

Lillian M. Lowery, Ed.D.  
State Superintendent of Schools

200 West Baltimore Street • Baltimore, MD 21201 • 410-767-0100 • 410-333-6442 TTY/TDD

December 16, 2013

The Honorable Martin O'Malley  
State House  
100 State Circle  
Annapolis, Maryland 21401

The Honorable Thomas V. Mike Miller, Jr.  
H-107 State House  
100 State Circle  
Annapolis, Maryland 21401

The Honorable Michael E. Busch  
H-101 State House  
100 State Circle  
Annapolis, Maryland 21401

RE: School Safety Center Report (MSAR #9610)

Dear Governor O'Malley, President Miller and Speaker Busch:

In accordance with the Education Article of the Annotated Code of Maryland § 7-1505 as enacted by HB 453 the Maryland Center for School Safety (hereafter referred to as the Center) is to report to the Governor and, in accordance with § 2-1246 of the State Government Article, the General Assembly on or before December 15 of each year. The Governing Board of the Center shall provide a report that includes a list of all the activities of the Center and an update on its current status and its effectiveness. This correspondence serves as the required report and provides a status report on activities of the Center since its establishment.

The Governing Board is chaired by State Superintendent of Schools, Dr. Lillian M. Lowery; the membership roster is attached. Dr. Lowery convened the first meeting of the governing board on Wednesday, August 7, 2013 at Bowie State University. The focus of this meeting was to approve the job announcement for the executive director in order that the hiring process could begin. The agenda and meeting notes are attached for your review. The Center will be physically located at the Maryland Coordination and Analysis Center (MCAC); MCAC staff facilitated the interview and hiring processes.

Subsequent to an extensive search process, Mr. Edward A. Clarke was selected as Executive Director of the Maryland Center for School Safety. He was appointed to the position in mid-November. Mr. Clarke's biographical statement is attached for your review.

Governor O'Malley, President Miller, and Speaker Busch  
December 16, 2013  
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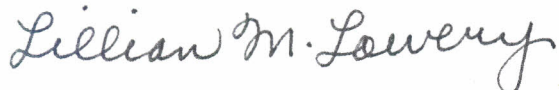
The Governing Board held its second meeting on Monday, December 9, 2013 at MCAC. Mr. Clarke was introduced to the Board and detailed his progress since being hired. He has been meeting with key stakeholders in an effort to define the role of the Center, develop its mission statement, and is actively working to determine staff needs. The next meeting of the Maryland School Safety Governing Board is scheduled for Monday, February 10, 2014 at MCAC.

For your review the following are attached:

- School Safety Governing Board Membership List,
- Approved Job Announcement for the Executive Director,
- List of Interview Committee,
- Press Release announcing selection of the Mr. Edward A. Clark,
- Edward A. Clarke's Biographical Statement,
- Activities of the Center to date,
- Agenda and Meeting Notes – August 7, 2013, and
- Agenda and Meeting Notes – December 9, 2013.

Should you have questions or need additional information, please contact me or Robert Murphy, School Completion and Alternative Program Specialist, at (410) 767-0305 or by email at [rmurphy@msde.state.md.us](mailto:rmurphy@msde.state.md.us).

Sincerely,



Lillian M. Lowery, Ed.D.  
State Superintendent of Schools

Attachments (8)

