

Larry Hogan
Governor

Rona E. Kramer
Secretary



Boyd K. Rutherford
Lt. Governor

DEPARTMENT OF AGING

March 16, 2016

The Honorable Larry Hogan
Governor
100 State Circle
Annapolis, MD 21401-1925

RE: MSAR #6509, Human Services Article § 10-208(f) of 2014, 2014 Annual Report,
Maryland Commission on Aging

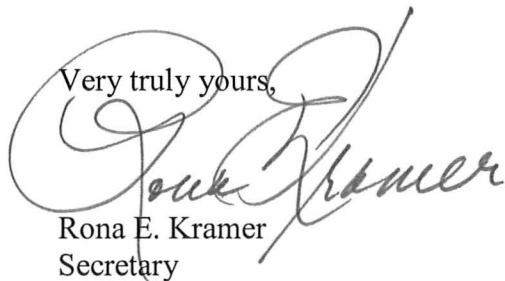
Dear Governor Hogan:

The Maryland Department of Aging respectfully submits the report required by the Commission on Aging to submit a report on its activities as required by the Human Services Article 10-208(f) of 2014.

The Maryland Commission on Aging met in 2014 in January, April, May, June, October, November, and December. The attached minutes from each meeting serve as the required report.

Please contact Andrew Ross, Legislative Liaison, at andrew.ross@maryland.gov or 410-767-2116 with any questions.

Very truly yours,



Rona E. Kramer
Secretary

Enclosure

cc: The Honorable Michael E. Busch
The Honorable Thomas V. Mike Miller, Jr.
Sarah Albert, Department of Legislative Services

Maryland Commission on Aging Meeting Minutes for January 8, 2014

Members Present

Stuart Rosenthal, Sharonlee Vogel, Honorable Jordan L. Harding, Louise Lynch, Michael McPherson, Lee Hammond, Sandy Callis, Paula Martin

Members Absent

Maurice B. DiPoli, Jr., Chandhok "Jesse" Jasip Singh, Maria Jimenez, Delegate Barbara Frush

Staff

Donna DeLeno Neuworth, Roseanne Hanratty, Jacqueline Truesdel, Florine Giles, Gabrielle Allen

Approval of Minutes

The minutes of the previous meeting, December 11, 2013, were approved, pending the addition of a missing paragraph and attachment of the handouts from the meeting (emailed to the Commission members).

Agenda Items

Chairman Rosenthal welcomed Mr. Lee Hammond's return to the Commission after serving with AARP.

The Commission members discussed their meeting schedule for the months during the legislative session. It was decided that the Commissioners who were volunteered to serve on ad hoc workgroups would meet during the session months and the full Commission would meet on April 9, 2014.

Those groups are: The White Paper Ad Hoc Committee, Orientation Ad Hoc Committee and the Western Maryland Training Session Ad Hoc Committee. Donna DeLeno Neuworth offered to support the ad hoc committees with conference call access if requested.

Louise Lynch is chairing the ad hoc committee for the Fall Training Session, with Hagerstown as a preferred location. Speakers and the final agenda to be determined when the ad hoc committee meets. Paula Martin, Sharonlee Vogel, Michael McPherson and Louise would like to invite the Western Maryland County Commissioners to participate in determining the final agenda. A number of ideas were mentioned, including aging in place, housing options and work options for older adults.

The White Paper ad hoc committee's chair is Maria Jimenez, and serving on this committee is Michael McPherson, Paula Martin, Sandy Callis, and Maurice DiPoli, Jr.. All agreed to meet at a mutually convenient location to discuss the

advocacy points and distribution methods for the paper, including a suggestion to post it on the Commission's webpage.

Sharonlee Vogel and Lee Hammond agreed to meet to discuss the orientation information at a mutually convenient times and locations, with a report back to the Commission at the April meeting.

Donna DeLeno Neuworth updated the Commission on the status of upcoming bills and hearings pending before the Legislature. Additionally, she will send regular updates on the pending bills and hearings to the Commissioners.

Sharonlee Vogel was nominated to be Vice Chair for the Commission on Aging, with Paul Martin seconding the nomination. All present members voted in favor of the nominee.

