2013 MSAR # 9473	Annual at the end of the fiscal year	(i) at the end of the fiscal year, the [Maryland Higher Education] Commission shall prepare an annual report of the fund that includes an accounting of all financial receipts and expenditures to and from the [Maryland First Scholarship] Fund. (ii) the Commission shall submit a copy of the report to the General Assembly in accordance with § 2-1246 of the State Government Article.
ED § 15-106.8(f) SB 167/Ch. 191, 2011 MSAR # 8837	Annual Unspecified	(2) the [Maryland Higher Education] Commission shall submit to the General Assembly, in accordance with § 2-1246 of the State Government Article, an annual report consisting of a compilation of the reports submitted to the Commission under paragraph (1) of this subsection.
ED § 18-2006 SB 174/Ch. 566, 1998 HB 249/Ch. 567, 1998 MSAR # 72	Annual May 1	On or before May 1 of each year, the Office of Student Financial Assistance shall send each Senator and each Delegate a list of individuals in each legislative district to whom Maryland Science and Technology Scholarships are awarded.
ED § 11-203(e) SB 843/Ch. 595, 2012 HB 1223/Ch. 596, 2012 MSAR # 9216	Annual Dec 1	On or before December 1 each year, the [Maryland Higher Education] Commission shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, regarding: (1) the number of claims made against each guaranty fund established under this section; (2) the type, size, and program of the institutions against which the claims are made; (3) the number of claims that are approved and the associated payouts from the funds; and (4) the number of claims that are denied.
ED § 18-2401- § 18-2408 MSAR # 9411	Annual Jan 1	18-2401. Definitions. (a) In general.- In this subtitle the following words have the meanings indicated. (b) Higher education loan.- "Higher education loan" means any loan for undergraduate or graduate study leading to practice as a dentist that is obtained for tuition, educational expenses, or living expenses from: (1) A college or university, government, or commercial source; or (2) An organization, institution, association, society, or corporation that is exempt from taxation under 501(c)(3) or (4) of the Internal Revenue Code of 1986. (c) Program.- "Program" means the Maryland Dent-Care Program. [2000, chs. 536, 537; 2007, ch. 320.] Effect of amendments. Chapter 320, Acts 2007, effective October 1, 2007, reenacted the section without change. 18-2402. Established; purpose.  (a) Established.- There is a program of higher education loan assistance grants to dentists in the State, known as the Maryland Dent-Care Program. (b) Purpose.- The purpose of the Program is to increase access to oral health services for underserved Maryland Medical Assistance Program recipients by increasing the number of dentists who treat that population. [2000, chs. 536, 537.] 18-2403. Office; duties of Department.  (a) Office.- The Office shall administer the Program with the assistance of the Department of Health and Mental Hygiene, Office of Oral Health. (b) Duties of Department.- The Department of Health and Mental Hygiene, Office of Oral Health shall: (1) Recruit dentists to participate in the Program; (2) Determine if the private practice or clinical setting in which an applicant will practice is located near or readily accessible to underserved Maryland Medical Assistance Program recipients and if the applicant qualifies for the Program;

Citation MSAR #	How Often Due	Topic
		<p>(3) Determine if each participant meets the Program requirements and serves the required number of Maryland Medical Assistance Program recipients; and  (4) Notify the Office of any findings made in accordance with the provisions of this subsection.  [2000, chs. 536, 537; 2002, ch. 315, 6; ch. 429, 6.]  18-2404. Higher Education Loan Assistance Grant.</p> <p>Each applicant for a Higher Education Loan Assistance Grant under this subtitle shall:</p> <p>(1) Be licensed to practice in Maryland by the State Board of Dental Examiners;  (2) Demonstrate financial need;  (3) Be employed full time as a dentist;  (4) Agree that at least 30% of the patients treated by the dentist each year for a 3-year period in a private practice or clinical setting will be Maryland Medical Assistance Program recipients; and  (5) Meet any other criteria established by the Office.  [2000, chs. 536, 537; 2002, ch. 315, 6; ch. 429, 6.]  18-2405. Numbers of Grants; amount.</p> <p>(a) Maximum number of grants.- The Office, on notification by the Department of Health and Mental Hygiene, may award Higher Education Loan Assistance Grants.  (b) Amount per year.- The Office, in collaboration with the Department of Health and Mental Hygiene, shall adopt regulations to determine:  (1) The maximum number of participants in the Program each year;  (2) The maximum number of total participants in the Program; and  (3) The minimum and maximum amount of a Higher Education Loan Assistance Grant awarded under this subtitle.  [2000, chs. 536, 537; 2002, ch. 315, 6; ch. 429, 6; 2007, ch. 320.]</p>
HB 1407/Ch. 628(2), 1993 MSAR # 895	Annual Dec 31	<p>That the State Scholarship Administration [Now the Office of Student Financial Assistance] shall:</p> <p>(1) By December 31 each year, submit an annual statement to the Legislative Policy Committee of the General Assembly reporting on the utilization of the money transferred from the Physician Quality Assurance (now Board of Physicians) Program to the Health Manpower Shortage Incentive Grant Program and to the Loan Assistance Repayment Program (now the Janet L. Hoffman Loan Assistance Repayment Program) under this Act.</p>
ED § 11-202.2(g) SB 110/Ch. 132, 2014 MSAR # 10113	Annual Dec 1	<p>On or before December 1 each year, the [Maryland Higher Education] Commission shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly:</p> <p>(1) the number of institutions of higher education that apply for registration under this section;  (2) the type and size of the institutions that apply;  (3) the number of institutions approved for registration;  (4) the number of institutions denied registration;  (5) the number of Maryland students enrolled in institutions required to register under this section;  (6) the results of the requirements of § 11-202.3 of this subtitle;  (7) the number of institutions found to be in violation of the requirement to register under this section;  (8) any fines imposed, and in what amounts, on institutions that violate this section; and  (9) any fine revenues collected from institutions for violation of this section.</p>

Citation MSAR #	How Often Due	Topic
ED § 11-206.1(i)(2) SB 812/Ch. 311, 2004 MSAR # 2387	Annual Unspecified	(i) The [Maryland Higher Education] Commission shall: (1) Monitor the program development and review process established under this section; (2) Report annually to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the nature and extent of any duplication or proliferation of programs; and (3) Make available a copy of the report under paragraph (2) of this subsection to the public institutions of higher education and the nonpublic institutions of higher education.
ED § 24-705(a) SB 275/Ch. 190, 2010 MSAR # 8274	Annual Dec 15	(a) the [Maryland Longitudinal Data System Center] Governing Board shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on or before December 15 of each year. (b) the report shall include: (1) an update on the implementation of the Maryland longitudinal data system and the center’s activities; (2) a list of all studies performed by the center during the reporting period; (3) a list of currently warehoused data that is determined to be no longer necessary to carry out the mission of the center; (4) any proposed or planned expansion of data maintained in the database; and (5) any other recommendations made by the Governing Board.  <b>Staffing Statement:</b> (a) Established.- The State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary's College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.
ED § 11-105(h)(5)(i)(2) SB 682/Ch. 515, 1999 MSAR # 513	Annual on or before a date set by the Governor	In consultation with the Department of Budget and Management, the [Maryland Higher Education] Commission shall present to the Governor, on or before a date set by the Governor, and simultaneously submit a copy to the General Assembly, a consolidated operating and capital budget for higher education that includes the operating and capital budget requests of the governing boards and institutions listed in paragraph (1) of this subsection, the operating budget request of the Commission, a report on the current funding of the adopted sets of peer institutions, and recommendations regarding the funding of higher education.
ED § 11-106.1(h) SB 967/Ch. 327, 2012 MSAR # 9153	Biennial Dec 1, 2013, in each odd-numbered year thereafter	On or before December 1, 2013, and in each odd-numbered year thereafter, the [Student Transfer Advisory] Committee shall report its findings and recommendations to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly.  <b>Staffing Statement:</b> (d) The [Maryland Higher Education] Commission shall provide staff for the Committee.
ED § 11-105(b)(3)(i) HB 1403/Ch. 460, 2009 MSAR # 7594	Other Jul 1, 2009 and by Jul 1 of each fourth year thereafter	(3)(i) The [Higher Education] Commission shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly a Quadrennial review of the [State Plan for Higher Education] plan by July 1, 2009 and by July 1 of each fourth year thereafter. (ii) The quadrennial review shall include a report on the status and needs of postsecondary education in the State.
ED § 11-105(f)(1)(v) SB 603/Ch. 542, 2000 MSAR # 7565	Periodically Unspecified	(1) The [Maryland Higher Education] Commission is responsible for: ... (v) Reporting to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly regarding the progress of compliance with desegregation and equal education opportunity plans.

Citation MSAR #	How Often Due	Topic
ED § 11-105(i)(3)(ii) HB 1026/Ch. 515, 1999 MSAR # 514	Trigger Report Review proposals for capital projects and improvements	(3) In cooperation with the Department of Budget and Management, and without affecting the authority or responsibility of the Department under the State Finance and Procurement Article, the [Higher Education] Commission shall: (i) Review proposals for capital projects and improvements proposed by the public institutions of higher education in this State, by the Maryland Independent College and University Association, and by the regional higher education centers; and (ii) Develop and submit to the Governor and the General Assembly recommendations as to these projects, which shall be consistent with the State Plan for Higher Education provided for in this section.
SB 275/Ch. 190(2), 2010 MSAR # 8450	Trigger Report before the incorporation of any individual data in the Maryland Longitudinal Data System	That before the incorporation of any individual data in the Maryland Longitudinal Data System, the Governing Board of the Maryland Longitudinal Data Center shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on: (1) the inventory of individual student data proposed to be maintained in the system; (2) the policies of the Center to comply with the federal Family Educational Rights and Privacy Act, and other privacy measures required by law or the Governing Board; and (3) a data security and safeguarding plan for the Center.  <b>Staffing Statement:</b> 24-702(a) the State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary's College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.

### Historic St. Mary's City Commission

Citation MSAR #	How Often Due	Topic
ED § 24-507(b)(9) SB 393/Ch. 583, 1997 MSAR # 262	Annual Unspecified	(b) In addition to any duties provided elsewhere in this subtitle, the [Historic St. Mary's] Commission has the following duties: ... (9) To report annually to the Governor, and subject to § 2-1246 of the State Government Article, to the General Assembly as to the [Historic St. Mary's] Commission's activities during the preceding year, including specifically: (i) The number of students served as well as the type and numbers of all other visitors; (ii) The number of volunteers and total hours contributed to the operation of the museum; (iii) The amount and types of private and nonstate funds donated, pledged, or otherwise provided; and (iv) Any recommendations or requests the Commission considers appropriate to further the mission of Historic St. Mary's City.

## Housing & Community Development, Department of

Citation MSAR #	How Often Due	Topic
HS § 4-501.1(e) SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9203	Annual Sep 1	<p>On or before September 1 each year, the Department [of Housing and Community Development] shall submit a report to the Governor's Office of Minority Affairs and, subject to § 2-1246 of the State Government Article, the General Assembly on:</p> <ul style="list-style-type: none"> <li>(1) the identity of the minority business enterprise brokerage and investment management services firms used by the Department in the immediately preceding fiscal year;</li> <li>(2) the percentage and dollar value of the assets in the funds established under this subtitle that are under the investment control of minority business enterprise brokerage and investment management services firms in each allocated asset class; and</li> <li>(3) the measures the Department undertook in the immediately preceding fiscal year in accordance with subsection (c)(2) of this section.</li> </ul>
SF § 6-212(c)(4) SB 1072/Ch. 345, 2013 MSAR # 9666	Annual Unspecified	<p>(c) the Department of Housing and Community Development shall:</p> <ul style="list-style-type: none"> <li>(1) confirm with the Department of General Services that each loan under the Linked Deposit Program for Small Businesses is made to a business that qualifies as a small business;</li> <li>(2) establish procedures for notification by the Department of General Services if a business that has an outstanding balance of a loan under the Linked Deposit Program for Small Businesses no longer qualifies as a small business;</li> <li>(3) require small businesses and lenders to notify the Department of Housing and Community Development concerning final loan disposition; and</li> <li>(4) report annually to the Governor, the Treasurer, and, in accordance with § 2-1246 of the State Government Article, the General Assembly on overall performance of the Linked Deposit Program for Small Businesses.</li> </ul>
HS § 6-308.4(a) HB 451/Ch. 228, 2014 MSAR # 10149	Annual Dec 1	<p>(a) On or before December 1 of each year, the Department [of Housing &amp; Community Development] shall submit a report on the [Neighborhood Business Development] Program, in accordance with § 2-1246 of the State Government Article, to the Senate Budget and Taxation Committee, the Senate Education, Health, and Environmental Affairs Committee, the House Appropriations Committee, and the House Environmental Matters Committee.</p> <p>(b) the report under subsection (a) of this section shall include:</p> <ul style="list-style-type: none"> <li>(1) the names of approved entities awarded financial assistance for food desert projects;</li> <li>(2) the type of activities in which the approved entities are engaged;</li> <li>(3) the location of the approved entity's operation;</li> <li>(4) the amount of each grant award;</li> <li>(5) the number of employees employed by the approved entity;</li> <li>(6) the basis for approving the grant;</li> <li>(7) an explanation of how the approved entity's operation advances the policy goal of reducing food deserts; and</li> <li>(8) if available, how long the grantee's operation stayed in business following the awarding of the grant.</li> </ul>
HB 449/Ch. 551(3), 2005 MSAR # 2732	Annual Dec 31	<p>That the Department of Housing and Community Development shall report to the General Assembly on or before December 31 each year, in accordance with § 2-1246 of the State Government Article, on the implementation of this [Housing - Community Development Administration - Financial Assistance Programs for Purchasing a Home Near Work] Act.</p>

Citation MSAR #	How Often Due	Topic
HS § 9-204(c)(5) HB 11/Ch. 26, 2005 MSAR # 2903	Annual w/i 90 days of FY	<p>Within the first 90 days after the beginning of each fiscal year, [the Community Reinvestment Board shall] make an annual report on the activities of the Fund to:</p> <p>(i) The Governor; and</p> <p>(ii) Subject to § 2-1246 of the State Government Article, the General Assembly.</p> <p><b>Staffing Statement:</b> § 9-306. The Department [of Housing &amp; Community Development] shall take any necessary action, including providing technical assistance, to encourage and facilitate the creation of the [Community Reinvestment] Fund.</p>
SF § 6-211(c)(4) SB 1072/Ch. 345, 2013 MSAR # 9623	Annual Unspecified	<p>(c) The Department of Housing and Community Development shall:</p> <p>(1) confirm with the certification agency designated under Title 14, Subtitle 3 of this article that each loan under the Linked Deposit Program is made to a business that is certified as a minority business enterprise;</p> <p>(2) establish procedures for notification by the certification agency designated under Title 14, Subtitle 3 of this article if a business that has an outstanding balance of a loan under the Linked Deposit Program is no longer certified;</p> <p>(3) require minority business enterprises and lenders to notify the Department concerning final loan disposition; and</p> <p>(4) report annually to the Governor, the Treasurer, and, in accordance with 2-1246 of the State Government Article, the General Assembly on overall performance of the Linked Deposit Program.</p>
SF § 6-211(c)(4) SB 208/Ch. 250, 2010 HB 834/Ch. 251, 2010 MSAR # 8289	Annual Unspecified	<p>(c) The Department of Housing and Community Development shall:</p> <p>(1) confirm with the certification agency designated under Title 14, Subtitle 3 of this article that each loan under the Linked Deposit Program is made to a business that is certified as a minority business enterprise;</p> <p>(2) establish procedures for notification by the certification agency designated under Title 14, Subtitle 3 of this article if a business that has an outstanding balance of a loan under the Linked Deposit Program is no longer certified;</p> <p>(3) require minority business enterprises and lenders to notify the Department concerning final loan disposition; and</p> <p>(4) report annually to the Governor, the Treasurer, and, in accordance with 2-1246 of the State Government Article, the General Assembly on overall performance of the Linked Deposit Program.</p>
HS § 6-210(b) HB 475/Ch. 487, 2010 MSAR # 8309	Annual October 31	<p>(1) The Department [of Housing &amp; Community Development] shall submit an annual report to the Governor and, subject to 2-1246 of the State Government Article, to the General Assembly on or before each October 31.</p> <p>(2) The report shall include:</p> <p>(i) the financial status of the Program for the preceding fiscal year, including the amount and type of financial assistance encumbered and disbursed;</p> <p>(ii) the number of applications received;</p> <p>(iii) the number and location of sustainable communities designated; and</p> <p>(iv) a summary of the quarterly reports submitted by sponsors under subsection (a) of this section.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>PU § 7-512.1(d)(1) SB 96/Ch. 37(7), 2010 MSAR # 2714</p>	<p>Annual Dec 1</p>	<p>(1) On or before December 1 of each year, the Department of Housing and Community Development shall report, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the low-income weatherization component of the electric universal service program, including:</p> <ul style="list-style-type: none"> <li>(i) The amount of funds expended during the preceding fiscal year;</li> <li>(ii) The level of participation during the preceding fiscal year, including the number of households served in each area of the state; and</li> <li>(iii) The types of projects, including the average cost per unit, provided to households during the preceding fiscal year.</li> </ul> <p>(2) The Department of Housing and Community Development may satisfy the reporting requirement under paragraph (1) of this subsection by requesting the [Public Service] Commission to include the information in the Commission's report required under subsection (c) of this section and providing the information to the Commission by the date specified by the Commission.</p>
<p>PU § 7-512.1(d)(1) SB 96/Ch. 37(7), 2010 MSAR # 7612</p>	<p>Annual Dec 1</p>	<p>(1) On or before December 1 of each year, the Department of Housing and Community Development shall report, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the low-income residential weatherization component of the electric universal service program, including:</p> <ul style="list-style-type: none"> <li>(i) The amount of funds expended during the preceding fiscal year;</li> <li>(ii) The level of participation during the preceding fiscal year, including the number of households served in each area of the state; and</li> <li>(iii) The types of projects, including the average cost per unit, provided to households during the preceding fiscal year.</li> </ul> <p>(2) The Department of Housing and Community Development may satisfy the reporting requirement under paragraph (1) of this subsection by requesting the [Public Service] Commission to include the information in the Commission's report required under subsection (c) of this section and providing the information to the Commission by the date specified by the Commission.</p>
<p>HS § 10-110(b) HB 11/Ch. 26, 2005 MSAR # 2906</p>	<p>Annual w/i first 90 days of FY</p>	<p>(1) The [Maryland Affordable Housing Trust] Board of Trustees shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, within the first 90 days of each fiscal year.</p> <p>(2) The report shall set forth a complete operating and financial statement of the operations of the Trust and summarize the activities of the Trust during the preceding fiscal year.</p>
<p>HS § 3-207(b) HB 11/Ch. 26, 2005 MSAR # 2910</p>	<p>Annual Dec 1</p>	<p>The Department [of Housing and Community Development] shall provide a written report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on or before December 1 of each year on the financial status of the [Maryland Housing] Fund and its operations for the preceding fiscal year, including the types and amount of insurance reserves, insurance issued, premiums charged and claims made.</p>
<p>HS § 4-2003(d) HB 553/Ch. 410, 2014 MSAR # 10191</p>	<p>Biennial Every 6 months</p>	<p>Every 6 months beginning January 1, 2015, the Department [of Housing &amp; Community Development] shall submit a report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on regulations adopted under subsection (a)(5) of this section to increase participation of minority businesses in the [Energy-Efficient Homes Construction Loan] Program and the outcome of that effort.</p>
<p>HS § 6-310(g) HB 11/Ch. 26, 2005 MSAR # 2911</p>	<p>Periodically following the first 8 months of any fiscal year</p>	<p>At any time following the first 8 months of any fiscal year, the Department [of Housing and Community Development] may transfer, subject to approval of the Legislative Policy Committee and subject to the provisions of § 7-209 of the State Finance and Procurement Article, unencumbered moneys in the Neighborhood Business Development Fund to any other fund established under Title 4 of this article.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>HS § 4-503(d) HB 11/Ch. 26, 2005 MSAR # 2908</p>	<p>Periodically At any time following the first 8 months of any fiscal year</p>	<p>At any time following the first 8 months of any fiscal year, the Department [of Housing &amp; Community Development] may transfer, subject to the approval of the Legislative Policy Committee and subject to the provisions of § 7-209 of the State Finance and Procurement Article, unencumbered moneys in the Fund between the Fund, the Rental Housing Programs Fund, the Homeownership Programs Fund, or the Special Loans Program Fund, provided the Secretary determines that there is a:</p> <p>(1) Less than anticipated demand for funds in the Program from which funds are being transferred; and</p> <p>(2) Greater than anticipated demand for funds in the Program to which funds are being transferred.</p>
<p>SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657</p>	<p>Trigger Report any unit of State government that has five or more repeat audit findings</p>	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <p>(i) the corrective actions taken; or</p> <p>(ii) a schedule for when specific corrective actions will be implemented.</p> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

Citation MSAR #	How Often Due	Topic
HB 1399/Ch. 736(2), 2010 MSAR # 8556	Trigger Report within 5 days after the date the regulations are adopted	(c) If the Department [of Housing & Community Development] has not adopted the regulations required under subsection (a) of this section on or before October 1, 2010, the Department, within 5 days after the date the regulations are adopted, shall send a notice to the Department of Legislative Services certifying the date on which the regulations were adopted.
HS § 4-1905(a)(1) HB 309/Ch. 66, 2008 MSAR # 6812	Trigger Report 6 months after the Program is utilized for a disaster	<p>(a) The Department [of Housing and Community Development] shall issue to the General Assembly, in accordance with § 2–1246 of the State Government Article:</p> <p>(1) a preliminary report 6 months after the program is initially activated for each disaster; and</p> <p>...</p> <p>(b) the reports shall include:</p> <p>(1) the amount and type of assistance provided;</p> <p>(2) the counties in which the assistance was provided; and</p> <p>(3) the names of any financial institutions that provided assistance under the program.</p> <p><b>Staffing Statement:</b> Housing and Community Development § 4–1901: There is a Disaster Relief Housing Program within the Department of Housing and Community Development.</p>
HS § 4-1905(a)(2) HB 309/Ch. 66, 2008 MSAR # 6813	Trigger Report 18 months after the program is initially activated for each disaster	<p>(a) The Department [of Housing and Community Development] shall issue to the General Assembly, in accordance with § 2–1246 of the State Government Article:</p> <p>...</p> <p>(2) a final report on or before 18 months after the program is initially activated for each disaster.</p> <p>(b) the reports shall include:</p> <p>(1) the amount and type of assistance provided;</p> <p>(2) the counties in which the assistance was provided; and</p> <p>(3) the names of any financial institutions that provided assistance under the program.</p> <p><b>Staffing Statement:</b> Housing and Community Development § 4–1901: There is a Disaster Relief Housing Program within the Department of Housing and Community Development.</p>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	<p>(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public–private partnership shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article, a list that includes each public–private partnership for which the unit is providing conduit financing.</p> <p>(c) the annual report of the Capital Debt Affordability Committee required under § 8–112 of this Article shall include an analysis of the aggregate impact of public–private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year.</p> <p>(d) all existing public–private partnerships and any public–private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.</p>

## Human Relations, Maryland Commission on

Citation MSAR #	How Often Due	Topic
SG § 20-208(c) HB 51/Ch. 120(2), 2009 MSAR # 7549	Trigger Report Unspecified	The Commission [on Human Relations] shall: (1) cooperate with and provide technical assistance to federal, state, local, and other governmental units or private agencies, organizations, and institutions that are formulating or carrying on programs to prevent or eliminate discriminatory housing practices; (2) conduct studies concerning the nature and extent of discriminatory housing practices in representative urban, suburban, and rural communities throughout the state; and (3) publish and disseminate reports, recommendations, and information derived from studies conducted under item (2) of this subsection.

## Human Resources, Department of

Citation MSAR #	How Often Due	Topic
SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280	Annual Dec 31	The Council [for the Procurement of Health, Educational, and Social Services] shall: ... (5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the Council's activities and recommendations regarding the procurement of health, educational, and social services by state agencies.  <b>Staffing Statement:</b> (c)(1) the Council consists of the following members: (i) the State Treasurer; (ii) the Attorney General; (iii) the Procurement Advisor (BPW); (iv) the State Superintendent of Schools; (v) the Secretary of Budget and Management; (vi) the Secretary of Juvenile Services; (vii) the Secretary of Human Resources; (viii) the Secretary of Health and Mental Hygiene; (ix) the Director of the Governor's Grants Office; (x) the Executive Director of the Governor's Office of Crime Control and Prevention; (xi) the Executive Director of the Governor's Office for Children; (xii) the Special Secretary for the Office of Minority Affairs; ... (f) the staffing responsibilities of the Council shall be shared by: (1) the agencies represented on the Council; and (2) additional staff that the Board authorizes in accordance with the state budget.
HU § 6-423 SB 796/Ch. 341, 2014 MSAR # 10173	Annual Unspecified	The [Interagency] Council [on Homelessness] shall: ... (6) recommend changes necessary to alleviate or prevent homelessness, including making recommendations annually to the General Assembly, in accordance with § 2-1246 of the State Government Article, and appropriate state agencies and organizations regarding effective policies, effective distribution of resources, and access to available services and programs.  <b>Staffing Statement:</b> § 6-422: the Department [of Human Resources] shall provide staff for the Council.

Citation MSAR #	How Often Due	Topic
SG § 2-10A-15(j)(3) HB 813/Ch. 427, 2014 MSAR # 10194	Annual Oct 1	(j) the Governor's Interagency Council on Homelessness shall: ... (3) submit an annual report, subject to § 2-1246 of this title, to the [Joint] Committee [on Ending Homelessness] on or before October 1 of each year that includes: (i) a description of the council's work; (ii) a report on the council's priorities and progress; and (iii) recommendations for new laws, regulations, programs, services, and budgetary priorities that are needed to prevent, mitigate the effects of, and end homelessness in Maryland.
FL § 5-1309(f)(2) SB 792/Ch. 31, 2006 HB 799/Ch. 475, 2006 MSAR # 5672	Annual Jan 1, 2008, annually there after	(f)(1) the Department [of Human Resources] shall enter into a memorandum of understanding with an entity with expertise in child welfare best practices to collect and maintain information necessary to conduct a local Department self-assessment and statewide assessment. (2) on or before January 1, 2008, and annually thereafter, the entity that enters into a memorandum of understanding with the Department, as required by this subtitle, subject to § 2-1246 of the State Government Article, shall report to the General Assembly on: (i) the measurement of performance of the local Departments and the administration, as provided in subsection (a) of this section; and (ii) the information collected and maintained under paragraph (1) of this subsection. (3) any unit of State government substantively involved with abused or neglected children may contribute entity provided in paragraph (1) of this subsection.
EX ORD 01.01.2006.02 MSAR # 6025	Annual Oct 1	D. Reports. The [Maryland Child Care Subsidy Coordinating] Council shall report to the Governor by October 1, 2006 and annually thereafter.  <b>Staffing Statement:</b> A. 3. The Maryland State Department of Education and the Maryland Department of Human Resources shall provide the primary staff support necessary for the completion of the Council's duties.
HU § 6-708 SB 6/Ch. 3(2), 2007 MSAR # 6515	Annual Unspecified	Each year the Department [of Human Resources] shall submit a report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly regarding the status and effectiveness of the [Citizenship Promotion] program.
EX ORD 01.01.2002.14 E MSAR # 2016	Annual Unspecified	E. Report. The [Governor's Interagency] Council [on Homelessness] shall report annually to the Governor and, as provided in § 2-1246 of the State Government Article, to the General Assembly on progress in preventing and alleviating the incidence of homelessness in Maryland and on recommendations for executive and legislative action.  <b>Staffing Statement:</b> D. Staffing. Staff of the participating State departments will provide staff assistance to the Council with the Department of Human Resources providing coordination and principal staff support.
EX ORD 01.01.2003.28 MSAR # 2587	Annual June 30 of each year	C. (4) By June 30 of each year, the Commission [on Migratory and Seasonal Farm Labor] shall submit an annual report to the Governor and the Secretary of Human Resources detailing its activities in the preceding calendar year, along with any appropriate recommendations.  <b>Staffing Statement:</b> The Department of Human Resources shall provide staff support for the Commission.

Citation MSAR #	How Often Due	Topic
HU § 5-304(c)(4) HB 268/Ch. 385, 2009 MSAR # 7666	Annual Nov 1	<p>On or before November 1 of each year and in consultation with the Maryland Association of Counties, the Secretary [of the Department of Human Resources] shall report, subject to § 2-1246 of the State Government Article, to the Senate Finance Committee and the House Appropriations Committee of the General Assembly, on:</p> <ul style="list-style-type: none"> <li>(i) the development of the local government hiring plan; and</li> <li>(ii) the number of current and former recipients, children of current or former recipients, foster youth, and obligors hired and retained by local governments.</li> </ul>
COMAR 21.11.03.17 A MSAR # 8558	Annual within 90 days following the close of the fiscal year	<p>A. Each procurement agency shall make a report annually within 90 days following the close of the fiscal year to the Office of Minority Affairs, the Department of Transportation, and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the Joint Committee on Fair Practices that includes:</p> <ul style="list-style-type: none"> <li>(1) The total number and value of its procurements from State-certified MBEs as prime contractors, and separately as subcontractors, by specific MBE classification;</li> <li>(2) The percentages, by specific classification of minority business enterprise, that purchases under A (1) and (2) of this regulation represent of the total number and value of its procurements for the fiscal year just ended;</li> <li>(3) The number of waivers granted pursuant to Regulation .11 of this chapter; and</li> <li>(4) An evaluation by the procurement agency of the success of its MBE program.</li> </ul> <p>B. Each procurement agency shall submit to the Board of Public Works and the Governor's Office of Minority Affairs by July 31 of each year the report of waivers required under Regulation .11E of this chapter.</p> <p><b>Staffing Statement:</b> 21.11.03.03B(12) "Procurement agency" means a principal department or independent unit of the Executive Branch of the State, not otherwise exempted from application of this chapter, that is authorized by law to procure.</p>
SF § 14-305(a) HB 1370/Ch. 154, 2012 MSAR # 9410	Annual Within 90 days after the end of the fiscal year	<p>(1) Within 90 days after the end of the fiscal year, each unit [Department of Human Resources] shall report to the Governor's Office of Minority Affairs, the certification agency, and, subject to § 2-1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight.</p> <p>(2) A report under this subsection shall for the preceding fiscal year:</p> <ul style="list-style-type: none"> <li>(i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise;</li> <li>(ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts; and</li> <li>(iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit;</li> <li>(iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and</li> <li>(v) contain other such information as required by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</li> </ul>

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		<p>(3) A report under this subsection shall be in a form prescribed by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</p> <p>(4) A report under this subsection shall be in a form prescribed by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</p> <p><b>Staffing Statement:</b> § 11-101(x)</p> <p>(1) "Unit" means an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement contract.</p> <p>(2) "Unit" does not include:</p> <p>(i) a bistate, multistate, bicounty, or multicounty governmental agency; or</p> <p>(ii) a special tax district, sanitary district, drainage district, soil conservation district, water supply district, or other political subdivision of the State.</p>
<p>SF § 13-224(d) HB 268/Ch. 385, 2009 MSAR # 7667</p>	<p>Annual Each year</p>	<p>Each year, the Department [of Human Resources] and any local departments that have entered into hiring agreements shall submit a report to the Board [of Public Works], the Joint Committee on Welfare Reform, and, subject to § 2-1246 of the State Government Article, the General Assembly on:</p> <p>(1) the number of hiring agreements executed;</p> <p>(2) the number of current and former FIP recipients, children of current or former recipients, foster youth, and obligors hired by an entity with which a hiring agreement was executed; and</p> <p>(3) the effectiveness of each hiring agreement in obtaining employment for current and former FIP recipients, children of current or former recipients, foster youth, and obligors.</p>
<p>HU § 7-305(b) SB 6/Ch. 3(2), 2007 MSAR # 6510</p>	<p>Annual Unspecified</p>	<p>The [Maryland Caregivers Support Coordinating] Council shall report annually on its activities to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly.</p> <p><b>Staffing Statement:</b> Human Services § 7-302 (a) There is a Maryland Caregivers Support Coordinating Council in the Department [of Human Resources].</p> <p>§ 7-304(a)(1) the Department [of Human Resources] shall provide staff for the Council.</p>
<p>FL § 5-539(b)(5) SB 601/Ch. 36, 2008 MSAR # 7372</p>	<p>Annual first day of each year</p>	<p>The State [Citizens Review Board for Children] shall:</p> <p>(1) provide a training program for members of the local boards and local citizens review panels;</p> <p>(2) review and coordinate the activities of the local boards;</p> <p>(3) adopt policies and procedures that relate to reports and any other information that is required for any public or private agency or institution;</p> <p>(4) make recommendations to the Secretary of Human Resources and the General Assembly regarding:</p> <p>(i) the response of the State to child abuse and neglect; and</p> <p>(ii) out-of-home placement care, procedures, and practices; and</p> <p>(5) subject to § 2-1246 of the State Government Article, report to the General Assembly and the Secretary of Human Resources on the first day of each year on the status of children in out-of-home placement in this State.</p>
<p>FL § 5-539.1(g) SB 933/Ch. 629, 2009 HB 1337/Ch. 630, 2009 MSAR # 7658</p>	<p>Annual Jan 1</p>	<p>(1) The State Board [State Citizens Review Board for Children] shall submit, subject to § 2-1246 of the State Government Article, to the General Assembly and the Secretary of Human Resources on or before January 1 of each year and</p>

Citation MSAR #	How Often Due	Topic
		prepare and make available to the public a report containing a summary of its activities, findings, and recommendations under this section. (2) The State Board may combine the reports required under paragraph (1) of this subsection and § 5-539 of this subtitle.
HU § 2-406(b) SB 6/Ch. 3, 2007 MSAR # 6075	Annual Unspecified	Through the Secretary [of Human Resources], the Commission [Maryland Commission for Women] shall submit an annual report including recommendations based on the Commission's studies to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly.  <b>Staffing Statement:</b> Human Services Article § 2-402 (a) Established. There is a Maryland Commission for Women in the Department [of Human Resources]. (b) Reporting requirement. The Commission shall report to the Governor and the General Assembly through the Secretary.
HU § 4-205(f) SB 6/Ch. 3(2), 2007 MSAR # 6519	Annual Prior to the convening of each regular session of the General Assembly	Before the start of each regular session of the General Assembly, the [Social Services] Administration shall submit a report of its activities to the Governor.
FL § 5-7A-09 SB 464/Ch. 355, 1999 HB 958/Ch. 356, 1999 MSAR # 5519	Annual Unspecified	The Council [on Child Abuse and Neglect] shall report and make recommendations annually to the Governor and the General Assembly on matters relating to the prevention, detection, prosecution, and treatment of child abuse and neglect, including policy and training needs that require the attention and action of the Governor or the General Assembly.  <b>Staffing Statement:</b> In February 2006, the Council transferred to the Department of Human Resources by agreement between the Secretary of Human Resources and the Executive Director of the Governor's Office for Children.
HU § 6-413(b)(2) SB 6/Ch. 3(2), 2007 MSAR # 6648	Annual Unspecified	(b) The Department [of Human Resources] shall: ... (2) submit annually to the State Advisory Council on Hunger a report detailing: (i) the total appropriations for the program for the current and prior fiscal years, including the amount allocated for administrative costs, the amount allocated to each administering agency, and the amount allocated to emergency food providers in each county; and (ii) how many units of service were provided in each county.
HU § 6-406 SB 6/Ch. 3(2), 2007 MSAR # 6513	Annual Unspecified	The Department [of Human Resources] shall annually report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, on the activities of the [Nutrition Assistance] Program, including: (1) financial reports; (2) distribution of funds; (3) community participation; and (4) overall effectiveness of the Program in fulfilling its stated purpose.
HU § 5-318.1(g) HB 333/Ch. 367, 2013 MSAR # 9608	Annual Unspecified	The Secretary [of Department of Human Resources] shall report annually to the Senate Finance Committee and the House Appropriations Committee, in accordance with § 2-1246 of the State Government Article, on the effectiveness of the [Couples Advancing Together Pilot Program, including: (1) the number of couples participating in the program; (2) the number of couples successfully completing the program; (3) factors that affect program participation;

Citation MSAR #	How Often Due	Topic
		<p>(4) the number of participants who obtain employment; and  (5) for each participant who obtains employment:  (i) the type of employment obtained;  (ii) the number of hours in the participant’s workweek;  (iii) the participant’s hourly rate of pay; and  (iv) any benefits received by the participant.</p>
<p>HU § 8-507(c)  SB 566/Ch. 79(2), 2012  HB 699/Ch. 80(2), 2012  MSAR # 9107</p>	<p>Biennial  Dec 1, 2013, and  at least every 2  years thereafter</p>	<p>On or before December 1, 2013, and at least every 2 years thereafter, the Governor’s Office for Children and the agencies of the Children’s Cabinet shall submit a report to the Governor and, in accordance with § 2–1246 of the State Government Article, the Senate Finance Committee, the House Ways and Means Committee, and the Joint Committee on Children, Youth, and Families on the implementation and outcomes of state–funded home visiting programs.</p> <p><b>Staffing Statement:</b> From Fiscal Note: “Agencies of the Children’s Cabinet” includes the Department of Budget and Management, Department of Disabilities, Department of Health and Mental Hygiene, Department of Human Resources, Department of Juvenile Service, and the Maryland State Department of Education.</p>
<p>FL § 12-202(c)  SB 252/Ch. 262, 2010  HB 500/Ch. 263, 2010  MSAR # 8522</p>	<p>Periodically  every 4 years</p>	<p>On or before January 1, 1993, and at least every 4 years after that date, the Child Support Enforcement Administration of the Department of Human Resources shall:</p> <p>(1) review the guidelines set forth in this subtitle to ensure that the application of the guidelines results in the determination of appropriate child support award amounts; and  (2) report its findings and recommendations to the General Assembly, subject to § 2-1246 of the State Government Article.</p>
<p>SB 198/Ch. 162, 2008  MSAR # 7221</p>	<p>Trigger Report  within 10 days  after the  enactment of the  repeal</p>	<p>HB 142/Ch. 483, 2007 as amended by SB 198/Ch. 162, 2008: If the requirement enacted by the Deficit Reduction Act of 2005 (P.L. 109–171, § 7310) that the state impose an annual fee of \$25 for each case in which child support collection services are furnished to an individual who has never received temporary cash assistance and for whom the state has collected at least \$500 is repealed, with no further action required by the General Assembly, this act shall be abrogated and of no further force and effect as of the effective date of the repeal of the federal requirement. If the federal requirement is repealed, the Secretary of Human Resources shall notify the Department of Legislative Services within 10 days after the enactment of the repeal.</p>
<p>SG § 2-1224(g)(2)  SB 243/Ch. 512, 2006  MSAR # 6657</p>	<p>Trigger Report  any unit of State  government that  has five or more  repeat audit  findings</p>	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:  (i) the corrective actions taken; or  (ii) a schedule for when specific corrective actions will be implemented.  (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 530/Ch. 229(2), 2002 MSAR # 1629	Trigger Report if the Secretary of Human Resources determines that federal funding has declined	That, if the Secretary of Human Resources determines that federal funding under the Temporary Assistance to Needy Families Block Grant has declined to the extent that an increase in State funds is necessary to fund this Act, the Secretary of Human Resources shall certify this fact to the Joint Committee on Welfare Reform of the General Assembly. On the date of the certification, this Act shall be null and void and of no force and effect. The Secretary of Human Resources shall send a copy of the certification to the Department of Legislative Services.
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
FL § 4-612(a)(2) HB 581/Ch. 131, 2011 MSAR # 8596	Trigger Report may evaluate periodically and include in the Secretary's annual report to the General Assembly	(a) The Secretary [of the Department of Human Resources] may: (1) evaluate periodically the effectiveness of the job training, employment placement, and service programs of the [multipurpose service] center; and (2) include in the Secretary's annual report to the General Assembly a report on the center and its programs. (b) The evaluation and report shall include: (1) the number of displaced homemakers who participate in job training programs; (2) the number of displaced homemakers who are placed in employment; (3) follow-up information on displaced homemakers who participate in job training programs or who are placed in employment; (4) the number of displaced homemakers who are served by the service programs; and (5) the cost effectiveness of the programs.
HU § 5-316(b) SB 6/Ch. 3(2), 2007 MSAR # 9940	Trigger Report Adjustments in event of insufficient funding	Adjustments in event of insufficient funding.- If the Secretary determines during the fiscal year that the funds available for the FIP are insufficient to make payments in accordance with the amount of assistance otherwise established by law, the Secretary shall: (1) provide for a uniform method of adjusting individual payments; (2) notify the Joint Committee on Welfare Reform; and (3) submit emergency regulations, in accordance with Title 10, Subtitle 1 of the State Government Article, to implement the adjustment.
SB 499/Ch. 593(4)(c), 1997 MSAR # 6021	Trigger Report Prior to granting any waiver under subsection (a) of this section	(a) Subject to subsections (b) and (c) of this section, at the request of any local department of social services, the Secretary of Human Resources may grant a waiver for a period of up to 2 years to a local department of social services from having to comply with specified provisions of State law or regulations that are within the scope of authority of the Secretary; (b) The Secretary of Human Resources may grant a waiver under subsection (a) of this section if the Secretary determines during the Secretary's review of the waiver request that the waiver: (1) likely will promote more efficient, effective, and appropriate management and delivery services and benefits under the Family Investment Program; (2) will improve opportunities for Family Investment Program recipients in gaining self-sufficiency; (3) will provide additional flexibility to the local department in administering the Family Investment Program; and

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		<p>(4) will not result in any increased cost to the State over the duration of the waiver;</p> <p>(c) Prior to granting any waiver under subsection (a) of this section, the Secretary of Human Resources shall:</p> <p>(1) refer the waiver request to the Joint Committee on Welfare Reform for its review; and</p> <p>(2) hold a public hearing, advertised in a newspaper of general circulation, in the county where the waiver would be implemented.</p>

## Information Technology, Department of

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.08 MSAR # 8857	Annual within 90 days following the close of the fiscal year	<p>Each department [Department of Information Technology] shall prepare and submit an annual report within 90 days following the close of the fiscal year to the Governor, and subject to State Government Article, § 2-1246, Annotated Code of Maryland, to the General Assembly, of each procurement contract within its jurisdiction awarded during the preceding fiscal year that was exempt from the notice requirements of State Finance and Procurement Article, §§ 13-103(c) and 13-104(c), Annotated Code of Maryland, because the procurement contract reasonably was expected to be performed entirely outside the State or the District of Columbia. The report shall, at a minimum, include:</p> <ul style="list-style-type: none"> <li>A. The name of each contractor;</li> <li>B. The amount and type of each contract;</li> <li>C. A description of the procurement; and</li> <li>D. The basis of the award and reasons why the contract required performance outside the State or the District of Columbia.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B. (33) Department means the State Treasurer, the Departments of General Services, Transportation, Information Technology, Budget and Management, Public Safety and Correctional Services in connection with procurements for State correctional facilities within the Departments jurisdiction, and the Maryland Port Commission.</p>
COMAR 21.13.01.02 MSAR # 8876	Annual 90 days following the close of the fiscal year	<p>Each department [Department of Information Technology] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts for services, construction-related services, architectural services, and engineering services that exceed \$100,000 during the preceding fiscal year. The report shall, at a minimum:</p> <ul style="list-style-type: none"> <li>A. Name each contractor;</li> <li>B. State the amount and type of each contract; and</li> <li>C. Describe the work procured.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B (33) Department means the State Treasurer, the Departments of General Services, Transportation, Information Technology, Budget and Management, Public Safety and Correctional Services in connection with procurements for State correctional facilities within the Departments jurisdiction, and the Maryland Port Commission</p>

Citation MSAR #	How Often Due	Topic
SG § 10-1404(b) SB 644/Ch. 69, 2014 MSAR # 10093	Annual Jan 10	<p>On or before January 10 of each year, the Council [on Open Data] shall report to the Governor and the General Assembly, in accordance with § 2–1246 of the State Government Article, on the activities of the Council for the previous year and any recommendations for legislation.</p> <p><b>Staffing Statement:</b> SG § 10–1402(h) the staffing responsibilities of the council shall be shared by the Department of Information Technology, the Governor’s StateStat Office, and any other staff designated by the Governor.</p>
SF § 3A-503(d) HB 362/Ch. 9, 2008 MSAR # 7227	Annual Jan 1	<p>By January 1 of each year, the [Governor’s Advisory] Board [for Telecommunications Relay] shall file an annual report on its activities to the General Assembly in accordance with § 2–1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SG § 3A–502. There is a Governor’s Advisory Board for Telecommunications Relay in the Department [of Information and Technology].</p>
SF § 15-111(a) SB 904/Ch. 25(13), 2005 MSAR # 8050	Annual Within 90 days after the end of each fiscal year	<p>Within 90 days after the end of each fiscal year, each primary procurement unit [Department of Information Technology] shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <p>(1) was exempt from the notice requirements of § 13-103(c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</p> <p>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</p> <p>(3) was awarded on the basis of:</p> <p>(i) § 13-107 ("Sole source procurement");</p> <p>(ii) § 13-108(a) ("Emergency procurement"); or</p> <p>(iii) § 13-108(b) ("Expedited procurement").</p> <p>(b) Same - Contents.-</p> <p>(1) A report required under subsection (a)(2) or (3) of this section shall include:</p> <p>(i) the name of each contractor;</p> <p>(ii) the type and cost of the procurement contract; and</p> <p>(iii) a description of the procurement.</p> <p>(2) A report required under subsection (a)(3) of this section also shall describe the basis for the award.</p> <p>....</p> <p>(e) A report to the General Assembly under this section is subject to § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 11-101(1) Primary procurement units.- "Primary procurement units" means:</p> <p>(1) the State Treasurer;</p> <p>(2) the Department of Budget and Management;</p> <p>(3) the Department of General Services;</p> <p>(4) the Department of Transportation;</p> <p>(5) the Department of Information Technology;</p> <p>(6) the University System of Maryland;</p> <p>(7) the Maryland Port Commission;</p> <p>(8) the Department of Public Safety and Correctional Services;</p> <p>(9) the Morgan State University; and</p> <p>(10) the St. Mary's College of Maryland.</p>

Citation MSAR #	How Often Due	Topic
SF § 14-305(a)(1) SB 849/Ch. 619, 2010 MSAR # 8532	Annual Within 90 days after the end of the fiscal year	<p>(1) Within 90 days after the end of the fiscal year, each unit [Department of Information Technology] shall report to the Governor’s Office of Minority Affairs, the certification agency, and, subject to § 2–1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight.</p> <p>(2) A report under this subsection shall for the preceding fiscal year:</p> <ul style="list-style-type: none"> <li>(i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise;</li> <li>(ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts; and</li> <li>(iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit;</li> <li>(iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and</li> <li>(v) contain other such information as required by the Governor’s Office of Minority Affairs and the certification agency and approved by the Board.</li> </ul> <p>(3) A report under this subsection shall be in a form prescribed by the Governor’s Office of Minority Affairs and the certification agency and approved by the Board.</p> <p><b>Staffing Statement:</b> § 11-101(x)</p> <p>(1) "Unit" means an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement contract.</p> <p>(2) "Unit" does not include:</p> <ul style="list-style-type: none"> <li>(i) a bistate, multistate, bicounty, or multicounty governmental agency; or</li> <li>(ii) a special tax district, sanitary district, drainage district, soil conservation district, water supply district, or other political subdivision of the State.</li> </ul>
SF § 3A-309(m) HB 362/Ch. 9, 2008 MSAR # 7312	Annual Jan 15	<p>On or before January 15 of each year, for each major information technology development project currently in development or for which operations and maintenance funding is being provided in accordance with § 3A–309(i)(3) of this subtitle, subject to § 2–1246 of the State Government Article, the Secretary [of the Department of Information Technology] shall provide a summary report to the Department of Legislative Services with the most up–to–date project information including:</p> <ul style="list-style-type: none"> <li>(1) project status;</li> <li>(2) any schedule, cost, and scope changes since the last annual report;</li> <li>(3) a risk assessment including any problems identified by any internal or external review and any corrective actions taken; and</li> <li>(4) any change in the monitoring or oversight status.</li> </ul> <p><b>Staffing Statement:</b> State Government § 3A–309. (a) there is a Major Information Technology Development Project Fund.</p>

Citation MSAR #	How Often Due	Topic
SF § 3A-309(n) SB 123/Ch. 137, 2014 MSAR # 10115	Annual Jan 15	<p>On or before January 15 of each year, for each major information technology development project currently in development or for which operations and maintenance funding is being provided in accordance with § 3A-309(i)(3) of this subtitle, subject to § 2-1246 of the State Government Article, the Secretary [of the Department of Information Technology] shall provide a summary report to the Department of Legislative Services with the most up-to-date project information including:</p> <ul style="list-style-type: none"> <li>(1) project status;</li> <li>(2) any schedule, cost, and scope changes since the last annual report;</li> <li>(3) a risk assessment including any problems identified by any internal or external review and any corrective actions taken; and</li> <li>(4) any change in the monitoring or oversight status.</li> </ul> <p><b>Staffing Statement:</b> State Government § 3A-309. (a) there is a Major Information Technology Development Project Fund.</p>
SF § 3A-309(m)(1) SB 123/Ch. 137, 2014 MSAR # 10116	Annual Nov 1	<p>(1) On or before November 1 of each year, the Secretary [of the Department of Information Technology] shall report to the Governor, the Secretary of Budget and Management, and to the Budget Committees of the General Assembly and submit a copy of the report to the General Assembly, in accordance with § 2-1246 of the State Government Article.</p> <p>(2) the report shall include:</p> <ul style="list-style-type: none"> <li>(i) the financial status of the [Major Information Technology Development Project] Fund and a summary of its operations for the preceding fiscal year;</li> <li>(ii) an accounting for the preceding fiscal year of all moneys from each of the revenue sources specified in subsection (e) of this section, including any expenditures made from the fund; and</li> <li>(iii) for each project receiving moneys from the fund in the preceding fiscal year and for each major information technology development project receiving funding from any source other than the fund in the preceding fiscal year: <ul style="list-style-type: none"> <li>1. the status of the project;</li> <li>2. a comparison of estimated and actual costs of the project;</li> <li>3. any known or anticipated changes in scope or costs of the project;</li> <li>4. an evaluation of whether the project is using best practices; and</li> <li>5. a summary of any monitoring and oversight of the project from outside the agency in which the project is being developed, including a description of any problems identified by any external review and any corrective actions taken.</li> </ul> </li> </ul> <p><b>Staffing Statement:</b> State Government § 3A-309. (a) there is a Major Information Technology Development Project Fund.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 10-132.1 SB 383/Ch. 380, 2001 MSAR # 8045	Periodically Once every 8 years	<p>(a) Submission.-</p> <p>(1) Subject to subsection (b) of this section, the adopting authority for each unit shall every 8 years, beginning on or after October 1, 2001, submit to the Governor and to the [Joint Committee on Administrative, Executive, and Legislative Review] Committee a schedule of regulations to be reviewed under this part during the following 8 years.</p> <p>(2) (i) To the extent possible and reasonable, an adopting authority shall schedule related regulations to be reviewed concurrently.</p> <p>(ii) Unless good cause exists for publishing a larger group of regulations concurrently, the largest group of regulations that an adopting authority may schedule for review concurrently shall be a subtitle.</p> <p>(b) Certificate of exemption.-</p> <p>(1) At the time that a unit's regulations are scheduled for review under this part, an adopting authority may certify to the Committee and the Governor that the review of a regulation or group of related regulations would not be effective or cost-effective and is exempt from the review process under this subtitle because the regulation or group of related regulations was:</p> <p>(i) adopted to implement a federally mandated or federally approved program;</p> <p>or</p> <p>(ii) initially adopted or comprehensively amended during the preceding 8 years.</p> <p>(2) An adopting authority issuing a certificate of exemption shall provide the Governor and Committee with written justification for the certificate of exemption.</p> <p>(3) If there is more than one adopting authority for a regulation or group of related regulations for which an exemption is to be certified, each adopting authority shall sign the certificate of exemption and written justification required under this subsection.</p> <p>(c) Review of exempt regulations.- At any time during a review cycle, the Governor or Committee may ask that an adopting authority review a regulation or group of regulations for which a certificate of exemption has been issued, notwithstanding the claim of exemption.</p>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <p>(i) the corrective actions taken; or</p> <p>(ii) a schedule for when specific corrective actions will be implemented.</p> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>

Citation MSAR #	How Often Due	Topic
SF § 3-602(f)(2) MSAR # 8047	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SF § 7-404(g) MSAR # 8049	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.

## Injured Workers' Insurance Fund

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
LE § 10-120 MSAR # 7030	Annual Unspecified	(a) The Board [for the Injured Workers' Insurance Fund] shall administer the Fund. (b) (1) The Board shall prepare capital and operating budgets for the Fund. (2) For information only, the Board shall submit the budgets to the Senate Budget and Taxation Committee and the House Appropriations Committee. (c) The Board shall issue receipts for money that the Fund receives.
LE § 10-126(b) MSAR # 9409	Annual Within 90 days after the close of each fiscal year	(b) Additional information.- (1) On or before October 1 of each year, the Fund shall submit to the Governor: (i) a copy of each policy form that the Fund will use during the next calendar year; (ii) the schedule of premium rates that the Fund will charge for the next calendar year; (iii) information about provision for claim payment, as defined in 11-330(a) of the Insurance Article, for each class for which the Fund writes coverage; and (iv) other information that the Governor requests about premium rates, including classes, financial information, and losses. (2)(i) Information required under paragraph(1)(ii) through (iv) of this subsection shall be submitted on the form that the Governor requires. (ii) the form shall conform as closely as possible to the form that a rating organization uses to comply with 11-307, 11-329, and 11-330 of the Insurance Article.
IN § 24-310(e) SB 745/Ch. 570, 2012 MSAR # 9130	Annual Sep 1	On or before September 1 each year, the Board [for the Chesapeake Employers' Insurance Company] shall submit a report to the Governor's Office of Minority Affairs and, in accordance with § 2-1246 of the State Government Article, the General Assembly on: (1) the identity of the minority business enterprise brokerage and investment management services firms used by the Board in the immediately preceding fiscal year; (2) the percentage and dollar value of the company assets that are under the investment control of minority business enterprise brokerage and investment management services firms; and (3) the measures the board undertook in the immediately preceding fiscal year in accordance with subsection (c)(2) of this section.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
LE § 10-122(e) SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9205	Annual Sep 1	On or before September 1 each year, the Board [for the Injured Workers' Insurance Fund] shall submit a report to the Governor's Office of Minority Affairs and, subject to § 2-1246 of the State Government Article, the General Assembly on: (1) the identity of the minority business enterprise brokerage and investment management services firms used by the Board in the immediately preceding fiscal year; (2) the percentage and dollar value of the [Injured Workers' Insurance] Fund assets that are under the investment control of minority business enterprise brokerage and investment management services firms in each allocated asset class; and (3) the measures the Board undertook in the immediately preceding fiscal year in accordance with subsection (c)(2) of this section.

### Institute for Emergency Medical Services, Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
ED § 13-508(b)(4) SB 11/Ch. 10, 1996 MSAR # 541	Annual Oct 1	On or before October 1 of each year, submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual report on the operations and activities of the EMS Board and the Institute during the preceding fiscal year, including: (i) A report on the patients referred or transported to designated emergency medical facilities, including area wide trauma centers, the R Adams Cowley Shock Trauma Center, and specialty referral centers, in accordance with the emergency medical protocols adopted by the EMS Board; and (ii) Any fact, suggestion, or policy recommendation that the EMS Board considers necessary.
ED § 13-508(a)(1)(vi) SB 11/Ch. 10, 1996 MSAR # 7435	Annual Oct 1	(1) In addition to the powers set forth elsewhere in this subtitle, the EMS Board may: ...  (vi) Except for confidential medical information, publish and give out any information that relates to the delivery of emergency medical services and is considered desirable in the public interest.

### Interstate Mining Compact Commission

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EN § 15-901 Article V (j) MSAR # 1372	Annual unspecified	The [Interstate Mining Compact] commission annually shall make to the governor, legislature and advisory body required by Article V (a) of each party state a report covering the activities of the commission for the preceding year, and embodying such recommendations as may have been made by the commission. The commission may make such additional reports as it may deem desirable.