**Maryland Center for School Safety Governing Board**  
**Membership**  
**Chair, Dr. Lillian Lowery**

**Gubernatorial Appointments, (public, specified and unspecified)**

<p><b><u>Parent of a Public School Student</u></b></p>	<p><b>Lorig Charkoudian, PhD</b>          Executive Director, Community Mediation Maryland          425 Ethan Allen Ave.          Takoma Park, MD 20912          Office: 301-270-9700          Home: 301-920-1995          Cell: 410-227-4941          Fax: 301-270-9701  <a href="mailto:Lorig.charkoudian@gmail.com">Lorig.charkoudian@gmail.com</a></p>
<p><b><u>Representative of a Nonpublic School</u></b></p>	<p><b>Terry Detorie</b>          Director of Security, The Bryn Mawr School for Girls          4400 Buena Vista Avenue          Baltimore, MD 21211          Office: 410-323-8800          Cell: 410-336-2334          Home: 410-467-5427  <a href="mailto:detoriet@brynmawrschool.org">detoriet@brynmawrschool.org</a></p>
<p><b><u>Representative of School Bus Drivers</u></b></p>	<p><b>Valerie S. Carr</b>          PGCPs School bus driver          1415 Isted Road          Glen Burnie, MD 21060          Office: 301-952-6570          Bus Lot: 301-497-3665          Cell: 240-643-6031          Fax: 410-761-3608  <a href="mailto:Valcarr0212@yahoo.com">Valcarr0212@yahoo.com</a></p>
<p><b><u>Unspecified</u></b></p>	<p><b>Elizabeth Watson Ray</b>          Teacher, Aberdeen Middle School,          Harford County          3141 Birch Brook Lane          Abingdon, MD 21009          Office: 410-273-5510          Home: 410-569-8680  <a href="mailto:Spedteacher1@verizon.net">Spedteacher1@verizon.net</a></p>

**Members representing an agency or organization**

<p><b><u>State Superintendent (of Schools)</u></b></p>	<p><b>Chair, Lillian Lowery, PhD</b>          State Superintendent of Schools          Maryland State Department of Education          200 West Baltimore Street          Baltimore, MD 21201          Office: (410) 767-0462          FAX: (410) 333-6033  <a href="mailto:Llowery@msde.state.md.us">Llowery@msde.state.md.us</a></p>
<p><b><u>Secretary of State Police</u></b></p>	<p><b>Major Woodrow W. (Jerry) Jones</b>          Assistant Bureau Chief          Maryland State Police Field Operations Bureau          Office: 443-789-7341  <a href="mailto:woodrow.jones@maryland.gov">woodrow.jones@maryland.gov</a></p>
<p><b><u>Attorney General</u></b></p>	<p><b>Kisha A. Brown</b>          Assistant Attorney General          Office of the Attorney General          200 St. Paul Place          Baltimore, MD 21202          Office: 410-576-7939          Fax: 410-576-7036  <a href="mailto:kbrown@oag.state.md.us">kbrown@oag.state.md.us</a></p>
<p><b><u>Secretary of the Department of Disabilities</u></b></p>	<p><b>Rachael Faulkner</b>          Director of Interagency Affairs and Education Policy          Maryland Department of Disabilities          217 East Redwood Street - Suite 1300          Baltimore, Maryland 21202          Office: 410-767-3652          Fax: 410-333-6674  <a href="mailto:Rfaulkner@mdod.state.md.us">Rfaulkner@mdod.state.md.us</a></p>
<p><b><u>Local Superintendent Representative (appointed by the Public School Superintendents Association of Maryland)</u></b></p>	<p><b>Dr. Henry Wagner</b>, Superintendent          Dorchester County Public Schools          700 Glasgow St          Cambridge, MD 21613-1738          Office: 410-221-1111, ext 1001  <a href="mailto:wagnerh@dcpsmd.org">wagnerh@dcpsmd.org</a></p>
<p><b><u>A representative of the Maryland Association of Boards of Education, appointed by the Association</u></b></p>	<p><b>Mr. Michael A. Durso</b>          Member, Montgomery County Board of Education          802 Llewellyn Manor Drive, Silver Spring, MD 20905 (home address)          Board office: 301-279-3617          Cell: 240-401-0674  <a href="mailto:michael_a_durso@mcpsmd.org">michael_a_durso@mcpsmd.org</a></p>



<p><b><u>A School Psychologist or Sociologist, appointed by the State Superintendent of Schools</u></b></p>	<p><b>Margaret Grady Kidder, Ph.D.</b> Coordinator, Office of Psychological Services The Jefferson Building, Lower Level 105 West Chesapeake Avenue Towson, MD 21204 Phone: 410-887-0303 Fax: 410-296-0245 <a href="mailto:mkidder@bcps.org">mkidder@bcps.org</a></p>
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# Job Announcement

**TITLE:** Maryland Center for School Safety Executive Director

This is an Appointed Position. The Maryland Center for School Safety Governing Board with the concurrence of the Governor's Office, will appoint the Executive Director and will serve at the pleasure of the Governing Board.