Senior Medicare Patrol

Jacqueline Truesdel and Florine Giles from the Department presented an overview of the Senior Medicare Patrol (SMP). SMP has been in place for seventeen (17) years under HIPPA (Health Insurance Portability and Accountability Act) to combat healthcare fraud and abuse. Older adults are recruited and trained as volunteers to review Medicare, doctor and hospital statements, and where and how to report fraudulent entries. The SMP operates fifty four (54) projects in the United States, Guam, the Virgin Islands and Puerto Rico. In Maryland, Ms. Truesdel and Ms. Giles are available for group presentation on protecting identity, avoiding scams and reviewing healthcare notices. They also participate in training volunteers on health care plans made available to older adults and how to best choose the benefit options tailored to the individual's needs, in conjunction with the Senior Health Initiative Program (SHIP). The Commission members were asked to participate in the October phone-a-thon during the SHIP open enrollment period.

Adjournment

The meeting was adjourned at noon.

Minutes submitted by Donna DeLeno Neuworth



Mr. Stuart P. Rosenthal, *Chair*
Ms. Sharonlee J. Vogel, *Vice-Chair*

Honorable Barbara Frush
Mr. Maurice B. DiPoli, Jr.
Honorable Jordan L. Harding
Ms. Maria V. Jimenez
Ms. Louise E. Lynch
Ms. Paula Martin
Mr. Michael C.A. McPherson
Mr. Chandhok Jasdip Singh
Ms. Sandra Callis

Maryland Commission on Aging Meeting Minutes for April 14, 2014

Members Present

Stuart Rosenthal, Sharonlee Vogel, Honorable Jordan L. Harding, Louise Lynch, Michael McPherson, Lee Hammond, Sandie Callis, Paula Martin, Chandhok "Jesse" Singh

Members Absent

Maurice B. DiPoli, Jr., Maria Jimenez, Delegate Barbara Frush

Staff

Secretary Lawlah, Donna DeLeno Neuworth, Stephanie Hull, Tiaa Rutherford, Rosanne Hanratty, Gabrielle Allen

Introductions

Tiaa Rutherford was introduced as the new Chief of Staff for MDOA. The Commission members introduced themselves and their constituency concerns to Ms. Rutherford.

Approval of Minutes

The minutes of the previous meeting, January 8, 2014, were approved, with the correction to Mr. Hammond's service as National President of AARP.

Agenda Items

Sharonlee Vogel discussed the orientation package and disc, with updates going to the disc for ease of distribution. The Table of Contents for the binder to be given to new members was distributed to current Commission members for review.

The White Paper ad hoc committee reported they will have multiple papers, starting with positive contributions of Older Adults in Maryland, to be followed by housing, health/medicine and other topics affecting seniors.

Louise Lynch reported on the trip to Hagerstown for the Fall Training. Space was finalized at Hagerstown Community College and the training will offer Continuing Education Units (CEU) for attendees. The proposed cost of \$21.25 for each participant to include space, food, set up, break down and technical assistance has already been approved by MDOA and the joint partnership agreement has been executed by Hagerstown Community College and MDOA.

The agenda is to include the Communities for a Life Time/Village Concept in caring for and assisting older adults in their neighborhoods, and ways to encourage more such communities to be developed throughout the State. The problems of insurance, volunteers using private vehicles to transport senior's to doctor's appointments or shopping and shuttles were topics the Commission was interested in adding to the Fall training.

There was also a suggestion that Bernice Hutchinson, MDOA's Manager for Continuing Care and the Executive Director of Palisades Village, be asked to address the Fall Training Session. Deputy Secretary Hull will address the changing infrastructure of state aging and disability programs. In addition, Local Commissions on Aging will be asked for their suggestions for topics to be addressed. Obtaining company sponsorships for the Fall Training was mentioned as a way to defray costs, and Stephanie Hull of MDOA will explore that option.

Stephanie Hull presented a power point presentation giving an overview of the Maryland Department of Aging (MDOA) and it's many programs, including the Area Agencies on Aging (AAA), Centers for Independent Living (CIL), Maryland Access Point (MAP), Senior Community Service Employment Training Program (SCSEP) and other departments in MDOA. Nutrition and Wellness along with Disease Prevention and Housing are among the Agency's most popular programs, with the home based Medicaid Waiver being the most cost effective in addressing long term cares for seniors. There was discussion on the impact that Federal Community Living funding is having on federal, state and local aging departments in bringing those with disabilities of all ages as well as older adults under one roof for services. The focus is now on communities and their needs, rather than identifying distinct groups for particular services.