## Insurance Administration, Maryland

Citation MSAR #	How Often Due	Topic
IN § 29-101 Article XII(6) SB 760/Ch. 508, 2005 MSAR # 2924	Annual Unspecified	<p>6. The [Interstate Insurance Product Regulation] Commission shall keep complete and accurate accounts of all its internal receipts, including grants and donations, and disbursements of all funds under its control. The internal financial accounts of the Commission shall be subject to the accounting procedures established under its bylaws. The financial accounts and reports, including the system of internal controls and procedures of the Commission, shall be audited annually by an independent certified public accountant. On the determination of the Commission, but no less frequently than every 3 years, the review of the independent auditor shall include a management and performance audit of the Commission. The Commission shall make an annual report to the governor and legislature of the compacting states, which shall include a report of the independent audit. The Commission's internal accounts shall not be confidential and such materials may be shared with the commissioner of any compacting state on request; provided, however, that any work papers related to any internal or independent audit and any information regarding the privacy of individuals and insurers' proprietary information, including trade secrets, shall remain confidential.</p> <p><b>Staffing Statement:</b> § 29-102. the Insurance Commissioner of the Maryland Insurance Administration is hereby appointed as the state of Maryland's representative to the Interstate Insurance Product Regulation Commission.</p>
IN § 4-405(e) SB 904/Ch. 25, 2005 MSAR # 2976	Annual Sep 1	The [Maryland Insurance] Commissioner shall report, in accordance with § 2-1246 of the State Government Article, the Commissioner's findings as to the impact of Chapter 5 of the Acts of the 2004 Special Session of the General Assembly and Chapter 477 of the Acts of the General Assembly of 1994 on the availability of health care malpractice and other liability insurance in the State to the Legislative Policy Committee on or before September 1 of each year.
IN § 11-338 MSAR # 995	Annual Dec 1	<p>(a) Required.- The [Insurance] Commissioner shall provide detailed reports on a current continuing basis to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on the effect of competitive rating on the insurance markets in the State.</p> <p>(b) Date of submission.- The reports required under this section shall be submitted on or before December 1 of each year.</p>
SG § 2-10A-03(f)(3) MSAR # 802	Annual Oct 1	<p>(f) The Insurance Commissioner and the Workers' Compensation Commission shall:</p> <p>(1) cooperate fully with the [Workers' Compensation Benefit &amp; Insurance Oversight] Committee;</p> <p>(2) keep the Committee fully informed as to the condition of workers' compensation benefits and workers' compensation insurance in the State and the effect of Chapters 590 and 591 of the Laws of Maryland of 1987 on those benefits and that insurance; and</p> <p>(3) submit an annual report, subject to § 2-1246 of this title, to the Committee on or before October 1 of each year that incorporates the information described in paragraph (2) of this subsection.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
IN § 11-339 HB 1600/Ch. 410, 2006 MSAR # 5892	Annual Jul 1	<p>(a) on or before July 1 of each year, the [Maryland Insurance] Commissioner shall submit a report, in accordance with § 2-1246 of the State Government Article, to the General Assembly about the use of territory as a factor in establishing private passenger automobile insurance rates by insurers and the Maryland Automobile Insurance Fund.</p> <p>(b) the report shall provide information on:</p> <ul style="list-style-type: none"> <li>(1) the number of insurers actively engaged in providing private passenger automobile insurance coverage in the State; and</li> <li>(2) the number of insurers that use territory as a factor in establishing private passenger automobile insurance rates.</li> </ul>
IN § 27-1001(h) SB 389/Ch. 150, 2007 MSAR # 6587	Annual Jan 1	<p>On or before January 1 of each year beginning in 2009, in accordance with § 2-1246 of the State Government Article, the [Insurance] Administration shall report to the General Assembly on the following for the prior fiscal year:</p> <ul style="list-style-type: none"> <li>(1) the number and types of complaints under this section or § 3-1701 of the courts Article from insureds regarding first-party insurance claims under property and casualty insurance policies;</li> <li>(2) the administrative and judicial dispositions of the complaints described in item (1) of this subsection;</li> <li>(3) the number and types of regulatory enforcement actions instituted by the administration for unfair claim settlement practices under § 27-303(9) or § 27-304(18) of this title; and</li> <li>(4) the administrative and judicial dispositions of the regulatory enforcement actions for unfair claim settlement practices described under item (3) of this subsection.</li> </ul>

Citation MSAR #	How Often Due	Topic
IN § 2-110(a) SB 472/Ch. 317, 2002 MSAR # 1690	Annual Dec 31	<p>No later than December 31 of each year, the [Insurance] Commissioner shall prepare an annual report about the previous fiscal year that includes:</p> <ul style="list-style-type: none"> <li>(1) a list of the authorized insurers transacting insurance business in the State, with any summary of their financial statements that the Commissioner considers appropriate;</li> <li>(2) the name of each insurer whose business was closed during the year, the cause of the closure, and the amount of assets and liabilities of the insurer that is ascertainable;</li> <li>(3) the name of each insurer against whom delinquency or similar proceedings were initiated, a concise statement of facts about each delinquency or similar proceeding, and the status of each proceeding;</li> <li>(4) a list of the rulings and decisions made in cases before the Administration during the year;</li> <li>(5) a statement of all fees, taxes, and administrative fines and penalties received by the Commissioner and deposited into the General Fund of the State;</li> <li>(6) the ratio of complaints filed during the calendar year against each insurer for each major line of insurance written by the insurer and a summary of the resolution of the complaints;</li> <li>(7) recommendations of the Commissioner about changes in the laws affecting insurance and about matters affecting the Administration;</li> <li>(8) information about the operation of the fraud division, including:               <ul style="list-style-type: none"> <li>(i) the number of complaints received that relate to insurance fraud, the nature of the complaints, and the resolution of the complaints;</li> <li>(ii) the number of complaints and cases referred to a State's Attorney and the resolution of the complaints or cases;</li> <li>(iii) the number of complaints and cases referred to the Office of the Attorney General and the resolution of the complaints or cases;</li> <li>(iv) the number of calls made to the insurance fraud hot line;</li> <li>(v) the number of complaints received from persons regulated by the Commissioner;</li> <li>(vi) the total number of cases, by type of insurance fraud; and</li> <li>(vii) the number and percentage of cases that result in the imposition of civil or criminal penalties;</li> </ul> </li> <li>(9) a list of all staff positions, classifications, and salaries in the Administration as of the end of the preceding calendar year; and</li> <li>(10) any other relevant information that the Commissioner considers proper.</li> </ul> <p>...</p> <p>(c) Submission to Governor and General Assembly.- Reports required under subsection (a) or (b) of this section shall be submitted to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly.</p>
HG § 15-407(3) SB 44/Ch. 8, 2011 HB 226/Ch. 9, 2011 MSAR # 8834	Annual Jan 1	<p>The Department [of Health and Mental Hygiene] and the [Insurance] Commissioner shall jointly: ...</p> <p>(3) Beginning January 1, 2009, and on or before January 1 of each year thereafter, report to the General Assembly, in accordance with § 2-1246 of the State Government Article on:</p> <ul style="list-style-type: none"> <li>(i) the effectiveness of the [Maryland Partnership for Long-Term] Program;</li> <li>(ii) the impact of the Program on State expenditures for medical assistance;</li> <li>(iii) the number of enrollees in the Program; and</li> <li>(iv) the number of long-term care policies offered in the State under the Program.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
IN § 14-102(e) SB 772/Ch. 356, 2003 HB 1179/Ch. 357, 2003 MSAR # 2224	Annual Dec 1	On or before December 1, 2005, and annually thereafter, the [Insurance] Commissioner shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the Senate Finance Committee and the House Health and Government Operations Committee, on the compliance of a nonprofit health service plan subject to § 14-115(d) of this subtitle with the provisions of this subtitle.
IN § 15-133 SB 636/Ch. 89, 2009 MSAR # 7797	Annual Dec 1	On or before December 1 of each year, the Commissioner shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the estimated number of insured and self-insured contracts for health benefit plans in the state and the number of insured and self-insured lives under the age of 65 enrolled in benefit plans in the state.
IN § 15-1705 SB 661/Ch. 585, 2009 HB 585/Ch. 586, 2009 MSAR # 7918	Annual Dec 1	On or before December 1 of each year, the [Maryland Insurance Administration] Commissioner and the [Maryland Health Care] Commission shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on: (1) the number and types of appeals that have been filed by physicians under this subtitle and the outcome of the appeals; and (2) the number of entities that have been approved by the Commission as ratings examiners under title 19, subtitle 1, part iv of the Health – General Article.
IN § 14-514(a) HB 67/Ch. 119, 2010 MSAR # 9856	Annual Jun 30	On or before June 30 of each year, the Board [of the Maryland Health Insurance Plan] shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly that includes a summary of [Senior Prescription Drug Assistance] Program activities for the year and any recommendations for consideration by the General Assembly.
IN § 15-10A-06(b)(2) SB 401/Ch. 111(2), 1998 HB 3/Ch. 112(2), 1998 MSAR # 6	Annual Unspecified	(1) compile an annual summary report based on the information provided: (i) under subsection (a) of this section; and (ii) by the Secretary under § 19-705.2(e) of the Health-General Article; and (2) provide copies of the summary report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 10-132.1 SB 383/Ch. 380, 2001 MSAR # 7459	Periodically Once every 8 years	<p>(a) Submission.-</p> <p>(1) Subject to subsection (b) of this section, the adopting authority for each unit shall every 8 years, beginning on or after October 1, 2001, submit to the Governor and to the [Joint Committee on Administrative, Executive, and Legislative Review] Committee a schedule of regulations to be reviewed under this part during the following 8 years.</p> <p>(2) (i) To the extent possible and reasonable, an adopting authority shall schedule related regulations to be reviewed concurrently.</p> <p>(ii) Unless good cause exists for publishing a larger group of regulations concurrently, the largest group of regulations that an adopting authority may schedule for review concurrently shall be a subtitle.</p> <p>(b) Certificate of exemption.-</p> <p>(1) At the time that a unit's regulations are scheduled for review under this part, an adopting authority may certify to the Committee and the Governor that the review of a regulation or group of related regulations would not be effective or cost-effective and is exempt from the review process under this subtitle because the regulation or group of related regulations was:</p> <p>(i) adopted to implement a federally mandated or federally approved program;</p> <p>or</p> <p>(ii) initially adopted or comprehensively amended during the preceding 8 years.</p> <p>(2) An adopting authority issuing a certificate of exemption shall provide the Governor and Committee with written justification for the certificate of exemption.</p> <p>(3) If there is more than one adopting authority for a regulation or group of related regulations for which an exemption is to be certified, each adopting authority shall sign the certificate of exemption and written justification required under this subsection.</p> <p>(c) Review of exempt regulations.- At any time during a review cycle, the Governor or Committee may ask that an adopting authority review a regulation or group of regulations for which a certificate of exemption has been issued, notwithstanding the claim of exemption.</p>
IN § 2-110(b) MSAR # 798	Periodically at least every 5 years	<p>(b) Report about recommended changes in capital stock and surplus requirements.-</p> <p>(1) At least once every 5 years after December 1, 1995, the Commissioner shall prepare a report recommending any changes that the Commissioner considers appropriate under §§ 4-104 and 4-105 of this article.</p> <p>(2) When required, the report described in paragraph (1) of this subsection may be prepared with the annual report required by subsection (a) of this section.</p> <p>(c) Submission to Governor and General Assembly.- Reports required under subsection (a) or (b) of this section shall be submitted to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly.</p>

Citation MSAR #	How Often Due	Topic
HB 410/Ch. 295(2), 2003 MSAR # 2196	Periodically w/i 30 days of the completion of the final report due (every 3 yrs) IN § 15-10B-20	<p>That the Insurance Commissioner shall, in accordance with § 2-1246 of the State Government Article, submit a copy of the final report of the examination required under Section 1 of this [Health Insurance - Private Review Agents - Examination of Pharmacy Benefit Managers] Act to the Senate Finance Committee and the House Health and Government Operations Committee within 30 days of the completion of the final report.</p> <p>IN § 15-10B-20: (a) In general.- In addition to the requirements under § 15-10B-19 of this subtitle, the Commissioner shall conduct an examination of any pharmacy benefit manager registered as a private review agent to determine whether the pharmacy benefit manager is acting in compliance with this subtitle.</p> <p>(b) Conduct of examination.- The examination shall be conducted:</p> <ul style="list-style-type: none"> <li>(1) in accordance with § 2-207 of this article; and</li> <li>(2) at least once every 3 years.</li> </ul> <p>(c) Expense of examination.- The expense of the examination shall be paid in accordance with § 2-208 of this article.</p> <p>(d) Report of examination.- The reports of the examination shall be issued in accordance with § 2-209 of this article.</p>
SF § 7-404(g) MSAR # 7455	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <ul style="list-style-type: none"> <li>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</li> <li>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</li> </ul> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <ul style="list-style-type: none"> <li>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect: <ul style="list-style-type: none"> <li>(i) the full amount of the excess; or</li> <li>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</li> </ul> </li> <li>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</li> </ul> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <ul style="list-style-type: none"> <li>(1) a copy of a report of each examination under this section; and</li> <li>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 3-602(f)(2) MSAR # 7456	Trigger Report request for an appropriation	(f) Submission to General Assembly.- (1) This subsection applies only to capital projects that involve construction of permanent or long-time duration. (2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly: (i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and (ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project. (g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as: (1) design/build which involves a single solicitation to design and build the facility; or (2) "fast track" in which design and construction are implemented concurrently.

### Judicial Compensation Commission

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
CJ § 1-708(c) SB 141/Ch. 484(2), 2010 MSAR # 9963	Periodically every 4 years	On or after September 1, 2011, September 1, 2013, and every 4 years thereafter, the Commission shall review the salaries and pensions of the judges of the courts listed in subsection (a) of this section and make written recommendations to the Governor and General Assembly on or before the next ensuing regular session of the General Assembly. The Governor shall include in the budget for the next ensuing fiscal year the funding necessary to implement those recommendations, contingent on action by the General Assembly under subsections (d) and (e) of this section.

### Judicial Nominating Commission

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EX ORD 01.01.2007.08 MSAR # 6689	Trigger Report within 85 days following notification that a vacancy exists	F. (8) The [Judicial Nominating] Commission shall report in writing to the Governor the names of the persons found by the Commission to be legally and most fully professionally qualified to fill a vacancy. The names of these persons shall be listed in alphabetical order. The report shall be submitted within 85 days following notification that a vacancy exists or is about to occur. The Commission shall release this list to the public concurrently with submission of its report to the Governor.

### Judiciary of Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
CJ § 3-8C-12 SB 469/Ch. 71, 2010 MSAR # 8524	Annual Nov 1	On or before November 1 of each year, the Chief Judge of the Court of Appeals shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on each Truancy Reduction Pilot Program established under this subtitle.

Citation MSAR #	How Often Due	Topic
SF § 7-208.1(c)(2) MSAR # 1916	Trigger Report LPC approval	(2) The Chief Judge of the Court of Appeals may approve an amendment that increases a salary so that it exceeds the limitation of this subsection if the Chief Judge finds that the salary increase is needed because an inability to obtain or to keep an essential career employee who is performing an administrative function or an essential professional or technical employee has created an acute emergency, and the finding is documented. This paragraph does not apply to salaries of positions that are included in an executive pay plan for the Judicial Branch. Adjustments to those salaries beyond the amount included in the most recently enacted State budget shall be submitted to the Legislative Policy Committee for approval.

## Juvenile Services, Department of

Citation MSAR #	How Often Due	Topic
SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280	Annual Dec 31	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2–1246 of the State Government Article, on the Council’s activities and recommendations regarding the procurement of health, educational, and social services by state agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor’s Grants Office;</li> <li>(x) the Executive Director of the Governor’s Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor’s Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the state budget.</li> </ul>
HB 151/Ch. 216, 2014 MSAR # 9972	Annual Jul 1	<p>HB 1339/Ch. 601, Sec. 2, 2005 as amended by HB 788/Ch. 420, 2009 as amended by HB 1320/Ch. 413, 2013, as amended by HB 151/Ch. 216, 2014:</p> <p>(a) On or before December 31, 2006, and annually thereafter, the Department of Juvenile Services and the Governor’s Office for Children shall jointly report to the General Assembly in accordance with § 2–1246 of the State Government Article on the implementation of this Act.</p> <p>(b) Beginning in 2014, the report required under subsection (a) of this section shall include an evaluation of the ability of the Department of Juvenile Services to expand the Child In Need of Supervision Pilot Program to additional counties in the State.</p>

Citation MSAR #	How Often Due	Topic
HU § 9-204(f) SB 6/Ch. 3(2), 2007 MSAR # 7561	Annual Feb 1	<p>(1) The Secretary [of the Department of Juvenile Services] shall develop a State Comprehensive Juvenile Services 3-Year Plan.</p> <p>(2) The Plan shall:</p> <ul style="list-style-type: none"> <li>(i) include an inventory of all in-day treatment programs and residential care programs and an accounting of the residence of all clients;</li> <li>(ii) include an inventory of nonresidential treatment programs;</li> <li>(iii) specify the needs of the various areas of services for clients, including alcohol and drug abuse rehabilitation services;</li> <li>(iv) specify the needs of clients, including predelinquent diversion services programs;</li> <li>(v) establish priorities for the different services needed;</li> <li>(vi) set standards for the quality of residential services and outreach services;</li> <li>(vii) include a program dedicated to reducing recidivism rates of clients;</li> <li>(viii) include programs dedicated to diverting children from the juvenile justice system; and</li> <li>(ix) include any other matters that the Secretary considers appropriate.</li> </ul> <p>(3) The Plan shall be revised for each fiscal year and submitted, subject to § 2-1246 of the State Government Article, to the General Assembly by February 1 of each year.</p>
HU § 9-204(i) SB 200/Ch. 194, 2011 MSAR # 8808	Annual Jan 1	<p>(1) on or before January 1 of each year, the Secretary [of Department of Juvenile Services] shall report to the General Assembly, in accordance with § 2–1246 of the State Government Article, on the recidivism rates of children committed to the Department for placement in residential care.</p> <p>(2) the report shall include:</p> <ul style="list-style-type: none"> <li>(i) recidivism rates for all children committed to the Department for placement in residential care;</li> <li>(ii) recidivism rates by region for all children committed to the Department for placement in residential care; and</li> <li>(iii) recidivism rates for each residential care program in which a child committed to the Department is placed.</li> </ul> <p>(3) the report shall include data from the prior 3 fiscal years.</p> <p>(4) the report shall include recidivism rates that are calculated for 1 year and 3 year time frames.</p>
HU § 8-507(c) SB 566/Ch. 79(2), 2012 HB 699/Ch. 80(2), 2012 MSAR # 9107	Biennial Dec 1, 2013, and at least every 2 years thereafter	<p>On or before December 1, 2013, and at least every 2 years thereafter, the Governor’s Office for Children and the agencies of the Children’s Cabinet shall submit a report to the Governor and, in accordance with § 2–1246 of the State Government Article, the Senate Finance Committee, the House Ways and Means Committee, and the Joint Committee on Children, Youth, and Families on the implementation and outcomes of state–funded home visiting programs.</p> <p><b>Staffing Statement:</b> From Fiscal Note: “Agencies of the Children’s Cabinet” includes the Department of Budget and Management, Department of Disabilities, Department of Health and Mental Hygiene, Department of Human Resources, Department of Juvenile Service, and the Maryland State Department of Education.</p>

Citation MSAR #	How Often Due	Topic
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <ul style="list-style-type: none"> <li>(i) the corrective actions taken; or</li> <li>(ii) a schedule for when specific corrective actions will be implemented.</li> </ul> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <ul style="list-style-type: none"> <li>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</li> <li>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</li> </ul> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <ul style="list-style-type: none"> <li>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect: <ul style="list-style-type: none"> <li>(i) the full amount of the excess; or</li> <li>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</li> </ul> </li> <li>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</li> </ul> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <ul style="list-style-type: none"> <li>(1) a copy of a report of each examination under this section; and</li> <li>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	(f) Submission to General Assembly.- (1) This subsection applies only to capital projects that involve construction of permanent or long-time duration. (2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly: (i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and (ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project. (g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as: (1) design/build which involves a single solicitation to design and build the facility; or (2) "fast track" in which design and construction are implemented concurrently.
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6658	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.

## Labor, Licensing & Regulation, Department of

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
LE § 5-608(e) SB 91/Ch. 501, 2007 HB 359/Ch. 502, 2007 MSAR # 6091	Annual Sep 30	On or before September 30 of each year, the Department [of Labor, Licensing and Regulation] shall report, in accordance with § 2-1246 of the State Government Article, to the General Assembly on: (1) the enforcement efforts of the Department to eliminate environmental tobacco smoke, as defined in § 24-501 of the Health - General Article, in indoor places of employment for the prior year; and (2) the results of these enforcement efforts.

Citation MSAR #	How Often Due	Topic
ED § 16-106(d)(5) MSAR # 8053	Annual Jan 1	<p>Before January 1 of each year, the State Council for the Maryland Workforce Investment Act shall prepare a report on the [Displaced Homemakers] Program for the General Assembly.</p> <p><b>Staffing Statement:</b> For administrative and budgetary purposes, since 2003, the Board has been housed in the Department of Labor, Licensing, and Regulation.</p>
LE § 11-409(e) HB 1207/Ch. 646, 2014 MSAR # 10058	Annual Dec 1	<p>On or before December 1 of each year, the [Youth Apprenticeship Advisory] Committee shall submit a report, in accordance with § 2-1246 of the State Government Article, to the General Assembly regarding any recommended legislation to promote high school youth apprenticeship programs in the state.</p>
BR § 8-204(c) SB 183/Ch. 44, 2014 MSAR # 10088	Annual Dec 1	<p>On or before December 1 of each year, the [Maryland Home Improvement] Commission shall report to the Senate Education, Health, and Environmental Affairs Committee and the House Economic Matters Committee, in accordance with § 2-1246 of the State Government Article, regarding:</p> <ol style="list-style-type: none"> <li>(1) the attendance record of each Commission meeting, disaggregated by the constituency that the attendee represents pursuant to the attendee's appointment under § 8-202(a)(2) of this subtitle;</li> <li>(2) how many claims were closed at each meeting; and</li> <li>(3) how many claims remain open at the conclusion of each meeting.</li> </ol>
ED § 21-309(i) SB 124/Ch. 443, 2013 MSAR # 9489	Annual Jan 15	<p>The Department of Labor, Licensing, and Regulation shall administer the [Work, Not Welfare, and Qualifying Employees with Disabilities] tax credit and report to the Governor, and, subject to § 2-1246 of the State Government Article, to the General Assembly, before January 15 of each year on:</p> <ol style="list-style-type: none"> <li>(1) Marketing activities for the credit under this section;</li> <li>(2) The number of business entities who hired a qualified employee with a disability during the preceding year;</li> <li>(3) The number of qualified employees with disabilities: <ol style="list-style-type: none"> <li>(i) Hired in each business sector for the preceding year; and</li> <li>(ii) Hired during the preceding year and employed for less than 1 year;</li> </ol> </li> <li>(4) A summary of the average hourly wages paid to qualified employees with disabilities for the preceding year;</li> <li>(5) The number and amount of credits claimed during the preceding year; and</li> <li>(6) The number and amount of credits claimed for child care or transportation expenses, including a summary of the types of transportation expenses incurred by business entities.</li> </ol> <p><b>Staffing Statement:</b> SECTION 2. AND BE IT FURTHER ENACTED, That it is the intent of the General Assembly that the Department of Labor, Licensing, and Regulation, the Department of Disabilities, and the Department of Veterans Affairs make every effort to promote and market the Qualifying Employees with Disabilities Tax Credit to Maryland employers.</p>
PS § 12-824.1(l) HB 63/Ch. 484, 2008 MSAR # 7176	Annual Oct 1	<p>On or before October 1, 2009, and each year thereafter, subject to § 2-1246 of the State Government Article, the [Elevator Safety Review] Board shall report to the Senate Budget and Taxation Committee, the Senate Finance Committee, the House Appropriations Committee, and the House Economic Matters Committee on the implementation of the [Elevator Safety Review Board] Fund.</p> <p><b>Staffing Statement:</b> PS § 12-824.1(d) The Commissioner [of Labor &amp; Industry] shall administer the Fund.</p>

Citation MSAR #	How Often Due	Topic
FI § 2-107 HB 449/Ch. 226, 2001 MSAR # 1043	Annual Dec 31	<p>On or before December 31 of each year, the Commissioner [of Financial Regulation] shall submit to the Governor, and as provided under § 2-1246 of the State Government Article, the General Assembly, an annual report that includes, at a minimum, the following information concerning the most recently completed fiscal year ending June 30:</p> <ul style="list-style-type: none"> <li>(1) Operations of the office of the Commissioner;</li> <li>(2) Amendments proposed by the Commissioner regarding the laws the Commissioner administers;</li> <li>(3) Failures of licensed persons and State-chartered financial institutions;</li> <li>(4) A summary of the composite ratings of banking institutions and State-chartered credit unions; and</li> <li>(5) A breakdown by license category of the number of penalties assessed and instances of consumer recovery.</li> </ul>
EX ORD 01.01.2009.09 I MSAR # 9404	Annual Dec 31	<p>The Task Force [on Workplace Fraud] shall issue a report to the Governor by December 31 of each year which shall:</p> <ul style="list-style-type: none"> <li>(1) Describe the record and accomplishments of the participating agencies of the Task Force, including the amounts of wages, premiums, taxes, and other payments or penalties collected, as well as the number of employers cited for legal violations related to workplace fraud and the approximate number of employees affected;</li> <li>(2) Identify any administrative or legal barriers impeding the more effective operation of the Task Force, including any barriers to information sharing or joint action;</li> <li>(3) Propose, after consultation with representatives of business, organized labor, members of the General Assembly, and other affected agencies, appropriate administrative, legislative, or regulatory changes to:               <ul style="list-style-type: none"> <li>(a) Reduce or eliminate any barriers to the Task Force's operations;</li> <li>(b) Enhance the investigation, enforcement, and prevention of workplace fraud; and</li> </ul> </li> <li>(4) Identify successful strategies for preventing workplace fraud that reduce the need for greater enforcement.</li> </ul> <p><b>Staffing Statement:</b> F. The Department of Labor, Licensing and Regulation shall provide publication, operational, and other support as needed to the Task Force.</p>

Citation MSAR #	How Often Due	Topic
BR § 5-311(h)(2) HB 394/Ch. 368, 2012 MSAR # 9254	Annual Dec 31	<p>(2) Beginning December 31, 1998, and on or before December 31 of each year thereafter, the Director [of Office of Cemetery Oversight] shall report, subject to § 2-1246 of the State Government Article, to the General Assembly on:</p> <ul style="list-style-type: none"> <li>(i) the number of complaints resolved within the schedule adopted under paragraph (1) of this subsection;</li> <li>(ii) the number of complaints and the number of inquiries received under subsection (c)(2) of this section by the type of registrant, permit holder, or exemption from the registration and permit requirements of this title;</li> <li>(iii) the number of complaints and the number of inquiries received under subsection (c)(2) of this section by persons subject to, but not in compliance with, the registration and permit requirements of this title;</li> <li>(iv) the nature of complaints and inquiries received under subsection (c)(2) of this section, including whether complaints are related to the illegal recycling of graves;</li> <li>(v) the type of purchase, focus of dissatisfaction, and type of resolution for both complaints and inquiries;</li> <li>(vi) whether complaints reported under item (i) of this paragraph were resolved through negotiation, binding arbitration, or another method; and</li> <li>(vii) any disciplinary or enforcement actions taken against a registrant, permit holder, or a person subject to, but not in compliance with, the registration and permit requirements of this title.</li> </ul> <p>(3) The Director shall provide a copy of the annual report required under paragraph (2) of this subsection to each member of the Advisory Council.</p>
LE § 2-108 SB 903/Ch. 636(9), 1997 HB 1450/Ch. 635(9), 1997 MSAR # 861	Annual As soon after January 1 of each year as reasonably possible	<p>As soon after January 1 of each year as reasonably possible, the Commissioner [of Labor and Industry] shall submit an annual report to the Governor, to the Secretary, and, subject to § 2-1246 of the State Government Article, to the General Assembly.</p> <p>(b)(1) The report shall describe the activities of the Division [of Labor and Industry] during the preceding year.</p> <p>(2) The report shall include a description of its investigations under § 5-205(i) of this article.</p>
SF § 17-204(b) HB 651/Ch. 316(3), 2003 MSAR # 7543	Annual Jan 1	<p>On or before January 1 of each year, the Commissioner [of Labor and Industry] shall submit to the Governor and to the Secretary of Labor, Licensing, and Regulation an annual report that:</p> <ul style="list-style-type: none"> <li>(1) describes the activities of the Commissioner under this subtitle during the preceding calendar year; and</li> <li>(2) includes: <ul style="list-style-type: none"> <li>(i) each recommendation received from the Advisory Council on Prevailing Wage Rates during the preceding calendar year;</li> <li>(ii) full information about the operation of this subtitle; and</li> <li>(iii) other information about prevailing wage rates, as the Commissioner desires.</li> </ul> </li> </ul>
EC § 14-102 SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9199	Annual Unspecified	<p>The Department, the Maryland State Office of Minority Business Enterprise, the Division of Labor and Industry of the Department of Labor, Licensing, and Regulation, and the Public Service Commission shall summarize their efforts to promote the policies related to broadening the ownership of capital in their respective annual reports as required by law.</p>

Citation MSAR #	How Often Due	Topic
LE § 11-902(d) SB 203/Ch. 134, 2008 MSAR # 6857	Annual Oct 30	<p>On or before October 30 of each year, the [Education and Workforce Training Coordinating] Council shall report its activities to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</p> <p><b>Staffing Statement:</b> Labor and Employment § 11-901(a) There is an Education and Workforce Training Coordinating Council for Correctional Institutions under the jurisdiction of the Department of Public Safety and Correctional Services and the Department [of Education]. ...</p> <p>(d)(4) The Department [of Labor, Licensing and Regulation] shall provide technical and clerical assistance and support to the Council.</p>
BR § 11-313(c) HB 174/Ch. 81, 2006 MSAR # 5791	Annual Unspecified	<p>(a) The [Racing] Commission shall require a licensee, and each officer or stockholder of a licensee, to disclose to the Commission each financial interest that the person has in racing.</p> <p>(b) On or before the 90th day following the end of a licensee's fiscal year, the licensee shall submit to the Commission in the form that the Commission requires:</p> <p>(1) an itemized statement under oath for the preceding fiscal year of receipts from all sources and of all expenses and disbursements, including salaries of officers, attorney fees, and lobbying expenses; and</p> <p>(2) a certified audit by a certified public accountant of the financial records of the licensee for the preceding fiscal year.</p> <p>(c) The audited statements of all licensees shall be sent to the Governor, and, subject to § 2-1246 of the State Government Article, to the General Assembly.</p>
TR § 8-508(d)(1) HB 457/Ch. 664, 2012 MSAR # 9264	Annual Feb 1	<p>By February 1 of each year, the Department [of Transportation] and [the Governor's Workforce Investment] Board shall submit to the Senate Budget and Taxation Committee, Senate Finance Committee, House Appropriations Committee, and House Committee on ways and means, in accordance with § 2-1246 of the State Government Article, a report on the Department's and Board's compliance with subsections (b) and (c) of this section with respect to each of the 2 previous calendar years.</p> <p>(2) the report shall:</p> <p>(i) describe the highway or capital transit construction training, supportive services, and skill improvement programs the Department and Board have conducted and administered in each workforce investment area, including a description of:</p> <ol style="list-style-type: none"> <li>1. any entities, institutions, or organizations used by the Department and board to provide the training and services; and</li> <li>2. the individuals and organizations that have received training and services;</li> </ol> <p>(ii) analyze the results of the training programs in each workforce investment area;</p> <p>(iii) state the amount of federal funds available to the state under 23 U.S.C. § 140(b); and</p> <p>(iv) identify the amount spent in each workforce investment area to conduct and administer the programs.</p> <p><b>Staffing Statement:</b> For administrative and budgetary purposes, since 2003, the Board has been housed in the Department of Labor, Licensing, and Regulation.</p>

Citation MSAR #	How Often Due	Topic
LE § 5-205(i)(3) MSAR # 1937	Annual Unspecified	<p>(g) The Commissioner [of Labor and Industry] shall:</p> <p>(1) develop and maintain an effective program of collection, compilation, and analysis of occupational safety and health statistics; and</p> <p>(2) compile accurate statistics on:</p> <p>(i) work-related illnesses that are disabling, serious, or significant; and</p> <p>(ii) work-related injuries, whether or not involving loss of time from work, other than minor injuries that require only first aid treatment and do not involve loss of consciousness, medical treatment, restriction of motion or work, or transfer to another job.</p> <p>(h) With the consent of a governmental unit, the Commissioner may use an employee, facility or service of the governmental unit, with or without reimbursement, to help the Commissioner carry out a function under this title.</p> <p>(i) (1) The Commissioner shall inspect, investigate, and review work practices and work sites of each employer and industry that the Workers' Compensation Commission identifies under § 9-312(b) of this article for evidence of excessive safety violations.</p> <p>(2) If evidence of an excessive safety violation is found, the Commissioner shall seek appropriate relief under Subtitle 8 of this title.</p> <p>(3) Subject to § 2-1246 of the State Government Article, the Commissioner [of Labor and Industry] shall submit to the General Assembly an annual report of investigations under this subsection.</p>
BR § 5-204(i)(3) HB 394/Ch. 368, 2012 MSAR # 9253	Annual Jan 1	<p>Based on the list maintained by the Director under paragraph (1)(i) of this subsection, the Director shall include in the annual report to the General Assembly required under subsection (1)(3) of this section the following information as of June 30 of the year that is the subject of the report:</p> <p>(i) the total number of registrants and permit holders; and</p> <p>(ii) the number of registrants and permit holders for each licensing category.</p>
BR § 5-204(1)(3) HB 394/Ch. 368, 2012 MSAR # 9252	Annual Jan 1	<p>Beginning with a report due on January 31, 2009, for fiscal year 2008, the Director [of the Office of Cemetery Oversight] shall report annually to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the implementation of an action plan, if appropriate, to address any noncompliance issues identified by the assessment required under paragraph (2) of this subsection.</p>
COMAR 21.13.01.01 B MSAR # 8875	Annual 90 days following the close of the fiscal year	<p>B. Annual Report of Sole Source, Emergency, and Expedited Procurements. Each department shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts awarded during the preceding fiscal year under sole source, emergency, or expedited procurement procedures (COMAR 21.05.05 and 21.05.06). The report shall, at a minimum:</p> <p>(1) Name each contractor;</p> <p>(2) State the amount and type of each contract;</p> <p>(3) Describe the supplies, services, maintenance, construction or construction-related services procured or real property leased; and</p> <p>(4) Describe the basis for the award.</p> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
LE § 11-505(f) HB 1251/Ch. 315, 2001 MSAR # 1022	Annual Jan 1	<p>As soon after January 1 of each year as reasonably possible, the State Board [Governor's Workforce Investment Board] shall submit an annual report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly.</p> <p><b>Staffing Statement:</b> For administrative and budgetary purposes, since 2003, the Board has been housed in the Department of Labor, Licensing, and Regulation.</p>
LE § 3-920 SB 305/Ch. 224, 2013 MSAR # 9829	Annual Unspecified	<p>(a) The Commissioner shall prepare an annual report for the Secretary and, in accordance with § 2–1246 of the State Government Article, the General Assembly on the Administration and enforcement of this [Workplace Fraud] subtitle, that shall include:</p> <ol style="list-style-type: none"> <li>(1) the number and nature of complaints received;</li> <li>(2) the number of investigations conducted;</li> <li>(3) the number of citations issued;</li> <li>(4) the number of informal resolutions of the citations;</li> <li>(5) the number of citations appealed to the office of administrative hearings and the outcomes of those hearings;</li> <li>(6) the number of requests for judicial review of final orders and whether the orders were affirmed or overturned; and</li> <li>(7) the number of civil penalties assessed, the total dollar amount of those penalties, and the total dollar amount collected.</li> </ol> <p>(b) the Commissioner’s report shall be a public record.</p>
BR § 11-831 SB 150/Ch. 5, 2007 MSAR # 6526	Annual in annual report	<p>The [Racing] Commission shall include in its annual report to the Legislative Policy Committee of the Maryland General Assembly:</p> <ol style="list-style-type: none"> <li>(1) the effect of satellite simulcast betting on the racing industry in the State;</li> <li>(2) an appraisal of each permit holder, taking into consideration the results of inspections required under this section and any financial information that is submitted to the Commission;</li> <li>(3) if any additional permit has been granted under this section: <ol style="list-style-type: none"> <li>(i) the reasons for granting the permit; and</li> <li>(ii) the anticipated impact of the new facility on existing permit holders and racing licensees; and</li> </ol> </li> <li>(4) if an application for a permit or permit renewal has been denied: <ol style="list-style-type: none"> <li>(i) the reasons for denying the permit or renewal; and</li> <li>(ii) the impact on racing licensees if the Commission denied a permit renewal application.</li> </ol> </li> </ol>

Citation MSAR #	How Often Due	Topic
BR § 11-213(a) HB 836/Ch. 518, 1998 MSAR # 710	Annual Sep 15	<p>(a) On or before September 15 of each year, the [Racing] Commission shall submit a report to the Secretary and the Legislative Policy Committee about the preceding calendar year.</p> <p>(b) Contents.- Each report shall include:</p> <ol style="list-style-type: none"> <li>(1) a statement of receipts and disbursements of the Commission;</li> <li>(2) a summary of major events that occurred the preceding year that affected horse racing in the State, including any significant changes at tracks in the region as well as a discussion of legislative initiatives in the State;</li> <li>(3) a 5-year assessment of each track regarding: <ol style="list-style-type: none"> <li>(i) attendance;</li> <li>(ii) purse distributions;</li> <li>(iii) live racing days that are allocated and used;</li> <li>(iv) betting on live racing that is held at that track broken down by the following categories: <ol style="list-style-type: none"> <li>1. betting conducted at the live track;</li> <li>2. betting conducted at other Maryland tracks;</li> <li>3. betting conducted at satellite simulcast facilities in the State; and</li> <li>4. betting conducted through out-of-state satellite simulcasting;</li> </ol> </li> </ol> </li> <li>(v) betting that is conducted at the live track on races simulcast from other tracks in the State; and</li> <li>(vi) betting that is conducted at the live track on races simulcast from out-of-state tracks;</li> <li>(4) information on all simulcast betting at satellite simulcast facilities in the State, including information on how much is wagered on in-state races and how much is bet on out-of-state races;</li> <li>(5) information on all simulcast betting that is conducted out-of-state on races being run live in this State;</li> <li>(6) to the extent available, information on the breeding industry in the State, including: <ol style="list-style-type: none"> <li>(i) the number of breeders in the State;</li> <li>(ii) the number of foals registered in the State;</li> <li>(iii) the average sales prices of foals; and</li> <li>(iv) any other information pertaining to the regional and national ranking of the State for breeding;</li> </ol> </li> <li>(7) all other information that is currently provided by the Commission in its annual report;</li> <li>(8) additional information on satellite simulcast facilities, as required under § 11-831 of this title; and</li> <li>(9) any other information that is useful in explaining the financial viability of horse racing in the State and any recommendations to improve the industry.</li> </ol>
BOP § 12-205(c)(4) MSAR # 173	Annual Jul 1	On or before July 1 of each year and subject to § 2-1246 of the State Government Article, the Board [of Plumbing] shall submit to the General Assembly a written report on the implementation of this subsection, including the results of the review conducted under this subsection.

Citation MSAR #	How Often Due	Topic
LE § 11-505.1(b) HB 757/Ch. 359, 2011 MSAR # 8768	Annual Jun 1	<p>(a) In general.-</p> <p>(1) The Governor's Workforce Investment Board shall establish an advisory committee to:</p> <ul style="list-style-type: none"> <li>(i) identify the workforce needs and the education and training requirements of employment fields with available or growing opportunities;</li> <li>(ii) identify the workforce and education and training needs of regions of the State that have high levels of unemployment;</li> <li>(iii) examine the use of individual educational training accounts by other states that assist state residents in paying for education and training programs;</li> <li>(iv) make recommendations regarding an individual educational training account pilot program; and</li> <li>(v) recommend a pathways for academic career and employment program to provide grants to community colleges for the development of projects in coordination with:               <ul style="list-style-type: none"> <li>1. institutions of postsecondary education located in the State;</li> <li>2. the Department of Labor, Licensing, and Regulation;</li> <li>3. the Department of Business and Economic Development; and</li> <li>4. the Governor's Workforce Investment Board.</li> </ul> </li> </ul> <p>(2) The advisory committee shall include representatives from:</p> <ul style="list-style-type: none"> <li>(i) the Governor's Workforce Investment Board;</li> <li>(ii) institutions of postsecondary education located in the State, including community colleges and private career schools;</li> <li>(iii) the Department of Labor, Licensing, and Regulation;</li> <li>(iv) the Department of Business and Economic Development;</li> <li>(v) businesses and industries located in the State, including at least one representative from the biotechnology industry; and</li> <li>(vi) labor organizations located in the State.</li> </ul> <p>(3) The Governor's Workforce Investment Board shall provide staff for the advisory committee. On or before June 1 of each year, the Governor's Workforce Investment Board shall submit a report on its findings and recommendations to the Governor and, in accordance with § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee and the House Committee on Ways and Means on the implementation of this subtitle.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>LE § 11-709(a) SB 278/Ch. 1, 2013 HB 227/Ch. 2, 2013 MSAR # 9663</p>	<p>Annual Dec 31</p>	<p>On or before December 31 of each year, the Department [of Labor, Licensing &amp; Regulation] shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, to the Senate Finance Committee and the House Economic Matters Committee on the Maryland Earn Program.</p> <p>(b) the report required under subsection (a) of this section shall include:</p> <p>(1) an identification of training needs statewide, including industries in urgent need of qualified workers;</p> <p>(2) information on measures being used to track the success and accountability of the Maryland Earn Program, including use of the statestat accountability process under § 3–1003(b) of the State Finance and Procurement Article;</p> <p>(3)(i) a description of each strategic industry partnership receiving grant funding and the status of the partnership; and</p> <p>(ii) the jurisdiction of the state in which each strategic industry partnership is located;</p> <p>(4) the number of individuals:</p> <p>(i) by sex, race, national origin, income, county of residence, and educational attainment, participating in each component of the Maryland Earn Program; and</p> <p>(ii) participating in the Maryland Earn Program who, as a result of the program, have obtained:</p> <ol style="list-style-type: none"> <li>1. a credential or an identifiable skill;</li> <li>2. a new employment position;</li> <li>3. a title promotion; or</li> <li>4. a wage promotion promotion; and</li> </ol> <p>(5) an assessment of whether and to what extent the approved strategic industry partnerships utilized existing data concerning:</p> <p>(i) training needs in the state identified in previous studies; and</p> <p>(ii) applicable skills needs identified in existing workforce studies, plans, or research.</p>
<p>LE § 8-422(g) SB 585/Ch. 527, 2006 MSAR # 5736</p>	<p>Annual Dec 31</p>	<p>(1) beginning December 31, 2007, and each year thereafter, the Secretary [of the Department of Labor Licensing and Regulation] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the Senate Budget and Taxation Committee, the Senate Finance Committee, the House Appropriations Committee, and the House Economic Matters Committee.</p> <p>(2) the report shall include:</p> <p>(i) the financial status of the Special Administrative Expense Fund and a summary of its activity for the preceding fiscal year; and</p> <p>(ii) a description of all projects receiving moneys from the Special Administrative Expense Fund in the preceding fiscal year.</p>

Citation MSAR #	How Often Due	Topic
ED § 24-705(a) SB 275/Ch. 190, 2010 MSAR # 8274	Annual Dec 15	<p>(a) the [Maryland Longitudinal Data System Center] Governing Board shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(b) the report shall include:</p> <ul style="list-style-type: none"> <li>(1) an update on the implementation of the Maryland longitudinal data system and the center’s activities;</li> <li>(2) a list of all studies performed by the center during the reporting period;</li> <li>(3) a list of currently warehoused data that is determined to be no longer necessary to carry out the mission of the center;</li> <li>(4) any proposed or planned expansion of data maintained in the database; and</li> <li>(5) any other recommendations made by the Governing Board.</li> </ul> <p><b>Staffing Statement:</b> (a) Established.- The State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary’s College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>
ED § 24-801(l) SB 286/Ch. 191, 2010 MSAR # 8399	Annual Dec 15	<p>(1) the [Governor's P-20 Leadership] Council shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(2) the report shall set forth any recommendations from the Council and summarize the Council’s activities during the preceding year.</p> <p><b>Staffing Statement:</b> (g)(1) there is an Executive Committee of the [Governor's P-20 Leadership] Council that shall Direct the Council in its work.</p> <p>(2) the Executive Committee shall include the following members:</p> <ul style="list-style-type: none"> <li>(iii) the Secretary of Labor, Licensing, and Regulation;</li> <li>(iv) the Secretary of Business and Economic Development;</li> <li>(v) the Chancellor of the University System of Maryland; and</li> <li>(vi) the State Superintendent of Schools</li> </ul> <p>...</p> <p>(j) members of the Executive Committee shall provide the primary staff support necessary for the Council.</p>
LE § 8-311 MSAR # 824	Annual Jan 1	<p>(a) Required.- On or before January 1 of each year, the Secretary [of Labor, Licensing, and Regulation] shall submit to the Governor an annual report on the administration and operation of this title [Unemployment Insurance] during the previous fiscal year.</p> <p>(b) Contents.- The annual report shall include:</p> <ul style="list-style-type: none"> <li>(1) a balance sheet for the Unemployment Insurance Fund;</li> <li>(2) a table that shows the amount of any benefit that was ineffectively charged or not charged to the experience rating record of an employer;</li> <li>(3) the reason for not charging the amount of any benefit to the experience rating record of an employer;</li> <li>(4) by category of disqualification, the amount of any benefit that was paid after a disqualification under Subtitle 10 of this title; and</li> <li>(5) any recommendation for an amendment to this title that the Secretary considers proper.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
BR § 5-204(k) SB 741/Ch. 348, 2007 MSAR # 6395	Other Unspecified	(k) In conjunction with the State Board of Morticians and the Division of Consumer Protection of the Office of the Attorney General, the Director [of the Office of Cemetery Oversight] shall publish a consumer information pamphlet that describes: (1) the rights of consumers in the purchase of funeral and cemetery goods and services; and (2) any other information that the Director considers reasonably necessary to aid consumers.
BOP § 3-208.1(c) MSAR # 6338	Semiannual Unspecified	(c) Newsletter.- (1) The Board [State Board of Architects] shall provide all licensees and code officials with a periodic newsletter not less than semiannually on the activities of the Board. (2) The Board shall publish, on the Department website, the newsletter jointly with the State Board for Professional Engineers, the State Board of Certified Interior Designers, the State Board of Examiners of Landscape Architects, and the State Board for Professional Land Surveyors.
BOP § 15-208.1 MSAR # 6341	Semiannual not less than semiannually	(c) Periodic newsletter.- (1) The Board [State Board for Professional Land Surveyors] shall provide all licensees, certificate holders, and code officials with a periodic newsletter not less than semiannually on the activities of the Board. (2) The Board shall publish, on the Department website, the newsletter jointly with the State Board for Professional Engineers, the State Board of Architects, the State Board of Certified Interior Designers, and the State Board of Examiners of Landscape Architects.
LE § 11-401(8) HB 651/Ch. 316, 2003 MSAR # 1969	Periodically Unspecified	The intent, purposes and objectives of this [Planned Apprenticeship Standards and On-the-Job Training Activities] subtitle are to: (1) encourage the development of an apprenticeship and training system through the voluntary cooperation of management, labor, and interested State agencies in cooperation with other states and the federal government; (2) provide for the establishment and furtherance of standards of apprenticeship and training to safeguard the welfare of apprentices and trainees; (3) contribute to a healthy economy by aiding in the development and maintenance of a skilled labor force sufficient in numbers and quality to meet the expanding needs of Maryland industry and to attract new industry; (4) open to young people the opportunity to obtain training in skilled trades and other on-the-job occupations which will equip them for profitable employment and citizenship; (5) establish an apprenticeship and training council and authorize the appointment of a Director; (6) set up a program of planned apprenticeship under registered agreements, meeting standards established by the Bureau of Apprenticeship and Training, U.S. Department of Labor; (7) promote employment opportunities for young people under conditions providing adequate training and reasonable earnings; and (8) subject to § 2-1246 of the State Government Article, provide for periodic reports to the Governor, the General Assembly, and the public regarding the status of apprenticeship training in this State.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
BR § 5-204(1)(1) HB 394/Ch. 368, 2012 MSAR # 9251	Periodically Dec 1, 2008, and every 5 years	Beginning with a report due on December 1, 2008, the Director [of the Office of Cemetery Oversight] shall conduct an inventory of all known burial sites in the State and shall update the inventory and report every 5 years to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the number of for-profit cemeteries, nonreligious-nonprofit cemeteries, bona fide religious-nonprofit cemeteries, veterans' cemeteries, and local government-owned cemeteries. (2) beginning December 1, 2008, the Director shall annually assess the rate of compliance with the registration, permit, and reporting requirements of this title by comparing the lists required under subsection (i)(1)(ii) and (iii) of this section with the most recent inventory of all known burial sites conducted under paragraph (1) of this subsection.
BOP § 8-206.1 MSAR # 6339	Semiannual	(c) Newsletter.- (1) The Board shall provide all certificate holders and code officials with a periodic newsletter not less than semiannually on the activities of the Board. (2) The Board shall publish, on the Department website, the newsletter jointly with the State Board for Professional Engineers, the State Board of Architects, the State Board of Examiners of Landscape Architects, and the State Board for Professional Land Surveyors.
BOP § 14-208.1 MSAR # 6340	Semiannual	(c) Newsletter.- (1) The Board shall provide all licensees, certificate holders, and code officials with a periodic newsletter not less than semiannually on the activities of the Board. (2) The Board shall publish, on the Department website, the newsletter jointly with the State Board of Architects, the State Board of Examiners of Landscape Architects, the State Board of Certified Interior Designers, and the State Board for Professional Land Surveyors.
HB 416/Ch. 74(2), 2008 MSAR # 7236	Trigger Report shall submit any agreement reached with the federal government	That the Department of Labor, Licensing, and Regulation shall submit any agreement reached with the federal government pursuant to this [Unemployment Insurance - State Collection of the Federal Unemployment Insurance Tax] Act to the Joint Committee on Unemployment Insurance Oversight for review.
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.

Citation MSAR #	How Often Due	Topic
HB 1228/Ch. 170(5), 2011 MSAR # 8963	Trigger Report week ending 4 weeks prior to the last week of unemployment for which 100% federal sharing is available for any claim	<p>That the Secretary of Labor, Licensing, and Regulation shall notify the Department of Legislative Services when the condition for the termination of this [Unemployment Insurance - Federal Extended Benefits for the Long-Term Unemployed] Act, as specified in Section 6 of this Act, is met.</p> <p>SECTION 6. AND BE IT FURTHER ENACTED, That this Act shall take effect October 1, 2011, and shall remain effective until the week ending 4 weeks prior to the last week of unemployment for which 100% federal sharing is available for any claim under Section 2005(a) of the American Recovery and Reinvestment Act or any subsequently enacted federal law, whichever is later, and thereafter shall be abrogated with no further action required by the General Assembly and be of no further force and effect.</p>
LE § 5-308.1(b) SB 74/Ch. 25, 2004 MSAR # 2350	Trigger Report within 30 days of the issuance of modifications	<p>The Commissioner [of Labor and Industry] shall submit notice regarding any modifications made to, or directives issued interpreting, the federal Bloodborne Pathogen Standard after November 5, 1999 and, subject to § 2-1246 of the State Government Article, make recommendations for any legislative changes to the House Health and Government Operations Committee, the Senate Education, Health, and Environmental Affairs Committee, and the General Assembly within 30 days of the issuance of modifications to the Bloodborne Pathogen Standard.</p>
SB 275/Ch. 190(2), 2010 MSAR # 8450	Trigger Report before the incorporation of any individual data in the Maryland Longitudinal Data System	<p>That before the incorporation of any individual data in the Maryland Longitudinal Data System, the Governing Board of the Maryland Longitudinal Data Center shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on:</p> <ol style="list-style-type: none"> <li>(1) the inventory of individual student data proposed to be maintained in the system;</li> <li>(2) the policies of the Center to comply with the federal Family Educational Rights and Privacy Act, and other privacy measures required by law or the Governing Board; and</li> <li>(3) a data security and safeguarding plan for the Center.</li> </ol> <p><b>Staffing Statement:</b> 24-702(a) the State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary's College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>
BOP § 21-205(b)(7) SB 817/Ch. 623, 2008 MSAR # 7048	Unspecified Unspecified	<p>(b) In addition to any duties set forth elsewhere, the Board [of Individual Tax Preparers] shall:</p> <ol style="list-style-type: none"> <li>(1) adopt rules of professional conduct as appropriate to establish a high standard of integrity and dignity for the practice of individual tax preparation;</li> <li>(2) select and administer examinations;</li> <li>(3) establish fees;</li> <li>(4) maintain a list of all authorized individual tax preparers registered by the Board;</li> <li>(5) maintain a record of its proceedings;</li> <li>(6) maintain records of all complaints regarding individual tax preparers in the State; and</li> <li>(7) report to the General Assembly, in accordance with § 2-1246 of the State Government Article.</li> </ol> <p><b>Staffing Statement:</b> BOR § 21-201. There is a State Board of Individual Tax Preparers in the Department [of Labor, Licensing and Regulation].</p>

Citation MSAR #	How Often Due	Topic
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SF § 7-404(g) MSAR # 8284	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department [Department of Labor, Licensing &amp; Regulation] or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
BR § 8-403(a)(3) HB 362/Ch. 333, 2011 MSAR # 8572	Trigger Report within 30 days of projecting that the fund balance will be less than \$250,000	(a) The [Maryland Home Improvement] Commission shall: ... (3) Submit a report detailing actions being taken to restore the balance of the [Home Improvement Guaranty] Fund to a sustainable level to the Senate Education, Health, and Environmental Affairs Committee and the House Economic Matters Committee within 30 days of projecting that the fund balance will be less than \$250,000.

### Legal Services Corporation, Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HU § 11-207 SB 6/Ch. 3, 2007 MSAR # 6070	Annual Unspecified	(a) Required. (1) the [Maryland Legal Services] Corporation shall publish an annual report. (2) the Corporation shall submit the annual report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly. (b) Contents of report. The report shall include a description of services provided.
HU § 11-407(c) SB 6/Ch. 3(2), 2007 MSAR # 6069	Annual unspecified	(c) Report. The report of the annual audit shall: (1) be submitted to the Governor, the Department of Budget and Management and, subject to § 2-1246 of the State Government Article, the General Assembly; and (2) be available for public inspection during business hours at the principal office of the corporation.

### Legislative Information Technology and Open Government, Joint Committee on

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-10A-14(f)(1) SB 172/Ch. 464, 2014 MSAR # 10132	Annual Dec 1	(1) subject to § 2-1246 of this title, the [Joint] Committee [on Legislative Information Technology and Open Government] shall submit a report to the Legislative Policy Committee on or before December 1 each year. (2) the report shall include: (i) a description of the work of the Committee; and (ii) any recommendations of the Committee.

## Legislative Policy Committee

Citation MSAR #	How Often Due	Topic
SG § 2-409(b)(3) MSAR # 763	Annual Before that session of the General Assembly	<p>(a) Subject to § 2-1246 of this title, the [Legislative Policy] Committee shall submit to the General Assembly periodic reports to keep the members of the General Assembly fully informed about matters that come before the Committee.</p> <p>(b)(1) The Committee shall compile the bills, joint resolutions, and other recommendations that are submitted to it by its special committees and by the committees of the General Assembly and are intended for submission to the General Assembly at its next session.</p> <p>(2) Before that session of the General Assembly, the Committee shall prepare a report that includes those bills, resolutions, and recommendations and the reports that relate to them.</p> <p>(3) The Committee shall:</p> <ul style="list-style-type: none"> <li>(i) subject to § 2-1246 of this title, submit this report to the General Assembly; and</li> <li>(ii) send this report to each other elected State officer and to the State Law Library.</li> </ul>
SG § 2-409(a) MSAR # 978	Periodically Unspecified	(a) Subject to § 2-1246 of this title, the Committee shall submit to the General Assembly periodic reports to keep the members of the General Assembly fully informed about matters that come before the Committee.

## Legislative Services, Department of

Citation MSAR #	How Often Due	Topic
LG § 16-307(a) HB 472/Ch. 119, 2013 MSAR # 9873	Annual each year	<p>Review and Report by Legislative Auditor.</p> <p>(a) In General.</p> <p>(1) each year the Legislative Auditor shall:</p> <ul style="list-style-type: none"> <li>(i) review the audit reports required under § 16–306 of this subtitle; and</li> <li>(ii) make a full and detailed written report to the Comptroller and, in accordance with § 2–1246 of the State Government Article, the Executive Director of the Department of Legislative Services on the result of the audit of the financial records of each county, municipality, and special taxing district created by the State.</li> </ul> <p>(2) the report may include recommendations that the Legislative Auditor considers advisable relating to:</p> <ul style="list-style-type: none"> <li>(i) methods of bookkeeping;</li> <li>(ii) changes in the uniform system of financial reporting; and</li> <li>(iii) changes in the reports of the counties, municipalities, and special taxing districts.</li> </ul>
LG § 16-307(c) HB 472/Ch. 119, 2013 MSAR # 9874	Annual each year	<p>(c) Duty to Report Violations.</p> <p>The Legislative Auditor shall report any violation of this subtitle by a county, municipality, or special taxing district created by the state to the comptroller and, in accordance with § 2–1246 of the State Government Article, to the Executive Director of the Department of Legislative Services.</p>
SG § 2-1245 MSAR # 634	Annual Unspecified	<p>The Department shall:</p> <ul style="list-style-type: none"> <li>(1) keep a current list of the public local laws of the State;</li> <li>(2) keep the list accessible to the members of the General Assembly at all times; and</li> <li>(3) subject to § 2-1246 of this subtitle, annually submit the list to the General Assembly.</li> </ul>

Citation MSAR #	How Often Due	Topic
COMAR 29.05.01.16F MSAR # 8966	Annual Apr 1	F. The Office of Legislative Audits shall compile and evaluate the information provided to it in order to submit a summary report to the Governor and to the General Assembly in accordance with State Government Article, 2-1246, Annotated Code of Maryland.
SG § 2-1237(a)(7) MSAR # 644	Annual Unspecified	In addition to any duties set forth elsewhere, the Office [of Policy Analysis] shall: ...  (7) report, subject to § 2-1246 of this subtitle, on the public debt of the State, including the effect of an additional debt authorization or issue on State finances.
SG § 2-1237(a)(8) MSAR # 481	Annual after each session	(a) In general.- In addition to any duties set forth elsewhere, the Office [of Policy Analysis] shall: ... (8) after each session of the General Assembly, summarize the effect of the legislative program on the financial condition of the State.
SG § 3-406 MSAR # 1188	Annual	(b) Publication by Executive Director of Department of Legislative Services generally.- (1) The Executive Director of the Department of Legislative Services shall publish all other executive orders and all proclamations that are required to be published.
SG § 2-1248 MSAR # 642	Annual Unspecified	The Department shall: (1) annually make: (i) a list that includes the name, position, term of office, and salary of each civil officer whom the Governor appointed during the preceding calendar year; and (ii) a list that includes the name, position, term of office, and salary of each civil officer whose term expires during the current calendar year; (2)(i) send a copy of each list to each member of the General Assembly; and (ii) make the lists available to any person who requests them; and (3) include on the lists only civil officers whom the Governor appoints, subject to the approval of the Senate or the House of Delegates.
SG § 2-10A-06(l) SB 413/Ch. 63, 2009 HB 244/Ch. 64, 2009 MSAR # 7468	Annual Dec 1	(l) Annual report.- (1) Subject to § 2-1246 of this title, the [Joint] Committee [on Children, Youth, and Families] shall submit an annual report to the General Assembly on or before December 1 of each year. (2) The report shall include: (i) a description of the work of the Committee; and (ii) any recommendations of the Committee.  <b>Staffing Statement:</b> DLS shall Provide Staff for Committee
SG § 2-10A-02(g) MSAR # 977	Annual Jan 1	The [Joint] Committee [on Health Care Delivery & Finance] shall submit an annual report to the General Assembly on or before January 1 of each year.  <b>Staffing Statement:</b> (e) The Department of Legislative Services shall provide staff assistance to the Committee.
SG § 2-10A-14(i)(1) SB 644/Ch. 508, 2011 HB 766/Ch. 509, 2011 MSAR # 8700	Annual Dec 1	(1) subject to § 2-1246 of this title, the Committee [on Transparency and Open Government] shall submit a report to the General Assembly on or before December 1 each year. (2) the report shall include: (i) a description of the work of the Committee; and (ii) any recommendations of the Committee.