**SALARY RANGE:** GS-24 \$70,066.00-112,503.00

Employees of the State of Maryland are offered a generous benefits package including paid annual leave, sick leave benefits, paid observed State holidays, paid personal days and many other benefits.

**LOCATION:** Maryland Coordination and Analysis Center

**CLOSING DATE:** October 1, 2013.

**POSITION DESCRIPTION:** The Maryland Center for School Safety is an independent unit of State government and will be initially located at the Maryland Coordination and Analysis Center. The Governor will provide \$500,000 in the annual State budget for the center. The center will assist the Maryland State Department of Education (MSDE) and local school systems in preparing an annual report that combines multiple school safety data systems into one format for public review and in incorporating new data points into existing data collection systems.

This position has been identified by House Bill 453. The head of the center is the Executive Director, who will be appointed by the governing board. The center may employ the additional staff necessary to carry out the center's functions as provided in the State budget. The bill identifies 20 functions and duties of the center that provide a comprehensive, coordinated approach to school safety, including developing a website containing a searchable database of school safety resources, assisting local school systems in conducting a thorough assessment of their school safety data, assisting local school systems with school building layouts and use of human resources for monitoring school safety measures, and assisting local school systems improve and monitor traffic control measures around schools to reduce the potential for accidents.

The School Safety Center Governing Board is seeking a dynamic and forward thinking individual who is an experienced subject matter expert for the position of Maryland Center for School Safety Executive Director. The Executive Director will answer directly to the Governing Board.

## **PREFERRED QUALIFICATIONS:**

**EDUCATION:** Possession of a bachelor's degree in Law Enforcement, Public Administration, Education, Emergency Management, and/or a related field from an accredited college or university.

**EXPERIENCE:** Eight years of experience in technical, administrative or professional work.

\*Five years of this experience must involve the supervision of employees or exercising responsibility for program development. (Preferred)

\*Five years of this experience must involve managing agency wide programs, oversight and coordination of an operations unit, knowledge of statute and regulations, and/or exercising responsibility for the development of policies or procedures.(Preferred)

\*Three years of this experience must involve Emergency or Critical Response capacity (Incident Command and Hazard Assessment in school settings: Active Shooter, Natural or Man-Made Disasters, Infrastructure (School) Security, and Planned Events). (Preferred)

\*This statement contains a Selective Qualification, which is more focused in scope than the Preferred Qualifications for this classification. Selective Qualifications are utilized when the position requires specific or additional bonafide occupational qualifications (i.e., knowledge, skills or abilities).

**Notes:**

1. Additional experience in administrative, technical or professional work may be substituted on a year-for-year basis for the required education.

2. Additional graduate level education at an accredited college or university may be substituted for the required general experience at a rate of 30 semester credit hours for one year of the required general experience.

**SPECIAL REQUIREMENTS:** Possession of a motor vehicle operator's license valid in the state of Maryland with less than four (4) points.

**The ideal candidate will possess the following:**

- Excellent oral and written communication skills required to interact with all stakeholders (Local School Systems in the State, Higher Education, Law Enforcement, Emergency Responders, State and Local Government, Parents and Community Organizations)
- Ability to provide technical assistance and training for event response, mitigation and after action
- Ability to research, analyze and report in a clear, concise and timely manner
- Excellent supervisory and interpersonal skills
- Ability to handle multiple tasks and meet tight deadlines
- Abilities as a proactive problem solver and innovative thinker
- Ability to build and lead teams cooperatively and productively
- Demonstrated strong leadership skills with the ability to motivate personnel
- Proficiency with software and applications used in office systems, document management, and scheduling
- Experience with culture competency training and/or working with diverse populations