Legislative Update

Donna Delano Neuworth reported on the recently ended legislative session, including the consolidation of Waiver Programs for Older Adults and the disabled, the "sunset" (ending) provision on providing dental hygienists in nursing homes, and changes to prescription plans for seniors.

Adjournment

The meeting was adjourned at noon.

Maryland Commission on Aging Meeting Minutes for May 14, 2014

Members Present

Stuart Rosenthal, Sharonlee Vogel, Honorable Barbara Frush, Lee Hammond, Honorable Jordan L. Harding, Louise Lynch, Maria Jimenez, Michael McPherson

Members Absent

Sandie Callis, Maurice B. DiPoli, Jr., Maria Jimenez, Paula Martin, Chandhok “Jesse” Singh

Guests

Gail Kohn, Coordinator for Age-Friendly District of Columbia

Staff

Secretary Gloria Lawlah, Deputy Secretary Stephanie Hull, Rosanne Hanratty, ReServist and Gabrielle Allen, Management Associate, Bernice Hutchinson, Chief, Client and Community Services Division

Approval of Minutes

The minutes of the April 14, 2014 meeting were approved with changes, clarifying that the partnership agreement for the September 10, 2014 training program has been executed between the Department and Hagerstown Community College. Funds for the event have been approved by the Department.

Agenda Items

Commissioner Louise Lynch, Chair of the planning subcommittee for the September 10, 2014 training event in Hagerstown delivered a status report of the subcommittee’s work to date. She noted that she had been collecting background information from local commission members on plans for developing villages in their respective counties. She indicated that those to whom she spoke with were enthusiastic about the concept and development of villages being the focus for the training event. She also said that the subcommittee would be consulting with Bernice Hutchinson, Chief, Client and Community Services Division from the Department, as well as other experts on the concept and implementation of villages. ” The subcommittee plans to meet prior to the next Commission meeting and Louise will report on its progress at the June 11th Commission meeting.

Rosanne Hanratty gave an update on the Commission web page including additions that have been made to its content and stated that webpage analytics are being collected and will be distributed to the Commission members once the report is obtained.

The Commissioners received information on the June 11th World Elder Abuse Awareness Day being hosted jointly by Montgomery County and the Department. The members decided that because of the critical importance of the problem of elder abuse, they would participate as a Commission in the elder justice event and will plan to obtain a room at the Rockville Senior Center where they can hold an abbreviated monthly meeting, as that is also scheduled for June 11, 2014

Gail Kohn, Coordinator of the Age-Friendly [District of Columbia Initiative](#), delivered a presentation on the plan and how to become certified as an Age-Friendly city. She explained that the Age-Friendly DC Initiative is part of an international effort led by the World Health Organization (WHO) in response to the major global demographic trends of an aging population and increased urbanization. She gave an overview of the D.C.'s strategy to become a WHO-designated Age-Friendly city by 2017. While the WHO has identified several domains to be addressed by its initiative, including transportation, housing, social participation, health services and employment, they have added elder abuse, neglect and fraud and emergency preparedness and resilience domains in the template for an Age-Friendly DC.

Ms. Kohn also described several specific efforts at information-gathering undertaken by the District, including a block-by-block survey, modeled on one developed and utilized in New York City and designed to identify community assets and issues needing attention, such as sidewalk repair, traffic signals, curb and gutter conditions and streetlight repair. Additionally, she discussed possible zoning and building code changes being considered by the District, the potential interface of village development with Age-Friendly initiatives, and the need to ensure that a wide range of stakeholders are involved in and committed to achieving the District's Age-Friendly Initiative goals.

A wide-ranging discussion followed Gail's presentation. Commissioners identified the need for a smart-growth plan for Maryland; the difficulty in obtaining resources for initiatives to facilitate communities' becoming increasingly age-friendly and the need to build on age-friendly models that already exist. One such model was identified: planned communities, for example, in Columbia MD that was designed to be self-contained, incorporating resources such as shopping and age-friendly features such as walkability.

Adjournment

The meeting was adjourned at noon.