Citation MSAR #	How Often Due	Topic
SG § 2-10A-14(f)(1) SB 172/Ch. 464, 2014 MSAR # 10132	Annual Dec 1	(1) subject to § 2-1246 of this title, the [Joint] Committee [on Legislative Information Technology and Open Government] shall submit a report to the Legislative Policy Committee on or before December 1 each year. (2) the report shall include: (i) a description of the work of the Committee; and (ii) any recommendations of the Committee.
SG § 8-410 MSAR # 657	Annual Jan 20	On or before the 20th day of the regular session of the General Assembly in the year of the evaluation date of a governmental activity or unit, the evaluation committee for the governmental activity or unit shall submit a report to the General Assembly. (b) Contents.- (1) The report shall recommend: (i) as to a governmental activity or unit designated for evaluation under § 8-403 of this subtitle, whether the governmental activity or unit should be reestablished, with or without changes, or allowed to terminate; or (ii) as to a governmental activity or unit designated for evaluation under § 8-404 of this subtitle, whether the statute for the governmental activity or unit should be repealed or changed. (2) The report shall be accompanied by each bill that is needed to accomplish the recommendations in the report.
SG § 2-1008 MSAR # 646	Annual Jun 1	On or before June 1 of each year, the Department of Legislative Services shall report, subject to § 2-1246 of this article, to the Legislative Policy Committee the extent to which the State budget as enacted by the General Assembly conformed to the recommendations of the Spending Affordability Committee.
SG § 2-1237(a)(15) MSAR # 645	Annual unspecified	In addition to any duties set forth elsewhere, the Office [of Policy Analysis] shall:  (15) subject to § 2-1246 of this subtitle, publish an annual report on the revenues and expenditures of each county, municipal corporation, and special taxing district created by law; and (16) carry out any other functions related to budget and fiscal affairs required by the Executive Director.
LG § 16-104 HB 472/Ch. 119, 2013 MSAR # 9870	Annual On or before April 30 of each year	(a) Report Required. On or before April 30 of each year, the Department of Legislative Services shall report on the status of any pension system of each county, municipality, and special taxing district for the previous fiscal year. (b) Basis for Report. The report shall be based on information: (1) submitted by the county, municipality, or special taxing district under § 16-103 of this subtitle; or (2) provided by the State Retirement Agency.
HJR 35/JR 31 & SJR 35/JR 47, 1978 HJR 35/JR 31 & SJR 35/JR 47, 1978 MSAR # 637	Annual at the close of each fiscal year	That the State Department of Fiscal Services [now the Department of Legislative Services] is Directed to conduct an annual review on the progress of counties in establishing tax differentials and to report their finding at the close of each fiscal year to the Legislative Policy Committee.
ED § 16-315(h) MSAR # 679	Annual unspecified	Each year the Legislative Auditor shall submit a report to the [Maryland Higher Education] Commission and, subject to § 2-1246 of the State Government Article, the Joint Audit Committee and the Executive Director of the Department of Legislative Services, on the results of the annual and special community college audits.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-10A-03(g) SB 1/Ch. 5, 2011 MSAR # 8717	Annual Dec 31	The [Workers' Compensation Benefit and Insurance Oversight] Committee shall report to the Governor and the Legislative Policy Committee on December 31 of each year.
PS § 2-514(b) HB 292/Ch. 431, 2013 MSAR # 9604	Biennial after Apr 1 of every even- numbered year	(b)(1) the Governor's Office of Crime Control and Prevention shall compile the information reported by the local law enforcement units and the Department under subsection (a) of this section and submit the information to the Office of Legislative Audits. (2) the Office of Legislative Audits shall evaluate the information received under paragraph (1) of this subsection and submit an annual summary report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.
SG § 15-708(c) MSAR # 7771	Ongoing publish once a week	(c)(1) Based on information contained in a legislative unit registration report filed under subsection (a) of this section, the Department of Legislative Services shall publish once a week a list containing the date and location of each upcoming meal or reception and the identity of the legislative unit invited. (2)(i) The Department of Legislative Services shall allow public inspection of any legislative unit registration report required under this section during regular business hours. (ii) Within 3 business days of receipt of a legislative unit registration report required under this section, the Department of Legislative Services shall forward the original registration report to the State Ethics Commission. (iii) The Department of Legislative Services shall maintain a photocopy or electronic copy of each registration report required under this section.
SPP § 21-125.1(c) SB 480/Ch. 408, 2008 HB 554/Ch. 409, 2008 MSAR # 7248	Other Sep 1, 2008, every 5 years	(a) beginning on or before September 1, 2008, and every 5 years thereafter, the Joint Committee on Pensions shall commission an actuarial consulting firm to conduct a study of the several systems in addition to the actuarial investigation and valuation performed by the actuary under § 21-125 of this subtitle and a comparison of the several systems with other similarly situated public pension plans. (b) the actuarial consulting firm shall consider the following issues with regard to the several systems and other similarly situated public pension plans: (1) the funding status of the State retirement and pension system, including its current unfunded accrued liability; (2) the composition of the several systems, including: (i) the number of active members, retirees, disability retirees, and beneficiaries of all retirees; (ii) the average annual salaries of the active members in the various plans in the State Retirement and Pension System; (iii) the average annual benefits of the retirees and beneficiaries of the State Retirement and Pension System; and (iv) the average age, life expectancy, and years of service of active members retiring from the various plans in the State Retirement and Pension System; and (3) the benefit levels provided by the various State systems, including a comparison of member contribution rates and the accrual rates. (c) the findings of the actuarial consulting firm shall be submitted to the Joint Committee on Pensions on or before December 31, of the year of study, in accordance with § 2-1246 of the State Government Article.
SG § 2-1238(10) MSAR # 7438	Other have	(10) have a style manual for statutory law; (11) include in the style manual a drafting rule that requires, to the extent practicable, the use of words that are neutral as to gender except for a subject matter that specifically applies only to one gender and except for a name or organizational title

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
CONST III 15(3) MSAR # 1499	Other every 4 years	<p>Within 15 days after the beginning of the regular session of the General Assembly in 1974 and within 15 days after the beginning of the regular session in each fourth year thereafter, the Commission by formal resolution shall submit its determinations for compensation and allowances to the General Assembly. The General Assembly may reduce or reject, but shall not increase any item in the resolution. The resolution, with any reductions that shall have been concurred in by joint resolution of the General Assembly, shall take effect and have the force of law as of the beginning of the term of office of the next General Assembly. Rates of compensation and pensions shall be uniform for all members of the General Assembly, except that the officers of the Senate and the House of Delegates may receive higher compensation as determined by the General Assembly Compensation Commission. The provisions of the Compensation Commission resolution shall continue in force until superseded by any succeeding resolution.</p>
SG § 8-403 HB 1348/Ch. 680, 2013 MSAR # 9699	Periodically Dec 15	<p>(a) On or before December 15 of the evaluation year specified, the Department shall:</p> <ul style="list-style-type: none"> <li>(1) conduct a preliminary evaluation of each governmental activity or unit to be evaluated under this section; and</li> <li>(2) prepare a report on each preliminary evaluation conducted.</li> </ul> <p>(b) each of the following governmental activities or units and the statutes and regulations that relate to the governmental activities or units are subject to preliminary evaluation in the evaluation year specified: ...</p> <p>(c) a report on a preliminary evaluation shall:</p> <ul style="list-style-type: none"> <li>(1) include a summary of: <ul style="list-style-type: none"> <li>(i) significant legislative and regulatory changes since the last evaluation;</li> <li>(ii) licensing and enforcement activities since the last evaluation;</li> <li>(iii) registered complaints, complaint outcomes, and disciplinary activities since the last evaluation; and</li> <li>(iv) revenues and expenditures for the most recent 6–year period, including indirect costs; and</li> </ul> </li> <li>(2) recommend whether a full evaluation should be undertaken by the Department.</li> </ul> <p>(d) the Department shall consider recommending a full evaluation of a governmental activity or unit if problems are identified regarding:</p> <ul style="list-style-type: none"> <li>(1) implementation of the governmental activity or unit’s mandate or statutory requirements;</li> <li>(2) management or disposition of licensing, enforcement, complaint, or disciplinary activities;</li> <li>(3) finances or resources; or</li> <li>(4) other issues as identified by the General Assembly or the Department.</li> </ul> <p>(e) on completion, the Department shall submit each report on a preliminary evaluation to the Legislative Policy Committee.</p>

Citation MSAR #	How Often Due	Topic
SG § 2-1220 MSAR # 5616	Periodically At least once every 3 years	<p>(a) State units.-</p> <p>(1) In this subsection, "unit" includes each State department, agency, unit, and program, including each clerk of court and each register of wills.</p> <p>(2)(i) At least once every 3 years, the Office of Legislative Audits shall conduct a fiscal/compliance audit of each unit of the State Government, except for units in the Legislative Branch.</p> <p>(ii) In determining the audit schedule for a unit, the Office of Legislative Audits shall take into consideration:</p> <ol style="list-style-type: none"> <li>1. the materiality and risk of the unit's fiscal activities with respect to the State's fiscal activities;</li> <li>2. the complexity of the unit's fiscal structure; and</li> <li>3. the nature and extent of audit findings in the unit's prior audit reports.</li> </ol> <p>(iii) Each agency or program may be audited separately or as part of a larger organizational unit of State Government.</p> <p>(iv) 1. The Office of Legislative Audits has the authority to conduct a separate investigation of an act or allegation of fraud, waste, or abuse in the obligation, expenditure, receipt, or use of State funds.</p> <p>2. The Legislative Auditor shall determine whether an investigation shall be conducted in conjunction with an audit undertaken in accordance with this paragraph or separately.</p> <p>(3) If, on request of the Comptroller, the Joint Audit Committee so directs, the Office of Legislative Audits shall audit or review a claim that has been presented to the Comptroller for payment of an expenditure or disbursement and that is alleged to have been made by or for an officer or unit of the State government.</p> <p>(4) The Office of Legislative Audits shall conduct an audit or review to determine the accuracy of information about or procedures of a unit of the State government, as directed by the Joint Audit Committee or the Executive Director.</p> <p>(b) Corporations and associations.- If the General Assembly, by resolution, or the Joint Audit Committee so directs, the Office of Legislative Audits shall conduct an audit or review of a corporation or association to which the General Assembly has appropriated money or that has received funds from an appropriation from the State Treasury.</p> <p>(c) County officers and units.- The Office of Legislative Audits may audit any county officer or unit that collects State taxes.</p> <p>(d) Maryland-National Capital Park and Planning Commission.- The Office of Legislative Audits shall audit the expenditures or tax revenues of the Maryland-National Capital Park and Planning Commission relating to Prince George's County, by request of:</p> <ol style="list-style-type: none"> <li>(1) the Joint Audit Committee of the General Assembly;</li> <li>(2) the Prince George's County Executive; or</li> <li>(3) the Prince George's County Council.</li> </ol> <p>(e) Taxing districts; community colleges; boards of education; library boards.-</p> <p>(1) The Office of Legislative Audits shall review any audit report prepared under the authority of:</p> <ol style="list-style-type: none"> <li>(i) Article 19, § 40 of the Code, with respect to a county, municipal corporation, or taxing district; or</li> <li>(ii) § 16-315 of the Education Article, with respect to a community college.</li> </ol> <p>(2) The results of any review made by the Office of Legislative Audits under paragraph (1) of this subsection shall be reported as provided in § 2-1224 of this subtitle.</p>
PU § 7-512.1(c)(4) HB 101/Ch. 487, 2009 MSAR # 7900	Periodically at least once every 3 years	The Office of Legislative Audits shall conduct an audit of the electric universal service program at least once every 3 years and shall report the results of the audit in accordance with § 2- 1224 of the State Government Article.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 8-407 HB 1348/Ch. 680, 2013 MSAR # 9798	Periodically on or before the 20th day of the regular session of the General assembly in the year after a full evaluation of a governmental activity or unit has been completed	(a) Subject to § 2–1246 of this Article, on or before the 20th day of the regular session of the General assembly in the year after a full evaluation of a governmental activity or unit has been completed, the Committees of jurisdiction for the governmental activity or unit shall submit a report to the General Assembly. (b)(1) the report shall recommend whether a governmental activity or unit that has undergone a full evaluation should be reestablished, with or without changes, or allowed to terminate. (2) The report shall be accompanied by each bill that is needed to accomplish the recommendations in the report.
SG § 2-1246(e) MSAR # 757	Periodically Unspecified	(e) The Department shall: (1) keep a list of the publications of the officials and units; (2) periodically send the list to each member of the General Assembly; and (3) on request of a member of the General Assembly, obtain a publication of an official or unit for the member. (f) The Library of the Department shall: (1) catalog and preserve the publications that officials and units submit as required by law; and (2) collect, catalog, and preserve any other publication that the Department considers necessary or that the Department is directed by the President or the Speaker to collect, catalog, and preserve.
TG § 1-309(a) SB 739/Ch. 568, 2012 HB 764/Ch. 569, 2012 MSAR # 9127	Trigger Report on or before the 20th day of the regular session of the General Assembly in the year of the evaluation date of a tax credit	(a) Subject to § 2–1246 of the State Government Article, on or before the 20th day of the regular session of the General Assembly in the year of the evaluation date of a tax credit, the Evaluation Committee for the tax credit shall submit a report to the General Assembly. (b)(1) The report required under subsection (a) of this section shall recommend whether the tax credit should be continued, with or without changes, or terminated. (2) the report shall be accompanied by any legislation that is needed to accomplish the recommendations in the report.
HB 1101/Ch. 445(2), 2012 MSAR # 9210	Trigger Report If adequate funding is not available to pay for the study	(1) The Department of Legislative Services, in consultation with and as agreed by the affected stakeholders, shall contract with a medical expert affiliated with an academic research institution or organization to conduct a study of all types of cancers that firefighters, firefighting instructors, members of the Office of the State Fire Marshal, rescue squad members, and advanced life support unit members, as specified under the workers’ compensation cancer presumption law, may contract in the line of duty, as compared to the general population. (2) The purpose of the study is to provide guidance to the General Assembly as to the types of cancers firefighters and others are likely to contract in the line of duty in order for the General Assembly to determine which types of cancers should be included in the workers’ compensation cancer presumption law. (3)(i) Funding, if any, that may be needed to pay for the study shall be from sources other than the Department. (ii) If adequate funding is not available to pay for the study, the Department shall notify the Governor, the affected stakeholders, and, in accordance with § 2–1246 of the State Government Article, the Senate Finance Committee and the House Economic Matters Committee, that the Department is unable to contract with a medical expert affiliated with an academic research institution or organization to conduct the study, and requesting whether additional funding may be secured in order for the Department to proceed with contracting with a medical expert.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
IN § 24-213 SB 545/Ch. 589, 2008 MSAR # 7330	Trigger Report each year in which the Society receives a disbursement from the rate stabilization account	(a) The Legislative Auditor shall conduct a fiscal and compliance audit of the accounts and transactions of the Society for each year in which the Society receives a disbursement from the rate stabilization account under § 19-805 of this article other than a disbursement made under § 19-805(b)(3) of this article. (b) within one year of the date of an audit report required under subsection (a) of this section, the legislative auditor shall conduct a follow-up audit to determine the status of any audit recommendations.
SF § 7-406(d) SB 556/Ch. 558, 2009 HB 1192/Ch. 559, 2009 MSAR # 7693	Trigger Report may conduct an audit or review	The Office of Legislative Audits may conduct an audit or review of a grantee in accordance with §§ 2-1221 through 2-1227 of the State Government Article.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>SG § 2-1224 SB 613/Ch. 263, 2011 MSAR # 8737</p>	<p>Trigger Report on the completion of each audit or review</p>	<p>(a) in this section, “unit” includes the Board of Liquor License Commissioners For Baltimore City.</p> <p>(b) Except with the written approval of the Legislative Auditor, an employee or authorized representative of the Office of Legislative Audits shall submit any report of findings only to the Legislative Auditor.</p> <p>(c)(1) on the completion of each examination, the Legislative Auditor shall submit a full and detailed report to the Joint Audit Committee.</p> <p>(2) A report shall include:</p> <ul style="list-style-type: none"> <li>(i) the findings;</li> <li>(ii) any appropriate recommendations for changes in record keeping or in other conduct of the unit or body that is the subject of the report; and</li> <li>(iii) any response of that unit or body, subject to procedures approved by the Joint Audit Committee.</li> </ul> <p>(d) the Legislative Auditor shall send a copy of the report to:</p> <ul style="list-style-type: none"> <li>(1) the President of the Senate and the Speaker of the House of Delegates;</li> <li>(2) the Chairmen of the Senate Budget and Taxation and House Appropriations Committees;</li> <li>(3) members of the General Assembly, subject to § 2–1246 of this subtitle;</li> <li>(4) the Governor, unless the report is of the Board of Liquor License Commissioners for Baltimore City;</li> <li>(5) the Comptroller;</li> <li>(6) the State Treasurer, unless the report is of the Board of Liquor License Commissioners for Baltimore City;</li> <li>(7) the Attorney General, unless the report is of the Board of Liquor License Commissioners for Baltimore City;</li> <li>(8) the unit or body that is the subject of the report;</li> <li>(9) the Secretary of Budget and Management, unless the report is of the Board of Liquor License Commissioners for Baltimore City;</li> <li>(10) the Executive Director; and</li> <li>(11) any other person whom the Joint Audit Committee specifies.</li> </ul> <p>(e) In addition to the requirements of subsection (d) of this section, each report of:</p> <ul style="list-style-type: none"> <li>(1) a local school system shall be distributed to the chair of the House Ways and Means Committee and the cochairs of the Joint Committee on the Management of Public Funds; and</li> <li>(2) The Board of Liquor License Commissioners For Baltimore City shall be distributed to the chair of the Baltimore City Delegation and the chair of the Baltimore City Senators.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-1224(b) MSAR # 682	Trigger Report On the completion of each audit or review,	<p>(b)(1) On the completion of each audit or review, the Legislative Auditor shall submit a full and detailed report to the Joint Audit Committee.</p> <p>(2) A report shall include:</p> <ul style="list-style-type: none"> <li>(i) the findings;</li> <li>(ii) any appropriate recommendations for changes in record keeping or in other conduct of the unit or body audited or reviewed; and</li> <li>(iii) any response of the unit or body audited or reviewed, subject to procedures approved by the Joint Audit Committee.</li> </ul> <p>(c) Distribution by Legislative Auditor.- The Legislative Auditor shall send a copy of the report to:</p> <ul style="list-style-type: none"> <li>(1) the President of the Senate and the Speaker of the House of Delegates;</li> <li>(2) the Chairmen of the Senate Budget and Taxation and House Appropriations Committees;</li> <li>(3) members of the General Assembly, subject to § 2-1246 of this subtitle;</li> <li>(4) the Governor;</li> <li>(5) the Comptroller;</li> <li>(6) the State Treasurer;</li> <li>(7) the Attorney General;</li> <li>(8) the unit that has been audited or reviewed;</li> <li>(9) the Secretary of Budget and Management;</li> <li>(10) the Executive Director; and</li> <li>(11) any other person whom the Joint Audit Committee specifies</li> </ul>
PS § 8-206(c)(2) HB 1515/Ch. 622, 2006 MSAR # 5944	Trigger Report after Review the documentation submitted	<p>The Legislative Auditor may:</p> <ul style="list-style-type: none"> <li>(1) Review the documentation submitted in accordance with subsection (a) of this section to determine if each grant or loan was spent in accordance with this subtitle and the requests approved by the Board of Public Works; and</li> <li>(2) Report the findings to the Department and, subject to § 2-1246 of the State Government Article, to the Joint Audit Committee of the General Assembly.</li> </ul>

Citation MSAR #	How Often Due	Topic
SG § 2-1224(d) SB 243/Ch. 512, 2006 MSAR # 5988	Trigger Report on the completion of each audit or review	<p>(a) Except with the written approval of the Legislative Auditor, an employee or authorized representative of the Office of Legislative Audits shall submit any report of findings only to the Legislative Auditor.</p> <p>(b)(1) On the completion of each examination, the Legislative Auditor shall submit a full and detailed report to the Joint Audit Committee.</p> <p>(2) A report shall include:</p> <ul style="list-style-type: none"> <li>(i) the findings;</li> <li>(ii) any appropriate recommendations for changes in record keeping or in other conduct of the unit or body that is the subject of the report; and</li> <li>(iii) any response of that unit or body, subject to procedures approved by the Joint Audit Committee.</li> </ul> <p>(c) The Legislative Auditor shall send a copy of the report to:</p> <ul style="list-style-type: none"> <li>(1) the President of the Senate and the Speaker of the House of Delegates;</li> <li>(2) the Chairmen of the Senate Budget and Taxation and House Appropriations Committees;</li> <li>(3) members of the General Assembly, subject to § 2-1246 of this subtitle;</li> <li>(4) the Governor;</li> <li>(5) the Comptroller;</li> <li>(6) the State Treasurer;</li> <li>(7) the Attorney General;</li> <li>(8) the unit or body that is the subject of the report;</li> <li>(9) the Secretary of Budget and Management;</li> <li>(10) the Executive Director; and</li> <li>(11) any other person whom the Joint Audit Committee specifies.</li> </ul> <p>(d) in addition to the requirements of subsection (c) of this section, each report of a local school system shall be distributed to the Chair of the House Ways and Means Committee and the Cochairs of the Joint Committee on the Management of Public Funds.</p>
PS § 8-206(c)(2) HB 1193/Ch. 158, 2011 MSAR # 8629	Trigger Report may, after review the documentation submitted	<p>The Legislative Auditor may:</p> <ul style="list-style-type: none"> <li>(1) Review the documentation submitted in accordance with subsection (a) of this section to determine if each grant or loan was spent in accordance with this subtitle and the requests approved by the Board of Public Works; and</li> <li>(2) Report the findings to the Department and, subject to § 2-1246 of the State Government Article, to the Joint Audit Committee of the General Assembly.</li> </ul>
SG § 15-513 SB 920/Ch. 620, 2012 MSAR # 9214	Unspecified Dec 31, 2012	<p>(d)(1) the Department of Legislative Services shall:</p> <ul style="list-style-type: none"> <li>(i) compile the reports filed under this section;</li> <li>(ii) make the reports available for public inspection as provided in the Public Information Act; and</li> <li>(iii) as to reports filed on or after January 1, 2013, and except as provided in paragraph (2) of this subsection, make the reports freely available to the public on the internet through an online registration program.</li> </ul> <p>(2) the Department of Legislative Services may not post on the internet information related to consideration received that is reported under subsection (b) of this section.</p>
SG § 2-906(b)(2) MSAR # 1927	Unspecified within 15 days after the General Assembly convenes for a regular session	<p>(b) Subject to § 2-1246 of this title, the [Joint] Committee [on Federal Relations] shall submit to the General Assembly:</p> <ul style="list-style-type: none"> <li>(1) an annual report, within 15 days after the General Assembly convenes for a regular session; and</li> <li>(2) any other report that the [Legislative Policy] Committee considers appropriate.</li> </ul>

Citation MSAR #	How Often Due	Topic
SG § 2-1225(a) MSAR # 680	Trigger Report shall report an apparent violation of any law on use of State funds	<p>(a) Violations.-</p> <p>(1) In addition to the report under § 2-1224 of this subtitle, the Legislative Auditor shall report an apparent violation of any law on use of State funds by the unit of the State government or other body that is audited or reviewed.</p> <p>(2) A report under this subsection shall be submitted to:</p> <p>(i) the Joint Audit Committee;</p> <p>(ii) the Executive Director;</p> <p>(iii) the unit or body that is the subject of the report; and</p> <p>(iv) the Office of the Attorney General.</p>
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>

Citation MSAR #	How Often Due	Topic
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	(f) Submission to General Assembly.- (1) This subsection applies only to capital projects that involve construction of permanent or long-time duration. (2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly: (i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and (ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project. (g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as: (1) design/build which involves a single solicitation to design and build the facility; or (2) "fast track" in which design and construction are implemented concurrently.
SB 235/Ch. 446(3), 2012 HB 440/Ch. 447(3), 2012 MSAR # 9297	Trigger Report within 30 days after the Act takes effect	That the Department of Legislative Services shall submit to the Attorney General of the United States written notice of the requirements of this Act within 30 days after the Act takes effect.
TG § 1-307(a)(1) SB 739/Ch. 568, 2012 HB 764/Ch. 569, 2012 MSAR # 9126	Trigger Report Oct 31, of the year before the evaluation date of a tax credit	Subject to § 2-1246 of the State Government Article, on or before October 31 of the year before the evaluation date of a tax credit, the Department of Legislative Services shall submit to the General Assembly an evaluation report on the tax credit.

## Local Government

Citation MSAR #	How Often Due	Topic
TP § 9-255(e) HB 923/Ch. 141, 2012 MSAR # 9057	Annual Jan 1	On or before January 1, of the calendar year following the year in which the neighborhood conservation tax credit is initiated, and each January 1 thereafter, a county or municipal corporation that grants a tax credit under this section shall submit a report, in accordance with § 2-1246 of the State Government Article, to the Senate Budget and Taxation Committee and the House Ways and Means Committee that describes: (1) the tax credit program; (2) the designated neighborhood conservation areas; (3) the number of residential properties within neighborhood conservation areas that qualify for the tax credit under this section; and (4) the economic impact of the tax credits granted under this section on the neighborhood conservation areas.
LG § 5-419 HB 472/Ch. 119, 2013 MSAR # 9855	Annual Unspecified	An Authority shall report annually on the activities of the authority to the municipality where the authority is located and, in accordance with § 2-1246 of the State Government Article, The General Assembly.  <b>Staffing Statement:</b> Defined term: "Authority" LG § 5-401(b) "Authority" means a nonprofit or quasi-governmental entity created by a municipality under § 5-403 of this subtitle.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
PS § 8-105(a)(3) HB 365/Ch. 225, 2014 MSAR # 10147	Annual Dec 31	<p>(1) On or before December 31 of each year, each county shall submit to the Director a report for the preceding fiscal year in the format provided by the Director.</p> <p>(2) The report required under paragraph (1) of this subsection shall include:</p> <ul style="list-style-type: none"> <li>(i) the amount of money distributed to each recipient and the purpose of expenditure of this money categorized as provided in § 8-102(f)(1) of this subtitle;</li> <li>(ii) the amount and disposition of any unencumbered or unexpended money;</li> <li>(iii) the amount of expenditures for fire protection by the county, including the amount of money distributed to volunteer fire, rescue, and ambulance companies from sources other than the fund; and</li> <li>(iv) the nature and estimated dollar amount of any in-kind contributions made by the county to volunteer fire, rescue, and ambulance companies.</li> </ul> <p>(3) Each county shall provide a copy of the report required under paragraph (1) of this subsection, subject to § 2-1246 of the State Government Article, to the Department of Legislative Services.</p>
ED § 5-109(c)(1) SB 894/Ch. 148, 2004 MSAR # 2555	Annual within 3 months after close of fiscal year.	<p>(1) The results of the audit, including the letter of recommendation submitted by the auditor, are a matter of public record.</p> <p>(2) The results shall be reported within 3 months after the close of the fiscal year for the county board on the form and in the manner required by the State Board to:</p> <ul style="list-style-type: none"> <li>(i) The State Superintendent;</li> <li>(ii) The county fiscal authority;</li> <li>(iii) The Joint Audit Committee of the General Assembly;</li> <li>(iv) The Senate Budget and Taxation Committee;</li> <li>(v) The Senate Education, Health, and Environmental Affairs Committee;</li> <li>(vi) The House Appropriations Committee; and</li> <li>(vii) The House Committee on Ways and Means.</li> </ul> <p>(d) In addition to the audit required by this section, the county commissioners or county council may conduct an audit using auditors employed by the county.</p>

Citation MSAR #	How Often Due	Topic
LG § 16-304 SB 83/Ch. 273, 2014 MSAR # 10159	Annual Oct 31	<p>(a) Required.</p> <p>(1) Except as provided in paragraph (2) of this subsection, on or before October 31 after the close of its fiscal year, each county, municipality, and special taxing district shall file with the Department of Legislative Services a financial report for that fiscal year.</p> <p>(2)(i) A county, municipality, or special taxing district with a population of over 400,000 may file its financial report on or before December 31 after the close of its fiscal year.</p> <p>(ii) unless subparagraph (i) of this paragraph applies, Howard County may file its financial report on or before November 30 after the close of its fiscal year.</p> <p>(iii) Calvert County, Caroline County, Frederick County, Queen Anne’s County, St. Mary’s County, Talbot County, and Wicomico County may file the county’s financial report on or before December 31 after the close of the county’s fiscal year.</p> <p>(b) Procedure.</p> <p>The financial report required under subsection (a) of this section shall be:</p> <p>(1) prepared on the form established by the Department of Legislative Services; and</p> <p>(2) verified by the chief executive officer of the county, municipality, or special taxing district.</p> <p>(c) Penalty for noncompliance.</p> <p>If a county, municipality, or special taxing district does not comply with subsection (a) of this section, the Comptroller, on notice from the Executive Director of the Department of Legislative Services, may order the discontinuance of all money, grants, or State aid that the county, municipality, or special taxing district is entitled to receive under State law, including money from:</p> <p>(1) the income tax;</p> <p>(2) the tax on racing;</p> <p>(3) the recordation tax;</p> <p>(4) the admissions and amusement tax; and</p> <p>(5) the license tax.</p>
ED § 5-104(d)(3) SB 848/Ch. 6, 2012 MSAR # 9093	Trigger Report Dec 31, of any year in which a county sets a property tax rate as provided in this subsection	<p>(d)(1) Notwithstanding any provision of a county charter that places a limit on that county’s property tax rate or revenues and subject to paragraph (2) of this subsection, a county governing body may set a property tax rate that is higher than the rate authorized under the county’s charter or collect more property tax revenues than the revenues authorized under the county’s charter for the sole purpose of funding the approved budget of the county board.</p> <p>(2) If the county governing body sets a county property tax rate that is greater than the rate authorized under the county’s charter or collects more property tax revenues than the revenues authorized under the county’s charter, the county:</p> <p>(i) May not reduce funding provided to the county board from any other local revenue source below the funding level in the current county budget; and</p> <p>(ii) Shall appropriate to the county board all property tax revenues exceeding the amount that would have been available if the county charter limitation had applied.</p> <p>(3) On or before December 31 of any year in which a county sets a property tax rate as provided in this subsection, the county shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly, on the property tax rate set, the additional amount of revenues generated, and the appropriation of the additional revenues.</p>

Citation MSAR #	How Often Due	Topic
LG § 16-103(b) HB 472/Ch. 119, 2013 MSAR # 9868	Trigger Report If a political subdivision is authorized to incur debt to be redeemed from a fee, charge, or the proceeds of a tax	(b) Report Required. If a political subdivision is authorized to incur debt to be redeemed from a fee, charge, or the proceeds of a tax, its financial officer shall submit a comprehensive report on the financial condition of the political subdivision as of the end of that fiscal year to the state treasurer and, subject to § 2-1246 of the State Government Article, the Department of Legislative Services in accordance with the timeframes required under § 16-305 of this title for submission of annual financial reports of counties, municipalities, and special taxing districts.

## Local Redevelopment Authority

Citation MSAR #	How Often Due	Topic
EC § 11-324 HB 1050/Ch. 306, 2008 MSAR # 7173	Annual Oct 1	<p>(a) Required. On or before October 1 of each year, the Authority shall submit a report to:</p> <ol style="list-style-type: none"> <li>(1) the Governor;</li> <li>(2) the governing body of each county in which the facility is located;</li> <li>(3) the Department; and</li> <li>(4) in accordance with § 2-1246 of the State Government Article, the General Assembly.</li> </ol> <p>(b) Contents. The report shall include a complete operating and financial statement and a summary of the activities of the Authority during the preceding fiscal year.</p> <p><b>Staffing Statement:</b> Economic Development § 11-303 This subtitle is self-executing and fully authorizes the Secretary [of the Department of Business and Economic Development] to create a local redevelopment authority.</p> <p>§ 11-304. Incorporation. (a) Filing of articles.- The Secretary shall execute and file proposed articles of incorporation of an authority with the State Department of Assessments and Taxation.</p> <p>(b) Required contents.- The proposed articles of incorporation shall state:</p> <ol style="list-style-type: none"> <li>(1) the name of the authority;</li> <li>(2) that the authority is formed under this subtitle;</li> <li>(3) the names, addresses, and terms of office of the first members of the Board of the authority;</li> <li>(4) the location of the principal office of the authority;</li> <li>(5) the purposes for which the authority is formed; and</li> <li>(6) the powers of the authority, subject to the restrictions or limitations on the powers of the authority under this subtitle.</li> </ol> <p>(c) Effect of filing.- Acceptance of the articles for record by the State Department of Assessments and Taxation is conclusive evidence of the formation of the authority.</p>

## Longitudinal Data System Center, Maryland

Citation MSAR #	How Often Due	Topic
ED § 24-703.1 SB 740/Ch. 533, 2013 MSAR # 9757	Annual Dec 15	The [Maryland Longitudinal Data System] Center shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on or before December 15 of each year, disaggregated by local school system, regarding: <ul style="list-style-type: none"> <li>(1) the number of students who are dually enrolled under title 18, subtitle 14A of this Article; and</li> <li>(2) the number and course name of the courses in which a student under item (1) of this section dually enrolls at the high school and at the public institution of higher education.</li> </ul>

## Lottery and Gaming Control Agency, Maryland State

Citation MSAR #	How Often Due	Topic
SG § 9-109(c)(3) SB 1/Ch. 1, 2012 Special Session MSAR # 9391	Annual Unspecified	<p>(1) The [State Lottery and Gaming Control] Commission shall submit to the Governor and, subject to § 2-1246 of this article, to the General Assembly the reports required under this subsection.</p> <p>(2) The Commission shall submit monthly a report that states the total State lottery and gaming revenues and the total prize disbursements and other expenses for the preceding month.</p> <p>(3) The Commission shall submit annually a report that states the total State lottery and gaming revenues and the total prize disbursements and other expenses for the preceding year.</p> <p>(4) The Commission shall submit a report whenever a matter requires an immediate change in a State law to:</p> <ul style="list-style-type: none"> <li>(i) prevent an abuse or evasion of this subtitle, subtitle 1A of this title, or a regulation of the Agency; or</li> <li>(ii) rectify an undesirable condition in the operation or administration of the State lottery or gaming program.</li> </ul>
SG § 9-109(c)(2) SB 1/Ch. 1, 2012 MSAR # 9392	Monthly Monthly	<p>(1) The [State Lottery and Gaming Control] Commission shall submit to the Governor and, subject to § 2-1246 of this article, to the General Assembly the reports required under this subsection.</p> <p>(2) The Commission shall submit monthly a report that states the total State lottery and gaming revenues and the total prize disbursements and other expenses for the preceding month.</p> <p>(3) The Commission shall submit annually a report that states the total State lottery and gaming revenues and the total prize disbursements and other expenses for the preceding year.</p> <p>(4) The Commission shall submit a report whenever a matter requires an immediate change in a State law to:</p> <ul style="list-style-type: none"> <li>(i) prevent an abuse or evasion of this subtitle, subtitle 1A of this title, or a regulation of the Agency; or</li> <li>(ii) rectify an undesirable condition in the operation or administration of the State lottery or gaming program.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 9-1A-23(d)(2) HB 1059/Ch. 662, 2013 MSAR # 9779	Trigger Report Within 3 months after receiving the data required under paragraph (1) of this subsection	(1) within 30 days after the completion of its first year of operations, a video lottery operation licensee in Baltimore City shall: (i) compile data on the age, sex, race, and county of residence of its state video lottery employees of who worked in the State during the previous year; and (ii) submit the data to the Commission. (2) Within 3 months after receiving the data required under paragraph (1) of this subsection, the [State Lottery and Gaming Control] Commission shall submit a report containing the data to the Governor, the Governor's Office Of Minority Affairs, and, subject to § 2-1246 of the State Government Article, the President of the Senate and the Speaker of the House of Delegates.
SG § 9-1A-37(c)(5) SB 1/Ch. 1, 2012 Special Session MSAR # 9396	Trigger Report Before the Commission may make a determination on any adjustment	Before the [State Lottery and Gaming Control] Commission may make a determination on any adjustment under this subsection, the Commission shall report to the Governor and the General Assembly, in accordance with § 2-1246 of this article, on: (i) the impact on existing facilities from a video lottery facility located in Prince George's County; (ii) unexpected monetary gains to licensees from factors including the delayed opening of other facilities; (iii) the monetary benefit to existing licensees from the removal of statutory or regulatory restrictions on video lottery operations; (iv) increased revenue to licensees from the authorization of table games; (v) the impact of any adjustments to the Education Trust Fund; (vi) the tax implications, if any, of the ownership of the video lottery terminals by video lottery facilities; and (vii) any other factors related to the gaming market in Maryland and the ability of the state gaming program to compete with surrounding states.

### Management of Public Funds, Joint Committee on the

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-806(b) MSAR # 980	Annual 1st day of each regular session	Subject to § 2-1246 of this title, on or before the 1st day of each regular session, the [Joint] Committee [on the Management of Public Funds] shall submit an annual report to the General Assembly on any recommendations as to the office of Treasurer.

### Maryland/D.C. Collaborative for Healthcare Information Technology

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 19-209(f) HB 979/Ch. 262, 2007 MSAR # 6640	Annual Dec 1	On or before December 1 of each year, the Maryland-DC Collaborative [for Healthcare Information Technology] shall report on its progress to the State Health Services Cost Review Commission, the Maryland Health Care Commission, and, in accordance with § 2-1246 of the State Government Article, the House Health and Government Operations Committee and the Senate Finance Committee.

## Military Department

Citation MSAR #	How Often Due	Topic
PS § 14-105(e) SB 882/Ch. 181, 2005 MSAR # 2794	Annual Dec 1	<p>On or before December 31, 2005, and on or before December 1 of each year thereafter, the [Emergency Management Advisory] Council shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly concerning its activities and recommendations.</p> <p><b>Staffing Statement:</b> PS § 14-103 There is a Maryland Emergency Management Agency in the Military Department</p>
PS § 8-105(b) HB 365/Ch. 225, 2014 MSAR # 10148	Annual Each year	<p>(1) Each year the Director [of the Maryland Emergency Management Agency] shall report to the Governor and, subject to § 2–1246 of the State Government Article, to the General Assembly on the information provided by the counties on the distribution of money provided under this subtitle, including an assessment of the extent to which the purposes of this subtitle are being achieved.</p> <p>(2) The report under paragraph (1) of this subsection shall state the amount of money distributed by each county under § 8–103(b) of this subtitle to volunteer fire, rescue, and ambulance companies.</p>
PS § 8-206(b)(2) HB 1193/Ch. 158, 2011 MSAR # 8628	Annual Unspecified	<p>(b) The [Military] Department shall:</p> <p>(1) review the documentation submitted in accordance with subsection (a) of this section [Volunteer Company Assistance Fund] on an annual basis to determine if each grant or loan was spent in accordance with this subtitle and the request approved by the Board of Public Works; and</p> <p>(2) report the findings to the Senate Budget and Taxation Committee and the House Appropriations Committee on an annual basis.</p>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <p>(i) the corrective actions taken; or</p> <p>(ii) a schedule for when specific corrective actions will be implemented.</p> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public-private partnership	<p>(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public–private partnership shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article, a list that includes each public–private partnership for which the unit is providing conduit financing.</p> <p>(c) the annual report of the Capital Debt Affordability Committee required under § 8–112 of this Article shall include an analysis of the aggregate impact of public–private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year.</p> <p>(d) all existing public–private partnerships and any public–private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.</p>

## Medbank of Maryland, Inc.

Citation MSAR #	How Often Due	Topic
HG § 15-124.2(i) HB 1004/Ch. 636, 2007 MSAR # 6163	Annual Dec 1	On or before December 1, 2001, and annually thereafter, the Department [of Health and Mental Hygiene] and Medbank of Maryland, Inc. shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly, on the status of the Maryland Medbank Program established under this section, including: <ol style="list-style-type: none"> <li>(1) the number and demographic characteristics of the State residents served by the Program;</li> <li>(2) the types and retail value of prescription drugs accessed through the Program;</li> <li>(3) the nature and extent of outreach performed to inform State residents of the assistance available through the Program; and</li> <li>(4) the total volume and retail value of each brand name drug, by manufacturer, accessed through the Program.</li> </ol>

## Morgan State University

Citation MSAR #	How Often Due	Topic
ED § 14-110(c) SB 444/Ch. 255, 2006 MSAR # 5681	Annual Unspecified	The [Morgan State University] Board of Regents shall submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, an annual report on: <ol style="list-style-type: none"> <li>(1) the business entities established in accordance with this section;</li> <li>(2) funds invested in, and financing provided to, business entities established in accordance with this section;</li> <li>(3) ownership interests in any business entities established in accordance with this section; and</li> <li>(4) the current status of the business entities.</li> </ol>
COMAR 21.13.01.03 A MSAR # 8877	Annual within 90 days following the close of the fiscal year	A. Small Business Preference Program. The Secretary of General Services, the Secretary of Transportation, and Morgan State University shall prepare and submit a written report annually within 90 days following the close of the fiscal year to the Board, and subject to State Government Article, 2-1246, Annotated Code of Maryland, to the Legislative Policy Committee, about the operation and effectiveness of the small business preference program (State Finance and Procurement Article, 14-208, Annotated Code of Maryland).

Citation MSAR #	How Often Due	Topic
SF § 14-305(a)(1) SB 849/Ch. 619, 2010 MSAR # 8536	Annual Within 90 days after the end of the fiscal year	<p>(1) Within 90 days after the end of the fiscal year, each unit [Morgan State University] shall report to the Governor's Office of Minority Affairs, the certification agency, and, subject to § 2-1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight.</p> <p>(2) A report under this subsection shall for the preceding fiscal year:</p> <ul style="list-style-type: none"> <li>(i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise;</li> <li>(ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts; and</li> <li>(iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit;</li> <li>(iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and</li> <li>(v) contain other such information as required by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</li> </ul> <p>(3) A report under this subsection shall be in a form prescribed by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</p> <p><b>Staffing Statement:</b> § 11-101(x)</p> <p>(1) "Unit" means an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement contract.</p> <p>(2) "Unit" does not include:</p> <ul style="list-style-type: none"> <li>(i) a bistate, multistate, bicounty, or multicounty governmental agency; or</li> <li>(ii) a special tax district, sanitary district, drainage district, soil conservation district, water supply district, or other political subdivision of the State.</li> </ul>
ED § 14-104(l)(3) SB 903/Ch. 636(7), 1997 HB 1450/Ch. 635(7), 1997 MSAR # 1112	Annual Jul 1	By July 1 of each year, the [Morgan State University] Board of Regents shall submit to the Maryland Higher Education Commission, to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual review of the plan.
ED § 19-102(e)(2)(i) SB 176/Ch. 213, 2009 MSAR # 8026	Annual Sep 1	<p>(1) A system [Morgan State University] shall maintain records identifying the sources and amounts of payments used to support:</p> <ul style="list-style-type: none"> <li>(i) The auxiliary facilities; and</li> <li>(ii) The academic facilities authorized under the requirements of this subtitle.</li> </ul> <p>(2) A system shall report:</p> <ul style="list-style-type: none"> <li>(i) By September 1 to the Board of Public Works and, subject to § 2-1246 of the State Government Article, to the Department of Legislative Services, the information for the prior fiscal year required under paragraph (1) of this subsection.</li> </ul> <p><b>Staffing Statement:</b> Education § 19-101(m) System.- "System" means the University System of Maryland, Morgan State University, St. Mary's College of Maryland, or Baltimore City Community College.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 7-212(d) MSAR # 671	Annual At the end of each fiscal year	<p>(a) This section applies only to the following governing boards:</p> <ol style="list-style-type: none"> <li>(1) the Board of Regents of Morgan State University;</li> <li>(2) the Board of Regents of the University System of Maryland; and</li> <li>(3) the Board of Trustees of St. Mary's College of Maryland.</li> </ol> <p>(b) A governing board to which this section applies may transfer money among objects and, subject to the limitation in subsection (c) of this section, among programs under the jurisdiction of the governing board without submitting a proposed amended appropriation for a program under § 7-209 of this subtitle.</p> <p>(c) Limitation on amount.- During a fiscal year, a governing board may not transfer from a program more than 5% of the appropriation in the State budget for that program.</p> <p>(d) Report.- At the end of each fiscal year, each governing board to which this section applies shall give to the Comptroller, the Department of Budget and Management, and, subject to § 2-1246 of the State Government Article, the Department of Legislative Services, for information only, a summary of the transfers among programs made during the fiscal year.</p>
ED § 19-102(e)(2)(ii) SB 176/Ch. 213, 2009 MSAR # 8027	Annual Dec 1	<p>(1) A system ["System" means the University System of Maryland, Morgan State University, St. Mary's College of Maryland, or Baltimore City Community College] shall maintain records identifying the sources and amounts of payments used to support:</p> <ol style="list-style-type: none"> <li>(i) The auxiliary facilities; and</li> <li>(ii) The academic facilities authorized under the requirements of this subtitle.</li> </ol> <p>(2) A system shall report: ...</p> <ol style="list-style-type: none"> <li>(i) By December 1, subject to § 2-1246 of the State Government Article, to the Department of Legislative Services, the anticipated sources and amounts of payments required for the next fiscal year for: <ol style="list-style-type: none"> <li>1. Auxiliary facilities; and</li> <li>2. Academic facilities authorized under the requirements of this subtitle.</li> </ol> </li> </ol>
HB 162/Ch. 592(4), 2007 MSAR # 6552	Annual Unspecified	<p>(a) The Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall identify all nonmerit and at-will positions in the personnel systems of the University System of Maryland and its constituent institutions, Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College.</p> <p>(b) On an annual basis, the Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall report the information on nonmerit and at-will positions required under subsection (a) of this section to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</p>

Citation MSAR #	How Often Due	Topic
SF § 15-111(a) SB 904/Ch. 25(13), 2005 MSAR # 6701	Annual Oct 1	<p>(a) Within 90 days after the end of each fiscal year, each primary procurement unit [Morgan State University] shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <p>(1) was exempt from the notice requirements of § 13-103 (c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</p> <p>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</p> <p>(3) was awarded on the basis of:</p> <p>(i) § 13-107 ("Sole source procurement");</p> <p>(ii) § 13-108 (a) ("Emergency procurement"); or</p> <p>(iii) § 13-108 (b) ("Expedited procurement").</p> <p>(b)(1) A report required under subsection (a) (2) or (3) of this section shall include:</p> <p>(i) the name of each contractor;</p> <p>(ii) the type and cost of the procurement contract; and</p> <p>(iii) a description of the procurement.</p> <p>(2) A report required under subsection (a) (3) of this section also shall describe the basis for the award.</p> <p>....</p> <p>(e) Form of reports to General Assembly.- A report to the General Assembly under this section is subject to § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 11-101(l) Primary procurement units.- "Primary procurement units" means:</p> <p>(1) the State Treasurer;</p> <p>(2) the Department of Budget and Management;</p> <p>(3) the Department of General Services;</p> <p>(4) the Department of Transportation;</p> <p>(5) the Department of Information Technology;</p> <p>(6) the University System of Maryland;</p> <p>(7) the Maryland Port Commission;</p> <p>(8) the Department of Public Safety and Correctional Services;</p> <p>(9) the Morgan State University; and</p> <p>(10) the St. Mary's College of Maryland.</p>
ED § 14-104(g)(3)(iii) SB 430/Ch. 273, 2004 MSAR # 2514	Annual Sep 1	<p>By September 1 of each year, the [Morgan State University] Board shall submit an annual position accountability report to the Department of Budget and Management, the Department of Legislative Services, and the Maryland Higher Education Commission reporting the total positions created and the cost and the funding source for any positions created by the University in the previous fiscal year.</p>

Citation MSAR #	How Often Due	Topic
ED § 24-705(a) SB 275/Ch. 190, 2010 MSAR # 8274	Annual Dec 15	<p>(a) the [Maryland Longitudinal Data System Center] Governing Board shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(b) the report shall include:</p> <ol style="list-style-type: none"> <li>(1) an update on the implementation of the Maryland longitudinal data system and the center's activities;</li> <li>(2) a list of all studies performed by the center during the reporting period;</li> <li>(3) a list of currently warehoused data that is determined to be no longer necessary to carry out the mission of the center;</li> <li>(4) any proposed or planned expansion of data maintained in the database; and</li> <li>(5) any other recommendations made by the Governing Board.</li> </ol> <p><b>Staffing Statement:</b> (a) Established.- The State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary's College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>
ED § 14-109(b) SB 360/Ch. 304, 2005 MSAR # 2987	Periodically Subject to review and approval of BPW & AELR	<p>(b)(1) Except as provided in § 11-203(e) of the State Finance and Procurement Article, the University is exempt from Division II of the State Finance and Procurement Article.</p> <p>(2)(i) Subject to review and approval by the Board of Public Works and the Administrative, Executive, and Legislative Review Committee of the General Assembly, the Board of Regents shall develop policies and procedures governing procurements by the University.</p> <p>(ii) The policies and procedures developed under subparagraph (i) of this paragraph shall promote the purposes of the State procurement law as set forth in § 11-201 of the State Finance and Procurement Article.</p> <p>(c) The Board of Regents shall develop an information technology plan for the University that includes information technology policies and standards, including policies and standards for information management and telecommunication systems, that are functionally compatible with the State Information Technology Plan established under Title 3, Subtitle 4 of the State Finance and Procurement Article.</p>
SG § 15-523(g) SB 542/Ch. 406, 1996 MSAR # 6666	Quarterly Unspecified	<p>Each governing board [Morgan State University] shall report quarterly to the Governor, the Legislative Policy Committee of the General Assembly, and the Ethics Commission the number of approvals granted under subsection (c) of this section and how the conflict of interest policies and procedures adopted pursuant to this section have been implemented in the preceding year.</p> <p><b>Staffing Statement:</b> Education Article § 10-101(d) Governing board.- "Governing board" means:</p> <ol style="list-style-type: none"> <li>(1) The Board of Regents of the University System of Maryland;</li> <li>(2) The Board of Regents of Morgan State University;</li> <li>(3) The Board of Trustees of St. Mary's College of Maryland; and</li> <li>(4) The Board of Trustees of Baltimore City Community College.</li> </ol>

Citation MSAR #	How Often Due	Topic
GP § 5-525(g) HB 270/Ch. 94, 2014 MSAR # 10258	Quarterly Quarterly	<p>Each Governing Board shall report quarterly to the Governor, the Legislative Policy Committee of the General Assembly, and the Ethics Commission:</p> <ul style="list-style-type: none"> <li>(1) the number of approvals granted under subsection (c) of this section; and</li> <li>(2) how the conflict of interest policies and procedures adopted under this section have been implemented in the preceding year.</li> </ul> <p><b>Staffing Statement:</b> GP § 5-525(a)(4) “Governing Board” has the meaning provided in § 10–101 of the Education Article. Education Article § 10-101</p> <p>(a) In general.- In this division the following words have the meanings indicated. ...</p> <p>(d) Governing board.- "Governing board" means:</p> <ul style="list-style-type: none"> <li>(1) The Board of Regents of the University System of Maryland;</li> <li>(2) The Board of Regents of Morgan State University;</li> <li>(3) The Board of Trustees of St. Mary's College of Maryland; and</li> <li>(4) The Board of Trustees of Baltimore City Community College.</li> </ul>
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <ul style="list-style-type: none"> <li>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</li> <li>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</li> </ul> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <ul style="list-style-type: none"> <li>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect: <ul style="list-style-type: none"> <li>(i) the full amount of the excess; or</li> <li>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</li> </ul> </li> <li>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</li> </ul> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <ul style="list-style-type: none"> <li>(1) a copy of a report of each examination under this section; and</li> <li>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</li> </ul>

Citation MSAR #	How Often Due	Topic
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9728	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article:</p> <p>(i) a report concerning each public-private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</p> <p>(ii) a status report concerning each existing public-private partnership in which the reporting agency is involved.</p> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public-private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) "Reporting agency" means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary's College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>
SF § 10A-201(a)(1)(i) HB 560/Ch. 5, 2013 MSAR # 9906	Trigger Report may not issue a public notice of solicitation	<p>Except as provided in subparagraph (ii) of this paragraph, a reporting agency [Morgan State University] may not issue a public notice of solicitation for a public-private partnership until a presolicitation report concerning the proposed public-private partnership is submitted to the Comptroller, the State Treasurer, the Budget Committees, and the Department of Legislative Services, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) "Reporting agency" means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary's College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>

Citation MSAR #	How Often Due	Topic
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9956	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency [Morgan State University] shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article:</p> <ul style="list-style-type: none"> <li>(i) a report concerning each public-private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</li> <li>(ii) a status report concerning each existing public-private partnership in which the reporting agency is involved.</li> </ul> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public-private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>
SB 275/Ch. 190(2), 2010 MSAR # 8450	Trigger Report before the incorporation of any individual data in the Maryland Longitudinal Data System	<p>That before the incorporation of any individual data in the Maryland Longitudinal Data System, the Governing Board of the Maryland Longitudinal Data Center shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on:</p> <ul style="list-style-type: none"> <li>(1) the inventory of individual student data proposed to be maintained in the system;</li> <li>(2) the policies of the Center to comply with the federal Family Educational Rights and Privacy Act, and other privacy measures required by law or the Governing Board; and</li> <li>(3) a data security and safeguarding plan for the Center.</li> </ul> <p><b>Staffing Statement:</b> 24-702(a) the State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary’s College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>
SF § 10A-201(a)(1)(ii) HB 560/Ch. 5, 2013 MSAR # 9731	Trigger Report may not issue a public notice of solicitation	<p>A reporting agency may not issue a public notice of solicitation for a public-private partnership for a transportation facilities project, as defined in § 4-101(h) of the transportation Article, until a presolicitation report concerning the proposed public-private partnership is submitted to the Budget Committees and the Department of Legislative Services, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(g) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>

## National-Capital Park & Planning Commission, Maryland

Citation MSAR #	How Often Due	Topic
ART 28 § 2-304 HB 941/Ch. 100, 2008 MSAR # 6950	Annual Oct 31	On or before October 31 of each year, the [Maryland-National Capital Park and Planning] Commission shall issue a report that: (1) Evaluates the results of the [Minority Business Enterprise Utilization] Program through June 30 of that year; and (2) Makes appropriate recommendations to the Montgomery County and Prince George's County Delegations of the House of Delegates and Senate of Maryland.
LU § 15-204 HB 1290/Ch. 426, 2012 MSAR # 9077	Annual Oct 31	On or before October 31 of each year, the [Maryland-National Capital Park and Planning] Commission shall issue a report to the Montgomery County and Prince George's county delegations to the House of Delegates and Senate of Maryland, in accordance with § 2-1246 of the State Government Article, that: (1) evaluates the results of the program through June 30 of that year; and (2) makes appropriate recommendations.
ART 28 § 2-113 MSAR # 1432	Annual Annual	The Commission shall prepare an annual financial report which shall include the financial statements of the Commission and which shall be certified by independent certified public accountants. Following the completion of the audit, a summary financial report consisting of a combined statement of revenues and expenditures for all funds shall be published by the Commission in at least one newspaper published and generally circulated in Montgomery County and those newspapers officially designated by the Prince George's County government as newspapers of record, or in the absence of the designation thereof, in at least one newspaper of general circulation published in Prince George's County. The publication of the summary financial report shall carry appropriate references to the Commission's certified annual financial report. The certified annual financial report shall be made available by the Commission for distribution to the public.
LU § 15-116 HB 1290/Ch. 426, 2012 MSAR # 9078	Annual	(a) Annual Report Required. (1) the [Maryland National Capital Park & Planning] Commission shall publish each year a report describing the work of the Commission for the previous year, in the detail that the Commission considers appropriate. (2) the report required under this subsection shall include: (i) land acquisitions; (ii) financial transactions; (iii) personnel matters; and (iv) litigation and disposition of violations. (b) publication of pamphlets authorized. The Commission may publish pamphlets describing: (1) the law administered by the Commission; and (2) subdivision, zoning, and other regulations adopted or enacted by the Commission or the district councils.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
LU § 15-115 HB 1257/Ch. 674, 2013 MSAR # 9890	Annual Annual	(a) (1) The [Maryland National Capital Park & Planning] Commission shall prepare an annual financial report. (2) The annual financial report shall: (i) include the financial statements of the Commission; and (ii) be audited by an independent certified public accountant. (3) The Commission shall make the audited annual financial report available for distribution to the public. (b) (1) After the audit is completed, the Commission shall publish a summary financial report consisting of a combined statement of revenues and expenditures for all funds: (i) in at least one newspaper of general circulation published in Montgomery County; and (ii) 1. in the newspapers officially designated by the Prince George's County government as newspapers of record; or 2. in the absence of a designation of a newspaper of record, in at least one newspaper of general circulation published in Prince George's County. (2) The publication of the summary financial report shall carry appropriate references to the Commission's audited annual financial report.

## Natural Resources, Department of

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
NR § 4-604(f) HB 1345/Ch. 465, 2010 MSAR # 8129	Annual Unspecified	The Department [of Natural Resources] shall publicly report annually the amounts collected and the expenditures under this section. [Angler's license - In general]
NR § 4-745(b)(4)(i) HB 1345/Ch. 465, 2010 MSAR # 8130	Annual Unspecified	Except as provided in subparagraph (ii) of this paragraph, all fees collected on behalf of the Department pursuant to this section shall be remitted to the Department in accordance with its rules and regulations for deposit with the State Treasurer to the credit of the Fisheries Research and Development Fund to be used for the replenishment, protection, and conservation of fish stocks caught by recreational fishermen, for enhancement of recreational fishing opportunities, and for research concerning tidal fishery resources. The Department [of Natural Resources] shall publicly report annually the amounts collected and the expenditures.
NR § 10-202.1(c) MSAR # 869	Annual Jul 1	(1) In accordance with § 2-1246 of the State Government Article, the Secretary [of the Department of Natural Resources] shall report annually to the General Assembly beginning July 1, 1995 and by July 1 each year thereafter until the nutria have been eradicated from the State. (2) The report shall include data on the implementation of the nutria management plan, including: (i) Expenditures and future funding needs; (ii) Nutria removed from the population; (iii) Results from specific efforts to remove nutria; and (iv) An assessment of the success of the plan.
HB 1105/Ch. 584(2), 1995 MSAR # 863	Annual Jan 1	It is the intent of the General Assembly that the Department of Natural Resources submit to the General Assembly, on January 1 of each year, a report detailing the amount of open space owned in each county by the State and by local jurisdictions.

Citation MSAR #	How Often Due	Topic
NR § 8-2103(c)(1) SB 306/Ch. 21, 2003 MSAR # 2053	Annual Unspecified	<p>(a) Cost sharing program.-</p> <p>(1) The Department [of Natural Resources] shall study and analyze the effectiveness of the cost sharing program in the Department that assists landowners in paying for the cost of the management and control of the spread of phragmites.</p> <p>(2) The analysis required in paragraph (1) of this subsection shall include information on how assistance under the cost sharing program is allocated.</p> <p>(b) Study and analysis of progress.- The Department of Natural Resources shall ascertain on a per-acre basis the statewide extent of infestation of phragmites, when necessary data is available, and shall study and analyze the progress made in the management and control of the spread of phragmites on:</p> <p>(1) Lands that the Department of Natural Resources owns or controls; and</p> <p>(2) Any real property on which the Department of Natural Resources assists landowners with the control of phragmites.</p> <p>(c) Annual report.-</p> <p>(1) The Department shall annually submit a report under subsections (a) and (b) of this section to:</p> <p>(i) The Environmental Matters Committee of the House of Delegates of Maryland; and</p> <p>(ii) The Education, Health and Environmental Affairs Committee of the Senate of Maryland.</p>
NR § 4-215(g) SB 29/Ch. 205, 2010 MSAR # 8160	Annual Unspecified	<p>The Department [of Natural Resources] shall present the management plans under this section in the form of an annual report, subject to § 2-1246 of the State Government Article, to:</p> <p>(1) The Legislative Policy Committee;</p> <p>(2) The Education, Health, and Environmental Affairs Committee; and</p> <p>(3) The Environmental Matters Committee.</p>
NR § 8-707(c)(2) MSAR # 7157	Annual Jan 1	<p>By January 1 of each year, the Department [of Natural Resources] shall issue a written report to the Senate Budget and Taxation Committee and the House Appropriations Committee that shall contain for each grant or loan made under [Waterway Improvement Fund] subsection (b) of this section:</p> <p>(i) The amount of each grant or loan;</p> <p>(ii) The name and address of each recipient;</p> <p>(iii) The location of the property for which the grant or loan was made; and</p> <p>(iv) If the recipient is a corporation, the name of each officer of the corporation.</p>
EN § 9-1605.2(j)(6)(ix) HB 628/Ch. 666, 2008 MSAR # 7038	Annual Jan 1	<p>(6) [The Bay Restoration Fund Advisory] Committee shall: ...</p> <p>(ix) Beginning January 1, 2006, and every year thereafter, report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on its findings and recommendations.</p> <p><b>Staffing Statement:</b> Environment § 9-1605.2(j)(8) the Department of the Environment, Department of Agriculture, Department of Planning, Department of Natural Resources, and Department of Budget and Management shall provide staff support for the Committee.</p>

Citation MSAR #	How Often Due	Topic
NR § 1-706 SB 359/Ch. 583, 1988 MSAR # 868	Annual Aug 31	<p>(a) On or before August 31 of each year, the Secretary [of the Department of Natural Resources] shall submit a report to the General Assembly, pursuant to § 2-1246 of the State Government Article, on the administration of the Chesapeake Bay and Endangered Species Fund.</p> <p>(b) Contents.- The report required under subsection (a) of this section shall include:</p> <ul style="list-style-type: none"> <li>(1) The gross amount of donations to the Fund;</li> <li>(2) The costs of administration by the Comptroller of the income tax checkoff system;</li> <li>(3) A description of promotional efforts undertaken with money from the Fund; and</li> <li>(4) A detailed accounting of the use of the Fund: <ul style="list-style-type: none"> <li>(i) By the Chesapeake Bay Trust; and</li> <li>(ii) For wildlife conservation.</li> </ul> </li> </ul> <p><b>Staffing Statement:</b> Natural Resources § 1-702(c)(2) The Secretary [of the Department of Natural Resources] shall administer the Fund.</p> <p>(3) The Fund shall be used only as provided in §§ 1-703 through 1-705 of this subtitle.</p> <p>(4) The Treasurer shall hold the Fund separately and the Comptroller shall account for the Fund.</p> <p>(5) The Treasurer shall invest the money of the Fund in the same manner as other State money may be invested.</p>
NR § 4-746(b) HB 1044/Ch. 617, 1986 MSAR # 1967	Annual Dec 1	<p>The Department [of Natural Resources] shall conduct annually a scientific survey to determine the relative abundance of striped bass or rockfish of approximately 18 inches in length that are in the Chesapeake Bay and its tributaries. The survey shall be conducted in areas that are used by the Department to determine its young-of-the-year index of striped bass or rockfish.</p> <p>(b) Reports.- The Department shall complete the survey and report its results, subject to § 2-1246 of the State Government Article, to the General Assembly not later than December 1 of each year.</p>
EX ORD 01.01.2007.07 MSAR # 6688	Annual Nov 1	<p>H. Reporting. The Commission [on Climate Change] shall report to the Governor and General Assembly on or before November 1 of each year including November 1, 2007 on the Plan of Action, including an update on development of the Plan of Action, implementation timetables and benchmarks, and preliminary recommendations, including draft legislation , if any, for consideration by the General Assembly.</p> <p><b>Staffing Statement:</b> E. Staff Coordination. The Department of Natural Resources and Department of the Environment shall jointly staff the Commission in coordination with other State agencies as directed by the Chair.</p>
NR § 1-104(e) MSAR # 867	Annual	<p>(e) Annual report.- The Secretary shall publish for fiscal year 1994 and each alternate fiscal year thereafter a printed report which shall include, but not be limited to, the following:</p> <ul style="list-style-type: none"> <li>(1) A review of studies, deliberations, conclusions, and recommendations of the Department;</li> <li>(2) The annual reports submitted by the separate units within the Department which shall be edited by the Secretary's staff; and</li> <li>(3) A review of other natural resources activities of interest or concern to the State and its citizens.</li> </ul>

Citation MSAR #	How Often Due	Topic
NR § 3-2A-14 MSAR # 883	Annual Sep 1	<p>The [Maryland Environmental] Trust shall report on or before September 1 of each year to the Governor, the budget committees of the General Assembly, and the Department of Legislative Services on the status of the [Land Trust] Grant Fund as of the end of the previous fiscal year.</p> <p>(b) Contents.- The Trust's report shall include:</p> <ol style="list-style-type: none"> <li>(1) The total amounts of funds expended;</li> <li>(2) The total amounts of funds committed;</li> <li>(3) The total amounts of funds remaining;</li> <li>(4) A list of projects for which funds have been expended or are committed;</li> <li>(5) A projection of projects in the near future for which grants will be made;</li> <li>(6) An assessment of which grants are expected to be fully or partially reimbursable to the Grant Fund;</li> <li>(7) An evaluation of the program's effectiveness; and</li> <li>(8) Projections as to future funding needs.</li> </ol> <p><b>Staffing Statement:</b> NR § 3-2A-02 (a) There is within the Department [of Natural Resources] a Land Trust Grant Fund.</p>
NR § 5-307(j) HB 313/Ch. 330, 2011 MSAR # 8577	Annual Jun 30	<p>On or before June 30 of each year, the Department [of Natural Resources] shall report to the Senate Education, Health, and Environmental Affairs Committee and the House Environmental Matters Committee, in accordance with § 2-1246 of the State Government Article, on the use of funds credited to the [Mel Noland Woodland Incentives ] Fund, including an identification of and the reasons for those revenues derived from forestry practices on designated lands owned and managed by the Department that were not credited to the Fund.</p>
NR § 5-903.1(f) HB 451/Ch. 73, 1998 MSAR # 25	Annual Jan 1	<p>On or before January 1 of each year, the Secretary of Natural Resources shall report to the General Assembly, subject to § 2-1246 of the State Government Article, on the moneys:</p> <ol style="list-style-type: none"> <li>(1) Deposited in the [Program Open Space Contingency] Fund;</li> <li>(2) Authorized for expenditure from the Fund; and</li> <li>(3) Expended from the Fund.</li> </ol>
NR § 4-2A-04(g) MSAR # 1968	Annual Dec 1	<p>(g) Annual status report.-</p> <ol style="list-style-type: none"> <li>(1) For any species of fish that the Secretary [of the Department of Natural Resources] has determined to be endangered or threatened under subsection (b) of this section and on which the Secretary has declared a moratorium on catching, sale, or possession, the Secretary shall make an annual status report on or before December 1 to the General Assembly, as provided in § 2-1246 of the State Government Article, and to the Governor.</li> <li>(2) The Secretary's report shall contain: <ol style="list-style-type: none"> <li>(i) Field studies on spawning stock size;</li> <li>(ii) Measurement of egg deposition on spawning grounds;</li> <li>(iii) Measurements of mortality rates of fish eggs, larvae, and juveniles on spawning grounds, nursery areas and spawning rivers;</li> <li>(iv) Bioassays on eggs and larvae collected from spawning fish;</li> <li>(v) Measurements of heavy metals, PCBs, acid rain leachates, sediments, and other distresses to the habitat;</li> <li>(vi) Studies on acid rain;</li> <li>(vii) Studies on the role of fish diseases;</li> <li>(viii) Trend analyses and recommendations for future management actions;</li> </ol> </li> <li>and</li> <li>(ix) A recommendation to continue for 1 year or to discontinue the moratorium on the catching, sale, or possession of the fish.</li> </ol>

Citation MSAR #	How Often Due	Topic
NR § 8-1808.1(e)(3)(ii) HB 1345/Ch. 546, 2004 MSAR # 2497	Annual Nov 1	<p>Beginning on November 1, 2004 and annually thereafter, the [Critical Area] Commission [for the Chesapeake and Atlantic Coastal Bays] shall report, subject to § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee, the House Environmental Matters Committee, and the Joint Committee on the Chesapeake and Atlantic Coastal Bays Critical Area regarding the construction of additional dwelling units considered part of a primary dwelling unit under this subsection.</p> <p><b>Staffing Statement:</b> NR § 8-1803 (a) There is a Critical Area Commission for the Chesapeake and Atlantic Coastal Bays in the Department [of Natural Resources].</p>
NR § 8-2A-03(d) SB 382/Ch. 60, 2009 MSAR # 8066	Annual Unspecified	<p>(c) Duties of Subcabinet.- The BayStat Subcabinet shall:</p> <p>(1) Report annually to the public regarding:</p> <p>(i) The health of the Chesapeake Bay tributary basin;</p> <p>(ii) The health of the Atlantic Coastal Bays and their tributaries;</p> <p>(iii) The status of local, State, and federal programs to restore the Chesapeake and Atlantic Coastal Bays; and</p> <p>(iv) Estimated nutrient reductions achieved through projects financed by the Trust Fund; and</p> <p>(2)(i) Develop an annual work plan that identifies the planned work to be funded with money from the Trust Fund for the next fiscal year, including annual nutrient and sediment reduction targets, performance measures, and accountability criteria; and</p> <p>(ii) Develop an annual expenditure plan that identifies planned expenditures for the work plan and includes an accounting of all moneys distributed from the Trust Fund in the previous fiscal year.</p> <p>(d) Work and expenditure plans submitted as part of annual budget.- The Governor shall submit the annual work and expenditure plans to the General Assembly as part of the annual budget submission.</p> <p>(e) Subcabinet to prepare annual work and expenditure plan.- On an annual basis the BayStat Subcabinet shall prepare a final work and expenditure plan based on the budget approved by the General Assembly.</p>
NR § 4-11A-03.2(c)(1)(i) SB 21/Ch. 165, 2013 HB 72/Ch. 166, 2013 MSAR # 9426	Annual Jun 30	<p>The [Aquaculture] Coordinating Council shall:</p> <p>(i) formulate and make proposals to the Governor and, in accordance with § 2-1246 of the State Government Article, the Senate Education, Health, and Environmental Affairs Committee and the House Environmental Matters Committee on or before June 30 of each year for advancing Maryland aquaculture, including recommendations for a fee structure on aquaculture operations in order to reduce State expenditures on aquaculture programs.</p>
NR § 3-203(10) MSAR # 870	Annual Unspecified	<p>The trustees [of Maryland Environmental Trust] have the powers and duties to:</p> <p>...</p> <p>(10) Report annually to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the [Maryland Environmental] Trust's activities during the preceding year together with any recommendations or requests deemed appropriate to further the purposes of the Trust.</p>

Citation MSAR #	How Often Due	Topic
NR § 10-212(c) HB 1086/Ch. 416, 2005 MSAR # 2800	Annual Oct 1	By October 1, 2006, and each year thereafter, the Department [of Natural Resources] shall submit to the General Assembly, in accordance with § 2-1246 of the State Government Article, a report describing the land managed by the Department that: (1) The Department closed to hunting during the previous year and the reasons for the closures; and (2) To comply with subsection (b) of this section, the Department opened to hunting during the previous year to compensate for the acreage closed as described under item (1) of this subsection.
NR § 5-1613 HB 972/Ch. 104, 2008 MSAR # 6958	Annual Jul 1	On or before July 1 of each year, the Department [of Natural Resources] shall submit, subject to § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee and the House Environmental Matters Committee a statewide report, compiled from local authorities' reports to the Department, on: (1) The number, location, and type of projects subject to the provisions of this subtitle; (2) The amount and location of acres cleared, conserved, and planted, including any areas which utilize forest mitigation bank credits and areas of the 100 year floodplain, in connection with a development project; (3) The amount of reforestation and afforestation fees and noncompliance penalties collected and expended; (4) The costs of implementing the forest conservation program; (5) The size, location, and protection of any local forest mitigation banks which are created under a local or State program; (6) The number, location, and type of violations and type of enforcement undertaken in accordance with the provisions of this subtitle; and (7) To the extent practicable, the size and location of all conserved and planted forest areas in an electronic geographic information system or computer aided design format.
NR § 5-103(h) SB 306/Ch. 21, 2003 MSAR # 2054	Annual Jul 1	On or before July 1 of each year, the Department [of Natural Resources] or local authority shall submit to the Senate Education, Health and Environmental Affairs Committee and the House Environmental Matters Committee a report on: (1) The number and location of each construction activity subject to the requirements of this [Reforestation] section; (2) The amount and location of acres cleared, conserved, and planted in connection with the activity; and (3) The amount of reforestation fees collected and expended.
NR § 5-419(c) SB 80/Ch. 20, 2011 MSAR # 8970	Annual Unspecified	Fees the Department receives shall be paid into the State Treasury for the Department's use. The Secretary [Department of Natural Resources] shall prepare an annual report on the number of licenses issued and the receipts and expenses under Part III of this subtitle during each fiscal year. [TREES AND FOREST NURSERIES]

Citation MSAR #	How Often Due	Topic
NR § 5-9A-07(g) MSAR # 255	Annual Nov 1	<p>The [Rural Legacy Program] Board shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly before November 1 of each year on:</p> <ul style="list-style-type: none"> <li>(1) The financial status of the Program for the preceding fiscal year, including the amount of grants encumbered and disbursed;</li> <li>(2) The number of applications received;</li> <li>(3) The number and location of Rural Legacy Areas designated; and</li> <li>(4) The Program's progress in contributing to land preservation efforts.</li> </ul> <p><b>Staffing Statement:</b> Natural Resources § 5-9A-03(a) There is a Rural Legacy Board established in the Department of Natural Resources to administer the Rural Legacy Program.</p>
SB 661/Ch. 791(2), 1984 MSAR # 6652	Annual Sep 30	The Department of Natural Resources shall submit a report to the General Assembly by September 30 of each year, describing its activities for the construction and operation of hatchery facilities.
EN § 9-321 MSAR # 865	Biennial	<p>The Secretary of the Environment and the Secretary of Natural Resources jointly shall:</p> <ul style="list-style-type: none"> <li>(1) Develop and implement a comprehensive program to monitor the quality of the waters and living resources of the Chesapeake Bay;</li> <li>(2) Cooperate with other states in the Chesapeake Bay region and with the United States Environmental Protection Agency and other state and federal agencies, as appropriate; and</li> <li>(3) Report every 2 years to the General Assembly on the results of this monitoring program and the status of the resources of the Chesapeake Bay.</li> </ul>
NR § 3-304 MSAR # 5635	Biennial on a biennial basis, commencing July 1, 1972	(4) The Secretary [of the Department of Natural Resources], with the advice of the Director of the Maryland Energy Administration, the Secretary of the Environment and the Director of Planning, shall publish on a biennial basis, commencing July 1, 1972, a cumulative environmental impact report on all electric power plants operating in the State. The report shall include a section specifying the changes that can occur as additional electric power plants are constructed in accordance with the ten-year plan. It shall include recommendations to the Governor which delineate State environmental policy and objectives. The Director of Planning and the Director of the Maryland Energy Administration shall jointly include a section devoted exclusively to the question of growth and the specific growth related factors which necessitate specific additional increments of electric energy by development of a site in the ten-year plan. In preparing this section, they shall consider the projected estimates and recommendations of electric company representatives.