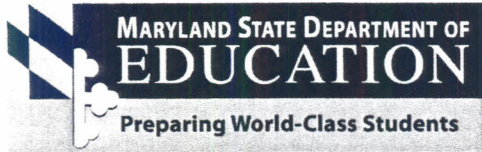
Resumes will be forwarded for review of education, training and experience. It is essential that complete and accurate information is provided. Please include all relevant experience on your application. This includes, but is not limited to, full or part time, volunteer, military, acting capacity, or any other experience that is relevant to the position you are applying for. Special Recognition and Awards may be included. Qualified applicants will be required to submit to a polygraph, background investigation and reference checks. Applications must be submitted by October 1, 2013.



**Maryland Center for School Safety Governing Board  
Interview Committee**

<p><b>Education Representative</b></p> <p>Mr. Michael A. Durso Member, Montgomery County Board of Education 802 Llewellyn Manor Drive, Silver Spring, MD 20905 (home address) Board office: 301-279-3617 Cell Phone: 240-401-0674 Email – <a href="mailto:michael_a_durso@mcpsmd.org">michael_a_durso@mcpsmd.org</a></p>	<p><b>Public Representative</b></p> <p>Terry Detorie Director of Security, The Bryn Mawr School for Girls 4400 Buena Vista Avenue Baltimore, MD 21211 Office: 410-323-8800 Cell: 410-336-2334 Home: 410-467-5427 <a href="mailto:detoriet@brynmawrschool.org">detoriet@brynmawrschool.org</a></p>
<p><b>Governor's Office Representative</b></p> <p>Jared Billings Senior Analyst, Office of Policy Office of the Governor State House Annapolis, MD 21401 Phone: 410-260-3961 Fax: 410-974-5735 <a href="mailto:Jared.billings@maryland.gov">Jared.billings@maryland.gov</a></p>	<p><b>School Psychologist/Sociologist Representative</b></p> <p>Margaret Grady Kidder, Ph.D. Coordinator, Office of Psychological Services The Jefferson Building, Lower Level 105 West Chesapeake Avenue Towson, MD 21204 Office: 410-887-0303 Fax: 410-296-0245 <a href="mailto:mkidder@bcps.org">mkidder@bcps.org</a></p>
<p><b>Maryland State Police Representative</b></p> <p>Major Woodrow W. (Jerry) Jones Assistant Bureau Chief Maryland State Police Field Operations Bureau Office: 443-789-7341 <a href="mailto:woodrow.jones@maryland.gov">woodrow.jones@maryland.gov</a></p>	<p><b>Superintendent Representative</b></p> <p>Dr. Henry Wagner, Superintendent Dorchester County Public Schools 700 Glasgow St Cambridge, MD 21613-1738 Office: 410-221-1111, ext 1001. <a href="mailto:wagnerh@dcpsmd.org">wagnerh@dcpsmd.org</a></p>





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State Superintendent of Schools

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FOR IMMEDIATE RELEASE

CONTACT: Bill Reinhard, 410-767-0486

## MARYLAND CENTER FOR SCHOOL SAFETY SELECTS FIRST EXECUTIVE DIRECTOR

### *FORMER MONTGOMERY COUNTY SCHOOL SAFETY DIRECTOR EDWARD CLARKE NAMED TO POSITION*

**BALTIMORE (December 16, 2013)** – The Governing Board for the new Maryland Center for School Safety has selected veteran safety official Edward Clarke as its first Executive Director.

Clarke, a well-known expert in school security issues, served for six years as school safety and security director of the Montgomery County Public School System before starting his own consulting firm on public safety and school safety issues. Prior to joining the school system, he served for more than 24 years with the Montgomery County Police Department.

"Ensuring the safety of our children is a sacred duty and a top priority for our State," said Governor Martin O'Malley. "The opening of the Maryland Center for School Safety, along with adding \$25 million in school safety funding in this year's budget, is yet another step in our ongoing effort to strengthen security for students and educators. Ed Clarke is the right person to lead that operation."