Mr. Stuart P. Rosenthal, *Chair*
Ms. Sharonlee J. Vogel, *Vice-Chair*

Honorable Barbara Frush
Ms. Sandra L. Callis
Mr. Maurice B. DiPoli, Jr.
Mr. W. Lee Hammond
Honorable Jordan L. Harding
Ms. Maria V. Jimenez
Ms. Louise E. Lynch
Ms. Paula M. Martin
Mr. Michael C.A. McPherson
Mr. Chandhok Jasdip Singh

**Maryland Commission on Aging
Minutes for June 11, 2014
Rockville Senior Center
Rockville, MD**

Members Present

Lee Hammond, Maria Jimenez, Louise Lynch, Michael C.A. McPherson, Chandhok “Jesse” Singh

Members Absent

Stuart Rosenthal, Chair, Sharonlee Vogel, Vice-Chair, Sandie Callis, Maurice DiPoli, Jr., Paula Martin, the Honorable Barbara Frush

Staff

Rosanne Hanratty, ReServist, Bernice Hutchinson, Chief, Client and Community Services Division and Donna DeLeno Neuworth, Legislative Liaison

Minutes

Maria Jimenez chaired the meeting in the absence of the Chair and Vice Chair.

Approval of Minutes

Approval of the May 14, 2014 minutes was deferred because there was not a quorum of the Commissioners present

Agenda Items

Commissioner Louise Lynch reported on the planning subcommittee for the September 10, 2014 joint Maryland Commission on Aging and the local Commissions’ on Aging training in Hagerstown.

She stated that the topic of the training would be the village concept and its implementation. Commissioner Lynch stated that the subcommittee's goal was to ensure interaction and engagement of the attendees throughout the day. To accomplish this goal, she said that there will be a plenary speaker followed by an expert panel and discussion in the morning, with a similar speaker, panel and discussion structure in the afternoon.

She reported that feedback on the topic of the training has been very positive from local commissioners and that they were interested in developing villages in their communities.

Bernice Hutchinson stated that the plenary speaker and panel in the morning would provide a visionary overview of the development of villages and an "environmental scan" of villages. The afternoon program will be devoted to "all things village" and will include presentations and discussion of different models of villages in Maryland and possibly an adjacent state, challenges to the sustainability of villages, and plans for the future.

Bernice said that she has contacted Candace Baldwin, Chair of the National Village to Village Network who may be one of the plenary speakers. She noted that the Maryland/DC region is experiencing the greatest growth area of villages across the country. She said that she believes the Commission is uniquely positioned to provide a vision for the development of villages in Maryland.

In the discussion that followed Louise's and Bernice's reports, Commissioners identified the need for communications and media training. They suggested that the Commission utilize its web page to provide access to the day's presentations and discussions and to serve as an information portal to other resources about the development, implementation and sustainability of villages. Commissioners also noted the key role that local commissions and the Area Agencies on Aging play in the process of disseminating information on villages.

A brief discussion of the schedule and location of the Commission Meetings took place.

Adjournment

The meeting was adjourned at 12:15 PM.

Maryland Commission on Aging Meeting Minutes
October 8, 2014
301 West Preston Street
Baltimore, MD

Members Present: Stuart Rosenthal, Sharonlee Vogel, Lee Hammond, Maurice DiPoli, Michael McPherson, Louise Lynch, Chandhok J. Singh, Louise Lynch

Members Absent:

Sandie Callis, Paula Martin, Marie Jimenez, the Honorable Barbara Frush, the Honorable Jordan Harding

Guests: Sally DiPoli

Staff: Deputy Secretary Stephanie Hull, Donna DeLeno Neuworth

Approval of Minutes

Minutes from the May and June 2014 meetings was approved.

Agenda Items

There was a proposal by Commissioner Harding to hold the next Commission meeting at Brightview Assisted Living in Anne Arundel County. Discussion included potential conflict of interest and having the Commission possibly being perceived as endorsing the facility. Additionally, there were concerns expressed about ensuring this meeting would remain compliant with the Open Meetings Act if it were held at the facility. Members decided to have a work group explore these issues in depth. The work group members are: Deputy Secretary Hull, Lee Hammond and Sharonlee Vogel.

Members discussed the report (see attached) on the state and local commissions of aging held in Hagerstown in September. Chairman Rosenthal said he appreciated the excellent work of the subcommittee and noted the many positive comments from the participants. Members agreed they would like to have both Rosanne Hanratty and Bernice Hutchison from the Department, who worked on the training, give an overview of their impressions at the next commission meeting. Chairman Rosenthal and other members complimented Bernice and Rosanne on coordinating an excellent training.