Citation MSAR #	How Often Due	Topic
NR § 3-3A-04 MSAR # 884	Biennial Jan 1	<p>(a) Required.- Not later than January 1, 1987, and biennially thereafter, the departments [Department of Natural Resources and Department of Environment], with the advice of the participating agencies and interested private parties, shall prepare and submit a report to the Governor, and subject to § 2-1246 of the State Government Article, to the General Assembly.</p> <p>(b) Contents.- The report shall include:</p> <ul style="list-style-type: none"> <li>(1) A description of activities undertaken in accordance with this subtitle;</li> <li>(2) The costs of the activities undertaken in accordance with this subtitle;</li> <li>(3) The findings of the research and monitoring program, including the current levels and anticipated significant adverse effects and future trends of acid deposition in the State;</li> <li>(4) Recommended State responses, when appropriate, to federal legislative or regulatory initiatives; and</li> <li>(5) Potential options to evaluate acid deposition and its potential adverse effects in the State.</li> </ul> <p><b>Staffing Statement:</b> NR § 3-3A-01(a) In general.- In this subtitle the following words have the meanings indicated. ...</p> <p>(e) Departments.- "Departments" means the Department of Natural Resources and the Department of the Environment.</p>
SB 549/Ch. 175(2), 2009 MSAR # 7532	Other for General Assembly consideration in the 2010 and 2011 legislative sessions	That the Department of Natural Resources, in consultation with other appropriate units of State government and representatives from the Partnership for Sustainable Forestry, shall develop for General Assembly consideration in the 2010 and 2011 legislative sessions, respectively, creative, tax-related strategies intended to help promote the retention and improved management of the State's privately owned forest lands.
NR § 8-2103(c)(2) SB 306/Ch. 21, 2003 MSAR # 2052	Other every 5 years	<p>Beginning in 2000, the Department shall submit every 5 years a report on the extent of infestation of phragmites to:</p> <ul style="list-style-type: none"> <li>(i) The Environmental Matters Committee of the House of Delegates of Maryland; and</li> <li>(ii) The Economic and Environmental Affairs Committee of the Senate of Maryland.</li> </ul>
EX ORD 01.01.2010.16 MSAR # 8885	Periodically Dec 1, 2011, and update this report at least every five years	<p>A. On or before December 1, 2011, the Department of Natural Resources' Power Plant Assessment Program (Department) shall prepare a Long-Term Electricity Report (Report) for the State of Maryland. ...</p> <p>F. The Department shall review and update this report at least every five years in consultation with the organizations listed in paragraph (D) above and after holding public meetings to review any updated draft findings with members of the public.</p> <p>G. The Department shall submit the Long-Term Electricity Report with any updates to the Governor, General Assembly, and Maryland Public Service Commission.</p>
HB 1253/Ch. 119(4), 2008 MSAR # 7369	Trigger Report on the date of official completion of the Statewide Base Map project	The Department of Natural Resources shall notify the Department of Legislative Services in writing on the date of official completion of the Statewide Base Map project, as specified under Section 3(2) of this [Chesapeake and Atlantic Coastal Bays Critical Area Protection Program - Administrative and Enforcement Provisions] Act.

Citation MSAR #	How Often Due	Topic
SF § 3-602(f)(2) MSAR # 7385	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SF § 7-404(g) MSAR # 7386	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6731	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.
NR § 4-1008(c)(2)(i) SB 405/Ch. 441(2), 2005 MSAR # 2747	Trigger Report before introduction of nonnative oyster into state waters	(2) Before the Department [of Natural Resources] may introduce a nonnative oyster into State waters or issue a permit to another person for an introduction, the Department shall: (i) Subject to § 2-1246 of the State Government Article, submit a report to the General Assembly demonstrating that the Department has met the requirements of paragraph (1) of this subsection; (ii) Conduct public hearings regarding the Department's decision to introduce or to issue a permit to introduce a nonnative oyster into State waters; (iii) For at least 30 days following the last public hearing conducted under item (ii) of this paragraph, receive written public comments on the Department's decision to introduce or to issue a permit to introduce; and (iv) 1. Issue and publish a final decision, including a full scientific rationale for the final decision, a summary of oral and written comments received under items (ii) and (iii) of this paragraph, and the Department's response to these comments, in the Maryland Register; and 2. Publish the final decision, including all accompanying documentation under item 1 of this item, on the Department's website. (3) Introduction of a nonnative oyster may not occur until at least 60 days after issuance of a final decision under paragraph (2)(iv) of this subsection.
NR § 1-103(b)(ii) SB 640/Ch. 472, 2004 MSAR # 2424	Trigger Report within 45 days before implementing the methodology	(i) unless otherwise authorized by Statute, the Secretary [of the Department of Natural Resources] may use money in a fund or account created under this Article for administrative expenses directly relating to the purposes of the fund or account up to an amount calculated under a generally accepted methodology for determining indirect costs. (ii) the Secretary shall submit any changes to the methodology used under subparagraph (i) of this paragraph for review and comment to the House Appropriations Committee and the Senate Budget and Taxation Committee within 45 days before implementing the methodology.
NR § 4-1009(b) HB 90/Ch. 492, 2004 MSAR # 2427	Trigger Report before publication	The Secretary [of the Department of Natural Resources] may establish by rule or regulation daily catch limits on the quantities of oysters which may be caught from the natural oyster bars of the State, and may amend the daily catch limits to conserve the public oyster resource. Notice of the establishment or amendment of these catch limits, including all applicable reasons for the department's action, shall be given before publication, to the Joint Committee on Administrative, Executive, and Legislative Review and by publication of the notice in at least one newspaper of general circulation in the state, in at least one newspaper of general circulation in each county in which the affected waters are located, and on the website of the Department not less than one week prior to the effective date.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
NR § 4-1103(d) HB 90/Ch. 492, 2004 MSAR # 2428	Trigger Report before publication	The Department [of Natural Resources] may select and reserve for its own use areas, to be known as seed areas, within the waters of the State for the propagation of seed oysters. The number, size, and location of these areas shall be determined from time to time by the Department. However, no more than 5 percent of the natural oyster bars of the State shall be designated as seed areas. The first million bushels of seed oysters produced in seed areas shall be planted on the natural oyster bars of the State. The Department shall, before publication, deliver a notice of reservation, including all applicable reasons for the Department's act, to the Joint Committee on Administrative, Executive, and Legislative Review and publish the notice not less than 30 days before the closing date of any seed area in one newspaper of general circulation in the State and at least one newspaper of general circulation in each county in which the affected waters are located, and on the website of the Department. The Department shall schedule a public hearing on the proposal not less than 15 days before the proposed closing date. The hearing shall be held at the county seat of the county in which the affected waters are located. If the affected waters are located in more than one county, the hearing shall be held in that county seat closest to the affected waters, but if the area affected is totally within State waters, the hearing shall be held in Annapolis.
NR § 4-1103(b) HB 90/Ch. 492, 2004 MSAR # 2429	Trigger Report before publication	The Department [of Natural Resources] may close in any year no more than 30 percent of the natural oyster bars in the waters of the State. The Department may prohibit or restrict the catching of oysters on natural oyster bars whenever in its judgment these measures will increase the productivity or utility of these areas. The Department may plant oysters, shells, or other cultch or take any other restorative measures, which it deems advisable, on natural oyster bars. The Department shall, before publication, deliver to the Joint Committee on Administrative, Executive, and Legislative Review a notice of intent to close an area of a natural oyster bar, Including All Applicable Reasons For The Department's Act, And Publish the notice not less than 30 days prior to the proposed closing date in one or more newspapers of general circulation in the state, in one or more newspapers of general circulation in each county in which the affected waters are located, and on the website of the department. The Department shall schedule a public hearing on the proposal not less than 15 days before the proposed closing date. The hearing shall be held at the county seat of the county in which the affected waters are located. If the affected waters are located in more than one county then the hearing shall be held in that county seat closest to the affected waters. If the area affected is totally within State waters, then the hearing shall be held in Annapolis.
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
NR § 5-904(b)(5)(i) MSAR # 887	Trigger Report b/f expenditure from fund	Before the Department [of Natural Resources] makes an expenditure from the Advance Option and Purchase Fund, the Department shall submit the proposed expenditure with complete supporting documentation to the budget committees of the General Assembly for review and comment by those committees.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
NR § 5-904(c)(5)(i) MSAR # 888	Trigger Report b/f expenditure from fund	Before the Department [of Natural Resources] makes an expenditure from the Bay Access Areas Fund, the Department shall submit the proposed expenditure with complete supporting documentation to the budget committees of the General Assembly for review and comment by those committees.
NR § 1-104(k) SB 508/Ch. 430, 2004 MSAR # 2379	Trigger Report at least 45 days before the Department seeks approval by the Board of Public Works	At least 45 days before the Department [of Natural Resources] seeks approval by the Board of Public Works of the purchase of any interest in land for which the state contribution to the purchase exceeds \$2,000,000, the Secretary shall provide the Senate Budget and Taxation Committee and the House Appropriations Committee with: (1) a description of the proposed purchase; (2) a description of the interest the department will hold in the property; and (3) a listing of the proposed sources of money to be used for the purchase.
NR § 5-903.1(e)(3)(i) HB 451/Ch. 73, 1998 MSAR # 26	Trigger Report 45 days before seeking BP	(3) Prior to seeking approval from the Board of Public Works, the Department of Natural Resources and the Department of Budget and Management shall: (i) Provide written notice to the budget committees on the planned use of the funds; and (ii) Allow 45 days for review and comment by the budget committees unless the additional funds necessary do not exceed 20% of the original appropriation for any project and in the judgment of the Department of Natural Resources and the Department of Budget and Management that the additional funds are necessary to prevent a work stoppage on the project.
SF § 10-305(b)(2)(ii) SB 306/Ch. 473, 2005 MSAR # 2937	Trigger Report may not approve the sale, transfer, exchange, or grant of property until	(2) The Board [of Public Works] may not approve the sale, transfer, exchange, or grant of property until: ... (ii) The following information has been submitted, by electronic mail or facsimile and by certified mail, to the Senate Budget and Taxation Committee, the House Appropriations Committee, and, for property that meets both criteria of paragraph (1)(i) of this subsection, the Legislative Policy Committee: 1. A description of the property; and 2. If applicable, any justification for not selling, transferring, exchanging, or granting the property in a manner that generates the highest return for the State.
NR § 1-107 SB 987/Ch. 367, 2010 MSAR # 8516	Unspecified Unspecified	In any report issued under this title, the Department [of Natural Resources] may: (1) include recommendations for statutory and budgetary proposals to: (i) promote public awareness of the benefits of conserving fisheries and wildlife in the State; and (ii) reduce the incidence of violations of State conservation laws; and (2) submit the report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly.

## Open Meetings Law Compliance Board, State

Citation MSAR #	How Often Due	Topic
GP § 3-204(e) HB 270/Ch. 94, 2014 MSAR # 10105	Annual Oct 1	<p>(1) On or before October 1 of each year, the [State Open Meetings Law Compliance] Board shall submit an annual report to the Governor and the General Assembly in accordance with § 2-1246 of this article.</p> <p>(2) The report shall include a description of:</p> <ul style="list-style-type: none"> <li>(i) the activities of the Board;</li> <li>(ii) the opinions of the Board in any cases brought before it;</li> <li>(iii) the number and nature of complaints filed with the Board, including a discussion of complaints concerning the reasonableness of the notice provided for meetings; and</li> <li>(iv) any recommendations for improvements to the provisions of this subtitle.</li> </ul>

## P-20 Leadership Council of Maryland

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2007.20 MSAR # 6697	Annual Unspecified	<p>G. Meetings and Reports. The [Governor's P-20 Leadership] Council shall meet at least quarterly and provide the Governor with interim updates, timely recommendations and an annual report of its progress. Unless otherwise indicated, members may not send designees to represent them at Council meetings.</p> <p><b>Staffing Statement:</b> F. Members of the Executive Committee shall provide the primary staff support necessary for the business of the Council.</p>
ED § 24-801(m) SB 740/Ch. 533, 2013 MSAR # 9500	Biennial every 2 years	By December 1, 2014, and every 2 years thereafter, the [Governor's P-20 Leadership] Council shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the progress of implementing college and career readiness and college completion strategies established in § 7-205.1, Title 11, Subtitle 7a, §§ 15-113 through 15-116, and Title 18, Subtitle 14a of this Article.

## Parole Commission, Maryland

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

## PenMar Development Corporation

Citation MSAR #	How Often Due	Topic
EC § 11-520 HB 1050/Ch. 306, 2008 MSAR # 7344	Annual Oct 1	(a) On or before October 1 of each year, the [PenMar Development] Corporation shall submit a report to: (1) the Governor; (2) the County Commissioners; (3) the Department; and (4) in accordance with § 2-1246 of the State Government Article, the General Assembly. (b) Contents. The report shall include a complete operating and financial statement covering the operations of the Corporation during the preceding fiscal year and a summary of the activities of the Corporation during the preceding fiscal year.

## Pensions, Joint Committee on

Citation MSAR #	How Often Due	Topic
SPP § 21-125.1(c) SB 480/Ch. 408, 2008 HB 554/Ch. 409, 2008 MSAR # 7248	Other Sep 1, 2008, every 5 years	(a) beginning on or before September 1, 2008, and every 5 years thereafter, the Joint Committee on Pensions shall commission an actuarial consulting firm to conduct a study of the several systems in addition to the actuarial investigation and valuation performed by the actuary under § 21-125 of this subtitle and a comparison of the several systems with other similarly situated public pension plans. (b) the actuarial consulting firm shall consider the following issues with regard to the several systems and other similarly situated public pension plans: (1) the funding status of the State retirement and pension system, including its current unfunded accrued liability; (2) the composition of the several systems, including: (i) the number of active members, retirees, disability retirees, and beneficiaries of all retirees; (ii) the average annual salaries of the active members in the various plans in the State Retirement and Pension System; (iii) the average annual benefits of the retirees and beneficiaries of the State Retirement and Pension System; and (iv) the average age, life expectancy, and years of service of active members retiring from the various plans in the State Retirement and Pension System; and (3) the benefit levels provided by the various State systems, including a comparison of member contribution rates and the accrual rates. (c) the findings of the actuarial consulting firm shall be submitted to the Joint Committee on Pensions on or before December 31, of the year of study, in accordance with § 2-1246 of the State Government Article.

## People's Counsel, Maryland Office of

Citation MSAR #	How Often Due	Topic
PU § 2-203(e) SB 96/Ch. 37(7), 2010 MSAR # 9431	Annual Jan 31	On or before January 31 of each year, the People's Counsel shall report to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, to the General Assembly setting forth all personnel positions, classifications, and salaries in the Office of People's Counsel as of the end of the preceding calendar year.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

## Planning, Department of

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 5A-303(i) HB 510/Ch. 601, 2014 MSAR # 10229	Annual Dec 15	<p>(1) On or before December 15 of each fiscal year, the Director [of Maryland Historical Trust] shall report to the Governor and, subject to 2-1246 of the State Government Article, to the General Assembly, on:</p> <p>(i) the initial credit certificates awarded for commercial rehabilitations and small commercial projects under this section for that fiscal year;</p> <p>(ii) the tax credits awarded for certified rehabilitations completed in the preceding fiscal year;</p> <p>(iii) whether the tax credits awarded for certified rehabilitations completed in the preceding fiscal year were located in:</p> <ol style="list-style-type: none"> <li>1. a local historic district; or</li> <li>2. a national register district; and</li> </ol> <p>(iv) the estimated amount of directly related administrative costs reserved in the Reserve Fund, the estimated amount of fees to be collected, the actual directly related administrative costs, and the actual amount of fees collected.</p> <p>(2) The report required under paragraph (1) of this subsection shall include for each initial credit certificate awarded for the fiscal year for a commercial rehabilitation:</p> <p>(i) the name of the owner or developer of the commercial rehabilitation;</p> <p>(ii) the name and address of the proposed or certified rehabilitation and the county where the project is located;</p> <p>(iii) the dates of receipt and approval by the Director of all applications regarding the project, including applications:</p> <ol style="list-style-type: none"> <li>1. for certification that a structure or property will qualify as a certified historic structure ; and</li> <li>2. for approval of the proposed rehabilitation; and</li> </ol> <p>(iv) the maximum amount of the credit stated in the initial credit certificate for the project and the estimated rehabilitation expenditures stated in the application for approval of the plan of proposed rehabilitation.</p> <p>(3) The report required under paragraph (1) of this subsection shall include for each certified commercial rehabilitation completed during the preceding fiscal year:</p> <p>(i) the name of the owner or developer of the commercial rehabilitation;</p> <p>(ii) the name and address of the certified rehabilitation and the county where the project is located;</p>

Citation MSAR #	How Often Due	Topic
		<p>(iii) the dates of receipt and approval by the Director of all applications regarding the project; and</p> <p>(iv) 1. the maximum amount of the credit stated in the initial credit certificate for the project and the estimated rehabilitation expenditures stated in the application for approval of the plan of proposed rehabilitation; and  2. the actual qualified rehabilitation expenditures and the final amount of the credit for which the project qualified.</p> <p>(4) The report required under paragraph (1) of this subsection shall summarize for each category of certified rehabilitations:</p> <p>(i) the total number of applicants for:</p> <ol style="list-style-type: none"> <li>1. certification that a structure or property will qualify as a certified historic structure ;</li> <li>2. approval of plans of proposed rehabilitations; or</li> <li>3. certification of the completed rehabilitations;</li> </ol> <p>(ii) the number of proposed projects for which plans of proposed rehabilitation were approved; and</p> <p>(iii) the total estimated rehabilitation expenditures stated in approved applications for approval of plans of proposed rehabilitation and the total qualified rehabilitation expenditures for completed rehabilitations certified.</p> <p>(5) The information required under paragraph (4) of this subsection shall be provided in the aggregate and separately for each of the following categories of certified rehabilitations:</p> <ol style="list-style-type: none"> <li>(i) owner-occupied single family residential structures;</li> <li>(ii) small commercial projects; and</li> <li>(iii) commercial rehabilitations.</li> </ol>
SF § 5A-318(c)(16) HB 1562/Ch. 440, 2005 MSAR # 2863	Annual Unspecified	The [Maryland Historical] Trust shall: ... (16) submit annually to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly a report of the activities of the Trust during the preceding year and any recommendations for actions appropriate to further its purposes.
SF § 5A-328(l) HB 1562/Ch. 440, 2005 MSAR # 2900	Annual Dec 31	On or before December 31 of each year, the Trust shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the financial status and the activities of the MHT Grant Program and the MHT Grant Fund for the preceding fiscal year.
SF § 5A-327(m) HB 1562/Ch. 440(2), 2005 MSAR # 2882	Annual Dec 31	On or before December 31 of each year, the [Maryland Historical] Trust shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the financial status and the activities of the MHT Loan Program for the preceding fiscal year.
SF § 5A-353(c) HB 1562/Ch. 440(2), 2005 MSAR # 2885	Annual Dec 31	On or before December 31 of each year, the [Maryland Historical] Trust shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the financial status and the activities of the [Historical and Cultural Museum Assistance] Program for the preceding fiscal year.
SF § 5A-330(h) SB 319/Ch. 278, 2010 HB 915/Ch. 279, 2010 MSAR # 8402	Annual Oct 1	On or before October 1 of each year, the [Maryland Historical] Trust and Commission [on African American History and Culture] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on state grants awarded for African American Heritage Preservation capital projects for the prior fiscal year.

Citation MSAR #	How Often Due	Topic
SF § 5A-403(g) HB 699/Ch. 187, 2006 MSAR # 5730	Annual Dec 31	<p>On or before December 31 of each year, the Committee [on Historic Agricultural Structure Preservation] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the financial status and the activities of the [Barn Preservation] Fund for the preceding fiscal year.</p> <p><b>Staffing Statement:</b> SF § 5A-402 (c) the Secretary of Planning serves as Chair [of the a Maryland Advisory Committee on Historic Agricultural Structure Preservation] SF § 5A-403 (a) there is a Barn Preservation Fund in the Department of Planning.</p>
EN § 9-1605.2(k) HB 628/Ch. 666, 2008 MSAR # 7037	Annual Jan 1, 2009, and every year thereafter	<p>(1) Beginning January 1, 2009, and every year thereafter, the Department [of the Environment] and the Department of Planning shall jointly report on the impact that a wastewater treatment facility that was upgraded to enhanced nutrient removal during the previous calendar year with funds from the Bay Restoration Fund had on:</p> <p>(i) growth within the municipality in which the wastewater treatment facility is located, including:</p> <ol style="list-style-type: none"> <li>1. the number of permits issued for residential and commercial development; and</li> <li>2. whether the number of permits issued for residential and commercial development has increased or decreased as a result of the upgraded wastewater treatment facility; and</li> </ol> <p>(ii) schools, hospitals, and any other public facilities in the municipality in which the wastewater treatment facility is located.</p> <p>(2) the report required under paragraph (1) of this subsection shall also contain the municipality's plan, if any, for accommodating additional growth as a result of the upgraded wastewater treatment facility.</p> <p>(3) the Department and the Department of planning shall submit the report required under paragraph (1) of this subsection to the President of the Senate, the Speaker of the House, the Senate Budget and Taxation Committee, the Senate Education, Health, and Environmental Affairs Committee, the House Appropriations Committee, the House Environmental Matters Committee, and the Governor, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> Environment § 9-1605.2(j)(8) the Department of the Environment, Department of Agriculture, Department of Planning, Department of Natural Resources, and Department of Budget and Management shall provide staff support for the Committee.</p>
EN § 9-1605.2(j)(6)(ix) HB 628/Ch. 666, 2008 MSAR # 7038	Annual Jan 1	<p>(6) [The Bay Restoration Fund Advisory] Committee shall: ...</p> <p>(ix) Beginning January 1, 2006, and every year thereafter, report to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly on its findings and recommendations.</p> <p><b>Staffing Statement:</b> Environment § 9-1605.2(j)(8) the Department of the Environment, Department of Agriculture, Department of Planning, Department of Natural Resources, and Department of Budget and Management shall provide staff support for the Committee.</p>

Citation MSAR #	How Often Due	Topic
SF § 5-408(k) HB 1354/Ch. 476, 2007 MSAR # 6496	Annual Jan 15	<p>In accordance with § 2-1246 of the State Government Article, the Department [of Planning] and the [Maryland Agricultural Land Preservation] Foundation jointly shall report on the certification program by January 15 of each year to:</p> <ol style="list-style-type: none"> <li>(1) The Governor;</li> <li>(2) The Secretary of Agriculture and the Secretary of Planning;</li> <li>(3) The Senate Budget and Taxation Committee and the Senate Education, Health, and Environmental Affairs Committee; and</li> <li>(4) the House Appropriations Committee, the House Environmental Matters Committee, and the House Committee on Ways and Means.</li> </ol> <p><b>Staffing Statement:</b> (a) There is within the Department [of Planning] a program for certification of effective county agricultural land preservation programs. Agriculture Article § 2-502 There is a Maryland Agricultural Land Preservation Foundation in the Department [of Agriculture].</p>
EX ORD 01.01.1998.04 F MSAR # 6651	Annual Unspecified	<p>F. Procedures for Annual Reports. The Office of Planning, with the assistance of all affected State agencies, will evaluate and report annually to the Governor, the General Assembly and the State Economic Growth, Resource Protection, and Planning Commission on the implementation of the Smart Growth Policy.</p> <ol style="list-style-type: none"> <li>(1) Agencies will provide an annual report to the Office of Planning that should include the following: <ol style="list-style-type: none"> <li>(a) A description of projects/programs and costs of activities located in Priority Funding Areas;</li> <li>(b) A description of projects/programs and costs of activities funded under the exceptions allowed in § 5-7B-06 of the State Finance and Procurement Article;</li> <li>(c) Projects submitted to the Board of Public Works for funding outside Priority Funding Areas under the extraordinary circumstances exception in accordance with § 5-7B-05 of the State Finance and Procurement Article and the impact of these projects upon this policy;</li> <li>(d) A list of programs and policies reviewed and changed to ensure compliance with the Policy; and</li> <li>(e) A list of projects or programs approved and funded under § 2 of Chapter 759 of the Acts of 1997.</li> </ol> </li> </ol>
SF § 5-307 SB 204/Ch. 209(2), 2000 MSAR # 620	Annual 60 days b/f session	<p>Each year, no later than 60 days before the General Assembly convenes for its regular session, the Department [of Planning] shall submit a report to the Governor.</p> <ol style="list-style-type: none"> <li>(b) The annual report shall include: <ol style="list-style-type: none"> <li>(1) a summary and description of the nature of every section of the State Development Plan that has been: <ol style="list-style-type: none"> <li>(i) added, deleted, or revised since the last annual report; and</li> <li>(ii) filed by the Governor under § 5-605 of this title;</li> </ol> </li> <li>(2) a summary of each important study wholly or partly completed by the Department since the last annual report; and</li> <li>(3) summaries of the work of the Department and of the State Economic Growth, Resource Protection, and Planning Commission.</li> </ol> </li> <li>(c) Distribution.- The Department shall distribute copies of the annual report: <ol style="list-style-type: none"> <li>(1) subject to § 2-1246 of the State Government Article, to the General Assembly;</li> <li>(2) to the head of each department of the State government;</li> <li>(3) to the head of each local or regional planning agency in the State; and</li> <li>(4) on request, to any federal agency.</li> </ol> </li> <li>(d) Availability to public.- The Department shall make copies of the annual report available for general distribution or sale.</li> </ol>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
LU § 1-208(e) HB 1290/Ch. 426, 2012 MSAR # 9080	Annual Jan 1	On or before January 1 of each year, the Department of Planning, in consultation with the National Center, shall submit a report to the Governor and General Assembly, in accordance with § 2-1246 of the State Government Article, on the measures and indicators collected under this section.
SF § 5-707 SB 278/Ch. 489(2), 2010 HB 474/Ch. 488(2), 2010 MSAR # 8273	Annual Dec 1	<p>On or before December 1 of each year, the [Maryland Sustainable Growth] Commission shall report, in accordance with § 2-1246 of the State Government Article, on its activities and recommendations to:</p> <ul style="list-style-type: none"> <li>(1) the Speaker of the House;</li> <li>(2) the President of the Senate;</li> <li>(3) the House Environmental Matters Committee;</li> <li>(4) the Senate Education, Health, and Environmental Affairs Committee; and</li> <li>(5) the Governor.</li> </ul> <p><b>Staffing Statement:</b> SF § 5-705 the Department of Planning shall provide staff for the Commission.</p>
SG § 9-1405(b)(10) SB 204/Ch. 566, 2001 MSAR # 5531	Annual Dec 1	(b) The Office [of Smart Growth] shall: ... (10) report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on or before December 1, 2001 and each December 1 thereafter on the activities of the Office and the implementation of smart growth projects in the preceding calendar year.

Citation MSAR #	How Often Due	Topic
SG § 9-1406(h)(1)(vi) HB 1201/Ch. 708, 2012 MSAR # 9351	Annual Unspecified	<p>(h)(1) The [Smart Growth] Subcabinet shall:</p> <ul style="list-style-type: none"> <li>(i) provide a forum for discussion of interdepartmental issues relating to activities that affect growth, development, neighborhood conservation, and resource management;</li> <li>(ii) work together using all available resources to promote the understanding of smart growth;</li> <li>(iii) work together to create, enhance, support, and revitalize sustainable communities across the State;</li> <li>(iv) meet at least biannually with county and municipal elected leaders and planning officials to discuss local government issues relating to activities that affect smart growth, development, neighborhood conservation, and resource management;</li> <li>(v) subject to paragraph (2) of this subsection, make recommendations to:               <ul style="list-style-type: none"> <li>1. the Department of Business and Economic Development in accordance with § 5-1304 of the Economic Development Article;</li> <li>2. the Department of Housing and Community Development in accordance with § 6-206 of the Housing and Community Development Article;</li> <li>3. the Department of Planning in accordance with § 5A-303 of the State Finance and Procurement Article; and</li> <li>4. the Department of Transportation in accordance with § 7-101 of the Transportation Article;</li> </ul> </li> <li>(vi) in coordination with State agencies, evaluate and report annually to the Governor and, in accordance with § 2-1246 of this article, to the General Assembly on the implementation of the State's smart growth policy; and</li> <li>(vii) perform other duties assigned by the Governor.</li> </ul> <p>(2) The failure of the Subcabinet to make a recommendation under paragraph (1)(v) of this subsection may not be construed as prohibiting a department to act in accordance with the department's authority under State law.</p> <p>(i) The annual report required in subsection (h)(1) of this section shall include:</p> <ul style="list-style-type: none"> <li>(1) a description of the projects, programs, and costs of activities located in priority funding areas;</li> <li>(2) a description of projects, programs, and costs of activities funded under the exceptions allowed in § 5-7B-06 of the State Finance and Procurement Article;</li> <li>(3) projects submitted to the Board of Public Works for funding outside priority funding areas under the extraordinary circumstances exception in accordance with § 5-7B-05 of the State Finance and Procurement Article and the impact of these projects upon the State's smart growth policy;</li> <li>(4) a list of programs and policies reviewed and changed to ensure compliance with the State's smart growth policy; and</li> <li>(5) a list of projects or programs approved and funded under Chapter 759, § 2 of the Acts of 1997.</li> </ul>
FI § 13-1108(5) HB 1562/Ch. 440, 2005 MSAR # 5568	Annual Not less than once a year	<p>Not less than once a year, [the Maryland Heritage Areas Authority shall] submit reports to the Governor and the General Assembly concerning progress toward implementing the heritage areas system, including recommendations for the future.</p> <p><b>Staffing Statement:</b> § 13-1103(b) The Authority is an independent unit of government in the Executive Branch of government that operates in the Department of Planning.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
LU § 7-104 HB 1290/Ch. 426, 2012 MSAR # 9082	Biennial Jan 1	<p>(c) by Department of Planning.</p> <p>(1) on or before January 1 every 2 years, the Department of Planning shall prepare and publish a report on the statewide impacts of adequate public facility laws.</p> <p>(2) the report shall include the identification of:</p> <p>(i) geographic areas and facilities within priority funding areas that fail to meet local adequate public facility standards; and</p> <p>(ii) improvements to facilities scheduled or proposed in the local jurisdiction's capital improvement program.</p>
SF § 5-809 MSAR # 665	Biennial Unspecified	<p>(a) Submission.- The Department [of Planning] shall review, evaluate, and report biennially to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the implementation of the Plan and the status of the Patuxent River and its watershed.</p> <p>(b) Contents.- The report shall include specific recommendations of the Department concerning implementation of the Plan and the bases for these recommendations.</p> <p>(c) Presentation to Commission for comments.- Before presenting its report to the General Assembly, the Department shall present the report to the [Patuxent River] Commission for its comments. The Department shall include any comments of the Commission when it presents the report to the General Assembly.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 1562/Ch. 440, 2005 MSAR # 2897	Quarterly Jan 15/Apr 15/Jul 15/Oct 15	<p>HB 679/Ch. 76, Sec. 2, 2004 (g)(1) as amended by HB 1562/Ch. 440, 2005: On or before January 15, April 15, July 15, and October 15 of each year, the Director [of Maryland Historical Trust] shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, on the credit allowed under this section.</p> <p>(2) The report required under paragraph (1) of this subsection shall include for the preceding calendar quarter, for each commercial rehabilitation that was completed during the calendar quarter and for each proposed commercial rehabilitation that remains incomplete as of the end of the calendar quarter:</p> <ul style="list-style-type: none"> <li>(i) The name of the owner or developer that has applied for approval of the tax credit;</li> <li>(ii) The name and address of the proposed or certified rehabilitation and the county where the project is located;</li> <li>(iii) The dates of receipt and approval by the trust of all applications regarding the project, including applications for certification that a structure or property will qualify as a certified heritage structure, for approval of the proposed rehabilitation, and for certification of the completed rehabilitation;</li> <li>(iv) The estimated rehabilitation expenditures stated in the application for approval of the plan of proposed rehabilitation; and</li> <li>(v) For projects completed during the calendar quarter, the final qualified rehabilitation costs for the project and the amount of the credit for the certified rehabilitation.</li> </ul> <p>(3) The report required on January 15 of each year shall summarize for the preceding calendar year, for each category of certified rehabilitations specified in paragraph (4) of this subsection:</p> <ul style="list-style-type: none"> <li>(i) The number of applicants for: <ul style="list-style-type: none"> <li>1. Certification that a structure or property will qualify as a certified heritage structure;</li> <li>2. Approval of proposed rehabilitations; or</li> <li>3. Certification of completed rehabilitations;</li> </ul> </li> <li>(ii) The number of proposed rehabilitations approved and the number of completed rehabilitations certified as qualifying for the tax credit under this section; and</li> <li>(iii) The total estimated rehabilitation expenditures stated in approved applications for approval of plans of proposed rehabilitation and the total qualified rehabilitation expenditures for completed rehabilitations certified.</li> </ul> <p>(4) The information required under paragraph (3) of this subsection shall be provided in the aggregate and separately for each of the following categories of certified rehabilitations:</p> <ul style="list-style-type: none"> <li>(i) Owner-occupied single family residential structures; and</li> <li>(ii) Commercial rehabilitations.</li> </ul>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <ul style="list-style-type: none"> <li>(i) the corrective actions taken; or</li> <li>(ii) a schedule for when specific corrective actions will be implemented.</li> </ul> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 7378	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 5-310(c)(4)(i) SB 306/Ch. 473, 2005 MSAR # 2938	Trigger Report after the Department receives notice from a unit under subsection	<p>(4) After the Department [of Planning] receives notice from a unit under subsection (a) of this section, the Department shall:</p> <p>(i) Notify:</p> <p>1. The Senate Budget and Taxation Committee, the Senate Education, Health, and Environmental Affairs Committee, the House Environmental Matters Committee, and the House Appropriations Committee by electronic mail or facsimile and by first-class mail;</p> <p>2. The General Assembly members who represent the legislative district in which the property is located by electronic mail or facsimile and by certified mail; and</p> <p>3. Owners of property adjacent to the property declared excess:</p> <p>a. In writing by first-class mail; and</p> <p>b. If practicable, by posting public notification signs on the property declared excess.</p>

Citation MSAR #	How Often Due	Topic
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	<p>(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing.</p> <p>(c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year.</p> <p>(d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.</p>
SF § 5-7B-09(d) HB /Ch. 758, 1997 MSAR # 170	Trigger Report upon request to members of the General Assembly	<p>(a) Definitions.-</p> <p>(1) In this section the following words have the meanings indicated.</p> <p>(2) "Infill development" means new development in a priority funding area on vacant, bypassed, and underutilized lands within existing developed areas.</p> <p>(3) "Smart neighborhood development" means a comprehensively planned, compact mixed use development within a priority funding area that integrates residential, commercial, open space, and public uses.</p> <p>(b) Review of projects.- The Department of Planning shall:</p> <p>(1) establish a process for the review of projects by the appropriate State agencies and the Department of Planning for compliance with this subtitle;</p> <p>(2) provide to each State agency and unit of State government the location of priority funding areas; and</p> <p>(3) make available to each county, and to the public for review, copies of maps illustrating:</p> <p>(i) priority funding areas certified by the local governments; and</p> <p>(ii) any comments by the Department of Planning on the areas certified.</p> <p>(c) Surveys of infrastructure needs.- By October 1, 1998, the Department of Planning shall complete surveys of municipal, county, and State governments for infrastructure needs and shall maintain a list of needed projects that includes information relating to the financial capacity of the affected unit of government to undertake such projects.</p> <p>(d) List of projects.- A copy of this list of projects shall be made available upon request to members of the General Assembly, local government officials, and the general public.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 5-308(d)(1) MSAR # 661	Trigger Report On the request of the Governor, the General Assembly, or the Legislative Policy Committee	(a) Required.- On the request of the Governor, the General Assembly, or the Legislative Policy Committee, the Department [of Planning] shall submit a special report on any aspect of the work of the Department that is considered to be of current interest. (b) Permitted.- The Department may submit a special report on any aspect of its work that the Secretary considers to be of current interest. (c) Availability.- The Department shall make special reports on major research and planning projects, as distinguished from mere compilations of current information, available as soon as practicable after completion. (d) Distribution.- The Department shall distribute a copy of a special report: (1) subject to § 2-1246 of the State Government Article, to the General Assembly; (2) to the head of each department of the State government; (3) to the head of each local or regional planning agency in the State; and (4) on request, to any federal agency.

### Potomac River Fisheries Commission

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
NR § 4-306 MSAR # 374	Other Unspecified	Article IV, Section 2. Recording, effective date. (a) Regulations of the commission shall be exempt from the provisions of Chapter 1.1 of Title 9 of the Code of Virginia (1950 Edition, as amended from time to time), and of §§ 10-106 and 10-107 of the State Government Article of the Annotated Code of Maryland (1957 Edition, as amended from time to time). Copies of commission regulations shall be kept on public file and available for public reference in the offices of the commission, the office of the clerk of court in each county of Maryland and Virginia contiguous to the waters within the commission's jurisdiction, the office of the Virginia division of statutory research and drafting, the office of the Maryland Department of Legislative Reference [now Department of Legislative Services], the office of the Virginia Marine Resources Commission, and the office of the Maryland Department of Natural Resources.

### Public Broadcasting Commission, Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
ED § 24-207(b)(4)(ii) MSAR # 1886	Annual Unspecified	(4) (i) The [Maryland Public Broadcasting] Commission may not accept funds from an affiliated foundation unless the fiscal affairs of the affiliated foundation are audited annually by an independent certified public accountant. (ii) The independent certified public accountant shall send copies of each annual audit report to the [Maryland Public Broadcasting] Commission and, subject to § 2-1246 of the State Government Article, to the Department of Legislative Services.

## Public Defender, Office of the

Citation MSAR #	How Often Due	Topic
CP § 16-401 SB 37/Ch. 15, 2008 MSAR # 7414	Annual Sep 30	<p>(a) Recipients.- On or before September 30 of each year, the Public Defender shall submit a report to:</p> <ul style="list-style-type: none"> <li>(1) the Board of Trustees;</li> <li>(2) the Governor; and</li> <li>(3) in accordance with § 2-1246 of the State Government Article, the General Assembly.</li> </ul> <p>(b) Content.- The report shall include:</p> <ul style="list-style-type: none"> <li>(1) pertinent data about the operations of the Office, including projected needs, a breakdown of the number and type of cases handled, and relative dispositions; and</li> <li>(2) recommendations for statutory changes, including changes in the criminal law or Maryland Rules to control crime and improve the criminal justice system.</li> </ul>

## Public School Construction, Interagency Committee on

Citation MSAR #	How Often Due	Topic
ED § 5-301.2(b) SB 245/Ch. 216, 2013 HB 103/Ch. 217, 2013 MSAR # 9644	Annual Dec 31	On or before December 31 of each year, the Interagency Committee [on Public School Construction] shall submit a report on the number of public school construction and major renovation projects in each jurisdiction that use solar technologies to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.
EC § 10-645(l) SB 183/Ch. 44, 2014 MSAR # 10089	Annual Oct 1	<p>On October 1, 2013, and each October 1 thereafter, the [Maryland Stadium] Authority, Baltimore City, the Baltimore City Board of School Commissioners, and the Interagency Committee on School Construction jointly shall report to the Governor, the Board of Public Works and, in accordance with § 2-1246 of the State Government Article, the Fiscal Committees of the General Assembly, on the progress of replacements, renovations, and maintenance of Baltimore City Public School Facilities, including actions:</p> <ul style="list-style-type: none"> <li>(1) taken during the previous fiscal year; and</li> <li>(2) planned for the current fiscal year.</li> </ul>
SB 787/Ch. 306(13), 2004 HB 1230/Ch. 207(13), 2004 MSAR # 2498	Annual Sep 1	The Public School Construction Program shall provide assistance to Baltimore City, counties, and local education agencies in using alternative financing mechanisms to fund school construction, when appropriate. The Public School Construction Program shall prepare a guide for Baltimore City, counties, and local education agencies to use when evaluating alternative financing proposals. The guide should include model contracts, model solicitations, and references to other documents which provide information on alternative financing. The Public School Construction Program should help Baltimore City, counties, and local education agencies identify when an alternative financing mechanism may be appropriate for a particular project and to develop the procurement, contractual, and technical instruments that will meet State and local procurement requirements and bring the project to a successful conclusion. The Public School Construction Program shall report to the Board of Public Works, Baltimore City, the county governments, local education agencies, and the General Assembly on or before September 1 of each year, in accordance with § 2-1246 of the State Government Article, on the use of alternative financing mechanisms to finance public school construction in Maryland in the prior fiscal year.

Citation MSAR #	How Often Due	Topic
ED § 5-310(c) SB 787/Ch. 306(1), 2004 HB 1230/Ch. 207(1), 2004 MSAR # 2501	Annual Oct 1	(a) Annual survey.- Each fiscal year, the Interagency Committee [on Public School Construction] shall survey the condition of school buildings identified by the Department. (b) Inspections.- The Department of General Services shall conduct the inspections of individual school buildings that the Interagency Committee requires to complete the survey required in subsection (a) of this section. (c) Reports.- The Interagency Committee shall report to the Governor and the General Assembly, on or before October 1 of each year, in accordance with 2-1246 of the State Government Article, on the results of the survey for the prior fiscal year.
ED § 5-301(j)(4) HB 101/Ch. 424, 2013 MSAR # 9883	Quarterly Mar 30/Jun 30/ Sep 30/Dec 31	On or before March 30, June 30, September 30, and December 31 of each year, the Interagency Committee [on Public School Construction] shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, and the Department of Legislative Services on the balance in the fund [established under paragraph (1) of this subsection] as of the reporting date as the result of transfers or reversions required under this subsection and any expenditures.

## Public Safety & Correctional Services, Department of

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.08 MSAR # 9949	Annual within 90 days following the close of the fiscal year	Each department [Department of Public Safety & Correctional Services] shall prepare and submit an annual report within 90 days following the close of the fiscal year to the Governor, and subject to State Government Article, § 2-1246, Annotated Code of Maryland, to the General Assembly, of each procurement contract within its jurisdiction awarded during the preceding fiscal year that was exempt from the notice requirements of State Finance and Procurement Article, §§ 13-103(c) and 13-104(c), Annotated Code of Maryland, because the procurement contract reasonably was expected to be performed entirely outside the State or the District of Columbia. The report shall, at a minimum, include: <ul style="list-style-type: none"> <li>A. The name of each contractor;</li> <li>B. The amount and type of each contract;</li> <li>C. A description of the procurement; and</li> <li>D. The basis of the award and reasons why the contract required performance outside the State or the District of Columbia.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B. (33) Department means the State Treasurer, the Departments of General Services, Transportation, Information Technology, Budget and Management, Public Safety and Correctional Services in connection with procurements for State correctional facilities within the Departments jurisdiction, and the Maryland Port Commission.</p>
HB 27/Ch. 212(2), 2014 MSAR # 10142	Annual 30 days before the end of each calendar year	That, on or before 30 days before the end of each calendar year until December 31, 2017, the Secretary of Public Safety and Correctional Services shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the number of times physical restraints were used on a pregnant inmate during labor, delivery, and postpartum recovery during the previous calendar year in each State and local correctional facility.

Citation MSAR #	How Often Due	Topic
TR § 21-809(k) SB 350/Ch. 490, 2014 HB 929/Ch. 491, 2014 MSAR # 10213	Annual Dec 31	<p>(1) On or before December 31 of each year, the Maryland Police Training Commission shall:</p> <ul style="list-style-type: none"> <li>(i) compile and make publicly available a report for the previous fiscal year on each speed monitoring system program operated by a local jurisdiction under this section; and</li> <li>(ii) submit the report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</li> </ul> <p>(2) The report shall include:</p> <ul style="list-style-type: none"> <li>(i) the total number of citations issued;</li> <li>(ii) the number of citations issued and the number voided as erroneous violations for each camera;</li> <li>(iii) the gross revenue generated by the program;</li> <li>(iv) the expenditures incurred by the program;</li> <li>(v) the net revenue generated by the program;</li> <li>(vi) the total amount of any payments made to a contractor under the program;</li> <li>(vii) a description of how the net revenue generated by the program was used;</li> <li>(viii) the number of employees of the local jurisdiction involved in the program;</li> <li>(ix) the type of speed monitoring system used by the local jurisdiction;</li> <li>(x) the locations at which each speed monitoring system was used in the local jurisdiction;</li> <li>(xi) the activation start and stop dates of each speed monitoring system for each location at which it was used; and</li> <li>(xii) the number of citations issued by each speed monitoring system at each location.</li> </ul>
COR § 3-522 SB 136/Ch. 124, 2005 MSAR # 2842	Annual Oct 1	<p>On or before October 1 of each year, the [Maryland Correctional Enterprises] Management Council shall submit to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual report summarizing the Management Council's activities and recommendations.</p>
CP § 10-210(6) SB 208/Ch. 447, 2005 MSAR # 2744	Annual Dec 1	<p>The [Criminal Justice Information] Advisory Board shall: ...</p> <p>(6) Submit a report on interoperability on or before December 1 of each year to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</p> <p><b>Staffing Statement:</b> § 10-207(b) The Advisory Board is in the Department [of Public Safety &amp; Correctional Services] for administrative and budgetary purposes only.</p>

Citation MSAR #	How Often Due	Topic
SF § 15-111(a) MSAR # 177	Annual 90 days from end of FY	<p>Within 90 days after the end of each fiscal year, each primary procurement unit shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <p>(1) was exempt from the notice requirements of § 13-103 (c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</p> <p>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</p> <p>(3) was awarded on the basis of:</p> <p>(i) § 13-107 ("Sole source procurement");</p> <p>(ii) § 13-108 (a) ("Emergency procurement"); or</p> <p>(iii) § 13-108 (b) ("Expedited procurement").</p> <p>(b) Same - Contents.-</p> <p>(1) A report required under subsection (a) (2) or (3) of this section shall include:</p> <p>(i) the name of each contractor;</p> <p>(ii) the type and cost of the procurement contract; and</p> <p>(iii) a description of the procurement.</p> <p>(2) A report required under subsection (a) (3) of this section also shall describe the basis for the award.</p> <p><b>Staffing Statement:</b> SF § 11-101(l) Primary procurement units.- "Primary procurement units" means:</p> <p>(1) the State Treasurer;</p> <p>(2) the Department of Budget and Management;</p> <p>(3) the Department of General Services;</p> <p>(4) the Department of Transportation;</p> <p>(5) the Department of Information Technology;</p> <p>(6) the University System of Maryland;</p> <p>(7) the Maryland Port Commission;</p> <p>(8) the Department of Public Safety and Correctional Services;</p> <p>(9) the Morgan State University; and</p> <p>(10) the St. Mary's College of Maryland.</p>
CP § 11-805(a)(8) SB 1/Ch. 10(2), 2001 MSAR # 1010	Annual unspecified	<p>(a) Subject to the authority of the Secretary as set forth in Title 2, Subtitle 1 of the Correctional Services Article, the Board has the following powers and duties: ...</p> <p>(8) to submit each year to the Governor, to the Secretary, and, subject to § 2-1246 of the State Government Article, to the General Assembly a written report of the activities of the [Criminal Injuries Compensation] Board.</p>
SPP § 25-403(j) HB 1249/Ch. 465, 2007 MSAR # 6466	Annual Sep 1	<p>On or before September 1 of each year, the Commissioner of Corrections, the Commissioner of Pretrial Detention and Services, and the Director of the Patuxent Institution in the Department of Public Safety and Correctional Services shall jointly submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that provides:</p> <p>(1) the number of rehired retirees under subsection (b)(3)(iv) of this section;</p> <p>(2) the annual salary of each rehired retiree at the time of retirement and the current annual salary of each rehired retiree;</p> <p>(3) the number of correctional officers hired who are not retirees; and</p> <p>(4) the annual salary of each correctional officer who is hired.</p>

Citation MSAR #	How Often Due	Topic
SB 608/Ch. 182, 2014 MSAR # 10136	Annual Oct 1	<p>SB 801/Ch. 554, 2011 and HB 919/Ch. 555, 2011 as amended by SB 608/Ch. 182, 2014: SB 801/Ch. 554, 2011 and HB 919/Ch. 555, 2011 as amended by SB 608/Ch. 182, 2014: (1)(i) develop, by October 1, 2012, a pilot program in two counties that creates a system of graduated administrative sanctions for violations of conditions of parole by releasees from the Department; and</p> <p>(ii) by October 1, 2014, expand the program to include Baltimore City and individuals under mandatory supervision; and</p> <p>(2) beginning in 2013, on or before October 1 of each year, report to the General Assembly, in accordance with § 2–1246 of the State Government Article, on:</p> <p>(i) the status of the pilot program;</p> <p>(ii) the percentage of Departmental programs that use evidence–based practices; and</p> <p>(iii) the number of individuals incarcerated for technical violations in the State while on parole OR under mandatory supervision and the number of new offenses committed by individuals in the State while on parole or under mandatory supervision.</p>
PS § 1-307(a) SB 1/Ch. 5, 2003 MSAR # 2021	Annual Unspecified	<p>(a) Required.- The [Emergency Number Systems] Board shall submit an annual report to the Governor, the Secretary, and, subject to § 2-1246 of the State Government Article, the Legislative Policy Committee.</p> <p>(b) Contents.- The report shall provide the following information for each county:</p> <p>(1) the type of 9-1-1 system currently operating in the county;</p> <p>(2) the total 9-1-1 fee and additional charge charged;</p> <p>(3) the funding formula in effect;</p> <p>(4) any statutory or regulatory violation by the county and the response of the Board;</p> <p>(5) any efforts to establish an enhanced 9-1-1 system in the county; and</p> <p>(6) any suggested changes to this subtitle.</p>
LE § 11-902(d) SB 203/Ch. 134, 2008 MSAR # 6857	Annual Oct 30	<p>On or before October 30 of each year, the [Education and Workforce Training Coordinating] Council shall report its activities to the Governor and, in accordance with § 2–1246 of the State Government Article, to the General Assembly.</p> <p><b>Staffing Statement:</b> Labor and Employment § 11–901(a) There is an Education and Workforce Training Coordinating Council for Correctional Institutions under the jurisdiction of the Department of Public Safety and Correctional Services and the Department [of Education]. ...</p> <p>(d)(4) The Department [of Labor, Licensing and Regulation] shall provide technical and clerical assistance and support to the Council.</p>
COR § 6-206(17) SB 85/Ch. 123, 2001 MSAR # 1054	Annual Unspecified	<p>(a) The Interstate Commission [for Adult Offender Supervision] shall, by a majority of the members, within 12 months of the first Interstate Commission meeting, adopt bylaws to govern its conduct as may be necessary or appropriate to carry out the purposes of the Compact, including, but not limited to: ...</p> <p>(17) To report annually to the legislatures, governors, judiciary, and state councils of the compacting states concerning the activities of the Interstate Commission during the preceding year. Such reports shall also include any recommendations that may have been adopted by the Interstate Commission</p> <p><b>Staffing Statement:</b> Executive Order 01.01.2002.19 A. State Compact Administrator. The Director of the Division of Parole and Probation of the Maryland Department of Public Safety and Correctional Services shall be the Compact Administrator for Maryland.</p>

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2002.19 MSAR # 2015	Annual Dec 31	(4) Reports. The State Council [for Interstate Adult Offender Supervision] shall provide an annual report to the Governor each December 31 concerning its activities.  <b>Staffing Statement:</b> A. State Compact Administrator. The Director of the Division of Parole and Probation of the Maryland Department of Public Safety and Correctional Services shall be the Compact Administrator for Maryland.
COR § 8-110(a) HB 11/Ch. 54, 1999 MSAR # 796	Annual Unspecified	The [Maryland] Commission [on Correctional Standards] shall report annually to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the activities of the Commission. (b) Secretary and local governments.- The Commission shall provide the Secretary and the governing body of each county and municipal corporation that has a correctional facility with a copy of its annual report.
COR § 3-509 SB 136/Ch. 124, 2005 MSAR # 2986	Annual Unspecified	(a) Annually, the Division [of Correction] shall submit a complete financial and operational report of Maryland Correctional Enterprises and the Maryland Correctional Enterprises revolving fund to: (1) the Governor; (2) the Secretary; and (3) the Secretary of Budget and Management. (b) The report required under subsection (a) of this section shall: (1) Be in the same general form as a report by the Division on its operations and programs; and (2) Include information about present and projected personnel and compensation requirements of Maryland Correctional Enterprises.
COR § 3-207(d) HB 11/Ch. 54(2), 1999 MSAR # 901	Annual Oct 31	(a) In general.- On or before October 31 of each year, the Commissioner [of Corrections] shall submit an annual report to the Secretary and the Governor that states, for each correctional facility in the Division: (1) its expenses, receipts, disbursements, condition, and progress; (2) the number of inmates and each inmate's age, sex, race, place of birth and conviction, crime, and term of confinement; (3) the number of inmates who escape, are pardoned, or discharged; and (4) any remarks and suggestions the Commissioner considers necessary to advance the interests of the correctional facility. (b) Accountings.- The Commissioner shall submit with the report required by subsection (a) of this section a statement similar to the statement that is required to be submitted under § 3-206 of this subtitle. (c) Verification by Commissioner.- The Commissioner shall verify the report and statement required by this section. (d) Submission to General Assembly.- Subject to § 2-1246 of the State Government Article, the Governor shall submit to the General Assembly the report and statement required under this section and any recommendations that the Governor considers expedient.
COR § 7-208 HB 11/Ch. 54(2), 1999 MSAR # 200	Annual Unspecified	The [Maryland Parole] Commission shall: (1) maintain a record of its actions; (2) make an annual report to the Governor of its work; and (3) make appropriate recommendations for the improvement of its functions.