State Superintendent of Schools Lillian M. Lowery agreed with the Governor. "Without secure schools and safe campuses, learning cannot take place," said Dr. Lowery, who chairs the governing board of the new center. "We are fortunate to have found a leader who not only understands the imperative of safety, but the unique requirements of educational facilities."

The purpose of the new center is to provide a comprehensive, coordinated approach to school safety in Maryland. Initiatives will include the development of a website containing a searchable database of school safety resources, assisting local school systems in conducting a thorough assessment of their school safety data and school building layouts, and the technical assistance on best practices for the use of human resources for monitoring school safety measures.

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*[MarylandPublicSchools.org](http://MarylandPublicSchools.org)*

## **Biographical Statement**

### **Mr. Edward A. Clarke**

In 1975, Mr. Clarke received his Bachelor of Science degree in Administration of Justice from American University, and began his law enforcement career with the Montgomery County Maryland Department of Police in 1976. During his career, Mr. Clarke served in a variety of key assignments and has been the recipient of numerous awards, commendations, and community recognitions. In May 2000, Mr. Clarke received special recognition as the National Law Enforcement Officer Memorial Fund Officer of the Month for his distinguished exemplary service and devotion to duty.

During his law enforcement career, Mr. Clarke served as a patrol officer, special assignment team officer, youth division detective, and district detective, and was promoted to sergeant, lieutenant, captain, and then district commander. Captain Clarke's final assignment came on February 13, 2000, when he was assigned to the Police Academy as Director. Mr. Clarke retired from the Montgomery County Department of Police on June 30, 2000, and accepted employment with Montgomery County Public Schools (MCPS) as the director of the Department of School Safety and Security. In July 2006, Mr. Clarke resigned from MCPS to seek elected office of Montgomery County Sheriff. Mr. Clarke ran for Sheriff on two occasions and although unsuccessful in his quest to become Sheriff it was a positive experience.

As the director of the Department of School Safety and Security, Mr. Clarke was responsible for providing a safe and secure learning and working environment for 140,000 students, 20,000 employees, and in excess of 199 schools and facilities. Under Mr. Clarke's leadership, MCPS has developed and implemented a comprehensive schoolwide emergency response plan to be implemented in the event of an emergency/crisis. The U. S. Department of Education has recognized Montgomery County Public Schools as a leader among the nation's school systems in its emergency/crisis preparedness and readiness efforts. Mr. Clarke has provided emergency/crisis preparedness training to school districts throughout the country and is a former member of U.S. Department of Education's National Readiness and Emergency Management for Schools training team. As a nationally recognized expert, Mr. Clarke has presented training sessions at numerous training conferences sponsored by the U.S. Department of Education. Also, Mr. Clarke served as the MCPS liaison to the Montgomery County Department of Police and the Montgomery County Government during the sniper crisis, and he testified for the prosecution in the trial of John Allen Muhammad as to the impact that the sniper crisis had on the Montgomery County Public Schools. In addition, Mr. Clarke was the Montgomery County Public Schools official assigned to work with the Montgomery County Department of Police in the joint Educational Facilities Officer/School Resource Officer program funded by the U.S. Department of Justice COPS in Schools grant. Mr. Clarke has been recognized as a leader and subject matter expert in the area of public safety and school emergency/crisis preparedness.

Mr. Clarke established the *Clarke Consulting Group* to provide safety, security, and emergency/crisis preparedness and public safety consulting services to school districts and public safety agencies throughout the country.

Mr. Clarke holds a Masters of Public Administration from American University. He resides in Olney, Maryland, with his wife and has two grown children.



**Maryland Center for School Safety Governing Board**  
**August 7, 2013 – 1:00-3:00**  
**Bowie State University**  
**Henry Administration Building**

**Agenda**

**Outcome: To approve Executive Director's position description and approve the hiring process**

- I. Welcome and Introductions**
- II. Purpose and Charge**
- III. Executive Director of the Center**
  - Approval of Position Description
  - Advertising
  - Screening
  - Hiring
- IV. Wrap Up and Next Steps**

**School Safety Center Governing Board**  
**Meeting Notes**  
**Bowie State University**  
**August 7, 2013**  
**1:00 pm -3:00 pm**

Dr. Lillian M. Lowery brought greetings to the Governing Board members.