Members discussed possible topics to be presented at next year's training, including the venue and which commission members would serve on the training sub-committee. Commissioners agreed to locate 2015's training on the Eastern Shore. Commissioner Lee Hammond agreed to chair this sub-committee, with help from Commissioner Louise Lynch and Vice-Chair Sharonlee Vogel. Potential topics suggested for the training includ elder abuse,

transportation, learning how to build partnerships with other agencies and communities, including the Area Agencies on Aging, and how to best market services to older adults. Deputy Sec. Hull suggested adding the Chronic Care programs to the list of topics because other counties might want to replicate the program that the Department offers. Additionally, Commissioner Hammond will speak to Peggy Bradford, the Area Agency on Aging's Director in Salisbury, and others to get their input and ideas.

Chairman Rosenthal asked members how they thought we could maximize follow-up from this year's training by local commissions on aging . Suggestions included making sure we have correct contact information for every local commission in the state so that we have an accurate network of connections; meeting with Area Agency on Aging directors to encourage their efforts, and posting the training materials and photos on the Commission's webpage.

A number of suggestions were made for November's meeting agenda, including a legislative update from Donna DeLeno Neuworth as well as reports from United Seniors of Maryland (USM) and the Maryland Senior Citizens Action Network (MSCAN); an update from Alice Hedt on the long-term care ombudsman program, chronic failures by DHMH to inspect assisted living and nursing home facilities, as well as the status of Medical Orders for Life-Sustaining treatment (MOLST); a discussion about Communities for a Lifetime and the training that Deputy Sec. Hull, Chairman Rosenthal and Gail Kohn presented at the National Association of States United for Aging and Disabilities (NASUAD); an update on the re-authorization of the Older American Act from Deputy Sec. Hull; as well as an update on the Community First Choice (CFC) program.

In discussing the United Seniors' upcoming January rally, it was suggested that the Commission on Aging rejoin that organization, as it has been a member in the past. It was also suggested that we ask MSCAN for regular updates on legislative issues at our meetings.

Chairman Rosenthal asked Deputy Secretary Hull to discuss the audit of the Maryland Department of Aging and audit findings. Dep. Secretary Hull stated it was a routine agency audit, conducted by the Department of Legislative Services every three or four years to ensure the Department is fiscally sound. The process took approximately six months and all the findings have been addressed, resulting in improved procedures. Dep. Secretary Hull said it was a useful exercise in helping the Department re-think about how its work gets done.

Adjournment

The meeting was adjourned at 12:15 p.m.

Maryland Commission on Aging Minutes
November 12, 2014
Maryland Department of Aging, 301 West Preston Street, Baltimore, MD 21201

Members Present: Stuart P. Rosenthal, Chair; Sharonlee J. Vogel, Vice Chair; Maurice DiPoli, Jr.; W. Lee Hammon; Honorable Jordan L. Harding; Maria Jimenez; Louise Lynch; Michael C.A. McPherson; Sandie Callis (by telephone)

Members Absent: Honorable Barbara Frush; Paula M. Martin; Chandhok (Jesse) Singh

MDoA Staff: Secretary Gloria Lawlah; Deputy Secretary Stephanie Hull; Chief, Client and Community Services Bernice Hutchinson; ReServe Program, Staff to Commission on Aging Rosanne Hanratty

Approval of Minutes: Minutes from the October 2014 meeting were approved with changes

Agenda Items:

Evaluation of 2014 Training: Bernice Hutchinson led a discussion of the outcomes of, and possible future initiatives resulting from, the September 2014 joint training on Villages at Hagerstown Community College. She said she had received a number of emails stating the training was informative and the opportunity for networking was fruitful. She stated that Candace Baldwin and Andrew Scharlach – presenters at the training- have cited the event as a “best practice” for advancing knowledge about the village movement.

She said her staff had updated the list of MD villages distributed at the training. The updated list will be posted on the Commission webpage. In response to Commissioners’ queries about the roles of State and local commissions may play facilitating the Village movement, Ms. Hutchinson stated that commissions might engage in their communities, sharing information and resources we’ve gathered, and that we should also get to know any villages in our areas, for whom we could serve as “ambassadors”. She encouraged the Commission to take a broad overview of the establishment of villages in Maryland, and to encourage others to view our website as a resource.