Citation MSAR #	How Often Due	Topic
PS § 1-401(h) SB 856/Ch. 178, 2010 HB 931/Ch. 179, 2010 MSAR # 8425	Annual Dec 31	<p>On or before December 31, 2010, and every year thereafter, the [Sexual Offender Advisory] Board shall report the findings and recommendations of the Board to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</p> <p><b>Staffing Statement:</b> PS § 1-401(j) The Department of Public Safety and Correctional Services shall provide staff to the Board.</p>
COR § 4-203(d)(4) HB 1151/Ch. 269, 2002 MSAR # 1584	Annual Oct 31	<p>(d)(1) On or before October 31 of each year, the Director [of Patuxent Institution] shall submit an annual report to the Secretary and the Governor.</p> <p>(2) The annual report shall state:</p> <ul style="list-style-type: none"> <li>(i) the Institution's expenses, receipts, disbursements, condition, and progress;</li> <li>(ii) the number of inmates and each inmate's age, sex, race, place of birth and conviction, crime, and term of confinement;</li> <li>(iii) the number of inmates who are admitted to each of the Patuxent programs;</li> <li>(iv) the number of Division of Correction inmates receiving care during the year at Patuxent Institution for mental health conditions;</li> <li>(v) the number of Patuxent program inmates who are pardoned, or discharged;</li> <li>(vi) the number of inmates evaluated at the Institution for each of the Patuxent programs;</li> <li>(vii) the decisions of the Board of Review to grant leave to Patuxent program inmates;</li> <li>(viii) the number of rearrests, reconvictions, reincarcerations, and parole violations of individuals released from incarceration through a Patuxent program;</li> <li>(ix) the number of eligible persons who are removed from each Patuxent program and returned to the Division of Correction;</li> <li>(x) a summary of the reasons underlying an individual's transfer to the Division of Correction as described in item (ix) of this paragraph;</li> <li>(xi) information on educational programs and community reentry activities; and</li> <li>(xii) any remarks and suggestions the Director considers necessary to advance the interests of the Institution.</li> </ul> <p>(3) The Director shall verify the report required by this subsection.</p> <p>(4) Subject to § 2-1246 of the State Government Article, the Governor shall submit to the General Assembly the report required under this subsection and any recommendation that the Governor considers expedient.</p> <p>(5) The Secretary shall adopt regulations regarding the annual report required under this subsection.</p>
SPP § 22-406(o) SB 477/Ch. 479, 2013 HB 494/Ch. 480, 2013 MSAR # 9865	Annual Sep 1	<p>On or before September 1 of each year, the Secretary of Public Safety and Correctional Services shall submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that provides:</p> <ul style="list-style-type: none"> <li>(1) the number of rehired retirees under subsection (c)(4)(x) of this section;</li> <li>(2) the annual salary of each rehired retiree at the time of retirement and the current annual salary of each rehired retiree;</li> <li>(3) the number of parole and probation employees hired who are not retirees; and</li> <li>(4) the annual salary of each Parole and Probation employee who is hired.</li> </ul>

Citation MSAR #	How Often Due	Topic
SPP § 23-407(o) SB 497/Ch. 526, 2012 HB 630/Ch. 527, 2012 MSAR # 9929	Annual Sep 1	On or before September 1 of each year, the Secretary of Public Safety and Correctional Services shall submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that provides: (1) the number of rehired retirees under subsection (c)(4)(viii) of this section; (2) the annual salary of each rehired retiree at the time of retirement and the current annual salary of each rehired retiree; (3) the number of parole and probation employees hired who are not retirees; and (4) the annual salary of each parole and probation employee who is hired.
SF § 14-305(a)(1) SB 849/Ch. 619, 2010 MSAR # 8535	Annual Within 90 days after the end of the fiscal year	(1) Within 90 days after the end of the fiscal year, each unit [Department of Public Safety & Correctional Services] shall report to the Governor's Office of Minority Affairs, the certification agency, and, subject to § 2-1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight. (2) A report under this subsection shall for the preceding fiscal year: (i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise; (ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts; and (iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit; (iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and (v) contain other such information as required by the Governor's Office of Minority Affairs and the certification agency and approved by the Board. (3) A report under this subsection shall be in a form prescribed by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.  <b>Staffing Statement:</b> § 11-101(x) (1) "Unit" means an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement contract. (2) "Unit" does not include: (i) a bistate, multistate, bicounty, or multicounty governmental agency; or (ii) a special tax district, sanitary district, drainage district, soil conservation district, water supply district, or other political subdivision of the State.
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
PS § 3-507(f)(3) SB 447/Ch. 542, 2009 HB 1267/Ch. 543, 2009 MSAR # 7791	Trigger Report If the law enforcement agency fails to comply with the required reporting	If the law enforcement agency fails to comply with the required reporting provisions of this section within 30 days after being contacted by the Police Training Commission with a request to comply, the Governor's Office of Crime Control and prevention and the Police Training Commission jointly shall report the noncompliance to the Governor and the Legislative Policy Committee of the General Assembly.
COR § 8-114(c)(1)(ii) HB 314/Ch. 202, 2005 MSAR # 2721	Trigger Report correctional facility is in violation of the minimum mandatory standards	(1) If, after the Commission [on Correctional Standards] has sent a letter of reprimand to a correctional facility under subsection (b) of this section and reinspected the facility, the Commission determines that the correctional facility is in violation of the minimum mandatory standards, the Commission shall: (i) conduct a full standards and performance audit of the correctional facility; or (ii) periodically inspect the correctional facility until compliance is attained and send a report of each inspection to the executive and legislative bodies responsible for the correctional facility.

## Public Service Commission

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
PU § 7-510.1(f) SB 244/Ch. 202, 2011 HB 597/Ch. 203, 2011 MSAR # 8759	Annual Dec 31	On or before December 31 of each year, the [Public Service] Commission shall report, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the status and success of the Commission's efforts to educate customers about customer choice under this section.
PU § 7-512.1(c) SB 96/Ch. 37(7), 2010 MSAR # 7610	Annual Dec 1	(1) On or before December 1 of each year, the [Public Service] Commission shall report, subject to § 2-1246 of the State Government Article, to the General Assembly on the electric universal service program, including: (i) subject to subsection (e) of this section, a recommendation on the total amount of funds for the program for the following fiscal year based on: 1. the level of participation in and the amounts expended on bill assistance and arrearage retirement during the preceding fiscal year; 2. how bill assistance and arrearage retirement payments were calculated during the preceding fiscal year; 3. the projected needs for the bill assistance and the arrearage retirement components for the next fiscal year; and 4. the amount of any bill assistance or arrearage retirement surplus carried over in the electric universal service program fund under subsection (f)(6)(i) of this section; (ii) for bill assistance, the total amount of need, as determined by the Commission, for electric customers with annual incomes at or below 175% of the federal poverty level and the basis for this determination; (iii) the amount of funds needed, as determined by the Commission, to retire arrearages for electric customers who have not received assistance in retiring

Citation MSAR #	How Often Due	Topic
		<p>arrearrages under the electric universal service program within the preceding 7 fiscal years, and the basis for this determination;</p> <p>(iv) the amount of funds needed, as determined by the Commission, for bill assistance and arrearage retirement, respectively, for customers for whom income limitations may be waived under subsection (a)(7) of this section, and the basis for each determination;</p> <p>(v) the impact on customers' rates, including the allocation among customer classes, from collecting the total amount recommended by the Commission under item (i) of this paragraph; and</p> <p>(vi) the impact of using other federal poverty level benchmarks on costs and the effectiveness of the electric universal service program.</p> <p>(2)(i) To assist the Commission in preparing its recommendations under paragraph (1) of this subsection, the Office of Home Energy Programs shall report to the Commission each year on:</p> <ol style="list-style-type: none"> <li>1. the number of customers and the amount of distributions made to fuel customers under the Maryland Energy Assistance Program established under Title 5, Subtitle 5A of the Human Services Article, identified by funding source and fuel source;</li> <li>2. the cost of outreach and education materials provided by the Office of Home Energy Programs for the electric universal service program; and</li> <li>3. the amount of money that the Department of Human Resources receives, and is projected to receive, for low-income energy assistance from: <ol style="list-style-type: none"> <li>a. the Maryland strategic energy investment fund under § 9-20b-05 of the State Government Article;</li> <li>b. with respect to electric customers only, the Maryland Energy Assistance Program; and</li> <li>c. any other federal, state, local, or private source.</li> </ol> </li> </ol> <p>(ii) The Office of Home Energy Programs may satisfy the reporting requirement of subparagraph (i)1 of this paragraph by providing the Commission with a copy of material that contains the required information and that the Office of Home Energy Programs submits to the federal government.</p> <p>(iii) The Commission shall include the information provided by the Office of Home Energy Programs under subparagraph (i) of this paragraph in its report to the General Assembly under paragraph (1) of this subsection.</p> <p>(3) Subject to subsection (d)(2) of this section, the Commission shall include the information provided by the Department of Housing and Community Development under subsection (d)(1) of this section in its report to the General Assembly under paragraph (1) of this subsection.</p>
<p>PU § 2-108(g) SB 96/Ch. 37(7), 2010 MSAR # 415</p>	<p>Annual Jan 31</p>	<p>On or before January 31 of each year, the [Public Service] Commission shall report to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, to the General Assembly setting forth all personnel positions, classifications, and salaries in the Commission as of the end of the preceding calendar year.</p>
<p>PU § 2-122(a) SB 96/Ch. 37(7), 2010 MSAR # 185</p>	<p>Annual The third Wednesday of March of each year</p>	<p>(1) On or before the third Wednesday of March of each year, the Commission shall publish an annual report that summarizes the activities of the Commission that includes:</p> <ol style="list-style-type: none"> <li>(i) a summary of each regulation, opinion, or order that the Commission adopted, entered, or passed during the year; and</li> <li>(ii) any other information that the Commission considers of value.</li> </ol> <p>(2) The Commission shall send a copy of the report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EC § 14-102 SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9198	Annual Third Wednesday of March of each year (found under Public Utility Companies § 2- 122(a))	The Department [of Business and Economic Development], the Maryland State Office of Minority Business Enterprise, the Division of Labor and Industry of the Department of Labor, Licensing, and Regulation, and the Public Service Commission shall summarize their efforts to promote the policies related to broadening the ownership of capital in their respective annual reports as required by law.
PU § 7-201(a) SB 96/Ch. 37(7), 2010 MSAR # 1534	Annual	<p>(a) Ten-year plan.-</p> <p>(1) Annually, the Chairman of the Commission shall forward to the Secretary of Natural Resources a 10-year plan listing possible and proposed sites, including the associated transmission routes, for the construction of electric plants within the State.</p> <p>(2)(i) The Chairman shall delete from the 10-year plan any site that the Secretary of Natural Resources identifies as unsuitable in accordance with the requirements of § 3-304 of the Natural Resources Article.</p> <p>(ii) The Chairman may include a site deleted from a 10-year plan under subparagraph(i) of this paragraph in a subsequent 10-year plan.</p> <p>(3) The Chairman shall include information in the annual 10-year plan on current and projected efforts by electric companies and the Commission to moderate overall electrical generation demand and peak demand through the electric companies' promotion of energy conservation by customers and through the electric companies' use of alternative energy sources, including cogeneration.</p> <p>(b) Evaluation of energy conservation investment.-</p> <p>(1) The Commission shall evaluate the cost-effectiveness of the investments by electric companies in energy conservation to reduce electrical demand and in renewable energy sources to help meet electrical demand.</p> <p>(2) The evaluation of investments shall include:</p> <p>(i) the electric companies' promotion and conduct of a building audit and weatherization program, including low-interest or no-interest electric company financing for the installation of energy conservation materials and renewable energy devices;</p> <p>(ii) utilization of renewable energy sources;</p> <p>(iii) promotion and utilization of electricity from cogeneration and wastes; and</p> <p>(iv) widespread public promotion of energy conservation programs.</p>
PU § 7-712 SB 96/Ch. 37(7), 2010 MSAR # 2554	Annual Feb 1	Subject to § 2-1246 of the State Government Article, on or before February 1 of each year the [Public Service] Commission shall report to the General Assembly on the status of implementation of this subtitle, including the availability of tier 1 renewable sources, projects supported by the [Maryland Renewable Energy] Fund, and other pertinent information.
PU § 7-306(h) SB 380/Ch. 405, 2011 HB 860/Ch. 406, 2011 MSAR # 8798	Annual Sep 1	<p>On or before September 1 of each year, the [Public Service] Commission shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the status of the net metering program under this section, including:</p> <p>(1) the amount of capacity of electric generating facilities owned and operated by eligible customer-generators in the State by type of energy resource;</p> <p>(2) based on the need to encourage a diversification of the State's energy resource mix to ensure reliability, whether the rated generating capacity limit in subsection (d) of this section should be altered; and</p> <p>(3) other pertinent information.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
PU § 7-211(k) SB 96/Ch. 37(7), 2010 MSAR # 6858	Annual Mar 1	<p>On or before March 1 of each year, the [Public Service] Commission, in consultation with the Maryland Energy Administration, shall report, subject to § 2-1246 of the State Government Article, to the General Assembly on:</p> <p>(1) the status of programs and services to encourage and promote the efficient use and conservation of energy, including an evaluation of the impact of the programs and services that are directed to low-income communities, low- to moderate-income communities to the extent possible, and other particular classes of ratepayers;</p> <p>(2) a recommendation for the appropriate funding level to adequately fund these programs and services; and</p> <p>(3) in accordance with subsection (c) of this section, the per capita electricity consumption and the peak demand for the previous calendar year.</p>
PU § 7-307(c)(1) SB 14/Ch. 8, 2013 MSAR # 9420	Annual Sep 1	<p>(1) In accordance with § 2-1246 of the State Government Article, on or before September 1 of each year, the [Public Service] Commission shall report to the General Assembly on terminations of service by public service companies during the previous heating season.</p> <p>(2) The report shall include information in sufficient detail to indicate the effect of the terminations of service on various categories of customers, including:</p> <p>(i) income levels;</p> <p>(ii) geographic areas;</p> <p>(iii) energy assistance recipients; and</p> <p>(iv) any other category that the Commission determines is relevant to evaluate how the State may best address the problem of assuring adequate gas and electric service for low income residential customers.</p>
PU § 7-510(c)(3)(iii)(1) SB 96/Ch. 37(7), 2010 MSAR # 6087	Other Dec 31, 2008, and every 5 years thereafter	<p>On or before December 31, 2008, and every 5 years thereafter, the [Public Service] Commission shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly on the status of the standard offer service, the development of competition, and the transition of standard offer service to a default service.</p>
SB 864/Ch. 580(4), 2007 HB 1379/Ch. 581(4), 2007 MSAR # 6593	Trigger Report on its own initiative may report its findings	<p>That, the Public Service Commission, with input from the Office of the Attorney General and the Office of People's Counsel, shall track the number of consumer complaints received by those State agencies regarding the provision of VoIP services in Maryland, including consumer complaints related to service outages, terminations without consumer consent, poor service, or billing disputes. If, at any time, the Commission determines that additional consumer protections may be necessary for the public interest based on consumer complaints or that a substantial number of consumers lack alternatives for voice service, including regulated voice services offered under Commission-approved tariffs or VoIP service offered by other providers, the Commission on its own initiative may report its findings and recommendations to the General Assembly, in accordance with § 2-1246 of the State Government Article.</p>
PU § 2-116(b)(2) SB 96/Ch. 37(7), 2010 MSAR # 1966	Trigger Report If a proceeding under this section was held on request,	<p>(b) Recommendations; report.-</p> <p>(1) The [Public Service] Commission may recommend or prepare legislation on any matter within or related to the jurisdiction of the Commission.</p> <p>(2) If a proceeding under this section was held on request, subject to § 2-1246 of the State Government Article, the Commission shall report its conclusions to the person or body who requested the proceeding.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 863/Ch. 571(2), 2013 MSAR # 9849	Trigger Report on completion of its evaluation and determination under § 15– 102(a) of the Public Safety Article	That, on completion of its evaluation and determination under § 15–102(a) of the Public Safety Article, as enacted by Section 1 of this [Public Safety - Gas Pipelines - Implementation of Federal Pipeline Safety Laws] Act, the Public Service Commission shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on its findings and conclusions.

## Retirement Agency, Maryland State

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 72/Ch. 397(30), 2011 MSAR # 8921	Annual Dec 15	That the Board of Trustees for the State Retirement and Pension System shall provide an annual report to the Governor and the Joint Committee on Pensions, on or before December 15 of each year, on the funding progress of the several systems.
SPP § 21-316(e) HB 72/Ch. 397, 2011 MSAR # 8959	Annual May 1	(1) on or before May 1 of each year, the Board of Trustees shall: <ul style="list-style-type: none"> <li>(i) certify to each local employer other than a library the amount payable by the local employer that is equal to the percentage certified under subsection (c) of this section multiplied by the amount of administrative and operational expenses authorized in the state budget for the next fiscal year; and</li> <li>(ii) notify the Secretary of Budget and Management and the Department of Legislative Services of the certifications sent under item (i) of this paragraph.</li> </ul>
SPP § 23-215.1(c) SB 575/Ch. 304, 2014 MSAR # 10165	Annual Oct 1, 2012, and each Oct 1 through Oct 1, 2016	On or before October 1, 2012, and each October 1 through October 1, 2016, the Board of Trustees shall submit a report in accordance with 2-1246 of the State Government Article to the Joint Committee on Pensions that provides the number of members described under subsection (a) of this section who were: <ul style="list-style-type: none"> <li>(1) rehired in the preceding fiscal year into a position included in the Employees' Pension System or Teachers' Pension System; and</li> <li>(2) participating in the Alternate Contributory Pension Selection.</li> </ul>
SPP § 21-112 MSAR # 6721	Annual Unspecified	Each year the Board of Trustees shall: <ul style="list-style-type: none"> <li>(1) publish a consolidated report that includes: <ul style="list-style-type: none"> <li>(i) the fiscal transactions of the several systems for the preceding fiscal year;</li> <li>(ii) the amount of the accumulated cash, securities, and other assets of each State system; and</li> <li>(iii) the last balance sheet that shows the financial condition of each State system by means of an actuarial valuation of the assets and liabilities of the State system; and</li> </ul> </li> <li>(2) provide each member and retiree with a statement that: <ul style="list-style-type: none"> <li>(i) summarizes the information in the report under item (1) of this section;</li> <li>(ii) shows: <ul style="list-style-type: none"> <li>1. the member's vested benefits or the benefits the member will be entitled to on vesting;</li> <li>2. the date when the member was or will be vested; and</li> <li>3. the present value of any annuity; and</li> </ul> </li> <li>(iii) explains any material modifications to the applicable State system during the period covered by the annual report.</li> </ul> </li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SPP § 37-203.2(c) SB 243/Ch. 138, 2007 HB 311/Ch. 139, 2007 MSAR # 6630	Annual Oct 1	On or before October 1 of each year, the Board of Trustees shall submit a report to the Joint Committee on Pensions in accordance with § 2-1246 of the State Government Article, that provides: (1) the number of requests made by individuals to the Executive Director requesting a waiver of the 1-year requirement to claim transferred service credit; (2) the number of requests granted and denied by the Executive Director; and (3) the number of requests granted by the Board of Trustees following a denial by the Executive Director.
SPP § 21-315(g) HB 419/Ch. 372, 2000 MSAR # 1380	Annual Dec 31	On or before December 31 of each year, the [State Retirement and Pension System] Board of Trustees shall report to the General Assembly the actual amount spent for investment management services during the preceding fiscal year.
SPP § 21-128(g) SB 199/Ch. 431, 2011 HB 249/Ch. 432, 2011 MSAR # 8809	Annual Dec 31	On or before December 31 of each year, the Board of Trustees shall submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that includes a summary of any complaints received by the State Retirement Agency regarding any mailing received by a retiree under this [Retiree information for direct mailings] section.
SPP § 22-406(n) SB 477/Ch. 479, 2013 HB 494/Ch. 480, 2013 MSAR # 9864	Annual Oct 1	On or before October 1 of each year, the Board of Trustees [for the State Retirement and Pension System of Maryland] shall submit a report for the previous calendar year to the Joint Committee on Pensions, in accordance with § 2-1246 of the State Government Article, that provides: (1) The number of individuals in each local school system that the board of trustees and the State Department of Education agree were rehired and did not satisfy the criteria provided in subsection (c)(4)(v) or (vi) and (5), (6), or (8) of this section; and (2) Any reimbursements a local school system made under subsection (c)(9)(iii) of this section. [Employees' and Teachers' Retirement Systems]
SPP § 21-123(g)(2)(ii) SB 793/Ch. 614, 2010 MSAR # 8320	Annual Oct 1	On or before October 1 of each year, the [State Retirement and Pension System of Maryland] Board of Trustees shall submit a report in accordance with § 2-1246 of the State Government Article to the Board of Public Works, the Senate Budget and Taxation Committee, the House Appropriations Committee, and the Joint Committee on Pensions that provides a list of all sales or purchases of directly held real estate approved by the Board of Trustees for the immediately preceding fiscal year.
SPP § 23-407(n) SB 477/Ch. 479, 2013 HB 494/Ch. 480, 2013 MSAR # 9928	Annual Oct 1	[Employees' and Teachers' Pension Systems] On or before October 1 of each year, the Board of Trustees [of the Maryland Retirement and Pension Agency] shall submit a report for the previous calendar year to the Joint Committee on Pensions, in accordance with § 2-1246 of the State Government Article, that provides: (1) The number of individuals in each local school system that the board of trustees and the State Department of education agree were rehired and did not satisfy the criteria provided in subsection (b)(4)(iv) or (v) and (5), (6), or (8) of this section; and (2) Any reimbursements a local school system made under subsection (b)(9)(ii) of this section.

Citation MSAR #	How Often Due	Topic
SPP § 21-123(c)(2) SB 793/Ch. 614, 2010 MSAR # 8319	Annual Oct 1	(2) on or before October 1 of each year, the Board of Trustees shall submit a report, in accordance with § 2-1246 of the State Government Article, to the Senate Budget and Taxation Committee, the House Appropriations Committee, and the Joint Committee on Pensions that provides: (i) a list of venture capital funds focusing on qualified information technology, green technology, medical device technology, or bioscience businesses in which the several systems have invested and the amount invested in each venture capital fund. (ii) a statement of the aggregate amount of assets of the several systems invested in companies headquartered in the State by all venture capital funds in which the several systems have made an investment; and (iii) a statement of the aggregate amount of assets of the several systems invested in each of the qualified information technology, green technology, medical device technology, or bioscience businesses by all venture capital funds in which the several systems have made an investment.
SPP § 21-118.1(d)(5) SB 999/Ch. 368, 2007 MSAR # 6489	Annual Sep 1	(5) on or before September 1 of each year, the Board of Trustees [of the State Retirement and Pension System] shall submit to the Joint Committee on Pensions, in accordance with § 2-1246 of the State Government Article, a copy of the most recent criteria established under this section and any financial incentives that were awarded for the previous fiscal year to the Chief Investment Officer.
SPP § 21-122(a)(4) SB 672/Ch. 561, 2012 HB 806/Ch. 562, 2012 MSAR # 9087	Annual Oct 1, 2012, and each October 1 thereafter	On or before October 1, 2012, and each October 1 thereafter, the Board of Trustees shall report to the Senate Budget and Taxation Committee, the House Appropriations Committee, and the Joint Committee on Pensions, in accordance with § 2-1246 of the State Government Article on: (i) the current salaries of the deputy chief investment officer and the managing directors of the investment division; (ii) any salary increases the deputy chief investment officer or managing directors of the investment division have received in the fiscal year immediately preceding that October 1; and (iii) 1. the number of individuals in the investment division of the State Retirement Agency who were employed as professional investment staff and terminated employment with the state retirement agency in the fiscal year immediately preceding that October 1; 2. the number of years of employment an individual described in item 1 of this item had accrued with the state retirement agency at the time the individual terminated employment with the State Retirement Agency; and 3. to the extent possible, the new employer, position, and salary the individual described in item 1 of this item accepted upon terminating employment with the State Retirement Agency.
SPP § 21-116(d)(4) SB 779/Ch. 577, 2012 HB 916/Ch. 578, 2012 MSAR # 9138	Annual Sep 1	On or before September 1 each year, the Investment Committee shall submit a report to the Board of Trustees, the Governor's Office of Minority Affairs and, subject to § 2-1246 of the State Government Article, the General Assembly on: (i) the identity of the minority business enterprise brokerage and investment management services firms used by the Investment Committee in the immediately preceding fiscal year; (ii) the percentage and dollar value of the assets that are under the control of the Investment Committee that are under the investment control of minority business enterprise brokerage and investment management services firms for each allocated asset class; and (iii) the measures the Investment Committee undertook in the immediately preceding fiscal year in accordance with paragraph (2)(ii) of this subsection.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SPP § 21-108(a)(4)(ii) HB 446/Ch. 674, 2009 MSAR # 7911	Annual Sep 1	On or before September 1 of each year, the Board of Trustees shall submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that provides: <ul style="list-style-type: none"> <li>1. a total of all travel expenses for the fiscal year ending immediately prior to September 1 for: <ul style="list-style-type: none"> <li>a. members of the board of trustees; and</li> <li>b. staff of the State Retirement Agency;</li> </ul> </li> <li>2. the destination, duration, and justification for the travel;</li> <li>3. for members of the board of trustees, a statement whether the travel was made for purposes of fiduciary educational training; and</li> <li>4. for staff of the investment division, a statement whether the travel was made for purposes of meeting with existing or prospective investment managers.</li> </ul>
SPP § 21-123.1(g) SB 214/Ch. 342(2), 2008 MSAR # 6882	Semiannual Oct 1 of each year, and every 6 months thereafter	On or before October 1 of each year, and every 6 months thereafter, the Board of Trustees [of the State Retirement and Pension System of Maryland] shall submit a report in accordance with § 2-1246 of the State Government Article to the Senate Budget and Taxation Committee, the House Appropriations Committee, and the Joint Committee on Pensions that provides: <ul style="list-style-type: none"> <li>(1) a summary of correspondence with companies engaged by the Board of Trustees under this section;</li> <li>(2) all divestment actions taken by the Board of Trustees in accordance with this section;</li> <li>(3) a list of companies doing business in Iran which the Board of Trustees has determined to be ineligible for investments of net new funds under subsection (d)(2) of this section; and</li> <li>(4) other developments relevant to investment in companies doing business in Iran or Sudan.</li> </ul>
SPP § 21-104(e)(3)(iii) SB 469/Ch. 71, 2010 MSAR # 8525	Semiannual Jun 30/Dec 31	The State Retirement Agency shall submit a trustee attendance report to the Department of Legislative Services by June 30 and December 31 of each year.
SPP § 21-108(a)(4)(i) HB 446/Ch. 674, 2009 MSAR # 7492	Semiannual Jun 30/Dec 31	On or before June 30 and December 31 of each year, the State Retirement Agency shall submit a report to the Department of Legislative Services that provides a summary of the training required by paragraph (3) of this subsection that was completed by each trustee during that 6-month period.
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	(f) Submission to General Assembly.- <ul style="list-style-type: none"> <li>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</li> <li>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly: <ul style="list-style-type: none"> <li>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</li> <li>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</li> </ul> </li> <li>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as: <ul style="list-style-type: none"> <li>(1) design/build which involves a single solicitation to design and build the facility; or</li> <li>(2) "fast track" in which design and construction are implemented concurrently.</li> </ul> </li> </ul>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 8040	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SB 214/Ch. 342(3), 2008 MSAR # 7376	Trigger Report 6 months after a declaration under either paragraph (1)(i) or (ii) of this subsection	(a)(2) Within 6 months after a declaration under either paragraph (1)(i) or (ii) of this subsection, the Board of Trustees shall recommend to the Joint Committee on Pensions legislation that would amend Section 2 of this [Divestiture from Iran or Sudan] Act to repeal any reference to Iran divestment.
SB 214/Ch. 342(3), 2008 MSAR # 7437	Trigger Report 6 months after a declaration under either paragraph (1)(i) or (ii) of this subsection	(b)(2) Within 6 months after a declaration under either paragraph (1)(i) or (ii) of this subsection, the Board of Trustees shall recommend to the Joint Committee on Pensions legislation that would amend Section 2 of this [Divestiture from Iran or Sudan] Act to repeal any reference to Sudan divestment..

Citation MSAR #	How Often Due	Topic
SB 999/Ch. 368(2), 2007 MSAR # 6631	Trigger Report Prior to awarding financial incentives to the Chief Investment Officer	(1) Prior to awarding financial incentives to the Chief Investment Officer of the State Retirement Agency under Section 1 of this Act, the Board of Trustees of the State Retirement and Pension System shall submit for the review and comment of the Senate Budget and Taxation Committee, the House Appropriations Committee, and the Joint Committee on Pensions, in accordance with § 2-1246 of the State Government Article, a copy of the criteria established by the Board of Trustees for awarding financial incentives to the Chief Investment Officer as provided under § 21-118.1(d) of the State Personnel and Pensions Article, as enacted by Section 1 of this Act; and (2) Within 45 days of receiving the criteria under paragraph (1) of this section, the committees shall submit written comments to the Board of Trustees regarding the criteria.

## Rural Maryland Council

Citation MSAR #	How Often Due	Topic
EC § 13-506 HB 1050/Ch. 306, 2008 MSAR # 7142	Annual Unspecified	The Rural Maryland Council shall: (1) provide staff support to the [Maryland Rural Broadband Coordination] Board; and (2) report on the activities of the Board in the preceding fiscal year in the Council's annual report under § 13-416 of this title.  <b>Staffing Statement:</b> (d) the Rural Maryland Council shall: (1) provide staff support to the [Rural Broadband Coordination] Board.
EC § 13-416 HB 1050/Ch. 306, 2008 MSAR # 7144	Annual Unspecified	The [Rural Maryland] Council shall publish and submit an annual report of its activities to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.  <b>Staffing Statement:</b> EC § 13-404. The Council is an independent unit in the Executive Branch of State Government that is placed under the state Department of Agriculture for administrative and budgetary purposes.
SF § 2-206(f)(2) SB 744/Ch. 266, 2003 MSAR # 2176	Annual Jun 30	On or before June 30 of each year, the [Rural Maryland] Council shall submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, a written report that includes: (i) the number of grants made during the fiscal year; (ii) the names of the recipients of the grants; (iii) the specific purpose of each grant awarded; and (iv) documentation of how the grant recipient spent or otherwise used the grant.  <b>Staffing Statement:</b> Article 41 § 15-107(a) The Council is an independent unit in the Executive Branch of State government that for administrative and budgetary purposes shall be placed under the Maryland Department of Agriculture.

Citation MSAR #	How Often Due	Topic
SF § 2-207(i) SB 137/Ch. 469, 2014 HB 1024/Ch. 470, 2014 MSAR # 10209	Annual Oct 1	<p>(1) on or before October 1 of each year, the [Rural Maryland] Council shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</p> <p>(2) the report shall summarize the activities of the [Rural Maryland Prosperity Investment] Fund during the preceding fiscal year, including:</p> <ul style="list-style-type: none"> <li>(i) the number of grants made during the fiscal year;</li> <li>(ii) the names of the recipients of the grants;</li> <li>(iii) the specific purpose of each grant awarded; and</li> <li>(iv) documentation of how the grant recipient spent or otherwise used the grant.</li> </ul> <p><b>Staffing Statement:</b> Economic Development § 13-404. The [Rural Maryland] is an independent unit in the Executive Branch of State government that is placed under the State Department of Agriculture for administrative and budgetary purposes.</p>

### Southern States Energy Board

Citation MSAR #	How Often Due	Topic
EC § 13-202 Article II(k) HB 1051/Ch. 307, 2008 MSAR # 7254	Annual Unspecified	(k) The [Southern States Energy] Board annually shall make to the Governor of each party state, a report covering the activities of the board for the preceding year, and embodying such recommendations as may have been adopted by the board, which report shall be transmitted to the legislature of said State. The Board may issue such additional reports as it may deem desirable.

### Spending Affordability Committee

Citation MSAR #	How Often Due	Topic
SG § 2-1005 MSAR # 618	Annual Dec 1	<p>On or before December 1 of each year, the [Spending Affordability] Committee shall submit, subject to § 2-1246 of this article, to the Legislative Policy Committee and the Governor a report with recommendations on fiscal goals for the State budget to be considered at the next regular session of the General Assembly, including:</p> <ul style="list-style-type: none"> <li>(1) a recommended level of State spending;</li> <li>(2) a recommended level of new debt authorization;</li> <li>(3) a recommended level of State personnel;</li> <li>(4) a recommended use of any anticipated surplus; and</li> <li>(5) other findings or recommendations that the Committee considers appropriate.</li> </ul> <p>(b) Analysis.- If the report recommends expenditures in excess of the annual increase in personal income, gross State product, or other data that the Committee used to measure the growth of the State's economy, the Committee shall provide the Senate and the House with an analysis as to the extent the recommendation exceeds those economic indicators.</p>

## Stadium Authority, Maryland

Citation MSAR #	How Often Due	Topic
EC § 10-645(l) SB 183/Ch. 44, 2014 MSAR # 10089	Annual Oct 1	On October 1, 2013, and each October 1 thereafter, the [Maryland Stadium] Authority, Baltimore City, the Baltimore City Board of School Commissioners, and the Interagency Committee on School Construction jointly shall report to the Governor, the Board of Public Works and, in accordance with § 2-1246 of the State Government Article, the Fiscal Committees of the General Assembly, on the progress of replacements, renovations, and maintenance of Baltimore City Public School Facilities, including actions: (1) taken during the previous fiscal year; and (2) planned for the current fiscal year.
EC § 10-625 HB 1050/Ch. 306, 2008 MSAR # 7349	Annual Unspecified	The [Maryland Stadium] Authority shall submit: (1) an annual detailed report of the activities and financial status of the Authority to the Governor, and, in accordance with § 2-1246 of the State Government Article, the General Assembly; and (2) annual reports on the additional tax revenues generated by each of the following facilities, prepared in cooperation with the Office of the Comptroller and the Department of Budget and Management: (i) the Baltimore Convention Facility; (ii) the Hippodrome Performing Arts Facility; (iii) the Montgomery County Conference Facility; and (iv) the Ocean City Convention Facility.
EC § 10-641(b) SB 142/Ch. 483(14), 2010 MSAR # 9384	Trigger Report at least 90 days before seeking approval of the Board of Public Works for each bond issue or other borrowing	The [Maryland Stadium] Authority shall provide certification to the Legislative Policy Committee and the Board of Public Works, supported by a detailed report, that the Authority has attempted to maximize private investment in the Hippodrome Performing Arts facility proposed to be financed.
EC § 10-640(b) HB 101/Ch. 424, 2013 MSAR # 9884	Trigger Report at least 45 days before seeking approval of the Board of Public Works for each bond issue or other borrowing	Financing plan.- The [Maryland Stadium] Authority shall provide to the fiscal committees of the General Assembly, at least 45 days before seeking approval of the Board of Public Works for each bond issue or other borrowing, a comprehensive financing plan for the relevant segment of the [Baltimore Convention] facility, including the effect of the financing plan on financing options for other segments of the facility.
EC § 10-641(c) HB 101/Ch. 424, 2013 MSAR # 9885	Trigger Report at least 45 days before seeking approval of the Board of Public Works for each bond issue or other borrowing	Financing plan.- The [Maryland Stadium] Authority shall provide to the fiscal committees of the General Assembly, at least 45 days before seeking approval of the Board of Public Works for each bond issue or other borrowing, a comprehensive financing plan for the relevant segment of the [Baltimore Convention] facility, including the effect of the financing plan on financing options for other segments of the facility and anticipated revenues from private investment.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EC § 10-643(b) HB 101/Ch. 424, 2013 MSAR # 9887	Trigger Report at least 45 days before seeking approval of the Board of Public Works for each bond issue or other borrowing,	Financing plan.- The [Maryland Stadium] Authority shall provide to the fiscal committees of the General Assembly, at least 45 days before seeking approval of the Board of Public Works for each bond issue or other borrowing, a comprehensive financing plan for the relevant segment of the [Ocean City Convention] facility, including the effect of the financing plan on financing options for other segments of the facility.
EC § 10-644(c) HB 101/Ch. 242, 2013 MSAR # 9888	Trigger Report at least 45 days before seeking approval of the Board of Public Works for each bond issue or other borrowing	Financing plan.- The [Maryland Stadium] Authority shall provide to the fiscal committees of the General Assembly, at least 45 days before seeking approval of the Board of Public Works for each bond issue or other borrowing, a comprehensive financing plan for the relevant segment of the [Sports] facility, including the effect of the financing plan on financing options for other segments of the facility and anticipated revenues from private investment.
EC § 10-616 HB 1050/Ch. 306, 2008 MSAR # 7346	Trigger Report Subject to the approval of the Board of Public Works and the LPC development of Camden Yards	(a) In general. Subject to the approval of the Board of Public Works and the Legislative Policy Committee, the [Maryland Stadium] Authority may develop any portion of Camden Yards to generate incidental revenues for the benefit of the Authority.
EC § 10-620 HB 1050/Ch. 306, 2008 MSAR # 7347	Trigger Report Ordinary condemnation/ quick take condemnation in Baltimore City	(b) Ordinary condemnation. (1) the exercise of authority under this subsection is subject to subsection (a) of this section, the prior approval of the Board of Public Works, and review by the Legislative Policy Committee. (2) the Authority may condemn any private property for any purpose of the Authority: (i) in accordance with Title 12 of the Real Property Article; and (ii) only in Camden Yards and at the Hippodrome performing arts site. (c) Quick take condemnation in Baltimore City. (1) the exercise of authority under this subsection is subject to subsection (a) of this section, the prior approval of the Board of Public works, and review by the Legislative Policy Committee. (2) the [Maryland Stadium] Authority may exercise quick take condemnation under Article III, § 40A of the State Constitution to acquire in Baltimore City for the State private property for any purpose of the Authority:
EC § 10-642(b) HB 101/Ch. 424, 2013 MSAR # 9886	Trigger Report at least 90 days before seeking approval of the Board of Public Works for each bond issue or other borrowing	Financing plan.- The [Maryland Stadium] Authority shall provide to the fiscal committees of the General Assembly, at least 45 days before seeking approval of the Board of Public Works for each bond issue or other borrowing, a comprehensive financing plan for the relevant segment of the [Montgomery County Conference] facility including the effect of the financing plan on financing options for other segments of the facility.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>

## State Police, Department of Maryland

Citation MSAR #	How Often Due	Topic
EX ORD 01.01.2012.03 C(6) MSAR # 9626	Annual Sep 1	On September 1 of each year, the [State Law Enforcement Coordinating] Council shall submit a summary report to the Governor concerning all actions taken under this Executive Order for the previous fiscal year ending June 30, including the member agency participants and the location of each action.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
PS § 3-509(e) SB 699/Ch. 192, 2014 MSAR # 10139	Annual March 1	<p>On or before March 1 of each year beginning in 2016, the Department of State Police, in conjunction with the Center and law enforcement agencies that maintain an automatic license plate reader database, shall report to the Senate Judicial Proceedings Committee, the House Judiciary Committee, and the Legislative Policy Committee, in accordance with § 2-1246 of the State Government Article, on the following information based on data from the previous calendar year:</p> <ul style="list-style-type: none"> <li>(1) the total number of automatic license plate reader units being operated in the state by law enforcement agencies and the number of units submitting data to the center;</li> <li>(2) the number of automatic license plate reader readings made by a law enforcement agency that maintains an automatic license plate reader database and the number of readings submitted to the center;</li> <li>(3) the number of automatic license plate reader readings being retained on the automatic license plate reader database;</li> <li>(4) the number of requests made to the center and each law enforcement agency that maintains an automatic license plate reader database for automatic license plate reader data, including specific numbers for: <ul style="list-style-type: none"> <li>(i) the number of requests that resulted in a release of information;</li> <li>(ii) the number of out-of-state requests;</li> <li>(iii) the number of federal requests;</li> <li>(iv) the number of out-of-state requests that resulted in a release of information; and</li> <li>(v) the number of federal requests that resulted in a release of information;</li> </ul> </li> <li>(5) any data breaches or unauthorized uses of the automatic license plate reader database; and</li> <li>(6) a list of audits that were completed by the center or a law enforcement agency.</li> </ul>
HB 1349/Ch. 249(2), 2014 MSAR # 10156	Annual Dec 1	That on or before December 1 each year, the Department of State Police shall report to the Joint Committee on Fair Practices and State Personnel Oversight, the Senate Finance Committee, the House Appropriations Committee, and the House Health and Government Operations Committee, in accordance with § 2-1246 of the State Government Article, on initiatives the Department has employed to improve diversity in recruitment and the outcome of those initiatives.
COMAR 29.05.01.16 A MSAR # 8414	Annual Apr 1	A. Not later than April 1, 2010, and annually thereafter, the Department of State Police shall compile an annual report to the Governor and to the General Assembly. The annual report or a hyperlink to it shall be posted on the website of the Department of State Police not later than April 1 of each year.

Citation MSAR #	How Often Due	Topic
PS § 2-513(a)(1)(i) SB 211/Ch. 337, 2008 MSAR # 7242	Annual Apr 1	<p>(1)(i) On or before April 1, 2010, and on or before April 1 annually thereafter, the Department [of State Police] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, on the status of the statewide DNA data base system as specified in subsection (b) of this section.</p> <p>(ii) on or before January 31, 2010, and on or before January 31 annually thereafter, local law enforcement agencies shall report to the Department for the preceding calendar year with the information necessary for the Department to comply with the requirements of subsection (b) of this section.</p> <p>(2) the annual report shall be posted on the Department [of State Police] website on or before April 1 of each year.</p> <p>(b) the annual report shall include, for the preceding calendar year:</p> <p>(1) total expenses incurred for the operation and management of the DNA data base and DNA testing program, specifying the actual and human resource costs of DNA collection and transport, DNA analyses, data base operation and oversight, and state laboratory personnel and maintenance;</p> <p>(2) total funding provided by the state to each forensic crime laboratory in the preceding year;</p> <p>(3) a statistical analysis of the racial demographics of individuals who have been charged with a crime of violence or burglary, or attempt to commit a crime of violence or burglary, as defined in § 2-501 of this subtitle;</p> <p>(4) the number of DNA samples collected from individuals charged with a crime of violence or burglary, or attempt to commit a crime of violence or burglary, as defined in § 2-501 of this subtitle;</p> <p>(5) the sufficiency of protocols and procedures adopted to prevent the unlawful testing of DNA and ensure the expungement of DNA as required under this subtitle; and</p> <p>(6) a detailed analysis of the investigations aided by DNA profiles that includes:</p> <p>(i) the number of matches;</p> <p>(ii) the number of matches that resulted in investigation of the person identified;</p> <p>(iii) the number of matches that resulted in formal charges;</p> <p>(iv) the number of matches that resulted in convictions;</p> <p>(v) the number of matches that resulted in exonerations;</p> <p>(vi) the number of matches that resulted in convictions for persons not already incarcerated; and</p> <p>(vii) the prior offenses for which a person has been convicted where a match occurred.</p>
SPP § 24-405(j) HB 902/Ch. 649, 2013 MSAR # 9769	Annual Sep 1	<p>On or before September 1 of each year, the Secretary of State Police shall submit a report in accordance with § 2-1246 of the State Government Article to the Joint Committee on Pensions that provides:</p> <p>(1) the number of rehired retirees under subsection (b)(3)(iii) of this section;</p> <p>(2) the annual salary of each rehired retiree at the time of retirement and the current annual salary of each rehired retiree;</p> <p>(3) the number of police employees hired who are not retirees; and</p> <p>(4) the annual salary of each police employee who is hired.</p>
PS § 6-205(c) SB 1/Ch. 5(2), 2003 MSAR # 2029	Annual Sep 30	<p>On or before September 30 of each year, the [State Fire Prevention] Commission shall transmit to the Governor and the Secretary [of the State Police] an annual report of the Commission's activities.</p> <p><b>Staffing Statement:</b> There is a State Fire Prevention Commission in the Department [of State Police].</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
PS § 5-132(d)(1)(ii) SB 1/Ch. 5, 2003 MSAR # 2033	Annual Jul 1	<p>(1) the Handgun Roster Board annually shall:</p> <ul style="list-style-type: none"> <li>(i) review the status of personalized handgun technology; and</li> <li>(ii) on or before July 1, report its findings to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</li> </ul> <p>(2) in reviewing the status of personalized handgun technology under paragraph (1) of this subsection, the Handgun Roster Board Shall consider:</p> <ul style="list-style-type: none"> <li>(i) the number and variety of models and calibers of personalized handguns that are available for sale;</li> <li>(ii) each study, analysis, or other evaluation of personalized handguns conducted or commissioned by: <ul style="list-style-type: none"> <li>1. the National Institute of Justice;</li> <li>2. a Federal, State, or local law enforcement laboratory; or</li> <li>3. any other entity with an expertise in handgun technology; and</li> </ul> </li> <li>(iii) any other information that the Handgun Roster Board considers relevant.</li> </ul>
SB 1/Ch. 5(12)(7), 2003 MSAR # 2041	Biennial Unspecified	It shall be the duty of the Secretary of the State Police biennially, to submit to the Governor of the State a full report on the state and condition of the system; this report shall include a full record of all persons retired under this subtitle, the rate of pay respectively given them, and also an estimate of the sum required for future requirements in accordance with the provisions of this subtitle until the next budget appropriation becomes effective. And it is further provided that the Governor of the State may upon receipt of the report from the Secretary of State Police recommend such future increases in the appropriation as he may deem necessary for the proper administration of this subtitle.
PS § 2-202(e)(3) SB 1/Ch. 5, 2003 MSAR # 2022	Other Unspecified	The Secretary [of the Department of Maryland State Police] shall report to the Governor.
PS § 5-405(a)(2) SB 1/Ch. 5(2), 2003 MSAR # 2337	Semiannual	<p>(a) Establishment and publication of roster.- The Board shall:</p> <ul style="list-style-type: none"> <li>(1) compile and maintain a handgun roster of authorized handguns that are useful for legitimate sporting, self-protection, or law enforcement purposes;</li> <li>(2) semiannually publish the handgun roster in the Maryland Register; and</li> <li>(3) semiannually send a copy of the handgun roster to all persons who hold a State regulated firearm dealer's license under Subtitle 1 of this title.</li> </ul> <p>(b) Criteria for placement on roster.- The Board shall consider carefully each of the following characteristics of a handgun without placing undue weight on any one characteristic in determining whether any handgun should be placed on the handgun roster:</p> <ul style="list-style-type: none"> <li>(1) concealability;</li> <li>(2) ballistic accuracy;</li> <li>(3) weight;</li> <li>(4) quality of materials;</li> <li>(5) quality of manufacture;</li> <li>(6) reliability as to safety;</li> <li>(7) caliber;</li> <li>(8) detectability by the standard security equipment that is commonly used at an airport or courthouse and that is approved by the Federal Aviation Administration for use at airports in the United States; and</li> <li>(9) utility for legitimate sporting activities, self-protection, or law enforcement.</li> </ul> <p>(c) Placement process.-</p> <ul style="list-style-type: none"> <li>(1) The Board may place a handgun on the handgun roster on its own initiative.</li> <li>(2) The Board shall place a handgun on the handgun roster on the successful petition of any person subject to subsections (d) and (e) of this section, unless a court, after all appeals are exhausted, has made a finding that the decision of the Board shall be affirmed.</li> </ul>

Citation MSAR #	How Often Due	Topic
		<p>(3) A petition to place a handgun on the handgun roster shall be submitted to the Board in writing in the form and manner that the Board requires.</p> <p>(4) A person who petitions for placement of a handgun on the handgun roster has the burden of proving to the Board that the handgun should be placed on the handgun roster.</p> <p>(d) Action of Board on petition.-</p> <p>(1) Within 45 days after receipt of a petition to place a handgun on the handgun roster, the Board shall:</p> <p>(i) deny the petition in writing, stating the reasons for denial; or</p> <p>(ii) approve the petition and publish a description of the handgun in the Maryland Register, including notice that any objection to the handgun's inclusion on the handgun roster shall be filed with the Board within 30 days.</p> <p>(2) If the Board fails to deny or approve a petition within the time required under paragraph (1) of this subsection, the petition shall be considered denied.</p> <p>(e) Notice of denial; hearing; appeal.-</p> <p>(1) If the Board denies a petition to place a handgun on the handgun roster, the Board shall notify the petitioner by certified mail, return receipt requested.</p> <p>(2) The petitioner may request a hearing within 15 days after the date that the Board's denial letter is received.</p> <p>(3) (i) If the petitioner requests a hearing under paragraph (2) of this subsection, within a reasonable time not to exceed 90 days after receiving the request, the Board shall:</p> <ol style="list-style-type: none"> <li>1. hold a hearing on the petition; and</li> <li>2. issue a written final decision on the petition.</li> </ol> <p>(ii) The Board shall provide notice of the hearing in accordance with Title 10, Subtitle 2 of the State Government Article.</p> <p>(iii) At a hearing held under this paragraph, the petitioner has the burden of proving to the Board that the handgun should be placed on the handgun roster because the handgun is useful for legitimate sporting activities, self-protection, or law enforcement purposes.</p> <p>(4) Any party of record who is aggrieved may appeal within 30 days after a final decision of the Board in accordance with Title 10, Subtitle 2 of the State Government Article.</p> <p>(f) Effect of section.- This section does not require the Board to test any handgun or have any handgun tested at the expense of the Board.</p>
<p>SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657</p>	<p>Trigger Report any unit of State government that has five or more repeat audit findings</p>	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <p>(i) the corrective actions taken; or</p> <p>(ii) a schedule for when specific corrective actions will be implemented.</p> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
TR § 25-113(h)(3) SB 14/Ch. 172, 2011 HB 130/Ch. 173, 2011 MSAR # 8891	Trigger Report within 30 days after being contacted by the Police Training Commission	<p>If the law enforcement agency fails to comply with the required reporting provisions within 30 days after being contacted by the Police Training Commission, the Maryland Statistical Analysis Center and the Police Training Commission jointly shall report the noncompliance to the Governor and the Legislative Policy Committee of the General Assembly.</p> <p><b>Staffing Statement:</b> Transportation § 25-113(a)(4) “Maryland Statistical Analysis Center” means the research, development, and evaluation component of the Governor’s Office of Crime Control and Prevention.</p>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9729	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	<p>(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public–private partnership shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article, a list that includes each public–private partnership for which the unit is providing conduit financing.</p> <p>(c) the annual report of the Capital Debt Affordability Committee required under § 8–112 of this Article shall include an analysis of the aggregate impact of public–private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year.</p> <p>(d) all existing public–private partnerships and any public–private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
PS § 2-309 SB 1/Ch. 5, 2003 MSAR # 2024	Unspecified Unspecified	<p>In any report issued under § 2-308 of this subtitle, the Department [of Maryland State Police] may include recommendations to the Governor, the Secretary of Public Safety and Correctional Services, and, subject to § 2-1246 of the State Government Article, the General Assembly for legislation that the report indicates is necessary or desirable to promote traffic safety or reduce crime or otherwise to ensure proper law enforcement.</p> <p>....</p> <p>§ 2-308. Dissemination of Information.</p> <p>(a) availability of information to agencies and units.</p> <p>(1) any information, records, or statistics collected under this subtitle shall be available for use by any agency or unit required to provide information to the department.</p> <p>(2) by rule, the secretary may establish conditions for the use or availability of the information described in paragraph (1) of this subsection as necessary:</p> <p>(i) to preserve the information;</p> <p>(ii) to protect any confidential information; or</p> <p>(iii) because of a pending prosecution.</p> <p>(b) publication of statistics.</p> <p>(1) the department:</p> <p>(i) shall periodically publish statistics on the incidence of crime in the state; and</p> <p>(ii) at least monthly shall publish statistics about the occurrence and cause of all motor vehicle accidents in the state.</p> <p>(2) a statistical report on the incidence of crime published under this subsection may not name or otherwise identify a particular known or suspected offender.</p> <p>(3) the department shall distribute the reports required by this subsection to:</p> <p>(i) each agency or unit that contributed information contained in the reports;</p> <p>(ii) the press; and</p> <p>(iii) any other interested person.</p> <p>(4) by rule, the secretary may establish conditions under which reports of specific motor vehicle accidents may be made available on request to the public.</p> <p>(c) document search fee.</p> <p>(1) the fee for conducting a document search is \$4.</p> <p>(2) the department shall apply the money received from conducting document</p>

Citation MSAR #	How Often Due	Topic
PS § 2-309 SB 1/Ch. 5, 2003 MSAR # 6649	Unspecified Unspecified	<p>In any report issued under § 2-308 of this subtitle, the Department [of Maryland State Police] may include recommendations to the Governor, the Secretary of Public Safety and Correctional Services, and, subject to § 2-1246 of the State Government Article, the General Assembly for legislation that the report indicates is necessary or desirable to promote traffic safety or reduce crime or otherwise to ensure proper law enforcement.</p> <p>....</p> <p>§ 2-308. Dissemination of Information.</p> <p>(a) availability of information to agencies and units.</p> <p>(1) any information, records, or statistics collected under this subtitle shall be available for use by any agency or unit required to provide information to the department.</p> <p>(2) by rule, the secretary may establish conditions for the use or availability of the information described in paragraph (1) of this subsection as necessary:</p> <p>(i) to preserve the information;</p> <p>(ii) to protect any confidential information; or</p> <p>(iii) because of a pending prosecution.</p> <p>(b) publication of statistics.</p> <p>(1) the department:</p> <p>(i) shall periodically publish statistics on the incidence of crime in the state; and</p> <p>(ii) at least monthly shall publish statistics about the occurrence and cause of all motor vehicle accidents in the state.</p> <p>(2) a statistical report on the incidence of crime published under this subsection may not name or otherwise identify a particular known or suspected offender.</p> <p>(3) the department shall distribute the reports required by this subsection to:</p> <p>(i) each agency or unit that contributed information contained in the reports;</p> <p>(ii) the press; and</p> <p>(iii) any other interested person.</p> <p>(4) by rule, the secretary may establish conditions under which reports of specific motor vehicle accidents may be made available on request to the public.</p> <p>(c) document search fee.</p> <p>(1) the fee for conducting a document search is \$4.</p> <p>(2) the department shall apply the money received from conducting document</p>

### State Prosecutor, Maryland Office of the

Citation MSAR #	How Often Due	Topic
CP § 14-114 SB 37/Ch. 15, 2008 MSAR # 7415	Annual Unspecified	<p>The State Prosecutor shall submit an annual report on activities of the Office of the State Prosecutor that are not confidential to:</p> <p>(1) the Governor;</p> <p>(2) the Attorney General; and</p> <p>(3) subject to § 2-1246 of the State Government Article, the General Assembly.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

## St. Mary's College

Citation MSAR #	How Often Due	Topic
ED § 14-110(c) SB 444/Ch. 255, 2006 MSAR # 7396	Annual Unspecified	<p>The [St. Mary's College] Board of Regents shall submit to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, an annual report on:</p> <ul style="list-style-type: none"> <li>(1) the business entities established in accordance with this section;</li> <li>(2) funds invested in, and financing provided to, business entities established in accordance with this section;</li> <li>(3) ownership interests in any business entities established in accordance with this section; and</li> <li>(4) the current status of the business entities.</li> </ul>
SF § 15-111(a) SB 904/Ch. 25(13), 2005 MSAR # 7299	Annual Oct 1	<p>(a) Within 90 days after the end of each fiscal year, each primary procurement unit shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <ul style="list-style-type: none"> <li>(1) was exempt from the notice requirements of § 13-103 (c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</li> <li>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</li> <li>(3) was awarded on the basis of: <ul style="list-style-type: none"> <li>(i) § 13-107 ("Sole source procurement");</li> <li>(ii) § 13-108 (a) ("Emergency procurement"); or</li> <li>(iii) § 13-108 (b) ("Expedited procurement").</li> </ul> </li> </ul> <p>(b)(1) A report required under subsection (a) (2) or (3) of this section shall include:</p> <ul style="list-style-type: none"> <li>(i) the name of each contractor;</li> <li>(ii) the type and cost of the procurement contract; and</li> <li>(iii) a description of the procurement.</li> </ul> <p>(2) A report required under subsection (a) (3) of this section also shall describe the basis for the award.</p> <p>....</p> <p>(e) Form of reports to General Assembly.- A report to the General Assembly under this section is subject to § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 11-101(l) Primary procurement units.- "Primary procurement units" means:</p> <ul style="list-style-type: none"> <li>(1) the State Treasurer;</li> <li>(2) the Department of Budget and Management;</li> <li>(3) the Department of General Services;</li> <li>(4) the Department of Transportation;</li> <li>(5) the Department of Information Technology;</li> <li>(6) the University System of Maryland;</li> <li>(7) the Maryland Port Commission;</li> <li>(8) the Department of Public Safety and Correctional Services;</li> <li>(9) the Morgan State University; and</li> <li>(10) the St. Mary's College of Maryland.</li> </ul>

Citation MSAR #	How Often Due	Topic
SF § 14-305(a)(1) SB 849/Ch. 619, 2010 MSAR # 8537	Annual Within 90 days after the end of the fiscal year	<p>(1) Within 90 days after the end of the fiscal year, each unit [St. Mary's College] shall report to the Governor's Office of Minority Affairs, the certification agency, and, subject to § 2-1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight.</p> <p>(2) A report under this subsection shall for the preceding fiscal year:</p> <ul style="list-style-type: none"> <li>(i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise;</li> <li>(ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts;</li> <li>(iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit;</li> <li>(iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and</li> <li>(v) contain other such information as required by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</li> </ul> <p>(3) A report under this subsection shall be in a form prescribed by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</p>
ED § 19-102(e)(2)(ii) SB 455/Ch. 65, 2011 MSAR # 8037	Annual Sep 1	<p>(1) A system ["System" means the University System of Maryland, Morgan State University, St. Mary's College of Maryland, or Baltimore City Community College.] shall maintain records identifying the sources and amounts of payments used to support:</p> <ul style="list-style-type: none"> <li>(i) The auxiliary facilities; and</li> <li>(ii) The academic facilities authorized under the requirements of this subtitle.</li> </ul> <p>(2) A system shall report:</p> <p>...</p> <ul style="list-style-type: none"> <li>(ii) By December 1, subject to § 2-1246 of the State Government Article, to the Department of Legislative Services, the anticipated sources and amounts of payments required for the next fiscal year for: <ul style="list-style-type: none"> <li>1. Auxiliary facilities; and</li> <li>2. Academic facilities authorized under the requirements of this title.</li> </ul> </li> </ul>
ED § 19-102(e)(2)(i) SB 455/Ch. 65, 2011 MSAR # 8038	Annual Sep 1	<p>(1) A system [St. Mary's College] shall maintain records identifying the sources and amounts of payments used to support:</p> <ul style="list-style-type: none"> <li>(i) The auxiliary facilities; and</li> <li>(ii) The academic facilities authorized under the requirements of this subtitle.</li> </ul> <p>(2) A system shall report:</p> <ul style="list-style-type: none"> <li>(i) By September 1 to the Board of Public Works and, subject to 2-1246 of the State Government Article, to the Department of Legislative Services, the information for the prior fiscal year required under paragraph (1) of this subsection.</li> </ul> <p><b>Staffing Statement:</b> Education § 19-101(m) System.- "System" means the University System of Maryland, Morgan State University, St. Mary's College of Maryland, or Baltimore City Community College.</p>
ED § 14-411(g) SB 828/Ch. 563, 2013 HB 831/Ch. 564, 2013 MSAR # 9456	Annual Dec 1	On or before December 1 of each year St. Mary's College of Maryland shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly the retention and graduation rates of Desousa-Brent Scholars.