Governing Board members introduced themselves (see attached membership list) - Lillian Lowery, Michael Durso, Jerry Jones, Terry Detorie, Margaret Kidder, Valerie Carr, Elizabeth Watson-Ray, Rachel Faulkner, and Kisha Brown were in attendance. Lorig Charkoudian was on the phone.

MSDE Staff: Robert Murphy and Sally Dorman

Governor's Office Staff: Jared Billings

Maryland State Police: Marcus Brown

Introduction:

Dr. Lowery reviewed the agenda for the day, which included an overview of the purpose/charge of the Board and a discussion of the executive director position including position description, advertising, screening, and hiring. Dr. Lowery highlighted the need to approve the executive director position description so that the hiring process could begin. She also shared that the position is funded to be at the Maryland Coordination and Analysis Center (MCAC) fusion center of the Maryland State Police (MSP). The human resources department at the MCAC will process the applications.

Discussion of the Job Description:

Kisha Brown offered changes to the job description. Ms. Brown articulated that she believed the executive director job description language limited the range of applicants. Ms. Brown offered that the executive director job description should replace School Administration with Education and subtract Homeland Security, Emergency Management.

Rachel Faulkner and Margaret Kidder agreed with Ms. Brown.

The group agreed to Ms. Brown's additions. She later added the need to include cultural competence or experience working with diverse populations to the position description. The group agreed.



The group approved the job description for the executive director.

### Advertising, Screening and Interviewing

Dr. Lowery asked Jared Billings to discuss how another position that was similar with a State Governing Board was recently hired. Mr. Billings discussed how the other position was listed, the length of listing, how long filling the position took, and how the organization's Governing Board managed the application, interview, and hiring process. In this case, the Board took a representation of membership to be on the interview panel. The human resources for the agency the position would be housed handled receiving and screening the applicants. However, a different process of funneling down applicants could be done. Mr. Billings highlighted the other group's Governing Board had the same number of members. The School Safety Center Board could use the same formula using half the Governing Board to be the interview panel. Mr. Billings suggested that all the interviews be conducted on one day to allow the panel to focus its effort on selection.

It was suggested to have a member from the public, education, MSP, local superintendent, school psychology/sociology, and the Governor's office. Dr. Lowery deferred the education position to one of the members if they wish to participate. Margret Kidder volunteered to be the school psychologist; Jerry Jones will represent MSP; Terry Deterie volunteered for the public representative position; and Michael Durso will take the education position. Dr. Lowery will follow-up with Dr. Wagner on the superintendent representative. Mr. Billings will follow up with the Governor's office for a representative.

The position can be posted on the MSP. The group discussed the need to have the position posted in a number of places to access a wide variety of applicants. Marcus Brown stated he wanted the position to be open but was concerned about the number of applicants the Governing Board would receive. Jerry Jones can serve as the chair of the interview panel as he is housed at the MSP. He will check into the various mechanisms available through the MSP for advertising and will share this with the interviewing panel.

The group discussed the interview questions that would be asked. It was discussed that each participant on the interview panel could construct a question for the applicant. Jerry Jones will gather these questions.

The edits to the job description will be forwarded to Jerry Jones by MSDE staff for the next steps in the process.

## Questions

The members asked questions related to the work of the Board. Ms. Faulkner asked about how the funding has been placed at MSP but also at Bowie State College. Dr. Lowery shared that the funding is at the MCAC, fusion center for this year. In her discussions with Bowie State College, while they are flattered by the placement at Bowie State College the capacity is not present at the current time. The Board can discuss perhaps a designation as a satellite office as afforded in the bill during later meetings.

An overview of the MCAC fusion center was provided. There are thirty nine agencies assigned to the fusion center including both state and local agencies. The fusion center serves as an information resourcing center where information comes in and is distributed out to other State agencies. It will be especially useful to assist in feeding information that was not previously centralized related to schools like a list of all schools and principals. It was suggested that the next meeting could be conducted at the fusion center, which is in Baltimore County.