The Commissioners discussed various models of villages, particularly those that might be established in existing 55+ communities. Ms. Hanratty noted that the Montgomery County Commission on Aging Summer 2013 Study on Villages identified several village models, including those based in existing 55+ communities. She said the link to the study is to be posted to the Commission’s webpage, as well as several of the links to training handouts such as journal articles.

Commissioner Harding requested that the minutes reflect his commendations of Louise Lynch, Sharonlee Vogel, Ms. Hutchinson and Ms. Hanratty for the excellent planning and execution of the training event. He also asked about the cost of the 2014 venue, Hagerstown Community College. Ms. Hanratty said MDoA had assumed the cost for the entire event and that the college had bundled the venue, food and CEU costs. Ms. Lynch noted that the College benefitted from having had the event presented as a course registered with the Commission on Higher Education.

Planning for 2015 Training: Lee Hammond reported that he will investigate having the 2015 training event at Chesapeake Community College. He suggested that the “Living Well” program be considered as a topic for the event. Ms. Hutchinson noted her staff oversees the statewide implementation of the Living Well program as well as the new Center for Excellence on the Eastern Shore, which is part of the MDoA strategic plan. She offered to have her staff brief the Commission on the programs at the Commission’s December meeting.

Community First Choice (CFC) Program Description and Impact: Deputy Secretary Stephanie Hull presented an overview of the CFC program (handout attached). She stated that CFC, implementing a provision of the Affordable Care Act, has expanded options for community-based long-term services and supports. These entitlements are part of the Medicaid State Plan.

She said that prior to January 1, 2014, MD had operated three Medicaid programs that provide services for individuals who need personal assistance services: Medical Assistance Personal Care (MAPC), Living at Home (LAH) Waiver, and the Waiver for Older Adults (WOA). As of January 1, the programs are: MAPC, the Home and Community Based Options Waiver and CFC. LAH and WOA are no longer offered as waiver services, but are offered under CFC. She outlined the previous service structure and the new service structure.

She noted that the Maryland Access Point sites (MAPs) are the points of entry for the CFC program coordinated by MAP Support Planners (formerly case managers). The CFC program uses a “person-centered planning” model in which the client identifies the services desired. Services have been expanded to cover clients regardless of age and restructured to include options such as assisted living for younger people with disabilities.

Ms. Hull said that the InterRAI, a universal functional assessment instrument, will be utilized to determine the level and type of services to which clients are entitled and for which non-Medicaid eligible clients are referred.

Commissioners inquired about the impact that the CFC program will have on the MD Medicaid budget. Ms. Hull stated that the Department of Health and Mental Hygiene (DHMH) has fiscal responsibility for the program and determining Medicaid eligibility. Secretary Lawlah noted that there are always budget issues surrounding Medicaid, given the fast rising costs and the state’s overall deficit. Furthermore, the formula under which MD operates its Medicaid program requires the State to provide half the cost of services with the other half provided by Federal matching funds. She said that in contrast, Medicaid formulas in states with weaker tax bases have a higher Federal match, with some states having 80 % of their Medicaid costs covered by the Federal government. She also noted that the extra funding provided by the Federal government to assist with Medicaid expansion will stop in 2019.

Administration Transition: Secretary Lawlah said that MDoA is preparing transition briefing materials for the incoming administration. She explained that current State Department Secretaries serve at the pleasure of the Governor, generally until a new Secretary or Acting Secretary is named.

Commissioners asked about other MDoA staffing changes and it was explained that the ReServe Program in which Ms. Hanratty is a participant is under transition. Secretary Lawlah said that she is aware of the importance of the Commission’s having staffing support.

She also stated that three Commissioners are not eligible for reappointment to the Commission: Stuart Rosenthal, Maria Jimenez and Louise Lynch, but those other Commissioners whose terms have expired are eligible for reappointment.

Mayor Harding asked that the minutes reflect his compliments to Secretary Lawlah for her advocacy for older adults during her tenure.

Commission Webpage: Ms. Hanratty provided an update on Commission webpage usage. Commissioners suggested strengthening the webpage by including additional descriptive language and using bolder and larger fonts. Secretary Lawlah offered to have interested Commission members meet with Ms. Hanratty and MDoA IT staff to discuss improvements. Mr. DiPoli and Chairman Rosenthal volunteered to do so. Sharonlee Vogel suggested that all Commissioners inform their local commissioners about the materials on the state Commission website. The department should also provide this information to those who attended our state training sessions these past two years.