Citation MSAR #	How Often Due	Topic
ED § 14-404(e)(3) MSAR # 1887	Annual Jul 1	<p>(1) The President [of St. Mary's College] shall develop an overall plan that is consistent with the statewide plan for higher education and the Charter that:</p> <ul style="list-style-type: none"> <li>(i) Sets forth both long-range and short-range goals, objectives, and priorities for, and service provided by St. Mary's College of Maryland and methods and guidelines for achieving and maintaining them;</li> <li>(ii) Subject to § 11-105 of this article, identifies the role, function, and mission of St. Mary's College of Maryland;</li> <li>(iii) Enhances its role as a traditional liberal arts college;</li> <li>(iv) Affirms the need for increased access for economically disadvantaged and minority students;</li> <li>(v) Ensures that access to the College by State residents is not diminished because of increases in tuition and other fees occasioned by the College's designation as a public honors college;</li> <li>(vi) Encourages and supports high quality undergraduate programs; and</li> <li>(vii) Stimulates outreach to the community and the State through close relationships with public elementary and secondary schools, business and industry, and governmental agencies.</li> </ul> <p>(2) The Board of Trustees shall review, modify, and approve the plan.</p> <p>(3) By July 1 of each year, the Board of Trustees shall submit to the Maryland Higher Education Commission, to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual review of the plan.</p>
HB 162/Ch. 592(4), 2007 MSAR # 6656	Annual Unspecified	<p>(a) The Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall identify all nonmerit and at-will positions in the personnel systems of the University System of Maryland and its constituent institutions, Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College.</p> <p>(b) On an annual basis, the Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall report the information on nonmerit and at-will positions required under subsection (a) of this section to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</p>
ED § 24-705(a) SB 275/Ch. 190, 2010 MSAR # 8274	Annual Dec 15	<p>(a) the [Maryland Longitudinal Data System Center] Governing Board shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(b) the report shall include:</p> <ul style="list-style-type: none"> <li>(1) an update on the implementation of the Maryland longitudinal data system and the center's activities;</li> <li>(2) a list of all studies performed by the center during the reporting period;</li> <li>(3) a list of currently warehoused data that is determined to be no longer necessary to carry out the mission of the center;</li> <li>(4) any proposed or planned expansion of data maintained in the database; and</li> <li>(5) any other recommendations made by the Governing Board.</li> </ul> <p><b>Staffing Statement:</b> (a) Established.- The State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary's College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>

Citation MSAR #	How Often Due	Topic
SG § 15-523(g) SB 542/Ch. 406, 1996 MSAR # 6665	Quarterly Unspecified	<p>Each governing board [St. Mary's College] shall report quarterly to the Governor, the Legislative Policy Committee of the General Assembly, and the Ethics Commission the number of approvals granted under subsection (c) of this section and how the conflict of interest policies and procedures adopted pursuant to this section have been implemented in the preceding year.</p> <p><b>Staffing Statement:</b> Education Article § 10-101(d) Governing board.- "Governing board" means:</p> <ul style="list-style-type: none"> <li>(1) The Board of Regents of the University System of Maryland;</li> <li>(2) The Board of Regents of Morgan State University;</li> <li>(3) The Board of Trustees of St. Mary's College of Maryland; and</li> <li>(4) The Board of Trustees of Baltimore City Community College.</li> </ul>
GP § 5-525(g) HB 270/Ch. 94, 2014 MSAR # 10259	Quarterly Unspecified	<p>Each Governing Board shall report quarterly to the Governor, the Legislative Policy Committee of the General Assembly, and the Ethics Commission:</p> <ul style="list-style-type: none"> <li>(1) the number of approvals granted under subsection (c) of this section; and</li> <li>(2) how the conflict of interest policies and procedures adopted under this section have been implemented in the preceding year.</li> </ul> <p><b>Staffing Statement:</b> GP § 5-525(a)(4) "Governing Board" has the meaning provided in § 10-101 of the Education Article. Education Article § 10-101</p> <p>(a) In general.- In this division the following words have the meanings indicated. ...</p> <p>(d) Governing board.- "Governing board" means:</p> <ul style="list-style-type: none"> <li>(1) The Board of Regents of the University System of Maryland;</li> <li>(2) The Board of Regents of Morgan State University;</li> <li>(3) The Board of Trustees of St. Mary's College of Maryland; and</li> <li>(4) The Board of Trustees of Baltimore City Community College.</li> </ul>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 6711	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
ED § 14-405(f)(2) SB 764/Ch. 354, 2007 MSAR # 6448	Trigger Report Subject to review, AELR, Committee of the General Assembly	<p>(1) except as provided in § 11-203(e) of the State Finance and Procurement Article, the [St. Mary's] College is exempt from Division II of the State Finance and Procurement Article.</p> <p>(2)(i) subject to review and approval by the Board of Public Works and the Administrative, Executive, and Legislative Review Committee of the General Assembly, the Board of Trustees [of St. Mary's College] shall develop policies and procedures governing procurements by the college.</p> <p>(ii) the policies and procedures developed under subparagraph (i) of this paragraph shall promote the purposes of the state procurement law as set forth in § 11-201 of the State Finance and Procurement Article.</p>

Citation MSAR #	How Often Due	Topic
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9728	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article:</p> <p>(i) a report concerning each public-private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</p> <p>(ii) a status report concerning each existing public-private partnership in which the reporting agency is involved.</p> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public-private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) "Reporting agency" means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary's College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>
LG § 9-306(d) HB 472/Ch. 119, 2013 MSAR # 9915	Trigger Report After the adoption or rejection of code home rule	<p>Notice of Adoption or Rejection of Code Home Rule.</p> <p>After the adoption or rejection of code home rule, the County Commissioners promptly shall send notification as follows:</p> <p>(1) five copies to the Department of Legislative Services;</p> <p>(2) one copy to the Secretary of State;</p> <p>(3) one copy to the State Archives; and</p> <p>(4) one copy to the Maryland State Law Library.</p> <p><b>Staffing Statement:</b> Anne Arundel County, Baltimore City, Baltimore County, Calvert County, Carroll County, Cecil County, Dorchester County, Frederick County, Garrett County, Harford County, Howard County, Montgomery County, Prince George's County, St. Mary's County, Somerset County, Talbot County, Washington County, &amp; Wicomico County</p>

Citation MSAR #	How Often Due	Topic
SF § 10A-201(a)(1)(i) HB 560/Ch. 5, 2013 MSAR # 9907	Trigger Report may not issue a public notice of solicitation	<p>Except as provided in subparagraph (ii) of this paragraph, a reporting agency may not issue a public notice of solicitation for a public–private partnership until a presolicitation report concerning the proposed public–private partnership is submitted to the Comptroller, the State Treasurer, the Budget Committees, and the Department of Legislative Services, in accordance with § 2–1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>
SB 275/Ch. 190(2), 2010 MSAR # 8450	Trigger Report before the incorporation of any individual data in the Maryland Longitudinal Data System	<p>That before the incorporation of any individual data in the Maryland Longitudinal Data System, the Governing Board of the Maryland Longitudinal Data Center shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly, on:</p> <ul style="list-style-type: none"> <li>(1) the inventory of individual student data proposed to be maintained in the system;</li> <li>(2) the policies of the Center to comply with the federal Family Educational Rights and Privacy Act, and other privacy measures required by law or the Governing Board; and</li> <li>(3) a data security and safeguarding plan for the Center.</li> </ul> <p><b>Staffing Statement:</b> 24–702(a) the State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary’s College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9957	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency [St. Mary’s College of Maryland] shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article:</p> <ul style="list-style-type: none"> <li>(i) a report concerning each public–private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</li> <li>(ii) a status report concerning each existing public–private partnership in which the reporting agency is involved.</li> </ul> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public–private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>

Citation MSAR #	How Often Due	Topic
SF § 10A-201(a)(1)(ii) HB 560/Ch. 5, 2013 MSAR # 9731	Trigger Report may not issue a public notice of solicitation	<p>A reporting agency may not issue a public notice of solicitation for a public–private partnership for a transportation facilities project, as defined in § 4–101(h) of the transportation Article, until a presolicitation report concerning the proposed public–private partnership is submitted to the Budget Committees and the Department of Legislative Services, in accordance with § 2–1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(g) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>

### Subsequent Injury Fund Board

Citation MSAR #	How Often Due	Topic
LE § 10-219(b) HB 1/Ch. 8(2), 1991 MSAR # 958	Annual Oct 1	On or before October 1 of each year, the [Subsequent Injury Fund] Board shall submit to the Governor an annual report that includes a detailed statement of the balances and expenses of the Fund.

### Supplemental Retirement Agency, Maryland

Citation MSAR #	How Often Due	Topic
SPP § 35-302(b)(4) SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9209	Annual Sep 1	<p>On or before September 1 each year, the Board [of Maryland Supplemental Retirement Agency] shall submit a report to the Governor’s office of minority affairs and, subject to § 2–1246 of the State Government Article, the General Assembly on:</p> <ul style="list-style-type: none"> <li>(i) the identity of the minority business enterprise brokerage and investment management services firms used by the board in the immediately preceding fiscal year;</li> <li>(ii) the percentage and dollar value of the assets that are under the control of the board that are under the investment control of minority business enterprise brokerage and investment management services firms for each allocated asset class; and</li> <li>(iii) the measures the Board undertook in the immediately preceding fiscal year in accordance with paragraph (2)(ii) of this subsection.</li> </ul>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

## Susquehanna River Basin Commission

Citation MSAR #	How Often Due	Topic
EN § 5-301 MSAR # 1976	Annual Unspecified	15.12. Reports. - The commission shall make and publish an annual report to the legislative bodies of the signatory parties and to the public reporting on its programs, operations, and finances. It may also prepare, publish, and distribute such other public reports and informational materials as it may deem necessary or desirable.

## Teachers & State Employee Supplemental Retirement, Maryland

Citation MSAR #	How Often Due	Topic
SPP § 35-205(a)(3) SB 903/Ch. 636(9), 1997 HB 1450/Ch. 635(9), 1997 MSAR # 1166	Annual Unspecified	(a) In general.- The [Maryland Teachers & State Employees Supplemental Retirement ] Board shall: <ol style="list-style-type: none"> <li>(1) implement, maintain, and administer the supplemental retirement plans;</li> <li>(2) submit progress and status reports to participants in the supplemental retirement plans; and</li> <li>(3) submit an annual report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly.</li> </ol>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	(f) Submission to General Assembly.- <ol style="list-style-type: none"> <li>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</li> <li>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:                             <ol style="list-style-type: none"> <li>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</li> <li>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</li> </ol> </li> <li>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:                             <ol style="list-style-type: none"> <li>(1) design/build which involves a single solicitation to design and build the facility; or</li> <li>(2) "fast track" in which design and construction are implemented concurrently.</li> </ol> </li> </ol>
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	[Review of account of providers of care.] (c) Examination required.- <ol style="list-style-type: none"> <li>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</li> <li>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</li> <li>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</li> <li>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</li> <li>(f) Adjustments of accounts.-                             <ol style="list-style-type: none"> <li>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination</li> </ol> </li> </ol>

Citation MSAR #	How Often Due	Topic
		<p>exceeds the total allowable costs, the department or independent unit shall collect:</p> <ul style="list-style-type: none"> <li>(i) the full amount of the excess; or</li> <li>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</li> </ul> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <ul style="list-style-type: none"> <li>(1) a copy of a report of each examination under this section; and</li> <li>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</li> </ul>

## Technology Development Corporation, Maryland

Citation MSAR #	How Often Due	Topic
EC § 10-442 HB 1050/Ch. 306, 2008 MSAR # 7170	Annual Jan 1	<p>(a) Report. On or before January 1 of each year, the [Maryland Technology Development] Corporation and the [Stem Cell Research] Commission shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on the progress of state–funded stem cell research conducted in accordance with this part.</p> <p>(b) Contents. the report shall identify:</p> <ul style="list-style-type: none"> <li>(1) each recipient of money from the fund;</li> <li>(2) the amount of money awarded to each recipient; and</li> <li>(3) a description of the type of stem cell research performed by the recipient.</li> </ul> <p><b>Staffing Statement:</b> Economic Development § 10-431</p> <ul style="list-style-type: none"> <li>(a) there is a Stem Cell Research Commission.</li> <li>(b) the Commission is an independent Commission that functions in the [Maryland Technology Development] Corporation.</li> </ul>
EC § 10-451 SB 735/Ch. 445, 2008 HB 1409/Ch. 446, 2008 MSAR # 7078	Annual Oct 1	<p>The [Maryland Technology Development] Corporation shall include, as part of its annual report to the Governor and General Assembly under § 10–415 of this subtitle, a detailed description of the grants awarded under this part.</p> <p><b>Staffing Statement:</b> EC § 10–448(a) there is a Coordinating Emerging Nanobiotechnology Research in Maryland Fund in the [Maryland Technology Development] Corporation.</p>
EC § 10-415 HB 1050/Ch. 306, 2008 MSAR # 7079	Annual Oct 1	<p>(a) On or before October 1 of each year, the [Maryland Technology Development] Corporation shall report to the Governor, the Maryland Economic Development Commission, and, in accordance with § 2–1246 of the State Government Article, the General Assembly.</p> <p>(b) The report shall include a complete operating and financial statement covering the Corporation’s operations and a summary of the Corporation’s activities during the preceding fiscal year.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EC § 10-460 HB 442/Ch. 450, 2012 MSAR # 9262	Annual Oct 1	The [Maryland Technology Development] Corporation shall include, as part of its annual report to the Governor and the General Assembly under § 10-415 of this subtitle, a detailed description of: (1) the number of technology transfer transactions or projects for which the initiative provided funding; (2) the amount and source of funds the initiative identified to assist in the development of technologies; (3) the qualifying universities or entities for which funding was awarded; (4) the commercial value of technology that was transferred to the commercial industry; and (5) any recommendations for improving the overall effectiveness of technology transfer through the initiative.
EC § 10-465 SB 603/Ch. 534, 2014 HB 740/Ch. 535, 2014 MSAR # 10221	Annual Oct 1	The Corporation shall include, as part of its annual report to the Governor and the General Assembly under § 10-415 of this subtitle, a detailed description of: (1) the number of [Cybersecurity Investment] Fund proposals received by the corporation during the preceding fiscal year; (2) the number of fund transactions or projects for which the corporation provided funding during the preceding fiscal year; (3) the amount of money awarded by the fund in the preceding fiscal year; and (4) the total amount of third-party downstream funding of completed investments since Fund inception.
SB 387/Ch. 597(2), 2001 HB 427/Ch. 598(2), 2001 MSAR # 1124	Annual 90 days after FY	That, within 90 days following the end of each fiscal year, the Maryland Technology Development Corporation shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the activities of the Maryland Technology Incubator Program during the previous fiscal year and anticipated activities for the following fiscal year.

## Transportation, Maryland Department of

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(d) HB 560/Ch. 5, 2013 MSAR # 9891	Annual with Consolidated Transportation Program	All existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.
TR § 4-205(d) SB 255/Ch. 472, 2005 HB 1352/Ch. 471, 2005 MSAR # 2999	Annual w/Budget Presentation	(d) Agents and employees.- (1) Subject to paragraph (2) of this subsection, the [Maryland Transportation] Authority may employ and fix the compensation of attorneys, consulting engineers, accountants, construction and financial experts, superintendents, managers, and any other agents and employees that it considers necessary to exercise its powers and perform its duties. The compensation established by the [Maryland Transportation] Authority for executive management positions shall be consistent with the compensation of comparable positions in the Department of Transportation. The compensation established by the Authority shall be reported to the General Assembly each year as part of the Authority's presentation of its budget.
TR § 6-201.2(a)(8) SB 85/Ch. 21, 2013 MSAR # 9810	Annual Dec 1	Subject to § 2-1246 of the State Government Article, on or before December 1 of each year, the [Maryland Port] Commission shall report to the Governor and the Legislative Policy Committee of the General Assembly on actions taken by the Commission under this subsection during the previous fiscal year with regard to individuals subject to this subsection.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
EC § 14-102 SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9284	Annual Unspecified	The Department, the Maryland State Office of Minority Business Enterprise, the Division of Labor and Industry of the Department of Labor, Licensing, and Regulation, and the Public Service Commission shall summarize their efforts to promote the policies related to broadening the ownership of capital in their respective annual reports as required by law.
TR § 8-609.3(d) HB 878/Ch. 430, 2014 MSAR # 10187	Annual Dec 1, 2015	Beginning December 1, 2015, the Administration shall report each year to the General Assembly, in accordance with § 2–1246 of the State Government Article, on: <ul style="list-style-type: none"> <li>(1) the volume of compost used in state highway construction projects;</li> <li>(2) the status of compost and compost–based products used in state highway construction projects; and</li> <li>(3) recommendations to maximize the use of compost as a recycled material in state highway construction projects.</li> </ul>
SB 294/Ch. 112(2), 2004 HB 626/Ch. 113(2), 2004 MSAR # 2407	Annual Nov 1	That the Maryland Transit Administration, on or before November 1 of each year, shall submit to the General Assembly, subject to § 2-1246 of the State Government Article, an evaluation of the Maryland Senior Rides Demonstration Program. The evaluation shall include the number, size, type, and location of projects funded by the [Maryland Senior Rides Demonstration] Program; the extent to which the Program is filling the need for door-to-door transportation for low-income to moderate-income seniors as those terms are defined in § 7-1001 of the Transportation Article as enacted by this Act; any innovations in public-private cooperation and risk management that result from the Program; and any other information necessary to effectively evaluate the Program.
TR § 2-103.1(g) HB 1155/Ch. 725, 2010 MSAR # 8430	Annual unspecified	(g) Beginning with the year 2002 State Report on Transportation and continuing thereafter, before the General Assembly considers the proposed Maryland Transportation Plan and the proposed Consolidated Transportation Program, the Department shall submit an annual report on the attainment of transportation goals and benchmarks for the approved and proposed Maryland Transportation Plan and the approved and proposed Consolidated Transportation Program to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly. (h)(1) The report required under subsection (g) of this section shall include: <ul style="list-style-type: none"> <li>(i) The establishment of certain measurable performance indicators or benchmarks, in priority funding areas at a minimum, designed to quantify the goals and objectives specified in the Maryland Transportation Plan; and</li> <li>(ii) The degree to which the projects and programs contained in the approved Maryland Transportation Plan and Consolidated Transportation Program attain those goals and benchmarks as measured by the performance indicators or benchmarks.</li> </ul> (2) The Department shall include in its report measurable long-term goals, and intermediate benchmarks of progress toward the attainment of the long-term goals, for the following measurable transportation indicators: <ul style="list-style-type: none"> <li>(i) An increase in the share of total person trips for each of transit, high occupancy auto, pedestrian, and bicycle modes of travel;</li> <li>(ii) A decrease in indicators of traffic congestion as determined by the Department; and</li> <li>(iii) Any other performance goals established by the Department for reducing automobile traffic and increasing the use of nonautomobile traffic.</li> </ul> (3) the performance indicators or benchmarks described in this subsection shall acknowledge the difference between urban and rural transportation needs.

Citation MSAR #	How Often Due	Topic
TR § 3-216(d)(4) HB 1515/Ch. 429, 2013 MSAR # 9803	Annual b/f MGA considers MTP & CTP	Each year, before the General Assembly considers the proposed Maryland Transportation Plan and the Consolidated Transportation Program, the Department [of Transportation] shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on: <ul style="list-style-type: none"> <li>(i) The expenditures made toward the attainment of the bicycle and pedestrian transportation goals during the preceding fiscal year under Title 2, Subtitle 6 of this article; and</li> <li>(ii) The progress made toward attainment of the bicycle and pedestrian transportation goals identified for the fiscal year under Title 2, Subtitle 6 of this article.</li> </ul>
TR § 8-613 MSAR # 972	Annual Jan 15	(a)(1) In calendar year 1978, the [State Highway ] Administration shall prepare for each county a 6-year construction and reconstruction program for primary and secondary highways, the secondary program to include bicycle trails and sidewalks. (2) The Administration shall submit this program to the General Assembly for its review by January 15, 1979. (3) Subject to § 2-1246 of the State Government Article, the program shall be updated annually and submitted to the General Assembly for its review by January 15 of each year. (4) The program shall: <ul style="list-style-type: none"> <li>(i) Advise on priorities among the projects approved for construction, following completion of the project planning phase; and</li> <li>(ii) As to each item included in it, contain a proposed schedule of property acquisition, detailed engineering, and construction.</li> </ul> (b) Before the annual submission of the highway construction and reconstruction program to the General Assembly, the Administration shall consult with the local governing body, municipalities, and local legislative delegation of each county concerning construction priorities. (c) If the Administration is unable for any reason to perform in accordance with the schedule set forth in the annual primary highway program, it shall, if so requested by resolution of either house of the General Assembly, explain in writing to the next session of the General Assembly any change in the scheduling of a particular project included in the preceding year's program. (d) If there is any change in the scheduling of a particular project in the secondary highway program for which funds have been appropriated in the preceding year, the Administration, on written request of a majority of the local legislative delegation from the county for which the project is programmed, shall explain that change in writing to the members of the General Assembly from that county. (e) The Administration's budget for fiscal year 1981 and for each fiscal year following, as submitted to the General Assembly, shall include funds for projects scheduled for the first year of the highway construction and reconstruction program established under this section.
TR § 2-103.1(c) SB 508/Ch. 430, 2004 MSAR # 2451	Annual	(c) Consolidated Transportation Program.- (1) The Consolidated Transportation Program shall: <ul style="list-style-type: none"> <li>(i) Be revised annually; and</li> <li>(ii) Include: <ol style="list-style-type: none"> <li>1. A list of Program priorities;</li> <li>2. A statement of the Department's projected annual operating costs, set forth separately for the Office of the Secretary and for each modal administration;</li> <li>3. Expanded descriptions of major capital projects;</li> <li>4. A list of major capital projects for the current year, the budget request year, and the 4 successive planning years;</li> <li>5. A list of anticipated minor capital projects, including a specific list of anticipated special projects for the current year and the budget request year and an estimate of the Program level for each of the 4 successive planning years;</li> </ol> </li> </ul>

Citation MSAR #	How Often Due	Topic
		<p>6. A list of major bridge work projects;</p> <p>7. A summary of the capital and operating programs, as defined by the Secretary, for the Maryland Transportation Authority;</p> <p>8. For each listed major capital project, an indication whether the revenue source anticipated to support that project consists of federal, special, general, or other funds;</p> <p>9. The Department's estimates of the levels and sources of revenues to be used to fund the projects in the program;</p> <p>10. A glossary of terms; and</p> <p>11. A cross-reference table for the information contained in the various parts of the State Report on Transportation.</p> <p>(2) In addition to the items listed in paragraph (1) of this subsection, the Consolidated Transportation Program shall include:</p> <p>(i) A summary of current efforts and future plans, prepared after consultation with the Director of Bicycle and Pedestrian Access and the Bicycle and Pedestrian Advisory Committee established under § 2-606 of this title:</p> <ol style="list-style-type: none"> <li>1. To develop and promote bicycle and pedestrian transportation; and</li> <li>2. Working together with local jurisdictions, to accommodate in a safe and effective manner pedestrians and bicycles within a reasonable distance for walking and bicycling to rail stops, light rail stops, and subway stations;</li> </ol> <p>(ii) A listing of all bicycle and pedestrian transportation projects expected to use State or federal highway funds; and</p> <p>(iii) Reflected under the Office of the Secretary, any technology-related project to be funded from the account established under § 2-111 of this subtitle, along with a description and projected cost of each.</p> <p>(3) Annually, the Consolidated Transportation Program shall include a report that:</p> <p>(i) Identifies each major capital project for which the budget bill or a supplemental budget amendment first requests funds for the project development phase or for the construction phase;</p> <p>(ii) With respect to each major capital project for which funds are requested in the budget request year, states:</p> <ol style="list-style-type: none"> <li>1. The amount of the funds requested; and</li> <li>2. The total estimated cost of the project;</li> </ol> <p>(iii) Identifies significant changes in the cost, scope, design, or scheduling of major capital projects for each completed fiscal year;</p> <p>(iv) When there is a significant change in cost, states the amount by which the expenditures that have been authorized exceed the original project estimate;</p> <p>(v) When there is a significant change, states:</p> <ol style="list-style-type: none"> <li>1. The amount by which costs exceed projected costs during each completed fiscal year; and</li> <li>2. The total amount that has been expended for a major capital project; and</li> </ol> <p>(vi) Includes any other information that the Secretary believes would be useful to the members of the General Assembly or other recipients of the Consolidated Transportation Program.</p> <p>(4) The total operating and capital expenditures for the Department or for the Office of the Secretary or any modal administration projected in the Consolidated Transportation Program for the budget request year may not exceed the budget request for the Department, Office, or modal administration for that year.</p>

Citation MSAR #	How Often Due	Topic
TR § 2-103.1(m)(1)(i)(2) HB 1155/Ch. 725, 2010 MSAR # 8942	Annual third Wednesday of Jan	(i) Subject to § 2-1246 of the State Government Article: ... 2. On submission of the budget bill to the Presiding Officers of the General Assembly, the Department [of Transportation] shall submit copies of the approved consolidated transportation program and the supporting financial forecast to the General Assembly. (ii) Notwithstanding § 2-1246(b)(2) of the State Government Article, the Department shall provide to each member of the General Assembly a copy of the proposed consolidated transportation program and the approved consolidated transportation program.
TR § 2-103(e)(3) HB 288/Ch. 393, 2014 MSAR # 10184	Annual On or before the 3rd Wednesday of January of each year	On or before the 3rd Wednesday of January of each year, the Secretary [of the Maryland Department of Transportation] shall submit the State Report on Transportation to the General Assembly, subject to § 2-1246 of the State Government Article.
TR § 8-613.1 MSAR # 969	Annual Jan 15	By January 15 of each year, the [State Highway] Administration shall submit to the General Assembly, subject to § 2-1246 of the State Government Article, and to the governing body of each affected county and municipality a written report setting forth the following for each primary and secondary highway project: (1) The status of all incomplete projects for which funds have been appropriated or expended for fiscal years completed before the report; (2) A statement of the funds budgeted or expended on each incomplete project in the fiscal year preceding the report; (3) A statement of the funds expended or expected to be expended in the then current fiscal year on each incomplete project; (4) A list of all projects that were completed in the fiscal year preceding the report; and (5) A statement of the total funds budgeted and expended on each project completed in the fiscal year preceding the report.
TR § 7-208(c)(2) SB 382/Ch. 60, 2009 MSAR # 7294	Annual Dec 1	(2) The [Maryland Transit] Administration shall submit, in accordance with 2-1246 of the State Government Article, an annual performance report to the Senate Budget and Taxation Committee, House Ways and Means Committee, and House Appropriations Committee by December 1 of each year on: (i) The status of the performance indicators listed in paragraph (1) of this subsection for the prior fiscal year, including a discussion of the failure or success in meeting the goals established for the prior fiscal year by the Administration; (ii) The status of managing-for-results goals of the Administration as they pertain to mass transit service in the Baltimore area; (iii) Comparisons of performance indicators for the Administration's mass transit services and other similar systems nationwide; and (iv) The Administration's goals for each of the measures in paragraph (1) of this subsection for the next fiscal year.
TR § 25-108(e) SB 600/Ch. 64, 2013 HB 836/Ch. 65, 2013 MSAR # 9445	Annual Jan 1	On or before January 1 of each year, the [Motor Vehicle] Administration and the State Highway Administration jointly shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the effect of the use of the plug-in electric drive vehicle permits issued under this section on the operation of HOV lanes in the State.
TR § 25-108(d) SB 602/Ch. 492, 2010 MSAR # 8321	Annual Jan 1	On or before January 1 of each year, the [Motor Vehicle] Administration and the State Highway Administration jointly shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the effect of the use of the plug-in vehicle permits issued under this section on the operation of HOV lanes in the State.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
TR § 25-108(d) SB 602/Ch. 492, 2010 MSAR # 8321	Annual Jan 1	On or before January 1 of each year, the [Motor Vehicle] Administration and the State Highway Administration jointly shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the effect of the use of the plug-in vehicle permits issued under this section on the operation of HOV lanes in the State.
TR § 2-103.1(m)(1)(i)(1) HB 1155/Ch. 725, 2010 MSAR # 8431	Annual Sep 1	(i) Subject to § 2-1246 of the State Government Article: 1. On or before September 1 of each year, the Department [of Transportation] shall submit copies of the proposed consolidated transportation program and the supporting financial forecast to the General Assembly ... (ii) Notwithstanding § 2-1246(b)(2) of the State Government Article, the Department shall provide to each member of the General Assembly a copy of the proposed consolidated transportation program and the approved Consolidated Transportation Program.
SB 371/Ch. 55(6), 1991 MSAR # 1181	Annual Unspecified	Section 2, ch. 413, Acts 1990, as amended by § 6, ch. 55, Acts 1991, approved Apr. 9, 1991, and effective from date of enactment, provides that "the Motor Vehicle Administration shall: (1) Regularly compile and analyze statistics on drunk and drugged driving by juveniles and young adults; (2) Work with the Department of Juvenile Services, the Administrative Office of the Courts, the Maryland State Police, and other law enforcement agencies to monitor the effects of Chapter 254 of the Acts of 1988 and Chapters 438 and 551 of the Acts of 1989 (requiring the imposition of an alcohol restriction on the license of a driver under the age of 21), and Chapter 284 of the Acts of 1989 ("administrative per se" law) on juvenile and young adult offenders; (3) Annually report, subject to § 2-1312 [now § 2-1246] of the State Government Article, to the General Assembly regarding the information collected under paragraphs (1) and (2) of this section; and (4) Publicize recent legislative enactments concerning drunk and drugged driving by juveniles and young adults."

Citation MSAR #	How Often Due	Topic
<p>TR § 7-208(b)(2) HB 72/Ch. 397, 2011 MSAR # 8920</p>	<p>Annual Dec 1</p>	<p>(1) For fiscal year 2009 and each fiscal year thereafter, the Administration shall separately recover from fares and other operating revenues at least 35 percent of the total operating costs for:</p> <ul style="list-style-type: none"> <li>(i) The Administration's bus, light rail, and Metro subway services in the Baltimore region; and</li> <li>(ii) All passenger railroad services under the Administration's control.</li> </ul> <p>(2) The [Maryland Transit] Administration shall submit, in accordance with § 2-1246 of the State Government Article, an annual report to the Senate Budget and Taxation Committee, House Ways and Means Committee, and House Appropriations Committee by December 1 of each year that includes:</p> <ul style="list-style-type: none"> <li>(i) separate farebox recovery ratios for the prior fiscal year for: <ul style="list-style-type: none"> <li>1. bus, light rail, and metro subway services provided by the Administration in the Baltimore region;</li> <li>2. commuter bus service provided under contract to the administration in the Baltimore region; and</li> <li>3. Maryland area rail commuter (MARC) service provided under contract to the administration;</li> </ul> </li> <li>(ii) a discussion of the success or failure to achieve the farebox recovery requirement established in paragraph (1) of this subsection;</li> <li>(iii) comparisons of farebox recovery ratios for the Administration's mass transit services and other similar transit systems nationwide.; and</li> <li>(iv) the estimated fare prices necessary to achieve the farebox recovery requirement established in paragraph (1) of this subsection for the next fiscal year.</li> </ul> <p>(b-1) subject to § 7-506 of this title, the Administration:</p> <ul style="list-style-type: none"> <li>(1) shall set the fare prices and collect other operating revenues in an amount sufficient to achieve the farebox recovery requirement established in subsection (b) of this section; and</li> <li>(2) may not reduce the level of services provided by the administration for the purpose of achieving the farebox recovery requirement.</li> </ul>
<p>TR § 6-210(a) SB 18/Ch. 78, 2004 MSAR # 2423</p>	<p>Annual Dec 1</p>	<p>subject to subsection (b) of this section, on or before December 1 of each year, the [Maryland Port] Administration, in accordance with § 2-1246 of the State Government Article, shall provide an annual report to the General Assembly based on the vulnerability assessment information concerning public terminals submitted by the Administration to the United States Coast Guard under the Federal Maritime Transportation Security Act of 2002.</p> <p>(b) with respect to any vulnerability concerns reported by the Administration to the United States Coast Guard, the report to the General Assembly required under this section:</p> <ul style="list-style-type: none"> <li>(1) shall provide an estimate of the costs of addressing the vulnerability concerns;</li> <li>(2) shall state the amount of any grants or other federal funds received or requested by the administration to address the vulnerability concerns and shall include information on the status of any pending requests for federal funds; and</li> <li>(3) may not include the specific details of any vulnerability concerns the disclosure of which could compromise, in any way, transportation security.</li> </ul>

Citation MSAR #	How Often Due	Topic
TR § 8-508(d)(1) HB 457/Ch. 664, 2012 MSAR # 9264	Annual Feb 1	<p>By February 1 of each year, the Department [of Transportation] and [the Governor's Workforce Investment] Board shall submit to the Senate Budget and Taxation Committee, Senate Finance Committee, House Appropriations Committee, and House Committee on ways and means, in accordance with § 2-1246 of the State Government Article, a report on the Department's and Board's compliance with subsections (b) and (c) of this section with respect to each of the 2 previous calendar years.</p> <p>(2) the report shall:</p> <p>(i) describe the highway or capital transit construction training, supportive services, and skill improvement programs the Department and Board have conducted and administered in each workforce investment area, including a description of:</p> <ol style="list-style-type: none"> <li>1. any entities, institutions, or organizations used by the Department and board to provide the training and services; and</li> <li>2. the individuals and organizations that have received training and services;</li> </ol> <p>(ii) analyze the results of the training programs in each workforce investment area;</p> <p>(iii) state the amount of federal funds available to the state under 23 U.S.C. § 140(b); and (iv) identify the amount spent in each workforce investment area to conduct and administer the programs.</p> <p><b>Staffing Statement:</b> For administrative and budgetary purposes, since 2003, the Board has been housed in the Department of Labor, Licensing, and Regulation.</p>
TR § 4-406(d) SB 979/Ch. 640, 2010 HB 1370/Ch. 641, 2010 MSAR # 8493	Annual Jan 1	<p>By January 1 of each year, the [Transportation] Authority shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a report concerning each Public-Private Partnership for which the Authority is providing conduit financing.</p>
SF § 7-211 MSAR # 669	Annual On or before the 3rd Wednesday in January of each year	<p>(a) On or before the 3rd Wednesday in January of each year, the Secretary of Transportation shall submit to the General Assembly, subject to § 2-1246 of the State Government Article, a report on amendments of appropriations for programs of the Department of Transportation.</p> <p>(b)(1) A report under this section shall describe each proposed amended appropriation for a program that the Department has submitted or expects to submit during the current fiscal year under § 7-209 of this subtitle.</p> <p>(2) The description shall include:</p> <ol style="list-style-type: none"> <li>(i) an explanation of the purpose of the amendment; and</li> <li>(ii) an analysis of the impact of the amendment on appropriations of special and federal funds.</li> </ol>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
TR § 2-103.4(b)(3) SB 368/Ch. 548, 2010 MSAR # 8502	Annual Unspecified	<p>(b)(1) In the exercise of the Secretary’s powers under this section, the Secretary may:</p> <ul style="list-style-type: none"> <li>(i) Create any position in accordance with State law; and</li> <li>(ii) Subject to subsection (b–1) of this section, determine the qualifications, appointment, removal, tenure, terms of employment, and compensation of employees unless otherwise prohibited by law.</li> </ul> <p>(2) The Secretary shall designate executive service employee and commission plan employee positions in the Human Resources Management System that:</p> <ul style="list-style-type: none"> <li>(i) Must be filled without regard to political affiliation, belief, or opinion; or</li> <li>(ii) In accordance with the criteria established under § 6–405(b) of the State Personnel and Pensions Article, may be filled with regard to political affiliation, belief, or opinion.</li> </ul> <p>(3) On an annual basis, the Secretary [of the Department of Transportation] shall report on the total number of positions designated under paragraph (2) of this subsection to the Governor and, in accordance with § 2–1246 of the State Government Article, to the General Assembly.</p>
CJ § 6-313(h) SB 413/Ch. 578, 2008 MSAR # 7366	Annual Jan 1	<p>The Motor Vehicle Administration shall report to the General Assembly on or before January 1 of each year, in accordance with § 2–1246 of the State Government Article, the following information for the preceding calendar year:</p> <ul style="list-style-type: none"> <li>(1) the total number of subpoenas, summonses, and other service of process issued in accordance with the provisions of this section;</li> <li>(2) the number of instances in which the Motor Vehicle Administration failed to reach the individual being served and the reasons that those attempts failed;</li> <li>(3) a breakdown of all direct and indirect costs incurred by the motor vehicle administration in carrying out the requirements of this section; and</li> <li>(4) the total fees collected by the motor vehicle administration from persons requesting service of process under this section.</li> </ul>
SB 230/Ch. 1(3), 1998 HB 318/Ch. 2(3), 1998 MSAR # 24	Annual Dec 31	<p>The Motor Vehicle Administrator shall report to the General Assembly on or before December 31 of each year, in accordance with § 2-1246 of the State Government Article, on the total number of driver's licenses and identification cards issued by the Motor Vehicle Administration, the number of driver's licenses and identification cards on which a donor designation is noted under § 12-303 of the Transportation Article, [Identification of donors under Anatomical Gift Act] and the number of 16 and 17 year old minors who are designated as donors.</p>

Citation MSAR #	How Often Due	Topic
SF § 14-305(a)(1) SB 849/Ch. 619, 2010 MSAR # 8514	Annual Within 90 days after the end of the fiscal year	<p>(1) Within 90 days after the end of the fiscal year, each unit [Maryland Department of Transportation] &amp; [Maryland Port Commission] shall report to the Governor's Office of Minority Affairs, the certification agency, and, subject to § 2-1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight.</p> <p>(2) A report under this subsection shall for the preceding fiscal year:</p> <ul style="list-style-type: none"> <li>(i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise;</li> <li>(ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts; and</li> <li>(iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit;</li> <li>(iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and</li> <li>(v) contain other such information as required by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</li> </ul> <p>(3) A report under this subsection shall be in a form prescribed by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</p> <p><b>Staffing Statement:</b> § 11-101(x)</p> <p>(1) "Unit" means an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement contract.</p> <p>(2) "Unit" does not include:</p> <ul style="list-style-type: none"> <li>(i) a bistate, multistate, bicounty, or multicounty governmental agency; or</li> <li>(ii) a special tax district, sanitary district, drainage district, soil conservation district, water supply district, or other political subdivision of the State.</li> </ul>
EX ORD 01.01.2010.10 MSAR # 8881	Annual Sep 1	<p>E. Reports to the Governor. The [State Coordinating] Committee [for Human Services Transportation] shall provide an annual report to the Governor by September 1st of each year outlining its progress.</p> <p><b>Staffing Statement:</b> (4) Staff for the Committee will be provided by the Department of Transportation.</p>
COMAR 21.13.01.02 MSAR # 7234	Annual 90 days following the close of the fiscal year	<p>Each department [Maryland Department of Transportation] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts for services, construction-related services, architectural services, and engineering services that exceed \$100,000 during the preceding fiscal year. The report shall, at a minimum:</p> <ul style="list-style-type: none"> <li>A. Name each contractor;</li> <li>B. State the amount and type of each contract; and</li> <li>C. Describe the work procured.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.08 MSAR # 8858	Annual within 90 days following the close of the fiscal year	<p>Each department [Maryland Department of Transportation] shall prepare and submit an annual report within 90 days following the close of the fiscal year to the Governor, and subject to State Government Article, § 2-1246, Annotated Code of Maryland, to the General Assembly, of each procurement contract within its jurisdiction awarded during the preceding fiscal year that was exempt from the notice requirements of State Finance and Procurement Article, §§ 13-103(c) and 13-104(c), Annotated Code of Maryland, because the procurement contract reasonably was expected to be performed entirely outside the State or the District of Columbia. The report shall, at a minimum, include:</p> <ul style="list-style-type: none"> <li>A. The name of each contractor;</li> <li>B. The amount and type of each contract;</li> <li>C. A description of the procurement; and</li> <li>D. The basis of the award and reasons why the contract required performance outside the State or the District of Columbia.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B. (33) Department means the State Treasurer, the Departments of General Services, Transportation, Information Technology, Budget and Management, Public Safety and Correctional Services in connection with procurements for State correctional facilities within the Departments jurisdiction, and the Maryland Port Commission.</p>
COMAR 21.13.01.01 B MSAR # 8872	Annual 90 days following the close of the fiscal year	<p>B. Annual Report of Sole Source, Emergency, and Expedited Procurements. Each department [Maryland Department of Transportation] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts awarded during the preceding fiscal year under sole source, emergency, or expedited procurement procedures (COMAR 21.05.05 and 21.05.06). The report shall, at a minimum:</p> <ul style="list-style-type: none"> <li>(1) Name each contractor;</li> <li>(2) State the amount and type of each contract;</li> <li>(3) Describe the supplies, services, maintenance, construction or construction-related services procured or real property leased; and</li> <li>(4) Describe the basis for the award.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>

Citation MSAR #	How Often Due	Topic
SF § 15-111(a) MSAR # 968	Annual 90 days from end of FY	<p>(a) Within 90 days after the end of each fiscal year, each primary procurement unit [Maryland Department of Transportation] shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <p>(1) was exempt from the notice requirements of § 13-103 (c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</p> <p>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</p> <p>(3) was awarded on the basis of:</p> <p>(i) § 13-107 ("Sole source procurement");</p> <p>(ii) § 13-108 (a) ("Emergency procurement"); or</p> <p>(iii) § 13-108 (b) ("Expedited procurement").</p> <p>(b) Same - Contents.-</p> <p>(1) A report required under subsection (a) (2) or (3) of this section shall include:</p> <p>(i) the name of each contractor;</p> <p>(ii) the type and cost of the procurement contract; and</p> <p>(iii) a description of the procurement.</p> <p>(2) A report required under subsection (a) (3) of this section also shall describe the basis for the award.</p> <p>—</p> <p>SF § 13-108(b) Expedited procurement.-</p> <p>(1) Except as provided in § 11-205 ("Fraud in procurement"), § 10-204 ("Board approval for designated contracts"), § 13-219 ("Required clauses - Nondiscrimination clause"), § 13-221 ("Disclosures to Secretary of State"), Title 16 ("Debarment of Contractors"), or Title 17 of this article ("Special Provisions - State and Local Subdivisions"), with the approval of the head of the unit and the Board, the Maryland Port Commission or the Maryland Aviation Administration may make a procurement on an expedited basis if the head of the unit and the Board find that:</p> <p>(i) urgent circumstances require prompt action;</p> <p>(ii) an expedited procurement best serves the public interest; and</p> <p>(iii) the need for the expedited procurement outweighs the benefits of making the procurement on the basis of competitive sealed bids or competitive sealed proposals.</p> <p>(2) The procurement officer shall attempt to obtain as much competition as reasonably possible.</p> <p><b>Staffing Statement:</b> SF § 11-101(l) Primary procurement units.-</p> <p>"Primary procurement units" means:</p> <p>(1) the State Treasurer;</p> <p>(2) the Department of Budget and Management;</p> <p>(3) the Department of General Services;</p> <p>(4) the Department of Transportation;</p> <p>(5) the Department of Information Technology;</p> <p>(6) the University System of Maryland;</p> <p>(7) the Maryland Port Commission;</p> <p>(8) the Department of Public Safety and Correctional Services;</p> <p>(9) the Morgan State University; and</p> <p>(10) the St. Mary's College of Maryland.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
COMAR 21.13.01.02 MSAR # 6718	Annual 90 days following the close of the fiscal year	<p>Each department [Maryland Port Administration] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts for services, construction-related services, architectural services, and engineering services that exceed \$100,000 during the preceding fiscal year. The report shall, at a minimum:</p> <ul style="list-style-type: none"> <li>A. Name each contractor;</li> <li>B. State the amount and type of each contract; and</li> <li>C. Describe the work procured.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>

Citation MSAR #	How Often Due	Topic
SF § 15-111(a) MSAR # 6887	Annual 90 days from end of FY	<p>(a) Within 90 days after the end of each fiscal year, each primary procurement unit [Maryland Port Commission] shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <p>(1) was exempt from the notice requirements of § 13-103 (c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</p> <p>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</p> <p>(3) was awarded on the basis of:</p> <p>(i) § 13-107 ("Sole source procurement");</p> <p>(ii) § 13-108 (a) ("Emergency procurement"); or</p> <p>(iii) § 13-108 (b) ("Expedited procurement").</p> <p>(b) Same - Contents.-</p> <p>(1) A report required under subsection (a) (2) or (3) of this section shall include:</p> <p>(i) the name of each contractor;</p> <p>(ii) the type and cost of the procurement contract; and</p> <p>(iii) a description of the procurement.</p> <p>(2) A report required under subsection (a) (3) of this section also shall describe the basis for the award.</p> <p>—</p> <p>SF § 13-108(b) Expedited procurement.-</p> <p>(1) Except as provided in § 11-205 ("Fraud in procurement"), § 10-204 ("Board approval for designated contracts"), § 13-219 ("Required clauses - Nondiscrimination clause"), § 13-221 ("Disclosures to Secretary of State"), Title 16 ("Debarment of Contractors"), or Title 17 of this article ("Special Provisions - State and Local Subdivisions"), with the approval of the head of the unit and the Board, the Maryland Port Commission or the Maryland Aviation Administration may make a procurement on an expedited basis if the head of the unit and the Board find that:</p> <p>(i) urgent circumstances require prompt action;</p> <p>(ii) an expedited procurement best serves the public interest; and</p> <p>(iii) the need for the expedited procurement outweighs the benefits of making the procurement on the basis of competitive sealed bids or competitive sealed proposals.</p> <p>(2) The procurement officer shall attempt to obtain as much competition as reasonably possible.</p> <p><b>Staffing Statement:</b> SF § 11-101(l) Primary procurement units.- "Primary procurement units" means:</p> <p>(1) the State Treasurer;</p> <p>(2) the Department of Budget and Management;</p> <p>(3) the Department of General Services;</p> <p>(4) the Department of Transportation;</p> <p>(5) the Department of Information Technology;</p> <p>(6) the University System of Maryland;</p> <p>(7) the Maryland Port Commission;</p> <p>(8) the Department of Public Safety and Correctional Services;</p> <p>(9) the Morgan State University; and</p> <p>(10) the St. Mary's College of Maryland.</p>

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.08 MSAR # 8849	Annual within 90 days following the close of the fiscal year	<p>Each department [Maryland Port Commission] shall prepare and submit an annual report within 90 days following the close of the fiscal year to the Governor, and subject to State Government Article, § 2-1246, Annotated Code of Maryland, to the General Assembly, of each procurement contract within its jurisdiction awarded during the preceding fiscal year that was exempt from the notice requirements of State Finance and Procurement Article, §§ 13-103(c) and 13-104(c), Annotated Code of Maryland, because the procurement contract reasonably was expected to be performed entirely outside the State or the District of Columbia. The report shall, at a minimum, include:</p> <ul style="list-style-type: none"> <li>A. The name of each contractor;</li> <li>B. The amount and type of each contract;</li> <li>C. A description of the procurement; and</li> <li>D. The basis of the award and reasons why the contract required performance outside the State or the District of Columbia.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B. (33) Department means the State Treasurer, the Departments of General Services, Transportation, Information Technology, Budget and Management, Public Safety and Correctional Services in connection with procurements for State correctional facilities within the Departments jurisdiction, and the Maryland Port Commission.</p>
COMAR 21.13.01.01 B MSAR # 8871	Annual 90 days following the close of the fiscal year	<p>B. Annual Report of Sole Source, Emergency, and Expedited Procurements. Each department [Maryland Port Commission] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts awarded during the preceding fiscal year under sole source, emergency, or expedited procurement procedures (COMAR 21.05.05 and 21.05.06). The report shall, at a minimum:</p> <ul style="list-style-type: none"> <li>(1) Name each contractor;</li> <li>(2) State the amount and type of each contract;</li> <li>(3) Describe the supplies, services, maintenance, construction or construction-related services procured or real property leased; and</li> <li>(4) Describe the basis for the award.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>
TR § 5-201.2 SB 294/Ch. 457, 1994 MSAR # 268	Annual Jan 15	<ul style="list-style-type: none"> <li>(a) Subject to § 2-1246 of the State Government Article, the [Maryland Aviation] Commission shall report by January 15 of each year to the General Assembly on the activities of the Commission during the previous year.</li> <li>(b) The report shall include: <ul style="list-style-type: none"> <li>(1) A review of the financial and operational results for all State-owned airports during the previous year and any recommendations of the Commission for future changes in legislation, capital funding, or operational flexibility;</li> <li>(2) Subject to review by the Department of Budget and Management, an estimate of all expenditures necessary for the operation of the Commission. The estimate shall identify staff resources allocated to the Commission that are provided by the Department or other State agencies; and</li> <li>(3) Actions taken by the Commission pursuant to § 5-201.1 (a) of this subtitle, including the consideration of the comparative status of employees serving at comparable airports or aeronautical agencies.</li> </ul> </li> </ul>

Citation MSAR #	How Often Due	Topic
TR § 6-201.2(c) SB 85/Ch. 21, 2013 MSAR # 9811	Annual Jan 15	<p>(1) Subject to § 2-1246 of the State Government Article, the [Maryland Port] Commission shall report by January 15 of each year to the General Assembly on the activities of the Port Commission during the previous year.</p> <p>(2) The report shall include a review of the port's competitive position during the previous year and any recommendations of the Commission for future changes in legislation, capital funding, or operational flexibility for consideration by the General Assembly.</p> <p>(3) The report shall also include any substantive changes in its regulations for procurement and personnel.</p>
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9892	Annual Jan 1, Annual, if they provide conduit financing for a public-private partnership	<p>By January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing.</p> <p>(c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year.</p> <p>(d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) "Reporting agency" means:</p> <ol style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary's College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ol>
HB 1491/Ch. 657, 2014 MSAR # 10060	Annual Sep 1	<p>SB 873, 2006/Ch. 2, Sec. 2, 2006 Special Session/HB 1309, 2006/Ch. 3, Sec. 2, 2006 Special Session as amended by SB 614/Ch. 569/HB 426/Ch. 570, 2009 as amended by HB 234/Ch. 360, 2013, as amended by HB 1491/Ch. 657, 2014:</p> <p>(k) On or before September 1 of each year, the Advisory Council [for the Baltimore Corridor Transit Study - Red Line] shall report on its activities during the prior fiscal year to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</p> <p><b>Staffing Statement:</b> (1) The [Maryland Transit] Administration shall:</p> <ol style="list-style-type: none"> <li>(1) provide staff to the Advisory Council</li> </ol>
HB 1259/Ch. 683(3), 2000 MSAR # 458	Annual Oct 1	<p>That the Motor Vehicle Administration, in consultation with the primary law enforcement officers in the State that provide information to the Administration under Section 1 of this Act regarding individuals named in outstanding arrest warrants, shall report to the General Assembly pursuant to § 2-1246 of the State Government Article by October 1, 2002 and each year thereafter on the effectiveness of this Act in reducing the number of outstanding arrest warrants in those jurisdictions that provide arrest warrant information to the Administration.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 629/Ch. 283, 2008 MSAR # 7186	Annual Sep 30	SB 56/Ch. 84, Sec. 3, 2004 as amended by HB 629/Ch. 283, 2008: That on or before September 30, 2005, and annually thereafter, the Maryland Department of Transportation shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly regarding the implementation of this [State Ethics Law - Architectural and Engineering Services - Restrictions on Participation in Procurement] Act by the Department during the immediately preceding fiscal year, including the impact of this Act on small business and minority business enterprises.
COMAR 21.13.01.03 A MSAR # 8175	Annual within 90 days following the close of the fiscal year	A. Small Business Preference Program. The Secretary of General Services, the Secretary of Transportation, and Morgan State University shall prepare and submit a written report annually within 90 days following the close of the fiscal year to the Board, and subject to State Government Article, 2-1246, Annotated Code of Maryland, to the Legislative Policy Committee, about the operation and effectiveness of the small business preference program (State Finance and Procurement Article, 14-208, Annotated Code of Maryland).
SB 927/Ch. 646, 1987 HB 1427/Ch. 741, 1987 MSAR # 967	Annual Feb 1	Section 2, ch. 674, Acts 1983, as amended by § 2, ch. 533, Acts 1984, effective July 1, 1984, and chs. 646 and 741, Acts 1987, both effective July 1, 1987, provides that "subject to § 2-1312 [now § 2-1246] of the State Government Article, the Department [of Transportation] shall prepare and submit to the General Assembly, on or before February 1 of each year, a full report of the operation of the Motorcycle Safety Program for the preceding fiscal year. The General Assembly shall use these reports to evaluate the Motorcycle Safety Program every 3 years beginning July 1, 1988, to determine the cost effectiveness of the Motorcycle Safety Program in Maryland and the validity of continuing financial support of this program by the State. If the General Assembly's evaluation indicates that the Motorcycle Safety Program is not cost effective and continued financial support is not warranted, the General Assembly shall pass legislation to repeal this act."

Citation MSAR #	How Often Due	Topic
TR § 4-321(g)(1) SB 182/Ch. 567, 2008 MSAR # 7208	Annual Dec 1	<p>(1) On or before December 1 of each year until completion of construction of the Intercounty Connector, in accordance with § 2-1246 of the State Government Article the [Maryland Transportation] Authority shall submit a report on the status of the Intercounty Connector to the Senate Budget and Taxation Committee, the House Appropriations Committee, and the House Committee on Ways and Means.</p> <p>(2) the report required under this subsection shall include:</p> <ul style="list-style-type: none"> <li>(i) an update on the progress of the project and a comparison of the actual progress to the project schedule provided to the Committees in January, 2005;</li> <li>(ii) the revised estimate of the total project cost of the project and a statement of the reasons for any cost savings or cost overruns, relative to the estimate of \$2,447,000,000 provided to the Committees in January, 2005;</li> <li>(iii) a description of any changes to the financing plan for the project, including the impact of cost savings or cost overruns, and, consistent with the intent of the General Assembly to limit the overall amount of debt used for financing the Intercounty Connector, the specific identification of sources of funds that may be applied to address any cost overruns.</li> <li>(iv) planned expenditures by year, categorized by planning and engineering, right-of-way acquisitions, and construction;</li> <li>(v) funding sources by year, categorized by:               <ul style="list-style-type: none"> <li>1. grant anticipation revenue vehicle bond issuances;</li> <li>2. transfers from the transportation trust fund;</li> <li>3. transfers from the general fund;</li> <li>4. federal funds;</li> <li>5. authority cash reserves;</li> <li>6. authority revenue bond issuances;</li> <li>7. draws on a loan or line of credit extended to the state under the federal transportation infrastructure finance and innovation act;</li> <li>8. bond anticipation notes; and</li> <li>9. any other revenue source;</li> </ul> </li> <li>(vi) a schedule of debt service for the grant anticipation revenue vehicle bond issuances and authority revenue bond issuances; and</li> <li>(vii) financing assumptions, including maturities of bond issuances and forecasted interest rates.</li> </ul>

Citation MSAR #	How Often Due	Topic
TR § 2-604(b) HB 282/Ch. 145, 2010 MSAR # 8112	Annual Not Mandated	<p>(a) The Director [of Bicycle and Pedestrian Access in the Office of the Secretary] shall develop and coordinate policies and plans for the provision, preservation, improvement, and expansion of access to transportation facilities in the State for pedestrians and bicycle riders, including development of a Statewide 20–Year Bicycle–Pedestrian Master Plan that:</p> <p>(1)(i) Identifies short–term and long–range goals that are consistent with the purposes of this subtitle; and</p> <p>(ii) For each identified goal, includes:</p> <ol style="list-style-type: none"> <li>1. Reasonable cost estimates for achieving the goal; and</li> <li>2. For purposes of the annual report required under § 3–216 of this article, objective performance criteria against which progress in achieving the goal can be measured;</li> </ol> <p>(2) Complies with applicable federal funding requirements;</p> <p>(3) Provides a model to guide political subdivisions of the State in enhancing bicycle and pedestrian access to transportation facilities;</p> <p>(4) Proposes long–term strategies for improving the State’s highways to ensure compliance with the most advanced safety standards for pedestrians and bicycle riders; and</p> <p>(5) After consultation with political subdivisions in the State, identifies bicycle–pedestrian priority areas to facilitate the targeting of available funds to those areas of the State most in need.</p> <p>(b) the statewide 20–year bicycle–pedestrian master plan shall be reviewed and updated each year that the Maryland Transportation Plan, as described in § 2–103.1 of this title, is revised.</p> <p>(c) To carry out the purposes of this subtitle, the Director shall:</p> <ol style="list-style-type: none"> <li>(1) Participate in the planning of new transportation facilities and improvements to existing transportation facilities;</li> <li>(2) Advise the Secretary on matters concerning bicycle and pedestrian access and any other matter as requested by the Secretary;</li> <li>(3) Initiate a program of systematic identification of and planning for projects related to bicycle and pedestrian transportation that qualify for funds under Federal Highway Administration guidelines;</li> <li>(4) Monitor State transportation plans, proposals, facilities, and services to ensure maximum benefits for pedestrians and bicycle riders in the State; and</li> <li>(5) Consult regularly with the Bicycle and Pedestrian Advisory Committee established under § 2–606 of this subtitle.</li> </ol> <p>(d) The exercise of the powers and duties of the Director is subject to the authority of the Secretary.</p> <p><b>Staffing Statement:</b> (a) Established.- There is a Director of Bicycle and Pedestrian Access in the Office of the Secretary.</p>
TR § 7-208(d)(1) HB 1185/Ch. 684, 2008 MSAR # 7296	every 4 years Unspecified	<p>(1) The [Maryland Transit] Administration shall provide for an independent management audit of the operational costs and revenues of mass transit in the Baltimore region every 4 years.</p> <p>(2) The audit shall provide data on fares, cost containment measures, comparisons with other similar mass transit systems, and other information necessary in evaluating the operations of the Baltimore Regional Transit System.</p> <p>(3) The findings from the audit shall be used as a benchmark for the annual performance reports.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
TR § 2-103.1(d) HB 147/Ch. 444, 2005 MSAR # 2995	Periodically every 5 years	(d) The Maryland Transportation Plan shall: (1) Be revised every 5 years through an inclusive public participation process; (2) Include a 20-year forecast of State transportation needs, based on the financial resources anticipated to be available to the Department during that 20-year period; (3) Be expressed in terms of goals and objectives; and (4) Include a summary of the types of projects and programs that are proposed to accomplish the goals and objectives, using a multi-modal approach when feasible.
SG § 8-3A-02(a)(2) HB 735/Ch. 690, 2009 MSAR # 8562	Periodically Dec 1 of each gubernatorial election year	(a) In general.- On or before December 1 of each gubernatorial election year: (1) the Secretary of Budget and Management shall compile a list of the position, pay grade, and title of each employee in the State Personnel Management System who is employed with regard to political affiliation, belief, or opinion under 4-201(c)(2)(ii) of the State Personnel and Pensions Article; and (2) the Secretary of Transportation shall compile a list of the position, pay grade, and title of each employee in the Maryland Department of Transportation's Human Resource System who is employed with regard to political affiliation, belief, or opinion under 2-103.4(b)(2)(ii) of the Transportation Article. (b) Time period to submit list.- The Secretary of Transportation shall provide the list of employees required under subsection (a)(2) of this section to the Secretary of Budget and Management on or before December 15 of each gubernatorial election year. (c) Annual report.- In accordance with 2-1246 of this article, on or before December 31 of each gubernatorial election year, the Secretary of Budget and Management shall submit a report to the Governor, the President of the Senate, and the Speaker of the House of Delegates on the total number of State employees employed with regard to political affiliation, belief, or opinion under this section.
TR § 2-103.4(h)(2) HB 458/Ch. 274, 2008 MSAR # 7232	Quarterly Jul 15/Oct 15/Jan 15/Apr 15	(2) Subject to § 2-1246 of the State Government Article, the Secretary [of the Department of Transportation] shall submit to the Department of Legislative Services, on or before July 15, October 15, January 15, and April 15 of each fiscal year: (i) a list of the position, pay grade and step, title, name, and pay rate of each employee who was included in the executive pay plan as of the last day of the preceding fiscal quarter; and (ii) the details of any lump-sum increases given to employees in the executive pay plan during the preceding fiscal quarter. (3)(i) the quarterly reports required under paragraph (2) of this subsection shall include each flat-rate employee position in the executive pay plan. (ii) each flat-rate employee position included in the quarterly reports under subparagraph (i) of this paragraph shall be assigned a unique identifier that: 1. describes the program to which the position is assigned for budgetary purposes; and 2. corresponds to the position identification number used in the budget data provided annually by the Secretary to the Department of Legislative Services.

Citation MSAR #	How Often Due	Topic
TR § 4-210 SB 182/Ch. 567, 2008 MSAR # 7207	Semiannual Unspecified	<p>(a) each year, the [Maryland Transportation] Authority shall develop and adopt a 6–year financial forecast for the operations of the Authority.</p> <p>(b) in accordance with § 2–1246 of the State Government Article, the Authority shall submit to the General Assembly:</p> <p>(1) a draft of the financial forecast on submission of the budget bill to the presiding officers of the General Assembly; and</p> <p>(2) the financial forecast as approved by the Authority on or before July 1 of each year.</p> <p>(c) the financial forecast shall include the following components:</p> <p>(1) a schedule of operating expenses;</p> <p>(2) a schedule of revenues, including concessions income, investment income, other income, and transfers from the Department;</p> <p>(3) a schedule of toll revenues, including the average toll per vehicle, the average toll increase, the number of paid vehicles, and the toll revenue by toll facility by fiscal year;</p> <p>(4) a schedule of planned bond issuances, including a detailed summary of bonds issued to fund the capital program and bonds issued to fund capitalized interest;</p> <p>(5) a schedule of debt service in each fiscal year for each bond issuance of all debt issued by the authority, including revenue debt service estimates of planned bond issuances; and</p> <p>(6) a summary schedule for the authority that includes:</p> <p>(i) the total cash balance;</p> <p>(ii) the amount of the cash balance that is encumbered;</p> <p>(iii) the annual cash surplus or deficit;</p> <p>(iv) revenues;</p> <p>(v) transfers to the Department from the Authority;</p> <p>(vi) transfers to the Authority from the Department;</p> <p>(vii) bond sales;</p> <p>(viii) expenditures for debt service;</p> <p>(ix) operating expenses;</p> <p>(x) capital expenses;</p> <p>(xi) maintenance and operations expense reserve accounts;</p> <p>(xii) forecasted bond interest rates;</p> <p>(xiii) total bonds outstanding; and</p> <p>(xiv) financial coverage ratios, including the ratio of total cash to toll revenues, the debt service coverage ratio, and the rate covenant compliance ratio.</p> <p>(d) the financial forecast shall include, for each of the components specified in subsection (c) of this section:</p> <p>(1) actual information for the last full fiscal year; and</p> <p>(2) forecasts of the information for each of the 6 subsequent fiscal years, including the current fiscal year, the fiscal year for the proposed budget, and the next 4 subsequent fiscal years.</p>
HB 1262/Ch. 597(2), 1995 MSAR # 715	Semiannual Every 6 Mos	<p>Section 2, ch. 597, Acts 1995, provides that "the Maryland Department of Transportation shall, in accordance with § 2-1312 [now § 2-1246] of the State Government Article, submit a report to the House Commerce and Government Matters Committee [Now Health and Government Operations], the House Appropriations Committee, and the Senate Budget and Taxation Committee every 6 months, beginning December 1, 1995, that lists the parcels that have been obtained and disposed of through the process established under § 8-309 (e) of the Transportation Article as enacted by this Act. The report shall identify the value of and include a description of each parcel that has been exchanged between the State Highway Administration and any other public or private entities."</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.
TP § 7-211.3(b)(3)(ii) SB 206/Ch. 338(3), 2008 MSAR # 7365	Trigger Report Within 30 days of any discussions to negotiate a payment in lieu of tax agreement have commenced	When any discussions to negotiate a payment in lieu of tax agreement have commenced, the Maryland Department of transportation shall notify the Legislative Policy Committee within 30 days.
EN § 2-103.1 MSAR # 5535	Trigger Report within 30 days after the date Congress modifies the provisions of the federal Clean Air Act	Subject to § 2-1246 of the State Government Article, the Secretary [of Maryland Department of Environment], in conjunction with the Secretary of Transportation, shall furnish a joint report, within 30 days after the date Congress modifies the provisions of the federal Clean Air Act, to the Legislative Policy Committee, the Senate Judicial Proceedings Committee, and the House Environmental Matters Committee outlining the status of changes in the federal Clean Air Act as of that date and all other related and pertinent information.
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	(f) Submission to General Assembly.- (1) This subsection applies only to capital projects that involve construction of permanent or long-time duration. (2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly: (i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and (ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project. (g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as: (1) design/build which involves a single solicitation to design and build the facility; or (2) "fast track" in which design and construction are implemented concurrently.