Mr. Billings shared the results of research his staff conducted on other school safety centers in the nation. There are twenty school safety centers and these centers have conducted work in the areas of:

- Safe school assessments
- Mental health awareness
- Bullying prevention
- Suicide prevention
- Substance abuse
- School discipline issues
- Child abuse
- Cyber bullying
- Emergency management
- Lesbian, Gay, Bisexual and Transgender youth (LGBT)
- Bus safety

## Closing

Dr. Lowery anticipates meeting one time per quarter unless needed more frequently due to work load. Teleconferencing and webinars could also assist with the work as many members are coming from all over the state. It seemed appropriate that the next meeting would occur once the executive director has been selected by the interview committee, which could occur in mid-October.



**Maryland Center for School Safety Governing Board**  
**December 9, 2013 – 1:30-3:30**  
**Maryland Coordination and Analysis Center**

**Agenda**

**Outcomes: Meet the Executive Director and set priorities for the path forward**

- I. Welcome**
- II. Executive Director Introduction**
- III. Setting Priorities**
  - Update on Progress to Date
  - Report to the General Assembly
  - Discussion of Priorities
  - Future Meetings
- IV. Wrap Up and Next Steps**

**School Safety Center  
Executive Board Meeting  
12/9/13**

**Attendees:**

Lillian Lowery, Ed Clarke, Marcus Brown, David Engel, Anne Sheridan, Lorig Charkoudian  
Michael Durso, Kisha Brown, Jerry Jones, Margaret Kidder, Rachel Faulkner, Valerie Carr,  
Terry Dettori, Robert Murphy

**Call-in:**

Jared Billings

**Goals of Meeting:**

- Meet the Executive Director
- Update Progress to date
- Report to General Assembly
- Discussion of Priorities
- Future Meetings

**Summary-Key Points**

**Introduction of the Executive Director**

Lt. Colonel Jones and interview team interviewed six candidates on October 15<sup>th</sup>. The Interview team selected Ed Clarke as Executive Director of the Maryland School Safety Center.

Mr. Clarke is

- A graduate of American University
- Spent twenty-four years on the Montgomery County Police and retired as captain.
- Spent six years as the Director of Public Safety of Montgomery County Public Schools
- During his time at Montgomery County Public Schools Mr. Clarke developed Emergency Management Plan which was identified as the 2<sup>nd</sup> best in the country, he also oversaw the response to the DC sniper.
- Mr. Clarke believes in the value of collaboration, developing relationships, and working with parents. Clarke also believes in proactive, progressive intervention, suppression when necessary.

**Update Progress to Date**

Executive Director Clarke has meet or consulted with the following groups



- Local School System Superintendents
- IT staff at the Fusion Center to develop a separate website for School Safety Center internal deadline for website development is 3/31/14
- Director Engle to identify key staff needed for Safety Center
- Reviewed staffing and products produced by School safety Centers in VA, KY, and PA

Executive Director Clarke intends to meet with the following groups

- Maryland Parent and Teacher Association
- Maryland Associations of Boards of Education
- County Police Chiefs to determine if the county will assign a school resource officer to the Safety Center

### Priorities

- Define the role of the Center.
- Develop a Mission Statement
- Top three priorities will be identified by Spring 2014
- Priorities should be developed by the Executive Director
- Executive Director Clarke identified the need for subject matter experts- Prevention/Intervention, Education, School Resource Officers and hiring an administrative assistant
- Identify low hanging fruit (easy wins)
- Develop subcommittees after priorities are established

### Report to the General Assembly

- Executive Director Clarke has been in contact with Renee Spence and Dr. Michial Gill about the report due to the General Assembly. Currently Ms. Spence, Dr. Gill, and Robert Murphy are preparing the document for submission to the General Assembly on the December 15<sup>th</sup> date.

### Future Meetings

- February 10, 2014 1:30-3:30 at MCAC