Adjournment: The meeting was adjourned by Chairman Rosenthal at 12:25 PM.

Maryland Commission on Aging
Brightview Senior Living, Severna Park Maryland
December 10, 2014
Minutes

Members Present: Stuart Rosenthal, Sharonlee Vogel, Louise Lynch, Michael McPherson, Maria Jimenez, W. Lee Hammond, Hon. Jordan Harding

Members Absent: Chandhok (Jesse) Singh, Sandie Callis, Paula Martin, Maurice DiPoli, Del. Barbara Frush

Staff Present: Secretary of Aging Gloria Lawlah, Deputy Secretary of Aging Stephanie Hull, Rosanne B. Hanratty, Gabrielle Allen, Donna DeLeno Neuworth, Pam Toomey

Greeting: Mr. Rosenthal greeted attendees and thanked Mayor Harding for arranging the meeting at Brightview Senior Living.

Minutes: The minutes from November 2014 were adopted without change.

Meeting Dates: The tentative meeting dates were reviewed and, after discussion, it was agreed that in the months in which there were no scheduled meetings, ad hoc subcommittees would meet, as necessary.

Annual Joint Training Event: Mr. Hammond acknowledged that no commitments of resources to the event can be made until the new Secretary is sworn in. He did report that availability of Chesapeake Community College as a meeting venue for an October 2015 event could not be ascertained until commitments for classes and other events were determined. Ms. Hanratty stated that generally prices from three different venues are necessary to fulfill state procurement requirements and Mr. Hammond said that he would be able to obtain prices from other venues to fulfill this requirement.

The possibility of hosting the event at a senior center was briefly discussed. Size and location were noted as issues as well as the availability of necessary IT capacity. Ms. Vogel stated that there are wide variations among senior centers in their IT capabilities.

At the suggestion of Ms. Lynch, Ms. Hanratty, Mr. Hammond and Ms. Lynch will collaborate on a document identifying the requirements for a training event, venue and ancillary services such as IT. They will use the requirements document Ms. Hanratty prepared for the pre-event visit to Hagerstown Community College, the site of the 2014 training event and will supplement this by material from the 2014 training event.

Advisory Committee: Commissioners discussed the establishment of an advisory committee of former members of the Commission and of ad hoc committees that may include former members. It was agreed that ad hoc committees must include at least one member of the Commission, may include former members of the Commission and also may include other persons who are not serving on the Commission nor are former members of the Commission.

Legislative Update: Donna DeLeno Neuworth provided a legislative update that included information on the outcome of the November elections and tentative assignments to legislative committees with oversight of the department's budget and programs.

The Commissioners expressed their appreciation to Donna for her assistance in staffing the Commission and their best wishes for success in her new position working on a study of home and community based services for persons with dementia being conducted at the Johns Hopkins Medical Institutions.

Transition: Secretary Lawlah provided the Commission with an update on the transition process. She stated that detailed information on MDoA program issues had been prepared for the transition team appointed by then incoming Governor Larry Hogan. She also stated that an Acting Secretary of Aging would be appointed as of January 21, 2015, the inauguration date of Governor Hogan.

Mr. Rosenthal and Commission members thanked the Secretary for her strong support of the Commission's work and wished her well in her future endeavors.

Presentation on the *Living Well Program*: Pam Toomey, MDoA staff in the Division of Client and Community Services gave a presentation on the *Living Well Chronic Disease Self-Management Education Program (CDSME)*. CDSME consists of community-based workshops utilizing an evidence-based model developed by Stanford University to facilitate participants' optimally addressing their chronic impairments. Ms. Toomey conducted a sample CDSME workshop for Commissioners and MDoA staff. She also noted that from September 1, 2012 through June 11, 2014 156 community workshops had been conducted across Maryland with over 1100 individuals completing the full six-week program.

Other Agenda Items: Detailed discussions of the topics to be discussed at 2015 Commission meetings and of the Guidelines for the Meetings of the Maryland Commission on Aging were tabled to be addressed at a future Commission meeting.

The meeting was adjourned at noon.

Minutes submitted by Rosanne B. Hanratty