Citation MSAR #	How Often Due	Topic
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9728	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article:</p> <ul style="list-style-type: none"> <li>(i) a report concerning each public–private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</li> <li>(ii) a status report concerning each existing public–private partnership in which the reporting agency is involved.</li> </ul> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public–private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>
SF § 10A-203(a)(2) HB 560/Ch. 5, 2013 MSAR # 9733	Trigger Report The Board of Public Works may not approve a public–private partnership agreement for a transportation facilities project	<p>The Board of Public Works may not approve a public–private partnership agreement for a transportation facilities project, as defined in § 4–101(h) of the Transportation Article, until the proposed agreement is submitted to the Budget Committees and the Department of Legislative Services, in accordance with § 2–1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>
TR § 5-412(b)(1) MSAR # 1931	Trigger Report contract for the provision of services at a State-owned airport that would Terminate of Employee	<p>(a) In general.- Except as otherwise provided by law, the [Maryland Aviation] Administration shall operate and administer all State-owned airports.</p> <p>(b) Contract for provision of services.- Notwithstanding any other provision of law, the Administration may not enter into a contract for the provision of services at a State-owned airport that would result in the termination of State employees unless:</p> <ul style="list-style-type: none"> <li>(1) The contract and all supporting information have been submitted to the Legislative Policy Committee for its review and comment; and</li> <li>(2) Written comment from the Legislative Policy Committee has been received or 45 days have elapsed after the Legislative Policy Committee has received the contract.</li> </ul>

Citation MSAR #	How Often Due	Topic
TR § 4-205(c)(2) SB 979/Ch. 640, 2010 HB 1370/Ch. 641, 2010 MSAR # 8488	Trigger Report not less than 45 days before entering into any contract	(1) Subject to the limitations described in paragraph (2) of this subsection, the [Maryland Transportation] Authority may make any contracts and agreements necessary or incidental to the exercise of its powers and performance of its duties. (2) Not less than 45 days before entering into any contract or agreement to acquire or construct a revenue-producing transportation facilities project, subject to § 2-1246 of the State Government Article, the Authority shall provide, to the Senate Budget and Taxation Committee, the House Committee on Ways and Means, and the House Appropriations Committee, for review and comment, and to the Department of Legislative Services, a description of the proposed project, a summary of the contract or agreement, and a financing plan that details: (i) The estimated annual revenue from the issuance of bonds to finance the project; and (ii) The estimated impact of the issuance of bonds to finance the project on the bonding capacity of the Authority.
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9728	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	(1) by January 1 of each year, each reporting agency shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article: (i) a report concerning each public-private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and (ii) a status report concerning each existing public-private partnership in which the reporting agency is involved. (2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public-private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.  <b>Staffing Statement:</b> (g) "Reporting agency" means: (1) the Department of General Services; (2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations; (3) the Maryland Transportation Authority; (4) the University System of Maryland; (5) Morgan State University; (6) St. Mary's College of Maryland; and (7) the Baltimore City Community College.
TR § 4-311.1(c) HB 334/Ch. 569, 2001 MSAR # 1066	Trigger Report Not less than 30 days before entering into any contract or agreement	Not less than 30 days before entering into any contract or agreement to finance a vehicle parking facility, the [Maryland Transportation] Authority shall provide, in accordance with § 2-1246 of the State Government Article, to the Senate Budget and Taxation Committee and the House Appropriations Committee information on the proposed contract or agreement, including the level of any State, local, and private contributions.
TR § 7-902(g) HB 1185/Ch. 684, 2008 MSAR # 7195	Trigger Report before closing a station on a passenger railroad service line	Before closing a station on a passenger railroad service line described in subsection (b) of this section, the Maryland Transit Administration shall review and report, in accordance with § 2-1246 of the State Government Article, to the Governor and the General Assembly, on the following: (1) With respect to the Dickerson and Boyds MARC stations on the CSX line between Brunswick and the District of Columbia: (i) The impact on traffic congestion along the Interstate 270, Md State Route 117, and Md State Route 28 corridors as a result of the station closures; (ii) The impact of future growth in upper Montgomery and southern Frederick counties, particularly in Clarksburg over the next 5 years, and the projected ridership for the Boyds and Dickerson stations as a result of that future growth; (iii) The impact of the projected growth in upper Montgomery and southern Frederick counties on traffic congestion along the Interstate 270, Md State Route 117, and Md State Route 28 corridors and the transit alternatives that are contemplated to meet any increased demand;

Citation MSAR #	How Often Due	Topic
		<p>(iv) The methodology used to compute average daily ridership;</p> <p>(v) The impact on projected ridership on the line if the stations are closed and later reopened due to impending growth;</p> <p>(vi) The projected ridership if train stops are increased from three stops each to nine stops each for trains arriving at Washington Union Station and from four stops each to ten stops each (to discharge passengers only) for trains departing Washington Union Station;</p> <p>(vii) Under an expanded schedule, the estimated increase in train service as a result of increasing the number of stops;</p> <p>(viii) Options to increase ridership at stations with low ridership, including investing in a ridership campaign to promote stations with low ridership;</p> <p>(ix) The projected ridership after investing in a ridership campaign to promote the stations;</p> <p>(x) The schedule for installing ticket vending machines at the stations and whether such vending machines have already been purchased;</p> <p>(xi) Whether a vending machine that is scheduled to be installed at another station could temporarily be used at either or both of these stations;</p> <p>(xii) The impact on riders boarding at these stations if vending machines are not installed at the stations;</p> <p>(xiii) An evaluation of potential increased bus service to the stations, and parking lot expansion near the stations, including any possible options for parking lot expansion;</p> <p>(xiv) Specific efforts undertaken to: 1. Attract new riders on the lines and to retain riders already using the lines; and 2. improve access for individuals with disabilities;</p> <p>(xv) Potential alternatives to closing stations that would achieve greater efficiency on the Brunswick and Camden CSX lines;</p> <p>(xvi) Potential sources of alternative funding for the operating and capital costs of keeping the stations open, including collaboration with local governments; and</p> <p>(xvii) The description of the \$300,000 passenger warning system for the Dickerson Station and whether other possible, less costly, passenger warning systems were considered and the reasons why such systems were not employed; and</p> <p>(2) With regard to the St. Denis Station on the CSX line between Camden Station in Baltimore and the District of Columbia:</p> <p>(i) The information required under items (1)(vii) through (xvi) of this subsection;</p> <p>(ii) The implications of closing a passenger railroad service facility that is a State or federally designated historic landmark or that is located in a State or federally designated historic district;</p> <p>(iii) The impact on traffic congestion along the Interstate 95, Interstate 295, and Md State Route 100 corridors as a result of the station closure;</p> <p>(iv) The effect of closing the St. Denis Station on ridership at the Halethorpe Station, including the effect on traffic and parking at the Halethorpe Station and in Arbutus;</p> <p>(v) The projected ridership at the St. Denis Station if train stops are increased up to nine stops; and</p> <p>(vi) The projected ridership at the St. Denis Station if service to and from Baltimore is resumed.</p>

Citation MSAR #	How Often Due	Topic
HB 420/Ch. 404(3), 2007 MSAR # 6218	Trigger Report upon decision to stop issuing or renewing permits under this Act.	That the issuance of permits under this [Vehicle Laws - Exceptional Milk Hauling Permit - Raw Liquid Milk] Act is at the discretion of the State Highway Administrator. The State Highway Administrator may stop issuing and renewing permits under this Act if the Administrator determines that the use of exceptional milk hauling permits is adversely affecting any part of the State highway system. The State Highway Administrator shall promptly report to the General Assembly, in accordance with § 2-1246 of the State Government Article, regarding any decision to stop issuing or renewing permits under this [Vehicle Laws - Exceptional Milk Hauling Permit - Raw Liquid Milk] Act and the reason for the decision.
TR § 24-113.2(k)(3) HB 667/Ch. 691, 2010 MSAR # 8457	Trigger Report after decision to stop issuing or renewing exceptional hauling permits	The State Highway Administrator shall promptly report to the General Assembly, in accordance with § 2-1246 of the State Government Article, regarding any decision to stop issuing or renewing exceptional hauling permits under this section and the reason for the decision.
TR § 24-113.2(k)(3) HB 1246/Ch. 450, 2014 MSAR # 9993	Trigger Report regarding any decision to stop issuing or renewing exceptional hauling permits under this section and the reason for the decision	The State Highway Administrator shall promptly report to the General Assembly, in accordance with § 2-1246 of the State Government Article, regarding any decision to stop issuing or renewing exceptional hauling permits under this section and the reason for the decision.
SF § 10A-201(a)(1)(i) HB 560/Ch. 5, 2013 MSAR # 9903	Trigger Report may not issue a public notice of solicitation	<p>Except as provided in subparagraph (ii) of this paragraph, a reporting agency [Maryland Department of Transportation] may not issue a public notice of solicitation for a public-private partnership until a presolicitation report concerning the proposed public-private partnership is submitted to the Comptroller, the State Treasurer, the Budget Committees, and the Department of Legislative Services, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>

Citation MSAR #	How Often Due	Topic
SF § 10A-201(a)(1)(ii) HB 560/Ch. 5, 2013 MSAR # 9897	Trigger Report may not issue a public notice of solicitation	<p>A reporting agency [Maryland Transportation Authority] may not issue a public notice of solicitation for a public–private partnership for a transportation facilities project, as defined in § 4–101(h) of the transportation Article, until a presolicitation report concerning the proposed public–private partnership is submitted to the Budget Committees and the Department of Legislative Services, in accordance with § 2–1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>
SF § 10A-201(a)(1)(i) HB 560/Ch. 5, 2013 MSAR # 9904	Trigger Report may not issue a public notice of solicitation	<p>Except as provided in subparagraph (ii) of this paragraph, a reporting agency [Maryland Transportation Authority] may not issue a public notice of solicitation for a public–private partnership until a presolicitation report concerning the proposed public–private partnership is submitted to the Comptroller, the State Treasurer, the Budget Committees, and the Department of Legislative Services, in accordance with § 2–1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>
SF § 10A-201(a)(1)(ii) HB 560/Ch. 5, 2013 MSAR # 9893	Trigger Report may not issue a public notice of solicitation	<p>A reporting agency [Maryland Department of Transportation] may not issue a public notice of solicitation for a public–private partnership for a transportation facilities project, as defined in § 4–101(h) of the transportation Article, until a presolicitation report concerning the proposed public–private partnership is submitted to the Budget Committees and the Department of Legislative Services, in accordance with § 2–1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <ul style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ul>
TR § 4-406(c)(1) SB 979/Ch. 640, 2010 HB 1370/Ch. 641, 2010 MSAR # 8490	Trigger Report not less than 45 days before issuing a public notice	<p>Not less than 45 days before issuing a public notice of solicitation for a Public–Private Partnership, the [Transportation] Authority shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article, a report concerning the proposed Public–Private Partnership.</p>

Citation MSAR #	How Often Due	Topic
SF § 10-305(b)(2)(ii) SB 306/Ch. 473, 2005 MSAR # 8844	Trigger Report may not approve the sale, transfer, exchange, or grant of property until	(2) The Board [of Public Works] may not approve the sale, transfer, exchange, or grant of property until: ... (ii) The following information has been submitted, by electronic mail or facsimile and by certified mail, to the Senate Budget and Taxation Committee, the House Appropriations Committee, and, for property that meets both criteria of paragraph (1)(i) of this subsection, the Legislative Policy Committee: 1. A description of the property; and 2. If applicable, any justification for not selling, transferring, exchanging, or granting the property in a manner that generates the highest return for the State. [Maryland Transportation Authority]
TR § 4-312(c)(4) SB 820/Ch. 592, 2012 MSAR # 9359	Trigger Report Prior to fixing or revising tolls on any part of any transportation facilities project	Prior to fixing or revising tolls on any part of any transportation facilities project, the [Transportation] Authority shall provide, in accordance with § 2-1246 of the State Government Article, to the Senate Budget and Taxation Committee, Senate Finance Committee, House Appropriations Committee, and House Ways and Means Committee information on the proposed toll charges, including: (i) the annual revenues generated by the toll charges; (ii) the proposed use of the revenues; and (iii) the proposed commuter discount rates.
TR § 4-406(e) SB 979/Ch. 640, 2010 HB 1370/Ch. 641, 2010 MSAR # 8494	Trigger Report Not less than 30 days before entering into a Public–Private Partnership agreement	Not less than 30 days before entering into a Public–Private Partnership agreement, the [Transportation] Authority shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article, an analysis of the impact of the proposed Public–Private Partnership agreement on the authority’s financing plan, including the authority’s operating and capital budgets and debt capacity.
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9952	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	(1) by January 1 of each year, each reporting agency [Maryland Department of Transportation] shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article: (i) a report concerning each public–private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and (ii) a status report concerning each existing public–private partnership in which the reporting agency is involved. (2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public–private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.  <b>Staffing Statement:</b> (g) “Reporting agency” means: (1) the Department of General Services; (2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations; (3) the Maryland Transportation Authority; (4) the University System of Maryland; (5) Morgan State University; (6) St. Mary’s College of Maryland; and (7) the Baltimore City Community College.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9953	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency [Maryland Transportation Authority] shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article:</p> <p>(i) a report concerning each public-private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</p> <p>(ii) a status report concerning each existing public-private partnership in which the reporting agency is involved.</p> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public-private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) “Reporting agency” means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary’s College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>
TR § 3-602(e) SB 533/Ch. 470, 2002 MSAR # 1670	Trigger Report 45 days before the issuance of bonds	Forty-five days before each issuance of [special transportation project revenue] bonds under this section, the Department [of Transportation] must report the proposed issuance to the legislative policy committee for review and comment.
SF § 10-305(b)(2)(ii) SB 306/Ch. 473, 2005 MSAR # 8843	Trigger Report may not approve the sale, transfer, exchange, or grant of property until	<p>(2) The Board [of Public Works] may not approve the sale, transfer, exchange, or grant of property until: ...</p> <p>(ii) The following information has been submitted, by electronic mail or facsimile and by certified mail, to the Senate Budget and Taxation Committee, the House Appropriations Committee, and, for property that meets both criteria of paragraph (1)(i) of this subsection, the Legislative Policy Committee:</p> <p>1. A description of the property; and</p> <p>2. If applicable, any justification for not selling, transferring, exchanging, or granting the property in a manner that generates the highest return for the State.</p>

## Treasurer's Office, Maryland State

Citation MSAR #	How Often Due	Topic
<p>SF § 12-110(g) SB 315/Ch. 212, 2012 HB 217/Ch. 213, 2012 MSAR # 9280</p>	<p>Annual Dec 31</p>	<p>The Council [for the Procurement of Health, Educational, and Social Services] shall: ...</p> <p>(5) on or before December 31 of each year, report to the General Assembly, in accordance with § 2–1246 of the State Government Article, on the Council’s activities and recommendations regarding the procurement of health, educational, and social services by state agencies.</p> <p><b>Staffing Statement:</b> (c)(1) the Council consists of the following members:</p> <ul style="list-style-type: none"> <li>(i) the State Treasurer;</li> <li>(ii) the Attorney General;</li> <li>(iii) the Procurement Advisor (BPW);</li> <li>(iv) the State Superintendent of Schools;</li> <li>(v) the Secretary of Budget and Management;</li> <li>(vi) the Secretary of Juvenile Services;</li> <li>(vii) the Secretary of Human Resources;</li> <li>(viii) the Secretary of Health and Mental Hygiene;</li> <li>(ix) the Director of the Governor’s Grants Office;</li> <li>(x) the Executive Director of the Governor’s Office of Crime Control and Prevention;</li> <li>(xi) the Executive Director of the Governor’s Office for Children;</li> <li>(xii) the Special Secretary for the Office of Minority Affairs; ...</li> </ul> <p>(f) the staffing responsibilities of the Council shall be shared by:</p> <ul style="list-style-type: none"> <li>(1) the agencies represented on the Council; and</li> <li>(2) additional staff that the Board authorizes in accordance with the state budget.</li> </ul>
<p>SF § 6-222(e)(4) SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9207</p>	<p>Annual Sep 1</p>	<p>On or before September 1 each year, the Treasurer shall submit a report to the Governor’s Office of Minority Affairs and, subject to § 2–1246 of the State Government Article, the General Assembly on:</p> <ul style="list-style-type: none"> <li>(i) the identity of the minority business enterprise brokerage and investment management services firms used by the Treasurer in the immediately preceding fiscal year;</li> <li>(ii) the percentage and dollar value of the assets under the custody of the Treasurer that are under the investment control of minority business enterprise brokerage and investment management services firms in each allocated asset class; and</li> <li>(iii) the measures the Treasurer undertook in the immediately preceding fiscal year in accordance with paragraph (2)(ii) of this subsection.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
COMAR 21.13.01.02 MSAR # 6710	Annual 90 days following the close of the fiscal year	<p>Each department [Maryland State Treasurer's Office] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts for services, construction-related services, architectural services, and engineering services that exceed \$100,000 during the preceding fiscal year. The report shall, at a minimum:</p> <ul style="list-style-type: none"> <li>A. Name each contractor;</li> <li>B. State the amount and type of each contract; and</li> <li>C. Describe the work procured.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>
COMAR 21.13.01.08 MSAR # 8846	Annual within 90 days following the close of the fiscal year	<p>Each department [Maryland State Treasurer's Office] shall prepare and submit an annual report within 90 days following the close of the fiscal year to the Governor, and subject to State Government Article, § 2-1246, Annotated Code of Maryland, to the General Assembly, of each procurement contract within its jurisdiction awarded during the preceding fiscal year that was exempt from the notice requirements of State Finance and Procurement Article, §§ 13-103(c) and 13-104(c), Annotated Code of Maryland, because the procurement contract reasonably was expected to be performed entirely outside the State or the District of Columbia. The report shall, at a minimum, include:</p> <ul style="list-style-type: none"> <li>A. The name of each contractor;</li> <li>B. The amount and type of each contract;</li> <li>C. A description of the procurement; and</li> <li>D. The basis of the award and reasons why the contract required performance outside the State or the District of Columbia.</li> </ul> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B. (33) Department means the State Treasurer, the Departments of General Services, Transportation, Information Technology, Budget and Management, Public Safety and Correctional Services in connection with procurements for State correctional facilities within the Departments jurisdiction, and the Maryland Port Commission.</p>

Citation MSAR #	How Often Due	Topic
SF § 15-111(a) MSAR # 7357	Annual 90 days from end of FY	<p>(a) Within 90 days after the end of each fiscal year, each primary procurement [Maryland State Treasurer's Office] unit shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <p>(1) was exempt from the notice requirements of § 13-103 (c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</p> <p>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</p> <p>(3) was awarded on the basis of:</p> <p>(i) § 13-107 ("Sole source procurement");</p> <p>(ii) § 13-108 (a) ("Emergency procurement"); or</p> <p>(iii) § 13-108 (b) ("Expedited procurement").</p> <p>(b) Same - Contents.-</p> <p>(1) A report required under subsection (a) (2) or (3) of this section shall include:</p> <p>(i) the name of each contractor;</p> <p>(ii) the type and cost of the procurement contract; and</p> <p>(iii) a description of the procurement.</p> <p>(2) A report required under subsection (a) (3) of this section also shall describe the basis for the award.</p> <p>—</p> <p>SF § 13-108(b) Expedited procurement.-</p> <p>(1) Except as provided in § 11-205 ("Fraud in procurement"), § 10-204 ("Board approval for designated contracts"), § 13-219 ("Required clauses - Nondiscrimination clause"), § 13-221 ("Disclosures to Secretary of State"), Title 16 ("Debarment of Contractors"), or Title 17 of this article ("Special Provisions - State and Local Subdivisions"), with the approval of the head of the unit and the Board, the Maryland Port Commission or the Maryland Aviation Administration may make a procurement on an expedited basis if the head of the unit and the Board find that:</p> <p>(i) urgent circumstances require prompt action;</p> <p>(ii) an expedited procurement best serves the public interest; and</p> <p>(iii) the need for the expedited procurement outweighs the benefits of making the procurement on the basis of competitive sealed bids or competitive sealed proposals.</p> <p>(2) The procurement officer shall attempt to obtain as much competition as reasonably possible.</p> <p><b>Staffing Statement:</b> SF § 11-101(l) Primary procurement units.-</p> <p>"Primary procurement units" means:</p> <p>(1) the State Treasurer;</p> <p>(2) the Department of Budget and Management;</p> <p>(3) the Department of General Services;</p> <p>(4) the Department of Transportation;</p> <p>(5) the Department of Information Technology;</p> <p>(6) the University System of Maryland;</p> <p>(7) the Maryland Port Commission;</p> <p>(8) the Department of Public Safety and Correctional Services;</p> <p>(9) the Morgan State University; and</p> <p>(10) the St. Mary's College of Maryland.</p>

Citation MSAR #	How Often Due	Topic
COMAR 21.13.01.01 B MSAR # 8874	Annual 90 days following the close of the fiscal year	<p>B. Annual Report of Sole Source, Emergency, and Expedited Procurements. Each department [Maryland State Treasurer's Office] shall prepare and submit an annual written report within 90 days following the close of the fiscal year to the Governor and, subject to State Government Article, 2-1246, Annotated Code of Maryland, to the General Assembly, of contracts awarded during the preceding fiscal year under sole source, emergency, or expedited procurement procedures (COMAR 21.05.05 and 21.05.06). The report shall, at a minimum:</p> <ol style="list-style-type: none"> <li>(1) Name each contractor;</li> <li>(2) State the amount and type of each contract;</li> <li>(3) Describe the supplies, services, maintenance, construction or construction-related services procured or real property leased; and</li> <li>(4) Describe the basis for the award.</li> </ol> <p><b>Staffing Statement:</b> COMAR 21.01.02.01B(33) "Department" means the State Treasurer, the Departments of General Services, Transportation, and Budget and Management, and the Maryland Port Commission.</p>
SF § 2-104 SB 903/Ch. 636(9), 1997 HB 1450/Ch. 635(9), 1997 MSAR # 300	Annual Jan 1	<p>(a) On or before January 1 of each year, the Treasurer shall submit an annual report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly.</p> <p>(b) (1) The report shall describe the activities and operation of the Office of the Treasurer during the preceding fiscal year.</p> <p>(2) The report shall include:</p> <ol style="list-style-type: none"> <li>(i) a statement on the management of State funds;</li> <li>(ii) a statement on the interest earned on investments; and</li> <li>(iii) a statement on the administration of the State Insurance Program and the State Insurance Trust Fund, including any recommendations for changes in their operation.</li> </ol>
SF § 6-222(c) SB 343/Ch. 488, 2012 HB 277/Ch. 489, 2012 MSAR # 9206	Annual Jan 3	<p>Subject to § 2-1246 of the State Government Article, the Treasurer shall report by January 3 of each year to the General Assembly on investment activities for unexpended or surplus money over which the Treasurer has custody which have been conducted during the previous fiscal year. At a minimum, the report shall specify for General Fund investments and all other investments:</p> <ol style="list-style-type: none"> <li>(1) the inventory of investments with maturity dates and the book and market value as of June 30;</li> <li>(2) the net income earned;</li> <li>(3) the percentage share of each category of investment in the portfolio; and</li> <li>(4) any sale of investments prior to the maturity date.</li> </ol>
SF § 8-128(i) HB 444/Ch. 153, 2003 MSAR # 2168	Annual Jan 1	<ol style="list-style-type: none"> <li>(1) The Treasurer, in consultation with the Comptroller, shall submit a report on January 1 each year to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</li> <li>(2) The report shall list all projects or programs for which authorization would be terminated in the upcoming year under the provisions in this section or § 7-305 [Capital expenditures] of this article.</li> </ol>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
<p>SF § 14-305(a)(1) SB 849/Ch. 619, 2010 MSAR # 8529</p>	<p>Annual Within 90 days after the end of the fiscal year</p>	<p>(1) Within 90 days after the end of the fiscal year, each unit [State Treasurer] shall report to the Governor's Office of Minority Affairs, the certification agency, and, subject to § 2-1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight.</p> <p>(2) A report under this subsection shall for the preceding fiscal year:</p> <ul style="list-style-type: none"> <li>(i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise;</li> <li>(ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts; and</li> <li>(iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit;</li> <li>(iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and</li> <li>(v) contain other such information as required by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</li> </ul> <p>(3) A report under this subsection shall be in a form prescribed by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</p> <p><b>Staffing Statement:</b> § 11-101(x)</p> <p>(1) "Unit" means an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement contract.</p> <p>(2) "Unit" does not include:</p> <ul style="list-style-type: none"> <li>(i) a bistate, multistate, bicounty, or multicounty governmental agency; or</li> <li>(ii) a special tax district, sanitary district, drainage district, soil conservation district, water supply district, or other political subdivision of the State.</li> </ul>
<p>SG § 6.5-401(g) SB 296/Ch. 262(4), 2004 MSAR # 2365</p>	<p>Annual Dec 1</p>	<p>(1) the Trustee shall make provision for a system of financial accounting, controls, audits, and reports.</p> <p>(2) the Trustee shall report to the Governor and, in accordance with § 2-1246 of this Article, to the General Assembly on or before December 1, 2004, and annually thereafter on the status of the assets of the Trust.</p> <p><b>Staffing Statement:</b> § 6.5-401(b)(1) The State Treasurer shall be the trustee of the [Maryland Health Care] Trust.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 2-106(d) MSAR # 2589	Semiannual Jan 31/Jul 31	<p>(1) The State Treasurer shall prepare:</p> <ul style="list-style-type: none"> <li>(i) on or before January 31 of each year, a compilation of the information in the reports submitted for the current January 1 to July 31 period; and</li> <li>(ii) on or before July 31 of each year, a compilation of the information in the reports submitted for the current July 1 to January 31 period.</li> </ul> <p>(2) The compilation shall include any additions or corrections to the information in the reports.</p> <p>(3) The State Treasurer shall send a copy of the compilation to each official who submitted a report included in the compilation.</p> <p>(e) Disclosure.- The State Treasurer shall:</p> <ul style="list-style-type: none"> <li>(1) make the reports and compilations available for inspection during normal business hours; and</li> <li>(2) provide a copy of a report or compilation to any person who first pays to the State Treasurer a fee to cover costs.</li> </ul> <p>(f) Failure to comply with requirements.-</p> <ul style="list-style-type: none"> <li>(1) An official is not personally liable for failure to submit a report under this section.</li> <li>(2) Failure to submit the report or to comply with other requirements of this section does not affect: <ul style="list-style-type: none"> <li>(i) the authority of a public body to incur debt; or</li> <li>(ii) the validity of any debt that the public body incurs.</li> </ul> </li> </ul>
SG § 5-104(b) MSAR # 236	Semiannual on a semiannual basis	The Treasurer shall address the Legislative Policy Committee of the General Assembly on a semiannual basis and as necessary on issues of legislative importance, including the activities of the Board of Public Works, bond sales, and investment and procurement initiatives.

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 1964	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
ED § 20-102(a)(1)(ii) SB /Ch. 5, 1993 MSAR # 1885	Trigger Report on the establishment of an incentive program	<p>(1) The Maryland College Savings Bond Advisory Board shall make recommendations to:</p> <p>(i) The Board of Public Works regarding the need for Maryland capital appreciation general obligation bonds to help citizens save for the costs of college; and</p> <p>(ii) In accordance with § 2-1246 of the State Government Article, the Governor and General Assembly on the establishment of an incentive program to encourage citizens to purchase capital appreciation general obligation bonds to finance the education of individuals at accredited institutions of postsecondary education in the State.</p> <p>...</p> <p>§ 20-101(d) Chair.- The Treasurer shall serve as chair of the Advisory Board.</p> <p><b>Staffing Statement:</b> (d) Chair.- The Treasurer shall serve as chair of the Advisory Board.</p>

## Underground Facilities Damage Prevention Authority, Maryland

Citation MSAR #	How Often Due	Topic
PU § 12-114 SB 911/Ch. 635, 2010 MSAR # 8340	Annual Jan 1	Beginning January 1, 2012, the [Maryland Underground Facilities Damage Prevention] Authority shall report each year to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the activities of the Authority and any recommendations of the Authority.

## Unemployment Insurance Oversight, Joint Committee on

Citation MSAR #	How Often Due	Topic
SG § 2-10A-11(h) SB 34/Ch. 515, 2010 HB 267/Ch. 516, 2010 MSAR # 8151	Annual Dec 31	<p>The Committee [on Unemployment Insurance Oversight] shall report its findings and recommendations to the Governor and, subject to § 2-1246 of this article, the General Assembly on December 31 of each year.</p> <p><b>Staffing Statement:</b> SG § 2-10A-11(f)(1) the Department of Legislative Services shall provide staffing for the Committee.</p>

## Uniform State Laws, Maryland Commissioners on

Citation MSAR #	How Often Due	Topic
SG § 9-206(b) MSAR # 305	Annual Before each regular session of the General Assembly	<p>(b)(1) Before each regular session of the General Assembly, the Commission [on Uniform State Laws] shall submit an annual report:</p> <ul style="list-style-type: none"> <li>(i) to the Governor; and</li> <li>(ii) subject to § 2-1246 of this Article, to the General Assembly.</li> </ul> <p>(2) The annual report shall:</p> <ul style="list-style-type: none"> <li>(i) describe the activities of the Commission; and</li> <li>(ii) include recommendations on appropriate subjects.</li> </ul>

## Uninsured Employers' Fund Board

Citation MSAR #	How Often Due	Topic
LE § 10-320(b) HB 1/Ch. 8, 1991 MSAR # 184	Annual Oct 1	On or before October 1 of each year, the [Uninsured Employers' Fund] Board shall submit to the Governor an annual report that includes a detailed statement of the balances and expenses of the Fund.

## University System of Maryland

Citation MSAR #	How Often Due	Topic
SF § 7-212(d) MSAR # 670	Annual Jun 30	<p>(b) [University System of Maryland] A governing board to which this section applies may transfer money among objects and, subject to the limitation in subsection (c) of this section, among programs under the jurisdiction of the governing board without submitting a proposed amended appropriation for a program under § 7-209 of this subtitle.</p> <p>(c) Limitation on amount.- During a fiscal year, a governing board may not transfer from a program more than 5% of the appropriation in the State budget for that program.</p> <p>(d) Report.- At the end of each fiscal year, each governing board to which this section applies shall give to the Comptroller, the Department of Budget and Management, and, subject to § 2-1246 of the State Government Article, the Department of Legislative Services, for information only, a summary of the transfers among programs made during the fiscal year.</p> <p><b>Staffing Statement:</b> (a) This section applies only to the following governing boards:</p> <ol style="list-style-type: none"> <li>(1) the Board of Regents of Morgan State University;</li> <li>(2) the Board of Regents of the University System of Maryland; and</li> <li>(3) the Board of Trustees of St. Mary's College of Maryland.</li> </ol>
HG § 20-904 SB 234/Ch. 3(2), 2012 MSAR # 9026	Annual Dec 1	<p>(a) on or before December 1 of each year, each institution of higher education in the State that offers a program necessary for the licensing of health care professionals in the State shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on the actions taken by the institution to reduce health disparities.</p> <p>(b) the Secretary may set standards for the form of the report required under this section.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 14-305(a)(1) SB 849/Ch. 619, 2010 MSAR # 8533	Annual Within 90 days after the end of the fiscal year	<p>(1) Within 90 days after the end of the fiscal year, each unit [University System of Maryland] shall report to the Governor's Office of Minority Affairs, the certification agency, and, subject to § 2-1246 of the State Government Article, the Joint Committee on Fair Practices and Personnel Oversight.</p> <p>(2) A report under this subsection shall for the preceding fiscal year:</p> <ul style="list-style-type: none"> <li>(i) state the total number and value of procurement contracts between the unit and certified minority business enterprises, by specific category of minority business enterprise;</li> <li>(ii) indicate the percentage that those procurement contracts represent, by specific category of minority business enterprise, of the total number and value of procurement contracts; and</li> <li>(iii) state the total number and the names of certified minority business enterprises that participated as prime contractors or as subcontractors on procurement contracts awarded by a unit;</li> <li>(iv) for each minority business included in the report under item (iii) of this paragraph, list all procurement contracts awarded by a unit to the minority business enterprise, including a description of the contract; and</li> <li>(v) contain other such information as required by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</li> </ul> <p>(3) A report under this subsection shall be in a form prescribed by the Governor's Office of Minority Affairs and the certification agency and approved by the Board.</p> <p><b>Staffing Statement:</b> § 11-101(x)</p> <p>(1) "Unit" means an officer or other entity that is in the Executive Branch of the State government and is authorized by law to enter into a procurement contract.</p> <p>(2) "Unit" does not include:</p> <ul style="list-style-type: none"> <li>(i) a bistate, multistate, bicounty, or multicounty governmental agency; or</li> <li>(ii) a special tax district, sanitary district, drainage district, soil conservation district, water supply district, or other political subdivision of the State.</li> </ul>
ED § 12-104.1(e) HB 442/Ch. 450, 2012 MSAR # 9019	Annual Oct 1	On or before October 1 of each year, the Board of Regents [of University System of Maryland] shall report to the Board of Public Works, and, in accordance with § 2-1246 of the State Government Article, the Senate Finance Committee, the House Economic Matters Committee, the Senate Budget and Taxation Committee, and the House Appropriations Committee on the high impact economic development activities undertaken under this section during the preceding fiscal year.
ED § 18-3009 HB 1317/Ch. 652, 2014 MSAR # 10246	Annual at the end of each fiscal year	<p>(a) at the end of each fiscal year, UMBC shall prepare an annual report that includes an accounting of all financial receipts and expenditures that relate to the [Maryland Technology Internship] Program.</p> <p>(b) UMBC shall submit a copy of the report to the General Assembly in accordance with § 2-1246 of the State Government Article.</p>

Citation MSAR #	How Often Due	Topic
SF § 15-111(a) SB 904/Ch. 25(13), 2005 MSAR # 641	Annual Within 90 days after the end of each fiscal year	<p>(a) Within 90 days after the end of each fiscal year, each primary procurement unit shall submit to the Governor and to the General Assembly a report on each procurement contract that was awarded during the preceding fiscal year and:</p> <ul style="list-style-type: none"> <li>(1) was exempt from the notice requirements of § 13-103 (c) of this article because the procurement officer reasonably expected that the procurement contract would be performed entirely outside this State and the District of Columbia;</li> <li>(2) cost more than \$100,000 and was awarded for the procurement of services, construction related services, architectural services, or engineering services; or</li> <li>(3) was awarded on the basis of:               <ul style="list-style-type: none"> <li>(i) § 13-107 ("Sole source procurement");</li> <li>(ii) § 13-108 (a) ("Emergency procurement"); or</li> <li>(iii) § 13-108 (b) ("Expedited procurement").</li> </ul> </li> </ul> <p>(b)(1) A report required under subsection (a) (2) or (3) of this section shall include:</p> <ul style="list-style-type: none"> <li>(i) the name of each contractor;</li> <li>(ii) the type and cost of the procurement contract; and</li> <li>(iii) a description of the procurement.</li> </ul> <p>(2) A report required under subsection (a) (3) of this section also shall describe the basis for the award.</p> <p>....</p> <p>(e) Form of reports to General Assembly.- A report to the General Assembly under this section is subject to § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 11-101(l) Primary procurement units.- "Primary procurement units" means:</p> <ul style="list-style-type: none"> <li>(1) the State Treasurer;</li> <li>(2) the Department of Budget and Management;</li> <li>(3) the Department of General Services;</li> <li>(4) the Department of Transportation;</li> <li>(5) the Department of Information Technology;</li> <li>(6) the University System of Maryland;</li> <li>(7) the Maryland Port Commission;</li> <li>(8) the Department of Public Safety and Correctional Services;</li> <li>(9) the Morgan State University; and</li> <li>(10) the St. Mary's College of Maryland.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
ED § 12-109(f)(1) SB 150/Ch. 5, 2007 MSAR # 6878	Annual Oct 1	<p>(1) The institutional boards established under subsection (e)(16) of this section shall be known as boards of visitors. Each board shall submit a report by October 1 of each year to:</p> <ul style="list-style-type: none"> <li>(i) The Governor;</li> <li>(ii) The Chairman of the Board of Regents of the University System of Maryland;</li> <li>(iii) The Secretary of the Maryland Higher Education Commission; and</li> <li>(iv) The presiding officers of the Maryland General Assembly.</li> </ul> <p>(2) Except as provided in paragraph (3) of this subsection, each report submitted under paragraph (1) of this subsection shall include the comments of the appropriate board on the institution's progress toward meeting its goals consistent with its mission.</p> <p>(3) The report of the University of Maryland, College Park Board of Visitors shall include:</p> <ul style="list-style-type: none"> <li>(i) The Board of Visitors' evaluation of the status of the effort by the University System of Maryland and the State in meeting the requirements of the Maryland Charter for Higher Education set forth in § 10-209 of this article which require the University System of Maryland to: <ul style="list-style-type: none"> <li>1. Provide the College Park campus with the level of operating funding and facilities necessary to place it among the upper echelon of its peer institutions;</li> <li>2. Maintain and enhance the College Park campus as the State's flagship campus with programs and faculty nationally and internationally recognized for excellence in research and the advancement of knowledge;</li> <li>3. Admit as freshmen to the College Park campus highly qualified students who have academic profiles that suggest exceptional ability; and</li> <li>4. Provide access to the upper division 1 undergraduate level of the College Park campus for students who have excelled in completing lower division study;</li> </ul> </li> <li>(ii) A status report on the University's effort to achieve national eminence;</li> <li>(iii) A status report on success in attaining federal research grants, private gifts, and other sources of nonstate revenue; and</li> <li>(iv) Other matters in support of institutional priorities as determined by the Board of Visitors.</li> </ul> <p>(4) The institutional boards of visitors are encouraged to meet periodically with the Chancellor and Board of Regents to develop close working relationships.</p>
ED § 12-109(f)(1) SB 682/Ch. 515, 1999 MSAR # 552	Annual Oct 1	<p>The institutional boards established under subsection (e) (16) of this section shall be known as boards of visitors. Each board shall submit a report by October 1 of each year to:</p> <ul style="list-style-type: none"> <li>(i) The Governor;</li> <li>(ii) The Chairman of the Board of Regents of the University System of Maryland;</li> <li>(iii) The Secretary of the Maryland Higher Education Commission; and</li> <li>(iv) The presiding officers of the Maryland General Assembly.</li> </ul> <p>(2) Except as provided in paragraph (3) of this subsection, each report submitted under paragraph (1) of this subsection shall include the comments of the appropriate board on the institution's progress toward meeting its goals consistent with its mission.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
ED § 12-109(f)(1) SB 150/Ch. 5, 2007 MSAR # 6527	Annual Oct 1	<p>(1) The institutional boards established under subsection (e)(16) of this section shall be known as boards of visitors. Each board shall submit a report by October 1 of each year to:</p> <ul style="list-style-type: none"> <li>(i) The Governor;</li> <li>(ii) The Chairman of the Board of Regents of the University System of Maryland;</li> <li>(iii) The Secretary of the Maryland Higher Education Commission; and</li> <li>(iv) The presiding officers of the Maryland General Assembly.</li> </ul> <p>(2) Except as provided in paragraph (3) of this subsection, each report submitted under paragraph (1) of this subsection shall include the comments of the appropriate board on the institution's progress toward meeting its goals consistent with its mission.</p> <p>(3) The report of the University of Maryland, College Park Board of Visitors shall include:</p> <ul style="list-style-type: none"> <li>(i) The Board of Visitors' evaluation of the status of the effort by the University System of Maryland and the State in meeting the requirements of the Maryland Charter for Higher Education set forth in § 10-209 of this article which require the University System of Maryland to: <ul style="list-style-type: none"> <li>1. Provide the College Park campus with the level of operating funding and facilities necessary to place it among the upper echelon of its peer institutions;</li> <li>2. Maintain and enhance the College Park campus as the State's flagship campus with programs and faculty nationally and internationally recognized for excellence in research and the advancement of knowledge;</li> <li>3. Admit as freshmen to the College Park campus highly qualified students who have academic profiles that suggest exceptional ability; and</li> <li>4. Provide access to the upper division 1 undergraduate level of the College Park campus for students who have excelled in completing lower division study;</li> </ul> </li> <li>(ii) A status report on the University's effort to achieve national eminence;</li> <li>(iii) A status report on success in attaining federal research grants, private gifts, and other sources of nonstate revenue; and</li> <li>(iv) Other matters in support of institutional priorities as determined by the Board of Visitors.</li> </ul> <p>(4) The institutional boards of visitors are encouraged to meet periodically with the Chancellor and Board of Regents to develop close working relationships.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
ED § 12-109(f)(1) SB 150/Ch. 5, 2007 MSAR # 6892	Annual Oct 1	<p>(1) The institutional boards established under subsection (e)(16) of this section shall be known as boards of visitors. Each board shall submit a report by October 1 of each year to:</p> <ul style="list-style-type: none"> <li>(i) The Governor;</li> <li>(ii) The Chairman of the Board of Regents of the University System of Maryland;</li> <li>(iii) The Secretary of the Maryland Higher Education Commission; and</li> <li>(iv) The presiding officers of the Maryland General Assembly.</li> </ul> <p>(2) Except as provided in paragraph (3) of this subsection, each report submitted under paragraph (1) of this subsection shall include the comments of the appropriate board on the institution's progress toward meeting its goals consistent with its mission.</p> <p>(3) The report of the University of Maryland, College Park Board of Visitors shall include:</p> <ul style="list-style-type: none"> <li>(i) The Board of Visitors' evaluation of the status of the effort by the University System of Maryland and the State in meeting the requirements of the Maryland Charter for Higher Education set forth in § 10-209 of this article which require the University System of Maryland to:               <ol style="list-style-type: none"> <li>1. Provide the College Park campus with the level of operating funding and facilities necessary to place it among the upper echelon of its peer institutions;</li> <li>2. Maintain and enhance the College Park campus as the State's flagship campus with programs and faculty nationally and internationally recognized for excellence in research and the advancement of knowledge;</li> <li>3. Admit as freshmen to the College Park campus highly qualified students who have academic profiles that suggest exceptional ability; and</li> <li>4. Provide access to the upper division 1 undergraduate level of the College Park campus for students who have excelled in completing lower division study;</li> </ol> </li> <li>(ii) A status report on the University's effort to achieve national eminence;</li> <li>(iii) A status report on success in attaining federal research grants, private gifts, and other sources of nonstate revenue; and</li> <li>(iv) Other matters in support of institutional priorities as determined by the Board of Visitors.</li> </ul> <p>(4) The institutional boards of visitors are encouraged to meet periodically with the Chancellor and Board of Regents to develop close working relationships.</p>
ED § 12-104(l) SB 682/Ch. 515, 1999 MSAR # 549	Annual Sep 1	<p>By September 1 of each year, the Board [of Regents] shall submit an annual position accountability report to the Department of Budget and Management, Department of Legislative Services, the Maryland Higher Education Commission, and, in accordance with § 2-1246 of the State Government Article, the General Assembly, reporting the total positions created and the cost and the funding source for any positions created by the University in the previous fiscal year.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HG § 13-1303(d) HB 433/Ch. 376, 2000 MSAR # 1549	Annual Sep 1	<p>(d) Annual report; audit.-</p> <p>(1) On or before September 1 of each year, the University of Maryland School of Nursing and the Advisory Board [Governor's Wellmobile Program Advisory Board] shall submit a report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly detailing the operation and management of the Program, including:</p> <ul style="list-style-type: none"> <li>(i) The number of individuals served by the Program;</li> <li>(ii) The type and number of health care services provided to individuals served by the Program;</li> <li>(iii) The establishment and continuation of any public or private partnerships;</li> <li>(iv) The funding received from public and private sources;</li> <li>(v) Funds received through third party reimbursement;</li> <li>(vi) The condition and maintenance expenses of vehicles used by the Program to deliver health care services;</li> <li>(vii) The areas served by the Program;</li> <li>(viii) The impact of the Program in the communities served; and</li> <li>(ix) Any recommendations for enhancing or furthering the purposes of the Program.</li> </ul> <p>(2) The Office of Legislative Audits shall audit the accounts and transactions of the Governor's Wellmobile Program annually in accordance with §§ 2-1220 through 2-1227 of the State Government Article.</p>

Citation MSAR #	How Often Due	Topic
ED § 12-113(d) HB 442/Ch. 450, 2012 MSAR # 9263	Annual Unspecified	<p>(a) Consistent with § 15–107 of this article and any other applicable law, the Board of Regents may establish, invest in, finance, and operate businesses or business entities when the Board finds that doing so would further one or more goals of the University and is related to the mission of the University.</p> <p>(b)(1) A business entity established, invested in, financed, or operated in accordance with this section may not be considered an agency or instrumentality of the State or a unit of the Executive Branch for any purpose.</p> <p>(2) A financial obligation or liability of a business entity established, invested in, financed, or operated in accordance with this section may not be a debt or obligation of the State or University.</p> <p>(c)(1) subject to the requirements of this section, an institution may establish, invest in, finance, or operate a corporation, foundation, consortium, or other entity that is intended to support a high impact economic development activity, as defined in § 12–104.1 of this subtitle.</p> <p>(2) notwithstanding the provisions of §§ 15–501 through 15–504 of the state government article and subject to § 15–523 of the state government article, an official or employee of a public institution of higher education may be a director, official, or employee of an entity intended to support a high impact economic development activity, if the individual’s participation advances the interests of the institution.</p> <p>(3) division ii of the State Finance And Procurement Article does not apply to transactions between an entity established, financed, or operated under this subsection and the institution or consortium of institutions that established, financed, or operated the entity.</p> <p>(4)(i) the Board of Regents shall adopt policies and procedures governing the establishment of high impact economic development entities to ensure that the institution’s participation in the entity furthers the interests of the institution, the university system of Maryland, and the state.</p> <p>(ii) the policies and procedures under subparagraph (i) of this paragraph shall include requirements for:</p> <ol style="list-style-type: none"> <li>1. recognition of the entity by the Board of Regents;</li> <li>2. an annual audit of the entity by an independent certified public accountant; and</li> <li>3. adequate safeguards with regard to conflicts of interest, proper contracting practices, and other fundamental ethical and business practice standards.</li> </ol> <p>(d) The Board of Regents shall submit to the Governor, and in accordance with § 2–1246 of the State Government Article, the General Assembly, an annual report on:</p> <ol style="list-style-type: none"> <li>(1) The business entities established in accordance with this section;</li> <li>(2) Funds invested in, and financing provided to, business entities established in accordance with this section;</li> <li>(3) Ownership interests in any business entities established in accordance with this section; and</li> <li>(4) The current status of the business entities</li> </ol>
ED § 12-104(e)(3) SB 431/Ch. 266, 2013 MSAR # 9835	Annual Nov 1	On or before November 1 each year, the Board [of Regents] shall submit to the Governor, the Comptroller, the State Treasurer, and, in accordance with § 2-1246 of the State Government Article, the General Assembly, an annual investment performance report comparing the various components of the University's gift, endowment, and Quasi-Endowment investment portfolio to appropriate benchmarks.

Citation MSAR #	How Often Due	Topic
ED § 19-102(e)(2)(i) SB 455/Ch. 65, 2011 MSAR # 7478	Annual Sep 1	<p>(1) A system [University System of Maryland] shall maintain records identifying the sources and amounts of payments used to support:</p> <ul style="list-style-type: none"> <li>(i) The auxiliary facilities; and</li> <li>(ii) The academic facilities authorized under the requirements of this subtitle.</li> </ul> <p>(2) A system shall report:</p> <ul style="list-style-type: none"> <li>(i) By September 1 to the Board of Public Works and, subject to § 2-1246 of the State Government Article, to the Department of Legislative Services, the information for the prior fiscal year required under paragraph (1) of this subsection.</li> </ul> <p><b>Staffing Statement:</b> Education § 19-101(m) System.- "System" means the University System of Maryland, Morgan State University, St. Mary's College of Maryland, or Baltimore City Community College.</p>
ED § 12-109(f)(1) SB 150/Ch. 5, 2007 MSAR # 6885	Annual Oct 1	<p>(1) The institutional boards established under subsection (e)(16) of this section shall be known as boards of visitors. Each board shall submit a report by October 1 of each year to:</p> <ul style="list-style-type: none"> <li>(i) The Governor;</li> <li>(ii) The Chairman of the Board of Regents of the University System of Maryland;</li> <li>(iii) The Secretary of the Maryland Higher Education Commission; and</li> <li>(iv) The presiding officers of the Maryland General Assembly.</li> </ul> <p>(2) Except as provided in paragraph (3) of this subsection, each report submitted under paragraph (1) of this subsection shall include the comments of the appropriate board on the institution's progress toward meeting its goals consistent with its mission.</p> <p>(3) The report of the University of Maryland, College Park Board of Visitors shall include:</p> <ul style="list-style-type: none"> <li>(i) The Board of Visitors' evaluation of the status of the effort by the University System of Maryland and the State in meeting the requirements of the Maryland Charter for Higher Education set forth in § 10-209 of this article which require the University System of Maryland to: <ul style="list-style-type: none"> <li>1. Provide the College Park campus with the level of operating funding and facilities necessary to place it among the upper echelon of its peer institutions;</li> <li>2. Maintain and enhance the College Park campus as the State's flagship campus with programs and faculty nationally and internationally recognized for excellence in research and the advancement of knowledge;</li> <li>3. Admit as freshmen to the College Park campus highly qualified students who have academic profiles that suggest exceptional ability; and</li> <li>4. Provide access to the upper division 1 undergraduate level of the College Park campus for students who have excelled in completing lower division study;</li> </ul> </li> <li>(ii) A status report on the University's effort to achieve national eminence;</li> <li>(iii) A status report on success in attaining federal research grants, private gifts, and other sources of nonstate revenue; and</li> <li>(iv) Other matters in support of institutional priorities as determined by the Board of Visitors.</li> </ul> <p>(4) The institutional boards of visitors are encouraged to meet periodically with the Chancellor and Board of Regents to develop close working relationships.</p>

Citation MSAR #	How Often Due	Topic
HB 162/Ch. 592(4), 2007 MSAR # 6702	Annual Unspecified	<p>(a) The Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall identify all nonmerit and at-will positions in the personnel systems of the University System of Maryland and its constituent institutions, Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College.</p> <p>(b) On an annual basis, the Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall report the information on nonmerit and at-will positions required under subsection (a) of this section to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</p>
ED § 19-102(e)(2)(ii) SB 455/Ch. 65, 2011 MSAR # 308	Annual Dec 1	<p>(1) A system [the University System of Maryland] shall maintain records identifying the sources and amounts of payments used to support:</p> <ul style="list-style-type: none"> <li>(i) The auxiliary facilities; and</li> <li>(ii) The academic facilities authorized under the requirements of this subtitle.</li> </ul> <p>(2) A system shall report:</p> <ul style="list-style-type: none"> <li>(i) By September 1 to the Board of Public Works and, subject to § 2-1246 of the State Government Article, to the Department of Legislative Services, the information for the prior fiscal year required under paragraph (1) of this subsection; and</li> <li>(ii) By December 1, subject to § 2-1246 of the State Government Article, to the Department of Legislative Services, the anticipated sources and amounts of payments required for the next fiscal year for: <ul style="list-style-type: none"> <li>1. Auxiliary facilities; and</li> <li>2. Academic facilities authorized under the requirements of this subtitle.</li> </ul> </li> </ul> <p><b>Staffing Statement:</b> ["System" means the University System of Maryland, Morgan State University, St. Mary's College of Maryland, or Baltimore City Community College</p>
ED § 12-109(f)(1) MSAR # 192	Annual Oct 1	<p>The institutional boards established under subsection (e)(16) of this section shall be known as boards of visitors. Each board shall submit a report by October 1 of each year to:</p> <ul style="list-style-type: none"> <li>(i) The Governor;</li> <li>(ii) The Chairman of the Board of Regents of the University System of Maryland;</li> <li>(iii) The Secretary of the Maryland Higher Education Commission; and</li> <li>(iv) The presiding officers of the Maryland General Assembly.</li> </ul> <p>(2) Except as provided in paragraph (3) of this subsection, each report submitted under paragraph (1) of this subsection shall include the comments of the appropriate board on the institution's progress toward meeting its goals consistent with its mission.</p>

Citation MSAR #	How Often Due	Topic
ED § 12-109(f)(1) SB 150/Ch. 5, 2007 MSAR # 6886	Annual Oct 1	<p>(1) The institutional boards established under subsection (e)(16) of this section shall be known as boards of visitors. Each board shall submit a report by October 1 of each year to:</p> <ul style="list-style-type: none"> <li>(i) The Governor;</li> <li>(ii) The Chairman of the Board of Regents of the University System of Maryland;</li> <li>(iii) The Secretary of the Maryland Higher Education Commission; and</li> <li>(iv) The presiding officers of the Maryland General Assembly.</li> </ul> <p>(2) Except as provided in paragraph (3) of this subsection, each report submitted under paragraph (1) of this subsection shall include the comments of the appropriate board on the institution's progress toward meeting its goals consistent with its mission.</p> <p>(3) The report of the University of Maryland, College Park Board of Visitors shall include:</p> <ul style="list-style-type: none"> <li>(i) The Board of Visitors' evaluation of the status of the effort by the University System of Maryland and the State in meeting the requirements of the Maryland Charter for Higher Education set forth in § 10-209 of this article which require the University System of Maryland to: <ul style="list-style-type: none"> <li>1. Provide the College Park campus with the level of operating funding and facilities necessary to place it among the upper echelon of its peer institutions;</li> <li>2. Maintain and enhance the College Park campus as the State's flagship campus with programs and faculty nationally and internationally recognized for excellence in research and the advancement of knowledge;</li> <li>3. Admit as freshmen to the College Park campus highly qualified students who have academic profiles that suggest exceptional ability; and</li> <li>4. Provide access to the upper division 1 undergraduate level of the College Park campus for students who have excelled in completing lower division study;</li> </ul> </li> <li>(ii) A status report on the University's effort to achieve national eminence;</li> <li>(iii) A status report on success in attaining federal research grants, private gifts, and other sources of nonstate revenue; and</li> <li>(iv) Other matters in support of institutional priorities as determined by the Board of Visitors.</li> </ul> <p>(4) The institutional boards of visitors are encouraged to meet periodically with the Chancellor and Board of Regents to develop close working relationships.</p>
ED § 7-1505 HB 453/Ch. 372, 2013 MSAR # 9610	Annual Dec 15	<p>(a) the Governing Board [of the Maryland Center for School Safety] shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(b) the report shall include:</p> <ul style="list-style-type: none"> <li>(1) a list of all the activities of the center; and</li> <li>(2) an update on the current status and effectiveness of the center.</li> </ul>
HG § 24-1505 HB 288/Ch. 118, 2012 MSAR # 9364	Annual Dec 31	<p>On or before December 31, 2013, and annually thereafter, the [Baby Boomer Initiative] Council shall report its findings and recommendations to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly.</p> <p><b>Staffing Statement:</b> 24-1504 § (b) The University of Maryland School of Public Health shall provide staff for the Council.</p>

Citation MSAR #	How Often Due	Topic
ED § 24-705(a) SB 275/Ch. 190, 2010 MSAR # 8274	Annual Dec 15	<p>(a) the [Maryland Longitudinal Data System Center] Governing Board shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(b) the report shall include:</p> <ul style="list-style-type: none"> <li>(1) an update on the implementation of the Maryland longitudinal data system and the center’s activities;</li> <li>(2) a list of all studies performed by the center during the reporting period;</li> <li>(3) a list of currently warehoused data that is determined to be no longer necessary to carry out the mission of the center;</li> <li>(4) any proposed or planned expansion of data maintained in the database; and</li> <li>(5) any other recommendations made by the Governing Board.</li> </ul> <p><b>Staffing Statement:</b> (a) Established.- The State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary’s College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>
SB 178/Ch. 324(13), 1998 HB 599/Ch. 325(13), 1998 MSAR # 243	Annual Dec 1	<p>(a) By December 1 of each year, the University System of Maryland shall report to the Nutrient Management Advisory Committee, the Governor, and in accordance with § 2-1246 of the State Government Article, the General Assembly on:</p> <ul style="list-style-type: none"> <li>(1) The latest developments in phosphorus mitigation, including the effectiveness of phytase and other enzymes, genetically engineered corn, soil additives, and other innovations; and</li> <li>(2) For targeted areas determined by the Secretary of Agriculture, background levels of phosphorus in the soil, current levels of phosphorus in the soil, and the movement of phosphorus in and on the land.</li> </ul> <p>(b) In preparing the report, the University System of Maryland shall coordinate the activities at member institutions and consult with the agricultural industry. To the extent possible, the University System shall coordinate its efforts with research projects conducted by the agricultural industry.</p>
ED § 24-801(l) SB 286/Ch. 191, 2010 MSAR # 8399	Annual Dec 15	<p>(1) the [Governor's P-20 Leadership] Council shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly on or before December 15 of each year.</p> <p>(2) the report shall set forth any recommendations from the Council and summarize the Council’s activities during the preceding year.</p> <p><b>Staffing Statement:</b> (g)(1) there is an Executive Committee of the [Governor's P-20 Leadership] Council that shall Direct the Council in its work.</p> <p>(2) the Executive Committee shall include the following members:</p> <ul style="list-style-type: none"> <li>(iii) the Secretary of Labor, Licensing, and Regulation;</li> <li>(iv) the Secretary of Business and Economic Development;</li> <li>(v) the Chancellor of the University System of Maryland; and</li> <li>(vi) the State Superintendent of Schools</li> </ul> <p>...</p> <p>(j) members of the Executive Committee shall provide the primary staff support necessary for the Council.</p>

Citation MSAR #	How Often Due	Topic
ED § 12-109(f)(1) SB 150/Ch. 5, 2007 MSAR # 7394	Annual Oct 1	<p>(1) The institutional boards established under subsection (e)(16) of this section shall be known as boards of visitors. Each board shall submit a report by October 1 of each year to:</p> <ul style="list-style-type: none"> <li>(i) The Governor;</li> <li>(ii) The Chairman of the Board of Regents of the University System of Maryland;</li> <li>(iii) The Secretary of the Maryland Higher Education Commission; and</li> <li>(iv) The presiding officers of the Maryland General Assembly.</li> </ul> <p>(2) Except as provided in paragraph (3) of this subsection, each report submitted under paragraph (1) of this subsection shall include the comments of the appropriate board on the institution's progress toward meeting its goals consistent with its mission.</p> <p>(3) The report of the University of Maryland, College Park Board of Visitors shall include:</p> <ul style="list-style-type: none"> <li>(i) The Board of Visitors' evaluation of the status of the effort by the University System of Maryland and the State in meeting the requirements of the Maryland Charter for Higher Education set forth in § 10-209 of this article which require the University System of Maryland to: <ul style="list-style-type: none"> <li>1. Provide the College Park campus with the level of operating funding and facilities necessary to place it among the upper echelon of its peer institutions;</li> <li>2. Maintain and enhance the College Park campus as the State's flagship campus with programs and faculty nationally and internationally recognized for excellence in research and the advancement of knowledge;</li> <li>3. Admit as freshmen to the College Park campus highly qualified students who have academic profiles that suggest exceptional ability; and</li> <li>4. Provide access to the upper division 1 undergraduate level of the College Park campus for students who have excelled in completing lower division study;</li> </ul> </li> <li>(ii) A status report on the University's effort to achieve national eminence;</li> <li>(iii) A status report on success in attaining federal research grants, private gifts, and other sources of nonstate revenue; and</li> <li>(iv) Other matters in support of institutional priorities as determined by the Board of Visitors.</li> </ul> <p>(4) The institutional boards of visitors are encouraged to meet periodically with the Chancellor and Board of Regents to develop close working relationships.</p>
ED § 12-105(d)(5) MSAR # 275	Annual Unspecified	<p>(d) (1) All income of the University shall be deposited:</p> <ul style="list-style-type: none"> <li>(i) In the State Treasury; or</li> <li>(ii) As the State Treasurer directs.</li> </ul> <p>(2) By an approved budget amendment, the University may spend, or encumber, within the fiscal year in which they are received, revenues received in excess of those estimated for any fiscal year.</p> <p>(3) All unexpended or unencumbered balances of the University's revenues:</p> <ul style="list-style-type: none"> <li>(i) Shall be reported to the Comptroller at the end of the fiscal year for which the appropriation was made;</li> <li>(ii) Do not revert to the general treasury of the State at the end of each fiscal year; and</li> <li>(iii) Shall be available for expenditure through an appropriation contained in a budget bill or through an approved budget amendment.</li> </ul> <p>(4) The provisions of this subsection may not be interpreted in any way that would diminish the authority of the Board of Regents under § 12-104(c) of this subtitle.</p> <p>(5) The interest or other income from the investment of any funds of the University shall be credited to the University, provided that any interest estimated to be earned on the State appropriation must be offset by an equivalent reduction in State General Fund support, and such amount will be reported annually, subject to § 2-1246 of the State Government Article, to the General Assembly.</p>

Citation MSAR #	How Often Due	Topic
ED § 18-1705 HB 269/Ch. 490, 2007 MSAR # 6133	Annual Jan 1	<p>Subject to § 2-1246 of the State Government Article, the Shriver Center shall report to the General Assembly by January 1 of each year on the implementation of the [Walter Sondheim Jr. Public Service Summer Internship Scholarship] Program.</p> <p><b>Staffing Statement:</b> Education Article 18-1702 (c) the Shriver Center shall administer the program.</p>
GP § 5-525(g) HB 270/Ch. 94, 2014 MSAR # 10249	Quarterly Unspecified	<p>Each Governing Board shall report quarterly to the Governor, the Legislative Policy Committee of the General Assembly, and the Ethics Commission:</p> <p>(1) the number of approvals granted under subsection (c) of this section; and</p> <p>(2) how the conflict of interest policies and procedures adopted under this section have been implemented in the preceding year.</p> <p><b>Staffing Statement:</b> GP § 5-525(a)(4) "Governing Board" has the meaning provided in § 10-101 of the Education Article.</p> <p>Education Article § 10-101</p> <p>(a) In general.- In this division the following words have the meanings indicated. ...</p> <p>(d) Governing board.- "Governing board" means:</p> <p>(1) The Board of Regents of the University System of Maryland;</p> <p>(2) The Board of Regents of Morgan State University;</p> <p>(3) The Board of Trustees of St. Mary's College of Maryland; and</p> <p>(4) The Board of Trustees of Baltimore City Community College.</p>
SG § 15-523(g) SB 542/Ch. 406, 1996 MSAR # 273	Quarterly Unspecified	<p>Each governing board [University System of Maryland] shall report quarterly to the Governor, the Legislative Policy Committee of the General Assembly, and the Ethics Commission the number of approvals granted under subsection (c) of this section and how the conflict of interest policies and procedures adopted pursuant to this section have been implemented in the preceding year.</p> <p><b>Staffing Statement:</b> Education Article § 10-101</p> <p>(a) In general.- In this division the following words have the meanings indicated. ...</p> <p>(d) Governing board.- "Governing board" means:</p> <p>(1) The Board of Regents of the University System of Maryland;</p> <p>(2) The Board of Regents of Morgan State University;</p> <p>(3) The Board of Trustees of St. Mary's College of Maryland; and</p> <p>(4) The Board of Trustees of Baltimore City Community College.</p>

Citation MSAR #	How Often Due	Topic
CP § 10-219(b)(6) HB 943/Ch. 252, 2002 MSAR # 1601	Semiannual Dec 31/Jun 30	<p>[Criminal Justice Information System Central Repository]</p> <p>(a) Disseminate consistent with federal laws and regulations.- Except in accordance with applicable federal law and regulations, a criminal justice unit and the Central Repository may not disseminate criminal history record information.</p> <p>(b) Information concerning child charged as adult; Maryland Justice Analysis Center [now the Maryland Statistical Analysis Center].-</p> <p>(1) The Central Repository shall disseminate on a monthly basis information concerning a child charged as an adult to the Maryland Justice Analysis Center of the Institute of Criminal Justice and Criminology of the University of Maryland.</p> <p>(2) In addition to any reportable event, as defined in § 10-215 of this subtitle, the Central Repository shall include in its dissemination of information to the Maryland Justice Analysis Center the age, race, and gender of the child.</p> <p>(3) The Central Repository may disseminate to the Maryland Justice Analysis Center unique identifiers relating to the child, including the name of the child, fingerprint identification numbers, and record or file numbers.</p> <p>(4) The information disseminated to the Maryland Justice Analysis Center in accordance with this subsection shall be used only for the purposes of research, evaluation, and statistical analysis.</p> <p>(5) Except as otherwise required under State law, the Maryland Justice Analysis Center may not disseminate criminal history record information received from the Central Repository.</p> <p>(6) By June 30 and December 31 of each year, the Maryland Justice Analysis Center [now the Maryland Statistical Analysis Center] shall report to the Governor, and, subject to § 2-1246 of the State Government Article, the General Assembly, on the results of its research, evaluation, and statistical analysis.</p>
SF § 3-602(f)(2) MSAR # 1914	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9728	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article:</p> <p>(i) a report concerning each public-private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</p> <p>(ii) a status report concerning each existing public-private partnership in which the reporting agency is involved.</p> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public-private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) “Reporting agency” means:</p> <ol style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ol>
SF § 10A-201(a)(1)(i) HB 560/Ch. 5, 2013 MSAR # 9905	Trigger Report may not issue a public notice of solicitation	<p>Except as provided in subparagraph (ii) of this paragraph, a reporting agency [University System of Maryland] may not issue a public notice of solicitation for a public-private partnership until a presolicitation report concerning the proposed public-private partnership is submitted to the Comptroller, the State Treasurer, the Budget Committees, and the Department of Legislative Services, in accordance with § 2-1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(G) “Reporting agency” means:</p> <ol style="list-style-type: none"> <li>(1) the Department of General Services;</li> <li>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</li> <li>(3) the Maryland Transportation Authority;</li> <li>(4) the University System of Maryland;</li> <li>(5) Morgan State University;</li> <li>(6) St. Mary’s College of Maryland; and</li> <li>(7) the Baltimore City Community College.</li> </ol>

Citation MSAR #	How Often Due	Topic
SF § 10A-104(a) HB 560/Ch. 5, 2013 MSAR # 9955	Trigger Report Annual Jan 1, contingent upon public- private partnership consideration	<p>(1) by January 1 of each year, each reporting agency [University System of Maryland] shall submit to the Budget Committees, in accordance with § 2–1246 of the State Government Article:</p> <p>(i) a report concerning each public–private partnership under consideration that has not been reviewed or approved previously by the General Assembly; and</p> <p>(ii) a status report concerning each existing public–private partnership in which the reporting agency is involved.</p> <p>(2) the reports submitted by the Department of General Services under this subsection shall include information concerning all public–private partnerships involving units within the executive branch of State Government, except for those units that are also reporting agencies.</p> <p><b>Staffing Statement:</b> (g) “Reporting agency” means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary’s College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>
SB 275/Ch. 190(2), 2010 MSAR # 8450	Trigger Report before the incorporation of any individual data in the Maryland Longitudinal Data System	<p>That before the incorporation of any individual data in the Maryland Longitudinal Data System, the Governing Board of the Maryland Longitudinal Data Center shall report to the Governor and, in accordance with § 2–1246 of the State Government Article, the General Assembly, on:</p> <p>(1) the inventory of individual student data proposed to be maintained in the system;</p> <p>(2) the policies of the Center to comply with the federal Family Educational Rights and Privacy Act, and other privacy measures required by law or the Governing Board; and</p> <p>(3) a data security and safeguarding plan for the Center.</p> <p><b>Staffing Statement:</b> 24–702(a) the State Department of Education, Maryland Higher Education Commission, University System of Maryland, Morgan State University, St. Mary’s College of Maryland, and Department of Labor, Licensing, and Regulation jointly shall establish the Maryland Longitudinal Data System that shall be fully operational by December 31, 2014.</p>
SF § 10A-201(a)(1)(ii) HB 560/Ch. 5, 2013 MSAR # 9731	Trigger Report may not issue a public notice of solicitation	<p>A reporting agency may not issue a public notice of solicitation for a public–private partnership for a transportation facilities project, as defined in § 4–101(h) of the transportation Article, until a presolicitation report concerning the proposed public–private partnership is submitted to the Budget Committees and the Department of Legislative Services, in accordance with § 2–1246 of the State Government Article.</p> <p><b>Staffing Statement:</b> SF § 10A-101(g) “Reporting agency” means:</p> <p>(1) the Department of General Services;</p> <p>(2) the Maryland Department of Transportation, for public infrastructure assets of any of its modal administrations;</p> <p>(3) the Maryland Transportation Authority;</p> <p>(4) the University System of Maryland;</p> <p>(5) Morgan State University;</p> <p>(6) St. Mary’s College of Maryland; and</p> <p>(7) the Baltimore City Community College.</p>

Citation MSAR #	How Often Due	Topic
ED § 13-303(h) MSAR # 165	Annual as soon as practicable after FY end	(h)(1) The Board of Directors [of the Medical System Corporation] shall prepare an annual report describing operations of the Medical System Corporation in the immediately preceding fiscal year, which shall be delivered to the Board of Regents, the Governor, and, subject to § 2-1246 of the State Government Article, the General Assembly as soon as practicable following the close of its fiscal year. (2) The report shall include information about the amount of uncompensated care provided, the number of ambulatory care visits, the number of Medicaid patient visits, the number of patient visits by subdivision during the year, and any other information relevant to the provisions of this section. (3) The General Assembly may take the annual report into consideration when considering requests by the Medical System Corporation for financial assistance from the State, including appropriations for the operating reserve fund under § 13-309 of this subtitle.
ED § 13-303(g) MSAR # 6722	Annual as soon as practicable after FY end	Annual financial statements.- The Board of Directors [of the Medical System Corporation] shall cause annual audited financial statements of the Medical System Corporation to be prepared and filed with the Governor, the Joint Audit Committee, and the Board of Regents as soon as practicable following the close of its fiscal year.
ED § 12-105(a)(1)(ii)(1) MSAR # 1391	Annual Unspecified	(a) (1) In consultation with the institutions and the Chancellor, the Board shall: (i) Establish standards for funding based on differences in the size and mission of the constituent institutions; (ii) Review, modify, as necessary, and approve consolidated budget requests for appropriations for the University System of Maryland with respect to: 1. The operating budget; and 2. The capital budget; and (iii) Submit these requests for appropriations organized by constituent institutions to the [Maryland Higher Education] Commission, Governor, and General Assembly.
ED § 12-106(a)(1)(iv)(3) SB 682/Ch. 515, 1999 MSAR # 550	Annual Jul 1	(a) Development, review, modification and approval of overall plan; annual review.- (1) In consultation with the presidents of the constituent institutions, the Chancellor shall develop an overall plan that: (i) Is consistent with the State Plan for Higher Education in accordance with the Charter and with the constituent institutions' approved mission statements; (ii) Sets forth both long-range and short-range goals, objectives, and priorities for postsecondary education, research, and service provided by the University System of Maryland and methods and guidelines for achieving and maintaining them; (iii) Incorporates the following priorities: 1. A. Enhance the mission of the University of Maryland, College Park as the State's flagship campus with programs and faculty nationally and internationally recognized for excellence in research and the advancement of knowledge; B. Admit to the campus freshmen who have academic profiles that suggest exceptional ability; C. Provide access to the upper division undergraduate level of the campus for students who have excelled in completing lower division study; and D. Provide the campus with the level of operating funding and facilities necessary to place it among the upper echelon of its peer institutions; 2. Maintain and enhance an academic health center and a coordinated Higher Education Center for Research and Graduate and Professional Study in the Baltimore area, comprised of the University of Maryland, Baltimore and the University of Maryland Baltimore County, with a focus on science and technology;

Citation MSAR #	How Often Due	Topic
		<p>3. Enhance and support high quality undergraduate, teacher preparation, and masters programs at the regional comprehensive institutions, recognizing and supporting the unique mission of each of these institutions;</p> <p>4. Support Towson University as the largest comprehensive institution;</p> <p>5. Enhance the historically African American institutions and recognize the role of the University of Maryland Eastern Shore as the State's 1890 land grant institution;</p> <p>6. Encourage and enhance, including the use of technology, regional higher education centers, such as the Shady Grove Center in Montgomery County, as points of collaboration and access for underserved areas of the State; and</p> <p>7. Recognize and promote the unique potential of the University of Maryland University College to be a national and global leader in the new international marketplace of electronic and continuing education; and (iv) Incorporates the goals and duties of the University System of Maryland identified in §§ 10-209 and 12-107 of this Article.</p> <p>(2) The Board shall review, modify, as necessary, and approve the overall plan.</p> <p>(3) By July 1 of each year, the [University System of Maryland] Board shall submit to the Maryland Higher Education Commission, to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly an annual review of the plan.</p>

### Venture Capital Trust, Maryland

Citation MSAR #	How Often Due	Topic
EC § 10-713 HB 1050/Ch. 306, 2008 MSAR # 7341	Annual Oct 1	<p>(a) Required. On or before October 1 of each year, the [Maryland Venture Capital] Trust shall submit a report to the Governor, the Maryland Economic Development Commission, and, subject to § 2-1246 of the State Government Article, the General Assembly.</p> <p>(b) Contents. The report shall include a complete operating and financial statement covering the operations of the trust and summarize the activities of the Trust for the preceding fiscal year.</p>

## Veterans Affairs, Maryland Department of

Citation MSAR #	How Often Due	Topic
<p>SG § 9-946 HB 3/Ch. 290, 2006 MSAR # 5564</p>	<p>Annual Dec 31</p>	<p>The Secretary [of Veterans Affairs] shall submit a report by December 31 of each year to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly, that includes:</p> <ul style="list-style-type: none"> <li>(1) The number of: <ul style="list-style-type: none"> <li>(i) Requests for help in obtaining benefits; and</li> <li>(ii) Veterans, veterans' dependents, and veterans' survivors helped by the outreach and advocacy program by category;</li> </ul> </li> <li>(2) The benefits obtained through the outreach and advocacy program by category;</li> <li>(3) The average length of time it takes to process benefit requests and for a recipient to access health benefits;</li> <li>(4) The average amount of disability and pension benefits received by qualified individuals in this State compared to individuals in other states;</li> <li>(5) A detailed description of the outreach plan in the outreach and advocacy program;</li> <li>(6) An account of the costs of operating the outreach and advocacy program;</li> <li>(7) A status of the accomplishments for, efficacy of, efficiency of, and level of resources available for each of the following programs: <ul style="list-style-type: none"> <li>(i) Cemetery;</li> <li>(ii) Memorial;</li> <li>(iii) Service;</li> <li>(iv) Veterans homes; and</li> <li>(v) Outreach and advocacy;</li> </ul> </li> <li>(8) A general assessment of the status of veterans in the state;</li> <li>(9) The estimated impact current military operations are likely to have on the needs of veterans in the future;</li> <li>(10) The status of federal veterans programs as they relate to Maryland veterans; and</li> <li>(11) Any other issues concerning veterans that the secretary considers appropriate.</li> </ul>
<p>SG § 9-928(c) SB 157/Ch. 238, 2006 MSAR # 5667</p>	<p>Annual Unspecified</p>	<p>(1) The Veterans' Home Commission shall through the Department [of Veterans Affairs] submit an annual report:</p> <ul style="list-style-type: none"> <li>(i) to the Governor; and</li> <li>(ii) subject to § 2-1246 of this Article, to the General Assembly.</li> </ul> <p>(2) The annual report shall:</p> <ul style="list-style-type: none"> <li>(i) describe the activities of the Commission; and</li> <li>(ii) include any recommendations for furthering the purposes of the Commission.</li> </ul>
<p>SG § 9-912.1(c)(2) SB 227/Ch. 199, 2011 HB 332/Ch. 200, 2011 MSAR # 8810</p>	<p>Annual Aug 31</p>	<p>(c)(1) on or before July 31 of each year, the Director of the Veterans Home Program shall submit a report to the Secretary on the status of the gifts and grants accepted for use at the Charlotte Hall Veterans Home.</p> <p>(2) on or before August 31 of each year, the Secretary [of Veterans Affairs] shall submit a report to the General Assembly, in accordance with § 2-1246 of this Article, on the status of the gifts and grants accepted for use at the Charlotte Hall Veterans Home.</p> <p>(3) the reports required under this subsection shall include the following information on the gifts and grants accepted for use at the Charlotte Hall Veterans Home during the previous fiscal year:</p> <ul style="list-style-type: none"> <li>(i) the gross amount of the gifts and grants;</li> <li>(ii) the costs of administration of the gifts and grants; and</li> <li>(iii) a detailed accounting of the use of the gifts and grants.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 9-914.2(a)(12) HB 1390/Ch. 681, 2013 MSAR # 9631	Annual Aug 31	<p>(a) The [Maryland Veterans] Trust shall have the powers and duties to: ...</p> <p>(12) Submit a report on or before August 31 of each year to the Governor and, subject to § 2-1246 of this Article, to the General Assembly, with recommendations or requests deemed appropriate to further the purposes of the Trust, and a description of the activities of the trust during the preceding year, including:</p> <ul style="list-style-type: none"> <li>(i) the gross amount of gifts and grants credited to the Trust;</li> <li>(ii) the costs of administration of the Trust; and</li> <li>(iii) a detailed accounting of the use of the Trust.</li> </ul> <p><b>Staffing Statement:</b> SG § 9-914.1. (d) the Department shall provide staff, supplies, and office space for the Board.</p>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6657	Trigger Report any unit of State government that has five or more repeat audit findings	<p>(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report:</p> <ul style="list-style-type: none"> <li>(i) the corrective actions taken; or</li> <li>(ii) a schedule for when specific corrective actions will be implemented.</li> </ul> <p>(3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.</p>

Citation MSAR #	How Often Due	Topic
SF § 7-404(g) MSAR # 6727	Trigger Report After consultation with the Legislative Auditor	<p>[Review of account of providers of care.]</p> <p>(c) Examination required.-</p> <p>(1) After consultation with the Legislative Auditor, the head of each department or independent unit that contracts with a private provider for care of an individual in a nongovernmental facility shall specify the intervals and manner of examination of the accounts of the private provider.</p> <p>(2) The examination shall determine whether costs of care for which the private provider has received reimbursement are in accordance with the guidelines of the department or unit for allowable costs.</p> <p>(d) Costs.- The department or independent unit shall pay for the examination from the appropriation to the department or independent unit in the State budget.</p> <p>(e) Selection of accountant.- If an independent certified public accountant is to examine the accounts of a private provider, the head of the department or independent unit shall choose the accountant in accordance with a procedure that the Legislative Auditor has reviewed.</p> <p>(f) Adjustments of accounts.-</p> <p>(1) Whenever an examination under this section shows that the reimbursement that a provider has received during the period covered by the examination exceeds the total allowable costs, the department or independent unit shall collect:</p> <p>(i) the full amount of the excess; or</p> <p>(ii) a lesser amount if the department or independent unit finds that the collection of the full amount would impair seriously the financial condition of the provider.</p> <p>(2) Whenever an examination under this section shows that the allowable costs exceed the reimbursement that the provider has received, the department or independent unit shall pay to the provider the difference between the reimbursement and the lesser of the allowable costs or the maximum rate of payment as provided in the State budget.</p> <p>(g) Reports.- The head of a department [a principal department of the Executive Branch] or independent unit [a unit of the State government that is not in a department] shall send to the Secretary of Budget and Management and, subject to § 2-1246 of the State Government Article, the Legislative Auditor:</p> <p>(1) a copy of a report of each examination under this section; and</p> <p>(2) a written statement that contains the basis for any finding made under subsection (f) (1) (ii) of this section.</p>
SF § 3-602(f)(2) MSAR # 6729	Trigger Report request for an appropriation	<p>(f) Submission to General Assembly.-</p> <p>(1) This subsection applies only to capital projects that involve construction of permanent or long-time duration.</p> <p>(2) When the request for an appropriation for a capital project is submitted to the General Assembly, the unit of the State government that would receive the capital project or a State officer on behalf of the unit shall submit to the General Assembly:</p> <p>(i) preliminary plans and outline specifications for the project that show the size, the type of construction, and the arrangement of each building; and</p> <p>(ii) a statement on the sufficiency of the proposed appropriation to pay fully for the costs of that project.</p> <p>(g) Alternative construction methods.- Total project funding may utilize alternative construction methods, such as:</p> <p>(1) design/build which involves a single solicitation to design and build the facility; or</p> <p>(2) "fast track" in which design and construction are implemented concurrently.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SG § 2-1224(g)(2) SB 243/Ch. 512, 2006 MSAR # 6728	Trigger Report any unit of State government that has five or more repeat audit findings	(2) Within 9 months of the most recent audit report, any unit of State government that has five or more repeat audit findings shall report to the Office of Legislative Audits for each finding in that audit report: (i) the corrective actions taken; or (ii) a schedule for when specific corrective actions will be implemented. (3) Each unit required to report to the Office of Legislative Audits under paragraph (2) of this subsection shall continue to report to the Office of Legislative Audits on a quarterly basis after the initial report until the actions reported by the agency indicate that satisfactory progress has been made to address all findings.
SF § 10A-104(b) HB 560/Ch. 5, 2013 MSAR # 9944	Trigger Report Jan 1, Annual, if they provide conduit financing for a public- private partnership	(b) by January 1 of each year, a unit of State Government that provides conduit financing for a public-private partnership shall submit to the Budget Committees, in accordance with § 2-1246 of the State Government Article, a list that includes each public-private partnership for which the unit is providing conduit financing. (c) the annual report of the Capital Debt Affordability Committee required under § 8-112 of this Article shall include an analysis of the aggregate impact of public-private partnership agreements on the total amount of new state debt that prudently may be authorized for the next fiscal year. (d) all existing public-private partnerships and any public-private partnership that is expected to be solicited shall be listed annually as appropriate in the annual Capital Budget or the Consolidated Transportation Program.

## Washington Suburban Sanitary Commission

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
PU § 20-204(b)(9)(ii) HB 902/Ch. 404, 2012 MSAR # 9368	Annual Unspecified	(b) Regulations that establish the program under subsection (a) of this section shall include provisions that: ... (9)(ii) require the [Washington Suburban Sanitary] Commission to report annually to the Montgomery County and Prince George's County Senate and House Delegations to the Maryland General Assembly on any waivers granted under this subsection.
PU § 7-401(a)(4) SB 96/Ch. 37(7), 2010 MSAR # 8548	Annual Annually	The [Washington Suburban Sanitary] Commission shall: ... (4) file annually with the county executives and county councils of Montgomery County and Prince George's County, and the Montgomery County and Prince George's County Senate and House Delegations to the Maryland General Assembly a certified copy of the annual audit and current financial statement.
PU § 25-405(g) SB 96/Ch. 37(7), 2010 MSAR # 8547	Annual end of each fiscal year	(1) the [Washington Suburban Sanitary] Commission shall submit a report at the end of each fiscal year to the Montgomery County and Prince George's County Delegations to the General Assembly and to the county councils of Montgomery County and Prince George's County. (2) the report shall state the number of requests made by developers under this section, including: (i) the number of acceptances and rejections by the Commission; and (ii) the justification for any rejections.

Citation MSAR #	How Often Due	Topic
PU § 20-207(a) HB 638/Ch. 125, 2013 MSAR # 9508	Annual Oct 15	By October 15 of each year, the [Washington Suburban Sanitary] Commission shall issue a report to the Montgomery County and Prince George's County Senate and House Delegations to the Maryland General Assembly concerning: (1) the implementation and administration of the minority business enterprise programs under this subtitle for the fiscal year ending on the preceding June 30; and (2) appropriate recommendations concerning the programs.
PU § 28-301(b)(2) HB 641/Ch. 127, 2013 MSAR # 9743	Trigger Report Within 30 days after receiving the results of each quarterly test	(a) The [Washington Suburban Sanitary] Commission shall conduct quarterly testing of drinking water in the Commission system for unregulated contaminants included in the United States Environmental Protection Agency's third cycle of unregulated contaminant monitoring regulations established in accordance with Title XIV, § 1445(a)(B)(i) of the federal Public Health Service Act. (b) Within 30 days after receiving the results of each quarterly test, if the results indicate that a contaminant is present, the Commission shall: (1) report the results of the test to the county executives of Montgomery County and Prince George's County; and (2) publish the results of the test on its Web site.
PU § 20-207(b) HB 638/Ch. 125, 2013 MSAR # 9509	Trigger Report if conduct any impartial fact- finding study	(1) the [Washington Suburban Sanitary] Commission may conduct an impartial fact-finding study in connection with a minority business enterprise program for consistency with applicable law. (2) the Commission shall report the findings of a study completed under this subsection to the Montgomery County and Prince George's County Senate and House Delegations to the Maryland General Assembly.

## Workers' Compensation Commission

Citation MSAR #	How Often Due	Topic
LE § 9-318(d) SB 772/Ch. 487, 2002 MSAR # 1657	Annual Dec 1	By December 1 of each year, the Advisory Committee [on the Budget of the Workers' Compensation Commission] shall submit a report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the recommendations that it made to the Commission on the Commission's next fiscal year budget.  <b>Staffing Statement:</b> (f) the Commission shall provide meeting space, budget analysis, and staff support for the advisory committee.
SG § 2-10A-03(f)(3) SB 1/Ch. 5, 2011 MSAR # 8718	Annual Oct 1	(f) The Insurance Commissioner and the Workers' Compensation Commission shall: (1) cooperate fully with the [Workers' Compensation Benefit & Insurance Oversight] Committee; (2) keep the Committee fully informed as to the condition of workers' compensation benefits and workers' compensation insurance in the State and the effect of Chapters 590 and 591 of the Laws of Maryland of 1987 on those benefits and that insurance; and (3) submit an annual report, subject to § 2-1246 of this title, to the Committee on or before October 1 of each year that incorporates the information described in Item (2) of this subsection.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
LE § 9-312 SB 130/Ch. 38, 2014 MSAR # 10084	Annual As soon as practicable after the end of the fiscal year	(a) As soon as practicable after the end of the fiscal year, the Chairman of the [Workers' Compensation] Commission shall submit an annual report to the Governor. (b) The annual report shall include: (1) any suggestions to improve the administration of this title; (2) a detailed statement of receipts and disbursements of the Commission; and (3) statistical analyses of: i. the costs of workers' compensation; ii. experiences; and iii. industrial injuries.

### Workforce Corporation, Maryland

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
LE § 11-1011 HB 1526/Ch. 476, 2009 MSAR # 7639	Annual within 90 days after the start of each fiscal year	(a) within 90 days after the start of each fiscal year, the [Maryland Workforce] Corporation shall report on its status to the Governor and, subject to § 2-1246 of the State Government Article, the General Assembly. (b) the report shall state the complete operating and financial statement covering the Corporation's operations and summarize the Corporation's activities during the preceding fiscal year.

### Un-Codified Ongoing Reporting Requirements

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HJR 35/JR 31 & SJR 35/JR 47, 1978 MSAR # 637	Annual at the close of each fiscal year	That the State Department of Fiscal Services [now the Department of Legislative Services] is Directed to conduct an annual review on the progress of counties in establishing tax differentials and to report their finding at the close of each fiscal year to the Legislative Policy Committee.
SB 661/Ch. 791, Sec. 2, 1984 MSAR # 6652	Annual Sep 30	The Department of Natural Resources shall submit a report to the General Assembly by September 30 of each year, describing its activities for the construction and operation of hatchery facilities.
SJR 25/JR 5, 1985 MSAR # 195	Annual Jul 1	(1) The Department of Health and Mental Hygiene shall report on or before July 1, 1986 and annually there after by July 1 of each year on the development and implementation of a comprehensive groundwater protection strategy and on the coordinated efforts by the State agencies in groundwater protection and supply; and (2) This annual report contain an analysis of any contamination or substantial depletion of ground water supplies and the potential for contamination or depletion of groundwater supplies and the potential for contamination of groundwater in the future.

Citation MSAR #	How Often Due	Topic
SB 927/Ch. 646, 1987 HB 1427/Ch. 741, 1987 MSAR # 967	Annual Feb 1	Section 2, ch. 674, Acts 1983, as amended by § 2, ch. 533, Acts 1984, effective July 1, 1984, and chs. 646 and 741, Acts 1987, both effective July 1, 1987, provides that "subject to § 2-1312 [now § 2-1246] of the State Government Article, the Department [of Transportation] shall prepare and submit to the General Assembly, on or before February 1 of each year, a full report of the operation of the Motorcycle Safety Program for the preceding fiscal year. The General Assembly shall use these reports to evaluate the Motorcycle Safety Program every 3 years beginning July 1, 1988, to determine the cost effectiveness of the Motorcycle Safety Program in Maryland and the validity of continuing financial support of this program by the State. If the General Assembly's evaluation indicates that the Motorcycle Safety Program is not cost effective and continued financial support is not warranted, the General Assembly shall pass legislation to repeal this act."
HB 1202/Ch. 640, Sec. 4, 1991 MSAR # 5534	Annual Unspecified	The Department of Environment shall provide the General Assembly with an annual report, in accordance with § 2-1312 [now § 2-1246] of the State Government Article, on the cumulative environmental impact of the incineration or burning of tires.
SB 371/Ch. 55, Sec. 6, 1991 MSAR # 1181	Annual Unspecified	Section 2, ch. 413, Acts 1990, as amended by § 6, ch. 55, Acts 1991, approved Apr. 9, 1991, and effective from date of enactment, provides that "the Motor Vehicle Administration shall: (1) Regularly compile and analyze statistics on drunk and drugged driving by juveniles and young adults; (2) Work with the Department of Juvenile Services, the Administrative Office of the Courts, the Maryland State Police, and other law enforcement agencies to monitor the effects of Chapter 254 of the Acts of 1988 and Chapters 438 and 551 of the Acts of 1989 (requiring the imposition of an alcohol restriction on the license of a driver under the age of 21), and Chapter 284 of the Acts of 1989 ("administrative per se" law) on juvenile and young adult offenders; (3) Annually report, subject to § 2-1312 [now § 2-1246] of the State Government Article, to the General Assembly regarding the information collected under paragraphs (1) and (2) of this section; and (4) Publicize recent legislative enactments concerning drunk and drugged driving by juveniles and young adults."
HB 1133/Ch. 358, Sec. 3, 1993 MSAR # 199	Annual Oct 1	Each year, the Department of the Environment shall prepare a report detailing the revenues raised by the fees issued under the authority of § 2 of this Act, the expenditures of those funds, and any relevant information regarding the federal approval process, the effectiveness of the permitting program, and any other issue of importance to the operation of this permitting program. The report shall be distributed to the General Assembly, subject to § 2-1312 [now § 2-1246] of the State Government Article, and to the Department of Fiscal Services [now Department of Legislative Services] no later than October 1 of each year, to detail the operations of the program during the preceding fiscal year.
HB 1407/Ch. 628, Sec. 2, 1993 MSAR # 895	Annual Dec 31	That the State Scholarship Administration [Now the Office of Student Financial Assistance] shall: (1) By December 31 each year, submit an annual statement to the Legislative Policy Committee of the General Assembly reporting on the utilization of the money transferred from the Physician Quality Assurance (now Board of Physicians) Program to the Health Manpower Shortage Incentive Grant Program and to the Loan Assistance Repayment Program (now the Janet L. Hoffman Loan Assistance Repayment Program) under this Act.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 359/Ch. 4, 1994 MSAR # 240	Annual Unspecified	Section 2, ch. 555, Acts 1993, as reenacted without change by § 1, ch. 4, Acts 1994, approved Feb. 28, 1994, and effective from date of enactment, provides that "the Department of Economic and Employment Development [now Department of Business and Economic Development] shall submit an annual report to the General Assembly, subject to § 2-1312 [now § 2-1246] of the State Government Article, that summarizes the details of its activities under this Act, including the nonproprietary details of the activities of the private sector participants."
HB 1325/Ch. 662, Sec. 6, 1994 MSAR # 1414	Annual Oct 1	Section 5, ch. 109, Acts 1988, as amended by § 1, ch. 271, Acts 1992, and by § 6, ch. 662, Acts 1994, effective Oct. 1, 1994, provides that "the Department [of Health and Mental Hygiene], on or before October 1 of each year, shall report to the Legislative Policy Committee for the previous fiscal year regarding: (1) Relevant disciplinary indicators, which may include: (i) The number of physicians investigated under each of the disciplinary grounds enumerated under § 14-404 of the Health Occupations Article; (ii) The number of physicians who were reprimanded or placed on probation or who had their licenses suspended or revoked; (iii) The number of cases prosecuted and dismissed and on what grounds; (iv) The criteria used to accept and reject cases for prosecution; and (v) The number of unresolved allegations pending before the Board; (2) The average length of the time spent investigating allegations brought against physicians under each of the disciplinary grounds enumerated under § 14-404 of the Health Occupations Article; (3) The number of cases not completed within 18 months and the reasons for the failure to complete the cases in 18 months; (4) The number and nature of allegations filed with the Board concerning cardiac rescue technicians, aviation trauma technicians, emergency medical technicians, medical radiation technicians, and physician assistants; and (5) The adequacy of current Board staffing in meeting the workload of the Board.
HB 1105/Ch. 584, Sec. 2, 1995 MSAR # 863	Annual Jan 1	It is the intent of the General Assembly that the Department of Natural Resources submit to the General Assembly, on January 1 of each year, a report detailing the amount of open space owned in each county by the State and by local jurisdictions.
HB 1262/Ch. 597, Sec. 2, 1995 MSAR # 715	Semiannual Every 6 Mos	Section 2, ch. 597, Acts 1995, provides that "the Maryland Department of Transportation shall, in accordance with § 2-1312 [now § 2-1246] of the State Government Article, submit a report to the House Commerce and Government Matters Committee [Now Health and Government Operations], the House Appropriations Committee, and the Senate Budget and Taxation Committee every 6 months, beginning December 1, 1995, that lists the parcels that have been obtained and disposed of through the process established under § 8-309 (e) of the Transportation Article as enacted by this Act. The report shall identify the value of and include a description of each parcel that has been exchanged between the State Highway Administration and any other public or private entities."

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 11/Ch. 10, 1996 MSAR # 936	Annual Jan 15	Section 2, ch. 566, Acts 1995, as amended by § 1, ch. 10, Acts 1996, approved Apr. 9, 1996, and effective from date of enactment, provides that "the State Court Administrator shall report to the Senate Budget and Taxation Committee, the Senate Judicial Proceedings Committee, the House Appropriations Committee, and the Department of Legislative Reference Library [now Department of Legislative Services] before January 15 of each year, in accordance with § 2-1312 [now § 2-1246] of the State Government Article, on current and projected expenditures from the [Circuit Court Real Property Records Improvement] Fund."
SB 92/Ch. 96, Sec. 2, 1996 MSAR # 1383	Annual Oct 1	Section 2, ch. 96, Acts 1996, provides that "the Office of Administrative Hearings shall report, in accordance with § 2-1312 [now § 2-1246] of the State Government Article, the following information to the Senate Judicial Proceedings Committee and the House Commerce and Government Matters Committee [now Health & Government Operations Committee] before October 1 of each year: (1) The number of hearings that were conducted by telephone or video conferencing during the preceding fiscal year; (2) The types of cases in which hearings were conducted by telephone or video conferencing; (3) The number of cases in which a party objected to the holding of a hearing by telephone or video conferencing, the grounds for those objections, and the disposition of each objection; (4) The outcome of each case in which a hearing was conducted by telephone or video conferencing, including the outcome on appeal, if applicable; and (5) The outcome of cases in the same category which were not heard by telephone or video conferencing, including the outcome on appeal, if applicable.
HB 685/Ch. 471, 1997 MSAR # 640	Annual Dec 1	Section 5, chs. 111 and 112, Acts 1994, as amended by § 1, ch. 471, Acts 1997: That on or before December 1 of each year, the Maryland Tourism Development Board, together with the Secretary of Business and Economic Development, shall submit to the Legislative Policy Committee of the General Assembly a report addressing the following: (1) The specific use of the tourism advertising funds provided by this Act; (2) Data quantifying the success of Maryland's increased tourism marketing efforts; (3) Tourism marketing strategies used by other states in Maryland's primary market and their impact on Maryland's market share; (4) Efforts by the Board to generate additional revenues for the Maryland Tourism Development Board Fund; and (5) Other short- and long-term strategies for tourism development that, if adopted, could help improve Maryland's competitive position with its neighboring states.
SB 580/Ch. 617, Sec. 4, 1998 MSAR # 93	Annual Sep 1	The State Department of Education shall report to the budget committees, the House Ways and Means Committee, and the Senate Finance Committee on or before September 1 of each year on the number of students enrolled in the enhanced program described in § 8-315 of the Education Article [Maryland School for the Blind] and the annual costs of the program. In addition, the Department shall report on any anticipated enrollment growth and future costs related to the enhanced program.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 230/Ch. 1, Sec. 3, 1998 HB 318/Ch. 2, Sec. 3, 1998 MSAR # 24	Annual Dec 31	The Motor Vehicle Administrator shall report to the General Assembly on or before December 31 of each year, in accordance with § 2-1246 of the State Government Article, on the total number of driver's licenses and identification cards issued by the Motor Vehicle Administration, the number of driver's licenses and identification cards on which a donor designation is noted under § 12-303 of the Transportation Article, [Identification of donors under Anatomical Gift Act] and the number of 16 and 17 year old minors who are designated as donors.
SB 178/Ch. 324, Sec. 13, 1998 HB 599/Ch. 325, Sec. 13, 1998 MSAR # 243	Annual Dec 1	(a) By December 1 of each year, the University System of Maryland shall report to the Nutrient Management Advisory Committee, the Governor, and in accordance with § 2-1246 of the State Government Article, the General Assembly on: (1) The latest developments in phosphorus mitigation, including the effectiveness of phytase and other enzymes, genetically engineered corn, soil additives, and other innovations; and (2) For targeted areas determined by the Secretary of Agriculture, background levels of phosphorus in the soil, current levels of phosphorus in the soil, and the movement of phosphorus in and on the land. (b) In preparing the report, the University System of Maryland shall coordinate the activities at member institutions and consult with the agricultural industry. To the extent possible, the University System shall coordinate its efforts with research projects conducted by the agricultural industry.
HB 1181/Ch. 692, Sec. 2, 1999 MSAR # 490	Annual Dec 1	That, the Mayor of the City of Baltimore shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on or before December 1, 2000, and on or before December 1 of each year thereafter, on the number of homeowners and the number of tenants displaced from occupied dwellings under this Act and the cost and success of relocating persons displaced in alternative, more suitable housing.
HB 681/Ch. 445, Sec. 2, 1999 MSAR # 334	Annual Oct 1	That on or before October 1 of each year, the Office of Crime Control and Prevention shall provide a report to the General Assembly, in accordance with § 2-1246 of the State Government Article, that lists and describes all programs receiving grants from the Maryland Drug and Alcohol Grants Program Fund during the preceding fiscal year.
HB 1259/Ch. 683, Sec. 3, 2000 MSAR # 458	Annual Oct 1	That the Motor Vehicle Administration, in consultation with the primary law enforcement officers in the State that provide information to the Administration under Section 1 of this Act regarding individuals named in outstanding arrest warrants, shall report to the General Assembly pursuant to § 2-1246 of the State Government Article by October 1, 2002 and each year thereafter on the effectiveness of this Act in reducing the number of outstanding arrest warrants in those jurisdictions that provide arrest warrant information to the Administration.
SB 387/Ch. 597, Sec. 2, 2001 HB 427/Ch. 598, Sec. 2, 2001 MSAR # 1124	Annual 90 days after FY	That, within 90 days following the end of each fiscal year, the Maryland Technology Development Corporation shall report to the General Assembly, in accordance with § 2-1246 of the State Government Article, on the activities of the Maryland Technology Incubator Program during the previous fiscal year and anticipated activities for the following fiscal year.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 420/Ch. 366, Sec. 2, 2002 MSAR # 1594	Annual Dec 1	That the Secretary of Health and Mental Hygiene shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the Senate Education, Health, and Environmental Affairs Committee and, the House Environmental Matters Committee, and the Children's Environmental Health and Protection Advisory Council on or before December 1, 2005 and each December 1 thereafter describing the activities of the Asthma Control Program created by Section 1 of this Act.
SB 261/Ch. 140, Sec. 2, 2002 MSAR # 1553	Annual Dec 31	That the State Board of Dental Examiners shall report to the General Assembly by December 31, 2003, and by December 31 each year thereafter, the identity of the facilities operating under general supervision under § 4-308 of the Health Occupations Article as enacted by this Act, and the identity of the supervising dentist of those facilities operating under general supervision.
HB 290/Ch. 417, 2003 MSAR # 2183	Periodically Dec 1, following the release of each decennial census of the united states thereafter	Carroll County Code 3-101(c)(4) On or before December 1, 2005, and on or before December 1 following the release of each decennial census of the united states thereafter, the commission redistricting committee shall report its recommendations to the Carroll County Legislative Delegation to the General Assembly for consideration at the following legislative session.  ....  That before this Act becomes effective it shall first be submitted to a referendum of the legally qualified voters of Carroll County at the general election to be held in November of 2004.
SB 1/Ch. 5(12)(7), 2003 MSAR # 2041	Biennial biennially	It shall be the duty of the Secretary of the State Police biennially, to submit to the Governor of the State a full report on the state and condition of the system; this report shall include a full record of all persons retired under this subtitle, the rate of pay respectively given them, and also an estimate of the sum required for future requirements in accordance with the provisions of this subtitle until the next budget appropriation becomes effective. And it is further provided that the Governor of the State may upon receipt of the report from the Secretary of State Police recommend such future increases in the appropriation as he may deem necessary for the proper administration of this subtitle.
SB 32/Ch. 207, Sec. 4, 2003 MSAR # 2085	Annual Dec 31	That each county board of education, including the Baltimore City Board of School Commissioners, shall report to the Maryland State Department of Education on or before October 1 of each year regarding: <ul style="list-style-type: none"> <li>(1) the number of family hardship waivers that have been granted as a result of this [Children in – Informal Kinship Care Relationships] Act;</li> <li>(2) the fiscal impact on the local education agency of this Act including both a dollar amount and an assessment of future implications of this dollar amount on the local education agency; and</li> <li>(3) the amount of money that a local education agency received from other sources (i.e. other states, other counties) for a child placed in that county as the result of an informal kinship care relationship.</li> </ul> <p>The Maryland State Department of Education shall compile the reports from the county boards of education and the Baltimore City Board of School Commissioners and, subject to § 2-1246 of the State Government Article, shall submit a report that presents all of the data collected from the county boards in a comprehensive manner to the Senate Education, Health, and Environmental Affairs Committee and the House Ways and Means Committee on or before December 31 of each year.</p>

Citation MSAR #	How Often Due	Topic
SB 721/Ch. 403, Sec. 3(b), 2003 MSAR # 2160	Other Dec 31- and every 4 years thereafter	(a) Beginning September 1, 2004, and every 4 years thereafter, the Department of Budget and Management shall conduct, or hire an independent third party not affiliated with the Department of Budget and Management or the State Retirement Agency to conduct, a peer benefits study of the several systems. (b) The findings of either the Department of Budget and Management or the independent third party shall be submitted to the Chairman of the Joint Committee on Pensions on or before December 31 of that year.
HB 410/Ch. 295, Sec. 2, 2003 MSAR # 2196	Periodically w/i 30 days of the completion of the final report due (every 3 yrs) IN § 15-10B-20	That the Insurance Commissioner shall, in accordance with § 2-1246 of the State Government Article, submit a copy of the final report of the examination required under Section 1 of this [Health Insurance - Private Review Agents - Examination of Pharmacy Benefit Managers] Act to the Senate Finance Committee and the House Health and Government Operations Committee within 30 days of the completion of the final report.  IN § 15-10B-20: (a) In general.- In addition to the requirements under § 15-10B-19 of this subtitle, the Commissioner shall conduct an examination of any pharmacy benefit manager registered as a private review agent to determine whether the pharmacy benefit manager is acting in compliance with this subtitle. (b) Conduct of examination.- The examination shall be conducted: (1) in accordance with § 2-207 of this article; and (2) at least once every 3 years. (c) Expense of examination.- The expense of the examination shall be paid in accordance with § 2-208 of this article. (d) Report of examination.- The reports of the examination shall be issued in accordance with § 2-209 of this article.
HB 490/Ch. 433, 2003 MSAR # 2232	Annual Dec 31	HB 825/Ch. 685, Sec. 2, 2001 as amended by HB 490/Ch. 433, 2003: That, on or before December 31 of each year, the State Board of Education shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly on the implementation of this [Juvenile Justice [now Services] Alternative Education Pilot Program - Suspended and Expelled Students] Act.
SB 294/Ch. 112, Sec. 2, 2004 HB 626/Ch. 113, Sec. 2, 2004 MSAR # 2407	Annual Nov 1	That the Maryland Transit Administration, on or before November 1 of each year, shall submit to the General Assembly, subject to § 2-1246 of the State Government Article, an evaluation of the Maryland Senior Rides Demonstration Program. The evaluation shall include the number, size, type, and location of projects funded by the [Maryland Senior Rides Demonstration] Program; the extent to which the Program is filling the need for door-to-door transportation for low-income to moderate-income seniors as those terms are defined in § 7-1001 of the Transportation Article as enacted by this Act; any innovations in public-private cooperation and risk management that result from the Program; and any other information necessary to effectively evaluate the Program.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 787/Ch. 306, Sec. 13, 2004 HB 1230/Ch. 207, Sec. 13, 2004 MSAR # 2498	Annual Sep 1	<p>The Public School Construction Program shall provide assistance to Baltimore City, counties, and local education agencies in using alternative financing mechanisms to fund school construction, when appropriate. The Public School Construction Program shall prepare a guide for Baltimore City, counties, and local education agencies to use when evaluating alternative financing proposals. The guide should include model contracts, model solicitations, and references to other documents which provide information on alternative financing. The Public School Construction Program should help Baltimore City, counties, and local education agencies identify when an alternative financing mechanism may be appropriate for a particular project and to develop the procurement, contractual, and technical instruments that will meet State and local procurement requirements and bring the project to a successful conclusion. The Public School Construction Program shall report to the Board of Public Works, Baltimore City, the county governments, local education agencies, and the General Assembly on or before September 1 of each year, in accordance with § 2-1246 of the State Government Article, on the use of alternative financing mechanisms to finance public school construction in Maryland in the prior fiscal year.</p>
SB 323/Ch. 449, Sec. 3, 2004 HB 806/Ch. 206, Sec. 3, 2004 MSAR # 2402	Annual Sep 1	<p>That the Department of Business and Economic Development shall report, on or before September 1 of each year, in accordance with § 2-1246 of the State Government Article to the Legislative Policy Committee on the results of the implementation of the provisions of this [Economic Development Financial Assistance - Minority Business Enterprise Procurement Goals] Act.</p>
HB 449/Ch. 551, Sec. 3, 2005 MSAR # 2732	Annual Dec 31	<p>That the Department of Housing and Community Development shall report to the General Assembly on or before December 31 each year, in accordance with § 2-1246 of the State Government Article, on the implementation of this [Housing - Community Development Administration - Financial Assistance Programs for Purchasing a Home Near Work] Act.</p>

Citation MSAR #	How Often Due	Topic
HB 1562/Ch. 440, 2005 MSAR # 2897	Quarterly Jan 15/Apr 15/Jul 15/Oct 15	<p>HB 679/Ch. 76, Sec. 2, 2004 (g)(1) as amended by HB 1562/Ch. 440, 2005: On or before January 15, April 15, July 15, and October 15 of each year, the Director [of Maryland Historical Trust] shall report to the Governor and, subject to § 2-1246 of the State Government Article, to the General Assembly, on the credit allowed under this section.</p> <p>(2) The report required under paragraph (1) of this subsection shall include for the preceding calendar quarter, for each commercial rehabilitation that was completed during the calendar quarter and for each proposed commercial rehabilitation that remains incomplete as of the end of the calendar quarter:</p> <ul style="list-style-type: none"> <li>(i) The name of the owner or developer that has applied for approval of the tax credit;</li> <li>(ii) The name and address of the proposed or certified rehabilitation and the county where the project is located;</li> <li>(iii) The dates of receipt and approval by the trust of all applications regarding the project, including applications for certification that a structure or property will qualify as a certified heritage structure, for approval of the proposed rehabilitation, and for certification of the completed rehabilitation;</li> <li>(iv) The estimated rehabilitation expenditures stated in the application for approval of the plan of proposed rehabilitation; and</li> <li>(v) For projects completed during the calendar quarter, the final qualified rehabilitation costs for the project and the amount of the credit for the certified rehabilitation.</li> </ul> <p>(3) The report required on January 15 of each year shall summarize for the preceding calendar year, for each category of certified rehabilitations specified in paragraph (4) of this subsection:</p> <ul style="list-style-type: none"> <li>(i) The number of applicants for: <ul style="list-style-type: none"> <li>1. Certification that a structure or property will qualify as a certified heritage structure;</li> <li>2. Approval of proposed rehabilitations; or</li> <li>3. Certification of completed rehabilitations;</li> </ul> </li> <li>(ii) The number of proposed rehabilitations approved and the number of completed rehabilitations certified as qualifying for the tax credit under this section; and</li> <li>(iii) The total estimated rehabilitation expenditures stated in approved applications for approval of plans of proposed rehabilitation and the total qualified rehabilitation expenditures for completed rehabilitations certified.</li> </ul> <p>(4) The information required under paragraph (3) of this subsection shall be provided in the aggregate and separately for each of the following categories of certified rehabilitations:</p> <ul style="list-style-type: none"> <li>(i) Owner-occupied single family residential structures; and</li> <li>(ii) Commercial rehabilitations.</li> </ul>
HB 1546/Ch. 95, 2005 MSAR # 2942	Annual Within 90 days after the end of the County's fiscal year	<p>(o) Within 90 days after the end of the County's fiscal year, the revenue authority shall send the [Howard] County Executive, the County Council, and the County Delegation to the General Assembly an annual financial report:</p> <ul style="list-style-type: none"> <li>(1) Concerning: <ul style="list-style-type: none"> <li>(i) The activities of the revenue authority during the fiscal year; and</li> <li>(ii) The revenue authority's financial standing at the end of the fiscal year; and</li> </ul> </li> <li>(2) Containing the audit report required under subsection (p)(2) of this section.</li> </ul>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 370/Ch. 46, Sec. 2, 2006 MSAR # 5699	Annual Oct 1	SB 532/Ch. 103, Sec. 11, 2001 as amended by SB 370/Ch. 46, Sec. 2, 2006 to be Sec. 12: That the Department of Agriculture shall report to the General Assembly on or before October 1 of each year, in accordance with § 2-1246 of the State Government Article, on the implementation and effects of the Southern Maryland Regional Strategy-Action Plan for Agriculture, including the use of general obligation bonds authorized by this [Creation of State Debt - Southern Maryland Regional Strategy-Action Plan for Agriculture] Act.
SB 882/Ch. 445, Sec. 3, 2006 MSAR # 5886	Annual Dec 31	That the Governor's Office for Children shall report to the General Assembly on or before December 31 of each year, in accordance with § 2-1246 of the State Government Article, on the implementation and effectiveness of At-Risk Youth Prevention and Diversion Programs funded under this subtitle.
HB 162/Ch. 592, Sec. 4, 2007 MSAR # 6702	Annual Unspecified	(a) The Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall identify all nonmerit and at-will positions in the personnel systems of the University System of Maryland and its constituent institutions, Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College. (b) On an annual basis, the Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall report the information on nonmerit and at-will positions required under subsection (a) of this section to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.
HB 162/Ch. 592, Sec. 4, 2007 MSAR # 6552	Annual Unspecified	(a) The Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall identify all nonmerit and at-will positions in the personnel systems of the University System of Maryland and its constituent institutions, Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College. (b) On an annual basis, the Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall report the information on nonmerit and at-will positions required under subsection (a) of this section to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.
HB 162/Ch. 592, Sec. 4, 2007 MSAR # 6662	Annual Unspecified	(a) The Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall identify all nonmerit and at-will positions in the personnel systems of the University System of Maryland and its constituent institutions, Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College. (b) On an annual basis, the Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall report the information on nonmerit and at-will positions required under subsection (a) of this section to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 3/Ch. 4, Sec. 6, 2007 Special Session MSAR # 6673	Biennial every 2 years with the first one due Oct 1, 2010	<p>(a) The State Lottery Agency [now the Maryland State Lottery and Gaming Control Agency] shall conduct a market analysis every 2 years to determine the jurisdiction of residence, demographic characteristics, and annual net customer spending for each of the following gaming products:</p> <ol style="list-style-type: none"> <li>(1) video lottery terminals;</li> <li>(2) keno;</li> <li>(3) instant scratch-off games;</li> <li>(4) daily games;</li> <li>(5) multistate lotto type games; and</li> <li>(6) any other products that the Agency deems appropriate.</li> </ol> <p>(b) The results of this analysis shall be reported to the Governor, the Secretary of Health and Mental Hygiene, and the Legislative Policy Committee of the General Assembly.</p> <p>(c) The Governor shall provide at least \$250,000 in the fiscal year 2010 budget to support this analysis, which may take the form of reprogramming existing resources of the State Lottery Agency, and \$125,000 every 2 years thereafter.</p> <p>(d) The initial analysis shall be completed on or before June 30, 2010, and the initial report shall be submitted on or before October 1, 2010.</p>
HB 1439/Ch. 485, Sec. 2, 2007 MSAR # 6591	Quarterly Unspecified	That the Adjutant General for the Maryland Army National Guard, in consultation with the Assistant Adjutants General, shall report to the General Assembly on a quarterly basis beginning on January 1, 2008, in accordance with § 2-1246 of the State Government Article, on the number of Maryland National Guard members killed or injured while on active duty and the circumstances of the deaths or injuries.
SB 1/Ch. 2, Sec. 13, 2007 Special Session HB 1/Ch. 2, Sec. 13, 2007 Special Session MSAR # 7154	Periodically every 3 years beginning September 2009	<p>(a) The Geographic Cost of Education Index (GCEI) Adjustment established in § 5-202(f) of the Education Article shall be updated every 3 years beginning September 2009 using the most current data available and the same methodology set forth in the report entitled "Adjusting for Geographic Differences in the Cost of Education Provision in Maryland (December 31, 2003)."</p> <p>(b) The State Department of Education shall:</p> <ol style="list-style-type: none"> <li>(1) submit the proposed updated GCEI Adjustment to the Governor and General Assembly, in accordance with § 2-1246 of the State Government Article, by September 1 of the year in which it is updated; and</li> <li>(2) recommend legislation in the first legislative session following submission of the updated GCEI Adjustment that codifies the adjustment and requires that the GCEI adjustment be used to adjust State aid in the fiscal year that begins on July 1 of that year.</li> </ol>
HB 162/Ch. 592, Sec. 4, 2007 MSAR # 6656	Annual Unspecified	<p>(a) The Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall identify all nonmerit and at-will positions in the personnel systems of the University System of Maryland and its constituent institutions, Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College.</p> <p>(b) On an annual basis, the Chancellor of the University System of Maryland and the Presidents of Morgan State University, St. Mary's College of Maryland, and Baltimore City Community College shall report the information on nonmerit and at-will positions required under subsection (a) of this section to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</p>

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
SB 1008/Ch. 480, Sec. 2, 2008 HB 1557/Ch. 481, Sec. 2, 2008 MSAR # 7126	Annual Nov 1	SB 380/Ch. 522, Sec. 4, 2000 as amended by SB 1008/Ch. 480, Sec. 2, 2008 and HB 1557/Ch. 481, Sec. 2, 2008: That on or before November 1, 2001 and annually thereafter, the Consumer Protection Division of the Office of the Attorney General shall submit an annual report of its activities regarding home builders, the Home Builder Registration Fund, and the Home Builder Guaranty Fund and provide copies of the report to the Governor, and, subject to § 2-1246 of the State Government Article, the General Assembly.
HB 629/Ch. 283, 2008 MSAR # 7186	Annual Sep 30	SB 56/Ch. 84, Sec. 3, 2004 as amended by HB 629/Ch. 283, 2008: That on or before September 30, 2005, and annually thereafter, the Maryland Department of Transportation shall report to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly regarding the implementation of this [State Ethics Law - Architectural and Engineering Services - Restrictions on Participation in Procurement] Act by the Department during the immediately preceding fiscal year, including the impact of this Act on small business and minority business enterprises.
SB 463/Ch. 583, Sec. 4, 2008 MSAR # 6844	Annual Dec 1	That, on or before December 1, 2008, and each year thereafter, the Board of Morticians and Funeral Directors shall report to the Senate Education, Health, and Environmental Affairs Committee and the House Health and Government Operations Committee, in accordance with § 2-1246 of the State Government Article, regarding effectiveness of pre-need regulations.
SB 1072/Ch. 3, Sec. 2, 2009 MSAR # 7958	Monthly Unspecified	That the Maryland Economic Development Corporation, in accordance with § 2-1246 of the State Government Article, shall report monthly to the Senate Budget and Taxation Committee, the House Environmental Matters Committee, and the Legislative Policy Committee on the status of the State's business plan regarding the management and disposition of any assets acquired under this [Pimlico and Laurel Park Racetracks, Bowie Race Course Training Center, and Preakness Stakes - State Purchase or Condemnation] Act.
HB 72/Ch. 397, Sec. 30, 2011 MSAR # 8922	Biennial Jan 1	The Secretary of the Department of Budget and Management shall report biennially, beginning on January 1, 2013, to the Governor and the General Assembly, in accordance with § 2-1246 of the State Government Article, on the financial health of the several systems. The Secretary's report shall reflect the State system's progress towards achieving the statutory funding goals, and shall include recommendations concerning modifications to the funding methods or benefits structure.
HB 72/Ch. 397, Sec. 30, 2011 MSAR # 8921	Annual Dec 15	That the Board of Trustees for the State Retirement and Pension System shall provide an annual report to the Governor and the Joint Committee on Pensions, on or before December 15 of each year, on the funding progress of the several systems.
SB 740/Ch. 533, Sec. 7, 2013 MSAR # 9763	Annual Dec 1	That, by December 1 of each year, the Maryland Higher Education Commission shall submit to the Department of Legislative Services de-identified data in compliance with the federal Family Educational Rights and Privacy Act that is collected from institutions of higher education and submitted to Complete College America.

<b>Citation MSAR #</b>	<b>How Often Due</b>	<b>Topic</b>
HB 151/Ch. 216, 2014 MSAR # 9972	Annual Jul 1	<p>HB 1339/Ch. 601, Sec. 2, 2005 as amended by HB 788/Ch. 420, 2009 as amended by HB 1320/Ch. 413, 2013, as amended by HB 151/Ch. 216, 2014:</p> <p>(a) On or before December 31, 2006, and annually thereafter, the Department of Juvenile Services and the Governor's Office for Children shall jointly report to the General Assembly in accordance with § 2-1246 of the State Government Article on the implementation of this Act.</p> <p>(b) Beginning in 2014, the report required under subsection (a) of this section shall include an evaluation of the ability of the Department of Juvenile Services to expand the Child In Need of Supervision Pilot Program to additional counties in the State.</p>
HB 1491/Ch. 657, 2014 MSAR # 10060	Annual Sep 1	<p>SB 873, 2006/Ch. 2, Sec. 2, 2006 Special Session/HB 1309, 2006/Ch. 3, Sec. 2, 2006 Special Session as amended by SB 614/Ch. 569/HB 426/Ch. 570, 2009 as amended by HB 234/Ch. 360, 2013, as amended by HB 1491/Ch. 657, 2014:</p> <p>(k) On or before September 1 of each year, the Advisory Council [for the Baltimore Corridor Transit Study - Red Line] shall report on its activities during the prior fiscal year to the Governor and, in accordance with § 2-1246 of the State Government Article, to the General Assembly.</p>
HB 11/Ch. 80, Sec. 3, 2014 MSAR # 10095	Annual Dec 1	<p>That beginning December 1, 2015, the Department of the Environment shall submit a report each year, in accordance with § 2-1246 of the State Government Article, to the House Environmental Matters Committee and the Senate Education, Health, and Environmental Affairs Committee, on:</p> <p>(1) each project funded under § 9-1605.2(h)(5) (iv)2 of the Environment Article, as enacted by Section 1 of this Act; and</p> <p>(2) a summary of any impacts that the funding used for these projects had on overall funding for upgrading individual on-site sewage disposal systems with best available technology for nitrogen removal.</p>

## Guidelines for the Submission of Reports to the Maryland General Assembly in accordance with § 2-1246 of the State Government Article.

It is the agency's responsibility to distribute each report to the recipients stated in the legislative mandate. The five printed copies required to be submitted to the Library are dated and serve as the "official" copies, made available to the Members of the General Assembly, and are preserved for historical purposes. These copies are submitted in lieu of having to submit a copy to each member of the General Assembly. When submitting reports send the best possible copies, if the reports have color graphs and pictures the library **must have color copies**. Any report distributed by email or posted on your website, must be identical to the 5 printed copies submitted and should also be forwarded to the Library. Electronic submissions can be emailed to [Sarah.Albert@mlis.state.md.us](mailto:Sarah.Albert@mlis.state.md.us) preferably in ".pdf" format, with the identifying information (code citation and/or bill and chapter number with section and year or the MSAR #) in the subject line. When revised reports are issued or placed on the internet, 5 printed copies must also be forwarded to the Library. For files too large to email, contact Sarah Albert for FTP instructions. Electronic submissions are used for ease of access and are placed on the website as an authenticated representation of what is on the library's shelves and must be an exact replica. As required please identify each report by the code citation and/or bill and chapter number with section and year or the MSAR #.

Mail print submissions to:

Sarah T. Albert  
Mandated Reports Specialist  
Department of Legislative Services  
90 State Circle  
Annapolis, Maryland 21401

### Article – State Government § 2-1246

(a) In this section, "publication" includes **any report, study, or notification**.

(b) For each publication that an official or unit of the State Government intends to distribute or submit to the **General Assembly or to any Committee, staff agency, or employee of the General Assembly**, the official or unit shall:

(1) submit one copy to the President and one copy to the Speaker in the format requested by the President and the Speaker;

(2) **submit five printed copies to the Library of the Department**; and

(3) in the case of a publication to be distributed to a Committee of the General Assembly:

(i) unless the publication is being submitted to the Committee as specifically required by law, obtain approval for the distribution from the Committee chair; and

(ii) comply with the distribution requirements of the Committee.

(c) An official or unit:

(1) shall submit to the Library of the Department, in addition to the copies of a publication required under subsection (b)(2) of this section, any additional copies of the publication requested by the Library on behalf of a member of the General Assembly; and

(2) may give a publication directly to a member of the General Assembly only if:

(i) the president and the speaker have given written approval for distribution of the publication to each member of the General Assembly; or

(ii) the member asks for the publication.

(d) To assist the Department in carrying out its duties under subsection (f) of this section, each publication submitted to the General Assembly or to any Committee, staff agency, or employee of the General Assembly in fulfillment of a duty imposed by law shall specify the law under which the publication is being submitted.

(e) The Department shall:

- (1) keep a list of the publications of the officials and units;
- (2) periodically send the list to each member of the General Assembly; and
- (3) on request of a member of the General Assembly, obtain a publication of an official or unit for the member.

(f) The Library of the Department shall:

- (1) catalog and preserve the publications that officials and units submit as required by law; and
- (2) collect, catalog, and preserve any other publication that the Department considers necessary or that the Department is directed by the President or the Speaker to collect, catalog, and preserve.